



CITY COUNCIL WORKSHOP/REGULAR MEETING - AMENDED

June 5, 2023 at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

WORKSHOP AGENDA

1. Briefing and discussion on proposed future debt and the impact on tax rates.
2. Elected Officials Orientation.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

3. Special presentation to the Hewitt Public Library "Volunteer of the Year".

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

4. Approve minutes of the City Council Workshop/Regular Meeting of May 15, 2023.
5. Presentation of the report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
6. Discussion and possible action on Police Department Taser proposal.
7. Discussion and possible action authorizing the adoption of **Resolution No. 2023-03** directing publication of notice of intention to issue certificates of obligation; and resolving other matters relating to the subject.
8. Discussion and possible action on reappointments to the Planning & Zoning Commission.
9. Discussion and possible action on the City of Hewitt's vote for Seat One of the McLennan County 9-1-1 Emergency Assistance Board of Managers.
10. Briefing and discussion concerning Council priorities for budget preparation.
11. Elected Officials Orientation (Continued from Workshop, if needed).

EXECUTIVE SESSION Notice is given that a closed meeting will be held pursuant to Section 551.072 of the Texas Government Code (V.T.C.A.) so that the Council may deliberate the purchase, exchange, lease, or value of real property - 15 acres on Alliance Parkway.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **June 2, 2023**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests

for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 4.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the City Council Workshop/Regular Meeting of May 15, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. 2023-05-15 City Council Workshop Regular Meeting



CITY COUNCIL WORKSHOP/REGULAR MEETING

May 15, 2023 at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – Vacant, Council Member, Ward 1

Johnny Stephens, Council Member, Ward 1 – Johnny Price, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – Erica Bruce, Council Member, Ward 3

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:30 PM, announced all members were present, and declared a quorum was present.

WORKSHOP AGENDA

1. Briefing and discussion concerning zone change request (Agenda Item 3).
City Manager Bo Thomas introduced Community Development Director Tracy Lankford. Mr. Lankford briefed the Council on the zone change request.
2. Briefing and discussion concerning zone change request (Agenda Item 4).
Mr. Lankford also briefed the Council on this zone change request.

WORKSHOP ADJOURNMENT

MOTION: Council Member Erica Bruce moved to adjourn the Workshop meeting at 6:45 PM.

SECOND: Mayor Pro Tem Michael Bancale

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum was present.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and recognized Sharon Chandler, 701 Regina Drive, who appeared to express appreciation for the service received from Hewitt Fire Department (Lieutenant Corey LeBourgeois and Firefighter Marco Lozano) on an emergency call at her residence. The City Secretary received no other public comment forms.

PUBLIC HEARINGS AND RELATED ACTION

3. Public hearing and possible action on **Ordinance No. 2023-04** to change the zoning of property located in O'Campo C Abstract 32 being 23.7 acres located in the 700 block of Old Temple Rd. McLennan CAD property ID. 138893 from B-P Business Park to R-4 Multi-family High Density District.

City Manager Bo Thomas presented. Mayor Steve Fortenberry opened the public hearing at 7:04 PM and called for those wishing to speak in favor. Applicant Patrick Matus, 140 Painted Horse Trail, Waco, TX, appeared in support of the zone request. Mr. Matus presented plans for the property. Mayor Fortenberry called for those wishing to speak against it. No one appeared. The public hearing was closed at 7:08 PM.

MOTION: Council Member Bob Potter moved to approve **Ordinance 2023-04** rezoning the property located at O'Campo C Abstract 32 McLennan CAD Property ID Number 138893, located in the 700 Block of North Old Temple Road from B-P Business Park to R-4 Multi-Family High Density.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

4. Public hearing and possible action on **Ordinance No. 2023-05** to change the zoning of Lot 11B Block 2 and Lot 13 Block 2 Commerce Park @ I-35 Hewitt located in the 600 Block of Alliance Prky. from M Industrial District to R-4 Multi-family High Density District.

City Manager Bo Thomas presented. Mayor Steve Fortenberry opened the public hearing at 7:11 PM and called for those wishing to speak in favor. Mayor Fortenberry called for those wishing to speak against it. No one appeared. The public hearing was closed at 7:11 PM.

MOTION: Council Member Johnny Price moved to approve **Ordinance 2023-05** rezoning Lot 11B Block 2 and Lot 13 Block 2 Commerce Park @ I-35 Hewitt, located in the 600 Block of Alliance Prky. from M Industrial District to R-4 Multi-family High Density District.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR AGENDA ITEMS

5. Approve minutes of the City Council Regular Meeting of May 1, 2023.

MOTION: Council Member Erica Bruce moved approval of the minutes as presented but to allow for corrections.

SECOND: Mayor Pro Tem Michael Bancale

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

6. Briefing and discussion concerning Financial Statements ending April 30, 2023.

City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the April Financial Statements electronically for the Council to review. He inquired if the Council had any questions. The council raised no questions or concerns.

7. Briefing and discussion concerning Council priorities for budget preparation.

City Manager Bo Thomas stated the Council had received updates to the Five-Year Strategic Plan and a Budget Calendar for FY '23-'24. He further noted that staff had begun developing and preparing the FY '23-'24 Operating and Capital Budget. This item was an opportunity for the Council to provide input regarding priorities for the development of a proposed budget.

8. **Election Process:**

Canvass Election Results

- a. Consider **Resolution No. 2023-02** canvassing the returns and declaring the results of the Joint General Election May 6, 2023, and other matters related thereto.
- b. Certificate of Election issued by Mayor Steve Fortenberry.
- c. Administering the oath of office to newly elected Council Member.

Mayor Steve Fortenberry asked City Secretary Lydia Lopez to present the official canvass. Ms. Lopez read the election returns as certified by Jared Goldsmith, McLennan County Elections Administrator.

The returns reflected that a cumulative total of **399 votes** were cast by the registered voters of the city. The official results are:

JOINT GENERAL ELECTION

Council Member Ward 1, Place 1

Bradley Turner – 323

RJ Pase – 76

UNCONTESTED CANDIDATES – DECLARED WINNERS

Council Member Ward 2, Place 1

Bob Potter

Council Member Ward 3, Place 1

Erica D. Bruce

Council Member, At-Large

Michael S. Bancale

Based on the results presented, the Council voted on **Resolution No. 2023-02** declaring the following duly elected to office:

JOINT GENERAL ELECTION

Ward 1 – Bradley Turner

Ward 2 – Bob Potter

Ward 3 – Erica D. Bruce

At-Large – Michael S. Bancale

MOTION: Council Member Johnny Stephens moved approval of **Resolution No. 2023-02** canvassing the returns and declaring the results of the Joint General Election held on May 6, 2023.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Mayor Fortenberry presented Certificates of Election to the newly elected officials. The City Secretary administered the oath to the following officials: Bradley Turner, Bob Potter, Erica D. Bruce, and Michael S. Bancale.

Mayor Fortenberry recessed the Regular Session to convene the following Executive Session at 7:22 PM.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may deliberate the evaluation and appointment of officers (Council Members) to serve in the positions of Mayor and Mayor Pro Tem.

RECONVENE REGULAR MEETING

Mayor Fortenberry reconvened the Regular Session at 7:42 PM.

9. Selection of Mayor and Mayor Pro Tem.

1. Discussion and possible action on the selection of Mayor.

Mayor Fortenberry called for nominations for the position of Mayor.

MOTION: Council Member Erica Bruce moved to nominate Steve Fortenberry as Mayor.

SECOND: Council Member Johnny Price

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

2. Discussion and possible action on the selection of Mayor Pro Tem.

Mayor Fortenberry called for nominations for the position of Mayor Pro Tem.

MOTION: Council Member Bradley Turner moved to nominate Michael Bancale as Mayor Pro Tem. **Motion failed for lack of a second.**

MOTION: Council Member Johnny Stephens moved to nominate Erica Bruce as Mayor Pro Tem.

SECOND: Council Member Bob Potter

AYES: Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSTAINED: Bruce

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the Regular meeting at 7:44 PM.

SECOND: Council Member Erica Bruce

AYES: Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 5.

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from City Engineer Miles Whitney, P.E.

- Update on pending utility projects.
- Update on pending street projects.
- Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and answer any questions regarding the Engineer's report.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-5.30.23

HEWITT TEXAS

CITY ENGINEER'S REPORT

May 30, 2023

Utility Projects

Chaparral, Crescent, and Will Boleman

Project is advertising for bids, bids are to be opened June 8th.

Commerce Park Plant Improvements

- Well

Plans have been sent to TCEQ for their review. We are currently working on a construction contract and compiling electrical specifications. GrantWorks is reviewing contract documentation for their conformance with ARPA terms and condition requirements.
- Plant
 - Held an overall project meeting last week with the design team, to progress with the project.

Street/Transportation Projects

Chaparral, Crescent, and Will Boleman

Project is advertising for bids, bids are to be opened June 8th.

E. Wall and Briarfield

ROW survey and topo has been ordered.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 6.

SUBMITTED BY: John McGrath, Police Chief

ITEM DESCRIPTION:

Discussion and possible action on the purchase of Tasers and associated equipment financed over a five-year period.

STAFF RECOMMENDATION/ITEM SUMMARY:

Tasers are a brand of less-lethal electronic control device that are used to reduce the risk of injury to police officers, offenders, and members of the public. As an electronic device, Taser models are phased out as new and improved models are manufactured, similar to computers and cell phones. The Police Department has a mix of thirty-two (32) Tasers, twenty-one (21) of which are malfunctioning in various ways. The Tasers are out of warranty and will not be repaired or replaced by the manufacturer at their cost. The Police Department is proposing to purchase thirty-one of the new model Taser T7. The T7 requires a docking station to download Taser data that is captured for use in records and reports, as well as for charging the rechargeable batteries. The proposed purchase includes a suitable number of Taser cartridges used for training and deployment. It is important that this tool model is consistent among officers, such that any officer required to use another officer's Taser would not be using an unfamiliar model. This proposal would equip each officer with a functioning Taser T7 electronic control device warrantied for five years. The total cost of the purchase is quoted at \$88,193.74 over a five-year term, resulting in a yearly cost of \$17,638.75.

Fiscal year 2023 budget allowed for the purchase of Paraclete ballistic shields for SRO officers in the amount of \$14,000. However, a grant was received for the shields and therefore the budgeted funds remain in the Police Department *Patrol-Other Equipment and Supplies* account and can be repurposed for this priority purchase. The recommendation is to purchase the thirty-one (31) T7 Tasers and associated equipment for the total cost of \$88,193.74, with the initial cost of \$17,638.74 completed with a combination of repurposed shield funds and additional funds from the Police Department *Patrol-Other Equipment and Supplies* line item. The remaining balance to be funded yearly in the amount of \$17,638.75 through the Police Department budget.

FISCAL IMPACT:

Amount Budgeted - \$88,193.74. \$17,638.75 initial purchase through repurposed funds. \$17,638.75 yearly through FY27 budget.

Line Item in Budget - Police Department 10-50615-41-02.

SUGGESTED MOTION:

I move to approve the purchase of the thirty-one (31) Tasers and associated equipment as presented for the amount of \$88,193.74.

ATTACHMENTS:

1. Hewitt Police Dept. - TX - TASER 7 Basic(31)



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-480980-45071.123AS

Issued: 05/24/2023

Quote Expiration: 08/31/2023

Estimated Contract Start Date: 11/01/2023

Account Number: 114080

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Delivery-100 Patriot Ct 100 Patriot Ct Hewitt, TX 76643-4117 USA	Hewitt Police Dept. - TX PO Box 610 Hewitt, TX 76643-0610 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Adam Smith Phone: 602-751-1798 Email: asmith@taser.com Fax: (480) 463-2201	Michael Ordonez Phone: 254-666-6272 Email: mordonez@cityofhewitt.com Fax: (254) 6666294

Quote Summary

Program Length	60 Months
TOTAL COST	\$88,193.74
ESTIMATED TOTAL W/ TAX	\$88,193.74

Discount Summary

Average Savings Per Year	\$3,417.81
TOTAL SAVINGS	\$17,089.05

Payment Summary

Date	Subtotal	Tax	Total
Oct 2023	\$17,638.73	\$0.00	\$17,638.73
Oct 2024	\$17,638.73	\$0.00	\$17,638.73
Oct 2025	\$17,638.73	\$0.00	\$17,638.73
Oct 2026	\$17,638.73	\$0.00	\$17,638.73
Oct 2027	\$17,638.82	\$0.00	\$17,638.82
Total	\$88,193.74	\$0.00	\$88,193.74

Quote Unbundled Price:	\$105,282.79
Quote List Price:	\$97,991.59
Quote Subtotal:	\$88,193.74

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Basic	2021 Taser 7 Basic Bundle	31	60	\$49.92	\$46.00	\$41.40	\$77,004.00	\$0.00	\$77,004.00
A la Carte Hardware									
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130			\$40.25	\$36.23	\$4,709.90	\$0.00	\$4,709.90
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130			\$40.25	\$36.23	\$4,709.90	\$0.00	\$4,709.90
74200	TASER 6-BAY DOCK AND CORE	1			\$1,624.35	\$1,461.92	\$1,461.92	\$0.00	\$1,461.92
A la Carte Warranties									
80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	48		\$7.13	\$6.42	\$308.02	\$0.00	\$308.02
Total							\$88,193.74	\$0.00	\$88,193.74

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 Taser 7 Basic Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	31	10/01/2023
2021 Taser 7 Basic Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1	10/01/2023
2021 Taser 7 Basic Bundle	20018	TASER BATTERY PACK, TACTICAL	37	10/01/2023
2021 Taser 7 Basic Bundle	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	31	10/01/2023
2021 Taser 7 Basic Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	10/01/2023
2021 Taser 7 Basic Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	10/01/2023
2021 Taser 7 Basic Bundle	74200	TASER 6-BAY DOCK AND CORE	1	10/01/2023
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	10/01/2023
A la Carte	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	10/01/2023
A la Carte	74200	TASER 6-BAY DOCK AND CORE	1	10/01/2023

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	31	11/01/2023	10/31/2028
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	11/01/2023	10/31/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	37	10/01/2024	10/31/2028
2021 Taser 7 Basic Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	31	10/01/2024	10/31/2028
2021 Taser 7 Basic Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	1	10/01/2024	10/31/2028
2021 Taser 7 Basic Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	10/01/2024	10/31/2028
A la Carte	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	10/01/2024	09/30/2028

Payment Details

Oct 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 1	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 1	74200	TASER 6-BAY DOCK AND CORE	1	\$292.38	\$0.00	\$292.38
Year 1	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$61.60	\$0.00	\$61.60
Year 1	T7Basic	2021 Taser 7 Basic Bundle	31	\$15,400.79	\$0.00	\$15,400.79
Total				\$17,638.73	\$0.00	\$17,638.73

Oct 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 2	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 2	74200	TASER 6-BAY DOCK AND CORE	1	\$292.38	\$0.00	\$292.38
Year 2	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$61.60	\$0.00	\$61.60
Year 2	T7Basic	2021 Taser 7 Basic Bundle	31	\$15,400.79	\$0.00	\$15,400.79
Total				\$17,638.73	\$0.00	\$17,638.73

Oct 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 3	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 3	74200	TASER 6-BAY DOCK AND CORE	1	\$292.38	\$0.00	\$292.38
Year 3	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$61.60	\$0.00	\$61.60
Year 3	T7Basic	2021 Taser 7 Basic Bundle	31	\$15,400.79	\$0.00	\$15,400.79
Total				\$17,638.73	\$0.00	\$17,638.73

Oct 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 4	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 4	74200	TASER 6-BAY DOCK AND CORE	1	\$292.38	\$0.00	\$292.38
Year 4	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$61.60	\$0.00	\$61.60
Year 4	T7Basic	2021 Taser 7 Basic Bundle	31	\$15,400.79	\$0.00	\$15,400.79
Total				\$17,638.73	\$0.00	\$17,638.73

Oct 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 5	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	130	\$941.98	\$0.00	\$941.98
Year 5	74200	TASER 6-BAY DOCK AND CORE	1	\$292.40	\$0.00	\$292.40
Year 5	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	\$61.62	\$0.00	\$61.62

Oct 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	T7Basic	2021 Taser 7 Basic Bundle	31	\$15,400.84	\$0.00	\$15,400.84
Total				\$17,638.82	\$0.00	\$17,638.82

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/24/2023





COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 7.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action authorizing the adoption of **Resolution No. 2023-03** directing publication of notice of intention to issue certificates of obligation; and resolving other matters relating to the subject.

STAFF RECOMMENDATION/ITEM SUMMARY:

Working with our Financial Advisors at SAMCO Capital Markets, Inc., staff has proposed a \$6 million certificates of obligation issuance. If approved, staff and our Financial Advisors would provide the appropriate notices and move forward with a certificates of obligation sale on August 7, 2023.

FISCAL IMPACT:

Amount Budgeted - NA
Line Item in Budget - NA

SUGGESTED MOTION:

I move to approve the adoption of **Resolution No. 2023-03** directing the publication of notice of intention to issue certificates of obligation, and resolving other matters relating to the subject.

ATTACHMENTS:

1. TIMETABLE
2. Resolution No. 2023-03 Publication of Notice of Intent



\$6,000,000*
CITY OF HEWITT, TEXAS
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2023

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3								1							
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30	31		
														30	31												

Proposed Timetable

DATE	ACTION REQUIRED
Monday, June 5, 2023	City Council authorizes the Notice of Intention Resolution (“NOI”) to issue Combination Tax and Revenue Certificates of Obligation, Series 2023 (the “Certificates”) and authorizes SAMCO, Bond Counsel and City officials to proceed with the issuance process (7:00 PM)
Wednesday, June 7, 2023	SAMCO Capital Markets, Inc., (“SAMCO”) submits Request for Information to City officials
Thursday, June 8, 2023	City posts NOI to the City’s formal internet website (at least 45 days prior to ordinance adoption)
Thursday, June 15, 2023	First Publication of Notice of Intention published in the City’s newspaper (Notify Waco Tribune by Tuesday, June 13, 2023, 1:00 PM)
Wednesday, June 21, 2023	Requested information due back to SAMCO
Thursday, June 22, 2023	Second Publication of Notice of Intention published in the City’s newspaper (Notify Waco Tribune by Tuesday, June 20, 2023, 1:00 PM)
Wednesday, June 28, 2023	1 st Draft of Notice of Sale (NOS) and Preliminary Official Statement (POS) to Bond Counsel for review and comments
Thursday, July 6, 2023	SAMCO receives 1 st Draft comments on NOS/POS from Bond Counsel
Monday, July 10, 2023	2 nd draft of NOS/POS to Issuer, Bond Counsel, Rating Agency and Bond Insurer’s for review and comments
Week of July 17th	Schedule rating conference all with S&P
Tuesday, July 25, 2023	Final NOS/POS comments due to SAMCO
Monday, July 31, 2023	Post POS/NOS and electronically distribute POS/NOS website link to potential bidders
Wednesday, August 2, 2023	Received S&P underlying rating
Monday, August 7, 2023	• Receive electronic bids for the COs (11:00 AM) via Internet and the “i-Deal LLC Parity” • Regular Council meeting to review bids for the Certificates and adopt the Ordinance authorizing and selling the Certificates (7:00 PM)
Monday, August 14, 2023	Post the FOS to SAMCO website and email link to distribution list
Wednesday, August 23, 2023	SAMCO notifies all parties of closing/delivery instructions
Wednesday, August 30, 2023	Payment for and delivery of the Certificates. Funds wired to City’s depository bank

**Preliminary; subject to change.*

THE STATE OF TEXAS §
COUNTY OF MCLENNAN §
CITY OF HEWITT §

1. The City Council of the City (the “City Council”) convened in REGULAR MEETING ON THE 5TH DAY OF JUNE, 2023 (the “Meeting”), and the roll was called of the duly constituted officers and members of the City Council, to-wit:

RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO
ISSUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER
MATTERS RELATING TO THE SUBJECT

NOES: ABSTAIN:

Page 23 of 33

3. That the Mayor of said City has approved and hereby approves the aforesaid Resolution; that the Mayor and the City Secretary of said City have duly signed said Resolution; and that the Mayor and the City Secretary of said City hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Resolution for all purposes.

SIGNED AND SEALED ON JUNE 5, 2023.

City Secretary

Mayor

(CITY SEAL)

RESOLUTION NO. 2023-03

**RESOLUTION DIRECTING PUBLICATION OF NOTICE OF
INTENTION TO ISSUE CERTIFICATES OF OBLIGATION;
AND RESOLVING OTHER MATTERS RELATED TO THE
SUBJECT**

WHEREAS, this City Council deems it advisable to give notice of intention to issue certificates of obligation of the City of Hewitt, Texas, as hereinafter provided; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1. Attached hereto is a form of the Notice of Intention to issue Certificates of Obligation (the "Notice"), the form and substance of which is hereby adopted and approved.

Section 2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, with the date of the first publication to be before the forty-fifth (45th) day before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates, and, if the City maintains an Internet website, continuously on the City's website for at least forty-five (45) days before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates.

Section 3. The facilities and improvements to be financed with proceeds from the proposed Certificates of Obligation are to be used for the purposes described in the attached Notice of Intention.

Section 4. This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED this the 5th day of June 2023.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney

EXHIBIT A

**CITY OF HEWITT, TEXAS
NOTICE OF INTENTION TO ISSUE
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

NOTICE IS HEREBY GIVEN that the City Council of the City of Hewitt, Texas, at its regular meeting to commence at 7:00 P.M. on August 7, 2023, at the City of Hewitt City Hall, 200 Patriot Court, Hewitt, Texas, tentatively proposes to adopt one or more ordinances authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$6,000,000 for paying all or a portion of the City's contractual obligations incurred in connection with: (i) the construction, improvement and equipment of public safety facilities in the City, including a new fire station; (ii) constructing, reconstructing and improving streets, roads, and sidewalks, including related drainage, utility relocation, signalization, landscaping, lighting and signage; (iii) the construction, installation and equipment of park and recreational improvements in the City, including parking and related infrastructure; and (iv) legal, fiscal and engineering fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of limited surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

In accordance with the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended ("Chapter 271"), the following information has been provided by the City: (i) the principal amount of all outstanding debt obligations of the City is \$43,525,000.00; (ii) the current combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$55,728,984.33; (iii) the maximum principal amount of the certificates of obligation to be authorized is \$6,000,000.00; (iv) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$9,179,250.00; (v) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (vi) the maximum maturity date of the certificates shall not exceed forty (40) years from the date thereof.

CITY OF HEWITT, TEXAS



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 8.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on reappointments to the Planning & Zoning Commission.

STAFF RECOMMENDATION/ITEM SUMMARY:

Dustin Crawford, Bobby Drake, Michael Lee Hix, and Travis Bailey have terms that expire this month on the Planning and Zoning Commission. All are eligible for reappointment and have agreed to serve another two-year term. These members are in good standing and staff recommends approval of this item.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the reappointment of the Planning & Zoning Commission members Dustin Crawford, Bobby Drake, Michael Lee Hix, and Travis Bailey for a two-year term ending in June 2025.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2023

AGENDA ITEM #: 9.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on the City of Hewitt's vote for Seat One of the McLennan County 9-1-1 Emergency Assistance Board of Managers.

STAFF RECOMMENDATION/ITEM SUMMARY:

The McLennan County 9-1-1 Emergency Assistance District recently requested nominees for Seat One (1) of the Board of Managers. Three (3) names have been submitted as nominees. Each municipality is entitled to submit a ballot voting for one person. In other words, the Hewitt City Council may only vote for one person. According to the District, the votes are required to be returned by **June 21, 2023**. The ballots will then be tabulated, and the individual with the majority of votes cast will be declared the appointee to Seat One. A majority is defined as 50%, or more, of the votes cast; not simply more votes than other nominees. It is possible that a “run-off” may be required until an individual receives at least 50% + of the votes cast.

The District has provided a brief personal biography for each nominee. The nominees are:

- Khalil El-Halabi (City of Woodway Public Safety Department Assistant Chief)
- Ryan Holt (City of Waco Assistant City Manager)
- Henry Van Smith (City of McGregor Emergency Management Coordinator)

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the City of Hewitt's vote for _____ for Seat One of the McLennan County 9-1-1 Emergency Assistance District Board of Managers.

ATTACHMENTS:

1. McLennan County 9-1-1 Emergency Assist District - Board of Managers



McLennan County 9-1-1 Emergency Assistance District

Proudly serving the citizens of McLennan County for over 30 years!

May 3, 2023

The Honorable Steve Fortenberry
Mayor, City of Hewitt
200 Patriot Court
Hewitt, TX 76643

Re: Appointment to Unexpired Term of Seat One (1) on 9-1-1 Board of Managers

Dear Mayor Fortenberry:

On March 8, 2023, a letter from this office was mailed to each municipality within McLennan County requesting nominees for the unexpired term of Seat One (1) on the McLennan County 9-1-1 Board of Managers. During the 45-day collection period that ended April 26, 2023, three names had been received as nominees. Those names, in alphabetical order, are:

- Khalil El-Halabi (City of Woodway Public Safety Department Assistant Chief)
- Ryan Holt (City of Waco Assistant City Manager)
- Henry Van Smith (City of McGregor Emergency Management Coordinator)

The following pages include a brief personal biography provided by each nominee. Also enclosed is a ballot that is to be used to indicate your city's preference among the three nominees. Please return that ballot either in the provided self-addressed stamped envelope, or by e-mail or fax (both shown on the ballot), by the deadline of June 21, 2023.

When the deadline of June 21, 2023, is reached the ballots will be tabulated, and the individual with a majority of votes cast will be declared the appointee to Seat One. (Note: Majority is defined as 50% + of the votes cast; not simply more votes than the other nominees. Example: If 10 ballots are returned, and no individual receives six or more, then ballots with the names of the two nominees that received the most votes will be mailed out for a "run-off".) If necessary, this process will repeat until one individual receives at least 50% + of the votes cast, thereby declaring that individual the appointee.

If there are any questions, please feel free to call this office.

Respectfully,

Jesse A. Harrison, ENP
Executive Director

Enclosure

cc: MCEAD 9-1-1 Board of Managers

Henry Van Smith

I am a lifelong resident of McGregor and McLennan County. I am retired after 50 years in the retail grocery industry with 34 years in retail management. My last position was store director.

I am a member of the McGregor Vol. Fire Department. I have served for 49 years and have held every position in the department except fire chief. I am currently president of the department.

I have been the Emergency Management Coordinator for 40 years for the City of McGregor.

I am an amateur radio operator and maintain the Fire Department radio system.

I am married to my wife, Isabella for 47 years and have a daughter and 2 grandchildren.

I am always willing to help in the city or county when needed. The 911 system is a very important part of the emergency network and would be honored to serve on it.

Khalil El-Halabi

Assistant Chief Khalil El-Halabi was born in Beirut, Lebanon and immigrated to the United States as a child during Lebanon's Civil War. He is married to Callie El-Halabi and they reside in the Woodway area with their son, Adam.

A.C. El-Halabi has been with the Woodway Public Safety Department since 2008. He currently oversees the functions of approximately 33 Public Safety Officers who serve the community; he is also Dual-Certified as a Fire-Fighters with the state of Texas. A.C. El-Halabi holds a Master's Degree from Kaplan University (A.K.A. Purdue University Global) and holds a Master Peace Officer License through the State of Texas. Lastly, A.C. El-Halabi is currently pursuing his Doctorate in Public Administration from Liberty University.

A.C. El-Halabi instructs at the police academy, where he trains cadets on health and nutrition, professional policing, police ethics, physical and mental well-being; he also instructs Cultural Diversity at the Police New Supervisor Course. He was also the recipient of the International Association of Chiefs of Police (IACP) 40 Under 40 award that recognizes forty Law Enforcement Professionals from around the world who demonstrate leadership and exemplify commitment to their profession.

Ryan Holt

City of Waco Assistant City Manager (ACM) Ryan Holt has day-to-day oversight of the Police, Fire, Information Technology, Fleet, Facilities, and Animal Services Departments, along with the City-Wide Safety Program as one of three ACMs with the City of Waco after being promoted from his previous role of Police Chief in February of 2020.

Before stepping into his current position at City Hall, Holt served the City of Waco in the Police Department for 24 years. Holt served as Police Chief from January 2017 until being promoted to City Hall. With the Police Department since 1996, Holt was an Assistant Chief of Police for eight years before being promoted to Chief and has worked in every division of the Department and has been involved in the implementation and advancement of technology systems since the late 1990s. Holt has seen significant involvement in implementing and managing the emergency services technology network and radio-related systems for the City of Waco for more than two decades. His extensive experience and understanding in managing the largest Public Safety Answering Point (PSAP) in the County and as the project manager for the move and integration of the Waco-McLennan County PSAP to its current location in 2013 provide a tremendous working base of knowledge to serve the 911 District.

Holt earned a Bachelor of Criminal Justice from Stephen F. Austin State University and a Master of Criminal Justice from Tarleton State University. Chief Holt is a graduate of the 243rd session of the FBI National Academy, the Senior Management Institute for Police at PERF in Boston, the Leadership Command College at LEMIT, and the School of Police Supervision at ILEA. Holt currently serves with various community boards and nonprofit organizations.

**McLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT
BALLOT for SEAT ONE**

The nominees are listed below in alphabetical order.
Please select only one from the list:

SEAT ONE

(select one)

_____ **KHALIL EL-HALABI**, City of Woodway Public Safety Assistant Chief

_____ **RYAN HOLT**, City of Waco Assistant City Manager

_____ **HENRY VAN SMITH**, City of McGregor Emergency Management Coordinator

City of _____

Mayor or designee signature: _____

Printed Name and Title: _____

Contact Number: _____

Date: _____

Please return this completed ballot to:

**McLennan County 9-1-1 Emergency Assistance District
Attention: Jesse Harrison, Executive Director
107 Burnett Ct.
Woodway, TX 76712**

(A self-addressed stamped envelope is provided for your convenience).

If you prefer not to mail this form, it may be emailed to rquest@mcead911.org, or
faxed to (254) 732-0544.

NOTE: Ballot forms MUST be received at the above address no later than 5:00 pm, Wednesday, June 21, 2023.