



CITY COUNCIL WORKSHOP/REGULAR MEETING

June 19, 2023 at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 PM, announced all members were present, and declared a quorum.

WORKSHOP AGENDA

1. Briefing and discussion concerning Texas Open Meetings Act (TOMA) Training.
City Attorney Mike Dixon introduced Associate Attorney Will Davidson with Haley & Olson Law Firm, who presented the Attorney General's Office Open Meetings Act training video.

Mayor Fortenberry recessed the Workshop Meeting at 6:53 PM to convene the Regular Meeting. (The Workshop was continued after the conclusion of the Regular Meeting.)

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Presentation of Department Spotlight.
Human Resources Director Jessica Higgins presented the department spotlight for the Fire Department.
3. Presentation of newly appointed Police Officer Jerrad Orr.
Police Chief John McGrath introduced the newly appointed Police Officer Jerrad Orr. Chief McGrath administered the ceremonial oath of office. Mrs. Orr pinned her husband.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and requested those completing the Public Comment Form to step to the podium to address the Council.

- 1) *Gaspar Cardona, 901 Ashton Drive, asked for the Council's assistance with an issue concerning extending a carport. Mr. Cardona was referred to the staff.*
- 2) *Ryan (RJ) Pase, 133 Oklahoma Avenue, appeared to withdraw his application for service on the Board of Adjustment. No one else appeared.*

REGULAR AGENDA ITEMS

4. Approve minutes of the City Council Workshop/Regular Meeting of June 5, 2023.
MOTION: Council Member Michael Bancale to approve the minutes as presented but to allow for corrections.
SECOND: Council Member Bob Potter
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
5. Briefing and discussion concerning Financial Statements ending May 31, 2023.
Assistant City Manager Jim Devlin advised that Finance Director Lee Garcia previously sent the May Financial Statements electronically for the Council to review. He inquired if the Council had any questions. The Council raised no questions or concerns.
6. Discussion and possible action on appointment(s) to the Board of Adjustment.
Assistant City Manager Jim Devlin presented applicants and reminded the Council of Mr. Pace's withdrawal.
MOTION: Council Member Michael Bancale moved to approve the appointment of Royce W. Smith as a regular member of the Board of Adjustment.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

MOTION: Mayor Pro Tem Erica Bruce moved to approve the appointment of Brenda Turner as a regular member of the Board of Adjustment.

SECOND: Council Member Johnny Price

AYES: Bancale, Potter, Price, Stephens, Bruce, and Fortenberry

NAYES: None

ABSTAIN: Turner

ABSENT: None

MOTION PASSED.

7. Discussion and possible action on the award of bid 2022 - Chapparral, Crescent, Will Boleman, C-Kay; Street/Water Improvements to Barnett Contracting, Inc. for \$1,526,425.00, and authorizing a 10% Contingency of the awarded contract amount - \$152,642.50, to be used at the City Manager's discretion if any unforeseen obstacles are encountered during construction. *Assistant City Manager Jim Devlin recognized City Engineer Miles Whitney, who presented the bid results and recommended Council approve the bid award with the 10% contingency.*

MOTION: Council Member Michael Bancale moved approval of bid 2022 - Chapparral, Crescent, Will Boleman, C-Kay; Street/Water Improvements to Barnett Contracting, Inc., for \$1,526,425.00, and authorize a 10% contingency of the awarded contract amount - \$152,642.50, to be used by the City Manager for any unforeseen issues during construction.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Regular meeting at 7:26 PM.

SECOND: Council Member Bob Potter

AYES: Bruce, Potter, Price, Stephens, Turner, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Mayor Fortenberry reconvened the Workshop at 7:27 PM to continue the following:

WORKSHOP AGENDA

1. Briefing and discussion concerning the Texas Open Meetings Act (TOMA) Training.

Mr. Davidson continued the video presentation from the Attorney General's Office. After the video's conclusion, Mr. Davidson and Mr. Dixon provided closing remarks and asked if Council had questions. The Council raised no questions.

WORKSHOP ADJOURNMENT

MOTION: Council Member Erica Bruce moved to adjourn the Workshop meeting at 7:55 PM.

SECOND: Mayor Pro Tem Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

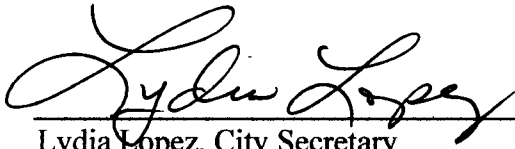
NAYES: None

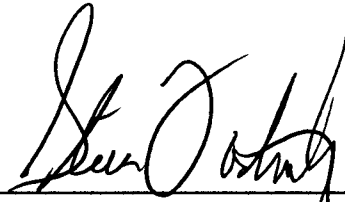
ABSENT: None

MOTION PASSED.

Approved: 07-03-2023

ATTEST:


Lydia Lopez, City Secretary


Steve Fortenberry, Mayor