



CITY COUNCIL REGULAR MEETING

July 17, 2023 at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

WORKSHOP AGENDA

1. Presentation and discussion concerning FY 2023-2024 Proposed Operating and Capital Budget.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Special presentation from the Hewitt Police Department.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

3. Approve minutes of the City Council Workshop/Regular Meeting of July 3, 2023.
4. Discussion and reminder concerning Cyber Security Training mandated by House Bill (HB) 3834.
5. Update on Hewitt Public Library policy.
6. Update on Texas Intrastate Fire Mutual Aid System (TIFMAS) Program Deployments.
7. Briefing and discussion concerning Financial Statements ending June 30, 2023.
8. Discussion and possible action on approval of the Quarterly Investment Report for the quarter ending June 30, 2023.
9. Discussion and possible action on the City of Hewitt's vote for Seat One of the McLennan County 9-1-1 Emergency Assistance District.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **July 12, 2023**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 3.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the City Council Workshop/Regular Meeting of July 3, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. 2023-07-03 City Council Workshop Regular Meeting Minutes



CITY COUNCIL WORKSHOP/REGULAR MEETING

July 3, 2023 at 5:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

WORKSHOP MEETING - 5:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL MEETING TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 5:30 PM, announced all members were present, and declared a quorum. Council Member Michael Bancale attended the meeting remotely by video conference.

WORKSHOP AGENDA

1. Briefing and discussion concerning sign variance request (Agenda Item 3).
City Manager Bo Thomas introduced Community Development Director Tracy Lankford. Mr. Lankford briefed the Council on the sign variance request.
2. Presentation and discussion concerning FY 2023-2024 Proposed Operating and Capital Budget.
City Manager Bo Thomas presented key facts regarding the contents of the FY 2023-2024 Proposed Budget, which is available on the city's website and on file in the City Secretary's Office. Mr. Thomas stated that the FY 2023-2024 Proposed Budget was balanced including the 90-day reserve requirement, unrestricted reserves, and that the proposed tax rate is the same as the current tax rate.

WORKSHOP ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Workshop meeting at 6:43 PM.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum. Council Member Michael Bancalé attended the meeting remotely by video conference.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

PUBLIC HEARING(S) AND RELATED ACTION

3. Public hearing and action on **Ordinance 2023-06** granting a request for a variance to the sign ordinance for a sign located at 337 Enterprise Blvd. as prescribed in Chapter 58 Sign Regulations.

City Manager Bo Thomas presented. Mayor Steve Fortenberry opened the hearing at 7:03 PM. Mayor Fortenberry called for those wishing to speak in favor. Jordan Neal, representing the applicant, appeared in support of the request. Mayor Fortenberry called for those in opposition. No one appeared. The public hearing was closed at 7:05 PM.

MOTION: Council Member Johnny Price moved to approve **Ordinance No. 2023-06** granting a request for a variance to the sign ordinance for property located at 337 Enterprise Blvd. for a twenty-six-and-1/2-foot-tall pylon sign as presented.

SECOND: Council Member Michael Bancalé

AYES: Bancalé, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR AGENDA ITEMS

4. Approve minutes of the City Council Workshop/Regular Meeting of June 19, 2023.

MOTION: Council Member Bob Potter moved to approve the minutes but to allow for corrections.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancalé, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

5. Presentation of the report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.

City Engineer Miles Whitney presented a review of the list of projects.
6. Discussion and possible action regarding a request from Josie Rendon for waiver of penalty and interest on property taxes.

City Manager Bo Thomas presented.

MOTION: Council Member Johnny Price moved to waive the penalties for property taxes due January 31, 2023, for Josie Rendon at 1215 Oakmanor Circle, Hewitt, Texas, 76643.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.
7. Discussion and possible action on FY 2023-2024 Member Funding Assessments for the Waco-McLennan County Public Health District.

City Manager Bo Thomas presented.

MOTION: Council Member Bob Potter moved to approve the funding assessments for the Waco-McLennan County Public Health District for FY 2023-2024.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.
8. Discussion and possible action on **Resolution No. 2023-04** accepting a new utility easement and authorizing the City Manager to execute any instruments necessary or appropriate to carry out the abandonment on behalf of the City of Hewitt.

City Manager Bo Thomas presented.

MOTION: Mayor Pro Tem Erica Bruce moved to approve **Resolution No. 2023-04** accepting a new utility easement and authorizing the City Manager to execute any instruments necessary or appropriate to carry out the abandonment on behalf of the City of Hewitt.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Mayor Fortenberry recessed the Regular Session to convene the following Executive Session at 7:23 PM.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.072 of the Texas Government Code (V.T.C.A.) so that the Council may deliberate the purchase, exchange, lease, or value of real property - 15 acres on Alliance Parkway.

Mayor Fortenberry reconvened the Regular Session at 7:47 PM.

ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Regular meeting at 7:47 PM.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved:

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 4.

SUBMITTED BY: Jessica Higgins, Human Resource Director/Civil Service Director

ITEM DESCRIPTION:

Discussion and reminder concerning Cyber Security Training mandated by House Bill (HB) 3834.

STAFF RECOMMENDATION/ITEM SUMMARY:

An email was sent on Monday, July 3, 2023, regarding the cyber security training required by all elected officials. The email contained the instructions and deadline for completing the certified cyber security training program.

Please complete the training by August 4, 2023. If you need assistance, please do not hesitate to contact me.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 5.

SUBMITTED BY: Waynette Ditto, Library Director

ITEM DESCRIPTION:

Update on Hewitt Public Library policy.

STAFF RECOMMENDATION/ITEM SUMMARY:

Library Director Waynette Ditto will present an update to the Library policy regarding a request for reconsideration of Library materials.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

1. Reconsideration of Library Materials7 2023

Statement about the Reconsideration of Library Materials

A singular obligation of the Hewitt Public Library is to reflect within its collection differing points of view on controversial or debatable subjects. The Hewitt Public Library does not declare particular beliefs or views, nor does the selection of an item express or imply an endorsement of the author's viewpoint. Library materials will not be marked or identified to show approval or disapproval of the contents.

Comments from community members about the collection or individual items in the collection frequently provide librarians with valuable information about interests or needs that the collection may not adequately meet. The Library welcomes expression of opinion by patrons but will be governed by the Library's Collection Development Policy in adding or deleting items from the collection.

Active patrons who request the reconsideration of library materials will be asked to put their request in writing by completing and signing the form (below) entitled "Request for Reconsideration of Library Material." Requests from Hewitt Citizens will only be considered.

Upon receipt of a formal, written request, the Director will appoint an ad hoc committee from the professional staff, including the acquisition staff member, for the subject area of the item in question. The committee will make a written recommendation to the Director, who will then decide on the material's disposition. In writing, the Director will communicate this decision and its reasons to the person who initiated the request for reconsideration at the earliest possible date but no longer than 90 days. The material in question will stay on the shelves until a final determination has been made. The Director will inform the Library Advisory Board of all requests for reconsideration of library materials and their disposition.

If the person who initiated the request is not satisfied with the decision of the Director, he/she may appeal the decision to the Library Advisory Board by making a written request to the President of the Board. The Advisory Board has 60 days to review the decision. The Advisory Board will determine whether the request for reconsideration has been handled in accordance with the stated policies and procedures of the Hewitt Public Library. On the basis of this determination, the Board may vote to uphold or override the decision of the Director.

If the Library Board supports the decision, the person who initiated the request can ask the Library Board to appoint an ad hoc committee consisting of Hewitt residents, who will then decide on the material's disposition. The Library Board President will communicate the decision in writing at the earliest date but no longer than 60 days from the request. The Advisory Boards' decision is final.

Request for Reconsideration of Library Materials

Instructions: Please read, watch, or listen to the entire book, magazine, video, or sound recording you wish to discuss before completing this form. Complete one form for each item for reconsideration. The Hewitt Public Library has established a collection development policy and procedure for gathering input about particular items. Completion of this form is the first step in that procedure. If you wish to request a reconsideration of a resource, please return the completed form to the library director. The material will stay on the shelves until a final decision has been reached.

Date Received	Action	Date Received	Action	Final Determination

The material you wish to discuss:

Author/Artist_____

Title_____

Book_____ Periodical_____ Other_____ Publisher/Date_____

Name of person making the request _____

Address: _____ Hewitt, Tx 76643

Email _____ Phone Number: _____

Do you represent?

_____ Yourself

_____ Organization (name) _____

Are you a Hewitt resident? Circle Yes No

Do you have an active Hewitt Public Library card? Circle Yes No

Only Hewitt residents' requests with active library cards will be considered.

Please answer the following questions.

1. Have you read the Hewitt Public Library Collection Development Policy?
Circle Yes No
2. What is objectionable about this item, program, display, digital resource, or artwork? Please be specific and cite page numbers, scenes, or tracks.
3. What brought this to your attention?
4. Have you read/viewed/listened to this work/exhibition in its entirety? What have you read/viewed/listened to, or attended if not?

5. What do you want the committee to consider, such as reclassifying or removing this item from the collection?

6. What are the positive points of this material?

7. Can you suggest other resources for additional information and viewpoints, including policies, articles, and reviews?

8. Do you have a recommendation for an alternative to this item, display, digital resource, artwork, or program?

Date: _____

Signature of Patron: _____

Signature Library Director _____



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 6.

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Update on Texas Intrastate Fire Mutual Aid System (TIFMAS) Program Deployments.

STAFF RECOMMENDATION/ITEM SUMMARY:

Fire Chief Christian will present an update on TIFMAS deployments to Perryton and Matador, TX in response to tornado damage.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 7.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending June 30, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending June 30, 2023 were sent electronically on July 10, 2023. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 8.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on approval of the Quarterly Investment Report for the quarter ending June 30, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City's Investment Policy, Section XI. Reporting (PFIA 2256-023) requires the preparation of a quarterly report for the City Council. Please see the following Investment Report for the Quarter ending June 30, 2023.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the Quarterly Investment Report as of June 30, 2023.

ATTACHMENTS:

1. 2023 June Quarterly Investment Report



City of Hewitt

QUARTERLY INVESTMENT REPORT

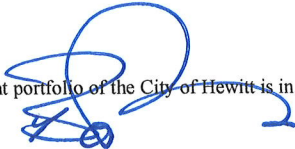
For the Quarter Ended

June 30, 2023

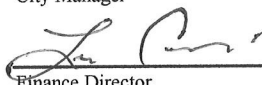
Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Hewitt is in compliance with the Public Funds Investment Act and the Investment Policy and its incorporated strategies.



City Manager



Finance Director

Accountant

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>March 31, 2023</u>		<u>June 30, 2023</u>		
	<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>
Pools/DDA/MMA	\$ 16,120,919	\$ 16,120,919	\$ 15,441,840	\$ 15,441,840	5.13%
Securities/CDs	16,217,782	16,218,077	13,701,371	13,701,371	4.74%
Totals	\$ 32,338,701	\$ 32,338,996	\$ 29,143,211	\$ 29,143,211	4.95%

<u>Current Quarter Average Yield (1)</u>		<u>Fiscal Year-to-Date Average Yield (2)</u>	
Total Portfolio	4.95%	Total Portfolio	3.94%
Rolling Three Month Treasury	5.28%	Rolling Three Month Treasury	4.75%
Rolling Six Month Treasury	5.08%	Rolling Six Month Treasury	4.57%
TexPool	5.05%	TexPool	4.55%

<u>Interest Earnings</u>	
Quarterly Interest Income	\$ 382,126
Fiscal Year-to-date Interest Income	\$ 827,538

(1) **Current Quarter Average Yield** - calculated using quarter end report yields and adjusted book values; does not reflect a total return analysis, realized or unrealized gains/losses, or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

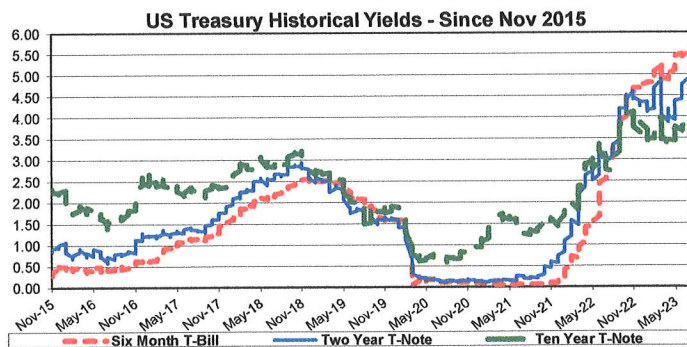
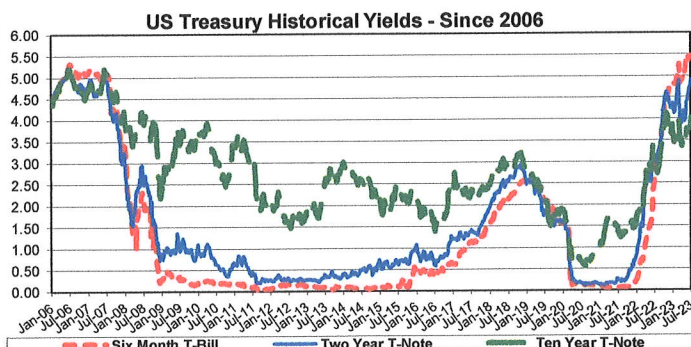
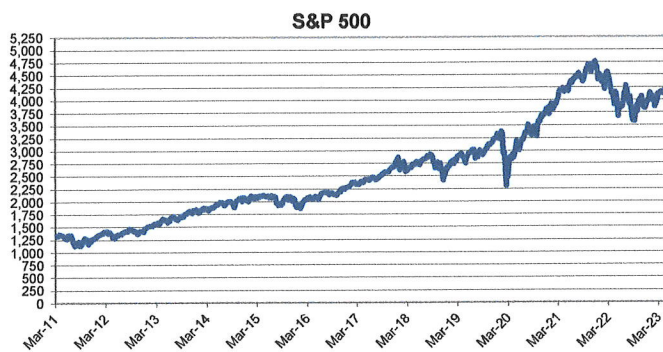
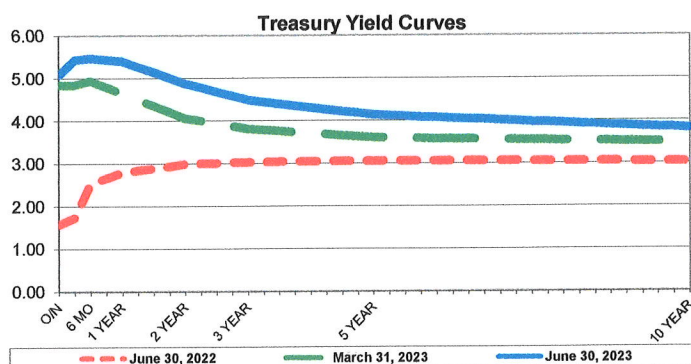
Portfolio Holdings
Group By: Issuer
As of 6/30/2023

Asset Class	Description	Book Value	Portfolio Name	Maturity Date
Alliance Bank				
15-166 AB 12 mos	Alliance Bank 3.5 9/8/2023	1,693,706.96	GF Capital Projects	9/8/2023
15-167 AB 15 mos	Alliance Bank 3.525 12/8/2023	1,694,022.87	GF Capital Projects	12/8/2023
		3,387,729.83		
Cash on Hand				
Cash on Hand	Cash on Hand Cash	1,100.00	GF Operating	
Cash on Hand	Cash on Hand Cash	1,300.00	Utility Fund Operating	
		2,400.00		
East West Bank				
07-130 EWB CLFRF 9 mo	East West Bank 4.59 8/17/2023	880,213.47	CLFRF	8/17/2023
07-136 EWB CLFRF	East West Bank 5.01 8/16/2023	884,451.63	CLFRF	8/16/2023
10-126 EWB GF Reserves	East West Bank 5.01 8/17/2023	1,287,117.34	GF 90 Day Reserve	8/17/2023
10-122 EWB GF Unrestricted	East West Bank 5.01 8/17/2023	1,045,454.38	GF Unrestricted	8/17/2023
20-125 EWB UF Unrestricted	East West Bank 5.01 8/17/2023	988,191.02	UF Unrestricted	8/17/2023
		5,085,427.84		
First National Bank				
10-128 FNB GF	First National Bank 5.25 6/14/2024	2,651,364.78	GF Unrestricted	6/14/2024
20-128 FNB UF	First National Bank 5.25 6/14/2024	2,576,848.50	UF Unrestricted	6/14/2024
		5,228,213.28		
Independent Bank				
07-120 CLFRF	Independent Bank MM	1,816,983.78	CLFRF	
09-120 Child Safety	Independent Bank MM	152,914.97	Child Safety Fd 09	
10-115 GF-Oper FY 2021	Independent Bank MM	2,200,000.00	GF Operating	
10-120 GF-Operating	Independent Bank MM	477,335.42	GF Operating	
10-121 IB GF Oper Funds	Independent Bank MM	1,250,000.00	GF Unrestricted	
10-125 GF 90 Day Reserve	Independent Bank MM	1,250,794.45	GF 90 Day Reserve	
10-130 GF-I&S	Independent Bank MM	583,802.40	GF Tax I&S	
10-135 GF-Street Res	Independent Bank MM	10,325.79	GF Street Reserve	
10-138 PEG Acct	Independent Bank MM	471,152.21	PEG Account	
10-140 Payroll	Independent Bank MM	2,015.97	GF Operating	
10-160 HHIT	Independent Bank MM	776.79	GF Operating	
12-120 DF Oper	Independent Bank MM	434,009.81	Drainage Fund	
15-120 St Cap Oper	Independent Bank MM	864,984.41	GF Capital Projects	
18-120 2017 Bond Fund	Independent Bank MM	37,844.07	2017 Bond Fund	
20-120 UF-Operating	Independent Bank MM	948,319.95	Utility Fund Operating	
20-120 UF-Operating	Independent Bank MM	600,000.00	UF Unrestricted	
20-122 UF-Oper Res IB	Independent Bank MM	1,394,500.57	UF 90 Day Reserve	
20-138 UF-Debt	Independent Bank MM	614,373.99	UF Self-Supt Debt	
20-140 UF-Deposits	Independent Bank MM	572,040.66	UF Water Deposits	
25-120 UF Cap Oper	Independent Bank MM	10,130.51	UF Capital Projects	
40-120 Hotel Fund Oper	Independent Bank MM	247,601.35	Hotel Fund	
		13,939,907.10		
Southside Bank				
10-265 GF-St Res-SSB	Southside Bank MM	225,415.64	GF Street Reserve	
10-267 GF-I&S-SSB	Southside Bank MM	509,101.03	GF Tax I&S	
20-266 UF Debt-SSB	Southside Bank MM	330,204.42	UF Self-Supt Debt	
20-267 UF Equip-SSB	Southside Bank MM	242,406.25	UF Equipment Res	
		1,307,127.34		
TexPool				
10-200 GF-Reserve-Txpl	TexPool LGIP	393.69	GF 90 Day Reserve	
10-201 GF-St Res-Txpl	TexPool LGIP	11,596.68	GF Street Reserve	
10-203 GF-I&S-Txpl	TexPool LGIP	1,913.67	GF Tax I&S	
15-200 St Cap-Txpl	TexPool LGIP	13,479.32	GF Capital Projects	
20-200 UF Oper-Txpl	TexPool LGIP	24,352.74	Utility Fund Operating	
20-201 UF Dep-Txpl	TexPool LGIP	1,693.82	UF Water Deposits	
20-203 UF Equip-Txpl	TexPool LGIP	5,771.98	UF Equipment Res	
20-204 UF Debt-Txpl	TexPool LGIP	122,434.85	UF Self-Supt Debt	
25-200 UF Cap-Txpl	TexPool LGIP	10,768.68	UF Capital Projects	
		192,405.43		
		29,143,210.82		

Economic Overview

6/30/2023

The Federal Open Market Committee (FOMC) paused and kept the Fed Funds target range 5.00% - 5.25% June 14th (Effective Fed Funds are trading +/-5.08%). Another increase is projected after the July 25-26 meeting. First quarter 2023 GDP (Final) recorded 2.0%. June Non-Farm Payroll added 209k new jobs, below the 230k projection. The three month average declined to 244k. The S&P Stock Index continues moderate increases, trading +/-4,400. The yield curve rose from last month but remains steeply inverted with the expectation of future FOMC rate decreases. Crude Oil trades over +/- \$70 per barrel. Inflation declined slightly but is still over the FOMC 2% target (Core PCE +/-4.6% and CPI +/-5.3%). The Ukrainian/Russian war and Middle East conflicts increase market anxiety.



Portfolio Holdings
Group By: Portfolio Name
As of 6/30/2023

Asset Class	Description	YTM	Book Value	Maturity Date
CLFRF-Fd 07				
07-130 EWB CLFRF 9 mo	East West Bank 4.59 8/17/2023	4.590	880,213.47	8/17/2023
07-136 EWB CLFRF	East West Bank 5.01 8/16/2023	5.010	884,451.63	8/16/2023
07-120 CLFRF	Independent Bank MM	5.120	1,816,983.78	
		4.963	3,581,648.88	
PEG Account-Fd 08				
10-138 PEG Acct	Independent Bank MM	5.120	471,152.21	
		5.120	471,152.21	
Child Safety Fd 09				
09-120 Child Safety	Independent Bank MM	5.120	152,914.97	
		5.120	152,914.97	
Hotel Fund				
40-120 Hotel Fund Oper	Independent Bank MM	5.120	247,601.35	
		5.120	247,601.35	
GF Capital Projects Fd 15				
15-166 AB 12 mos	Alliance Bank 3.5 9/8/2023	3.500	1,693,706.96	9/8/2023
15-167 AB 15 mos	Alliance Bank 3.525 12/8/2023	3.525	1,694,022.87	12/8/2023
15-120 St Cap Oper	Independent Bank MM	5.120	864,984.41	
15-200 St Cap-Txpl	TexPool LGIP	5.054	13,479.32	
		3.843	4,266,193.56	
2017 Bond Fund 18				
18-120 2017 Bond Fund	Independent Bank MM	5.120	37,844.07	
		5.120	37,844.07	
GENERAL FUND				
GF Unrestricted				
10-122 EWB GF Unrestricted	East West Bank 5.01 8/17/2023	5.010	1,045,454.38	8/17/2023
10-128 FNB GF	First National Bank 5.25 6/14/2024	5.250	2,651,364.78	6/14/2024
10-121 IB GF Oper Funds	Independent Bank MM	5.120	1,250,000.00	
		5.166	4,946,819.16	
GF Operating				
None	Cash on Hand Cash	0.000	1,100.00	
10-160 HHIT	Independent Bank MM	5.120	776.79	
10-120 GF-Operating	Independent Bank MM	5.120	477,335.42	
10-115 GF-Oper FY 2021	Independent Bank MM	5.120	2,200,000.00	
10-140 Payroll	Independent Bank MM	5.120	2,015.97	
		5.118	2,681,228.18	
GF Street Reserve				
10-135 GF-Street Res	Independent Bank MM	5.120	10,325.79	
10-265 GF-St Res-SSB	Southside Bank MM	5.220	225,415.64	
10-201 GF-St Res-Txpl	TexPool LGIP	5.054	11,596.68	
		5.208	247,338.11	
GF Tax I&S				
10-130 GF-I&S	Independent Bank MM	5.120	583,802.40	
10-267 GF-I&S-SSB	Southside Bank MM	5.220	509,101.03	
10-203 GF-I&S-Txpl	TexPool LGIP	5.054	1,913.67	
		5.166	1,094,817.10	
GF 90 Day Reserve				
10-126 EWB GF Reserves	East West Bank 5.01 8/17/2023	5.010	1,287,117.34	8/17/2023
10-125 GF 90 Day Reserve	Independent Bank MM	5.120	1,250,794.45	
10-200 GF-Reserve-Txpl	TexPool LGIP	5.054	393.69	
		5.064	2,538,305.48	
Total General Fund			11,508,508.03	

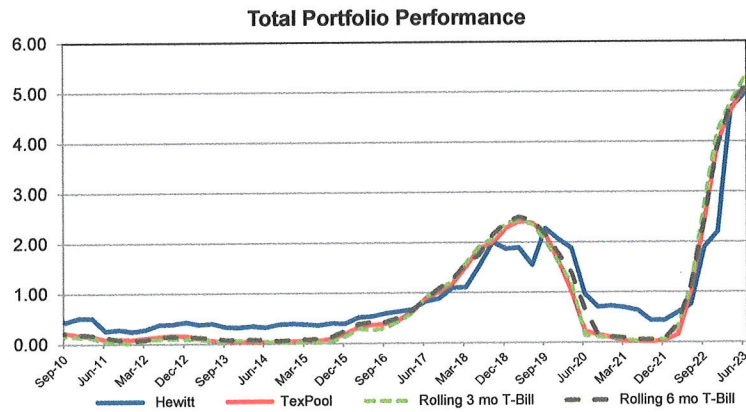
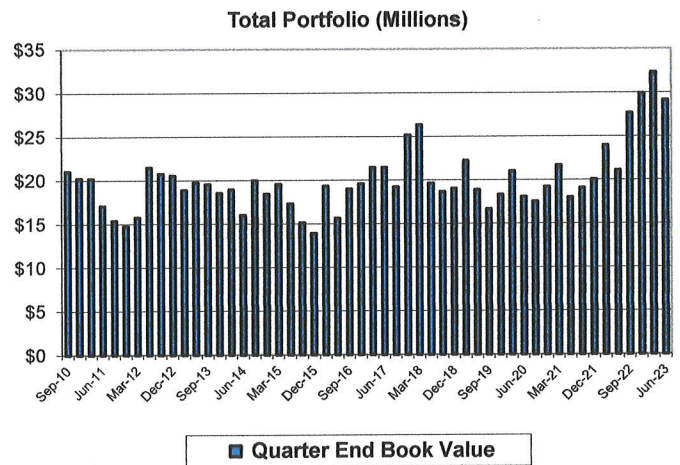
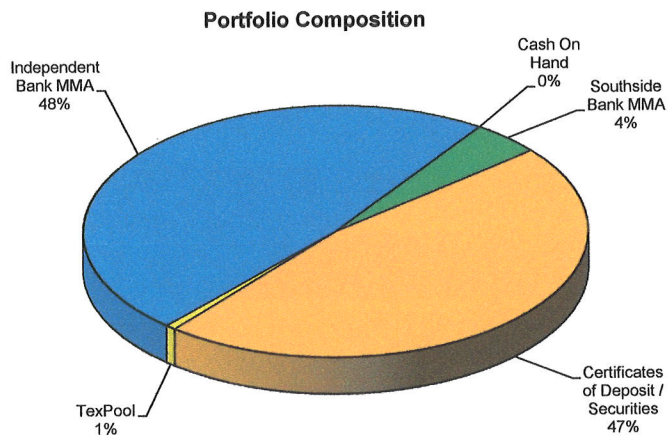
UTILITY FUND				
UF Unrestricted				
20-125 EWB UF Unrestricted	East West Bank 5.01 8/17/2023	5.010	988,191.02	8/17/2023
20-128 FNB UF	First National Bank 5.25 6/14/2024	5.250	2,576,848.50	6/14/2024
20-120 UF-Operating	Independent Bank MM	5.120	600,000.00	
		5.174	4,165,039.52	
Utility Fund Operating				
None	Cash on Hand Cash	0.000	1,300.00	
20-120 UF-Operating	Independent Bank MM	5.120	948,319.95	
20-200 UF Oper-Txpl	TexPool LGIP	5.054	24,352.74	
		5.112	973,972.69	
UF Equipment Res				
20-267 UF Equip-SSB	Southside Bank MM	5.220	242,406.25	
20-203 UF Equip-Txpl	TexPool LGIP	5.054	5,771.98	
		5.216	248,178.23	
UF Water Deposits				
20-140 UF-Deposits	Independent Bank MM	5.120	572,040.66	
20-201 UF Dep-Txpl	TexPool LGIP	5.054	1,693.82	
		5.120	573,734.48	
UF Self-Supt Debt				
20-138 UF-Debt	Independent Bank MM	5.120	614,373.99	
20-266 UF Debt-SSB	Southside Bank MM	5.220	330,204.42	
20-204 UF Debt-Txpl	TexPool LGIP	5.054	122,434.85	
		5.143	1,067,013.26	
UF 90 Day Reserve				
20-122 UF-Oper Res IB	Independent Bank MM	5.120	1,394,500.57	
		5.120	1,394,500.57	
	Total Utility Fund		8,422,438.75	
Drainage Fund				
12-120 DF Oper	Independent Bank MM	5.120	434,009.81	
		5.120	434,009.81	
UF Capital Projects				
25-120 UF Cap Oper	Independent Bank MM	5.120	10,130.51	
25-200 UF Cap-Txpl	TexPool LGIP	5.054	10,768.68	
		5.086	20,899.19	
			29,143,210.82	

Investment Holdings
June 30, 2023

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Cash on Hand		0.00%	07/01/23	06/30/23	\$ 2,400	\$ 2,400	1.00	\$ 2,400	1	0.00%
Independent Bank - MMA		5.12%	07/01/23	06/30/23	13,939,907	13,939,907	1.00	13,939,907	1	5.12%
Southside Bank - MMA		5.22%	07/01/23	06/30/23	1,307,127	1,307,127	1.00	1,307,127	1	5.22%
TexPool	AAAm	5.05%	07/01/23	06/30/23	192,405	192,405	1.00	192,405	1	5.05%
East West Bank CD		5.01%	08/16/23	02/16/23	884,452	884,452	100.00	884,452	47	5.14%
East West Bank CD		4.59%	08/17/23	11/17/22	880,213	880,213	100.00	880,213	48	4.59%
East West Bank CD		5.01%	08/17/23	02/17/23	3,320,763	3,320,763	100.00	3,320,763	48	5.14%
Alliance Bank CD		3.50%	09/08/23	09/09/22	1,693,707	1,693,707	100.00	1,693,707	70	3.50%
Alliance Bank CD		3.53%	12/08/23	09/09/22	1,694,023	1,694,023	100.00	1,694,023	161	3.53%
First National CD		5.25%	06/14/24	03/14/23	5,228,213	5,228,213	100.00	5,228,213	350	5.25%
Total					\$ 29,143,211	\$ 29,143,211		\$ 29,143,211	85	4.95%
									(1)	(2)

(1) **Weighted average life** - For purposes of calculating weighted average life, cash equivalent investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for pool, and bank account investments.



Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 03/31/23	Increases	Decreases	Book Value 06/30/23	Market Value 03/31/23	Change in Market Value	Market Value 06/30/23
Cash on Hand	0.00%	07/01/23	\$ 2,400	\$ —	\$ —	\$ 2,400	\$ 2,400	\$ —	\$ 2,400
Independent Bank - MMA	5.12%	07/01/23	14,637,469	—	(697,562)	13,939,907	14,637,469	(697,562)	13,939,907
Southside Bank - MMA	5.22%	07/01/23	1,291,000	16,127	—	1,307,127	1,291,000	16,127	1,307,127
TexPool	5.05%	07/01/23	190,050	2,356	—	192,405	190,050	2,356	192,405
FHLMC	1.93%	04/20/23	999,162	—	(999,162)	—	999,457	(999,457)	—
Alliance Bank CD	3.40%	06/09/23	1,678,016	—	(1,678,016)	—	1,678,016	(1,678,016)	—
East West Bank CD	5.14%	08/16/23	873,474	10,978	—	884,452	873,474	10,978	884,452
East West Bank CD	4.59%	08/17/23	870,102	10,112	—	880,213	870,102	10,112	880,213
East West Bank CD	5.14%	08/17/23	3,279,545	41,218	—	3,320,763	3,279,545	41,218	3,320,763
Alliance Bank CD	3.50%	09/08/23	1,678,846	14,861	—	1,693,707	1,678,846	14,861	1,693,707
Alliance Bank CD	3.53%	12/08/23	1,679,053	14,970	—	1,694,023	1,679,053	14,970	1,694,023
First National CD	5.25%	06/14/24	5,159,585	68,628	—	5,228,213	5,159,585	68,628	5,228,213
TOTAL / AVERAGE	4.95%		\$ 32,338,701	\$ 179,250	\$ (3,374,740)	\$ 29,143,211	\$ 32,338,996	\$ (3,195,785)	\$ 29,143,211

Allocation By Fund - Book Value
June 30, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (5.12%)	TexPool (5.054%)	Southside Bank - MMA (5.22%)	08/16/23 – East West Bank (5.01%)	08/17/23 – East West Bank (4.59%)	08/17/23 – East West Bank (5.01%)	09/08/23 – Alliance Bank CD (3.5%)
GF Operating	\$ 1,100	\$ 2,680,128	\$ –	\$ –	\$ –	\$ –	\$ –	\$ –
GF Street Reserve	–	10,326	11,597	225,416	–	–	–	–
GF Tax I&S	–	583,802	1,914	509,101	–	–	–	–
GF 90 Day Reserves	–	1,250,794	394	–	–	–	1,287,117	–
GF Unrestricted	–	1,250,000	–	–	–	–	1,045,454	–
PEG Account	–	471,152	–	–	–	–	–	–
Street Capital	–	864,984	13,479	–	–	–	–	1,693,707
Hotel Fund	–	247,601	–	–	–	–	–	–
Drainage Fund	–	434,010	–	–	–	–	–	–
UF Operating	1,300	948,320	24,353	–	–	–	–	–
UF Deposits	–	572,041	1,694	–	–	–	–	–
UF Unrestricted	–	600,000	–	–	–	–	988,191	–
UF Self-Supporting	–	614,374	122,435	330,204	–	–	–	–
UF 90-Day Reserves	–	1,394,501	–	–	–	–	–	–
UF Equipment	–	–	5,772	242,406	–	–	–	–
UF Capital (2016 Bonds)	–	10,131	10,769	–	–	–	–	–
2017 Bond Funds	–	37,844	–	–	–	–	–	–
Child Safety Fees	–	152,915	–	–	–	–	–	–
CLFRF - ARP Funds	–	1,816,984	–	–	884,452	880,213	–	–
Totals	\$ 2,400	\$ 13,939,907	\$ 192,405	\$ 1,307,127	\$ 884,452	\$ 880,213	\$ 3,320,763	\$ 1,693,707

Allocation By Fund - Book Value
June 30, 2023

(Continued)

Book and Market Value	12/08/23 – Alliance Bank CD (3.525%)	06/14/24 – First National Bank (5.25%)	Total
GF Operating	\$ –	\$ –	\$ 2,681,228
GF Street Reserve	–	–	247,338
GF Tax I&S	–	–	1,094,817
GF 90 Day Reserves	–	–	2,538,305
GF Unrestricted	–	2,651,365	4,946,819
PEG Account	–	–	471,152
Street Capital	1,694,023	–	4,266,194
Hotel Fund	–	–	247,601
Drainage Fund	–	–	434,010
UF Operating	–	–	973,973
UF Deposits	–	–	573,734
UF Unrestricted	–	2,576,849	4,165,040
UF Self-Supporting	–	–	1,067,013
UF 90-Day Reserves	–	–	1,394,501
UF Equipment	–	–	248,178
UF Capital (2016 Bonds)	–	–	20,899
2017 Bond Funds	–	–	37,844
Child Safety Fees	–	–	152,915
CLFRF - ARP Funds	–	–	3,581,649
Totals	\$ 1,694,023	\$ 5,228,213	\$ 29,143,211

Allocation By Fund - Market Value
June 30, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (5.12%)	TexPool (5.054%)	Southside Bank - MMA (5.22%)	08/16/23 – East West Bank (5.01%)	08/17/23 – East West Bank (4.59%)	08/17/23 – East West Bank (5.01%)	09/08/23 – Alliance Bank CD (3.5%)
GF Operating	\$ 1,100	\$ 2,680,128	\$ –	\$ –	\$ –	\$ –	\$ –	\$ –
GF Street Reserve	–	10,326	11,597	225,416	–	–	–	–
GF Tax I&S	–	583,802	1,914	509,101	–	–	–	–
GF 90 Day Reserves	–	1,250,794	394	–	–	–	1,287,117	–
GF Unrestricted	–	1,250,000	–	–	–	–	1,045,454	–
PEG Account	–	471,152	–	–	–	–	–	–
Street Capital	–	864,984	13,479	–	–	–	–	1,693,707
Hotel Fund	–	247,601	–	–	–	–	–	–
Drainage Fund	–	434,010	–	–	–	–	–	–
UF Operating	1,300	948,320	24,353	–	–	–	–	–
UF Deposits	–	572,041	1,694	–	–	–	–	–
UF Unrestricted	–	600,000	–	–	–	–	988,191	–
UF Self-Supporting	–	614,374	122,435	330,204	–	–	–	–
UF 90-Day Reserves	–	1,394,501	–	–	–	–	–	–
UF Equipment	–	–	5,772	242,406	–	–	–	–
UF Capital (2016 Bonds)	–	10,131	10,769	–	–	–	–	–
2017 Bond Funds	–	37,844	–	–	–	–	–	–
Child Safety Fees	–	152,915	–	–	–	–	–	–
CLFRF - ARP Funds	–	1,816,984	–	–	884,452	880,213	–	–
Totals	\$ 2,400	\$ 13,939,907	\$ 192,405	\$ 1,307,127	\$ 884,452	\$ 880,213	\$ 3,320,763	\$ 1,693,707

Allocation By Fund - Market Value

June 30, 2023

(Continued)

Book and Market Value	12/08/23 – Alliance Bank CD (3.525%)	06/14/24 – First National Bank (5.25%)	Total
GF Operating	\$ –	\$ –	\$ 2,681,228
GF Street Reserve	–	–	247,338
GF Tax I&S	–	–	1,094,817
GF 90 Day Reserves	–	–	2,538,305
GF Unrestricted	–	2,651,365	4,946,819
PEG Account	–	–	471,152
Street Capital	1,694,023	–	4,266,194
Hotel Fund	–	–	247,601
Drainage Fund	–	–	434,010
UF Operating	–	–	973,973
UF Deposits	–	–	573,734
UF Unrestricted	–	2,576,849	4,165,040
UF Self-Supporting	–	–	1,067,013
UF 90-Day Reserves	–	–	1,394,501
UF Equipment	–	–	248,178
UF Capital (2016 Bonds)	–	–	20,899
2017 Bond Funds	–	–	37,844
Child Safety Fees	–	–	152,915
CLFRF - ARP Funds	–	–	3,581,649
Totals	\$ 1,694,023	\$ 5,228,213	\$ 29,143,211

Allocation By Fund - Book Value
March 31, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (4.92%)	TexPool (4.611%)	Southside Bank - MMA (4.74%)	04/20/23 - FHLMC (1.927%)	06/09/23 - Alliance Bank CD (3.4%)	08/16/23 - East West Bank (5.01%)	08/17/23 - East West Bank (4.59%)
GF Operating	\$ 1,100	\$ 3,200,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GF Street Reserve	-	10,200	11,455	222,634	-	-	-	-
GF Tax I&S	-	2,562,161	1,890	502,820	-	-	-	-
GF 90 Day Reserves	-	236,193	389	-	999,162	-	-	-
GF Unrestricted	-	408,000	-	-	-	-	-	-
PEG Account	-	458,827	-	-	-	-	-	-
Street Capital	-	58,382	13,314	-	-	1,678,016	-	-
Hotel Fund	-	229,103	-	-	-	-	-	-
Drainage Fund	-	391,125	-	-	-	-	-	-
UF Operating	1,300	798,939	24,055	-	-	-	-	-
UF Deposits	-	561,340	1,673	-	-	-	-	-
UF Unrestricted	-	600,000	-	-	-	-	-	-
UF Self-Supporting	-	1,704,214	120,935	326,130	-	-	-	-
UF 90-Day Reserves	-	1,377,561	-	-	-	-	-	-
UF Equipment	-	-	5,701	239,415	-	-	-	-
UF Capital (2016 Bonds)	-	10,007	10,637	-	-	-	-	-
2017 Bond Funds	-	40,138	-	-	-	-	-	-
Child Safety Fees	-	151,057	-	-	-	-	-	-
CLFRF - ARP Funds	-	1,839,988	-	-	-	-	873,474	870,102
Totals	\$ 2,400	\$ 14,637,469	\$ 190,050	\$ 1,291,000	\$ 999,162	\$ 1,678,016	\$ 873,474	\$ 870,102

Allocation By Fund - Book Value

March 31, 2023

(Continued)

Book and Market Value	08/17/23 – East West Bank (5.01%)	09/08/23 – Alliance Bank CD (3.5%)	12/08/23 – Alliance Bank CD (3.525%)	06/14/24 – First National Bank (5.25%)	Total
GF Operating	\$ –	\$ –	\$ –	\$ –	\$ 3,201,334
GF Street Reserve	–	–	–	–	244,290
GF Tax I&S	–	–	–	–	3,066,871
GF 90 Day Reserves	1,271,141	–	–	–	2,506,886
GF Unrestricted	1,032,478	–	–	2,616,562	4,057,040
PEG Account	–	–	–	–	458,827
Street Capital	–	1,678,846	1,679,053	–	5,107,610
Hotel Fund	–	–	–	–	229,103
Drainage Fund	–	–	–	–	391,125
UF Operating	–	–	–	–	824,293
UF Deposits	–	–	–	–	563,013
UF Unrestricted	975,925	–	–	2,543,024	4,118,949
UF Self-Supporting	–	–	–	–	2,151,280
UF 90-Day Reserves	–	–	–	–	1,377,561
UF Equipment	–	–	–	–	245,117
UF Capital (2016 Bonds)	–	–	–	–	20,644
2017 Bond Funds	–	–	–	–	40,138
Child Safety Fees	–	–	–	–	151,057
CLFRF - ARP Funds	–	–	–	–	3,583,564
Totals	\$ 3,279,545	\$ 1,678,846	\$ 1,679,053	\$ 5,159,585	\$ 32,338,701

Allocation By Fund - Market Value
March 31, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (4.92%)	TexPool (4.611%)	Southside Bank - MMA (4.74%)	04/20/23 - FHLMC (1.927%)	06/09/23 - Alliance Bank CD (3.4%)	08/16/23 - East West Bank (5.01%)	08/17/23 - East West Bank (4.59%)
GF Operating	\$ 1,100	\$ 3,200,234	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GF Street Reserve	-	10,200	11,455	222,634	-	-	-	-
GF Tax I&S	-	2,562,161	1,890	502,820	-	-	-	-
GF 90 Day Reserves	-	236,193	389	-	999,457	-	-	-
GF Unrestricted	-	408,000	-	-	-	-	-	-
PEG Account	-	458,827	-	-	-	-	-	-
Street Capital	-	58,382	13,314	-	-	1,678,016	-	-
Hotel Fund	-	229,103	-	-	-	-	-	-
Drainage Fund	-	391,125	-	-	-	-	-	-
UF Operating	1,300	798,939	24,055	-	-	-	-	-
UF Deposits	-	561,340	1,673	-	-	-	-	-
UF Unrestricted	-	600,000	-	-	-	-	-	-
UF Self-Supporting	-	1,704,214	120,935	326,130	-	-	-	-
UF 90-Day Reserves	-	1,377,561	-	-	-	-	-	-
UF Equipment	-	-	5,701	239,415	-	-	-	-
UF Capital (2016 Bonds)	-	10,007	10,637	-	-	-	-	-
2017 Bond Funds	-	40,138	-	-	-	-	-	-
Child Safety Fees	-	151,057	-	-	-	-	-	-
CLFRF - ARP Funds	-	1,839,988	-	-	-	-	873,474	870,102
Totals	\$ 2,400	\$ 14,637,469	\$ 190,050	\$ 1,291,000	\$ 999,457	\$ 1,678,016	\$ 873,474	\$ 870,102

Allocation By Fund - Market Value

March 31, 2023

(Continued)

Book and Market Value	08/17/23 – East West Bank (5.01%)	09/08/23 – Alliance Bank CD (3.5%)	12/08/23 – Alliance Bank CD (3.525%)	06/14/24 – First National Bank (5.25%)	Total
GF Operating	\$ –	\$ –	\$ –	\$ –	\$ 3,201,334
GF Street Reserve	–	–	–	–	244,290
GF Tax I&S	–	–	–	–	3,066,871
GF 90 Day Reserves	1,271,141	–	–	–	2,507,181
GF Unrestricted	1,032,478	–	–	2,616,562	4,057,040
PEG Account	–	–	–	–	458,827
Street Capital	–	1,678,846	1,679,053	–	5,107,610
Hotel Fund	–	–	–	–	229,103
Drainage Fund	–	–	–	–	391,125
UF Operating	–	–	–	–	824,293
UF Deposits	–	–	–	–	563,013
UF Unrestricted	975,925	–	–	2,543,024	4,118,949
UF Self-Supporting	–	–	–	–	2,151,280
UF 90-Day Reserves	–	–	–	–	1,377,561
UF Equipment	–	–	–	–	245,117
UF Capital (2016 Bonds)	–	–	–	–	20,644
2017 Bond Funds	–	–	–	–	40,138
Child Safety Fees	–	–	–	–	151,057
CLFRF - ARP Funds	–	–	–	–	3,583,564
Totals	\$ 3,279,545	\$ 1,678,846	\$ 1,679,053	\$ 5,159,585	\$ 32,338,996



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 17, 2023

AGENDA ITEM #: 9.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action on the City of Hewitt's vote for the unexpired term of Seat One of the McLennan County 9-1-1 Emergency Assistance District.

STAFF RECOMMENDATION/ITEM SUMMARY:

The McLennan County 9-1-1 Board of Managers canvassed the ballots received for the unexpired term of Seat One (1) on its Board of Managers. Since no candidate received a majority (more than 50%) of the votes cast, a run-off between **Ryan Holt** and **Henry Van Smith** is being held.

According to the District, the votes are required to be returned by **August 16, 2023**. The ballots will then be tabulated, and the individual with the majority of votes cast will be declared the appointee to the unexpired term of Seat One (1).

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to submit _____ as Hewitt's nominee.

ATTACHMENTS:

1. McLennan County 9-1-1 Emergency Assistance District Board of Managers



McLennan County 9-1-1 Emergency Assistance District

Proudly serving the citizens of McLennan County for over 30 years!

June 30, 2023

Mr. James Devlin
Member, MCEAD Board of Managers
100 Patriot Ct.
Hewitt, TX 76643

Re: Appointment to Unexpired Term of Seat One (1) on 9-1-1 Board of Managers

Dear Mr. Devlin:

Recently the McLennan County 9-1-1 Emergency Assistance District requested from the municipalities located within McLennan County nominees for Seat 1 on its Board of Managers. Three names were submitted: Khalil El-Halabi, Ryan Holt, and Henry Van Smith. Following an allotted time for the municipalities to return ballots indicating their respective preference, the McLennan County 9-1-1 Board of Managers canvassed those ballots at its June 29, 2023, meeting with the following results, in alphabetical order:

- Khalil El-Halabi – 2 votes
- Ryan Holt – 6 votes
- Henry Van Smith – 4 votes

Since no single candidate received a majority (more than 50%) of the votes cast a run-off between the two recipients that received the most votes, **Ryan Holt** and **Henry Van Smith**, is necessary. For reference purposes, a brief personal biography provided by each nominee is contained within the following pages.

A ballot is included to indicate your city's preference. Please return that ballot either in the provided self-addressed stamped envelope, or by e-mail or fax (both shown on the ballot), prior to the deadline of 5:00 p.m. on August 16, 2023.

If there are any questions, please feel free to call this office.

Respectfully,

A handwritten signature in blue ink that reads "Jesse A. Harrison". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Jesse A. Harrison, ENP
Executive Director

Enclosure

Ryan Holt

City of Waco Assistant City Manager (ACM) Ryan Holt has day-to-day oversight of the Police, Fire, Information Technology, Fleet, Facilities, and Animal Services Departments, along with the City-Wide Safety Program as one of three ACMs with the City of Waco after being promoted from his previous role of Police Chief in February of 2020.

Before stepping into his current position at City Hall, Holt served the City of Waco in the Police Department for 24 years. Holt served as Police Chief from January 2017 until being promoted to City Hall. With the Police Department since 1996, Holt was an Assistant Chief of Police for eight years before being promoted to Chief and has worked in every division of the Department and has been involved in the implementation and advancement of technology systems since the late 1990s. Holt has seen significant involvement in implementing and managing the emergency services technology network and radio-related systems for the City of Waco for more than two decades. His extensive experience and understanding in managing the largest Public Safety Answering Point (PSAP) in the County and as the project manager for the move and integration of the Waco-McLennan County PSAP to its current location in 2013 provide a tremendous working base of knowledge to serve the 911 District.

Holt earned a Bachelor of Criminal Justice from Stephen F. Austin State University and a Master of Criminal Justice from Tarleton State University. Chief Holt is a graduate of the 243rd session of the FBI National Academy, the Senior Management Institute for Police at PERF in Boston, the Leadership Command College at LEMIT, and the School of Police Supervision at ILEA. Holt currently serves with various community boards and nonprofit organizations.

Henry Van Smith

I am a lifelong resident of McGregor and McLennan County. I am retired after 50 years in the retail grocery industry with 34 years in retail management. My last position was store director.

I am a member of the McGregor Vol. Fire Department. I have served for 49 years and have held every position in the department except fire chief. I am currently president of the department.

I have been the Emergency Management Coordinator for 40 years for the City of McGregor.

I am an amateur radio operator and maintain the Fire Department radio system.

I am married to my wife, Isabella for 47 years and have a daughter and 2 grandchildren.

I am always willing to help in the city or county when needed. The 911 system is a very important part of the emergency network and would be honored to serve on it.

**McLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT
BALLOT for SEAT ONE**

The nominees are listed below in alphabetical order.
Please select only one from the list:

SEAT ONE
(select one)

_____ **RYAN HOLT**, City of Waco Assistant City Manager

_____ **HENRY VAN SMITH**, City of McGregor Emergency Management Coordinator

City of _____

Mayor or designee signature: _____

Printed Name and Title: _____

Contact Number: _____

Date: _____

Please return this completed ballot to:

**McLennan County 9-1-1 Emergency Assistance District
Attention: Jesse Harrison, Executive Director
107 Burnett Ct.
Woodway, TX 76712**

(A self-addressed stamped envelope is provided for your convenience).

If you prefer not to mail this form, it may be emailed to rquest@mcead911.org, or
faxed to (254) 732-0544.

**NOTE: Ballot forms MUST be received at the above address no later than 5:00 pm,
Wednesday, August 16, 2023.**