CITY COUNCIL REGULAR MEETING

August 21, 2023 at 7:00 PM
Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3
Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large
Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2
Bob Potter, Council Member, Ward 2 – **Brad Turner,** Council Member, Ward 1

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

PUBLIC HEARING(S) AND RELATED ACTION

1. Conduct the second of two public hearings on the 2023 Property Tax Rate.

REGULAR AGENDA ITEMS

2. Approval of minutes of the Workshop/ Regular Meeting of August 7, 2023, and the Special Meeting of August 14, 2023.

3. Discussion and possible action on **Ordinance No. 2023-09** accepting the 2023 Certified Tax Roll.

4. Discussion and possible action on **Ordinance No. 2023-10** adopting the 2023 Property Tax Rate of $_____.

5. Discussion and possible action on **Resolution No.2023-07** approving the FY 2023-2024 Master Fee Schedule.

6. Discussion and possible action on ratification of the property tax rate increase reflected in the budget.

7. Discussion and possible action on **Ordinance No. 2023-11** adopting the FY 2023-2024 Annual Operating and Capital Budget.

8. Briefing and discussion concerning Financial Statements ending July 31, 2023.

9. Discussion and possible action concerning the cancellation of the September 4, 2023 City Council Regular Meeting.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **August 16, 2023**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez
Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 1.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct the second of two public hearings on the 2023 Property Tax Rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

The State of Texas Tax Code requires that a municipality hold a public hearing on the proposed tax rate at the meeting to adopt the tax rate. This will be the second public hearing on the proposed tax rate. The Mayor will open the public hearing to receive any comments and then close the hearing.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 2.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of minutes of the Workshop/ Regular Meeting of August 7, 2023, and the Special Meeting of August 14, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached are draft copies of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. August 7, 2023 City Council Workshop Regular Meeting Minutes
2. August 14, 2023 City Council Special Meeting Minutes

CITY COUNCIL WORKSHOP/REGULAR MEETING

August 7, 2023 at 6:00 PM
Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3
Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large
Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2
Bob Potter, Council Member, Ward 2 – **Brad Turner,** Council Member, Ward 1

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 PM, announced all members were present, and declared a quorum.

WORKSHOP AGENDA

1. Briefing and discussion concerning zone change request (Agenda Item 4).
   City Manager Bo Thomas introduced Community Development Director Tracy Lankford. Mr. Lankford briefed the Council on the zone change request.

2. Discussion concerning the FY 2023-2024 Proposed Annual Budget including Certified Tax Valuations and Certified Tax Rates.
   City Manager Bo Thomas presented a PowerPoint on Truth-In-Taxation Basics, De Minimis Rate, Hewitt Taxable Valuations, Tax Rate Comparison, and Comparison of M&O Revenue Using Different Tax Rates.

WORKSHOP ADJOURNMENT

MOTION: Council Member Michael Bancale to adjourn the meeting at 6:52 P.M.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

3. Introduction of new Library Director Matthew D. Glaser.
   City Manager Bo Thomas introduced Library Director Matthew D. Glaser, who previously worked for Midland County Public Library.

PUBLIC HEARING(S) AND RELATED ACTION

4. Public hearing and possible action on **Ordinance No. 2023-07** to change the zoning of Lot 1 of Blocks 22, 23, and 24 located in Moonlight Park Addition Phase IV from R-1 Single-family residential to C-2 General Commercial District.
   City Manager Bo Thomas presented. Mayor Steve Fortenberry opened the public hearing at 7:04 PM and called for those wishing to speak in favor. Mayor Fortenberry called for those wishing to speak against. No one appeared. The public hearing was closed at 7:05 PM.
   MOTION: Council Member Bancale moved to approve **Ordinance No. 2023-07** rezoning Lot 1 of Blocks 22, 23, and 24 located in Moonlight Park Addition Phase IV from R-1 Single-family residential to C-2 General Commercial District.
   SECOND: Council Member Bob Potter
   AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
   NAYES: None
   ABSENT: None
   MOTION PASSED.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)
Mayor Steve Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

REGULAR AGENDA ITEMS

5. Approval of minutes of the City Council Workshop/Regular Meeting for July 17, 2023.
   MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented but to allow for corrections.
   SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

6. Presentation of the report from City Engineer Miles Whitney, P.E.

    - Update on pending utility projects.
    - Update on pending street projects.
    - Update on pending drainage projects.

    City Engineer Miles Whitney presented a review of the list of projects.

7. Discussion regarding the economic development grant (380 agreement) with Rosa's Cafe.
    City Manager Bo Thomas stated that all conditions of the agreement had been met and the purpose of the item was to inform the Council prior to releasing the grant funds. No action was required.

8. Discussion and possible action regarding the authorization of a contract for Slurry Seal services with Viking Construction for the amount of $125,435.39.
    City Manager Bo Thomas presented.
    MOTION: Council Member Bob Potter moved approval to authorize the contract for Slurry Seal services from Viking Construction for the amount of $125,435.39.
    SECOND: Council Member Johnny Price
    AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
    NAYES: None
    ABSENT: None
    MOTION PASSED.

9. Discussion and possible action on **Resolution No. 2023-05** declaring the official intent of the City of Hewitt, Texas, to reimburse expenditures incurred with respect to certain projects or programs or certain funds with the proceeds of debt.
    City Manager Bo Thomas presented.
    MOTION: Council Member Michael Bancale moved approval of **Resolution No. 2023-05** declaring the official intent of the City of Hewitt, Texas, to reimburse expenditures incurred with respect to certain projects or programs or certain funds with the proceeds of debt.
    SECOND: Mayor Pro Tem Erica Bruce
    Mayor Fortenberry asked the City Secretary to poll the Council.
    AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
    NAYES: None
    ABSENT: None
    MOTION PASSED.

10. Discussion and possible action on **Resolution No. 2023-06** approving the financing terms with Cogent Bank for various capital items.
    City Manager Bo Thomas presented.
    MOTION: Council Member Johnny Price moved approval of **Resolution No. 2023-06** approving the financing terms with Cogent Bank for various capital items for a term of three years at the rate of 4.27%.

SECOND: Mayor Pro Tem Erica Bruce
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

11. Discussion and possible action on **Ordinance No. 2023-08** providing for the sale and issuance of the City of Hewitt, Texas Combination Tax and Revenue Certificates of Obligation, Series 2023; and ordaining other matters relating to the subject.
City Manager Bo Thomas introduced Senior Managing Director Andrew Freidman, who gave an overview of the bond process and announced FHN Financial Capital Markets as the successful bidder at a 3.846187 interest rate. Mr. Freidman noted that the interest rate was partly due to the City's credit rating being upgraded by Standards & Poors from AA- to AA.
MOTION: Council Member Michael Bancale moved to adopt **Ordinance No. 2023-08** providing for the sale and issuance of the City of Hewitt, Texas Combination Tax and Revenue Certificates of Obligation, Series, 2023; and ordaining other matters related to the subject.
SECOND: Council Member Bob Potter
Mayor Fortenberry asked the City Secretary to poll the Council.
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

12. Discussion and possible action on setting the date of August 14, 2023, for a public hearing on the Fiscal Year 2023-2024 Proposed Annual Budget.
City Manager Bo Thomas presented.
MOTION: Council Member Bob Potter moved to set a public hearing date on the FY 2023-2024 Proposed Annual Budget on Monday, August 14, 2023, at 7:00 PM, in Hewitt City Hall, Council Chambers, 200 Patriot Court, Hewitt, Texas.
SECOND: Council Member Johnny Price
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

13. Discussion and possible action on the record vote to place adoption of the proposed 2023 tax rate on a future agenda and to set dates for two public hearings on the tax rate.
City Manager Bo Thomas presented.
MOTION: Mayor Pro Tem Erica Bruce moved to place adoption of the De minimis tax rate of $.546736 cents per $100 valuation, equaling $.214594 cents for Debt Service and $.332142 cents for Maintenance and Operations, as an action item for the Council Meeting of August 21, 2023, to be held at 7:00 PM, in Hewitt City Hall, Council Chambers, 200 Patriot Court, Hewitt, Texas.
SECOND: Council Member Johnny Stephens
Mayor Fortenberry asked the City Secretary to poll the Council.
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

MOTION: Mayor Pro Tem Erica Bruce moved to set two public hearings on the property tax to be held, Monday, August 14, 2023, at 7:00 PM, and Monday, August 21, 2023, at 7:00 PM, in Hewitt City Hall, Council Chambers, 200 Patriot Court, Hewitt, Texas.
SECOND: Council Member Michael Bancale
Mayor Fortenberry asked the City Secretary to poll the Council.
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

ADJOURNMENT
MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Workshop/Regular Meeting at 7:43 PM.
SECOND: Council Member Michael Bancale
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

Approved:_____

ATTEST:

_____ _____
Lydia Lopez, City Secretary Steve Fortenberry, Mayor

CITY COUNCIL SPECIAL MEETING

August 14, 2023 at 7:00 PM
Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3
Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large
Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2
Bob Potter, Council Member, Ward 2 – **Brad Turner,** Council Member, Ward 1

SPECIAL MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER
Mayor Steve Fortenberry called the Special Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE
Mayor Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS
The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)
Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

PUBLIC HEARING(S) AND RELATED ACTION

1. Conduct a public hearing on the Fiscal Year 2023-2024 Proposed Annual Budget.
   City Manager Bo Thomas presented updated City Sales & Use Tax revenue, Comparison of M&O Revenue Using Different Tax Rates, and General Fund Projection comparisons using the different tax rates with an analysis of the SAFER Grant revenue/Fire Department staffing expenditures. Mayor Steve Fortenberry opened the hearing at 7:21 PM and asked if there was anyone wishing to speak on the FY 2023-2024 Proposed Annual Budget. No one appeared. The public hearing was closed at 7:22 PM.

2. Conduct the first of two public hearings on the 2023 Property Tax Rate.
   Mayor Steve Fortenberry opened the public hearing at 7:23 PM and asked if there was anyone wishing to speak on the 2023 Property Tax Rate. No one appeared. The public hearing was closed at 7:23 PM.

REGULAR AGENDA ITEMS

3. Motion to announce August 21, 2023, at 7:00 PM, Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2023 Property Tax Rate.
   City Manager Bo Thomas presented.
   MOTION: Council Member Michael Bancale moved to set August 21, 2023, at 7:00 PM, Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2023 Property Tax Rate.
   SECOND: Council Member Bob Potter
   Mayor Fortenbery asked the City Secretary to poll the Council.
   AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
   NAYES: None
   ABSENT: None
   MOTION PASSED.

4. Discussion and possible action to authorize the renewal of the emergency medical services interlocal agreement with American Medical Response (AMR) and other participating cities.
   City Manager Bo Thomas presented.
   MOTION: Council Member Bob Potter moved to authorize the City Manager to execute the renewal of the interlocal agreement with American Medical Response to provide EMS services within the City of Hewitt.
   SECOND: Mayor Pro Tem Erica Bruce
   AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
   NAYES: None
   ABSENT: None
   MOTION PASSED.

ADJOURNMENT
MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Special Meeting at 7:33 PM
SECOND: Council Member Johnny Price
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

Approved:_____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 3.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2023-09** accepting the 2023 Certified Tax Roll.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 24, 2023, the City received the 2023 Certified Tax Roll from Joe Don Bobbitt, McLennan County Chief Appraiser. The approval of this ordinance officially accepts the 2023 Certified Tax Roll.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Ordinance No. 2023-09** accepting the 2023 Certified Tax Roll.

ATTACHMENTS:

1. Ordinance approving Tax Roll 8 14 23
2. Certification 2023 Appraisal Roll Letter

ORDINANCE NO. 2023-09

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, ACCEPTING AND APPROVING THE TAX ROLL OF THE CITY OF HEWITT AND DECLARING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. That the tax roll of the City of Hewitt for 2023, as certified by the McLennan County Appraisal District, is hereby accepted and approved.

SECTION 2. That this ordinance is in full force and effect from and after its passage.

PASSED AND APPROVED THIS 21st day of August, 2023.

CITY OF HEWITT, TEXAS

By: _____
Steve Fortenberry, Mayor

ATTEST:

_____
Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Michael W. Dixon, City Attorney

THE STATE OF TEXAS §

COUNTY OF McLENNAN §

Certification of the 2023 Appraisal Roll For McLennan County Appraisal District

I, Joe Don Bobbitt, RPA, Chief Appraiser for McLennan County Appraisal District, hereby certify that the attached are the certified values of McLennan County Appraisal District which lists taxable property for the following taxing units and constitutes the certified appraisal roll:

Axtell Independent School District
Bosqueville Independent School District
Bruceville-Eddy Independent School District
China Spring Independent School District
Connally Independent School District
Crawford Independent School District
Gholson Independent School District
Hallsburg Independent School District
La Vega Independent School District
Lorena Independent School District
Mart Independent School District
McGregor Independent School District
Midway Independent School District
Moody Independent School District
Robinson Independent School District
Riesel Independent School District
Oglesby Independent School District
Valley Mills Independent School District
Waco Independent School District
West Independent School District
McLennan County
McLennan Community College
McLennan County Water Control Dist. #2

City of Bellmead
City of Beverly Hills
City of Bruceville-Eddy
City of Crawford
City of Gholson
City of Golinda
City of Hallsburg
City of Hewitt
City of Lacy-Lakeview
City of Leroy
City of Lorena
City of Mart
City of McGregor
City of Moody
City of Riesel
City of Robinson
City of Valley Mills
City of Waco
City of West
City of Woodway
Castleman Creek Watershed
Elm Creek Watershed
McLennan & Hill Counties Tehuacana Creek W&C Dist. #1

July 24, 2023
Date Delivered

Joe Don Bobbitt

Date Received

SEC.26.01 (a)

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 4.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2023-10** adopting the 2023 Property Tax Rate of $_____.

STAFF RECOMMENDATION/ITEM SUMMARY:

Texas Property Tax Code, Section 26.05(b) requires a motion to adopt the ordinance setting the 2023 tax rate as follows:

Adoption of 2023 tax rate:
"I move that the property tax rate be increased by the adoption of a tax rate of $._____, which is effectively a ____% increase in the tax rate."

(This is the % by which the proposed rate exceeds the no-new-revenue rate.)

After the motion, the City Secretary will poll the council for the record vote.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Ordinance No. 2023-10** adopting the 2023 Property Tax Rate of $._____, which by adoption increases the property tax rate by ____%.

ATTACHMENTS:

1. Ordinance levying Tax Rate 8 21 23
2. Hewitt City 2023 Adoption Letter-for signature by council
3. 2023 Calculation for Tax Rate Motion and Ordinance-NNR
4. 2023 Calculation for Tax Rate Motion and Ordinance-VA
5. 2023 Calculation for Tax Rate Motion and Ordinance-Current
6. 2023 Calculation for Tax Rate Motion and Ordinance-DeMin

ORDINANCE NO. 2023-10

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, ADOPTING THE TAX RATE AND LEVYING THE AD VALOREM TAXES FOR THE FISCAL YEAR 2023-2024 ON ALL TAXABLE PROPERTY WITHIN AND SUBJECT TO TAXATION WITHIN THE CITY AS OF JANUARY 1, 2023, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENDITURES AND DEBT SERVICE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, all notices have been given and public hearings held as required by law to adopt a tax rate for 2023;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. That there be and is hereby levied for the fiscal year 2023-2024, on all taxable property, real, personal and mixed, situated within the limits of the City of Hewitt, Texas as of January 1, 2023, and not exempt by the Constitution of the State and valid State laws, a tax of $0._____ on each $100 of assessed valuation of taxable property, and such taxes shall be apportioned and distributed as follows:

(A) $._____ to provide revenues for maintenance and operations and;
(B) $ .214594 for debt service.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY ____ PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $ _____.

SECTION 2. That all ad valorem taxes shall become due and payable on October 1, 2023, and all ad valorem taxes for the year shall become delinquent after January 31, 2024.

SECTION 3. That all ordinances of the City of Hewitt in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not

affect the validity of this ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

SECTION 5. This ordinance shall take effect on October 1, 2023.

PASSED AND APPROVED THIS 21st day of August, 2023.

CITY OF HEWITT, TEXAS

By: _____
Steve Fortenberry, Mayor

ATTEST:

_____
Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Michael W. Dixon, City Attorney

Randy H. Riggs, CPA
McLennan County
Tax Assessor/Collector

P O Box 406
Waco, TX 76703
(254) 757-5130
Fax (254) 757-5141
Randy.riggs@co.mclennan.tx.us

8/21/23

Dear City of Hewitt,

Under the Truth-in-Taxation laws, it is the duty of the Tax Assessor-Collector to calculate the No-New-Revenue Tax Rate and the Voter-Approval Tax Rate for the entities for which he collects tax and to publicize these rates and other items of information in a way that will come to the attention of the entities' property owners. After this has been done, the governing bodies of the taxing units must adopt by ordinance, resolution, or order the rate for the current tax year. This office has complied with the calculation and publication requirement. Enclosed you will find a copy of your unit's 2023 rate calculations as published in the Waco Tribune Herald.

You may do two things with the Tax Rate at any public meeting of your governing body; either adopt the proposed rate as published, or adopt a lower rate. You cannot adopt a higher rate than what was proposed and published. Adopting the tax rate must be a separate agenda item. The M&O and I&S rate must also be mentioned separately in the motion.

*******IF YOUR UNIT'S TAX RATE CONTAINS A DEBT COMPONENT, YOU MUST ADOPT THE DEBT RATE CALCULATED IN THE VOTER-APPROVE RATE CALCULATIONS. *******

If you wish to adopt a rate **more than the notice and hearing rate**, **you *must* re-advertise your intentions according to the State guidelines and hold public hearings before you can legally do so**. If you adopt a rate that exceeds the calculated Voter-Approval Tax Rate, you should know that the voters of your district have the power to roll back the rate to no more than the Voter-Approval Tax Rate (school districts have an automatic Voter-Approval election.).

Below you will find items that will help you in determining your 2023 tax rate. If you have any questions, feel free to contact this office.

1) Total Certified Taxable Value - Value certified to us by the appropriate Appraisal District(s) that includes all real and personal property with all applicable exemptions deducted.
2) Taxable Value of New Improvements - Value of properties that appear on the roll for the first time in 2023.
3) Anticipated Collection Rate (ACR) for the coming year used to adjust the Debt Component of the No-New-Revenue Tax Rate (NNR) to offset expected delinquencies. The ACR is the best estimate of the total amount of taxes, penalty, interest, and attorney fee that will be collected between July 1, 2023 and June 30, 2024. If your NNR does not contain a debt component, the ACR will have no effect on the calculation.

2023 Total Certified Taxable Value	$ 1,470,068,554
2023 Taxable Value of New Improvements	$ 44,379,260
2023 Anticipated Collection Rate (ACR)	100%
2023 No-New-Revenue Tax Rate (NNR)	0.483009 Per $100 valuation
2023 Voter-Approval Rate	0.529773 Per $100 valuation
2023 De minimis Rate	0.546736 Per $100 valuation
2023 Proposed Rate	0.546736 Per $100 valuation

WHEN YOU HAVE ADOPTED THE 2023 TAX RATE FOR YOUR UNIT, PLEASE WRITE THAT RATE IN THE SPACE PROVIDED BELOW.

"We, the governing body of City of Hewitt,
Have adopted the following tax rate for 2023:

M&O	0.332142
I&S	0.214594
TOTAL	0.546736

Please have the members of your governing body sign below and return to this office by **August 31, 2023**, but **not later than September 7, 2023.** Your cooperation in providing your rates by these dates will allow this office sufficient time to confirm rates and values to precisely print statements for mailing in a timely manner.

Thank you very much for your consideration.

Randy H. Riggs, CPA
McLennan County Tax Assessor/Collector

Governing Body Members' Signatures:

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____
DATE

No New Revenue	0.483009
Proposed	0.483009
NNR	0.483009
	0
	0.0%
M&O	0.268415
I&S	0.214594
Proposed	0.483009

Tax Code 26.05(b) - Motion by Council

I move that the property tax rate be increased by the adoption of a tax rate of **(specify tax rate)**, which is effectively a **(insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate)** percent increase in the tax rate.

2023 Adopted	**0.483009**	100,000	80%	80,000	386.41
2023 NNR	0.483009	100,000	80%	80,000	386.41
	0				-
	0.0%				

Tax Code 26.05(b)(1) - Wording for Ordinance

(1) include in the ordinance in type larger than the type used in any other portion of the document:

(A) the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY *(INSERT* PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $(Insert amount)."

2023 Proposed-M&O	0.268415	100,000	80%	80,000	214.73
2023 NNR -M&O	0.298202	100,000	80%	80,000	238.56
(line 39)	-0.02979				**(23.83)**
	-10.0%				

NOTE:	
2022 M&O	0.331618
2022 NNR-M&O	0.317091
	0.014527
	4.6%

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.4 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $27.15.

Voter Approval Rate 0.529773

Proposed	0.529773
NNR	0.483009
	0.046764
	9.7%

M&O	0.315179
I&S	0.214594
Proposed	0.529773

Tax Code 26.05(b) - Motion by Council

I move that the property tax rate be increased by the adoption of a tax rate of **(specify tax rate)**, which is effectively a **(insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate)** percent increase in the tax rate.

2023 Adopted	**0.529773**	100,000	80%	80,000	423.82
2023 NNR	0.483009	100,000	80%	80,000	386.41
	0.046764				37.41
	9.7%				

Tax Code 26.05(b)(1) - Wording for Ordinance

(1) include in the ordinance in type larger than the type used in any other portion of the document:

(A) the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY *(INSERT* PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $(Insert amount)."

2023 Proposed-M&O	0.315179	100,000	80%	80,000	252.14
2023 NNR -M&O	0.298202	100,000	80%	80,000	238.56
(line 39)	0.016977				**13.58**
	5.7%				

NOTE:	
2022 M&O	0.331618
2022 NNR-M&O	0.317091
	0.014527
	4.6%

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.4 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $27.15.

Current Rate	0.540102
Proposed	0.540102
NNR	0.483009
	0.057093
	11.8%
M&O	0.325508
I&S	0.214594
Proposed	0.540102

Tax Code 26.05(b) - Motion by Council

I move that the property tax rate be increased by the adoption of a tax rate of **(specify tax rate)**, which is effectively a **(insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate)** percent increase in the tax rate.

2023 Adopted	**0.540102**	100,000	80%	80,000	432.08
2023 NNR	0.483009	100,000	80%	80,000	386.41
	0.057093				45.67
	11.8%				

Tax Code 26.05(b)(1) - Wording for Ordinance

(1) include in the ordinance in type larger than the type used in any other portion of the document:

(A) the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY *(INSERT* PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $(Insert amount)."

2023 Proposed-M&O	0.325508	100,000	80%	80,000	260.41
2023 NNR -M&O	0.298202	100,000	80%	80,000	238.56
(line 39)	0.027306				**21.84**
	9.2%				

NOTE:	
2022 M&O	0.331618
2022 NNR-M&O	0.317091
	0.014527
	4.6%

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.4 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $27.15.

De Minimis Rate 0.546736

Proposed	0.546736
NNR	0.483009
	0.063727
	13.2%

M&O	0.332142
I&S	0.214594
Proposed	0.546736

Tax Code 26.05(b) - Motion by Council

I move that the property tax rate be increased by the adoption of a tax rate of **(specify tax rate)**, which is effectively a **(insert percentage by which the proposed tax rate exceeds the no-new-revenue tax rate)** percent increase in the tax rate.

2023 Adopted	**0.546736**	100,000	80%	80,000	437.39
2023 NNR	0.483009	100,000	80%	80,000	386.41
	0.063727				50.98
	13.2%				

Tax Code 26.05(b)(1) - Wording for Ordinance

(1) include in the ordinance in type larger than the type used in any other portion of the document:

(A) the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE." and

(B) if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY *(INSERT* PERCENTAGE BY WHICH THE TAX RATE EXCEEDS THE NO-NEW-REVENUE MAINTENANCE AND OPERATIONS RATE) PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $(Insert amount)."

2023 Proposed-M&O	0.332142	100,000	80%	80,000	265.71
2023 NNR -M&O	0.298202	100,000	80%	80,000	238.56
(line 39)	0.03394				**27.15**
	11.4%				

NOTE:	
2022 M&O	0.331618
2022 NNR-M&O	0.317091
	0.014527
	4.6%

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.4 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $27.15.

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 5.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2023-07** approving the FY 2023-2024 Master Fee Schedule.

STAFF RECOMMENDATION/ITEM SUMMARY:

This resolution approves the City's Master Fee Schedule for the Fiscal Year 2023-2024.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Resolution No. 2023-07** approving the FY 2023-2024 Master Fee Schedule.

ATTACHMENTS:

1. Master Fee Resolution 8 21 23
2. FY 23 24 Master Fee Schedule

RESOLUTION NO. 2023-07

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, ADOPTING THE "MASTER FEE SCHEDULE"; REPEALING ALL RESOLUTIONS IN CONFLICT; DECLARING AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1. That the City of Hewitt Master Fee Schedule is hereby adopted to implement and/or revise various fees related to City Services as shown on the attachment "A" and incorporated herein by reference.

Section 2. That should any section, clause, or provision of this resolution be declared by court of competent jurisdiction to be invalid, the same shall not affect the validity of this resolution or any other resolution of the City as a whole or any part thereof, other than the part so declared to be.

Section 3. That this resolution shall become effective immediately upon passage, and be applied to all charges on or after October 1, 2023.

Section 4. That it is hereby officially found and determined that the meeting at which resolution is adopted was noticed and has been open to the public as required by law.

PASSED AND APPROVED this 21st day of August 2023.

CITY OF HEWITT, TEXAS

By: _____
Steve Fortenberry, Mayor

ATTEST:

_____
Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Michael W. Dixon, City Attorney

HEWITT MASTER FEE SCHEDULE

FY 2023-2024

Department	Pages
Permit Fees	1-3
Fire, Police & Administration Fees	4
Library Fees	5
Park Fees	6
Water Rates	7
Wastewater Rates	8
Drainage Rates	8
Solid Waste Rates	8
Utility Fees	9

PERMIT FEES

New Construction

New Construction Building Permit	$0.23 sq. ft. under roof (per floor) min $320
Electrical Permit	$0.07 sq. ft. under roof (per floor)
Plumbing Permit	$0.07 sq. ft. under roof (per floor)
Mechanical Permit	$0.07 sq. ft. under roof (per floor)

General Permits

Alcohol Permit	$60
Carport Permit	$50, $0.20 per sq. ft.
Commercial Accessory Building	$150 min, $.30 per sq. ft.
Commercial Building Permit – Temporary 72 hr.	$50
Commercial Occupancy Inspection	$50
Deck Permit	$50
Demolition Permit	$100
Estate Sale/Auction	$50
Fence Permit	$50
Flat Work Permit	$50 min, $0.02 per sq. ft.
Foundation Repair	$50
Garage Sales	$15
Gas Permit	$50, $6 per appliance
Hot Tub/Spa	$50
Land Clearing Filling or Grading Permit	$240
Lawn Sprinkler System Permit	$25 base, $1 per head/$10 backflow
Mobile Home Move-In Permit	$50
Moving a Building Permit	$100
Patio Cover	$50 min, $0.10 per sq. ft.

Re-Inspect Fee	$50 1st time; $25 increase cumulative after
Remodeling Permit	$200 flat fee
Residential Accessory Building Permit	$50 for 120 sq. ft. more + $0.08 per sq. ft.
Roof Permit	$50
Sign Permit	
Up to 72 sq. ft.	$50
Up to 300 sq. ft.	$75
Up to 600 sq. ft.	$100
Sign Variance Request	$250
Swimming Pool Permit (above/inground)	$100/$150
Temporary On-Site Storage Containers	$10 first 15 days + $25 next 16 days + $50 for >30 days/year
Window Replacement Fee	$50/$25 Re-Inspect Fee

Electrical

Electrical Permit	$50
Up to 400 Amp	$11
Over 400 Amp	$24
3 Phase Circuits	$7
220 Circuits	$6
110 Circuits	$5
Equipment Motors	
½ hp – 50 hp	$11
Over 50 hp	$24
Transformers	
Up to 50 KVA	$11
Over 50 KVA	$24
Elevators	$54
Signs	$24
Temporary Service	
Carnivals or Similar	$54

Mechanical

Mechanical Permit	$50
Up to 250,000 BTU	$17
250,000 – 500,000 BTU	$34
Each Ad. 50,000 Over 500,000 BTU	$5
Refrigerated Air Systems	
Up to 5 Tons	$17
Over 5 Tons	$34
Each Ad. Ton Over	$5
Ventilation Systems	

Installation Blower or fan to duct system for each building	$24

Plumbing

Plumbing Permit	$50
Per Fixture, Traps, etc.	$6
Sewer/Water	$8
Vacuum Breakers	$8
Backflow Device	$24
Roof Drain Permit	$24
Discharge Line	$8
Roof Drain	$6

Planning & Zoning

Application for Abandonment of Public Right of Way	$300
Application for Amendment of the Zoning Ordinance	$300
Application for Appeal to Board of Adjustment	$500
Application for Preliminary Plat	$150 + $2 per acre
Application for Final Plat, Amended Plat, Administrative Plat	$200
Application for Final Plat and Re-Plat with Infrastructure	$200 + $27 per lot
Application for Platting or Re-Platting with Variance Request	$250 + $2 per lot
Plat/Plan Review other than Original Review (Staff)	$50 per hour, one hour minimum
Plat/Plan Review other than Original Review (Engineer)	$150 per hour, one hour minimum

Network Nodes, Node Support Poles & Transfer Facilities

Network Nodes-Application Fee	Lesser of actual cost or $500 for up to 5 Network Nodes, and $250 for each additional Network Node on a permit (up to 30, per Sec 284.152(b))
Network Nodes-Annual Rental Rate	$1,500 per Network Node site, with annual CPI adjustment
Node Support Poles-Application Fee	$1,000 for each pole
Node Support Poles-Annual Rental Rate	$1,500 per Network Node site, with annual CPI Adjustment
Transfer Facilities-Application Fee	$500 for an application including up to 5 Network Nodes, and $250 for each additional Network Node on a permit
Transfer Facilities-Monthly Rental Rate	$500 monthly for each Network Node site
For all other applicants	$200

FIRE PROTECTION FEES

Fire Protection Systems	$55
Per Head	$0.25
Underground Main	$50
Fire Pump	$30
Stand Pipe System	$55
Per Outlet	$5
Fire Alarm System	$55
Per Device	$1
Hood and Duct System	$30
Per Nozzle	$2.50
Commercial Paint Spray	$30
Other Fire Suppression System	$30
Per Head	$55

POLICE DEPARTMENT FEES

Accident Reports	$6
Animal Registration	$10 first 2 pets; $2 each additional
Animal Reclaim/Disposal Fee	$150

ADMINISTRATION FEES

Returned Check Fee	$35
NSF Electronic Draft Fee	$35
Copies of Public Information	
Standard – 8.5x11	$0.10 per page
Oversize – 11x17	$0.50 per page
Postage/Shipping	Actual Cost
Other Media	
Audio Cassette	$1 each
CD/RW or CD/R	$1 each
Other Charges	Actual Cost

LIBRARY FEES

Book late fee	$0.25 per day
Non-Book Materials late fee	$1 per day
HOTSPOT late fee	$2 per day
Tex-Share ILL late fee	$.25 per day + $5 processing fee + any fee by lending library
Lost Book or Material	Cost of book + $5 processing fee
Damaged Books or Material	Cost of damage is calculated by the amount of damage divided by cost of book + $5 processing fee
Barcode Replacement	$1
Media Case Replacement	$5
Hanging Bag	$20 + $5 processing fee
3D Printing	$0.10 per gram
Paper Copy – Black & White	$0.15
Paper Copy – Color	$1.25
Large format Printing	Estimate per item: L x W x .035 x 40%
Fax	$1 per page
USB	$8 each
Proctor Exam Fee	$15 (waived for Hewitt residents)
ILL Material request	$2 per item requested
Lost Library Card Replacement	$1
Return Check Fee	$35
Out of County Fee (excludes people that work In Hewitt and live inside McLennan County)	$40 annual fee
Backpack replacement fee	$15 + $5 processing fee
Backpack-including contents	$125 + $5 processing fee
Manipulatives	$1
Plastic tub	$5 + $5 processing fee
Travel Bag replacement	$5
Magazine cover replacement	$20
HOTSPOT replacement of device	$100 + $5 processing fee
HOTSPOT replacement cords	$15 + $5 processing fee
CHROMEBOOK replacement of all contents	$450 + $5 processing fee
CHROMEBOOK device	$400 + $5 processing fee
CHROMEBOOK case	$30 + $5 processing fee
CHROMEBOOK cables	$35

PARK FEES

Amphitheatre

Hourly Rental	$100 per hour (2 hr. min)
Deposit	$75 refundable deposit
Water Key Fee	$50 fee ($35 refundable deposit; $15 water fee)

Food Truck Permits

No Event	$50/day (up to 4 hours)
Event	$100 (up to 12 hours)
Water Key Fee	$50 fee ($35 refundable deposit; $15 water fee)

Field Rental

Playing Field (practice)	$20/practice
Water Key Fee	$50 fee ($35 refundable deposit; $15 water fee)

Pavilion Rental

Park Pavilion Deposit	$40 refundable deposit
Park Pavilion–Hewitt/Warren Park–Up to 150	$45 per hour (minimum 2 hours)
Park Pavilion–Hewitt/Warren Park–Over 150	$60 per hour (minimum 2 hours)
Water Key Fee	$50 fee ($35 refundable deposit; $15 water fee)

Walking Track

Hewitt Park Walking Track	$25 (minimum 2 hours)
Water Key Fee	$50 fee ($35 refundable deposit; $15 water fee)

Event Permit

Various Permits, including but not Limited to use of PA Systems, Amplified Sound, Ride or Drive Horses, Food Sales, Trades, Occupation Sales, and City-Provided Electrical Use. The Permit must be applied for, reviewed and approved before issued.	$75

WATER RATES Effective 12/1/2023

Residential, Commercial & Builders – Base Rate	1st 3,000 Gal
5/8”	$33.00
1”	$69.25
1.5”	$208.00
2”	$208.00
3”	$415.50
4”	$415.50
6”	$623.25
Volume Rate	Per 1,000 Gal
3,001 – 7,000 Gal	$5.35
7,001 – 12,000 Gal	$6.00
12,001+ Gal	$6.45

Master Metered High-Density Multifamily

Multifamily Residential & Multifamily Builders –	Base Fees
1 ½”	$208.00
2”	$208.00
3”	$415.50
4”	$415.50
6”	$623.25
Consumption Rate	$6.45 Per 1,000 Gal. (100% consumption)

Irrigation Rates

Irrigation – Base Rate	
5/8”	$33.00
1”	$69.25
1.5”	$208.00
2”	$208.00
3”	$415.50
4”	$415.50
6”	$623.25
Consumption Rate	$6.45 Per 1,000 Gal. (100% consumption)

Bulk Water Rates

Deposit	$900
Set Fee & Move Fee	$100
Base Rate for 3” Meter	$415.50 per month + consumption
Consumption Rate	$7.05 per 1,000 gallons
One Day Fee	$35 per day for 5,000 gallons or less + $7.05 per 1,000 gallons over 5,000 gallons

All Bulk Water will be sold in 1,000 gallon increments.

WASTEWATER RATES - Effective 12/1/23

Option #1 – Standard Wastewater Rates

Residential Base Rate – 1st 5,000 Gal	$30.00
Residential Volume Rate (Per 1,000)	$5.05
Industrial Institution or Commercial Base Charge – 1st 10,000 Gallons	$64.25
Industrial Institution or Commercial Volume Rate (Per 1,000)	$5.05

Option #2 – Winter Average Rates

Single Family Residential Base Rate	$20.50 (no minimum gallons)
Single Family Residential Volume Rate (Per 1,000)	$3.15 (no maximum gallons)

Option #3 – Flat Rate

Single Family Residential Flat Rate	$41.00

High-Density Multifamily

High-Density Multifamily Base Charge	$64.25 (per building)
High-Density Multifamily Volume Rate (Per 1,000)	$5.05 (100% Volume)

DRAINAGE RATES

Residential	$4.35
Commercial	
1 – 10,000	$10.08
10,001 – 20,000	$29.65
20,001 – 40,000	$48.05
40,001 – 60,000	$94.55
60,001 – 100,000	$148.80
100,001 – 150,000	$228.63
150,001 +	$359.60

SOLID WASTE RATES

Residential	
Collection	$18.01
Additional Polycart	$5.03
Administrative Fee – Per Unit	$1.50 per unit
Damage Fee-Polycart (damage due to misuse)	$60

**Commercial customers are billed directly by Republic Services.*

UTILITY FEES

Deposits – Residential Commercial	Credit based & previous account history $80 - $180
Deposits - Commercial	Quoted based on like accounts & previous account history Equal to minimum bill for (1 or 2) monthly bill of like account
Initial Connection Fee	$30
Delinquent Fees	15% of balance
Collection Services	25% of final balance
Non-Pay Reconnect	$50 before 4pm
After Hours Non-Emergency Service Call	$40 after 4pm
Meter Accuracy Check (Reread)	$25
Meters up to 1” – Meter Testing Deposit	$75
Meters greater than 1” up to 2” – Meter Testing Deposit	$250
Meters larger than 2” – Meter Testing Deposit	Base Fee – Quoted on per cost basis

Tampering Fees

Tampering with Meter without City Permission	$500 per event

Water Taps & Meter Set*

All Water Taps	$1,000 Base Fee – Quoted on per cost basis
5/8” x 3/4” meter set	$450 + cost of meter box if needed
3/4" x 3/4" meter set	$500 + cost of meter box if needed
1” or larger service or meter set	Base Fee – Quoted on per cost basis

****Prior to the connection of any water line onto a city water main, the party requesting such connection shall pay the city the water service installation and meter fees for labor and materials.***

Wastewater Taps & Service Connection Fees**

All Wastewater Taps	$1000 Base Fee – Quoted on per cost basis
4” Tap	$1000 Base Fee – Quoted on per cost basis
6” Tap	$1000 Base Fee – Quoted on per cost basis
8” or Larger Lateral	$1000 Base Fee – Quoted on per cost basis

****In addition, service lines that require the cutting or boring of paved streets or alley will be subject to a minimum charge of $1000 Base Fee – Quoted on per cost basis. The decision of a bore or utility cut will be made by Community Services.***

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 6.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on ratification of the property tax rate increase reflected in the budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Per Local Government Code, Chapter 102, Municipal Budget, Section 102.007 (c), the governing body is required to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move to ratify the property tax increase reflected in the budget.

ATTACHMENTS:

None

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 7.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2023-11** adopting the FY 2023-2024 Annual Operating and Capital Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Per Local Government Code, Section 102.007. Adoption of the Budget, after the public hearing, the governing body shall take action on the proposed budget. A vote to adopt the budget must be a record vote. The governing body may make any changes in the budget that it considers warranted by the law or in the best interest of the municipal taxpayers.

The city charter requires the city manager to present a Proposed Budget to the City Council before August 1 each year. The charter and state law also require a public hearing on the budget. The Council conducted this hearing on August 14, 2023. Public hearings on the tax rate were held on August 14 and 21, 2023. This FY 2023-2024 Annual Operating and Capital Budget has been amended to reflect the tax rate adopted in a prior agenda item.

After the motion, the City Secretary will poll the Council for the record vote.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Ordinance No. 2023-11** adopting the FY 2023-2024 Annual Operating and Capital Budget.

ATTACHMENTS:

1. Ordinance-Adopting Budget 8 21 23
2. Adopted Budget Notice worksheet

ORDINANCE NO. 2023-11

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF HEWITT, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024 AND MAKING APPROPRIATIONS FOR EACH FUND, DEPARTMENT, PROJECT, AND ACCOUNT; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED WAS NOTICED AND HAS BEEN OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE 2023-2024 FISCAL YEAR BUDGET.

WHEREAS, the City Council has heretofore approved the certified tax roll prepared and presented by the McLennan County Appraisal District as required by the Tax Code; and

WHEREAS, notice of a public hearing on the budget for the City of Hewitt, Texas, for the fiscal year 2023-2024 was theretofore published at least fifteen (15) days in advance of said public hearing; and

WHEREAS, the City Manager of the City of Hewitt has submitted to the City Council a proposed budget of the revenues and expenditures of conducting the affairs of the City and providing a complete financial plan for 2023-2024; and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which proposed budget and all supporting schedules have been filed with the City Secretary of the City of Hewitt and available for public inspection on the city's website;

WHEREAS, a public hearing on the said budget was duly held on the 14th day of August 2023, and all interested persons were given an opportunity to be heard for or against any item thereof;

WHEREAS, Texas Local Government Code Sec. 102.007(c) requires that adoption of a budget that raises more property tax revenue than generated in the previous year requires a record vote of the City Council to ratify the property tax increase reflected in the budget in addition to and separate from the record votes to approve the ordinance adopting the annual budget and the ordinance adopting the tax rate for the current tax year; and

WHEREAS, the City Council has adopted the 2023-2024 fiscal budget which will raise more revenue from property taxes than in the prior year's fiscal budget by an amount of $_____ which is a ____% increase that is included in the 2023-2024 fiscal year budget revenues. The property tax revenue to be raised from new property added to the tax roll this year is $_____.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the proposed budget of the City of Hewitt, providing a complete financial plan for the ensuing fiscal year, as submitted to the City Council by the City Manager, and the same is hereby, in all things adopted and approved as the budget of the City for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024.

SECTION 2: That the City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of McLennan County.

SECTION 3: That all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

SECTION 4: That it is hereby officially found and determined that the meeting at which this Ordinance is adopted was noticed and has been open to the public as required by law.

SECTION 5: The property tax increase reflected in the 2023-2024 Fiscal Year Budget is hereby ratified.

SECTION 6: This ordinance shall take effect immediately from and after its passage as the law and Charter in such cases provide.

The City Council voted separately and additionally to ratify the increase in property tax revenues reflected in the adopted FY 2023-2024 budget by a vote of _____ AYES to _____ NAYS with _____ abstentions.

PASSED AND APPROVED this the 21st day of August 2023.

CITY OF HEWITT, TEXAS

By: _____
Steve Fortenberry, Mayor

ATTEST:

_____
Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Michael W. Dixon, City Attorney

ADOPTED BUDGET NOTICE

No-New-Revenue Rate .483009

Ad Valorem Revenue				New Value			Debt Service		
FY 22/23 Budget	FY 23/24 Budget-NNR	Diff $	Diff %	Taxable New Value	Proposed Tax Rate	Tax Revenue	FY 23/24 Debt Service	FY 22/23 Debt Service	Diff
4,302,333	3,796,795	(505,538)	-11.8%	44,379,260	0.483009	214,356	3,161,295	2,704,944	456,351
2,704,944	3,161,295	456,351	16.9%						
7,007,277	6,958,090	(49,187)	-0.7%						

Required notice on front of budget and in the ordinance

"This budget will raise more revenue from property taxes than last year's budget by an amount of ($49,187) which is a (.7%) increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $214,356.

LGC Sec. 102.007 (d)(1)(A). The property tax revenue for debt is $456,351.

Voter Approval Rate .529773

Ad Valorem Revenue					New Value			Debt Service		
FY 22/23 Budget	FY 23/24 Budget-VA	Diff $	Diff %		Taxable New Value	Proposed Tax Rate	Tax Revenue	FY 23/24 Debt Service	FY 22/23 Debt Service	Diff
4,302,333	4,468,044	165,711	3.9%		44,379,260	0.529773	235,109	3,161,295	2,704,944	456,351
2,704,944	3,161,295	456,351	16.9%							
7,007,277	7,629,339	622,062	8.9%	Certified						

Required notice on front of budget and in the ordinance

"This budget will raise more revenue from property taxes than last year's budget by an amount of $622,062 which is a 8.9% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $235,109.

LGC Sec. 102.007 (d)(1)(A). The property tax revenue for debt is $456,351.

Current Rate .540102

Ad Valorem Revenue					New Value			Debt Service		
FY 22/23 Budget	FY 23/24 Budget-Current	Diff $	Diff %		Taxable New Value	Proposed Tax Rate	Tax Revenue	FY 23/24 Debt Service	FY 22/23 Debt Service	Diff
4,302,333	4,616,306	313,973	7.3%		44,379,260	0.540102	239,693	3,161,295	2,704,944	456,351
2,704,944	3,161,295	456,351	16.9%							
7,007,277	7,777,601	770,324	11.0%	Certified						

Required notice on front of budget and in the ordinance

"This budget will raise more revenue from property taxes than last year's budget by an amount of $770,324 which is a 11% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $239,693.

LGC Sec. 102.007 (d)(1)(A). The property tax revenue for debt is $456,351.

DeMinimis Rate .546736

Ad Valorem Revenue					New Value			Debt Service		
FY 22/23 Budget	FY 23/24 Budget-DeMinimis	Diff $	Diff %		Taxable New Value	Proposed Tax Rate	Tax Revenue	FY 23/24 Debt Service	FY 22/23 Debt Service	Diff
4,302,333	4,711,530	409,197	9.5%		44,379,260	0.546736	242,637	3,161,295	2,704,944	456,351
2,704,944	3,161,295	456,351	16.9%							
7,007,277	7,872,825	865,548	12.4%	Certified						

Required notice on front of budget and in the ordinance

"This budget will raise more revenue from property taxes than last year's budget by an amount of $865,658 which is a 12.4% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $242,637.

LGC Sec. 102.007 (d)(1)(A). The property tax revenue for debt is $456,351.

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 21, 2023

AGENDA ITEM #: 8.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending July 31, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending July 31, 2023, were sent electronically on August 7, 2023. This is an opportunity for the Council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None