



CITY COUNCIL WORKSHOP/REGULAR MEETING

October 16, 2023 at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Briefing and discussion concerning water and wastewater rates for Fiscal Year 2023-2024.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

2. Approval of minutes for the Workshop/Regular Meeting held October 2, 2023.
3. Presentation of the report from the City Engineer Miles Whitney, P.E.
 - Update on pending utility projects
 - Update on pending street projects
 - Update on pending drainage projects.
4. Update and discussion on SAFER Grant and staffing plan.
5. Discussion concerning Financial Statements ending September 30, 2023.
6. Discussion and possible action on approval of the Quarterly Investment Report for the quarter ending September 30, 2023.
7. Discussion and possible action on the Capital Improvement Projects on Briarfield and E. Wall Streets.
8. Discussion and possible action on proposal award for the Commerce Park Water Plant Improvement - Well No. 8, Project No.: 1-03655.
9. Discussion and possible action on **Resolution No. 2023-11** establishing water and wastewater rates for Fiscal Year 2023-2024.
10. Discussion and possible action on rescheduling the City Council meetings through January 2024.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **October 11, 2023**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 2.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of minutes for the Workshop/Regular Meeting held October 2, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. 2023-10-02 City Council Workshop-Regular Meeting Minutes



CITY COUNCIL WORKSHOP/REGULAR MEETING

October 2, 2023 at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:30 PM, announced all members were present, and declared a quorum.

WORKSHOP AGENDA

1. Briefing and discussion concerning the Capital Improvement Projects on Briarfield and E. Wall Streets.

City Manager Bo Thomas introduced City Engineer Miles Whitney, P.E. Mr. Whitney presented two cost comparison options (curb and gutter or ribbon curb) for the street reconstruction projects on Briarfield and E. Wall Streets. He sought Council direction on how to prepare the bid documents for solicitation.

WORKSHOP ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce to adjourn the Workshop at 6:58 PM.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Special presentation to the Hewitt Police Department by Belton Police Chief Gene Ellis on behalf of the Texas Police Chiefs Association in recognition of reaccreditation as a Texas Best Practices Recognized Agency.
Belton Police Chief Gene Ellis, representing the Texas Police Chiefs Association, presented the Certificate of Reaccreditation for the Texas Law Enforcement Best Practices Accreditation Program to Police Chief John McGrath and the Hewitt Police Department.
3. Special presentation by Mayor Pro Tem Dr. Erica Bruce.
Mayor Pro Tem Erica Bruce thanked Mayor Steve Fortenberry, Assistant City Manager Jim Devlin, and Police Chief John McGrath for volunteering to model designer handbags for the Advocacy Center for Crime Victims and Children 2023 Waco Designer Purse Bingo fundraiser.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and noted the City Secretary received a public comment form from James Russo. Mr. Russo, 105 Russell, appeared to seek assistance from the Council regarding a parking issue on his street. Mayor Fortenberry asked City Manager Bo Thomas to review the matter.

REGULAR AGENDA ITEMS

4. Approval of minutes for the Regular Meeting held September 18, 2023.
MOTION: Mayor Pro Tem Erica Bruce moved approval of the minutes as presented but to allow for correction.
SECOND: Council Member Bob Potter
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

5. Discussion and possible action authorizing the purchase and construction of a new pavilion in Warren Park.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved approval to authorize the purchase and construction of the new Warren Park Pavilion by Rice Construction Services, LLC, for \$68,400.00.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

6. Discussion and possible action on **Resolution No. 2023-10** submitting a candidate nomination for the McLennan Central Appraisal District (MCAD) Board of Directors for the year 2024.

City Manager Bo Thomas presented. Mayor Fortenberry inquired if any Council Member wanted to be considered a candidate nominee. No one volunteered. The Council took no action.

7. Discussion and possible action on Amended Technology Use Of City Equipment policy.

City Manager Bo Thomas presented.

MOTION: Mayor Pro Tem Erica Bruce moved approval of the amended Technology Use of Equipment Policy.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

8. Discussion and possible action on **Ordinance No. 2023-12** adopting a temporary construction speed zone of 45 miles per hour on IH 35 southbound frontage road during the construction of a right turn lane onto Alliance Parkway.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved approval of **Ordinance No. 2023-12** adopting a temporary construction speed zone of 45 miles per hour on IH 35 southbound frontage road during the construction of a right turn lane at Alliance Parkway.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the Regular Meeting at 7:38 PM.

SECOND: Council Member Johnny Price

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 3.

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from the City Engineer Miles Whitney, P.E.

Update on pending utility projects

Update on pending street projects

Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and answer any questions regarding the Engineer's report.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-10.6.23

HEWITT TEXAS

CITY ENGINEER'S REPORT

October 6, 2023

Utility Projects

Chaparral, Crescent, and Will Boleman

The contractor is installing the replacement waterlines.

Commerce Park Plant Improvements

- Well
Bids were received and are to be presented to the Council for their consideration of award.
- Plant
 - Plans are to be submitted to TCEQ for review in the coming days.

Street/Transportation Projects

Chaparral, Crescent, and Will Boleman

Street portion of the project is to progress after waterlines replacements are completed.

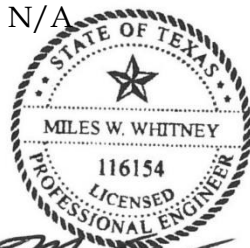
E. Wall and Briarfield

Project options were discussed at the prior Council meeting. Project direction is requested.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 4.

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Update and discussion of the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

STAFF RECOMMENDATION/ITEM SUMMARY:

FEMA has completed the awards for the 2022 SAFER grant, and we were not awarded the grant for six additional firefighters. We are waiting for additional information to be sent detailing more specifics on why the grant was not awarded and areas that we may be able to improve on for future applications. During the budget process, we planned for this scenario and will be able to continue with our staffing plan by adding three additional firefighters this year. We hope that the feedback from FEMA will allow for future success with additional applications for staffing.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 5.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion concerning Financial Statements ending September 30, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending September 30, 2023, were sent electronically on October 6, 2023. This is an opportunity for the Council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 6.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on approval of the Quarterly Investment Report for the quarter ending September 30, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City's Investment Policy, Section XI. Reporting (PFIA 2256-023) requires the preparation of a quarterly report for the City Council. Please see the following Investment Report for the quarter ending September 30, 2023.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the Quarterly Investment Report as of September 30, 2023,

ATTACHMENTS:

1. 2023 09 Quarterly Investment Report

HEWITT TEXAS

QUARTERLY INVESTMENT REPORT

For the Quarter Ended

September 30, 2023

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Hewitt is in compliance with the Public Funds Investment Act and the Investment Policy and its incorporated strategies.



City Manager



Finance Director

Accountant

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

		September 30, 2022			September 30, 2023		
<u>Asset Type</u>		<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>
Pools/Bank/TCB		0.78%	\$ 11,693,703	\$ 11,693,703	5.39%	\$ 15,539,003	\$ 15,539,003
Securities/CDs		2.71%	15,969,066	15,957,823	5.37%	19,391,285	19,391,285
Totals			\$ 27,662,769	\$ 27,651,526		\$ 34,930,288	\$ 34,930,288
Fourth Quarter-End Yield		1.90%			5.38%		
Average Quarter-End Yields - Fiscal Year (1):							
Hewitt		0.92%			4.30%		
Rolling Three Month Treasury		1.06%			4.95%		
Rolling Six Month Treasury		1.01%			4.77%		
TexPool		0.90%			4.74%		
Fiscal YTD Interest Earnings			\$ 156,277			\$ 1,231,024	

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

Portfolio Holdings

Group By: Issuer

As of 9/30/2023

Asset Class	Description	Book Value	Portfolio Name	Maturity Date
Alliance Bank				
15-167 AB 15 mos	Alliance Bank 3.525 12/8/2023	1,708,975.38	GF Capital Projects	12/8/2023
16-130 2023 CO Allaince	Alliance Bank 5.6 3/6/2024	2,007,364.38	2023 CO	3/6/2024
15-168 AB 6 mos	Alliance Bank 5.6 3/8/2024	1,714,116.24	2023 CO	3/8/2024
		5,430,456.00		
Cash on Hand				
None	Cash on Hand Cash	1,100.00	GF Operating	
None	Cash on Hand Cash	1,300.00	Utility Fund Operating	
		2,400.00		
East West Bank				
07-137 EWB CD	East West Bank 5.75 2/16/2024	896,372.92	CLFRF	2/16/2024
20-126 EWB	East West Bank 5.75 2/20/2024	1,001,559.51	UF Unrestricted	2/20/2024
07-131 EWB CLFRF	East West Bank 5.75 2/20/2024	891,819.80	CLFRF	2/20/2024
		2,789,752.23		
First National Bank				
10-128 FNB GF	First National Bank 5.25 6/14/2024	2,686,294.28	GF Unrestricted	6/14/2024
20-128 FNB UF	First National Bank 5.25 6/14/2024	2,610,796.32	UF Unrestricted	6/14/2024
10-129 FNB	First National Bank 5.8 2/23/2024	1,058,501.03	GF Unrestricted	2/23/2024
10-131 FNB	First National Bank 5.8 8/23/2024	1,303,287.81	GF 90 Day Reserve	8/23/2024
		7,658,879.44		
Independent Bank				
07-120 CLFRF	Independent Bank MM	1,744,696.22	CLFRF	
09-120 Child Safety	Independent Bank MM	154,946.00	Child Safety Fd 09	
10-120 GF-Operating	Independent Bank MM	586,495.21	GF Operating	
10-121 IB GF Oper Funds	Independent Bank MM	2,156,410.00	GF Unrestricted	
10-125 GF 90 Day Reserve	Independent Bank MM	1,561,764.37	GF 90 Day Reserve	
10-130 GF-I&S	Independent Bank MM	364,189.13	GF Tax I&S	
10-135 GF-Street Res	Independent Bank MM	10,461.25	GF Street Reserve	
(continued)				

Portfolio Holdings

Group By: Issuer

As of 9/30/2023

10-138 PEG Acct	Independent Bank MM	483,391.25	PEG Account	
10-140 Payroll	Independent Bank MM	2,433.77	GF Operating	
10-160 HHIT	Independent Bank MM	813.21	GF Operating	
12-120 DF Oper	Independent Bank MM	496,442.93	Drainage Fund	
15-120 St Cap Oper	Independent Bank MM	564,133.33	GF Capital Projects	
16-120 2023 CO	Independent Bank MM	501,356.16	2023 CO	
20-120 UF-Operating	Independent Bank MM	594,233.39	Utility Fund Operating	
20-120 UF-Operating	Independent Bank MM	1,500,000.00	UF Unrestricted	
20-122 UF-Oper Res IB	Independent Bank MM	1,412,794.45	UF 90 Day Reserve	
20-138 UF-Debt	Independent Bank MM	1,120,954.21	UF Self-Supt Debt	
20-140 UF-Deposits	Independent Bank MM	491,633.00	UF Water Deposits	
25-120 UF Cap Oper	Independent Bank MM	10,263.41	UF Capital Projects	
40-120 Hotel Fund Oper	Independent Bank MM	259,601.95	Hotel Fund	
		14,017,013.24		
Southside Bank				
16-165 2023 CO SSB	Southside Bank 5.3 9/6/2024	3,512,197.26	2023 CO	9/6/2024
10-267 GF-I&S-SSB	Southside Bank MM	515,916.81	GF Tax I&S	
20-266 UF Debt-SSB	Southside Bank MM	334,625.16	UF Self-Supt Debt	
20-267 UF Equip-SSB	Southside Bank MM	245,651.57	UF Equipment Res	
10-265 GF-St Res-SSB	Southside Bank MM	228,433.48	GF Street Reserve	
		4,836,824.28		
TexPool				
20-203 UF Equip-Txpl	TexPool LGIP	5,848.75	UF Equipment Res	
20-201 UF Dep-Txpl	TexPool LGIP	1,716.55	UF Water Deposits	
10-200 GF-Reserve-Txpl	TexPool LGIP	398.96	GF 90 Day Reserve	
20-200 UF Oper-Txpl	TexPool LGIP	24,676.37	Utility Fund Operating	
10-201 GF-St Res-Txpl	TexPool LGIP	11,750.81	GF Street Reserve	
20-204 UF Debt-Txpl	TexPool LGIP	124,061.95	UF Self-Supt Debt	
10-203 GF-I&S-Txpl	TexPool LGIP	1,939.16	GF Tax I&S	
15-200 St Cap-Txpl	TexPool LGIP	13,658.47	GF Capital Projects	
25-200 UF Cap-Txpl	TexPool LGIP	10,911.78	UF Capital Projects	
		194,962.80		
	Total Portfolio	34,930,287.99		

Summary

Quarter End Results by Investment Category:

<u>Asset Type</u>	<u>June 30, 2023</u>		<u>September 30, 2023</u>		
	<u>Book Value</u>	<u>Market Value</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>
Pools/DDA/MMA	\$ 15,441,840	\$ 15,441,840	\$ 15,539,003	\$ 15,539,003	5.39%
Securities/CDs	13,701,371	13,701,371	19,391,285	19,391,285	5.37%
Totals	\$ 29,143,211	\$ 29,143,211	\$ 34,930,288	\$ 34,930,288	5.38%

<u>Current Quarter Average Yield (1)</u>		<u>Fiscal Year-to-Date Average Yield (2)</u>	
Total Portfolio	5.38%	Total Portfolio	4.30%
Rolling Three Month Treasury	5.54%	Rolling Three Month Treasury	4.95%
Rolling Six Month Treasury	5.38%	Rolling Six Month Treasury	4.77%
TexPool	5.32%	TexPool	4.74%

<u>Interest Earnings</u>	
Quarterly Interest Income	\$ 403,274
Fiscal Year-to-date Interest Income	\$ 1,231,024

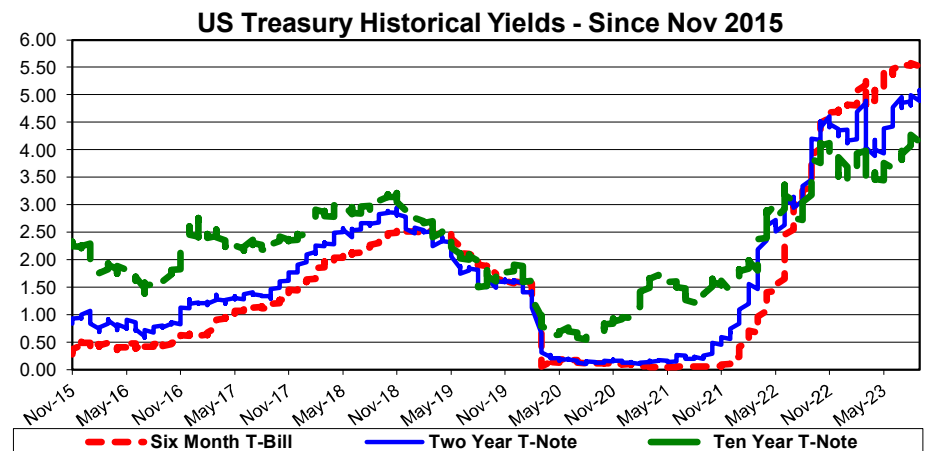
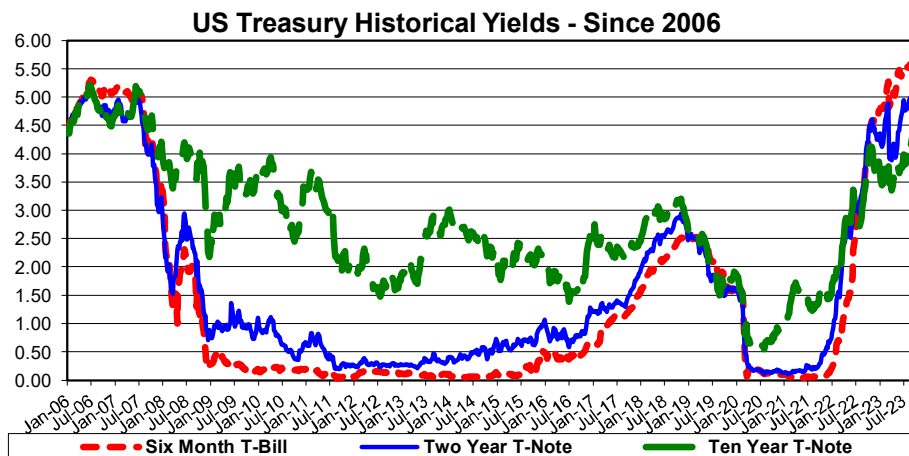
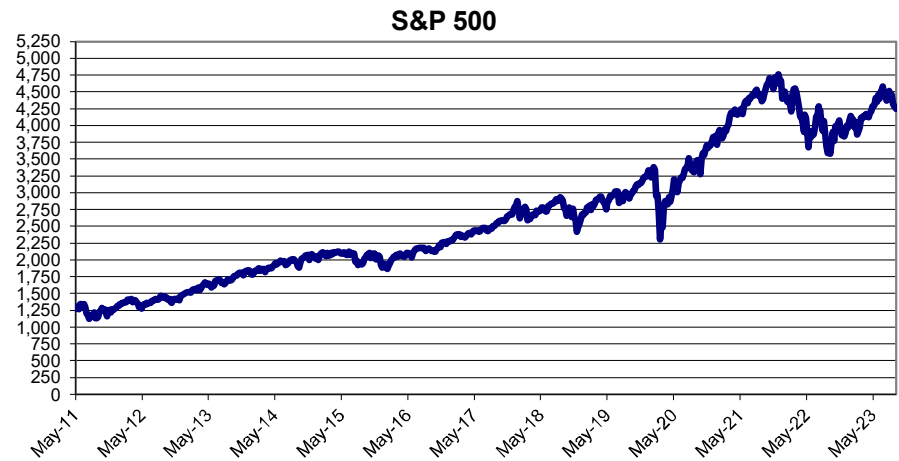
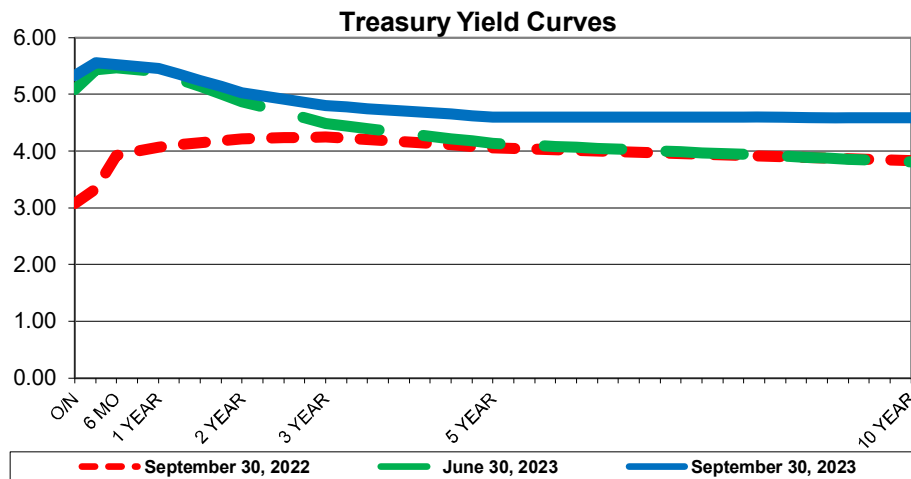
(1) **Current Quarter Average Yield** - calculated using quarter end report yields and adjusted book values; does not reflect a total return analysis, realized or unrealized gains/losses, or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

9/30/2023

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range 0.25% to 5.25% - 5.50% (Effective Fed Funds are trading +/-5.33%). A pause is projected at least until the September 19-20 meeting, with any future actions data-dependent. Second Quarter 2023 GDP posted 2.1%. September Non-Farm Payroll surged up 336k new jobs, above the 170k projection. The S&P Stock Index continued to slide below 4,300. The yield curve drifted higher on the long end. Crude Oil traded +/- \$85 per barrel. Inflation drifted lower but still over the FOMC 2% target (Core PCE +/-3.7% and CPI +/-3.7%). The slowing China and German economies, Ukrainian/Russian war and other violent conflicts continue to weight on future outlooks.



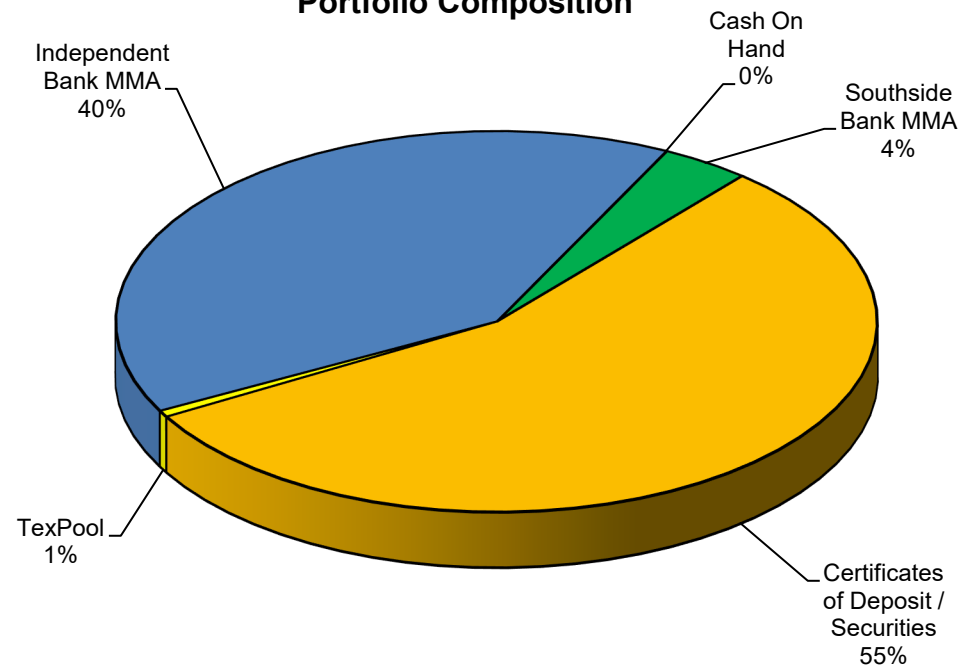
Investment Holdings
September 30, 2023

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Cash on Hand		0.00%	10/01/23	09/30/23	\$ 2,400	\$ 2,400	1.00	\$ 2,400	1	0.00%
Independent Bank - MMA		5.38%	10/01/23	09/30/23	14,017,013	14,017,013	1.00	14,017,013	1	5.38%
Southside Bank - MMA		5.50%	10/01/23	09/30/23	1,324,627	1,324,627	1.00	1,324,627	1	5.50%
TexPool	AAAm	5.32%	10/01/23	09/30/23	194,963	194,963	1.00	194,963	1	5.32%
Alliance Bank CD		3.53%	12/08/23	09/09/22	1,708,975	1,708,975	100.00	1,708,975	69	3.53%
East West Bank CD		5.75%	02/16/24	08/16/23	896,373	896,373	100.00	896,373	139	5.92%
East West Bank CD		5.75%	02/20/24	08/17/23	891,820	891,820	100.00	891,820	143	5.92%
East West Bank CD		5.75%	02/20/24	08/17/23	1,001,560	1,001,560	100.00	1,001,560	143	5.92%
First National CD		5.80%	02/23/24	08/23/23	1,058,501	1,058,501	100.00	1,058,501	146	5.93%
Alliance Bank CD		5.60%	03/06/24	09/06/23	2,007,364	2,007,364	100.00	2,007,364	158	5.60%
Alliance Bank CD		5.60%	03/08/24	09/08/23	1,714,116	1,714,116	100.00	1,714,116	160	5.60%
First National Bank CD		5.25%	06/14/24	03/14/23	5,297,091	5,297,091	100.00	5,297,091	258	5.25%
First National Bank CD		5.80%	08/23/24	08/23/23	1,303,288	1,303,288	100.00	1,303,288	328	5.93%
Southside Bank CD		5.30%	09/06/24	09/06/23	3,512,197	3,512,197	100.00	3,512,197	342	5.41%
Total					\$ 34,930,288	\$ 34,930,288		\$ 34,930,288	122	5.38%
									(1)	(2)

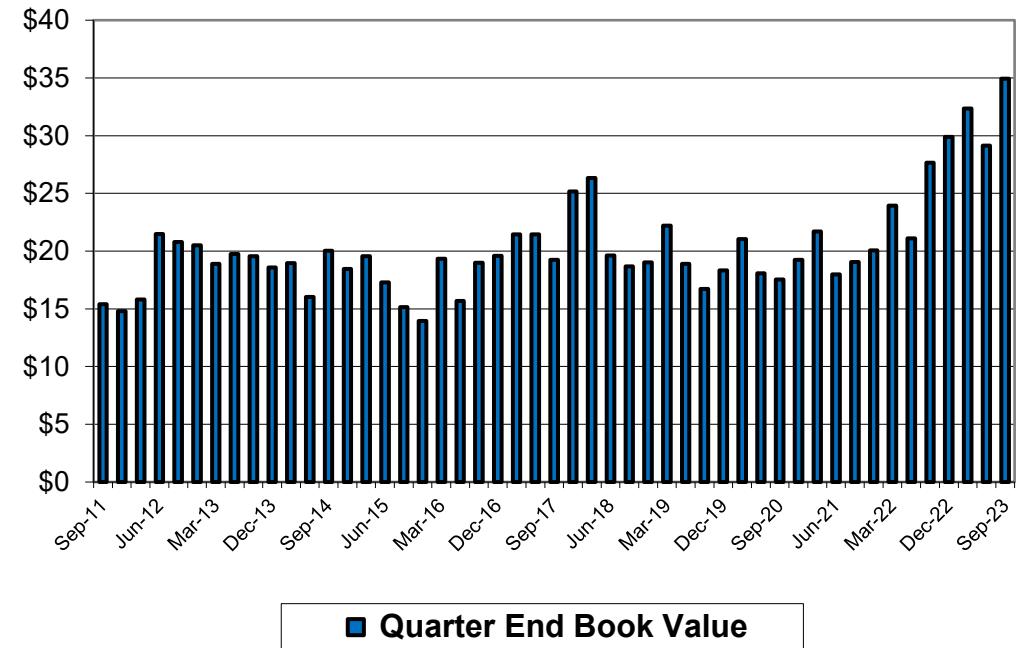
(1) Weighted average life - For purposes of calculating weighted average life, cash equivalent investments are assumed to have a one day maturity.

(2) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for pool, and bank account investments.

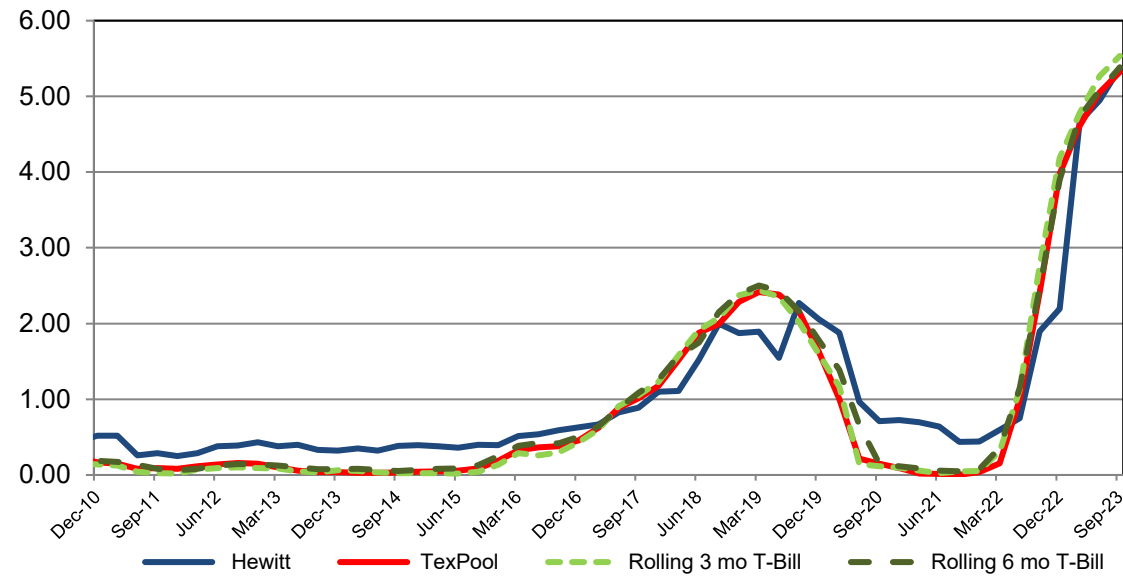
Portfolio Composition



Total Portfolio (Millions)



Total Portfolio Performance



Portfolio Holdings
Group By: Portfolio Name
As of 9/30/2023

Asset Class	Description	Issuer	YTM @ Cost	Book Value	Maturity Date
CLFRF-Fund 07					
07-137 EWB CD	East West Bank 5.75 2/16/2024	East West Bank	5.750	896,372.92	2/16/2024
07-131 EWB CLFRF	East West Bank 5.75 2/20/2024	East West Bank	5.750	891,819.80	2/20/2024
07-120 CLFRF	Independent Bank MM	Independent Bank	5.380	1,744,696.22	
			5.567	3,532,888.94	
PEG Account-Fund 08					
10-138 PEG Acct	Independent Bank MM	Independent Bank	5.380	483,391.25	
Child Safety Fees-Fund 09					
09-120 Child Safety	Independent Bank MM	Independent Bank	5.380	154,946.00	
GF Capital Projects-2022 CO-Fund 15					
15-167 AB 15 mos	Alliance Bank 3.525 12/8/2023	Alliance Bank	3.525	1,708,975.38	12/8/2023
15-168 AB 6 mos	Alliance Bank 5.6 3/8/2024	Alliance Bank	5.600	1,714,116.24	3/8/2024
15-120 St Cap Oper	Independent Bank MM	Independent Bank	5.380	564,133.33	
15-200 St Cap-Txpl	TexPool LGIP	TexPool	5.322	13,658.47	
			3.993	4,000,883.42	
GF Capital Projects-2023 CO-Fund 16					
16-130 2023 CO Allaince	Alliance Bank 5.6 3/6/2024	Alliance Bank	5.600	2,007,364.38	3/6/2024
16-120 2023 CO	Independent Bank MM	Independent Bank	5.380	501,356.16	
16-165 2023 CO SSB	Southside Bank 5.3 9/6/2024	Southside Bank	5.300	3,512,197.26	9/6/2024
			5.450	6,020,917.80	
Hotel-Fund 40					
40-120 Hotel Fund Oper	Independent Bank MM	Independent Bank	5.380	259,601.95	
GENERAL FUND PORTFOLIO					
GF Unrestricted					
10-128 FNB GF	First National Bank 5.25 6/14/2024	First National Bank	5.250	2,686,294.28	6/14/2024
10-129 FNB	First National Bank 5.8 2/23/2024	First National Bank	5.800	1,058,501.03	2/23/2024
10-121 IB GF Oper Funds	Independent Bank MM	Independent Bank	5.380	2,156,410.00	
			5.396	5,901,205.31	
(continued)					

Portfolio Holdings
Group By: Portfolio Name
As of 9/30/2023

GF Operating					
None	Cash on Hand Cash	Cash on Hand	0.000	1,100.00	
10-160 HHIT	Independent Bank MM	Independent Bank	5.380	813.21	
10-120 GF-Operating	Independent Bank MM	Independent Bank	5.380	586,495.21	
10-140 Payroll	Independent Bank MM	Independent Bank	5.380	2,433.77	
			5.365	590,842.19	
GF Street Reserve					
10-135 GF-Street Res	Independent Bank MM	Independent Bank	5.380	10,461.25	
10-265 GF-St Res-SSB	Southside Bank MM	Southside Bank	5.500	228,433.48	
10-201 GF-St Res-Txpl	TexPool LGIP	TexPool	5.322	11,750.81	
			5.487	250,645.54	
GF Tax I&S					
10-130 GF-I&S	Independent Bank MM	Independent Bank	5.380	364,189.13	
10-267 GF-I&S-SSB	Southside Bank MM	Southside Bank	5.500	515,916.81	
10-203 GF-I&S-Txpl	TexPool LGIP	TexPool	5.322	1,939.16	
			5.433	882,045.10	Req'd Reserve=790,324
GF 90 Day Reserve					
10-131 FNB	First National Bank 5.8 8/23/2024	First National Bank	5.800	1,303,287.81	8/23/2024
10-125 GF 90 Day Reserve	Independent Bank MM	Independent Bank	5.380	1,561,764.37	
10-200 GF-Reserve-Txpl	TexPool LGIP	TexPool	5.322	398.96	
			5.571	2,865,451.14	Req'd Reserve=2,842,748
				10,490,189.28	
UTILITY FUND PORTFOLIO					
UF Unrestricted					
20-126 EWB	East West Bank 5.75 2/20/2024	East West Bank	5.750	1,001,559.51	2/20/2024
20-128 FNB UF	First National Bank 5.25 6/14/2024	First National Bank	5.250	2,610,796.32	6/14/2024
20-120 UF-Operating	Independent Bank MM	Independent Bank	5.380	1,500,000.00	
			5.386	5,112,355.83	
(continued)					

Portfolio Holdings
Group By: Portfolio Name
As of 9/30/2023

Utility Fund Operating					
None	Cash on Hand Cash	Cash on Hand	0.000	1,300.00	
20-120 UF-Operating	Independent Bank MM	Independent Bank	5.380	594,233.39	
20-200 UF Oper-Txpl	TexPool LGIP	TexPool	5.322	24,676.37	
			5.366	620,209.76	
UF Equipment Res					
20-267 UF Equip-SSB	Southside Bank MM	Southside Bank	5.500	245,651.57	
20-203 UF Equip-Txpl	TexPool LGIP	TexPool	5.322	5,848.75	
			5.496	251,500.32	
UF Water Deposits					
20-140 UF-Deposits	Independent Bank MM	Independent Bank	5.380	491,633.00	
20-201 UF Dep-Txpl	TexPool LGIP	TexPool	5.322	1,716.55	
			5.380	493,349.55	
UF Self-Supt Debt					
20-138 UF-Debt	Independent Bank MM	Independent Bank	5.380	1,120,954.21	
20-266 UF Debt-SSB	Southside Bank MM	Southside Bank	5.500	334,625.16	
20-204 UF Debt-Txpl	TexPool LGIP	TexPool	5.322	124,061.95	
			5.401	1,579,641.32	Req'd Reserve=509,400
UF 90 Day Reserve					
20-122 UF-Oper Res IB	Independent Bank MM	Independent Bank	5.380	1,412,794.45	Req'd Reserve=1,406,010
				9,469,851.23	
Drainage-Fund 12					
12-120 DF Oper	Independent Bank MM	Independent Bank	5.380	496,442.93	
UF Capital Projects-Fund 25					
25-120 UF Cap Oper	Independent Bank MM	Independent Bank	5.380	10,263.41	
25-200 UF Cap-Txpl	TexPool LGIP	TexPool	5.322	10,911.78	
			5.350	21,175.19	
			5.347	34,930,287.99	

Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 06/30/23	Increases	Decreases	Book Value 09/30/23	Market Value 06/30/23	Change in Market Value	Market Value 09/30/23
Cash on Hand	0.00%	10/01/23	\$ 2,400	\$ —	\$ —	\$ 2,400	\$ 2,400	\$ —	\$ 2,400
Independent Bank - MMA	5.38%	10/01/23	13,939,907	77,106	—	14,017,013	13,939,907	77,106	14,017,013
Southside Bank - MMA	5.50%	10/01/23	1,307,127	17,500	—	1,324,627	1,307,127	17,500	1,324,627
TexPool	5.32%	10/01/23	192,405	2,557	—	194,963	192,405	2,557	194,963
East West Bank CD	5.14%	08/16/23	884,452	—	(884,452)	—	884,452	(884,452)	—
East West Bank CD	4.59%	08/17/23	880,213	—	(880,213)	—	880,213	(880,213)	—
East West Bank CD	5.14%	08/17/23	3,320,763	—	(3,320,763)	—	3,320,763	(3,320,763)	—
Alliance Bank CD	3.50%	09/08/23	1,693,707	—	(1,693,707)	—	1,693,707	(1,693,707)	—
Alliance Bank CD	3.53%	12/08/23	1,694,023	14,953	—	1,708,975	1,694,023	14,953	1,708,975
East West Bank CD	5.92%	02/16/24	—	896,373	—	896,373	—	896,373	896,373
East West Bank CD	5.92%	02/20/24	—	891,820	—	891,820	—	891,820	891,820
East West Bank CD	5.92%	02/20/24	—	1,001,560	—	1,001,560	—	1,001,560	1,001,560
First National CD	5.93%	02/23/24	—	1,058,501	—	1,058,501	—	1,058,501	1,058,501
Alliance Bank CD	5.60%	03/06/24	—	2,007,364	—	2,007,364	—	2,007,364	2,007,364
Alliance Bank CD	5.60%	03/08/24	—	1,714,116	—	1,714,116	—	1,714,116	1,714,116
First National Bank CD	5.25%	06/14/24	5,228,213	68,877	—	5,297,091	5,228,213	68,877	5,297,091
First National Bank CD	5.93%	08/23/24	—	1,303,288	—	1,303,288	—	1,303,288	1,303,288
Southside Bank CD	5.41%	09/06/24	—	3,512,197	—	3,512,197	—	3,512,197	3,512,197
TOTAL / AVERAGE	5.38%		\$ 29,143,211	\$ 12,566,212	\$ (6,779,135)	\$ 34,930,288	\$ 29,143,211	\$ 5,787,077	\$ 34,930,288

Allocation By Fund - Book & Market Value
September 30, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (5.38%)	TexPool (5.054%)	Southside Bank - MMA (5.22%)	12/08/23 – Alliance Bank CD (3.525%)	02/16/24 – East West Bank (5.75%)	02/20/24 – East West Bank (5.75%)	02/20/24 – East West Bank (5.75%)
GF Operating	\$ 1,100	\$ 589,742	\$ –	\$ –	\$ –	\$ –	\$ –	\$ –
GF Street Reserve	–	10,461	11,751	228,433	–	–	–	–
GF Tax I&S	–	364,189	1,939	515,917	–	–	–	–
GF 90 Day Reserves	–	1,561,764	399	–	–	–	–	–
GF Unrestricted	–	2,156,410	–	–	–	–	–	–
PEG Account	–	483,391	–	–	–	–	–	–
GF Capital-2022 CO	–	564,133	13,658	–	1,708,975	–	–	–
Hotel Fund	–	259,602	–	–	–	–	–	–
Drainage Fund	–	496,443	–	–	–	–	–	–
UF Operating	1,300	594,233	24,676	–	–	–	–	–
UF Deposits	–	491,633	1,717	–	–	–	–	–
UF Unrestricted	–	1,500,000	–	–	–	–	–	1,001,560
UF Self-Supporting	–	1,120,954	124,062	334,625	–	–	–	–
UF 90-Day Reserves	–	1,412,794	–	–	–	–	–	–
UF Equipment	–	–	5,849	245,652	–	–	–	–
UF Capital	–	10,263	10,912	–	–	–	–	–
Child Safety Fees	–	154,946	–	–	–	–	–	–
CLFRF - ARP Funds	–	1,744,696	–	–	–	896,373	891,820	–
GF Capital-2023 CO	–	501,356	–	–	–	–	–	–
Totals	\$ 2,400	\$ 14,017,013	\$ 194,963	\$ 1,324,627	\$ 1,708,975	\$ 896,373	\$ 891,820	\$ 1,001,560

Allocation By Fund - Book & Mark

September 30, 2023

(Continued)

Book and Market Value	02/23/24 – First National Bank (5.8%)	03/06/24 – Alliance Bank CD (5.6%)	03/08/24 – Alliance Bank CD (5.6%)	06/14/24 – First National Bank (5.25%)	08/23/24 – First National Bank (5.8%)	09/06/24 – Southside Bank CD (5.3%)	Total
GF Operating	\$ —	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 590,842
GF Street Reserve	—	—	—	—	—	—	250,645
GF Tax I&S	—	—	—	—	—	—	882,045
GF 90 Day Reserves GF	—	—	—	—	1,303,288	—	2,865,451
Unrestricted	1,058,501	—	—	2,686,294	—	—	5,901,205
PEG Account	—	—	—	—	—	—	483,391
GF Capital-2022 CO	—	—	1,714,116	—	—	—	4,000,883
Hotel Fund	—	—	—	—	—	—	259,602
Drainage Fund	—	—	—	—	—	—	496,443
UF Operating	—	—	—	—	—	—	620,210
UF Deposits	—	—	—	—	—	—	493,350
UF Unrestricted	—	—	—	2,610,796	—	—	5,112,356
UF Self-Supporting UF	—	—	—	—	—	—	1,579,641
90-Day Reserves UF	—	—	—	—	—	—	1,412,794
Equipment	—	—	—	—	—	—	251,500
UF Capital	—	—	—	—	—	—	21,175
Child Safety Fees	—	—	—	—	—	—	154,946
CLFRF - ARP Funds	—	—	—	—	—	—	3,532,889
GF Capital-2023 CO	—	2,007,364	—	—	—	3,512,197	6,020,918
Totals	\$ 1,058,501	\$ 2,007,364	\$ 1,714,116	\$ 5,297,091	\$ 1,303,288	\$ 3,512,197	\$ 34,930,288

Allocation By Fund - Book & Market Value
June 30, 2023

Book and Market Value	Cash on Hand	Independent Bank - MMA (5.12%)	TexPool (5.054%)	Southside Bank - MMA (5.22%)	08/16/23 – East West Bank (5.01%)	08/17/23 – East West Bank (4.59%)	08/17/23 – East West Bank (5.01%)	09/08/23 – Alliance Bank CD (3.5%)
GF Operating	\$ 1,100	\$ 2,680,128	\$ –	\$ –	\$ –	\$ –	\$ –	\$ –
GF Street Reserve	–	10,326	11,597	225,416	–	–	–	–
GF Tax I&S	–	583,802	1,914	509,101	–	–	–	–
GF 90 Day Reserves	–	1,250,794	394	–	–	–	1,287,117	–
GF Unrestricted	–	1,250,000	–	–	–	–	1,045,454	–
PEG Account	–	471,152	–	–	–	–	–	–
GF Capital-2022 CO	–	864,984	13,479	–	–	–	–	1,693,707
Hotel Fund	–	247,601	–	–	–	–	–	–
Drainage Fund	–	434,010	–	–	–	–	–	–
UF Operating	1,300	948,320	24,353	–	–	–	–	–
UF Deposits	–	572,041	1,694	–	–	–	–	–
UF Unrestricted	–	600,000	–	–	–	–	988,191	–
UF Self-Supporting	–	614,374	122,435	330,204	–	–	–	–
UF 90-Day Reserves	–	1,394,501	–	–	–	–	–	–
UF Equipment	–	–	5,772	242,406	–	–	–	–
UF Capital	–	10,131	10,769	–	–	–	–	–
2017 Bond Funds	–	37,844	–	–	–	–	–	–
Child Safety Fees	–	152,915	–	–	–	–	–	–
CLFRF - ARP Funds	–	1,816,984	–	–	884,452	880,213	–	–
Totals	\$ 2,400	\$ 13,939,907	\$ 192,405	\$ 1,307,127	\$ 884,452	\$ 880,213	\$ 3,320,763	\$ 1,693,707

Allocation By Fund - Book & Mark

June 30, 2023

(Continued)

Book and Market Value	12/08/23 – Alliance Bank CD (3.525%)	06/14/24 – First National Bank (5.25%)	Total
GF Operating	\$ –	\$ –	\$ 2,681,228
GF Street Reserve	–	–	247,338
GF Tax I&S	–	–	1,094,817
GF 90 Day Reserves	–	–	2,538,305
GF Unrestricted	–	2,651,365	4,946,819
PEG Account	–	–	471,152
GF Capital-2022 CO	1,694,023	–	4,266,194
Hotel Fund	–	–	247,601
Drainage Fund	–	–	434,010
UF Operating	–	–	973,973
UF Deposits	–	–	573,734
UF Unrestricted	–	2,576,849	4,165,040
UF Self-Supporting	–	–	1,067,013
UF 90-Day Reserves	–	–	1,394,501
UF Equipment	–	–	248,178
UF Capital	–	–	20,899
2017 Bond Funds	–	–	37,844
Child Safety Fees	–	–	152,915
CLFRF - ARP Funds	–	–	3,581,649
Totals	\$ 1,694,023	\$ 5,228,213	\$ 29,143,211



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 7.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on the Capital Improvement Projects on Briarfield and E. Wall Streets.

STAFF RECOMMENDATION/ITEM SUMMARY:

At the October 2nd City Council meeting, City Engineer Miles Whitney discussed the possibilities of two different ways to bid this project based upon costs associated with each method of improvement. This gives the Council opportunity to provide staff direction as to how you would like us to proceed with bidding. Based upon the two separate ways to bid this project, it requires two different types of design, and Council direction would help with reducing design cost.

FISCAL IMPACT:

Amount Budgeted - NA
Line Item in Budget - NA

SUGGESTED MOTION:

At Council's discretion.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 8.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on proposal award for the Commerce Park Water Plant Improvement - Well No. 8, Project No.: 1-03655.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt, through its consulting engineer and City Engineer, went out for a request for proposal for the drilling of the Commerce Park water well on August 24th. Proposals were received and opened September 20th. Three parties were interested in the proposal, but only two proposals were received. An evaluation committee comprised of five persons associated with the project evaluated each of the proposals, and the evaluations were culminated and averaged to arrive at a firm to recommend award. The proposals were evaluated on Cost (60%), Experience and Performance (15%), Experience and Qualifications (10%), Ability to meet Budget and Time (10%) and Claims and Litigation (5%).

FISCAL IMPACT:

Amount Budgeted - \$3,500,000
Line Item in Budget - Fund 07

SUGGESTED MOTION:

I move approval to award the Commerce Park Water Plant Improvement - Well No. 8 Project No. 1-03655 to Weisinger Incorporated.

ATTACHMENTS:

1. 1-03655-Proposal Evaluation Tabulation Letter

October 10, 2023

City of Hewitt
200 Patriot Court
Hewitt, TX 76643

Attn: Bo Thomas – City Manager

Re: Commerce Park Water Plant Improvements – Contract 1 – Well No. 8
Engineer's Letter of Recommendation
Project No.: 1-03655

Dear Bo:

Two (2) sealed proposals were received for the Commerce Park Water Plant Improvements – Contract 1 – Well No. 8 project on Wednesday, September 20, 2023. A tabulation of proposed project cost for both proposals submitted is attached to this letter.

The proposers were evaluated for their qualifications, pricing, and time for completing the project. Proposal evaluations were completed by City of Hewitt staff, Cayote Consulting, LLC, and Walker Partners, LLC. A proposal matrix summarizing the results of this evaluation is also attached hereto. According to the scores, the best value base proposal was offered by Weisinger Incorporated of Willis, Texas. Their base proposal consisted of an amount of \$3,397,100.00. The Engineer's Opinion of Probable Construction Cost (EOPC) provided by Cayote Consulting, LLC was \$3,320,000.00.

Walker Partners has previously worked with Weisinger Incorporated and they have successfully completed similar projects in the past; therefore, Walker Partners recommends award of the project to Weisinger Incorporated for the base proposal amount of \$3,397,100.00. Also attached is a recommendation letter from Miles Whitney (Cayote Consulting, LLC) for this project. Mr. Whitney is the design engineer of record for this project.

Sincerely,



Kyle D. Schulze, P.E.
Client Manager

KDS:kds

Attachments: Proposal Evaluation Form, Proposal Tabulation, Cayote Consulting Letter

Email

Cc: Project File



Walker Partners, LLC

City of Hewitt

Commerce Park Water Plant Improvements - Contract 1 - Well

Project No.: 1-03655

Proposal Opening: Wednesday, September 20, 2023, at 10:00 AM - Proposals Delivered to City Hall (200 Patriot Court, Hewitt, TX 76643)

Proposal Evaluation

Contractor	Base Proposal Amount	Proposed Project Cost (60%)	Experience/Past Performance of Offeror (15%)	Experience / Qualifications of Superintendent on Project (10%)	Ability to Meet Proposed Budget and Time for Construction (10%)	Other Factors (Claims / Litigation History) (5%)	Total (100%)
Hydro Resources - Mid Continent, Inc.	\$ 2,985,000.00	60.00	9.80	8.60	8.60	4.80	91.80
Weisinger Incorporated	\$ 3,397,100.00	52.72	14.80	9.80	9.80	5.00	92.12

Cayote Consulting - Engineer's Estimate \$ 3,320,000.00

Summary of Evaluation

				Hydro Resources - Mid Continent, Inc.		Weisinger Incorporated	
Item No.	Item Description	Quantities	Measure	Unit Price	Unit Amount	Unit Price	Unit Amount
1.00	General Conditions						
1.01	Mobilization (not to exceed 10% of Total Project Bid)	1	LS	95,000.00	95,000.00	300,000.00	300,000.00
1.02	SWPPP and Implementation	1	LS	9,000.00	9,000.00	5,000.00	5,000.00
	Subtotal General Conditions				104,000.00		305,000.00
2.00	Well Improvements						
2.01	Work, Materials and Equipment needed for the drilling the Test Holes and performing Geophysical Logs; Complete	1	LS	375,000.00	375,000.00	515,000.00	515,000.00
2.02	Work, Materials and Equipment needed for Bore Hole Reaming and Casing Settings; Complete	1	LS	950,000.00	950,000.00	1,150,000.00	1,150,000.00
2.03	Work, Materials and Equipment needed for the Setting of Screens Gravel Packing, Developing the Well, and Testing of Well; Complete	1	LS	625,000.00	625,000.00	651,500.00	651,500.00
2.04	Work, Materials and Equipment needed for Permanent Pump/Motor Installation, Construction of Well Head, and the supplying of all Surface Mounted Equipment; Complete	1	LS	870,000.00	870,000.00	720,600.00	720,600.00
2.05	Work, Materials and Equipment needed for Inspection, Coordination, and Approval of Installation. This coordination will be with the Contractor of the Pump Station Project; Complete	1	LS	11,000.00	11,000.00	5,000.00	5,000.00
2.06	Work, Materials and Equipment needed for installing 529 S.Y. of 8" Compacted Crushed Stone, Removal of 32 L.F. of Existing Fencing and the Installation of Swing Gates; Complete	1	LS	50,000.00	50,000.00	50,000.00	50,000.00
	Subtotal Well Improvements				2,881,000.00		3,092,100.00
	Total Proposal Amount				\$2,985,000.00		\$3,397,100.00

A1.00	Price Allowances for Over-run/Under-runs						
A1.01	Materials, Labor, and Equipment to Add/Delete Drill Lengths and Set Specified Casing, Refer to Proposed Commerce Park Water Plant Improvements; Well No. 8 Water Well Materials and Equipment Schedule	1	LF	353.00	353.00	400.00	400.00
A1.02	Materials, Labor, and Equipment to Drill Specified Add/Delete Open Bore Hole Below Casing, Refer to Proposed Commerce Park Water Plant Improvements; Well No. 8 Water Well Materials and Equipment Schedule	1	LF	227.00	227.00	150.00	150.00
A1.03	Materials, Labor, and Equipment to Add/Delete Specified Screen Lengths, Refer to Proposed Commerce Park Water Plant Improvements; Well No. 8 Water Well Materials and Equipment Schedule	1	LF	350.00	350.00	250.00	250.00
A1.04	Materials, Labor, and Equipment to Install/Remove Column Pipe, that differ from the Well Setting Depth shown in the Proposed Commerce Park Water Plant Improvements; Well No. 8 Water Well Materials and Equipment Schedule	1	LF	57.00	57.00	120.00	120.00
A1.05	Materials, Labor, and Equipment to Increase/decrease motor size by 10 H.P., that differ from the Proposed Commerce Park Water Plant Improvements; Well No. 8 Water Well Materials and Equipment Schedule; This includes any revisions needed to the Contractor supplied electrical components	1	EA	4,164.00	4,164.00	8,000.00	8,000.00

October 6, 2023

Walker Partners

c/o: Kyle Schulze, P.E.

Via: E-mail

Re: City of Hewitt; Commerce Park Water Plant Improvements; Well No. 8

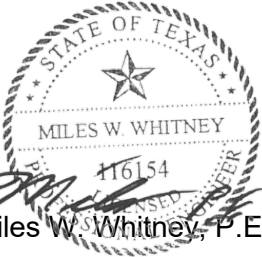
Kyle:

As you are aware, proposals were opened on the above captioned project on September 20, 2023. Two proposals were submitted. Hydro Resources – Mid Continent, Inc. and Weisinger Incorporated.

After discussions with references and utilizing the scoring process outlined within the proposal documents, I have developed a score that I feel represents a fair evaluation of the two submitted proposals. Please refer to the attached Proposal Evaluation form and the reference evaluations that I prepared.

It is my recommendation, based on the attached Proposal Evaluation Form, that the contract be awarded to Weisinger Inc.

Sincerely:



Miles W. Whitney, P.E.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 9.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2023-11** establishing water and wastewater rates for Fiscal Year 2023-2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt engaged Willdan Financial Services to prepare and present a Water and Wastewater Rate Study. Consultants Dan Jackson and Jason Gray recommended a multi-year plan to increase water and wastewater rates. On August 21, 2023, the Council approved the Master Fee Schedule, including the water and wastewater rate adjustment plan for FY 2023-2024.

The attached resolution approves the rate plan for FY 2023-2024, as recommended by Willdan. As the Council requested, this resolution ensures that the Council will have the opportunity to review any subsequent rate adjustments annually. The effective date for the rate adjustments is December 1, 2023.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Resolution No. 2023-11** establishing water and wastewater rates for FY 2023-2024.

ATTACHMENTS:

1. 2023-11 Resolution establishing water and wastewater rates FY2023-2024
2. Exhibit A - Water and Wastewater Fees from FY 23 24 Master Fee Schedule
3. Exhibit B - Water and Wastewater Fees from FY 22-23 Master Fee Schedule

RESOLUTION NO. 2023-11

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HEWITT, TEXAS APPROVING THE
WATER AND WASTEWATER RATES FOR THE
FISCAL YEAR 2023-2024.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT,
TEXAS:**

WHEREAS, the City of Hewitt engaged Willdan Financial Services to prepare and present a Water and Wastewater Rate Study; and

WHEREAS, the purpose of the Water and Wastewater Rate Study was to ensure that the utility rate structures are sufficient to support the cost of maintaining and improving the system; and

WHEREAS, the results of the Water and Wastewater Rate Study recommended a multi-year rate plan to increase water and wastewater rates to ensure that revenues meet the needs for all operating expenses, capital expenses, and debt service for the next five years; and

WHEREAS, the City Council has determined that it is in the best interest of the city to approve the recommended multi-year rate plan; however, subsequent rate adjustments will be reviewed on an annual basis; and

WHEREAS, the City Council approved the Master Fee Schedule to include the Water and Wastewater rate plan adjustment proposed for Fiscal Year 2023-2024 by Resolution No. 2023-07 on August 21, 2023.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Hewitt, Texas hereby sets the water and wastewater rates as adopted in the Master Fee Schedule (pages 7-9) attached as Exhibit “A” hereto and imposes the fees set forth for the services described therein. These rates are effective December 1, 2023, and subject to be reviewed annually and amended as deemed necessary.

PASSED AND APPROVED this the 16th day of October, 2023.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney

WATER RATES Effective 12/1/2023

Residential, Commercial & Builders – Base Rate	1 st 3,000 Gal
5/8"	\$33.00
1"	\$69.25
1.5"	\$208.00
2"	\$208.00
3"	\$415.50
4"	\$415.50
6"	\$623.25
Volume Rate	Per 1,000 Gal
3,001 – 7,000 Gal	\$5.35
7,001 – 12,000 Gal	\$6.00
12,001+ Gal	\$6.45

Master Metered High-Density Multifamily

Multifamily Residential & Multifamily Builders –	Base Fees
1 ½"	\$208.00
2"	\$208.00
3"	\$415.50
4"	\$415.50
6"	\$623.25
Consumption Rate	\$6.45 Per 1,000 Gal. (100% consumption)

Irrigation Rates

Irrigation – Base Rate	
5/8"	\$33.00
1"	\$69.25
1.5"	\$208.00
2"	\$208.00
3"	\$415.50
4"	\$415.50
6"	\$623.25
Consumption Rate	\$6.45 Per 1,000 Gal. (100% consumption)

Bulk Water Rates

Deposit	\$900
Set Fee & Move Fee	\$100
Base Rate for 3" Meter	\$415.50 per month + consumption
Consumption Rate	\$7.05 per 1,000 gallons
One Day Fee	\$35 per day for 5,000 gallons or less + \$7.05 per 1,000 gallons over 5,000 gallons

All Bulk Water will be sold in 1,000 gallon increments.

WASTEWATER RATES - Effective 12/1/23**Option #1 – Standard Wastewater Rates**

Residential Base Rate – 1 st 5,000 Gal	\$30.00
Residential Volume Rate (Per 1,000)	\$5.05
Industrial Institution or Commercial Base Charge – 1 st 10,000 Gallons	\$64.25
Industrial Institution or Commercial Volume Rate (Per 1,000)	\$5.05

Option #2 – Winter Average Rates

Single Family Residential Base Rate	\$20.50 (no minimum gallons)
Single Family Residential Volume Rate (Per 1,000)	\$3.15 (no maximum gallons)

Option #3 – Flat Rate

Single Family Residential Flat Rate	\$41.00
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High-Density Multifamily

High-Density Multifamily Base Charge	\$64.25 (per building)
High-Density Multifamily Volume Rate (Per 1,000)	\$5.05 (100% Volume)

DRAINAGE RATES

Residential	\$4.35
Commercial	
1 – 10,000	\$10.08
10,001 – 20,000	\$29.65
20,001 – 40,000	\$48.05
40,001 – 60,000	\$94.55
60,001 – 100,000	\$148.80
100,001 – 150,000	\$228.63
150,001 +	\$359.60

SOLID WASTE RATES

Residential	
Collection	\$18.01
Additional Polycart	\$5.03
Administrative Fee – Per Unit	\$1.50 per unit
Damage Fee-Polycart (damage due to misuse)	\$60

**Commercial customers are billed directly by Republic Services.*

UTILITY FEES

Deposits – Residential Commercial	Credit based & previous account history \$80 - \$180
Deposits - Commercial	Quoted based on like accounts & previous account history Equal to minimum bill for (1 or 2) monthly bill of like account
Initial Connection Fee	\$30
Delinquent Fees	15% of balance
Collection Services	25% of final balance
Non-Pay Reconnect	\$50 before 4pm
After Hours Non-Emergency Service Call	\$40 after 4pm
Meter Accuracy Check (Reread)	\$25
Meters up to 1" – Meter Testing Deposit	\$75
Meters greater than 1" up to 2" – Meter Testing Deposit	\$250
Meters larger than 2" – Meter Testing Deposit	Base Fee – Quoted on per cost basis

Tampering Fees

Tampering with Meter without City Permission	\$500 per event
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Water Taps & Meter Set*

All Water Taps	\$1,000 Base Fee – Quoted on per cost basis
5/8" x 3/4" meter set	\$450 + cost of meter box if needed
3/4" x 3/4" meter set	\$500 + cost of meter box if needed
1" or larger service or meter set	Base Fee – Quoted on per cost basis

****Prior to the connection of any water line onto a city water main, the party requesting such connection shall pay the city the water service installation and meter fees for labor and materials.***

Wastewater Taps & Service Connection Fees**

All Wastewater Taps	\$1000 Base Fee – Quoted on per cost basis
4" Tap	\$1000 Base Fee – Quoted on per cost basis
6" Tap	\$1000 Base Fee – Quoted on per cost basis
8" or Larger Lateral	\$1000 Base Fee – Quoted on per cost basis

*****In addition, service lines that require the cutting or boring of paved streets or alley will be subject to a minimum charge of \$1000 Base Fee – Quoted on per cost basis. The decision of a bore or utility cut will be made by Community Services.***

WATER RATES Effective 12/1/2022

Residential, Commercial & Builders – Base Rate	1 st 3,000 Gal
5/8"	\$32.00
1"	\$67.00
1.5"	\$201.75
2"	\$201.75
3"	\$403.25
4"	\$403.25
6"	\$605.00
Volume Rate	Per 1,000 Gal
3,001 – 7,000 Gal	\$5.15
7,001 – 12,000 Gal	\$5.80
12,001+ Gal	\$6.25

Master Metered High-Density Multifamily

Multifamily Residential & Multifamily Builders –	Base Fees
1 ½"	\$201.75
2"	\$201.75
3"	\$403.25
4"	\$403.25
6"	\$605.00
Consumption Rate	\$6.25 Per 1,000 Gal. (100% consumption)

Irrigation Rates

Irrigation – Base Rate	
5/8"	\$32
1"	\$67
1.5"	\$201.75
2"	\$201.75
3"	\$403.25
4"	\$403.25
6"	\$605.00
Consumption Rate	\$6.25 Per 1,000 Gal. (100% consumption)

Bulk Water Rates

Deposit	\$900
Set Fee & Move Fee	\$100
Base Rate for 3" Meter	\$380 per month + consumption
Consumption Rate	\$6.80 per 1,000 gallons
One Day Fee	\$35 per day for 5,000 gallons or less + \$6.40 per 1,000 gallons over 5,000 gallons

All Bulk Water will be sold in 1,000 gallon increments.

WASTEWATER RATES - Effective 12/1/22**Option #1 – Standard Wastewater Rates**

Residential Base Rate – 1 st 5,000 Gal	\$29.00
Residential Volume Rate (Per 1,000)	\$4.90
Industrial Institution or Commercial Base Charge – 1 st 10,000 Gallons	\$62.25
Industrial Institution or Commercial Volume Rate (Per 1,000)	\$4.90

Option #2 – Winter Average Rates

Single Family Residential Base Rate	\$19.75 (no minimum gallons)
Single Family Residential Volume Rate (Per 1,000)	\$3.05 (no maximum gallons)

Option #3 – Flat Rate

Single Family Residential Flat Rate	\$39.75
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High-Density Multifamily

High-Density Multifamily Base Charge	\$62.25 (per building)
High-Density Multifamily Volume Rate (Per 1,000)	\$4.90 (100% Volume)

DRAINAGE RATES

Residential	\$4.35
Commercial	
1 – 10,000	\$10.08
10,001 – 20,000	\$29.65
20,001 – 40,000	\$48.05
40,001 – 60,000	\$94.55
60,001 – 100,000	\$148.80
100,001 – 150,000	\$228.63
150,001 +	\$359.60

SOLID WASTE RATES

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Administrative Fee – Per Unit	\$1.50 per unit
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Meters larger than 2" – Meter Testing Deposit	Base Fee – Quoted on per cost basis

Tampering Fees

Tampering with Meter without City Permission	\$500 per event
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Wastewater Taps & Service Connection Fees**

All Wastewater Taps	\$1000 Base Fee – Quoted on per cost basis
4" Tap	\$1000 Base Fee – Quoted on per cost basis
6" Tap	\$1000 Base Fee – Quoted on per cost basis
8" or Larger Lateral	\$1000 Base Fee – Quoted on per cost basis

*****In addition, service lines that require the cutting or boring of paved streets or alley will be subject to a minimum charge of \$1000 Base Fee – Quoted on per cost basis. The decision of a bore or utility cut will be made by Community Services.***



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 16, 2023

AGENDA ITEM #: 10.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on rescheduling the City Council meetings through January 2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

Based upon the upcoming November 6, 2023 Joint General Election and the upcoming holidays, we have some conflicts affecting the city council meeting schedule through January 2024 for your consideration.

The November 6, 2023 Council Meeting could be held in the Public Safety Training Room, or the Council could opt to change both meeting dates to November 13 and November 27 to meet in City Council Chambers. Thus allowing the first meeting to be moved from December 4 to December 11. In December, there is usually only one meeting.

In January, both meetings are on official city holidays. Therefore, the meeting dates could be moved to January 8 and 22, 2024.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

At the Council's discretion

ATTACHMENTS:

None