



CITY COUNCIL WORKSHOP/REGULAR MEETING

January 8, 2024 at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Presentation of gym reimbursement program.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Swearing-in ceremony of Sergeant Justin Johnson and Assistant Police Chief Heath Vanek.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any

comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

3. Approval of minutes for the Special Meeting of December 11, 2023.
4. Briefing and discussion concerning the Financial Statements ending November 30, 2023.
5. Presentation of the report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
6. Discussion and possible action on the 2024 Interlocal Agreement for Household Hazardous Waste Collection with the City of Waco.
7. Discussion and possible action on an appointment to the Board of Adjustment.
8. Discussion concerning the May 4, 2024 General Election.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (**City Manager's evaluation**).

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **January 3, 2024**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez
Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



GYM MEMBERSHIP REIMBURSEMENT PROGRAM

TERMS AND REQUIREMENTS

The City of Hewitt offers its employees the opportunity to participate in a voluntary Gym Membership Reimbursement Program to promote employee health and morale. Those that choose to participate will need to understand the guidelines below:

- The Program is not a requirement of employment with the City of Hewitt;
- The gym may not be on property owned by the City of Hewitt;
- Employees receiving a wellness hour or receiving compensation to work out are not eligible;
- Workouts must occur outside the hours of employment (off the clock) and are not compensable;
- Injuries resulting from an employee's participation in this Program will not qualify for worker's comp;
- Time spent at the gym is not compensable;
- Must meet all requirements of the Program to receive reimbursement;
- Must understand the gym eligibility requirements;
- Must understand the documentation requirements;
- Must meet all requirements of the Program to receive reimbursement;
- Reimbursements are treated as taxable wages and subject to payroll taxes (i.e., Social Security and Medicare taxes) and federal income tax withholding.

SIGN UP

Employees must sign and return their Gym Membership Reimbursement Program Sign-Up Form to the Human Resources Department to participate in the Program. The completed form must be submitted before the employee begins their membership or as soon as possible. Once the employee has chosen to participate in the Program, they are assumed to be a participant until they notify Human Resources that they no longer wish to participate.

GYM ELIGIBILITY

Employees are strongly encouraged to select a gym or outside fitness organizations within the City of Hewitt. However, it is not a requirement of the Program.

To be eligible for reimbursement, employees must participate in a gym or outside fitness organization that promotes cardiovascular wellness, muscle strengthening, and stretching. (Memberships in sports clubs, country clubs, weight loss programs, recreational activities, smoking-cessations programs, or other similar facilities are not eligible.)

ELIGIBLE EXPENSES

Reimbursement will be for the gym membership only. No costs other than membership and annual fees are eligible for reimbursement (workout clothing, in-gym purchases, travel costs, etc., are not eligible). Employees with a family membership must provide documentation of the cost for an individual membership and will be reimbursed based on that amount.

DOCUMENTATION

While participation is strictly voluntary, those employees that wish to seek reimbursement will need to attend the gym for which reimbursement of fees is sought fifty days in a six-month period, which equates to approximately 2 to 3 times a week, and provide the following documentation:

- City of Hewitt Gym Membership Reimbursement Form
- Receipts detailing gym membership and annual fee charges
- Proof of payment

PAYMENT

The City of Hewitt will reimburse employees that meet the requirements for reimbursement twice a year, up to a maximum of \$120 every six months, and \$240 annually. Reimbursement will be included as an allowance on the employee's paycheck.

For the purposes of calculating the attendance and reimbursement, there will be two cycles:

January 1–June 30. Eligible expenses incurred during the first half of the calendar year will be reimbursed on the second payroll cycle in July, provided the employee meets all requirements and provides all necessary documentation by the cycle deadline.

July 1–December 31. Eligible expenses incurred during the second half of the calendar year will be reimbursed on the second payroll cycle in January, provided the employee meets all requirements and provides all necessary documentation by the cycle deadline.



GYM MEMBERSHIP REIMBURSEMENT PROGRAM

SIGN-UP FORM

I, _____, have read the City of Hewitt Gym Membership Reimbursement Program Terms and Requirements and will opt-in to participate in the Gym Membership Reimbursement Program. I understand the purpose of this Program is to promote employee health and morale and that:

- The Program is not a requirement of employment with the City of Hewitt;
- The gym may not be on property owned by the City of Hewitt;
- Employees receiving a wellness hour or receiving compensation to workout are not eligible;
- Workouts must occur outside the hours of employment (off the clock) and are not compensable;
- Injuries resulting from an employee's participation in this Program will not qualify for worker's comp;
- Time spent at the gym is not compensable;
- Must meet all requirements of the Program to receive reimbursement;
- Must understand the gym eligibility requirements;
- Must understand the documentation requirements;
- Must meet all requirements of the Program to receive reimbursement;
- Reimbursements are treated as taxable wages and subject to payroll taxes (i.e., Social Security and Medicare taxes) and federal income tax withholding.

I am signing up for the six-month period beginning (select one): __ January 1st __ July 1st

I have or will be joining _____, and the estimated membership cost will be \$_____ per month. There are additional one-time costs or annual fees associated with membership, and those costs are as follows: _____.

*Estimated costs are used for budget purposes only. Actual eligible costs will be reimbursed for the maximum amount of \$120 every six months or \$240 annually.

Employee Name (Print): _____

Employee Signature: _____ Date: _____

HEWITT TEXAS

GYM MEMBERSHIP REIMBURSEMENT PROGRAM

REIMBURSEMENT REQUEST

EMPLOYEE NAME: _____

REIMBURSEMENT PERIOD: _____

GYM ATTENDANCE

If available, please attach a report from your gym stating the dates visited. If such a report is not available, please list the dates of your gym visits:

1		18		35	
2		19		36	
3		20		37	
4		21		38	
5		22		39	
6		23		40	
7		24		41	
8		25		42	
9		26		43	
10		27		44	
11		28		45	
12		29		46	
13		30		47	
14		31		48	
15		32		49	
16		33		50	
17		34			

REIMBURSEMENT

Eligible expenses incurred during the six months.	
Maximum reimbursement	\$120
Reimbursement total	

I, _____, attest that the information on and attached to this form is honest and accurate.

Employee Signature: _____ Date: _____

**SUBMIT GYM MEMBERSHIP AND ANNUAL FEE RECEIPTS AND PROOF OF PAYMENT WITH
THIS FORM**



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 3.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of minutes for the Special Meeting of December 11, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the minutes as presented.

ATTACHMENTS:

1. 2023-12-11 City Council Special Meeting



CITY COUNCIL SPECIAL MEETING

December 11, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Special Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

PUBLIC HEARING(S) AND RELATED ACTION

1. Public hearing and possible action on **Resolution No. 2023-17** approving a request for a special permit for a daycare facility located at 425 Sagewood Drive, Hewitt, TX, also known as Lot 7, Block 4, Chapman Farm Addition Phase II as prescribed in Part 4 of Appendix-A Zoning of the Code of Ordinances of the City of Hewitt.

City Manager Bo Thomas presented. Mayor Steve Fortenberry opened the hearing at 7:04 PM, and called for those wishing to speak in favor. Indiana Cahill, 425 Sagewood Drive, appeared in favor. No one appeared against the request. The public hearing was closed at 7:12 PM.

MOTION: Mayor Pro Tem Erica Bruce moved to approve **Resolution No. 2023-17** authorizing a Special Permit request by Indiana Cahill for a daycare to be located at 425 Sagewood Drive.

SECOND: Council Member Johnny Price

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Special presentation on 2022/2023 Water Operations Report.

City Manager Bo Thomas introduced Utilities Director Kevin Reinke, who presented the report.

REGULAR AGENDA ITEMS

3. Approval of minutes for the Special Meeting of November 27, 2023.

MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented but to allow for corrections.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

4. Presentation of the report from the City Engineer Miles Whitney, P.E.

Update on pending utility projects

Update on pending street projects

Update on pending drainage projects.

City Manager Bo Thomas presented the Engineer's Report in the absence of City Engineer Miles Whitney, P.E.

5. Discussion and possible action on an appointment to the Parks and Beautification Committee.
City Manager Bo Thomas presented prospective applicant Nathan Rusterholtz. Mr. Rusterholtz was present and available for any questions. Mayor Fortenberry expressed appreciation for his willingness to serve.

MOTION: Council Member Michael Bancale moved to approve the appointment of Nathan Rusterholtz to the Parks and Beautification Committee, with a term expiring in December 2025.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

6. Discussion and possible action on the reappointment(s) to the Parks and Beautification Committee.

City Manager Bo Thomas presented.

MOTION: Council Member Bob Potter moved to approve the reappointment of Casey Lowrey to the Parks and Beautification Committee with a term expiring in December 2025.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

7. Discussion and possible action on the reappointment(s) to the Library Board.

City Manager Bo Thomas presented the slate of reappointees.

MOTION: Council Member Michael Bancale moved to approve the reappointment of Betty J. Smith, Delores K. Sincerney, and Sally Goldman to the Library Board for a two-year term ending in December 2025.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

8. Discussion and possible action to approve the expenditure of \$81,276 for the purchase of a 2024 Dodge Durango Pursuit AWD vehicle for the Police Department.

City Manager Bo Thomas presented.

MOTION: Council Member Johnny Price moved to approve the expenditure in the amount of \$81,276 to the USA Automotive Partners, LLC, for a 2024 Dodge Durango for the Police Department.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

9. Discussion and possible action to ratify the purchase of a 2023 F150 4x4 from Apple Sport Ford for the Utility Department.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved approval to ratify the purchase of a 2023 F150 4X4 from Apple Sport Ford.

SECOND: Council Member Johnny Price

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

10. Discussion and possible action authorizing the City Manager to reimburse Turner Brothers for costs to upsize water and sewer lines not to exceed \$209,229.61.

City Manager Bo Thomas presented.

MOTION: Council Member Bob Potter moved to authorize the City Manager to reimburse Turner Brothers for the upsizing utility line costs not to exceed \$209,229.61.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

11. Discussion concerning the City Council meetings scheduled for January 2024 (January 8 and 22, 2024).

City Manager Bo Thomas reminded the Council of the schedule change for the Council meetings in January 2024.

ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the meeting at 7:49 PM.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 4.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning the Financial Statements ending November 30, 2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending November 30, 2023, were sent electronically on December 13, 2023. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 5.

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and answer any questions regarding the Engineer's report.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-1.2.23



CITY ENGINEER'S REPORT

January 2, 2024

Utility Projects

Chaparral, Crescent, and Will Boleman

Continuing to install the replacement waterlines. Will begin on sewer adjustments as street work progresses.

Commerce Park Plant Improvements

- Well

The contractor has drilled a pilot hole to the total depth. Material samples have been collected for screen sizing, and the contractor is working on boring out the hole to the total diameter.
- Plant
 - TCEQ approvals have been received. Will be advertising this project for bids in the coming weeks.

Street/Transportation Projects

Chaparral, Crescent, and Will Boleman

Chaparral has been closed on the north side so the contractor can begin street reconstruction.

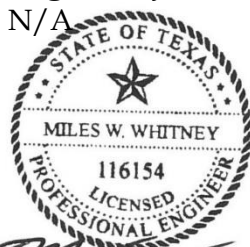
E. Wall and Briarfield

Working through utility design conflicts caused by grading and storm sewer designs.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 6.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on the 2024 Interlocal Agreement for Household Hazardous Waste Collection with the City of Waco.

STAFF RECOMMENDATION/ITEM SUMMARY:

Every year, the City of Hewitt participates in Waco's annual Household Hazardous Waste event. Approval of this item would authorize the City Manager to execute an interlocal agreement with Waco allowing Hewitt residents to participate in this year's event.

Additionally, approval would authorize the allocation of up to \$11,000 for participation. Funding is set aside in our current budget for this purpose.

The event is tentatively scheduled to take place on Saturday, March 23, 2024, from 7 am - 1 pm.

FISCAL IMPACT:

Amount Budgeted - \$11,000

Line Item in Budget - 10 50425 61 00

SUGGESTED MOTION:

I move approval of the 2024 Interlocal Agreement for Household Hazardous Waste Collection with the City of Waco and authorize the City Manager to execute all documents and allocate funding for the cost of participation.

ATTACHMENTS:

1. 2024 HHWD Information
2. Save the Date HHW 24 Graphic

HEWITT TEXAS

Kody Petillo
Director of Solid Waste Department
PO Box 2570
Waco, TX 76702-2570

RE: 2024 Household Hazardous Waste (HHW) Event

Dear Mr. Petillo:

The City of Waco will be hosting an HHW Event, tentatively set for March 23, 2024. The event will be held at the following location:

Waco Solid Waste Services Main Office
501 Schroeder Rd
Waco, TX 76710

The City of Hewitt wishes to participate in this Event and will enter an interlocal agreement for Waco to conduct the Event as stated above. As the event coordinator, Waco will purchase the services of a disposal firm and administer a regional household hazardous waste collection event.

The City of Hewitt agrees to pay the cost for **Hewitt** residents estimated at **\$10,625**. Given the estimate of cost per participating household of **\$85**, this funding will provide for approximately **100 households** to participate. The City of Hewitt also agrees to have representatives present at the HHW Event to monitor the number of citizens from its city who bring household hazardous waste to the Event, so that the representative can turn away any citizens once the **City of Hewitt** funding limit is reached.

We appreciate the opportunity to have this event and should you need more information please contact me or The City of Hewitt.

Respectfully,



Bo Thomas,
City Manager

H^{♻️}OUSEHOLD

HAZARDOUS WASTE

COLLECTION DAY

Sat. MARCH 23, 2024 | 7AM-1PM | 501 SCHROEDER DR.



HEWITT
TEXAS



WOODWOY
TEXAS



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 7.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on an appointment to the Board of Adjustment.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Board of Adjustment currently has three vacancies (one regular member, two alternate members). Attached is an application for board and commission service from Drexel King. Mr. King has expressed an interest in serving. He will be present for a brief introduction. The term is two years and will expire in December 2025.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the appointment of Drexel King to the Board of Adjustment, with a term expiring in December 2025.

ATTACHMENTS:

1. Council-Boards- Commissions-Committees list - January
2. Boards and Commissions Volunteer Application - King

CITY OF HEWITT: COUNCIL, BOARDS, COMMISSIONS, AND COMMITTEES

City Hall 666-6171 (Fax 666-6014); Community Services 666-2447; Utility Billing 666-3151 (after hrs emergency 666-6272); Police Adm. 666-1661; Drug Tips 666-3333; Animal Control 666-6272; Library 666-2442; Park Reservations 666-6173; Municipal Court 666-1208; Chamber of Commerce 666-1200. City of Hewitt web site: www.cityofhewitt.com; Email: citysecretary@cityofhewitt.com

City Council 2 YR Term – May	Board of Adjustment 2 YR Term – April	Planning & Zoning Commission 2 YR Term – June	Parks & Beautification Committee 2 YR Term – December	Library Board 2 YR Term – December	Civil Service Commission 3 YR Term – December
1 st & 3 rd Monday – 7 PM	3 rd Thursday - 6 PM	1 st Tuesday – 6 PM	3 rd Wed. – 6 PM	Quarterly as needed	Called
Brad Turner Ward 1 (05-2025) 425 W. Chapman Rd. (254) 709-3614	(04-2024) Chair Jim Winton 1136 Heatherwood (254) 857-9436	(06-2024) Paul D. Lasater 1321 Ridgeview (254) 716-0025	(12-2024) Jerry Snider 108 Brenda Dr. (254) 307-0613	(12-2024) Jerry Snider 108 Brenda Dr. (254) 307-0613	(12-2024) Chair Tom Mattern 1204 Ridgeview Cr. (254) 644-9632
Johnny Stephens Ward 1 (05-2024) 305 Travis Ln. (254) 709-3989	(04-2024) Brenda Turner 209 Laredo Dr. (254) 666-0087	(06-2024) Brian Dalrymple 821 Sunny's Halo Dr. (254) 744-9711	(12-2025) Nathan Rusterholtz 1200 Dendron Dr. (972) 978-3202	(12-2025) Betty J. Smith 709 Seminole Trail (254) 666-7931	(12-2025) Vice Chair Sam MacKinnon 113 Emmalyn Dr. (254) 299-7788
Johnny Price Ward 2 (05-2024) 115 Westchester Way (254) 709-3998	(04-2025) Douglas Bergen 264 Earle Rd. (254) 666-0855	(06-2024) Walter H. Peterson 500 Moss Hill Rd. (254) 757-5128	(12-2025) Casey Lowrey 700 Wind Hill Dr. (254) 424-1266	(12-2024) Julie Holcomb 112 Travis Ln. (972) 935-4528	(12-2026) Sammy L. Thomas 100 Coventry Dr. (254) 749-0800
Bob Potter Ward 2 (05-2025) 409 W Wall St. (254) 709-3666	(04-2025) Royce W. Smith 1128 Regina (254) 652-3099	(06-2025) Dustin Crawford 1001 December Dr. (903) 754-1204	(12-2025) VACANCY	(12-2024) Lydia Dashner 520 Angel Fire Dr. (254) 666-9623	
Mayor Pro Tem Erica Bruce Ward 3 (05-2025) 717 Fieldstone Dr. (254) 709-4050	(04-2025) VACANCY	(06-2025) Bobby Drake 107 Westchester Way (254) 772-7440	(12-2024) Vernon Bailey 301 Tampico Dr. (512) 797-6377	(12-2024) Jennifer Hunt 228 Cross Country Drive (254) 498-0102	
Mayor Steve Fortenberry Ward 3 (05-2024) 701 Oakmont Dr. (254) 709-0030	Alternate (04-2024) VACANCY	(06-2025) Michael Lee Hix 336 Bowie Ln. (254) 723-5071	(12-2024) VACANCY	(12-2025) Delores K. Sincerney 119 Russell Ln. (254) 744-5752	
Michael S. Bancale At-Large (05-2025) 909 Stoneridge Dr. (254) 709-3522	Alternate (04-2025) VACANCY	(06-2025) Travis Bailey 412 Oklahoma Ave. (254) 666-1492	(12-2024) Ryan A. NeGron 137 Bonham Dr. (346) 818-7831	(12-2025) Sally Goldman 132 Texas (254) 666-2436	

Updated: 12/11/2023

APPLICATION FOR BOARDS & COMMISSIONS TO THE CITY OF HEWITT

The City of Hewitt appreciates your interest in serving the community. A listing of the boards and commissions is found behind your application. Appointments are made during the year as vacancies occur. This is great opportunity for you to play a vital role in shaping your community.

NAME OF APPLICANT: _____

HOME ADDRESS: _____

DAYTIME TELEPHONE NUMBER: _____ E-MAIL ADDRESS: _____

PLEASE CHECK APPROPRIATE STATEMENTS: ☐ I reside within the city limits of Hewitt, Texas.*

* **IMPORTANT** - - By checking this box and signing this form, you are indicating that your legal residence or domicile - your home and fixed place of habitation to which you intend to return after any temporary absence - is located within the city limits of Hewitt, Texas.

LENGTH OF TIME APPLICANT HAS RESIDED IN THE HEWITT CITY LIMITS: _____

PLEASE INDICATE BELOW HOW YOU WOULD LIKE TO SERVE THE CITY OF HEWITT. (**IMPORTANT**: IF MORE THAN ONE AREA IS INDICATED, **NUMBER YOUR PREFERENCES** WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.). PLEASE SEE REVERSE SIDE FOR DESCRIPTIVE INFORMATION.

- _____ Board of Adjustment (must be resident of Hewitt)
- _____ Civil Service Commission (must be resident of Hewitt)
- _____ Library Board (must be resident of Hewitt)
- _____ Parks and Beautification Committee (must be resident of Hewitt)
- _____ Planning and Zoning Commission (must be resident of Hewitt)

OTHER WAYS YOU SERVE YOUR COMMUNITY: _____

SPECIAL INTERESTS/SKILLS/EXPERIENCE/EDUCATION YOU FEEL MAY BE HELPFUL: _____

OCCUPATION/EMPLOYER: _____

REFERENCES (MUST BE HEWITT RESIDENTS): _____ TELEPHONE #: _____

_____ TELEPHONE #: _____

SIGNATURE OF APPLICANT: Drexel King DATE: _____

Return Application to:
Lydia Lopez, City Secretary
200 Patriot Court
Hewitt, Texas 76643
Phone: 254-296-5602 - Fax: 254-666-6014
Email: citysecretary@cityofhewitt.com

OFFICE USE ONLY

Date interviewed by Council: _____

Date appointed by Council: _____

Date sworn in by Council: _____

Reappointed: _____

Term to expire: _____

Term to expire: _____



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 8, 2024

AGENDA ITEM #: 8.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion concerning the May 4, 2024 General Election.

STAFF RECOMMENDATION/ITEM SUMMARY:

The next General Election will be held on May 4, 2024. The Council will order the General Election on February 5, 2024. The following Council positions are up for election this year: Ward 1, Place 2 (currently held by Council Member Johnny Stephens); Ward 2, Place 2 (currently held by Johnny Price); and Ward 3, Place 2 (currently held by Mayor Steve Fortenberry).

Candidate packets are now available. The first day to file an application for a place on the general election ballot is **Wednesday, January 17, 2024**, and the last day to file is **Friday, February 16, 2024, at 5:00 PM**.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Notice of Deadline to File - 2024

NOTICE OF DEADLINE TO FILE AN APPLICATION FOR PLACE ON THE BALLOT CITIES, SCHOOL DISTRICTS AND OTHER POLITICAL SUBDIVISIONS

AVISO DE FECHA LÍMITE PARA PRESENTAR UNA SOLICITUD PARA UN LUGAR EN LA BOLETA PARA CIUDADES, DISTRITOS ESCOLARES Y OTRAS SUBDIVISIONES POLÍTICAS

Notice is hereby given that an application for a place on the City of Hewitt
(name of political subdivision)

General / Special Election ballot may be filed as indicated below:
(Circle one)

(Se da aviso por la presente que una solicitud para un lugar en la boleta de la Elección

General / Especial de cuidad de Hewitt puede ser presentada como se indica
(circule uno) (nombre de la subdivisión política)

a continuación:)

Filing Dates and Times:

(Fechas y Horario para Entregar Solicitudes:)

Start Date: 01/17/2024
(Fecha Inicio)

End Date: 02/16/2024
(Fecha Límite)

Office Hours: Monday - Friday -- 8:00 a.m. to 5:00 p.m.
(Horario de la Oficina)

Physical address for filing an application in person for place on the ballot:
(Dirección física para presentar una solicitud en persona para un lugar en la boleta)

200 Patriot Court, Hewitt, TX 76643

Address to mail an application for place on the ballot (if filing by mail):
(Dirección a donde enviar una solicitud para un lugar en la boleta (en caso de presentar por correo))

200 Patriot Court, Hewitt, TX 76643

Email and Fax Number to send an application for place on the ballot: If a filing fee is submitted, the application may not be faxed or emailed.
(Dirección de correo electrónico o número de fax para enviar una solicitud para un lugar en la boleta: Si un pago de inscripción es presentada, la solicitud no puede ser enviada por correo electrónico o fax.)

Email: citysecretary@cityofhewitt.com Fax Number: 254.666.6014

Lydia Lopez

Printed Name of Filing Officer or Designee
(Nombre en letra de molde del Oficial de Archivos
o Persona Designada)



Signature of Filing Officer or Designee
(Firma del Oficial de Archivos o Persona Designada)

12 / 11 / 2023
Date Posted
(Fecha archivada)