



## **CITY COUNCIL SPECIAL MEETING**

**February 20, 2024 at 7:00 PM**

**Hewitt Public Safety Facility - Training Rm, 100 Patriot Court Hewitt, TX 76643**

### **AGENDA**

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**Steve Fortenberry**, Mayor, Ward 3

**Erica Bruce**, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

**Johnny Stephens**, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

**Bob Potter**, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

**The meeting will be streamed live on the City of Hewitt's Facebook page.**

**Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.**

#### **REGULAR MEETING - 7:00 PM**

##### **DECLARATION OF A QUORUM AND CALL TO ORDER**

##### **PLEDGE OF ALLEGIANCE**

##### **PUBLIC COMMENTS**

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

##### **SPECIAL PRESENTATION(S) AND RECOGNITION(S)**

1. Briefing and discussion on the Solar Eclipse 2024.

##### **PUBLIC HEARING(S) AND RELATED ACTION**

2. Public hearing on Storm Water Mitigation as required by the Texas Commission on Environmental Quality (TCEQ).

## REGULAR AGENDA ITEMS

3. Approval of the minutes for the City Council Workshop/Regular Meeting of February 5, 2024.
4. Briefing and discussion concerning Financial Statements ending January 31, 2024.
5. Discussion and possible action on the use of Texas Intrastate Fire Mutual Aid System (TIFMAS) funds for equipment purchases.
6. Discussion and possible action on **Resolution No. 2024-02** authorizing publication of the Notice of Intention to issue certificates of obligation; and resolving other matters relating to the subject.

## ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **February 14, 2024**, by 5:00 PM.

## CITY OF HEWITT

**Lydia Lopez**

Lydia Lopez, TRMC/CMC  
City Secretary

*In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.*



Monday APRIL 8, 2024, 1:37PM – 1:42PM  
(estimated time)

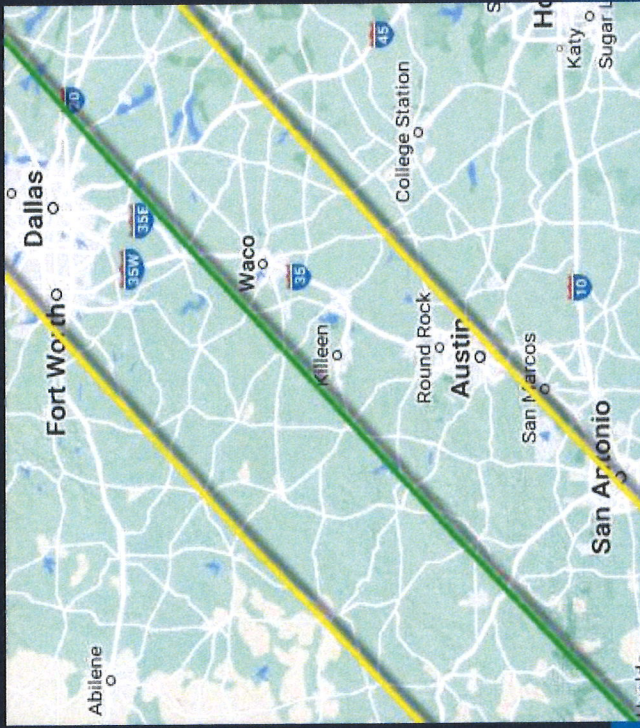
McLennan County 2024 Total Solar Eclipse  
Briefing and Planning



10/18/2023



Planning began October of 2023



# EXPECTED PATH OF THE APRIL 8, 2024, TOTAL SOLAR ECLIPSE.

# What to expect in McLennan County.....

- Hotels and restaurants full
- Large economic impact for Central Texas
- Visitors arriving as early as four days prior to the eclipse
- Open spaces filled with people / vehicles
- Impact on parks
- Possible campsites established for multiple days
- Stressed city resources
- Run on grocery stores
- Heavy traffic for several hours following the eclipse
- Other unforeseen issues – The unknown..
- McLennan County could see 2X-5X population during this event (536,000 – 1,341,400)



Marion, Illinois (2017 Eclipse) – “**Be ready for anything!**”

# Potential issues for Hewitt...

- Traffic & transportation issues
- Parking
- Waste Management
- Calls for service
- Organizational Staffing (PD/Fire/Parks/Utilities)
- Urban Camping
- Fires (wildland & structure)
- EMS calls
- Property Crimes /civil disturbances
- Community fuel supply
- Communications systems overloaded

**HEWITT**  
TEXAS

LIFE JUST RIGHT

# City of Hewitt Response

- Planning began November 2023
- Additional Police Department staffing beginning one week prior to the eclipse event as needed. The day of the event expect significant over staffing to meet calls for service and traffic related issues. This will include Officers and additional Telecommunicators. HPD is communicating with other L.E. agencies for coordinated response to calls for service.
- The Hewitt Fire Department will add additional staff one week prior to the eclipse event as needed. Additional staff (up to two additional units) the day of the eclipse. Use of brush trucks for quicker response and engines when needed. HFD is communicating with Waco F.D. and AMR for a coordinated response to calls for service.
- General Services will be available to assist with traffic related movement, park and street services.
- Utilities will monitor water / wastewater and respond to issues related to additional people in our community.

# City of Hewitt Response

- The Hewitt Public Library will host “Total Eclipse at the HPL” from 12 pm-5 pm. The event will encompass viewing the eclipse, hands-on activities for all ages, story time, and much more. This is a first come, first serve program due to the influx of visitors.
- A week prior to the eclipse event, all city parks will be locked after-hours as per Hewitt City Ordinance 46-27 (p) “Remain, stay or loiter without a special permit issued by the City Manager, between the hours of 9:00 p.m. and 6:00 a.m. of the following day during the months of November through February or between the hours of 11:00 p.m. and 6:00 a.m. of the following day during the months of March through October.”
- The City will rent a 500–550-gallon fuel tank to assist with potential fueling issues related to this event
- Administrative staff will be available to assist with any potential problems or emergencies that may arise with the eclipse.

## COMMUNITY SPOTLIGHTS



### April 8, 2024 Total Eclipse – Helpful Resources

Our community will experience a historic total solar eclipse on Monday, April 8, 2024.

**Read on...**

[CITY OF HEWITT WEBSITE](#)

QUESTIONS?



## **COUNCIL AGENDA ITEM FORM**

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**MEETING DATE:** February 20, 2024

**AGENDA ITEM #:** 2.

**SUBMITTED BY:** Scott Coleman, Director of General Services

**ITEM DESCRIPTION:**

Public Hearing on Storm Water Mitigation as required by the Texas Commission on Environmental Quality (TCEQ).

**STAFF RECOMMENDATION/ITEM SUMMARY:**

The City is required by the Texas Commission on Environmental Quality (TCEQ) to hold annual public hearings regarding Storm Water Mitigation as part of our Storm Water Management Plan. The purpose of this public hearing is to give the public the opportunity to apprise the City of issues regarding drainage in natural watersheds that may not be readily known by staff. Also, it is an opportunity for the public to make us aware of additional runoff issues in our creeks and waterways.

**FISCAL IMPACT:**

Amount Budgeted - NA  
Line Item in Budget - NA

**SUGGESTED MOTION:**

No action is required.

**ATTACHMENTS:**

None



## **COUNCIL AGENDA ITEM FORM**

---

**MEETING DATE:** February 20, 2024

**AGENDA ITEM #:** 3.

**SUBMITTED BY:** Lydia Lopez, City Secretary

**ITEM DESCRIPTION:**

Approval of the minutes for the City Council Workshop/Regular Meeting of February 5, 2024.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

**FISCAL IMPACT:**

Amount Budgeted - N/A

Line Item in Budget - N/A

**SUGGESTED MOTION:**

I move approval of the minutes as presented.

**ATTACHMENTS:**

1. February 5, 2024 Workshop-Regular Meeting Minutes draft



## CITY COUNCIL WORKSHOP/REGULAR MEETING

**February 5, 2024 at 6:15 PM**

**Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643**

### MINUTES

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**Steve Fortenberry**, Mayor, Ward 3

**Erica Bruce**, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

**Johnny Stephens**, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

**Bob Potter**, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

### WORKSHOP MEETING - 6:15 PM

#### WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

*Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 PM, announced all members were present with Mayor Pro Tem Erica Bruce joining remotely, and declared a quorum.*

#### WORKSHOP AGENDA

1. Briefing and discussion concerning Commerce Park Water Well and Plant Facilities including financing.

*City Manager Bo Thomas presented an overview of the previous Workshop of January 22, 2024, and discussed the project costs, specifically, the Engineer's Opinion of Probable Cost (EOPC) comparisons and funding options. Andrew Friedman, Senior Managing Director of Samco Capital, presented the pros and cons of utilizing unrestricted funds versus issuing debt. Mr. Friedman highlighted the Water and Sewer Fund Proforma.*

#### WORKSHOP ADJOURNMENT

*Mayor Steve Fortenberry called for a vote on adjournment of the Workshop at 6:58 PM. All voted in favor.*

### REGULAR MEETING - 7:00 PM

#### DECLARATION OF A QUORUM AND CALL TO ORDER

*Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present with Mayor Pro Tem Erica Bruce joining remotely, and declared a quorum.*

## PLEDGE OF ALLEGIANCE

*Mayor Steve Fortenberry led the Pledge of Allegiance.*

## SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Presentation of Hewitt's 2023 Racial Profiling Report.

*Police Chief John McGrath stated the 2024 Racial Profiling Report was provided in the Council packet for review as required by the Code of Criminal Procedures and the Texas Commission on Law Enforcement. He noted the Department had received zero racial profiling complaints for 2024.*

## PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

*Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.*

## REGULAR AGENDA ITEMS

3. Approval of the minutes for the Workshop/Special Meeting of January 22, 2024.

**MOTION:** Council Member Bob Potter moved approval of the minutes as presented.

**SECOND:** Council Member Michael Bancale

**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

4. Presentation of the City Engineer's Report by City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

*City Engineer presented a review of the listed projects.*

5. Discussion and possible action on an appointment to the Parks and Beautification Committee.

*City Manager Bo Thomas presented the list of vacancies on the Parks and Beautification Committee and advised that an application had been received from Tyler Green for service on the Committee. Mayor Steve Fortenberry recognized Mr. Green and expressed appreciation for volunteering to serve.*

**MOTION:** Council Member Michael Bancale moved to approve the appointment of Tyler Green to the Parks and Beautification Committee, with a term expiring in December 2025.

**SECOND:** Council Member Bob Potter

**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

6. Discussion and possible action regarding surplus inventory.  
*City Manager Bo Thomas presented the list of surplus inventory for Council approval.*  
**MOTION:** Council Member Johnny Stephens moved approval of the surplus items listed for release to auction.  
**SECOND:** Council Member Johnny Price  
**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
7. Discussion and possible action authorizing the City Manager to execute an agreement with Clark Auction Company for the sale of surplus items.  
*City Manager Bo Thomas presented.*  
**MOTION:** Council Member Michael Bancale moved to authorize the City Manager to enter into an agreement with Clark Auction Company.  
**SECOND:** Council Member Bob Potter  
**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
8. Discussion and possible action on American Rescue Plan Act State & Local Fiscal Recovery Funding Financial Management Policies & Procedures.  
*City Manager Bo Thomas highlighted portions of the policy.*  
**MOTION:** Council Member Bob Potter moved to approve the adoption of the American Rescue Plan Act State & Local Fiscal Recovery Funding Financial Management Policies & Procedures.  
**SECOND:** Council Member Michael Bancale  
**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
9. Discussion and possible action on **Resolution 2024-01**, approving the City of Hewitt's support for the redesignation of the Waco Metropolitan Planning Organization (MPO) from the City of Waco to the MPO Policy Board.  
*City Manager Bo Thomas presented.*  
**MOTION:** Council Member Michael Bancale moved approval of **Resolution 2024-01** in support of the redesignation of the MPO from the City of Waco to the MPO Policy Board.  
**SECOND:** Council Member Bob Potter  
**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry  
**NAYES:** None  
**ABSENT:** None  
**MOTION PASSED.**
10. Discussion and possible action on **Ordinance No. 2024-01** ordering a Joint General Election, authorizing the City Manager to execute an Election Services Contract with the McLennan County Elections Administrator, and establishing Early Voting and Election Day Vote Centers and dates/times of operation.

*City Manager Bo Thomas presented.*

**MOTION:** Council Member Brad Turner moved to approve **Ordinance No. 2024-01** ordering the Joint General Election to be held on May 4, 2024; authorizing the City Manager to execute the Election Services Contract with the Elections Administrator of McLennan County.

**SECOND:** Council Member Michael Bancale

**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

11. Discussion and possible action concerning rescheduling the Regular City Council meeting from Monday, February 19, 2024, to Tuesday, February 20, 2024, in the Hewitt Public Safety Facility Training Room.

*City Manager Bo Thomas advised that the Regular City Council meeting scheduled for February 19, 2024, was on an official city holiday, and the Council Chambers would be in use for Early Voting in the Primary Election. Mr. Thomas recommended that the meeting be rescheduled for February 20, 2024, in the Hewitt Public Safety Training Room. The Council concurred by consensus to reschedule the meeting as recommended.*

#### **ADJOURNMENT**

**MOTION:** Council Member Johnny Price moved to adjourn the Regular Meeting at 7:47 PM.

**SECOND:** Council Member Bob Potter

**AYES:** Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

Approved: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Lydia Lopez, City Secretary

\_\_\_\_\_  
Steve Fortenberry, Mayor



## **COUNCIL AGENDA ITEM FORM**

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**MEETING DATE:** February 20, 2024

**AGENDA ITEM #:** 4.

**SUBMITTED BY:** Lee Garcia, Finance Director

**ITEM DESCRIPTION:**

Briefing and discussion concerning Financial Statements ending January 31, 2024.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

The financial statements ending January 31, 2024, were sent electronically on February 12, 2024. This is an opportunity for the council to ask any questions or make comments.

**FISCAL IMPACT:**

Amount Budgeted - N/A

Line Item in Budget - N/A

**SUGGESTED MOTION:**

No action is required.

**ATTACHMENTS:**

None



## **COUNCIL AGENDA ITEM FORM**

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**MEETING DATE:** February 20, 2024

**AGENDA ITEM #:** 5.

**SUBMITTED BY:** Jonathan Christian, Fire Chief

**ITEM DESCRIPTION:**

Discussion and possible action on the use of Texas Intrastate Fire Mutual Aid System (TIFMAS) funds for equipment purchases.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

We have several items that will need to be purchased to equip the new fire engine when it arrives. We would like to use some of the Texas Intrastate Fire Mutual Aid System (TIFMAS) funds to purchase this equipment ahead of its arrival. Some of the equipment needed includes Self Contained Breathing Apparatus (SCBA) Airpacks at \$21,507, Supply and Attack Hoses, Nozzles, and Manifolds at \$26,853, a new Thermal Imaging Camera at \$3,765 and some miscellaneous small tools and a Communications Radio at \$6,500. We have also identified the need to replace the three (3) current Automatic External Defibrillators (AEDs) located in our City Facilities at \$6,347. These AEDs are coming to the end of life with batteries that are close to ten years old. We are recommending replacing the entire unit rather than just the battery, which allows for more modern technology. We are asking to use TIFMAS funds not to exceed \$65,000 for the purchase of all the listed equipment.

**FISCAL IMPACT:**

Budget Amount - \$65,000

Line Item in Budget - 10-30747-00-00

**SUGGESTED MOTION:**

I move approval of the use of TIFMAS funds for the purchase of additional equipment and the replacement of City AEDs.

**ATTACHMENTS:**

1. Equipment estimates



**ALL PRICES QUOTED GOOD FOR 30 DAYS  
FREIGHT NOT INCLUDED UNLESS OTHERWISE STATED**

**Billy Blankenship, Sales**  
**Cell #817-223-1271**  
**Fax #817-202-9259**  
[bblankenship@cascoindus.com](mailto:bblankenship@cascoindus.com)

Page 20 of 31



# QUOTE

**Corporate**  
17350 State Hwy 249  
Suite 250  
Houston TX 77064-1142  
(713) 692-0911 Phone  
(713) 692-1591 Fax

**Mansfield**  
625 S Wisteria St Ste 121  
Mansfield TX 76063-2528  
(817) 467-0911 Phone  
(817) 375-1775 Fax

**South Houston**  
514 Michigan St  
South Houston TX 77587-3221  
(713) 475-2411 Phone  
(713) 475-2428 Fax

|            |            |
|------------|------------|
| Number     | 222716-0   |
| Quote Date | 02/12/2024 |
| Page       | 1          |

Bill to: HEWITT FIRE DEPARTMENT  
P O BOX 610  
HEWITT, TX 76643

Ship to: HEWITT FIRE DEPARTMENT  
100 PATRIOT COURT  
HEWITT, TX 76643

| Cust Code   |      |      | Ordered By            |                             | Salesman                                                                                                                                                      |         | Job/Rel#    | Customer PO |  |
|-------------|------|------|-----------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------|-------------|--|
| HEW001      |      |      | CODY                  |                             | JOSH SLOVAK                                                                                                                                                   |         |             |             |  |
| Entered By  |      |      | FOB                   |                             | Ship Via                                                                                                                                                      |         | Terms       |             |  |
| JOSH SLOVAK |      |      | CUSTOMER PAYS FREIGHT |                             | BEST WAY                                                                                                                                                      |         | NET 20 DAYS |             |  |
| Quantity    |      |      | U/M                   | Item #                      | Description                                                                                                                                                   | Price   | Extension   |             |  |
| Order       | Ship | Back |                       |                             |                                                                                                                                                               |         |             |             |  |
| 2           | 2    | 2    | EA                    | TFT-HML-VPGI                | 1.5" NH MID-MATIC TIP W/ GRIP<br>70-200 GPM @ 75 PSI                                                                                                          | 1042.00 |             | 2084.00     |  |
| 2           | 2    | 2    | EA                    | TFT-SVFG                    | VORTEX WITH DETENT VALVE<br>& GRIP 1.5" F NH X 1.5" M NH                                                                                                      | 843.00  |             | 1686.00     |  |
| 1           | 1    | 1    | EA                    | TFT-FSS12                   | STRAIGHT TIP 15/16" X 1.5" NH                                                                                                                                 | 125.00  |             | 125.00      |  |
| 1           | 1    | 1    | EA                    | TFT-FSS4                    | STRAIGHT TIP 1-3/16" X 1.5" NH                                                                                                                                | 125.00  |             | 125.00      |  |
| 1           | 1    | 1    | EA                    | TFT-H-A                     | 2.5" F NH X 1.5" M NH<br>REDUCING ADAPTER                                                                                                                     | 132.00  |             | 132.00      |  |
| 1           | 1    | 1    | EA                    | TFT-XXC-52-HENH2            | HE BLITZFIRE COMBINATION PKG<br>XX111A-HE, 2.5" NHF X 2.5" NHM<br>W/ XX-B STORAGE BRACKET<br>W/ MD18A MAX-MATIC TIP 2.5" NH<br>W/ MST-3NJ 2.5" NHF STACK TIPS | 4876.00 |             | 4876.00     |  |
| 2           | 2    | 2    | EA                    | TFT-AXD1ST-NX-F             | JUMBO LOW PROFILE BIV<br>5" STORZ RIGID X 6" F NH SW<br>FRONT CRANK<br>WITH PRESSURE RELIEF VALVE                                                             | 2369.00 |             | 4738.00     |  |
| 2           | 2    | 2    | EA                    | TFT-A01ST                   | BLIND CAP 5" STORZ W/ LANYARD<br>LOCK NOT INCLUDED<br>BLACK IN COLOR                                                                                          | 156.00  |             | 312.00      |  |
| 10          | 10   | 10   | EA                    | KEY-RC50-450-YLW-100-STZ    | PRO FLOW LDH 5" STZ X 100'<br>YELLOW HOSE<br>5" STORZ COUPLING<br>NITRILE/PVC<br>RUBBER SUPPLY HOSE                                                           | 840.00  |             | 8400.00     |  |
| 1           | 1    | 1    | EA                    | KEY-RC50-450-YLW-25-STZ     | PRO FLOW LDH 5" STZ X 25'<br>YELLOW HOSE<br>5" STORZ COUPLING<br>NITRILE/PVC<br>RUBBER SUPPLY HOSE                                                            | 437.00  |             | 437.00      |  |
| 8           | 8    | 8    | EA                    | KEY-DP25-800-ECO-GRN-50-ARN | ECO-10 - 2.5" X 50'                                                                                                                                           | 214.00  |             | 1712.00     |  |

**Continued on next page....**

**QUOTE GOOD FOR 30 DAYS**



# QUOTE

**Corporate**  
17350 State Hwy 249  
Suite 250  
Houston TX 77064-1142  
(713) 692-0911 Phone  
(713) 692-1591 Fax

**Mansfield**  
625 S Wisteria St Ste 121  
Mansfield TX 76063-2528  
(817) 467-0911 Phone  
(817) 375-1775 Fax

**South Houston**  
514 Michigan St  
South Houston TX 77587-3221  
(713) 475-2411 Phone  
(713) 475-2428 Fax

|            |            |
|------------|------------|
| Number     | 222716-0   |
| Quote Date | 02/12/2024 |
| Page       | 2          |

Bill to: HEWITT FIRE DEPARTMENT  
P O BOX 610  
HEWITT, TX 76643

Ship to: HEWITT FIRE DEPARTMENT  
100 PATRIOT COURT  
HEWITT, TX 76643

| Cust Code   |      | Ordered By |                       | Salesman                    |                                                                                                                                                                                                         | Job/Rel# | Customer PO |  |
|-------------|------|------------|-----------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|--|
| HEW001      |      | CODY       |                       | JOSH SLOVAK                 |                                                                                                                                                                                                         |          |             |  |
| Entered By  |      |            | FOB                   |                             | Ship Via                                                                                                                                                                                                |          | Terms       |  |
| JOSH SLOVAK |      |            | CUSTOMER PAYS FREIGHT |                             | BEST WAY                                                                                                                                                                                                |          | NET 20 DAYS |  |
| Quantity    |      |            | U/M                   | Item #                      | Description                                                                                                                                                                                             | Price    | Extension   |  |
| Order       | Ship | Back       |                       |                             |                                                                                                                                                                                                         |          |             |  |
| 14          | 14   | 14         | EA                    | KEY-DP17-800-ECO-BLU-50-ARN | GREEN HOSE<br>ROCKER LUG NH COUPLING<br>LIGHTWEIGHT DOUBLE JACKET<br>EPDM RUBBER LINER<br>ECO-10 - 1.75" X 50'<br>BLUE HOSE<br>ROCKER LUG NH COUPLING<br>LIGHTWEIGHT DOUBLE JACKET<br>EPDM RUBBER LINER | 159.00   | 2226.00     |  |
| SubTotal    |      |            |                       |                             |                                                                                                                                                                                                         |          | 26,853.00   |  |
| Total       |      |            |                       |                             |                                                                                                                                                                                                         |          | 26,853.00   |  |

**QUOTE GOOD FOR 30 DAYS**



(877) 637-3473

## Quote

**Quote #** QT1787197  
**Date** 02/08/2024  
**Expires** 02/23/2024  
**Sales Rep** Herron, Jason R  
**Shipping Method** FedEx Ground  
**Customer** HEWITT FD  
**Customer #** C48158

**Bill To**

HEWITT FD  
100 Patriot Ct.  
Hewitt TX 76643  
United States

**Ship To**

HEWITT FD  
100 Patriot Ct.  
Hewitt TX 76643  
United States

| Item     | Alt. Item # | Units | Description                                                 | QTY | Unit Price | Amount     |
|----------|-------------|-------|-------------------------------------------------------------|-----|------------|------------|
| FQ-PAEX  |             |       | AttackPRO camera, 2 batteries and 1 desktop battery charger | 1   | \$2,999.00 | \$2,999.00 |
| RT3-4504 |             |       | SEEK TIC Attack Pro Gearkeeper with Aluminum Carabiner      | 1   | \$58.20    | \$58.20    |
| FD-PAA   |             |       | AttackPRO, retail, truck charger                            | 1   | \$699.00   | \$699.00   |

Jonathan Christian 254-744-5648

**Subtotal** \$3,756.20  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$3,756.20

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1787197



## Hewitt FD - LPCR2 (3) - 2.1.2024

Quote Number: 10821053

Remit to:

**Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: HEWITT FIRE DEPARTMENT

Rep:

Lindsey Herman

Attn:

Email:

[lindsey.herman@stryker.com](mailto:lindsey.herman@stryker.com)

Phone Number:

Mobile:

5099540739

Quote Date: 02/01/2024

Expiration Date: 02/29/2024

Contract Start: 11/16/2023

Contract End: 11/15/2024

| Delivery Address |                        | Sold To - Shipping |                        | Bill To Account |                        |
|------------------|------------------------|--------------------|------------------------|-----------------|------------------------|
| Name:            | HEWITT FIRE DEPARTMENT | Name:              | HEWITT FIRE DEPARTMENT | Name:           | HEWITT FIRE DEPARTMENT |
| Account #:       | 20201260               | Account #:         | 20201260               | Account #:      | 20201260               |
| Address:         | 100 PATRIOT CT         | Address:           | •••PATRIOT CT          | Address:        |                        |
|                  | HEWITT                 |                    | HEWITT                 |                 |                        |
|                  | Texas 76643            |                    | Texas 76643            |                 |                        |

### Equipment Products:

| #                | Product      | Description                                                                                                                                                                                                                                | U/M | Qty | Sell Price | Total      |
|------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|------------|------------|
| 1.0              | 99512-001262 | LIFEPAK CR2 Defibrillator, Semi-Automatic, WIFI, English, handle, 8 year warranty. Includes 1 PR QUIK-STEP ? electrodes and 1 battery (4 years each), LIFELINKcentral AED Program Manager Basic Account, USB cable, Operating Instructions | PCE | 3   | \$2,237.92 | \$6,713.76 |
| Equipment Total: |              |                                                                                                                                                                                                                                            |     |     |            | \$6,713.76 |

### Trade In Credit:

| Product       | Description                                                   | Qty | Credit Ea. | Total Credit |
|---------------|---------------------------------------------------------------|-----|------------|--------------|
| TR-LP1K-LPCR2 | TRADE-IN-STRYKER LIFEPAK 1000 TOWARDS PURCHASE OF LIFEPAK CR2 | 3   | -\$150.00  | -\$450.00    |

### Price Totals:

|                               |            |
|-------------------------------|------------|
| Estimated Sales Tax (0.000%): | \$0.00     |
| Freight/Shipping:             | \$83.91    |
| Grand Total:                  | \$6,347.67 |

#### Comments:

Purchasing under Sourcewell Account # 140783 - City of Hewitt,TX.



## Hewitt FD - LPCR2 (3) - 2.1.2024

Quote Number: 10821053

Version: 1

Prepared For: HEWITT FIRE DEPARTMENT  
Attn:

Quote Date: 02/01/2024

Expiration Date: 02/29/2024

Contract Start: 11/16/2023

Contract End: 11/15/2024

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Lindsey Herman

Email: [lindsey.herman@stryker.com](mailto:lindsey.herman@stryker.com)

Phone Number:

Mobile: 5099540739

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).



## **COUNCIL AGENDA ITEM FORM**

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**MEETING DATE:** February 20, 2024

**AGENDA ITEM #:** 6.

**SUBMITTED BY:** Bo Thomas, City Manager

**ITEM DESCRIPTION:**

Discussion and possible action on **Resolution No. 2024-02** authorizing publication of the Notice of Intention to issue certificates of obligation; and resolving other matters relating to the subject.

**STAFF RECOMMENDATION/ITEM SUMMARY:**

Working with our Financial Advisors at SAMCO Capital Markets, Inc., staff has offered up to a \$4 million certificates of obligation issuance. If approved, staff and our Financial Advisors will provide the appropriate notices and move forward with certificates of obligation sale on April 15, 2024. At any time prior to sale, the issuance amount may be lowered by City Council.

**FISCAL IMPACT:**

Amount Budgeted - N/A

Line Item in Budget - N/A

**SUGGESTED MOTION:**

I move approval of **Resolution No. 2024-02** authorizing the publication of the Notice of Intention to issue certificates of obligation and resolving other matters relating to the subject.

**ATTACHMENTS:**

1. HEWITT\_2024\_CO\_TIMETABLE
2. 2024-02 Certified Notice of Intention Resolution



**\$4,000,000\***  
**CITY OF HEWITT, TEXAS**  
**COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION, SERIES 2024**

| February |    |    |    |    |    |    | March |    |    |    |    |    |    | April |    |    |    |    |    |    | May |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-------|----|----|----|----|----|----|-------|----|----|----|----|----|----|-----|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  | S     | M  | T  | W  | T  | F  | S  | S     | M  | T  | W  | T  | F  | S  | S   | M  | T  | W  | T  | F  | S  |
|          |    |    |    | 1  | 2  | 3  |       |    |    |    |    | 1  | 2  |       | 1  | 2  | 3  | 4  | 5  | 6  |     |    |    | 1  | 2  | 3  | 4  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 | 3     | 4  | 5  | 6  | 7  | 8  | 9  | 7     | 8  | 9  | 10 | 11 | 12 | 13 | 5   | 6  | 7  | 8  | 9  | 10 | 11 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 | 10    | 11 | 12 | 13 | 14 | 15 | 16 | 14    | 15 | 16 | 17 | 18 | 19 | 20 | 12  | 13 | 14 | 15 | 16 | 17 | 18 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 | 17    | 18 | 19 | 20 | 21 | 22 | 23 | 21    | 22 | 23 | 24 | 25 | 26 | 27 | 19  | 20 | 21 | 22 | 23 | 24 | 25 |
| 25       | 26 | 27 | 28 | 29 |    |    | 24    | 25 | 26 | 27 | 28 | 29 | 30 | 28    | 29 | 30 |    |    |    |    | 26  | 27 | 28 | 29 | 30 | 31 |    |
|          |    |    |    |    |    |    | 31    |    |    |    |    |    |    |       |    |    |    |    |    |    |     |    |    |    |    |    |    |

**Proposed Timetable**

| DATE                                | ACTION REQUIRED                                                                                                                                                                                                                                                                               |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monday, February 5, 2024</b>     | <b>SAMCO Capital Markets, Inc., ("SAMCO") the City's Financial Advisor, briefs City Council on financing and City Council authorizes City Staff and Financial Advisor to proceed.</b>                                                                                                         |
| Thursday, February 15, 2024         | SAMCO Capital Markets, Inc., ("SAMCO") submits Request for Information to City officials                                                                                                                                                                                                      |
| <b>Tuesday, February 20, 2024</b>   | <b>City Council authorizes the Notice of Intention Resolution ("NOI") to issue Combination Tax and Revenue Certificates of Obligation, Series 2023 (the "Certificates") and authorizes SAMCO, Bond Counsel and City officials to proceed with the issuance process (7:00 PM)</b>              |
| <b>Wednesday, February 21, 2024</b> | <b>City posts NOI to the City's formal internet website (at least 45 days prior to ordinance adoption)</b>                                                                                                                                                                                    |
| Thursday, February 22, 2024         | Requested information due back to SAMCO                                                                                                                                                                                                                                                       |
| <b>Saturday, February 24, 2024</b>  | <b>First Publication of Notice of Intention published in the City's newspaper (Notify Waco Tribune by Wednesday, February 21, 2024, 3:00 PM)</b>                                                                                                                                              |
| Wednesday, February 28, 2024        | 1 <sup>st</sup> Draft of Notice of Sale (NOS) and Preliminary Official Statement (POS) to Bond Counsel for review and comments                                                                                                                                                                |
| <b>Saturday, March 2, 2024</b>      | <b>Second Publication of Notice of Intention published in the City's newspaper (Notify Waco Tribune by Wednesday, February 28, 2024, 3:00 PM)</b>                                                                                                                                             |
| Wednesday, March 6, 2024            | SAMCO receives 1 <sup>st</sup> Draft comments on NOS/POS from Bond Counsel                                                                                                                                                                                                                    |
| Monday, March 11, 2024              | 2 <sup>nd</sup> draft of NOS/POS to Issuer, Bond Counsel, Rating Agency and Bond Insurer's for review and comments                                                                                                                                                                            |
| <b>Week of March 18th</b>           | <b>Schedule rating conference all with S&amp;P</b>                                                                                                                                                                                                                                            |
| Monday, April 1, 2024               | Final NOS/POS comments due to SAMCO                                                                                                                                                                                                                                                           |
| Monday, April 8, 2024               | Post POS/NOS and electronically distribute NOS/POS website link to potential bidders                                                                                                                                                                                                          |
| Tuesday, April 9, 2024              | Received S&P underlying rating                                                                                                                                                                                                                                                                |
| <b>Monday, April 15, 2024</b>       | <ul style="list-style-type: none"> <li>• Receive electronic bids for the COs (11:00 AM) via Internet and the "i-Deal LLC Parity"</li> <li>• Regular Council meeting to review bids for the Certificates and adopt the Ordinance authorizing and selling the Certificates (7:00 PM)</li> </ul> |
| Monday, April 22, 2024              | Post the FOS to SAMCO website and email link to distribution list                                                                                                                                                                                                                             |
| Wednesday, May 8, 2024              | SAMCO notifies all parties of closing/delivery instructions                                                                                                                                                                                                                                   |
| <b>Wednesday, May 15, 2024</b>      | <b>Payment for and delivery of the Certificates. Funds wired to City's depository bank</b>                                                                                                                                                                                                    |

*\*Preliminary; subject to change.*

## CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS  
COUNTY OF MCLENNAN  
CITY OF HEWITT

§  
§  
§

We, the undersigned officers of the City of Hewitt, Texas (the "City"), hereby certify as follows:

1. The City Council of the City (the "City Council") convened in REGULAR MEETING ON THE 20<sup>TH</sup> DAY OF FEBRUARY, 2024 (the "Meeting"), and the roll was called of the duly constituted officers and members of the City Council, to-wit:

Steve Fortenberry, Mayor  
Erica Bruce, Mayor Pro Tem  
Michael Bancale  
Bob Potter  
Johnny Price  
Johnny Stephens  
Brad Turner

and all of such persons were present except, \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written resolution entitled

### RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT

was duly introduced for the consideration of the City Council and read in full (the "Resolution"). It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried with all members present voting "AYE" except the following:

NOES: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

2. That a true, full, and correct copy of the Resolution adopted at the Meeting is attached to and follows this Certificate; that the Resolution has been duly recorded in the City Council's minutes of the Meeting; that the above and foregoing paragraph is a true, full, and correct excerpt from the City Council's minutes of the Meeting pertaining to the adoption of the Resolution, that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the City Council as indicated therein; that each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the Meeting, and that the Resolution would be introduced and considered for adoption at the Meeting, and each of such officers and members consented, in advance, to the holding of the Meeting for such purpose; and that the Meeting was open to the public, and public notice of the time, place, and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

3. That the Mayor of said City has approved and hereby approves the aforesaid Resolution; that the Mayor and the City Secretary of said City have duly signed said Resolution; and that the Mayor and the City Secretary of said City hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Resolution for all purposes.

SIGNED AND SEALED ON FEBRUARY 20, 2024.

---

Lydia Lopez, City Secretary

---

Steve Fortenberry, Mayor

(CITY SEAL)

**RESOLUTION NO. 2024-02**

**RESOLUTION DIRECTING PUBLICATION OF NOTICE  
OF INTENTION TO ISSUE CERTIFICATES OF  
OBLIGATION; AND RESOLVING OTHER MATTERS  
RELATED TO THE SUBJECT**

WHEREAS, this City Council deems it advisable to give notice of intention to issue certificates of obligation of the City of Hewitt, Texas, as hereinafter provided; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1. Attached hereto is a form of the Notice of Intention to issue Certificates of Obligation (the "Notice"), the form and substance of which is hereby adopted and approved.

Section 2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, with the date of the first publication to be before the forty-fifth (45<sup>th</sup>) day before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates, and, if the City maintains an Internet website, continuously on the City's website for at least forty-five (45) days before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates.

Section 3. The facilities and improvements to be financed with proceeds from the proposed Certificates of Obligation are to be used for the purposes described in the attached Notice of Intention.

Section 4. This Resolution shall be effective immediately upon adoption.

**PASSED AND APPROVED** this the 5th day of June 2023.

**CITY OF HEWITT, TEXAS**

\_\_\_\_\_  
Steve Fortenberry, Mayor

**ATTEST:**

\_\_\_\_\_  
Lydia Lopez, City Secretary

**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
Michael W. Dixon, City Attorney

**EXHIBIT A**

**CITY OF HEWITT, TEXAS  
NOTICE OF INTENTION TO ISSUE  
COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION**

NOTICE IS HEREBY GIVEN that the City Council of the City of Hewitt, Texas, at its regular meeting to commence at 7:00 P.M. on April 15, 2024, at the City of Hewitt City Hall, 200 Patriot Court, Hewitt, Texas, tentatively proposes to adopt one or more ordinances authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$4,000,000 for paying all or a portion of the City's contractual obligations incurred in connection with: (i) constructing, acquiring, equipping, and installing additions, extensions and improvements to the City's waterworks and sewer system and acquisition of land and necessary rights-of-way therefor; and (ii) legal, fiscal and engineering fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of limited surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

In accordance with the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended ("Chapter 271"), the following information has been provided by the City: (i) the principal amount of all outstanding debt obligations of the City is \$46,575,000; (ii) the current combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$60,089,764; (iii) the maximum principal amount of the certificates of obligation to be authorized is \$4,000,000; (iv) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$6,421,000; (v) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (vi) the maximum maturity date of the certificates shall not exceed forty (40) years from the date thereof.

CITY OF HEWITT, TEXAS