



CITY COUNCIL WORKSHOP/REGULAR MEETING

February 5, 2024 at 6:15 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor, Ward 3

Erica Bruce, Mayor Pro Tem, Ward 3 – **Michael S. Bancale**, Council Member, At-Large

Johnny Stephens, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Brad Turner**, Council Member, Ward 1

WORKSHOP MEETING - 6:15 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 PM, announced all members were present with Mayor Pro Tem Erica Bruce joining remotely, and declared a quorum.

WORKSHOP AGENDA

1. Briefing and discussion concerning Commerce Park Water Well and Plant Facilities including financing.
City Manager Bo Thomas presented an overview of the previous Workshop of January 22, 2024, and discussed the project costs, specifically, the Engineer's Opinion of Probable Cost (EOPC) comparisons and funding options. Andrew Friedman, Senior Managing Director of Samco Capital, presented the pros and cons of utilizing unrestricted funds versus issuing debt. Mr. Friedman highlighted the Water and Sewer Fund Proforma.

WORKSHOP ADJOURNMENT

Mayor Steve Fortenberry called for a vote on adjournment of the Workshop at 6:58 PM. All voted in favor.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present with Mayor Pro Tem Erica Bruce joining remotely, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Presentation of Hewitt's 2023 Racial Profiling Report.

Police Chief John McGrath stated the 2024 Racial Profiling Report was provided in the Council packet for review as required by the Code of Criminal Procedures and the Texas Commission on Law Enforcement. He noted the Department had received zero racial profiling complaints for 2024.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. (Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

REGULAR AGENDA ITEMS

3. Approval of the minutes for the Workshop/Special Meeting of January 22, 2024.

MOTION: Council Member Bob Potter moved approval of the minutes as presented.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

4. Presentation of the City Engineer's Report by City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

City Engineer presented a review of the listed projects.

5. Discussion and possible action on an appointment to the Parks and Beautification Committee.

City Manager Bo Thomas presented the list of vacancies on the Parks and Beautification Committee and advised that an application had been received from Tyler Green for service on the Committee. Mayor Steve Fortenberry recognized Mr. Green and expressed appreciation for volunteering to serve.

MOTION: Council Member Michael Bancale moved to approve the appointment of Tyler Green to the Parks and Beautification Committee, with a term expiring in December 2025.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

6. Discussion and possible action regarding surplus inventory.
City Manager Bo Thomas presented the list of surplus inventory for Council approval.
MOTION: Council Member Johnny Stephens moved approval of the surplus items listed for release to auction.
SECOND: Council Member Johnny Price
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
7. Discussion and possible action authorizing the City Manager to execute an agreement with Clark Auction Company for the sale of surplus items.
City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to authorize the City Manager to enter into an agreement with Clark Auction Company.
SECOND: Council Member Bob Potter
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
8. Discussion and possible action on American Rescue Plan Act State & Local Fiscal Recovery Funding Financial Management Policies & Procedures.
City Manager Bo Thomas highlighted portions of the policy.
MOTION: Council Member Bob Potter moved to approve the adoption of the American Rescue Plan Act State & Local Fiscal Recovery Funding Financial Management Policies & Procedures.
SECOND: Council Member Michael Bancale
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
9. Discussion and possible action on **Resolution 2024-01**, approving the City of Hewitt's support for the redesignation of the Waco Metropolitan Planning Organization (MPO) from the City of Waco to the MPO Policy Board.
City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved approval of **Resolution 2024-01** in support of the redesignation of the MPO from the City of Waco to the MPO Policy Board.
SECOND: Council Member Bob Potter
AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
10. Discussion and possible action on **Ordinance No. 2024-01** ordering a Joint General Election, authorizing the City Manager to execute an Election Services Contract with the McLennan County Elections Administrator, and establishing Early Voting and Election Day Vote Centers and dates/times of operation.

City Manager Bo Thomas presented.

MOTION: Council Member Brad Turner moved to approve **Ordinance No. 2024-01** ordering the Joint General Election to be held on May 4, 2024; authorizing the City Manager to execute

the Election Services Contract with the Elections Administrator of McLennan County.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

11. Discussion and possible action concerning rescheduling the Regular City Council meeting from Monday, February 19, 2024, to Tuesday, February 20, 2024, in the Hewitt Public Safety Facility Training Room.

City Manager Bo Thomas advised that the Regular City Council meeting scheduled for February 19, 2024, was on an official city holiday, and the Council Chambers would be in use for Early Voting in the Primary Election. Mr. Thomas recommended that the meeting be rescheduled for February 20, 2024, in the Hewitt Public Safety Training Room. The Council concurred by consensus to reschedule the meeting as recommended.

ADJOURNMENT

MOTION: Council Member Johnny Price moved to adjourn the Regular Meeting at 7:47 PM.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Price, Stephens, Turner, Bruce, and Fortenberry

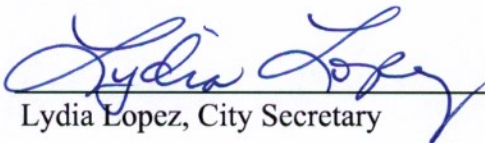
NAYES: None

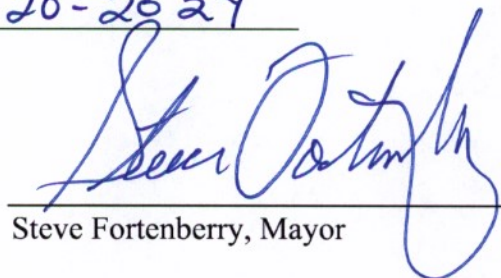
ABSENT: None

MOTION PASSED.

Approved: 02-20-2024

ATTEST:


Lydia Lopez, City Secretary


Steve Fortenberry, Mayor