



PARKS & BEAUTIFICATION COMMITTEE REGULAR MEETING

March 20, 2024 at 6:00 PM
Hewitt Community Services-Conference Room
103 N. Hewitt Dr, Hewitt, TX 76643
MINUTES

Members: Jerry Snider, Casey Lowrey, Vernon Bailey, Ryan A. NeGron, Nathan Rusterholtz, Tyler Green, Vacancy

Attendee Name	Absent	Present	Arrived
Jerry Snider	☒	☐	
Casey Lowery	☐	☒	5:57 p.m.
Vernon Bailey	☐	☒	5:50 p.m.
Ryan NeGron	☒	☐	
Nathan Rusterholtz	☐	☒	5:56 p.m.
Tyler Green	☐	☒	5:59 p.m.
Vacancy	☐	☐	

CALL TO ORDER

Mr. Lowery called the meeting to order at 6:01 pm and Mr. Rusterholtz seconded the motion.

REGULAR AGENDA ITEMS

1. Consider approval of minutes for the January 17, 2024, Parks and Beautification regular meeting.
Mr. Lowery motioned to approve the minutes at 6:08 pm and Mr. Bailey seconded the motion.
Motion passed
2. Discussion of park updates.
Mr. Coleman discussed the installation and completion of the 60 x 40 concrete slab for the new pavilion at Warren Park. He explained the process of city staff leveling the ground for the base of the slab. Mr. Lowery inquired about the sizing of the pavilion in reference to the pavilions already within the city parks. Mr. Coleman explained that it would be the same size as the pavilions already established at both parks. Mr. Bailey asked about the type of flooring the

pavilion would have and Mr. Coleman discussed that it would be concrete. Mr. Coleman explained that this year's budget would allow the slab and actual building of the structure and that next year there would be the addition of the plumbing and electrical work to be installed. Mr. Bailey asked if there would be restrooms or port o'potties. Mr. Coleman described that the restrooms would be similar to the pavilion at Hewitt Park. In which, there would be separate restrooms for males and females with baby changing stations.

Mr. Coleman updated the board on the installation of new disc golf signs throughout Hewitt Park. He described that the new signs describe each hole and would be covered in plexiglass to prolong the signs and protect them from the elements. Mr. Green asked about an addition to another bridge to cross the creek to access part of the disc golf course. Mr. Coleman mentioned that there are plans to add a bridge in the five-year plan.

The next item up for discussion is the toddler playground equipment. Mr. Coleman explained that the new playground equipment was recently delivered. He described the city purchasing three small animal-themed bouncers and a small toddler playset. Mr. Coleman mentioned that the playground would be fenced in for the safety of younger children and possibly be covered in rubber mulch.

3. Discussion and possible action of park bylaws and appointing board positions.

Mr. Coleman briefly discussed the park by-laws and board positions. He asked that the board look over the handout on the park bylaws and to be ready to discuss it at the next meeting. He mentioned that the bylaws were outdated and needed to be updated. He requested that the board look over them before the April Parks and Beautification Meeting. He explained that the by-laws follow Robert's rules of order. He advised that the board should start following the by-laws once it has been updated.

4. Discussion of future agenda items.

Mr. Coleman would like to revisit possible action on park bylaws and appoint board positions to make corrections and update as needed. He would also like to add a discussion on a crossing path or bridge in Hewitt Park for disc golf.

Mr. Bailey would like to add a discussion on a fundraiser or kite festival.

Mr. Coleman would like to add discussion on park fees to update them before the next fiscal year.

ADJOURNMENT

Mr. Lowery made a motion to adjourn the meeting at 7:02 pm and Mr. Green seconded the motion. Motion passed.

Date Approved: April 17th, 2024

Attest



Linda Fish, Administrative Assistant
General Services