



CITY COUNCIL REGULAR MEETING

August 19, 2024 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

The meeting will be streamed live on the city’s website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. Presentation of the Hewitt Public Library's Summer Reading Program and Top 10 Readers.
2. Presentation and discussion of grant programs at the Hewitt Public Library.

PUBLIC HEARING(S) AND RELATED ACTION

3. Conduct the second of two public hearings on the 2024 Property Tax Rate.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

4. Approval of the minutes for the City Council Special Meeting held August 12, 2024.
5. Briefing and discussion concerning Financial Statements ending July 31, 2024.
6. Discussion and possible action on **Ordinance No. 2024-10** accepting the 2024 Certified Tax Roll.
7. Discussion and possible action on **Resolution No. 2024-07** approving the FY 2024-2025 Master Fee Schedule.
8. Discussion and possible action on **Ordinance No. 2024-11** adopting the 2024 Property Tax Rate of **\$0.539082**.
9. Discussion and possible action on ratification of the property tax increase reflected in the budget.
10. Discussion and possible action on **Ordinance No. 2024-12** adopting the FY 2024-2025 Annual Operating and Capital Budget.
11. Discussion and possible action concerning canceling the City Council Regular Meeting scheduled for September 2, 2024.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board in front of City Hall on **August 14, 2024**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 1.

SUBMITTED BY: Matthew Glaser, Library Director

ITEM DESCRIPTION:

Presentation of the Hewitt Public Library's Summer Reading Program and Top 10 Readers.

STAFF RECOMMENDATION/ITEM SUMMARY:

A brief overview of the 2024 Summer Reading Program and the presentation of the Top 10 readers.

FISCAL IMPACT:

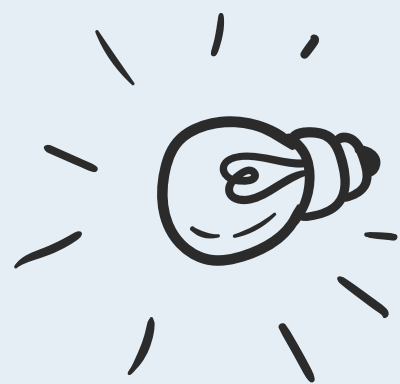
N/A

SUGGESTED MOTION:

N/A

ATTACHMENTS:

1. Summer Reading - 2024-08-19



SUMMER PROGRAM UPDATES





SUMMER OVERVIEW

All Together Hewitt aimed to promote community engagement through educational and recreational activities for all ages.

21,569	185	19,578
VISITORS	PROGRAMS	ATTENDEES
791	24,266	3,283
READERS	BOOKS	PRIZES



TODDLERS

125

READERS

7,327

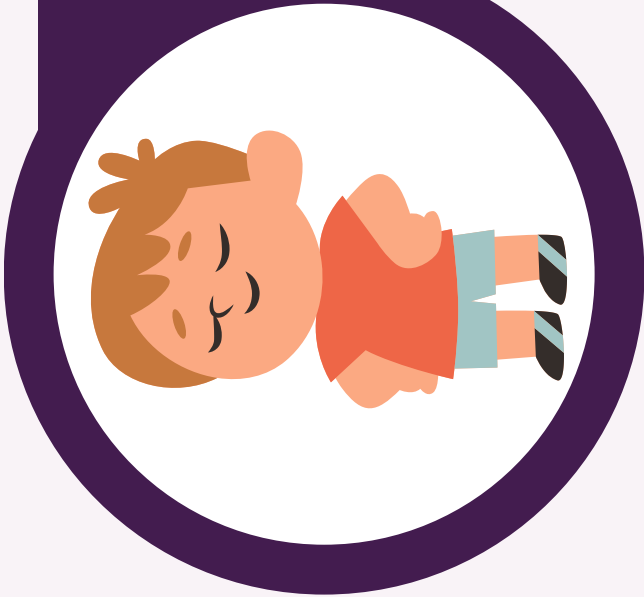
BOOKS

466

PRIZES

TOP 10

Iris K.	Logan M.
Peony K.	Trygve T.
Claire W.	Albie B.
Sean R.	Elianna B.
Claire E.	David S.



CHILDREN

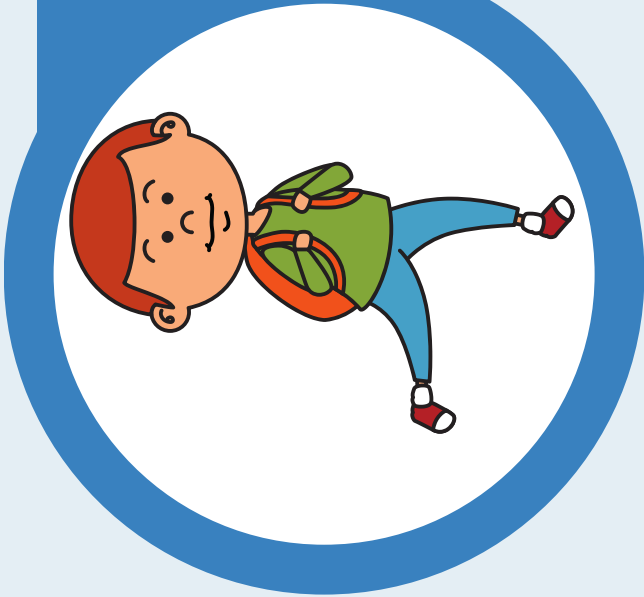
312
READERS

10,348
BOOKS

1,032
PRIZES

TOP 10

James W.	Ela A.
Ellory W.	Emma S.
Israel A.	Jon R.
James E.	John R.
Lucy A.	Jonah S.



TWEENS

148
READERS

3,245
BOOKS

521
PRIZES

TOP 10

Lucy W.	Skarlett M.
Abner W.	Quentin W.
Kristopher B.	Freya S.
Jaxon M.	Bear G.
Sadie H.	Adelyn H.



TEENS

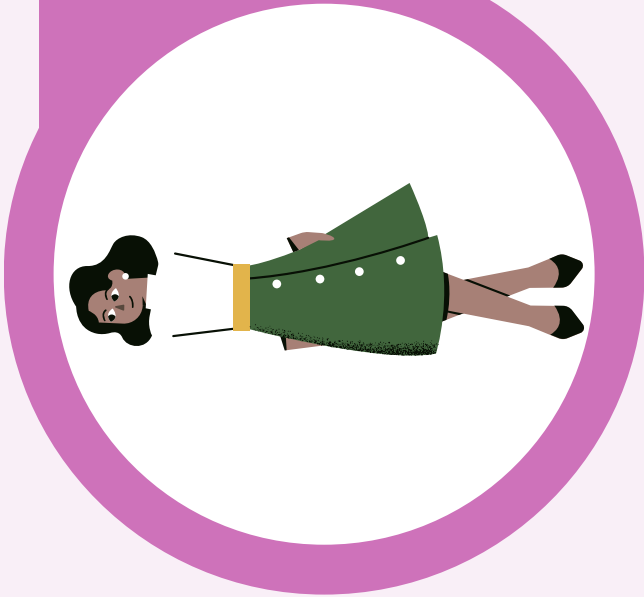
66
READERS

1,220
BOOKS

398
PRIZES

TOP 10

Aurorahope S-Z.	Molly W.
Angel R.	Gianna M.
Angie R.	Reace N.
Deacon M.	Devaney H.
Adeline C.	Anna M.



ADULTS

140
READERS

2,126
BOOKS

861
PRIZES

TOP 10

Leslie C.	Rachel W.
Yerelin A.	Laura R.
Patience Z.	Timothy R.
Lindsey M.	Jessica S.
Esther R.	Tiffany T.



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 2.

SUBMITTED BY: Matthew Glaser, Library Director

ITEM DESCRIPTION:

Presentation and discussion of grant programs at the Hewitt Public Library.

STAFF RECOMMENDATION/ITEM SUMMARY:

Updates regarding grants awarded to the Hewitt Public Library and the upcoming programs supported by grant dollars.

FISCAL IMPACT:

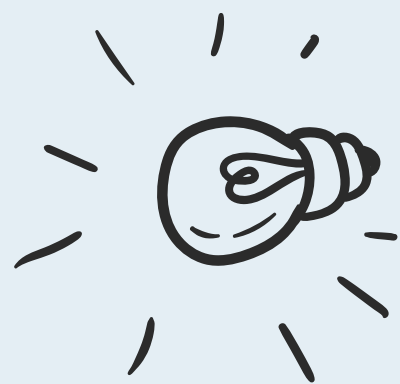
Amount Budgeted - NA

Line Item in Budget - NA

SUGGESTED MOTION:

ATTACHMENTS:

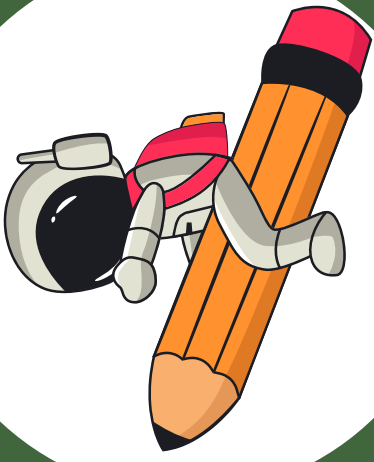
1. Grants Presentation - 2024-08-19



LIBRARY PROGRAM UPDATES



SPECIAL PROJECTS PROGRAM



Full STEAM Ahead!

- Increase program offerings in Science, Technology, Engineering, Art, and Mathematics (STEAM) for ages 3 to 18.
- Promote independent play and experimentation

Award Amount - **\$45,600**

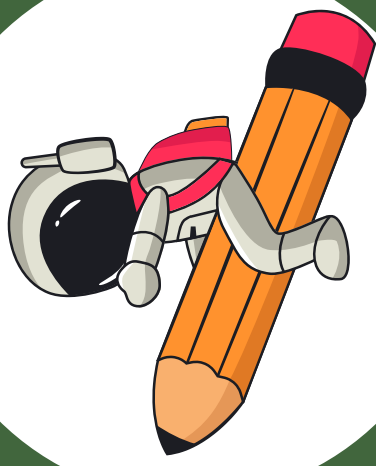
- Supplies/Materials: \$37, 576
- Advertising/Services: \$8,024



LONG-TERM COST

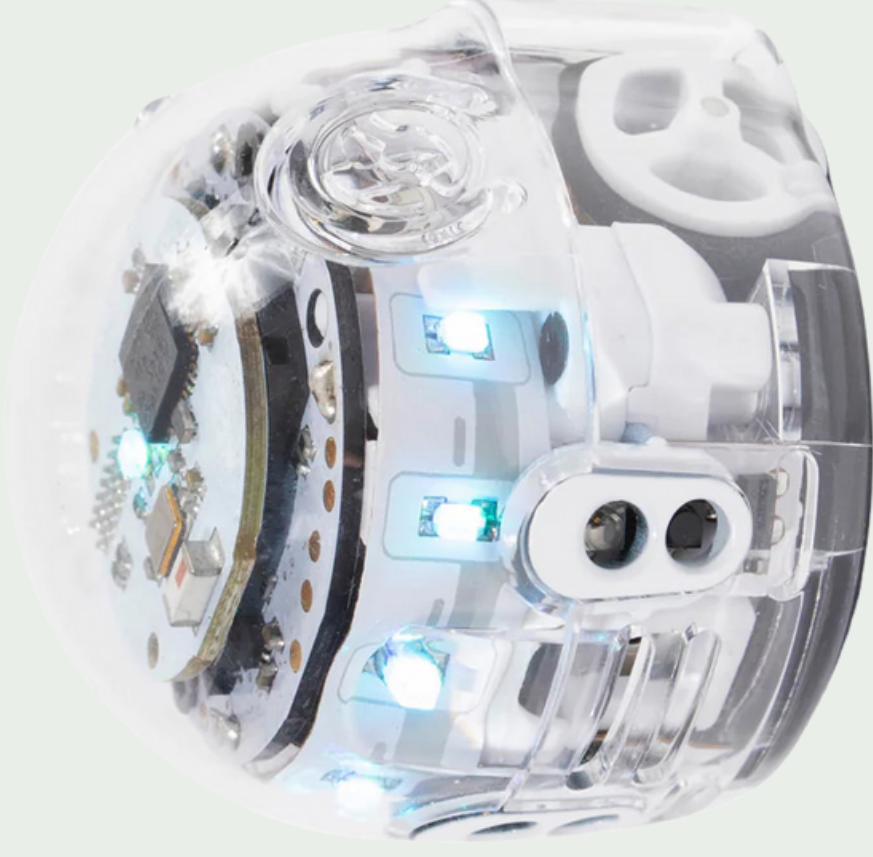
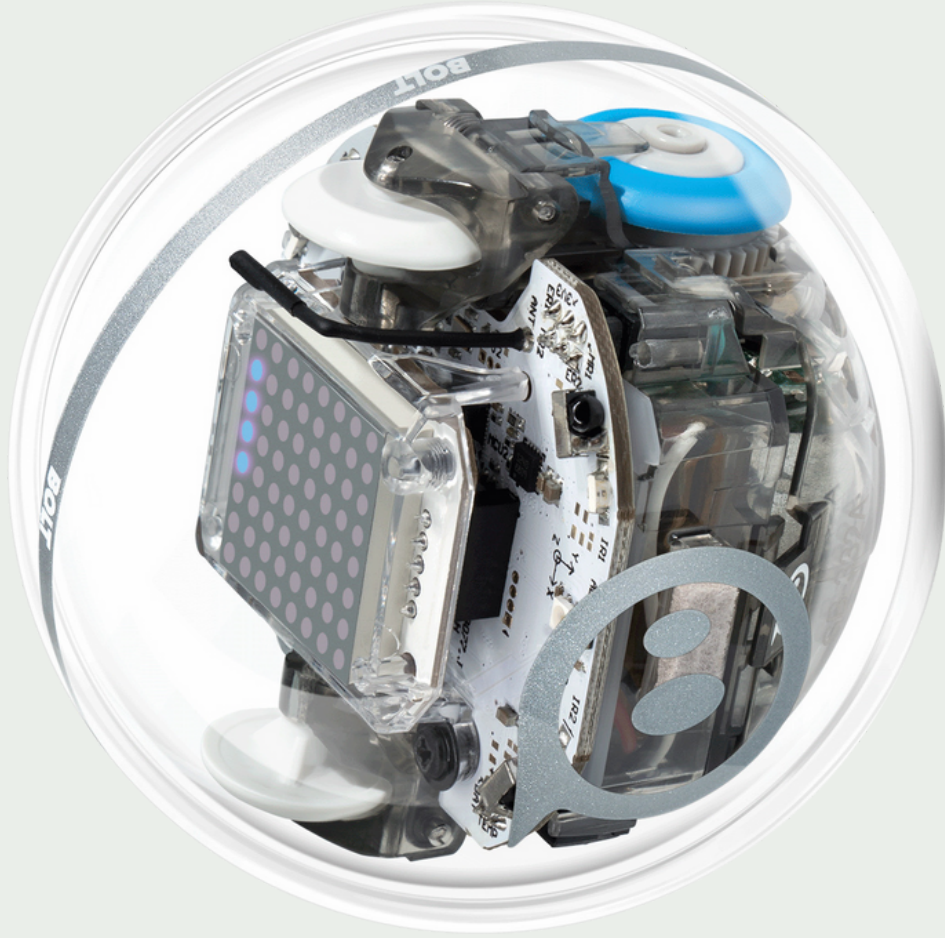
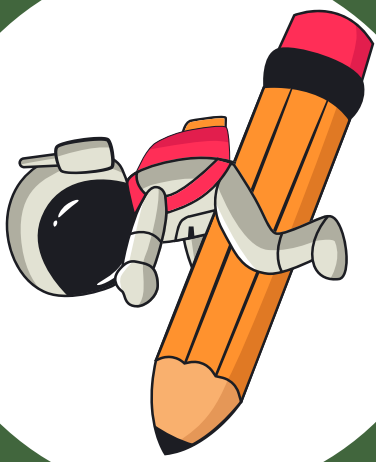
- <\$3,000 for Merge EDU license renewal
- Based on staff satisfaction & user interest

SPECIAL PROJECTS PROGRAM

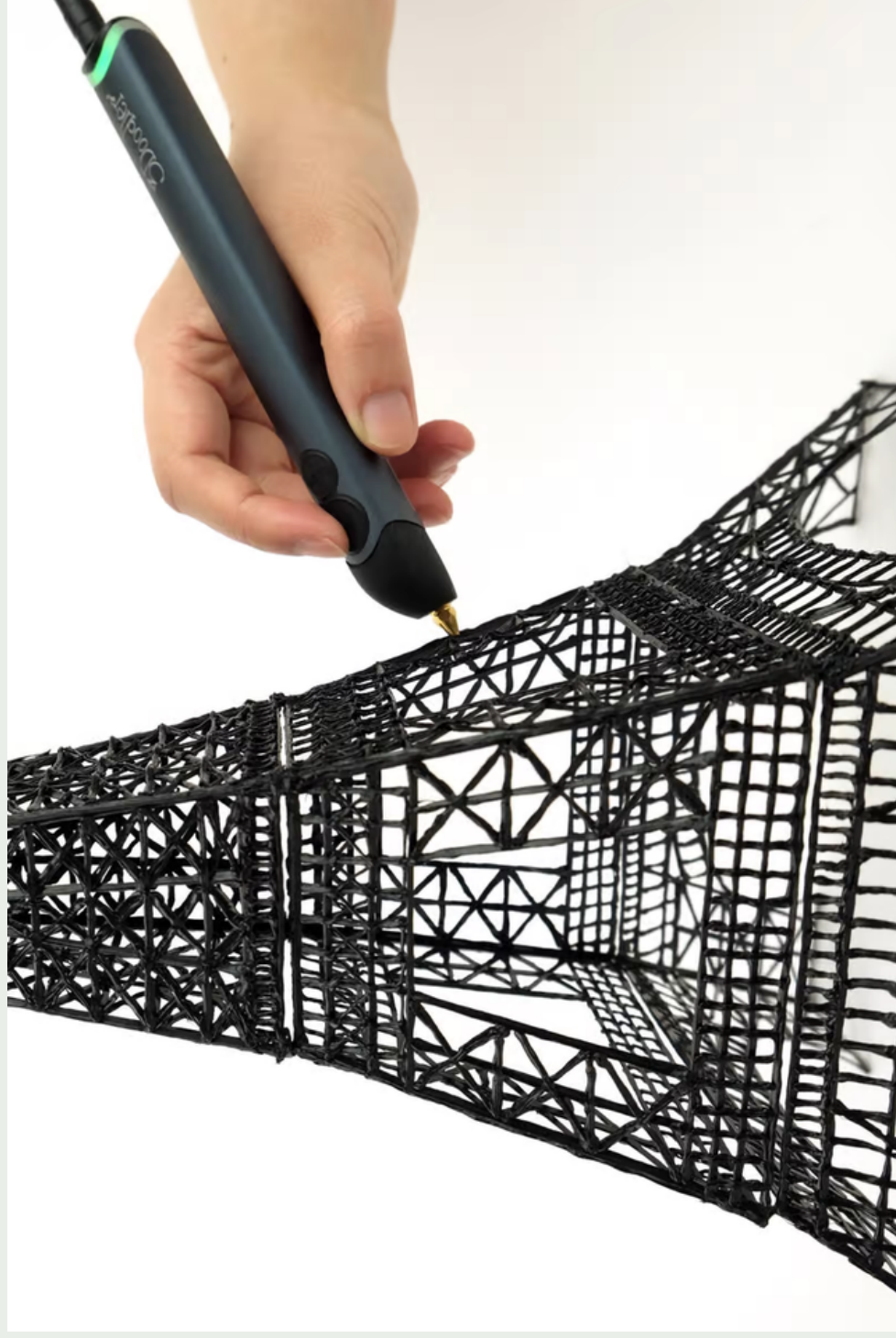
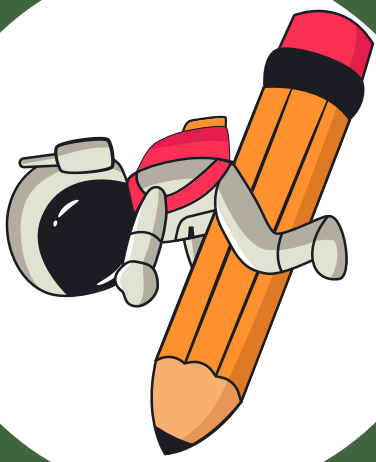


MERGE
Cube

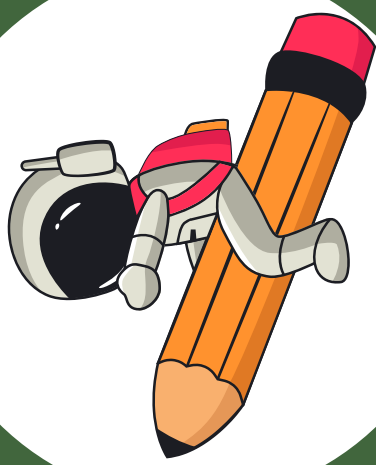
SPECIAL PROJECTS PROGRAM

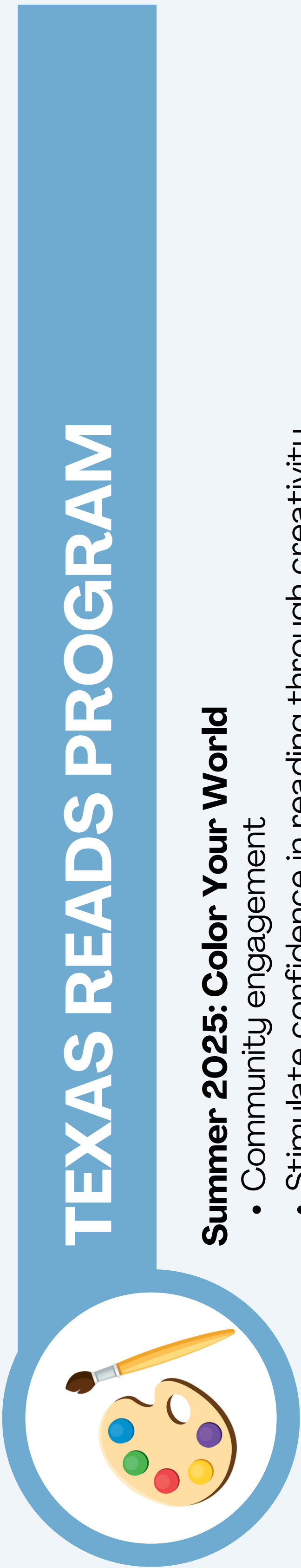


SPECIAL PROJECTS PROGRAM



SPECIAL PROJECTS PROGRAM





TEXAS READS PROGRAM

Summer 2025: Color Your World

- Community engagement
- Stimulate confidence in reading through creativity
- Enhance literary- and art-themed programming

Award Amount - \$10,000

- Author Fees: \$5,500
- Travel: \$2,500
- Advertising: \$2,000



ANTICIPATED AUTHORS

- Jason Platt, *Middle School Misadventures*
- Katherine Center, *The Rom-Commers*, *Hello Stranger*, and others

QUESTIONS?



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 4.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of the minutes for the City Council Special Meeting held August 12, 2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. City Council Minutes - August 12, 2024 Special Meeting



CITY COUNCIL SPECIAL MEETING

August 12, 2024 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

SPECIAL MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Special Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

PUBLIC HEARING(S) AND RELATED ACTION

1. Conduct a public hearing on the Fiscal Year 2024-2025 Proposed Capital and Operating Budget.

City Manager Bo Thomas presented a historical timeline of the budget process.

Mayor Steve Fortenberry opened the public hearing at 7:04 PM and called for those wishing to speak regarding the FY 2024-2025 Proposed Capital and Operating Budget. No one appeared, and the public hearing was closed at 7:05 PM.

2. Conduct the first of two public hearings on the 2024 Property Tax Rate.

City Manager Bo Thomas presented. At 7:05 PM, Mayor Steve Fortenberry opened the first of two public hearings regarding the 2024 Property Tax Rate and called for those wishing to speak. No one appeared, and the hearing closed at 7:06 PM.

REGULAR AGENDA ITEMS

3. Approval of minutes for the City Council Workshop/Regular Meeting held August 5, 2024.

MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented but to allow for corrections.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

4. Motion to announce August 19, 2024, at 7:00 p.m., Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2024 Property Tax Rate.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved to set the date of August 19, 2024, at 7:00 p.m., Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2024 Property Tax Rate.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Special Meeting at 7:09 PM.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 5.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending July 31, 2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending July 31, 2024, were sent electronically on August 6, 2024. This is an opportunity for the Council to ask questions or comment.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 6.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2024-10** accepting the 2024 Certified Tax Roll.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 24, 2024, the City received the 2024 Certified Tax Roll from Jim Halbert, McLennan County Chief Appraiser. The approval of this ordinance officially accepts the 2024 Certified Tax Roll.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Ordinance No. 2024-10** accepting the 2024 Certified Tax Roll.

ATTACHMENTS:

1. 2024 Certification Letter
2. 2024-10 Ordinance approving Tax Roll 8 19 24

THE STATE OF TEXAS §

COUNTY OF McLENNAN §

Certification of the 2024 Appraisal Roll For McLennan Central Appraisal District

I, Jim Halbert, RPA, CCA, Chief Appraiser for McLennan Central Appraisal District, hereby certify that the attached are the certified values of McLennan Central Appraisal District which lists taxable property for the following taxing units and constitutes the certified appraisal roll:

Axtell Independent School District	City of Bellmead
Bosqueville Independent School District	City of Beverly Hills
Bruceville-Eddy Independent School District	City of Bruceville-Eddy
China Spring Independent School District	City of Crawford
Connally Independent School District	City of Gholson
Crawford Independent School District	City of Golinda
Gholson Independent School District	City of Hallsburg
Hallsburg Independent School District	City of Hewitt
La Vega Independent School District	City of Lacy-Lakeview
Lorena Independent School District	City of Leroy
Mart Independent School District	City of Lorena
McGregor Independent School District	City of Mart
Midway Independent School District	City of McGregor
Moody Independent School District	City of Moody
Robinson Independent School District	City of Riesel
Riesel Independent School District	City of Robinson
Oglesby Independent School District	City of Valley Mills
Valley Mills Independent School District	City of Waco
Waco Independent School District	City of West
West Independent School District	City of Woodway
McLennan County	Castleman Creek Watershed
McLennan Community College	Elm Creek Watershed
McLennan County Water Control Dist. #2	McLennan & Hill Counties Tehuacana Creek W&C Dist. #1

7-24-24

Date Delivered

Jim Halbert

Date Received

SEC.26.01 (a)

ORDINANCE NO. 2024-10

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, ACCEPTING AND APPROVING THE CERTIFIED TAX ROLL OF THE CITY OF HEWITT AND DECLARING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. That the tax roll of the City of Hewitt for 2024, as certified by the McLennan County Appraisal District, is hereby accepted and approved.

SECTION 2. This ordinance is in full force and effect from and after its passage.

PASSED AND APPROVED THIS 19th day of August, 2024.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 7.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2024-07** approving the FY 2024-2025 Master Fee Schedule.

STAFF RECOMMENDATION/ITEM SUMMARY:

This resolution approves the City's Master Fee Schedule for the Fiscal Year 2024-2025.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Resolution No. 2024-07** approving the FY 2024-2025 Master Fee Schedule.

ATTACHMENTS:

1. Master Fee Resolution 8 19 24
2. FY 24 25 MASTER FEES-wo highlights-need adoption date

RESOLUTION NO. 2024-07

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, ADOPTING THE "MASTER FEE SCHEDULE" REPEALING ALL RESOLUTIONS IN CONFLICT, DECLARING AN EFFECTIVE DATE, AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. The City of Hewitt Master Fee Schedule is hereby adopted to implement and/or revise various fees related to City Services as shown in attachment "A" and incorporated herein by reference.

SECTION 2. Should any section, clause, or provision of this resolution be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of this resolution or any other resolution of the City as a whole or any part thereof, other than the part so declared to be.

SECTION 3. This resolution shall become effective immediately upon passage and be applied to all charges on or after October 1, 2024.

SECTION 4. That it is hereby officially found and determined that the meeting at which this resolution is adopted was noticed and has been open to the public as required by law.

PASSED AND APPROVED this 19th day of August 2024.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney

HEWITT MASTER FEE SCHEDULE

FY 2024-2025

Department	Pages
Permit Fees	1-3
Fire, Police & Administration Fees	4
Library Fees	5
Park Fees	6
Water Rates	7
Wastewater Rates	8
Drainage Rates	8
Solid Waste Rates	8
Utility Fees	9

PERMIT FEES

New Construction

New Construction Building Permit	\$0.23 sq. ft. under roof (per floor) min \$320
Electrical Permit	\$0.07 sq. ft. under roof (per floor)
Plumbing Permit	\$0.07 sq. ft. under roof (per floor)
Mechanical Permit	\$0.07 sq. ft. under roof (per floor)

General Permits

Alcohol Permit	\$60
Carport Permit	\$50, \$0.20 per sq. ft.
Commercial Accessory Building	\$150 min, \$.30 per sq. ft.
Commercial Building Permit – Temporary 72 hr.	\$50
Commercial Occupancy Inspection	\$50
Deck Permit	\$50
Demolition Permit	\$100
Estate Sale/Auction	\$50
Fence Permit	\$50
Flat Work Permit	\$50 min, \$0.02 per sq. ft.
Foundation Repair	\$50
Garage Sales	\$15
Gas Permit	\$50, \$6 per appliance
Hot Tub/Spa	\$50
Land Clearing Filling or Grading Permit	\$240
Lawn Sprinkler System Permit	\$25 base, \$1 per head/\$10 backflow
Mobile Home Move-In Permit	\$50
Moving a Building Permit	\$100
Patio Cover	\$50 min, \$0.10 per sq. ft.

Re-Inspect Fee	\$50 1 st time; \$25 increase cumulative after
Remodeling Permit	\$200 flat fee
Residential Accessory Building Permit	\$50 for 120 sq. ft. more + \$0.08 per sq. ft.
Roof Permit	\$50
Sign Permit	
Up to 72 sq. ft.	\$50
Up to 300 sq. ft.	\$75
Up to 600 sq. ft.	\$100
Sign Variance Request	\$250
Swimming Pool Permit (above/inground)	\$100/\$150
Temporary On-Site Storage Containers	\$10 first 15 days + \$25 next 16 days + \$50 for >30 days/year
Window Replacement Fee	\$50/\$25 Re-Inspect Fee

Electrical

Electrical Permit	\$50
Up to 400 Amp	\$11
Over 400 Amp	\$24
3 Phase Circuits	\$7
220 Circuits	\$6
110 Circuits	\$5
Equipment Motors	
½ hp – 50 hp	\$11
Over 50 hp	\$24
Transformers	
Up to 50 KVA	\$11
Over 50 KVA	\$24
Elevators	\$54
Signs	\$24
Temporary Service	
Carnivals or Similar	\$54

Mechanical

Mechanical Permit	\$50
Up to 250,000 BTU	\$17
250,000 – 500,000 BTU	\$34
Each Ad. 50,000 Over 500,000 BTU	\$5
Refrigerated Air Systems	
Up to 5 Tons	\$17
Over 5 Tons	\$34
Each Ad. Ton Over	\$5
Ventilation Systems	

Installation Blower or fan to duct system for each building	\$24
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Plumbing

Plumbing Permit	\$50
Per Fixture, Traps, etc.	\$6
Sewer/Water	\$8
Vacuum Breakers	\$8
Backflow Device	\$24
Roof Drain Permit	\$24
Discharge Line	\$8
Roof Drain	\$6

Planning & Zoning

Application for Abandonment of Public Right of Way	\$300
Application for Amendment of the Zoning Ordinance	\$300
Application for Appeal to Board of Adjustment	\$500
Application for Preliminary Plat	\$150 + \$2 per acre
Application for Final Plat, Amended Plat, Administrative Plat	\$200
Application for Final Plat and Re-Plat with Infrastructure	\$200 + \$27 per lot
Application for Platting or Re-Platting with Variance Request	\$250 + \$2 per lot
Plat/Plan Review other than Original Review (Staff)	\$50 per hour, one hour minimum
Plat/Plan Review other than Original Review (Engineer)	\$150 per hour, one hour minimum

Network Nodes, Node Support Poles & Transfer Facilities

Network Nodes-Application Fee	Lesser of actual cost or \$500 for up to 5 Network Nodes, and \$250 for each additional Network Node on a permit (up to 30, per Sec 284.152(b))
Network Nodes-Annual Rental Rate	\$1,500 per Network Node site, with annual CPI adjustment
Node Support Poles-Application Fee	\$1,000 for each pole
Node Support Poles-Annual Rental Rate	\$1,500 per Network Node site, with annual CPI Adjustment
Transfer Facilities-Application Fee	\$500 for an application including up to 5 Network Nodes, and \$250 for each additional Network Node on a permit
Transfer Facilities-Monthly Rental Rate	\$500 monthly for each Network Node site
For all other applicants	\$200

FIRE PROTECTION FEES

Fire Protection Systems	\$55
Per Head	\$0.25
Underground Main	\$50
Fire Pump	\$30
Stand Pipe System	\$55
Per Outlet	\$5
Fire Alarm System	\$55
Per Device	\$1
Hood and Duct System	\$30
Per Nozzle	\$2.50
Commercial Paint Spray	\$30
Other Fire Suppression System	\$30
Per Head	\$55

POLICE DEPARTMENT FEES

Accident Reports	\$6
Animal Registration	\$10 first 2 pets; \$2 each additional
Animal Reclaim/Disposal Fee	\$150

ADMINISTRATION FEES

Returned Check Fee	\$35
NSF Electronic Draft Fee	\$35
Copies of Public Information	
Standard – 8.5x11	\$0.10 per page
Oversize – 11x17	\$0.50 per page
Postage/Shipping	Actual Cost
Other Media	
Audio Cassette	\$1 each
CD/RW or CD/R	\$1 each
Other Charges	Actual Cost

LIBRARY FEES

Book late fee	\$0.25 per day
Non-Book Materials late fee	\$1 per day
HOTSPOT late fee	\$2 per day
Tex-Share ILL late fee	\$.25 per day + \$5 processing fee + any fee by lending library
Lost Book or Material	Cost of item + \$5 processing fee
Media Case Replacement	\$5
3D Printing	\$0.10 per gram
Paper Copy – Black & White	\$0.15
Paper Copy – Color	\$0.50
Large format Printing	Estimate per item: L x W x .035 (+ \$10 labor fee)
Fax	\$1 per page
Proctor Exam Fee	\$15 (waived for Hewitt residents)
ILL Material request	\$2 per item requested
Lost Library Card Replacement	\$1
Return Check Fee	\$35
Out of County Fee (excludes people that work In Hewitt and live inside McLennan County)	\$40 annual fee
Out of County Fee- three month membership	\$10 for 3 months
Backpack replacement fee	\$15 + \$5 processing fee
Backpack-including contents	\$125 + \$5 processing fee

PARK FEES

Amphitheatre

Hourly Rental	\$100 per hour (2 hr. min)
Deposit	\$80 refundable deposit
Water Key Fee	\$50 fee (\$35 refundable deposit; \$15 water fee)

Food Truck Permits

No Event	\$50 (up to 4 hours)
No Event	\$75 (up to 6 hours)
Event	\$100 (per event)
Water Key Fee	\$50 fee (\$35 refundable deposit; \$15 water fee)

Field Rental

Playing Field	\$50 per hour (2 hour minimum)
Water Key Fee	\$50 fee (\$35 refundable deposit; \$15 water fee)

Pavilion Rental

Park Pavilion Deposit	\$80 refundable deposit
Park Pavilion–Hewitt/Warren Park–Up to 150	\$50 per hour (minimum 2 hours)
Park Pavilion–Hewitt/Warren Park–Over 150	\$65 per hour (minimum 2 hours)
Water Key Fee	\$50 fee (\$35 refundable deposit; \$15 water fee)

Walking Track

Hewitt Park Walking Track	\$30 (minimum 2 hours)
Water Key Fee	\$50 fee (\$35 refundable deposit; \$15 water fee)

Event Permit

Various Permits, including but not limited to the use of PA systems, amplified sound, riding or drive horses, food sales, trades, occupation sales and city-provided electrical use. The permit must be applied for, reviewed and approved before being issued.	\$75

WATER RATES Effective 12/1/2024

Residential, Commercial & Builders – Base Rate	1 st 3,000 Gal
5/8"	\$34.00
1"	\$71.50
1.5"	\$214.25
2"	\$214.25
3"	\$428.00
4"	\$428.00
6"	\$642.00
Volume Rate	Per 1,000 Gal
3,001 – 7,000 Gal	\$5.55
7,001 – 12,000 Gal	\$6.20
12,001+ Gal	\$6.65

Master Metered High-Density Multifamily

Multifamily Residential & Multifamily Builders –	Base Fees
1 ½"	\$214.25
2"	\$214.25
3"	\$428.00
4"	\$428.00
6"	\$642.00
Consumption Rate	\$6.65 Per 1,000 Gal. (100% consumption)

Irrigation Rates

Irrigation – Base Rate	
5/8"	\$34.00
1"	\$71.50
1.5"	\$214.25
2"	\$214.25
3"	\$428.00
4"	\$428.00
6"	\$642.00
Consumption Rate	\$6.65 Per 1,000 Gal. (100% consumption)

Bulk Water Rates

Deposit	\$900
Set Fee & Move Fee	\$100
Base Rate for 3" Meter	\$415.50 per month + consumption
Consumption Rate	\$7.30 per 1,000 gallons
One Day Fee	\$35 per day for 5,000 gallons or less + \$7.05 per 1,000 gallons over 5,000 gallons

All Bulk Water will be sold in 1,000 gallon increments.

WASTEWATER RATES - Effective 12/1/24

Option #1 – Standard Wastewater Rates

Residential Base Rate – 1 st 5,000 Gal	\$31.00
Residential Volume Rate (Per 1,000)	\$ 5.25
Industrial Institution or Commercial Base Charge – 1 st 10,000 Gallons	\$68.25
Industrial Institution or Commercial Volume Rate (Per 1,000)	\$ 5.45

Option #2 – Winter Average Rates

Single Family Residential Base Rate	\$21.25 (no minimum gallons)
Single Family Residential Volume Rate (Per 1,000)	\$3.25 (no maximum gallons)

Option #3 – Flat Rate

Single Family Residential Flat Rate	\$42.25
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High-Density Multifamily

High-Density Multifamily Base Charge	\$68.25 (per building)
High-Density Multifamily Volume Rate (Per 1,000)	\$5.45 (100% Volume)

DRAINAGE RATES

Residential	\$4.35
Commercial	
1 – 10,000	\$10.08
10,001 – 20,000	\$29.65
20,001 – 40,000	\$48.05
40,001 – 60,000	\$94.55
60,001 – 100,000	\$148.80
100,001 – 150,000	\$228.63
150,001 +	\$359.60

SOLID WASTE RATES-Effective 7/1/2024

Residential	
Collection	\$20.92
Additional Polycart	\$5.82
Administrative Fee – Per Unit	\$1.50 per unit
Damage Fee-Polycart (damage due to misuse)	\$60

**Commercial customers are billed directly by Republic Services.*

UTILITY FEES

Deposits – Residential Commercial	Credit based & previous account history \$80 - \$180
Deposits - Commercial	Quoted based on like accounts & previous account history Equal to minimum bill for (1 or 2) monthly bill of like account
Initial Connection Fee	\$50
Delinquent Fees	15% of balance
Collection Services	25% of final balance
Disconnect Processing Fee	\$50 before 4pm
After Hours Non-Emergency Service Call	\$40 after 4pm
Meter Accuracy Check (Reread)	\$25
Meters up to 1" – Meter Testing Deposit	\$75
Meters greater than 1" up to 2" – Meter Testing Deposit	\$250
Meters larger than 2" – Meter Testing Deposit	Base Fee – Quoted on per cost basis

Tampering Fees

Tampering with Meter without City Permission	\$500 per event
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Water Taps & Meter Set*

All Water Taps	\$1,500 Base Fee – Quoted on per cost basis
5/8" x 3/4" meter set	\$450 + cost of meter box if needed
3/4" x 3/4" meter set	\$500 + cost of meter box if needed
1" or larger service or meter set	Base Fee – Quoted on per cost basis

****Prior to the connection of any water line onto a city water main, the party requesting such connection shall pay the city the water service installation and meter fees for labor and materials.***

Wastewater Taps & Service Connection Fees**

All Wastewater Taps	\$1000 Base Fee – Quoted on per cost basis
4" Tap	\$1500 Base Fee – Quoted on per cost basis
6" Tap	\$2000 Base Fee – Quoted on per cost basis
8" or Larger Lateral	\$2000 Base Fee – Quoted on per cost basis

*****In addition, service lines that require the cutting or boring of paved streets or alley will be subject to a minimum charge of \$1000 Base Fee – Quoted on per cost basis. The decision of a bore or utility cut will be made by Community Services.***



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 8.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2024-11** adopting the 2024 Property Tax Rate of **\$0.539082**.

STAFF RECOMMENDATION/ITEM SUMMARY:

Texas Property Tax Code, Section 26.05(b) requires a motion to adopt the ordinance setting the 2024 tax rate as follows:

Adoption of 2024:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.539082, which is effectively a 3.66% increase in the tax rate."

(This is the % by which the proposed rate exceeds the no-new revenue rate.)

After the motion, the City Secretary will poll the council for the record vote.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move that the property tax rate be increased by the adoption of a tax rate of \$0.539082, which is effectively a 3.66% increase in the tax rate, and I move approval of **Ordinance No. 2024-11**.

ATTACHMENTS:

1. 2024 Hewitt City Adoption Letter
2. ORDINANCE levying Tax Rate 8 19 24_ (1)

Randy H. Riggs, CPA
McLennan County
Tax Assessor/Collector



P O Box 406
Waco, TX 76703
(254) 757-5130
Randy.riggs@mclennan.gov

8/19/24

Dear City of Hewitt,

Under the Truth-in-Taxation laws, it is the duty of the Tax Assessor-Collector to calculate the No-New-Revenue Tax Rate and the Voter-Approval Tax Rate for the entities for which he collects tax and to publicize these rates and other items of information in a way that will come to the attention of the entities' property owners. After this has been done, the governing bodies of the taxing units must adopt by ordinance, resolution, or order the rate for the current tax year. This office has complied with the calculation and publication requirement. Enclosed you will find a copy of your unit's 2024 rate calculations as published in the Waco Tribune Herald.

You may do two things with the Tax Rate at any public meeting of your governing body; either adopt the proposed rate as published, or adopt a lower rate. You cannot adopt a higher rate than what was proposed and published. Adopting the tax rate must be a separate agenda item. The M&O and I&S rate must also be mentioned separately in the motion.

******IF YOUR UNIT'S TAX RATE CONTAINS A DEBT COMPONENT, YOU MUST ADOPT THE DEBT RATE CALCULATED IN THE VOTER-APPROVE RATE CALCULATIONS. ******

If you wish to adopt a rate more than the notice and hearing rate, you must re-advertise your intentions according to the State guidelines and hold public hearings before you can legally do so. If you adopt a rate that exceeds the calculated Voter-Approval Tax Rate, you should know that the voters of your district have the power to roll back the rate to no more than the Voter-Approval Tax Rate (school districts have an automatic Voter-Approval election.).

Below you will find items that will help you in determining your 2024 tax rate. If you have any questions, feel free to contact this office.

- 1) Total Certified Taxable Value - Value certified to us by the appropriate Appraisal District(s) that includes all real and personal property with all applicable exemptions deducted.
- 2) Taxable Value of New Improvements - Value of properties that appear on the roll for the first time in 2024.
- 3) Anticipated Collection Rate (ACR) for the coming year used to adjust the Debt Component of the No-New-Revenue Tax Rate (NNR) to offset expected delinquencies. The ACR is the best estimate of the total amount of taxes, penalty, interest, and attorney fee that will be collected between July 1, 2024 and June 30, 2025. If your NNR does not contain a debt component, the ACR will have no effect on the calculation.

2024 Total Certified Taxable Value	\$ <u>1,568,301,621</u>
2024 Taxable Value of New Improvements	\$ <u>29,052,244</u>
2024 Anticipated Collection Rate (ACR)	<u>100%</u>
2024 No-New-Revenue Tax Rate (NNR)	<u>0.520038</u> Per \$100 valuation
2024 Voter-Approval Rate	<u>0.528031</u> Per \$100 valuation
2024 De minimis Rate	<u>0.539082</u> Per \$100 valuation
2024 Proposed Rate	<u>0.539082</u> Per \$100 valuation

**WHEN YOU HAVE ADOPTED THE 2024 TAX RATE FOR YOUR UNIT, PLEASE WRITE
THAT RATE IN THE SPACE PROVIDED BELOW.**

“We, the governing body of City of Hewitt,
have adopted the following tax rate for 2024:

M&O	<u>0.349426</u>
I&S	<u>0.189656</u>
TOTAL	<u>0.539082</u>

Please have the members of your governing body sign below and return to this office by **August 31, 2024**. Your cooperation in providing your rates by these dates will allow this office sufficient time to confirm rates and values to precisely print statements for mailing in a timely manner.

Thank you very much for your consideration.

Randy H. Riggs, CPA
McLennan County Tax Assessor/Collector

Governing Body Members' Signatures:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

DATE

ORDINANCE NO. 2024-11

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, ADOPTING THE TAX RATE AND LEVYING THE AD VALOREM TAXES FOR THE FISCAL YEAR 2024-2025 ON ALL TAXABLE PROPERTY WITHIN AND SUBJECT TO TAXATION WITHIN THE CITY AS OF JANUARY 1, 2024, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENDITURES AND DEBT SERVICE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, all notices have been given and public hearings held as required by law to adopt a tax rate for 2024;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1. That there be and is hereby levied for the fiscal year 2024-2025 on all taxable property, real, personal, and mixed, situated within the limits of the City of Hewitt, Texas, as of January 1, 2024, and not exempt by the Constitution of the State and valid State laws, a tax of \$.539082 on each \$100 of assessed valuation of taxable property, and such taxes shall be apportioned and distributed as follows:

- (A) \$.349426 provide revenues for maintenance and operations and;
- (B) \$.189656 for debt service.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.03 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.29.

SECTION 2. All ad valorem taxes shall become due and payable on October 1, 2024, and all ad valorem taxes for the year shall become delinquent after January 31, 2025.

SECTION 3. All ordinances of the City of Hewitt in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. Should any sentence, paragraph, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not

affect the validity of this ordinance as a whole or any part or provision other than the part thereof decided to be unconstitutional, illegal, or invalid.

SECTION 5. This ordinance shall take effect on October 1, 2024.

PASSED AND APPROVED THIS 19th day of August, 2024.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 9.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on ratification of the property tax increase reflected in the budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Per Local Government Code, Chapter 102, Municipal Budget, Section 102.007 (c), the governing body is required to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to ratify the property tax increase reflected in the budget.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 10.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2024-12** adopting the FY 2024-2025 Annual Operating and Capital Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Per Local Government Code, Section 102.007, Adoption of the Budget, the governing body shall take action on the proposed budget after a public hearing. A vote to adopt the budget must be a record vote. The city charter requires the city manager to present a Proposed Budget to the city council before August 1 each year. The charter and state law also require a public hearing on the budget. The council conducted this hearing on August 12, 2024. The FY 2024-2025 Annual Operating and Capital Budget reflects the tax rate adopted in the prior agenda item.

After the motion, the City Secretary will poll the council for the record vote.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve **Ordinance No. 2024-12** adopting the FY 2024-2025 Annual Operating and Capital Budget.

ATTACHMENTS:

1. Ordinance-Adopting Budget 8 19 24

ORDINANCE NO. 2024-12

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF HEWITT, TEXAS, FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2024, AND ENDING ON SEPTEMBER 30, 2025, AND MAKING APPROPRIATIONS FOR EACH FUND, DEPARTMENT, PROJECT, AND ACCOUNT; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED WAS NOTICED AND HAS BEEN OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE 2024-2025 FISCAL YEAR BUDGET.

WHEREAS, the City Council has heretofore approved the certified tax roll prepared and presented by the McLennan County Appraisal District as required by the Tax Code and

WHEREAS, notice of a public hearing on the budget for the City of Hewitt, Texas, for the fiscal year 2024-2025 was theretofore published at least fifteen (15) days in advance of said public hearing and

WHEREAS, the City Manager of the City of Hewitt has submitted to the City Council a proposed budget of the revenues and expenditures of conducting the affairs of the City and providing a complete financial plan for 2024-2025 and

WHEREAS, the City Council has received the City Manager's proposed budget, a copy of which proposed budget and all supporting schedules have been filed with the City Secretary of the City of Hewitt and are available for public inspection on the city's website;

WHEREAS, a public hearing on the said budget was duly held on the 12th day of August 2024, and all interested persons were allowed to be heard for or against any item thereof;

WHEREAS, Texas Local Government Code Sec. 102.007(c) requires that the adoption of a budget that raises more property tax revenue than generated in the previous year requires a record vote of the City Council to ratify the property tax increase reflected in the budget in addition to and separate from the record votes to approve the ordinance adopting the annual budget and the ordinance adopting the tax rate for the current tax year; and

WHEREAS, the City Council has adopted the 2024-2025 fiscal year budget, which will raise more revenue from property taxes than last year's budget by \$475,523, a 6.0% increase from last year's budget. The tax revenue from new property added to the tax roll this year is \$156,615.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1: That the City Council hereby adopts and approves the proposed budget of the City of Hewitt, providing a complete financial plan for the ensuing fiscal year, as submitted to the City Council by the City Manager, and the same is hereby, in all things adopted and approved as the budget of the City for the Fiscal Year beginning October 1, 2024, and ending September 30, 2025.

SECTION 2: The City Manager shall cause copies of the budget to be filed with the City Secretary and the County Clerk of McLennan County.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict only.

SECTION 4: It is hereby officially found and determined that the meeting at which this Ordinance is adopted was noticed and has been open to the public as required by law.

SECTION 5: The property tax increase reflected in the 2024-2025 Fiscal Year Budget is hereby ratified.

SECTION 6: This ordinance shall take effect immediately from and after its passage as the law and Charter in such cases provide.

The City Council voted separately and additionally to ratify the increase in property tax revenues reflected in the adopted FY 2024-2025 budget by a vote of _____AYES to _____NAYS with _____abstentions.

PASSED AND APPROVED this the 19th day of August 2024.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 19, 2024

AGENDA ITEM #: 11.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action concerning canceling the City Council Regular Meeting scheduled for September 2, 2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council meeting scheduled for September 2, 2024, falls on a holiday. City offices will be closed. The next scheduled meeting will be September 16, 2024.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

The motion is at the Council's discretion.

ATTACHMENTS:

None