



CITY COUNCIL REGULAR MEETING

October 7, 2024 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

The meeting will be streamed live on the city’s website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

1. Swearing-in ceremony of Sergeant Richard Neyens and Assistant Police Chief Joseph Chavez.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

2. Approval of the minutes for the City Council Workshop/Regular Meeting held on September 16, 2024.

3. Discussion and possible action on purchasing fire equipment with funds obtained through Texas Intrastate Fire Mutual Aid System (TIFMAS) funding.
4. Discussion and possible action to approve the expenditure of \$566,332 for the purchase and upfitting of four 2023 Ford Police Explorers and two 2025 Ford Police Explorers, along with the purchase and upfitting of two Ford Police F150 vehicles for the Police Department.
5. Discussion and possible action to approve an easement encroachment license on an unused utility easement located at 121 Emmalyn Drive.
6. Discussion and possible action to authorize the City Manager to renew an existing Interlocal Agreement with the City of Waco for The Heart of Texas Regional Marketing Plan.
7. Discussion and possible action on the appointment of Rodney "Rod" Goble as Hewitt's Associate Municipal Court Judge.
8. Discussion and possible action on **Resolution No. 2024-09** submitting a candidate nomination for the McLennan Central Appraisal District Board of Directors for the year 2025.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board in front of City Hall on **October 2, 2024**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and participating in City Council meetings. The facility is wheelchair accessible, with accessible parking at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 2.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of the minutes for the City Council Workshop/Regular Meeting held on September 16, 2024.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. City Council Minutes - September 16, 2024



CITY COUNCIL WORKSHOP/REGULAR MEETING

September 16, 2024 at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Presentation by Martinez Architects regarding the architectural design of Fire Station 2.
City Manager Bo Thomas introduced Justin Meyers, a partner of Martinez Architects. Mr. Meyers presented an overview of the Project Description and the Design-to-Budget Approach, cost estimates and bid alternates for consideration, proposed building and site design, and a 3-D Design Visualization. He recommended that bid invitations be sent before the holiday season and that a maximum of three (3) Bid Alternates be included.

WORKSHOP ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Workshop Meeting at 6:54 PM.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM, announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary had received any public comment forms. The City Secretary did not receive any public comment forms.

REGULAR AGENDA ITEMS

2. Approval of the minutes for the City Council Regular Meeting held on August 19, 2024.

MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented but to allow for corrections.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

3. Presentation of the report from City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

City Engineer Miles Whitney, P.E., presented a review of the listed projects and responded to Council questions.

4. Briefing and discussion concerning Financial Statements ending August 31, 2024.

City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the August Financial Statements electronically on September 6, 2024, for review. The Council raised no questions or concerns.

5. Discussion and possible action to approve the architectural rendering of Fire Station 2 and authorization to proceed with the bid process.

City Manager Bo Thomas presented and advised that the bid process includes the alternate bids for 3rd Apparatus Bay and Side-Folding Garage Bay Doors with the option to add one more alternate item for a maximum of three. A general discussion was held about alternate bids. Fire Chief Jonathan Christian responded to the Council inquiries.

MOTION: Council Member Michael Bancale moved to approve the architectural rendering of Fire Station 2 and authorization to proceed with the bid process.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

6. Discussion and possible action on **Resolution No. 2024-08** approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and the Atmos Energy Corp., Mid-Tex Division regarding the Company's 2024 Rate Review Mechanism Filing.

City Manager Bo Thomas presented and read the resolution caption into the record.

MOTION: Mayor Pro Tem Erica Bruce moved to approve **Resolution No. 2024-08**, which approves a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and the Atmos Energy Corp., Mid-Tex Division, regarding the Company's 2024 Rate Review Mechanism Filing.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

7. Discussion and possible action on **Ordinance No. 2024-13** amending Ord. No. 2022-13, abolishing one Police Lieutenant position and creating a second Assistant Police Chief position.

City Manager Bo Thomas presented and read the ordinance caption into the record.

MOTION: Council Member Michael Bancale moved to approve **Ordinance No. 2024-13**, abolishing one Police Lieutenant position and creating a second Assistant Police Chief.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

8. Discussion and possible action on **Ordinance No. 2024-14** amending Chapter 58 "Sign Regulations" in the City of Hewitt Code of Ordinances.

City Manager Bo Thomas presented and read the ordinance caption into record.

MOTION: Council Member Michael Bancale moved approval of **Ordinance No. 2024-14** amending Chapter 58, "Sign Regulations," by adding section 58.12 to the City of Hewitt Code of Ordinances.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Mayor Steve Fortenberry recessed the Regular Session at 7:40 PM to convene the following Executive Sessions.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.087 of the Texas Government Code (V.T.C.A.) so that the Council may deliberate regarding economic development negotiation and other matters as authorized under the Texas Government Code (**Kirby Smith Machinery, Inc.**).

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (**Municipal Court Judge**).

RECONVENE REGULAR MEETING

Mayor Steve Fortenberry reconvened the Regular Meeting at 8:56 PM.

9. Discussion and possible action regarding the appointment of the Municipal Court Judge.

MOTION: Council Member Michael Bancalé moved to appoint Will Hutson as Municipal Court Judge.

SECOND: Council Member Bob Potter
The City Secretary polled the Council.

AYES: Bancalé, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the meeting at 8:58 PM.

SECOND: Council Member Bob Potter

AYES: Bancalé, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 3.

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Discussion and possible action on purchasing fire equipment with funds obtained through Texas Intrastate Fire Mutual Aid System (TIFMAS) funding.

STAFF RECOMMENDATION/ITEM SUMMARY:

We are requesting to use some of the current TIFMAS funds to purchase additional equipment for the department and make some repairs to the brush trucks. We currently have \$127,658 in the TIFMAS account, with additional reimbursements still coming in from the last deployments. We are asking for funds to purchase two additional air packs, four additional air bottles, a Holmatro combination extrication tool, a chainsaw, additional tools and repairs for the brush trucks, 15 pails of class A fire fighting foam, and additional hand tools and equipment for the Engines and Ladder truck. The total funds requested are not to exceed \$43,000.

FISCAL IMPACT:

Amount Requested - Not to exceed \$43,000
Line Item in Budget - TIFMAS funds

SUGGESTED MOTION:

I move to authorize the use of TIFMAS funds by the Fire department to purchase additional equipment for an amount not to exceed \$43,000.

ATTACHMENTS:

1. Cost Estimates

TIFMAS Fund Request

Equipment	Estimated Cost
2 Self Contained Breathing Apparatus with 4 SCBA bottles	\$20,000
1 Holmatro Pentheon Combi Tool with battery and Charger (Extrication Tool)	\$13,500
TIFMAS Chain saw, Equipment and Brush truck repairs	\$5,000
Fire Fighting Foam (15 buckets)	\$3,000
Additional Equipment and Hand Tools for E2 as well as current apparatus	\$1,500
Total	\$43,000

Current TIFMAS account is estimated at \$127,000



HEADQUARTERS: SHREVEPORT, LA 71148-8007

SERVING NORTH TEXAS

ACCOUNT: 16864

SOLD TO: Hewitt FD
P.O. Box 610
Hewitt, TX 76643

SHIP TO:

Hewitt FD
200 Patriot Court
Hewitt, TX 76643

ATTN:
PHONE:
EMAIL:

ATTN: Capt. White
PHONE: 254-716-5973
EMAIL: EWHITE@CITYOFHEWITT.COM

CREDIT CARD:		DIST	CUST PO NUMBER		SALES REP ID	SALES REP #
NAME/EXP DATE			Capt. White		306	
NUMBER/CODE/ZIP			TERMS	FREIGHT	DATE	FORM TYPE
TRANSACTION ID#			30	ADD	2/27/2024	QUOTE

[illegible]

ADDITIONAL COMMENTS BELOW		DIST TOTAL: \$ 19,200.00	Subtotal	\$ 19,200.00
			ADD	Tax
				\$ -
			Freight	\$ -
			TOTAL	\$ 19,200.00

Quote is good for 30 days. Please review our Return and Payment Policies at www.cascoindustries.com/policies

"PROVIDING PROTECTION FOR THOSE WHO PROTECT US"



Siddons-Martin Emergency Group
P.O Box 7107
Dothan, AL, 36302
USA
Phone: (940) 315-4948

ESTIMATE

DO NOT PAY

Customer Info:

Hewitt Fire Department
100 Patriot Ct. Suite B
Hewitt, TX, 76643
USA

Document Info:

Quote #: 700-0016256
Taken By: Robert Lundberg
Expiration Date: 09/16/2024

Item #	Description	Quantity / Unit	Unit Price	Amount
253823	FLEX TILLER 4" ANSI150 / DN100PN16 2.5"NH MALE OUTLET ALUMINUM RED TFT-YN-T25A-Z	1.00 / EA	3,823.36	3,823.36
186977	4 STACKED TIPS 2.5"F 1-3/8 1- 1/2 1-3/4 & 2 TIPS TFT-MST-4NJ	1.00 / EA	472.30	472.30
186968	MASTER STREAM 1250S w/HALO AUTO 2.5"NH 150- 1250 GPM @ 100 PSI TFT-M-R1250S-NJ	1.00 / EA	1,159.04	1,159.04
163224	VALVE w/GRIP 2.5" FEMALE x 1.5" MALE SWIVEL ROCKER x RIGID MALE TFT-J140FP	1.00 / EA	392.32	392.32
155880	NFPA STACK TIP 1.5" NH INLET TIP SIZES 1-1/4 1-1/8 1" PER NFPA 1901 TFT-FS-3STACK	1.00 / EA	154.24	154.24
005505	6# FLATHEAD AXE FIBERGLASS HANDLE FHU-FA-6	2.00 / EA	72.50	145.00
154674	8' NATIONAL HOOK FIBERGLASS w/ASH CORE FHU-NHF-8	1.00 / EA	118.50	118.50
154673	6' NATIONAL HOOK FIBERGLASS w/ASH CORE FHU-NHF-6	1.00 / EA	103.50	103.50
154715	6' NY ROOF HOOK STEEL FHU-RH-6	1.00 / EA	135.00	135.00





Siddons-Martin Emergency Group
P.O Box 7107
Dothan, AL, 36302
USA
Phone: (940) 315-4948

ESTIMATE

DO NOT PAY

Document Info:

Quote #: 700-0016256

185176	16" PPV, 5Ah Ba(2), AC Chargers (2),Shore Power,WH SVI-V16-BK-05-SP-WH	1.00 / EA	5,765.76	5,765.76
185186	18" PPV, 2x 5 Ah Bat., 2x AC Chargers, Shore Power SVI-V18-BK-05-AC-SP	1.00 / EA	6,019.20	6,019.20
168259	40V MAK XGT 4PC COMBO KIT GPH01Z GDT01Z GRJ01 ML001G (1) 40 MAX 2.5AH BATTERY (1) 4.0A.H BATTERY CHARGER & TOOL BAG MAK-GT401M1D1	1.00 / EA	786.25	786.25
161231	PENTHEON PCT50 COMBI TOOL (DEMO TOOL DEPENDS ON AVAILABILITY.) HOL-159.000.118	1.00 / EA	10,941.65	10,941.65
160972	PBPA287 BATTERY HOL-151.000.583	2.00 / EA	856.44	1,712.88
160978	CHARGER PBCH2 115 VOLT HOL-151.000.742	1.00 / EA	567.74	567.74
160964	ON-TOOL CHARGING CORD- POTC1 HOL-151.000.499	1.00 / EA	101.79	101.79
183367	CUSTOM-BUILT EXTRICATION TOOL TRAY FOR SET OF 3 TOOLS BUILT TO CLIENT SUPPLIED DIMENSION/LAYOUT OR DESIGNED & LAID OUT w/TOOLS & COMPARTMENT IN DENTON SMEG-EXT2	1.00 / EA	2,400.00	2,400.00

Total of All Services			
Labor total	\$0.00	Shop supplies	\$0.00
Parts total	\$34,798.53	Sublet total	\$0.00
Freight total	\$ 0.00	Core charges	\$0.00
		Sales tax	\$0.00
Total: \$34,798.53			



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 4.

SUBMITTED BY: John McGrath, Police Chief

ITEM DESCRIPTION:

Discussion and possible action to approve the expenditure of \$566,332 for the purchase and upfitting of four 2023 Ford Police Explorers and two 2025 Ford Police Explorers, along with the purchase and upfitting of two Ford Police F150 vehicles for the Police Department.

STAFF RECOMMENDATION/ITEM SUMMARY:

Council recently approved a budgeted amount of \$588,403.00 for three Patrol Chevrolet Tahoes and five non-Patrol Ford 150 vehicles. Discussions with the Patrol Tahoe suppliers indicate continued delivery delays over one to two years. While researching alternative purchasing options, staff located four 2023 Police Ford Explorers ready for unfitting and delivery, with the ability to order two additional 2025 Ford Police Explorer vehicles with an estimated five to eight-month delivery timeframe. Additionally, the staff has located two Ford Police F150 vehicles for purchase. The six patrol vehicles and two non-patrol vehicles can be purchased from Dana Safety Supply, Inc., located at 4809 Koger Blvd, Greensboro, North Carolina 27405, and shipped to Fort Worth, Texas, for a cost of \$566,332. The patrol vehicles will be fully marked emergency response vehicles, including lights and sirens. The non-patrol vehicles will be unmarked and not have lights and sirens. This purchasing option eliminates the need for upfitting three Dodge Chargers for patrol duty use currently utilized by CID detectives, thereby extending the service life of the Chargers. A portion of the \$36,000 approved by the council to upfit the Chargers can then be used to outfit the new emergency vehicles with radios, computers, and in-car cameras. This purchase is being made through the Buy Board state contract.

FISCAL IMPACT:

Amount Budgeted - \$588,403

Line Item in Budget - Short-term financing

SUGGESTED MOTION:

I move to approve the expenditure in the amount of \$566,332 to Dana Safety Supply, Inc, for four 2023 Ford Police Explorers, two 2025 Ford Police Explorers, and two Ford Police F150 vehicles for the Police Department.

ATTACHMENTS:

1. 6 Explorers
2. F-150s

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

Bill To
Hewitt TX

Ship To
(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
4	4	N	MISC New 2023 Black Police Explorer Warehouse: FTWO			49,498.0000	197,992.00
2	2	N	MISC New 2025 Black Police Explorer Warehouse: FTWO			52,277.0000	104,554.00
6	6	N	INFO New Customer Supplied Parts Warehouse: FTWO			0.0000	0.00
6	6	N	INFO Buyboard 698-23 Warehouse: FTWO			0.0000	0.00
6	6	N	INFO Front facing of vehicle Warehouse: FTWO			0.0000	0.00
2	2	N	Activate OEM Headlight Flasher EWL9111SL SOI GOLIGHT SL DRIVER'S SIDE W/ DASH CONTROL Warehouse: FTWO VEHICLE -			754.0000	1,508.00

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Print Time	01:22:15 PM
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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

Bill To

Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
2	2	N	PWLBK001 SOI GOLIGHT SL BRACKET LH PIU Warehouse: FTWO			97.0000	194.00
6	6	N	MISC SOI Mpower Light bar with tinted lenses Warehouse: FTWO			1,984.0000	11,904.00
6	6	N	BK2168ITU20 SMC PB450L With SOUNDOFF SIGNAL MPOWER Warehouse: FTWO			893.0000	5,358.00
6	6	N	C3900U CODE3 100W SPEAKER W UNIV BRKT Warehouse: FTWO			214.0000	1,284.00
6	6	N	INFO Side Facing Warehouse: FTWO			0.0000	0.00
12	12	N	ESLRL50148 SOI, SL RUNNING, 50", 4MOD, DUAL/SPLIT R/B/W Warehouse: FTWO			421.0000	5,052.00
12	12	N	SL Running Light, 50" - 4 Module, Dual/Split Color Red/Blue/White PSLVBK01 SOI MOUNT KIT FOR SL LIGHTS 2020+ PIU Warehouse: FTWO			34.0000	408.00

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Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

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Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
1	1	N	INFO May need to change mounting bracket*** Warehouse: FTWO			0.0000	0.00
12	12	N	PMP2WSDDDB SOI 4" MPOWER DUAL WINDOW SHROUD-BLACK Warehouse: FTWO rear side glass			24.0000	288.00
24	24	N	EMPS2STS5RBW SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/BLU/WHT Warehouse: FTWO rear side glass			150.0000	3,600.00
6	6	N	INFO Rear Facing of Vehicle Warehouse: FTWO			0.0000	0.00
6	6	N	ETFBSSN-P SOI 100% SOLID STATE TAILLIGHT FLASHER (12-WIRE) Warehouse: FTWO			63.0000	378.00
6	6	N	PMP1BK004 SOI D-PILLARD WEDGE KIT FOR 2020 PIU, 6-PIECE Warehouse: FTWO			82.0000	492.00
6	6	N	INFO May need to switch bracket*** Warehouse: FTWO			0.0000	0.00

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FORT WORTH
800 Railhead Rd Ste 344
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Contact:
Telephone:
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Contact:
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Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
36	36	N	EMPS1QMS4RBW SOI, MPWR FASCIA, 3", QM, BLK HSG, RED/BLU/WHT Warehouse: FTWO 3" Fascia Light w/ Quick Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Tricolor - Red/Blue/White			150.0000	5,400.00
12	12	N	EMPS2QMS5RBW SOI, MPWR FASCIA, 4", QM, BLK HSG, RED/BLU/WHT Warehouse: FTWO next to license plate			150.0000	1,800.00
6	6	N	INFO Inside of Vehicle Warehouse: FTWO			0.0000	0.00
6	6	N	PK1129ITU20TM Setina 10XL Uncoated Polycarbonate Recessed (Tall Man) Warehouse: FTWO			782.0000	4,692.00
6	6	N	QK0635ITU20 SMC Full Replacement Transport Seat TPO Plastic Warehouse: FTWO with Center Pull Seat Belts & #12 Expanded Metal Cargo Partition			1,223.0000	7,338.00
6	6	N	WK0514ITU20 SMC VERTICALSTEEL WINDOW BARS FOR 2020+ PIUT Warehouse: FTWO			251.0000	1,506.00

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4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

Bill To

Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
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Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By	Resale Number	
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
6	6	N	DK0100ITU20 SMC TPO POLYMER OVER MOLDED DOOR SKIN Warehouse: FTWO			251.0000	1,506.00
6	6	N	DK0100ITU20 GK10342UHK SMC DUAL VERT. RACK 2 UNIV. LOCKS W/ HC KEY Warehouse: FTWO "Dual T-Rail Mount2 Universal XL Handcuff Key Override"			399.0000	2,394.00
6	6	N	7170-0734-04 GJ, CONSOLE PKG, 2020-23 PIU, SEE RMK TAB Warehouse: FTWO 2020+ Ford Police Interceptor® Utility Low Profile Console Box with Cup Holder, Rear Armrest, and Mongoose® Kit Item #7170-0734-04 WEIGHT: 28.8 lbs / 13.06 kg HEIGHT: 19.1 in / 48.51 cm WIDTH: 8.98 in / 22.8 cm LENGTH: 26 in / 66.0 cm PACKAGE INCLUDES THE FOLLOWING: 7160-0846 DUAL CUP HOLDER, 7160-1334 VEHICLE SPECIFIC CONSOLE, 7160-0429 REAR MOUNTED ARMREST, & 7160-0220 MONGOOSE MOTION DEVISE. *****			704.0000	4,224.00

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Printed By: Patrick Hope

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

Bill To

Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
6	6	N	MISC Faceplates Warehouse: FTWO			0.0000	0.00
12	12	N	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: FTWO			50.0000	600.00
6	6	N	ENGSA5100RSP SOI, 500 SERIES PUSHBTN 100W CNTRL, +VOICE PLBK Warehouse: FTWO			788.0000	4,728.00
6	6	N	ENGND04102 SOI 10 OUTPUT REMOTE NODE W/ MAGNETIC I.D. Warehouse: FTWO			256.0000	1,536.00
6	6	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: FTWO			352.0000	2,112.00
6	6	N	INFO May need to change p/n*** Warehouse: FTWO			0.0000	0.00
6	6	N	ENGSYMD01 SOI SOUND OFF / BLUEPRINT SYNC MODULE Warehouse: FTWO			286.0000	1,716.00

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Page No.	6

Printed By: Patrick Hope

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DANA SAFETY SUPPLY, INC
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Contact:
Telephone:
E-mail:

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Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
6	6	N	ENGHNK06 SOI 10FT REMOTE NODE HARNESS Warehouse: FTWO		115.0000	690.00
6	6	N	5032B BLUE SEA SYSTEM FUSE BLOCK ST BLADE Warehouse: FTWO		56.0000	336.00
6	6	N	TK0248ITU20 SMC CARGO BOX DSC & BSC Warehouse: FTWO		1,394.0000	8,364.00
6	6	N	TPA9289 SMC CARGO BOX SLIDING RADIO TRAY (TRN) Warehouse: FTWO RADIO TRAY FOR CARGO BOX WITH NO LOCK ***** *DO NOT USE RADIO TRAY WITH ULTIMATE K9. RADIO TRAY BLOCKS SPARE TIRE*		350.0000	2,100.00
6	6	N	T0511040 TIGER TOUGH SEAT COVER Warehouse: FTWO T0511040 Tactical Bucket Set		324.0000	1,944.00
6	6	N	INSPECTION INSPECTION Warehouse: FTWO		150.0000	900.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

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Hewitt TX

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(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
6	6	N	833 Raptor RP-1 Dual Directional K-Band Antennas with Same Warehouse: FTWO Raptor RP-1 Dual Directional K-Band Antennas with Same Direction and DuraTrakTM TINT Tint - Front Legal - All other Limo Warehouse: FTWO			2,270.0000	13,620.00
6	6	N	INFO Customer Supplied Parts Warehouse: FTWO Hewitt will be installing the following Watchguard M500 Camera System Body Camera Charging Station Wifi Module Motorola APX-8500 remote radio Docking Station Dana Safety will supply the radio cable and antenna mount Hewitt will supply the wifi module cable, camera system cable(s), and any antennas. Dana Safety will install these so the Radio & Camera systems will be easily installable for the customer.			425.0000	2,550.00
6	6	N	MISC GRAPHICS & Install Warehouse: FTWO			0.0000	0.00
6	6	N				2,478.0000	14,868.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	548803-F
Customer No.	MISC

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Hewitt TX

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(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/17/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By		Resale Number
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
6	6	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: FTWO LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****		450.0000	2,700.00
6	6	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: FTWO Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days		4,000.0000	24,000.00

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Subtotal	444,636.00
Freight	2,706.00
Order Total	447,342.00

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
Customer No.	MISC

Bill To

Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By		Resale Number
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	MISC Delivery Info: --- 2024 F150 PPV Specs Attached Warehouse: FTWO		49,747.0000	99,494.00
2	2	N	INFO Delivery Info: --- Front of Vehicle Warehouse: FTWO		0.0000	0.00
4	4	N	EMPS2STS5RBW SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/BLU/WHT Warehouse: FTWO mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White		150.0000	600.00
2	2	N	Mounted in the grille MISC SOI Interior Light Bar RWBW Warehouse: FTWO		1,293.0000	2,586.00
2	2	N	ETHFSS-SP-ISO Delivery Info: 674417 SOI SOLID STATE ISOLATED HEADLIGHT FLASHER Warehouse: FTWO NOTE --- NO FLASHER AVAILABLE FOR THE HIGH INTENSITY GAS DISCHARGE HEADKIGHTS. POSITIVE SIDE SWITCHING ONLY *****		59.0000	118.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
Customer No.	MISC

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Hewitt TX

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FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
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E-mail:

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E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By		Resale Number
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	INFO Delivery Info: --- Side of Vehicle Warehouse: FTWO		0.0000	0.00
8	8	N	EMPS2STS5RBW SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/BLU/WHT Warehouse: FTWO mpower® 4" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 18 LED, Tricolor - Red/Blue/White		150.0000	1,200.00
8	8	N	rear side glass PMP2BKDGJ SOI 4" mPOWER 90 DEGREE MOUNTING BRACKET, BLACK Warehouse: FTWO		29.0000	232.00
2	2	N	rear side glass INFO Delivery Info: --- Rear of Vehicle Warehouse: FTWO		0.0000	0.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
Customer No.	MISC

Bill To
Hewitt TX

Ship To
(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By		Resale Number
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	EMPTC015ZT			

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
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Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
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(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

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Quote Date	Ship Via			F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON			QUOTED FREIGHT		NET30	
Entered By			Salesperson		Ordered By		Resale Number
Patrick Hope			Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description			Unit Price	Extended Price
2	2	N	ETSA481RSP SOI, 400 SERIES REMOTE SIREN, 100WATT Warehouse: FTWO			584.0000	1,168.00
2	2	N	C3900U Delivery Info: OKLA CODE3 100W SPEAKER W UNIV BRKT Warehouse: FTWO			222.0000	444.00
4	4	N	MMSU-1 Delivery Info: OKLA MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: FTWO			50.0000	200.00
2	2	N	7170-0882-01 GJ, CONSOLE PKG, 2021-23 F150, RMK TAB, 20", WIDE Warehouse: FTWO KIT INCLUDES 2021+ Ford F-150 Wide Body Console Box (7160-1626) Magnetic Base Cell Phone Holder (7160-0996-00) Internal Cup Holder (7160-0846) Rear Armrest (7160-0429) WEIGHT: 44.9 lbs / 20.37 kg HEIGHT: 16.5 in / 41.91 cm WIDTH: 14 in / 35.56 cm DEPTH: 28.63 in / 72.72 cm			1,233.0000	2,466.00
2	2	N	MISC Faceplates - Motorola APX-8500 1 or 2-piece radio Warehouse: FTWO			0.0000	0.00

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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
Customer No.	MISC

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Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By			Salesperson	Ordered By	Resale Number	
Patrick Hope			Patrick Hope - Fort Worth			
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	5026B Delivery Info: OKLA BlueSea 12 Circuit Fuse Block w/ Ground Bus and Cover Warehouse: FTWO		30.0000	60.00
2	2	N	5032B Delivery Info: OKLA BLUE SEA SYSTEM FUSE BLOCK ST BLADE Warehouse: FTWO		30.0000	60.00
2	2	N	INFO Delivery Info: --- Customer Supplied Warehouse: FTWO		0.0000	0.00
2	2	N	NA INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: FTWO LOOM, WIRE, HARDWARE, CONNECTORS, ETC *****		350.0000	700.00

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Print Time	05:38:17 PM
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DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Sales Quote

Telephone: 800-845-0405

Sales Quote No.	549338-A
Customer No.	MISC

Bill To

Hewitt TX

Ship To

(For Pickup - FTWO)
FORT WORTH
800 Railhead Rd Ste 344
Fort Worth, TX 76106

Contact:
Telephone:
E-mail:

Contact:
Telephone:
E-mail:

Quote Date	Ship Via		F.O.B.	Customer PO Number	Payment Method	
09/20/24	GROUND FREIGHT NON		QUOTED FREIGHT		NET30	
Entered By		Salesperson		Ordered By	Resale Number	
Patrick Hope		Patrick Hope - Fort Worth				
Order Quantity	Approve Quantity	Tax	Item Number / Description		Unit Price	Extended Price
2	2	N	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: FTWO - Slide 1 will be a slow alternating pattern flashing red/blue to the sides and the rear of the vehicle. - Slide 2 will be a slow alternating pattern flashing red/blue to the front, sides, and the rear of the vehicle. - Slide 3 will be Code-3 with fast flashing of red, blue, and white to the front, sides; red/blue/amber to the rear of the vehicle. - When the vehicle is put into reverse all white LEDs to the rear will steady-burn white. - When the Scene Light button is pushed, all white LEDs facing the front of the vehicle will steady-burn white. This will also override Slides 1 & 2, but not Slide 3. - When the Cruise Light button is pushed, all possible warning LEDs will steady burn. This will also override Slides 1 & 2, but not Slide 3. - When the brakes are pressed, please steady-burn one red module on the driver and passenger side of the rear light bar - Set up 30 minute blueprint timer for electronics - Set up Park Kill - When doors are opened, kill side facing lighting Approved By: _____ ☐ Approve All Items & Quantities Quote Good for 30 Days		3,000.0000	6,000.00

Print Date	09/20/24
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Printed By: Patrick Hope

Subtotal	118,390.00
Freight	600.00
Order Total	118,990.00

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 5.

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Discussion and possible action to approve an easement encroachment license on an unused utility easement located at 121 Emmalyn Drive.

STAFF RECOMMENDATION/ITEM SUMMARY:

This encroachment license request is for a permitted structure built in early 2016. The structure is partially located within the utility easement along the rear property line of 121 Emmalyn Drive and is encroaching onto the easement at an area of 126 sq. ft. This easement has been abandoned on an adjacent lot and is currently unused by any utility. All utilities are located along the right-of-way in front of the lots in this subdivision, and this easement is not expected to be needed in the future.

The staff is recommending that this encroachment license be granted.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the Easement encroachment license for 121 Emmalyn Drive as presented.

ATTACHMENTS:

1. Encroachment license
2. 121 Emmalyn Exhibit A
3. 20240919_101254_resized
4. 20240919_101254_resized

ENCROACHMENT LICENSE

For TEN (\$10) DOLLARS and other considerations, Licensors, the City of Hewitt, Texas (hereinafter "City"), grants unto Steven L & Maridel V Armstrong Family Trust (hereinafter "Licensee") a license to maintain a portion of a structure which encroaches on a portion of unused City utility easement. Specifically, Licensee's residential accessory building encroaches onto a portion of the City utility easement located along the rear property line of 121 Emmalyn Drive, Lot13 Block 4, Ellis Farm South Addition Phase 2.

The encroachment is shown on the survey attached as Exhibit "A" hereto and incorporated by reference herein.

Licensee agrees that:

- 1) the encroachment of the portion of a structure is not adverse to the City;
- 2) the licensee can obtain no title or interest in the unused City utility easement through the encroachment;
- 3) no abandonment by the City of the unused City utility easement encroached upon shall ever occur or be argued by the Licensee or the Licensee's heirs or successors in title to have occurred by virtue of this instrument or the encroachment;
- 4) the license granted hereunder may be revoked by the City if that portion of the utility easement is needed for City purposes in the future and
- 5) if the license is revoked, the Licensee shall remove the portions of the structure encumbering the City's yet-to-be-used utility easement within one (1) year of being notified.

The licensee indemnifies and holds the City harmless for any personal injuries, death, or property damage caused by the encumbrance.

CITY OF HEWITT, TEXAS

By: _____
Steve Fortenberry, Mayor

Date: _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ day of _____, _____.

Notary Public, State of Texas

My commission expires: _____

LICENSEE

Steven L & Maridel V Armstrong Family Trust

By: _____

Printed Name: _____

Date: _____

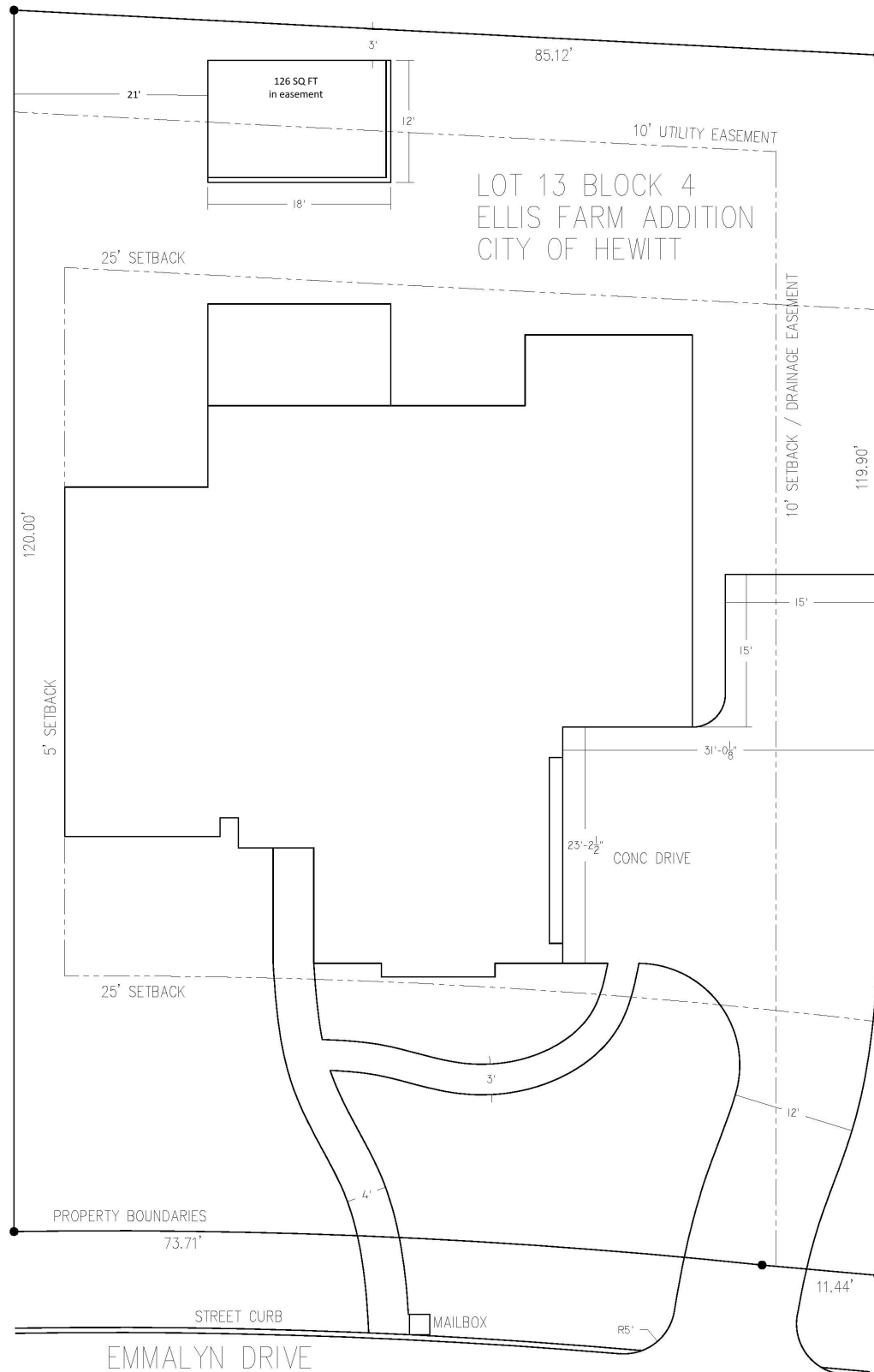
SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ day of _____, _____.

Notary Public, State of Texas

My commission expires: _____

To become effective on the last to sign.

EXHIBIT A









COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 6.

SUBMITTED BY: Bo Thomas , City Manager

ITEM DESCRIPTION:

Discussion and possible action to authorize the City Manager to renew an existing Interlocal Agreement with the City of Waco for The Heart of Texas Regional Marketing Plan.

STAFF RECOMMENDATION/ITEM SUMMARY:

In 2012, the City of Hewitt joined a regional marketing program initiated by the Waco Convention & Visitors Bureau. This program allowed member cities to pay a portion of their estimated hotel/motel occupancy tax receipts to the City of Waco via the agreement. In turn, the Waco Convention & Visitors Bureau promotes the city's hotels and restaurants through a website at wacoheartoftexas.com and in various other ways.

The agreement calls for 24% of 7% of the city's annual hotel revenues for the year prior or \$15,000, whichever is greater. For FY 2024-2025, our costs will be \$45,753.62.

FISCAL IMPACT:

Amount Budgeted -
Line Item in Budget - Hotel/Motel Fund

SUGGESTED MOTION:

I move approval to authorize the City Manager to renew the existing Interlocal Agreement with the city of Waco for The Heart of Texas Regional Marketing Plan.

ATTACHMENTS:

1. INTERLOCAL AGREEMENT FOR REGIONAL MARKETING 2024-25

**INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN THE CITY OF WACO AND THE CITY OF
HEWITT FOR REGIONAL MARKETING**

STATE OF TEXAS §
 §
COUNTY OF McLENNAN §

INTERLOCAL COOPERATIVE AGREEMENT

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into pursuant to *Chapter 791 of the Texas Government Code* by and between the **CITY OF WACO, TEXAS (“WACO”)** and the **CITY OF HEWITT, TEXAS (“HEWITT”)**, Texas home-rule municipal corporations acting by and through their authorized representatives, and hereinafter referred to jointly as “Cities”.

Recitals.

WHEREAS, the Cities desire to use certain revenue received from municipal hotel occupancy tax to directly promote tourism and the convention and hotel industry; and

WHEREAS, the Cities desire to directly promote tourism by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity,

NOW, THEREFORE, pursuant to *Chapter 351 of the Texas Tax Code* and as otherwise authorized and permitted by the laws of the State of Texas, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the residents of the Cities, and subject to each and every term and condition of this Agreement, the Cities contract, covenant and agree as follows:

1. **Recitals.** The recitals hereinabove set forth are incorporated herein for all purposes and are found by the respective City Councils of Waco and Hewitt to be true and correct. It is further found and determined that the City Councils of Waco and Hewitt have authorized and approved execution of this Agreement.
2. **Term of the Agreement.** The term of this agreement shall be from October 1, 2024 through September 30, 2025.
3. **Services.** The services covered by this agreement shall be performed by the City of Waco and may generally be described as regional marketing and advertising services for the City of Waco and surrounding areas.
4. **Compensation.** For services described, Cities agree to provide the differing levels of compensation as described with more particularity in **Exhibit A**.
5. **Non-Appropriation Clause.** As required by State law, and notwithstanding any other provision of this Agreement, the Cities may terminate this agreement at the end of any fiscal year in the event that that City’s governing body fails to appropriate funds for the purposes of this Agreement.

6. **Force Majeure.** No Party shall be liable for its failure to perform its obligations under this Agreement if performance is made impractical, abnormally difficult, or abnormally costly, as a result of any unforeseen occurrence beyond its reasonable control. The Party invoking this Force Majeure clause shall notify the other Party immediately by verbal communication and in writing by certified mail of the nature and extent of the contingency within ten (10) working days after its occurrence. If the circumstances constituting a Force Majeure persist, and either of the Cities are unable to perform hereunder for a continuous period of thirty (30) days or more, the Party seeking performance may terminate the Agreement by giving the other Party ten (10) days' notice of its intent to terminate the Agreement. If the other Party is still unable to perform after receiving said notice, the Agreement shall terminate without the necessity of further action by either Party.

7. **No Waiver.** Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to any of the Parties nor to create any legal rights or claim on behalf of any third party. No Party waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas of the United States.

8. **Notice.**

To the City of Waco: Bradley Ford
City Manager of Waco
P.O. Box 2570
Waco, Texas 76702-2570
bradleyf@wacotx.gov
Fax: (254) 750-5880

To the City of Hewitt: Bo Thomas
City Manager of Hewitt
200 Patriot Court
Hewitt, Texas 76643
bthomas@cityofhewitt.com
Fax: (254) 666-6014

9. **Third Party Beneficiaries.** Except as expressly provided herein, nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties, any rights, benefits, or remedies under or by reason of this Agreement.

10. **Effective Date.** This Agreement shall be in full force and effect as of the date the governing bodies of Hewitt and Waco have authorized and approved this Agreement by Resolution duly adopted by each respective governing body.

11. **Entire Agreement.** This Agreement and any Exhibits hereto embody the entire agreement and understanding of the Parties hereto and supersede any and all prior agreements, arrangements and understandings relating to the matters provided for herein. No amendment, waiver of compliance with any provision or condition hereof or consent pursuant to this Agreement shall be effective unless evidenced by an instrument in writing signed by the party against whom enforcement of any amendment, waiver or consent is sought. This Agreement may not be amended or modified except in writing executed by all Parties and authorized by their respective governing bodies.

- 12. Partial Invalidity.** In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and obligations of the Parties shall be construed and enforced in accordance therewith. The Parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed on such a manner that it will, to the maximum extent practicable, be deemed to be validated and enforceable.
- 13. Survival:** Any provisions that by their terms survive the termination of this contract shall bind its legal representatives, heirs, and assigns as set forth herein.
- 14. Gender and Number.** Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires.
- 15. Discrimination.** No one, on the grounds of race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, genetic information, pregnancy, veteran status, or any other legally protected status under applicable federal, state, and local laws will be subject to discrimination in the performance of this agreement.
- 16. Article and Section Headings.** The Article and Section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provision of this contract.
- 17. Assignment.** No Party hereto may assign its rights and obligations hereunder.
- 18. Benefits:** This Agreement shall bind, and the benefits thereof shall inure to the respective parties hereto, their heirs, legal representatives, executors, administrators, successors, and assigns.
- 19. Misspelled Words:** Misspelling of one or more words in this contract shall not void this contract. Such misspelled words shall be read so as to have the meaning apparently intended by the Parties.
- 20. Multiple Copies.** This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date when all Parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

[Remainder of page intentionally left blank]

THE CITY OF WACO, TEXAS

ATTEST:

By: _____
Bradley Ford, City Manager

Michelle Hicks, City Secretary

Date Signed

APPROVED AS TO FORM AND LEGALITY:

William Conrad, Assistant City Attorney

THE CITY OF HEWITT, TEXAS

By: _____
Bo Thomas, City Manager

Date: _____

ATTEST:

Lydia Lopez, City Secretary

[Remainder of page intentionally left blank]

EXHIBIT A

The Interlocal Cooperation Agreement is a marketing program available to those cities in McLennan County with an ordinance addressing hotel occupancy tax.

The cost to each city is based on calculating 24% of 7% of the city's annual hotel revenues for the calendar year prior, or \$15,000, whichever is higher.

Revenues are obtained from reports from Source Strategies Inc., a company based in San Antonio, TX.

In return, the city's hotels and other lodging establishments are included in the following:

- Waco Visitors Guide
- Regional map
- The website at destinationwaco.org
- Convention bids, for those hotels able to contract 30+ blocks of rooms for meeting planners
- Sales and marketing meeting for hoteliers

Calculations

Hewitt Hotel Revenues, Calendar year 2023	7% of Hotel Revs.	24%	Marketing Fee	Quarterly
\$ 2,722,537	\$190,577.59	24%	\$45,738.62	\$11,434.66



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 7.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action on the appointment of Rodney "Rod" Goble as the City of Hewitt's Associate Municipal Court Judge.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Hewitt City Council recently appointed Will Hutson as the City of Hewitt's Municipal Court Judge. Prior to his appointment, Judge Hutson was serving as the Associate Municipal Court Judge for the City of Hewitt. This recent appointment to Hewitt's Municipal Court Judge has created a vacancy in the Associate Judge Position.

Judge Hutson has recommended the appointment of Rodney "Rod" Goble as the City of Hewitt's Associate Municipal Court Judge, who would be authorized to serve in Judge Hutson's absence.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve the appointment of Rodney "Rod" Goble to serve as the City of Hewitt's Associate Municipal Court Judge.

ATTACHMENTS:

1. Associate Judge R. Goble

James Devlin

From: Will Hutson <willhutson@gmail.com>
Sent: Wednesday, September 25, 2024 10:43 AM
To: James Devlin
Subject: Rod Goble

Dear Jim:

Please present this information to the council regarding my desire for Rod Goble to act as associate judge when needed.

Mr. Mayor and council members, I recommend that Rod Goble be appointed as associate judge for the Hewitt Municipal Court. Rod is a talented, experienced trial lawyer and judge. He has served the City of Woodway as its presiding judge for more than 42 years. He possesses all the qualities that are desirable in a judge and the City of Hewitt will be served well by him during any period of absence by me that may occur. If you have any questions, please do not hesitate to contact me.

--

Kindest Regards,

Will Hutson

Law Office of Will Hutson, P.C.
100 North 6th Street, Suite 604
Waco, Texas 76701
254.757.3430
254.757.3431 (facsimile)



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 7, 2024

AGENDA ITEM #: 8.

SUBMITTED BY: Bo Thomas , City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2024-09** submitting a candidate nomination for the McLennan Central Appraisal District Board of Directors for the year 2025.

STAFF RECOMMENDATION/ITEM SUMMARY:

The voting procedures and Board of Directors eligibility requirements for service on the McLennan Central Appraisal District Board are attached. The attached draft resolution is the official format for submitting nominees to the Chief Appraiser. The deadline for submitting nominees is October 15, 2024. The voting entitlements are included in the backup, and the City of Hewitt currently has 71 votes.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Resolution No. 2024-09**, submitting a candidate nomination for the McLennan Central Appraisal District Board of Directors.

ATTACHMENTS:

1. BOD Voting Procedures
2. 2025 Entity Voting Entitlements
3. 2024-09 Resolution submitting McCAD Nomination 2025

McLennan Central Appraisal District

McLennan CAD Taxing Units:

It is again time to deliver the voting entitlements, for eligible taxing units, to nominate candidates for the five (5) positions serving on the McLennan Central Appraisal District Board of Directors.

Due to Senate Bill 2 of the 2023 second special session, two (2) members will serve a one-year term and three (3) will serve a three-year term. Afterward, the board of directors will be appointed to staggered four-year terms. Additionally, the board has grown to nine (9) positions consisting of five (5) entity-appointed members, the tax assessor-collector, and three (3) elected from the May 20024 general election.

Each taxing unit is entitled to nominate, via resolution adopted by its governing body (sample enclosed), one (1) candidate for **each** of the five (5) open positions on the board of directors. The presiding officer of the governing body of each taxing unit shall submit the name and address of the unit's nominee(s) to the chief appraiser **before October 15th**. **Before October 30th**, the chief appraiser shall prepare a ballot, listing the candidates, and shall deliver a copy of said ballot to the presiding officer of each taxing unit that is entitled to vote.

Each governing body shall determine its vote, via resolution, and submit it to the chief appraiser **before December 15th**. Entities that are entitled to cast at least 5% of the total votes must determine their vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body (Midway ISD, Waco ISD, McLennan County, MCC, City of Waco). Your voting entitlement may be cast for one candidate or it may be distributed amongst any number of candidates the governing body would like to choose. The chief appraiser shall count the votes, declare the five (5) newly elected board members who received the largest, cumulative total votes, and submit those results, **before December 31st**, to each governing body.

Please mark these important dates on your calendar for the governance of the McLennan Central Appraisal District:

- **Before October 15th**: Each governing body will submit their choice of nominee names and addresses, via resolution, to the chief appraiser.
- **Before October 30th**: The chief appraiser will prepare and deliver a ballot to the presiding officer of each taxing unit.
- **Before December 15th or within 3 days of the 2nd meeting following receipt of ballot:** Each governing body will vote, via resolution, and return the ballot to the chief appraiser.
- **Before December 31st**: The chief appraiser will send the election results to each governing body, as well as to the candidates.

There is a very small window of time in which to consider this issue. Please remember to include these procedures and dates on the agenda of your next scheduled meeting, in order to plan how your taxing unit would like to prepare for and act on this matter. Your vote is extremely important to ensure the continued dedicated leadership of this board.

The voting entitlement has been determined from the preceding year (2023) supplemented tax levy.

Respectfully submitted,



Jim Halbert, RPA, CCA
Chief Appraiser

**MCLENNAN CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS
ALLOWABLE VOTES BY ENTITY**

TAXING UNIT	Preceding YR Tax Levy 2023	PERCENT OF TOTAL LEVY	CALCULATED 2025 TERM VOTES
TOTAL	569,549,373	100%	5,000
SCHOOL DISTRICTS			
AXTELL ISD	1,927,972.40	0.338508%	17
BOSQUEVILLE ISD	3,681,088.89	0.646316%	32
BRUCEVILLE-EDDY ISD	2,445,758.43	0.429420%	21
CHINA SPRING ISD	15,985,630.74	2.806716%	140
CONNALLY ISD	11,932,290.08	2.095041%	105
CRAWFORD ISD	3,864,794.45	0.678571%	34
GHOLSON ISD	735,626.44	0.129159%	6
HALLSBURG ISD	1,136,041.50	0.199463%	10
LA VEGA ISD	14,998,574.02	2.633411%	132
LORENA ISD	9,727,617.82	1.707950%	85
MART ISD	1,623,234.16	0.285003%	14
McGREGOR ISD	6,887,742.17	1.209332%	60
MIDWAY ISD	84,619,278.04	14.857233%	743
MOODY ISD	2,414,831.11	0.423990%	21
OGLESBY ISD	8,472.18	0.001488%	0
RIESEL ISD	4,642,146.83	0.815056%	41
ROBINSON ISD	11,797,166.13	2.071316%	104
VALLEY MILLS ISD	1,056,538.85	0.185504%	9
WACO ISD	98,628,560.46	17.316947%	866
WEST ISD	7,688,046.88	1.349847%	67
COUNTY			
McLENNAN COUNTY	92,052,479.02	16.162335%	808
McLENNAN COMMUNITY COLLEGE	37,605,997.91	6.602763%	330
CITY			
BELLMEAD, CITY OF	2,307,596.79	0.405162%	20
BEVERLY HILLS, CITY OF	763,602.63	0.134071%	7
BRUCEVILLE-EDDY, CITY OF	453,862.26	0.079688%	4
CRAWFORD, CITY OF	476,757.70	0.083708%	4
GHOLSON, CITY OF	35,552.07	0.006242%	0
GOLINDA, CITY OF	31,986.55	0.005616%	0
HALLSBURG, CITY OF	22,920.47	0.004024%	0
HEWITT, CITY OF	8,059,924.31	1.415141%	71
LACY-LAKEVIEW, CITY OF	1,964,160.86	0.344862%	17
LEROY, CITY OF	26,953.25	0.004732%	0
LORENA, CITY OF	1,019,655.83	0.179029%	9
MART, CITY OF	594,971.09	0.104463%	5
McGREGOR, CITY OF	3,891,399.93	0.683242%	34
MOODY, CITY OF	432,368.26	0.075914%	4
RIESEL, CITY OF	255,769.25	0.044907%	2
ROBINSON, CITY OF	6,501,866.74	1.141581%	57
VALLEY MILLS, CITY OF	9,481.41	0.001665%	0
WACO, CITY OF	118,587,400.29	20.821268%	1,041
WEST, CITY OF	1,777,493.71	0.312088%	16
WOODWAY, CITY OF	6,875,761.09	1.207228%	60

**CITY OF HEWITT
RESOLUTION NO. 2024-09**

**RESOLUTION OF CANDIDATE NOMINATIONS FOR THE
McLENNAN CENTRAL APPRAISAL DISTRICT BOARD OF
DIRECTORS FOR THE YEAR 2025.**

WHEREAS, Section 6.03 (g) of the Texas Property Tax Code requires that each taxing unit entitled to vote may nominate by resolution one candidate for each of the five positions to be filled and submit those nominations to the Chief Appraiser of the McLennan Central Appraisal District before October 15, 2024.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

That the Council submits the following nomination(s) for the Board of Directors of the McLennan Central Appraisal District for 2025:

ACTION TAKEN this 7th day of October 2024, in Regular Session of the governing body of the above-mentioned taxing unit, as authorized under Section 6.03 of the Texas Property Tax Code, to nominate candidates to the Board of Directors of the McLennan Central Appraisal District.

CITY OF HEWITT

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney