



PARKS & BEAUTIFICATION COMMITTEE REGULAR MEETING

September 18, 2024 at 6:00 PM
Hewitt Community Services-Conference Room
103 N. Hewitt Dr, Hewitt, TX 76643

MINUTES

Members: Jerry Snider, Casey Lowrey, Vernon Bailey, Tyler Green, Nathan Rusterholtz, Ryan A. NeGron, Richard Driver

Attendee Name	Absent	Present	Arrived
Jerry Snider	☒	☐	
Casey Lowrey	☐	☒	5:56 p.m.
Vernon Bailey	☐	☒	5:55 p.m.
Ryan NeGron	☒	☐	
Nathan Rusterholtz	☐	☒	5:57 p.m.
Tyler Green	☒	☐	
Richard Driver	☐	☒	5:57 p.m.

CALL TO ORDER

Mr. Lowrey motioned to call the meeting to order at 6:00 pm. Mr. Rusterholtz seconded the motion.

REGULAR AGENDA ITEMS

1. Consider approval of the minutes for the August 21, 2024 Parks & Beautification regular meeting.

MOTION: Mr. Lowrey made a motion to approve the August 21, 2024 Parks & Beautification regular meeting at 6:05 pm.

SECOND: Mr. Driver seconded the motion.

AYES: Mr. Rusterholtz, Mr. Bailey

NAYES: NONE

ABSENT: Mr. Green, Mr. Snider, Mr. NeGron

MOTION PASSED

2. Discussion on park updates.

Mr. Coleman discussed replacing several degraded "Please respect private property" signs with new signs in Hewitt Park.

Mr. Coleman gave an update on the third bridge being installed in Hewitt Park. He explained that city crews were able to place forms and pour concrete around the new tin horns on both sides to prevent erosion and make the bridge more stable.

Mr. Coleman gave an update on the toddler playground installation at Warren Park. He explained how the Park's crew has begun setting the concrete in the ground where the playground fixtures will be placed. He described how they were placed on 18-inch by 18-inch pedestals that are 24 inches into the ground and will be bolted to the base. He explained that the brackets installed will be bolted onto the equipment. Mr. Coleman discussed that once all the play equipment is in place, we will bring in flowable gravel like a select fill and install rubber mulch on top to bring the level of the ground to a desirable safe height for the playground equipment. Mr. Bailey asked how thick the rubber mulch layer would be. Mr Coleman answered with approximately 18 inches thick.

3. Discussion and possible action on board member vacancies

Mr. Coleman paraphrased Section 12. Attendance from the Advisory Committee on Parks, Recreation, and Beautification Bylaws, which states the following:

A board member who is absent for three consecutive regular meetings or one-third of all regular meetings in a "rolling" twelve-month timeframe automatically vacates the member's position.

Mr. Lowery confirmed that, according to the Bylaws, Mr. Negrón has vacated his position on the Parks and Beautification Committee. Mr. Bailey asked if Mr. NeGron has been included in the committee emails and if Mr. NeGron has responded to the RSVP invitations to the meetings. Mr. Coleman confirmed that he has not been in communication with city liaisons since March 15, 2023.

Ms. Fish provided a count of attendances and absences as follows:

Mr. NeGron has been present for the following meetings:

January 18, 2023

March 15, 2023

Mr. NeGron has been absent from the following meetings:

July 19, 2023

January 17, 2024

March 20, 2024

April 17, 2024

May 15, 2024

July 17, 2024

August 21, 2024

Mr. Lowery clarified that according to the Advisory Committee on Parks, Recreation, and Beautification bylaws, Mr. NeGron vacated his position, and it is now open for vacancy. Mr. Coleman advised that the City Secretary would be notified of the vacancy.

4. Discussion on the kite festival.

Mr. Bailey asked the board about how many kites they should request to be donated. Mr Lowery suggested around 100 would be a good start. Mr. Lowery mentioned that he would like to see this kite festival be a free event for the public. Mr. Rusterholtz discussed that costs would all be dependent if they could have the Chamber or Library assist in sponsoring or helping out with the kite festival. Mr. Rusterholtz mentioned that the parks board could keep costs down through sponsorships, vendors, and volunteers to help with parking.

Mr. Rusterholtz asked if there are any plans for construction within Warren Park during the spring that could affect the kite festival. Mr. Coleman reassured the board that the current projects would be complete by the spring.

Mr. Lowery requested to invite a representative from the Library to attend the next meeting to help with the planning of the kite festival.

5. Discussion of future agenda items.
There are no suggested future agenda items.

ADJOURNMENT

MOTION: Mr. Lowery made a motion to adjourn the Parks and Beautification Committee Meeting at 6:58 p.m.

SECONDED: Mr. Driver seconded the motion.

AYES: Mr. Bailey, Mr. Rusterholtz

NAYES: None

ABSENT: Mr. Snider, Mr. Green, Mr. NeGron

MOTION PASSED.

Date Approved: _____

Attest

Linda Fish, Administrative Assistant
General Services