



CITY COUNCIL WORKSHOP/REGULAR MEETING

April 7, 2025, at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Under Texas Government Code Sec. 551.127, members may attend and participate in the meeting remotely by video conference on a regular, non-emergency basis. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Briefing and discussion concerning the City of Hewitt's Strategic Plan 2025-2030.
Police, Utilities, Fire, Community Development

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC HEARING(S) AND RELATED ACTION

2. Public hearing and possible action on **Ordinance No. 2025-08** granting a request for a variance to the sign ordinance for a sign located at 311 Enterprise Blvd. as prescribed in Chapter 58 Sign Regulations.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

3. Approve the minutes of the March 17, 2025, City Council Workshop/Regular Meeting.
4. Presentation of the City Engineer's Report by City Engineer Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
5. Discussion and possible action regarding the authorization of a contract for slurry seal services with Viking Construction for \$176,257.27.
6. Discussion and possible action on repairs to the rear bay doors at the Fire Station.
7. Discussion and possible action on awarding a bid for capping Old Lorena well to Jurgensen Pump in the amount of \$59,250.
8. Discussion and possible action on **Ordinance No. 2025-09** establishing a forty (40) miles per hour speed limit on FM 2113 (Spring Valley Road) from FM 2063 (Sun Valley Blvd.) to FM 1695 (Hewitt Drive).
9. Discussion and possible action on **Ordinance No. 2025-10** establishing a thirty (30) miles per hour school zone on FM 2113 (Spring Valley Road).
10. Discussion and possible action on **Resolution No. 2025-01** authorizing the Police Chief to submit a grant application from the Motor Vehicle Crime Prevention Authority Taskforce Grant Program.
11. Discussion and possible action to approve the extension of a gas line to the new Fire Station.
12. Briefing and discussion concerning the City of Hewitt's Strategic Plan 2025-2030 (continued discussion from Workshop, if needed).

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board in front of City Hall on April 2, 2025, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC

City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for people attending and/or participating in City Council meetings. The facility is wheelchair-accessible, and accessible parking is available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 2.

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and possible action on **Ordinance No. 2025-08** granting a request for a variance to the sign ordinance for a sign located at 311 Enterprise Blvd. as prescribed in Chapter 58 Sign Regulations.

STAFF RECOMMENDATION/ITEM SUMMARY:

Pusher Signs submitted a request for a variance to the sign ordinance. The property is located at 311 Enterprise Blvd. and is currently being developed as Discount Tire. They request a variance for a 30-foot-tall pylon sign with a facing of approximately 98 square feet. The developer asked them to put up a single pylon sign instead of the permitted monument sign for the development. They are requesting only a single sign to help keep the property's esthetics from cluttering and help with the sight handicap of being next to IH-35. A map of the property, along with the application, is included in the backup material. The staff is recommending approval of this request.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve **Ordinance 2025-08**, granting a variance to the sign ordinance for property located at 311 Enterprise Blvd. for a thirty-foot-tall pylon sign, as presented.

ATTACHMENTS:

1. Discount Tire Hewitt Variance Application
2. 25-0168_Walton_Pylon_7-0x14-030-0T_105-W_Discount Tire_Hewitt TX signed
3. 2025-08- Sign Variance Ordinance - 311 Enterprise



Application of Sign Variance

Legal Description of Property: Lot 20 Blk 1 Commerce Park @ I-35 Hewitt, TX Property ID 412967 Geo ID 360226140001000

Describe the location of the property as submitted by this application. This may be in the form of a street address, general description, or nearest intersection.

311 Enterprise Blvd Hewitt, TX

Number of Lots: 1 Number of Acres: 1.601 Flood Zone: NO

Zoning Classification: B-P (Business Park)

Existing Building(s) on Property: NONE

Total Square footage of all buildings on Property: 69,718

I, the undersigned property owner or applicant of the following described real property located in the City of Hewitt, Texas hereby make this application by variance, by requesting approval for the following project: (Include how the project plans vary from the Sign Ordinance):

Pylon Sign-New Build Discount Tire I-35 and Alliance Parkway. Sign does not conform to code based on right-of-way linear footage and building square footage relative to sign over all height & square footage. Sign is a part of the customers new build package

Indicated the number and give a brief description of the Section of the Sign Ordinance for which the variance is being requested.

Section 58-7-D. Detached signage-Detached Sign between 5,000 sqft-20,000 sqft shall not be over 8 ft above right-of-way average grade.

Please provide the following recording information and a copy of the document(s) listed below with this application:

Ownership (deed): Doc. #/MCC No.: _____

Please provide the proposed meeting date for this application to be considered (See Meeting Schedule): _____

The Variance application must be completed along with the following information:

1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request and stating reasons for request.
2. Submit one (1) copy of survey and one (1) copy of building plans.
3. Non-refundable application fee (see fee schedule).
4. Application, fee, documents, etc., in completed form must be submitted to the Planning Department before or no later than 12:00 noon on the deadline date (see schedule).

I attest that the above information is true and correct to the best of my knowledge and I am now or will be fully prepared to present the above proposal at the City Council hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I, understand that in the event the undersigned is not present or represented at the public hearing, the City Council shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by the City Council.

I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice to the City Council shall constitute a denial by the City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: Halle Properties LLC

Telephone Number: _____

Mailing Address: 20225 N SCOTTSDALE RD SCOTTSDALE, AZ 85255-6456

Email Address: _____

Signature of Property Owner: _____

Date: _____

Name of Applicant/Representative: Sandi Kirkwood

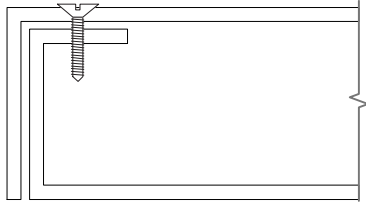
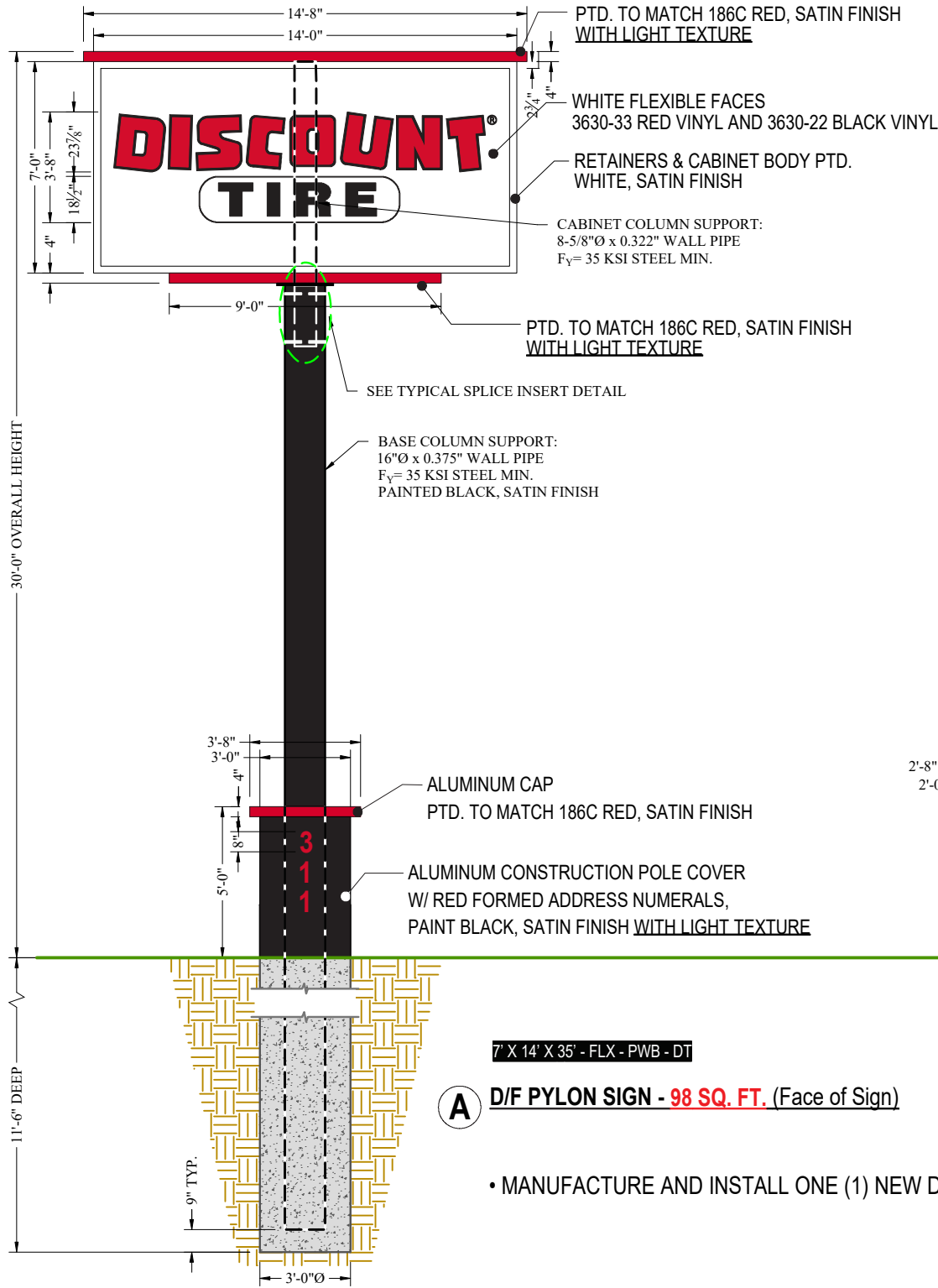
Telephone Number: 903-257-3633

Mailing Address: 6173 S Interstate Hwy 45 E Corsicana, TX 75109

Email Address: sandi@pushersigns.com

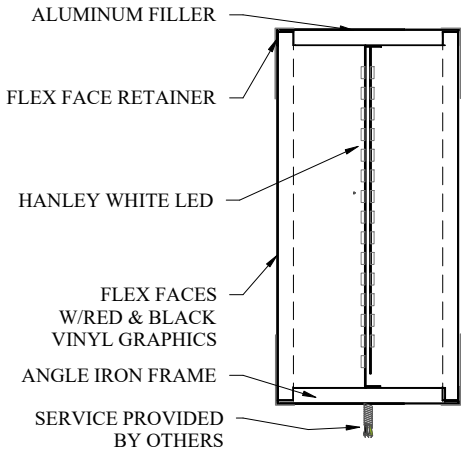
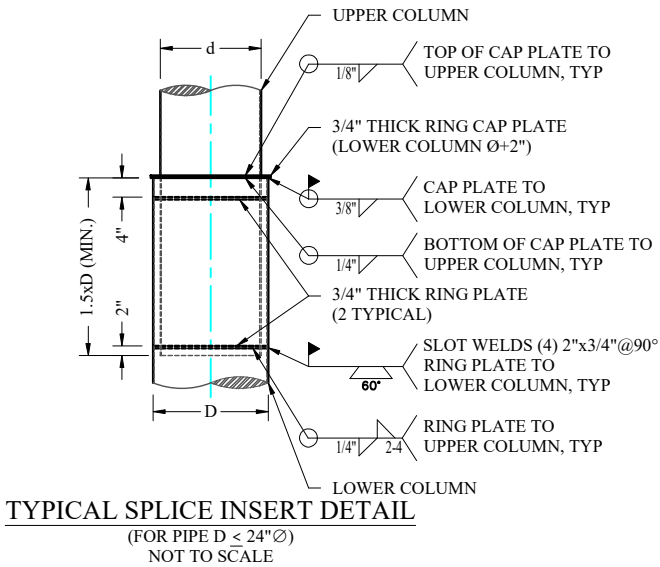
Signature of Applicant/Representative: *Sandi Kirkwood*

Date: 3-7-25

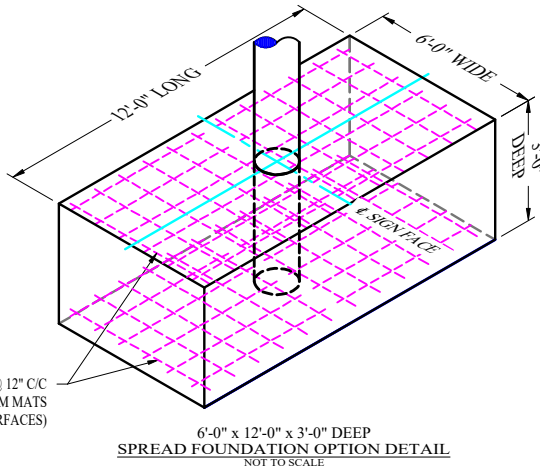
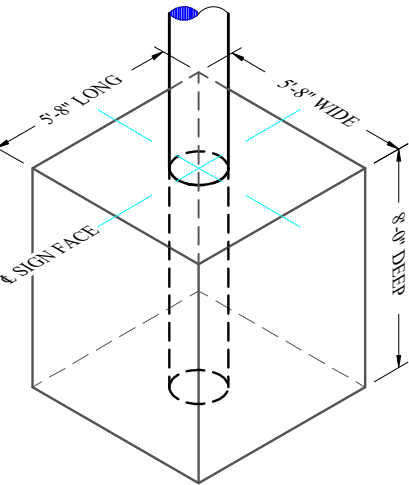
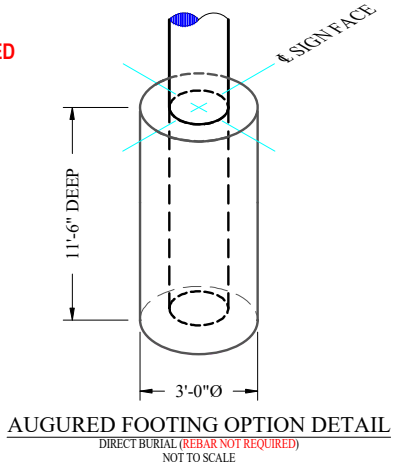


CAP DETAIL - NOT TO SCALE

DISCONNECT SWITCH



CABINET - SECTION VIEW FLEXIBLE FACE DETAIL
NOT TO SCALE



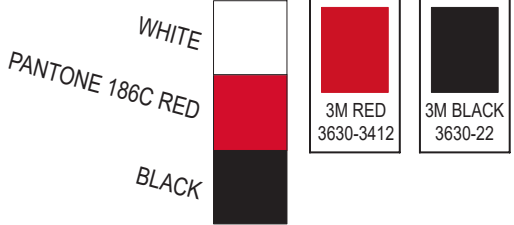
GENERAL NOTES:

- All design, detailing, fabricating and construction shall conform to the following codes and specifications:
 - The 2015 International Building Code. (ASCE 7-10).
 - American Society of Testing and Materials (ASTM) specifications.
 - Building Code Requirements for Reinforced concrete (ACI 318-(Current Edition)).
 - Code for Welding in Building Construction of the American Welding Society.
 - Specification for the Design, Fabrication and Erection of Structural Steel for Buildings by The American Institute of Steel Construction (AISC) (Current Edition).
 - Aluminum Association Aluminum Design Manual (Current Edition).
- Site Design Criteria (per ASCE7 Hazard Tool): Risk Category **1**
 - Seismic Design Category **D**, Site Soil Class **D** (Default)
 $S_s = 0.070$, $S_1 = 0.041$, $S_{ps} = 0.075$.
 - Wind Speed, $V_{ULT} = 105$ mph (3 Sec Wind Gusts), Exposure **C**, Equivalent Wind Load, $P_{ULT} = 36.0$ PSF @ **30'-0"** above the ground.
 - Ground Snow Load = **5** psf.
- Soil Bearing Capacity & Foundation Requirements:
 - Foundation shall not be placed at the top of, or side of a slope exceeding 3:1, or adjacent to a fill slope, unless evaluated by a qualified Professional Engineer. Do not place in fill soil.
 - Minimum Allowable Bearing Capacity shall be:
Vertical **1,500** P.S.F. & Lateral **(100 $\frac{P}{F} \times 2$)=200** P.S.F. per foot of depth.
(Times two increase per IBC Section 1806.3.4).
- Concrete shall be f'_c =**4,500** P.S.I. (min.) @ 28 days Compressive Strength, STD WT (150 P.C.F.)
 - Contractor may install signage on the structure after the concrete has cured for fourteen (14) days, providing the curing process has been properly maintained.
 - Mechanical Vibrators Shall be Used to Consolidate Concrete Around Support &/or Reinforcement.
 - Do not cold joint concrete. Foundation must be poured continuously until all concrete has been placed. Concrete must be poured as a workable mixture with a Slump between 4"- 6". All concrete mixing trucks must thoroughly & completely mix the concrete prior to pouring.
 - Steel Column is not required to be filled with concrete.
 - Additional water is not to be added to concrete on site. Additional water decreases the strength of the concrete mixture. Concrete should be rejected in lieu of changing concrete mixture on site.
 - Air Content - Exposure Class F2 & F3:
Aggregate size: 1/2" = 7%
Aggregate size: 3/4" = 6%
Aggregate size: 1" = 6%
- Reinforcing Steel shall be ASTM A-615 Grade 60, (if required).
 - All reinforcing steel shall be free from mud, oil, rust or coatings that would reduce or destroy bond.
 - All reinforcing bars shall lap 30 diameters minimum, except as noted.
 - Minimum concrete cover on ties, stirrups and main bars shall be 3/4 inch for slab, wall and surfaces not exposed to weather or in contact with ground; 3 inches for unformed surfaces deposited against the ground except as noted.
- Structural Material Specifications:
 - Threaded rods shall be Galvanized or Zinc plated F-1554 Grade 36, A307 Grade A, A307 Grade B, A307 Grade C, SAE J429 Grade 1 or SAE J429 Grade 2, unless otherwise noted.
 - Anchor Bolts shall be Galvanized F-1554 Grade 36 Rod, unless otherwise noted.
 - Stainless Steel bolts for connections shall be ASTM 316A SS Class 2A, unless otherwise noted.
 - Standard strength bolts for connections shall be Galvanized ASTM A-307, unless otherwise noted.
 - High strength bolts for connections shall be Galvanized ASTM A-325, unless otherwise noted.
 - Aluminum Threaded rods shall be ASTM F-468 Grade 6061, unless otherwise noted.
 - Aluminum shapes shall be extruded from 6061-T6 alloy.
 - Welding filler alloy shall be 5183, 5356, 5556 or approved alternative.
 - Structural Steel and Plates shall be ASTM A-36 ($F_y=36$ ksi)
 - W-Shape beams shall be ASTM A-992 ($F_y=50$ ksi) Minimum
 - Structural tubing shall be ASTM A-500, Grade B, ($F_y=46$ ksi)
 - Structural piping shall be ASTM A-53, Grade B, Type E or S, ($F_y=35$ ksi), ASTM A572 Grade 42 ($F_y=42$ ksi) or ASTM A572 Grade 50 ($F_y=50$ ksi), (see drawing for individual member specifications).
- All bolted connections to have snug tight condition, & if required be verified with Turn-of-Nut method, unless otherwise noted.
- Welding electrodes shall comply with AWS D1.1-(Current Edition), E70XX. (All welding to be done by welder certified for specified weld type.)
- Engineer is not responsible for the safety on the job site (before, during or after) the installation of this structure. It is the responsibility of the owners, contractors & installers to ensure that the installation & erection are in compliance with OSHA regulations.
- Contractor shall verify all dimensions and conditions in the field before erection and notify the Engineer of any discrepancies. The scope of this engineer does not include on-site observations, unless specifically contracted.

NOTE:
Carl E. Thompson, Jr., P.E. is responsible for sign supports, splice connection & foundation design only, all else is shown for informational purposes only & is the responsibility of the sign manufacturer or others. This drawing is for permit procurement purposes only. Unauthorized use is strictly prohibited. Any deviations from these plans without prior written consent entirely voids this design. On-site observation are not included in the scope of engineering responsibility. Design is based on items such as existing field data, & site surveys provided by others, neither Carl E. Thompson, Jr., P.E. nor Walton Signage LTD can certify the accuracy of the data provided.

This item has been electronically signed and sealed by Carl E. Thompson, Jr., P.E. using a digital signature. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

SIGNS WILL COMPLY TO
2015 INTERNATIONAL
BUILDING CODE
PRIMARY ELECTRICAL POWER TO SIGN
TO BE BY OTHERS. ALL POWER TO BE
120 VOLT UNLESS OTHERWISE STATED.
ELECTRICAL TO USE
UL LISTED COMPONENTS
& SHALL MEET ALL
N.E.C. STANDARDS
SIGN MUST BE GROUNDED IN COMPLIANCE WITH
ARTICLE 600 OF THE NATIONAL ELECTRIC CODE.

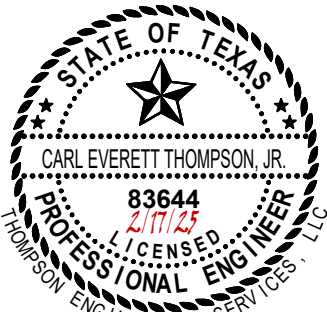


VIEW	Layout & Details
DESCRIPTION	Discount Tire Pylon Sign 7'-0" x 14'-0" @ 30'-0" O.A.H.
INSTALLATION ADDRESS	Discount Tire TXD 97 2428, 311 Enterprise Blvd., Hewitt, TX 76643
CLIENT	P.O.#: 274898
WALTON SIGNAGE, LTD	10101 Reunion Pl, Ste 200 San Antonio, TX, 78216 Phone: 210-886-0644

CARL E. THOMPSON, JR., P.E.
Mailing Address: P.O. Box 305, Athens, TN 37371
Phone: (423) 405-3303
Email: Carl.E.Thompson.Jr.PE@gmail.com

DRAWN BY:	DATE:	DWG #:	SCALE:	SHEET SIZE:
D.P.Ward	February 17, 2025	25-0168	3/16" = 1'-0"	11"x17"
REVISIONS:				
N/A				

SHEET
1 OF 1



Carl E. Thompson, Jr., P.E.
Page 7 of 58

ORDINANCE NO. 2025-08

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS
GRANTING A VARIANCE TO SECTION 58-7(p) SIGN REQUIREMENTS FOR
NON-RESIDENTIAL USES OF THE CODE OF ORDINANCES OF THE CITY OF
HEWITT, TEXAS TO ALLOW FOR SIGN REQUESTED BY DEVELOPMENT
LOCATED AT 1151 ENTERPRISE BLVD., HEWITT, TEXAS**

CAME ON FOR CONSIDERATION a variance request by Sandi Kirkwood of Pusher Signs (“Applicant”) for a pylon sign to be located at its development at 311 Enterprise Blvd., Hewitt, Texas. The development meets the requirements of developments adjacent to IH-35, qualifying to apply for a variance under Section 58-2.1 of the Hewitt Code of Ordinances. After a public hearing on the variance, the City Council considered and acted on the variance request.

Based on the information provided, it is FOUND that the Applicant is entitled to the variance requested because:

- 1) the topography or other special condition of the property not caused by the applicant supports granting the variance to improve sign visibility; and/or
- 2) intervening structures or signs would block or substantially block the view from the Interstate of a sign standardly required in this Chapter, and the variance would enhance sign visibility

It is further FOUND that:

- a) The requested sign will not block the view from Enterprise Blvd. of any other sign or structure, or otherwise have a serious adverse effect on the use and enjoyment of neighboring properties;
- b) The applicant will suffer a substantial hardship if the variance is not granted due to less utilization of its development;
- c) Granting the variance would not be contrary to the public interest and is within the spirit of the ordinance and past practices; and
- d) The variance would further substantial justice and fairness.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS THAT:

1. The recitals set forth above are incorporated and made findings of fact; and

2. The variance requested by Sandi Kirkwood of Pusher Signs for a 30-foot-tall pylon sign with a facing of approximately 98 square feet is approved to be located at its development at 311 Enterprise Blvd., Hewitt, Texas is GRANTED.

PASSED and APPROVED this 7th day of April 2025.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 3.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve the minutes of the March 17, 2025, City Council Workshop/Regular Meeting.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

1. March 17, 2025 Regular Meeting Minutes



CITY COUNCIL WORKSHOP/REGULAR MEETING

March 17, 2025, at 6:30 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:30 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:30 p.m., announced a quorum was present. Mayor Pro Tem Erica Bruce was absent.

WORKSHOP AGENDA

1. Presentation of the FY 2023-2024 audit report by Chris Pruitt, Partner with Pattillo, Brown & Hill, LLP.
Chris Pruitt, Partner with Pattillo, Brown & Hill, LLP, presented the FY 2023-2024 Annual Comprehensive Financial Report. He stated that the City has received an unmodified ("clean") opinion. He noted that the financial statements present fairly, in all material respects, the financial position of the City, and no material weaknesses were identified. For the acceptance of the audit report, see the Regular meeting agenda item #4 below.

WORKSHOP ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the workshop meeting at 6:44 p.m.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSENT: Bruce

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 p.m. and announced a quorum was present. Mayor Pro Tem Erica Bruce was absent.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary had received any public comment forms. The City Secretary did not receive any public comment forms.

REGULAR AGENDA ITEMS

2. Approve the minutes of the March 3, 2025, City Council Workshop/Regular Meeting.
MOTION: Council Member Michael Bancale moved to approve the minutes as presented but to allow for corrections.
SECOND: Council Member Brad Turner
AYES: Bancale, Potter, Stephens, Turner, and Fortenberry
NAYES: None
ABSENT: Bruce
MOTION PASSED.
3. Briefing and discussion concerning Financial Statements ending February 28, 2025.
City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the February 28, 2025, Financial Statements electronically on March 7, 2025, for review. The Council raised no questions or concerns.
4. Motion to accept the Fiscal Year 2023-2024 Annual Comprehensive Financial Report (ACFR).
City Manager Bo Thomas stated that Chris Pruitt, a Partner with Patiillo, Brown & Hill, LLP, presented the Annual Comprehensive Financial Report (ACFR) during the workshop.
MOTION: Council Member Bob Potter moved to accept the Fiscal Year 2023-2024 Annual Comprehensive Financial Report as presented.
SECOND: Council Member Michael Bancale
AYES: Bancale, Potter, Stephens, Turner, and Fortenberry
NAYES: None
ABSENT: Bruce
MOTION PASSED.

5. Discussion and possible action to authorize the purchase of roof repairs for the City of Hewitt Community Services building.

City Manager Bo Thomas presented.

MOTION: Council Member Brad Turner moved to approve the purchase of roof repairs for the Community Services Building from Roof On Texas for \$28,509.50.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSENT: Bruce

MOTION PASSED.

6. Discussion and possible action on the bid award for 2023 - E. Wall Street and Briarfield Improvements.

City Manager Bo Thomas presented. Council Member Michael Bancale inquired about the significant price differences in the bid. City Engineer Miles Whitney responded to the Council's questions.

MOTION: Council Member Michael Bancale moved to approve the bid award for 2023 - E. Wall Street and Briarfield Street to Holy Contractors, LLC for \$1,420,333.82 and authorize a 10% contingency of the awarded contract amount to be used at the discretion of the City Manager for any unforeseen issues during construction.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSENT: Bruce

MOTION PASSED.

7. Discussion and possible action to approve the expenditure of \$587,983.83 for the purchase of Motorola Solutions Flex Suite Computer Aided Dispatch and Records Management System (CAD/RMS), including associated hardware and software for use by the Police and Fire Departments.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved to approve the expenditure of \$587,983.83 to Motorola Solutions for the Flex Suite CAD and RMS system for the Police and Fire Departments, with a total five-year cost of \$838,955.83 and to authorize the City Manager to enter into a five-year contract with Motorola Systems to provide system service and maintenance.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSENT: Bruce

MOTION PASSED.

8. Discussion and possible action on **Ordinance No. 2025-07** canceling the May 3, 2025, Special Election as prescribed in the Texas Election Code.

City Manager Bo Thomas presented and read the ordinance caption in the record.

MOTION: Council Member Johnny Stephens moved to approve **Ordinance No. 2025-07**, canceling the May 3, 2025, Special Election as prescribed in the Texas Election Code.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None
ABSENT: Bruce
MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Brad Turner moved to adjourn the meeting at 7:24 p.m.

SECOND: Council Member Michael Bancale

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSENT: Bruce

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 4.

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the City Engineer's Report by City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and answer any questions about the Engineer's report.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-3.31.25

CITY ENGINEER'S REPORT

March 31, 2025

Utility Projects

Commerce Park Plant Improvements

- Well
Contract on hold till Plant portions progress.
- Plant
 - Site work has commenced, and pumping pads are being prepped for concrete pours.

Lift Station No. 4

- Reviewing potential alignments and compiling potential conflicts. We have also met with pump suppliers to discuss pump designs. We have forwarded preliminary pumping rate data to Waco.

Street/Transportation Projects

E. Wall and Briarfield

Contract documents are being executed, and the contractor is to be working on project phasing so it can be discussed with the residents at the public meeting.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 5.

SUBMITTED BY: Scott Coleman, Director of General Services

ITEM DESCRIPTION:

Discussion and possible action regarding the authorization of a contract for slurry seal services with Viking Construction for \$176,257.27.

STAFF RECOMMENDATION/ITEM SUMMARY:

The purpose of this service is to slurry seal thirteen (13) streets throughout the City. Slurry sealing helps to smooth and extend the lifespan of the streets. Cracks and surfaces left unsealed will allow water to penetrate the asphalt, which can cause damage to the asphalt and the base beneath it.

For more information regarding the street location and quantities, please see the attached street list and proposal. The proposed pricing is provided through the City of Hewitt and City of Grand Prairie interlocal agreement. This service is a part of the City of Hewitt Strategic Plan.

FISCAL IMPACT:

Line Item in Budget - Street Reserve Funds \$135,000.00

Line Item in Budget- 10-50340-50-02 Street Maintenance \$41,257.27

SUGGESTED MOTION:

I move approval to authorize the contract for Slurry Seal services from Viking Construction for \$176,257.27.

ATTACHMENTS:

1. Viking-Hewitt Slurry Seal 2025 proposal 3-20-25



To:	CITY OF HEWITT	Contact:	Scott Coleman
Address:	200 Patriot Ct Hewitt, TX 76643	Phone:	(254) 666-2447
Project Name:	Hewitt Slurry Seal 2025	Fax:	
Project Location:	Various Streets, Hewitt, TX	Bid Number:	
Attachments:	Hewitt 2025 Slurry Seal street list with final pricing 3-18-25.pdf		
Bid Date:	3/13/2025		

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
3	Slurry Seal, Type II, 21 Lbs/sy	50,648.64	SY	\$3.48	\$176,257.27

Total Bid Price: \$176,257.27

Notes:

- * - see attached list for pricing per street
- All materials guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, flood, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
- NOTE: This proposal may be withdrawn by us if not accepted within 5 days.
- **GENERAL CONDITIONS & EXCLUSIONS**
Due to the current unstable crude oil prices ALL PRICES ARE BASED ON CURRENT CRUDE OIL PRODUCT PRICES. Market price for oil products including fuel, lubricants, asphalt materials and liquid asphalt are current, are extremely unstable, and are subject to change at any time. Any increase in oil products and or asphalt prices from date of proposal will be passed on to Owner. Security, if required, to be furnished by Owner. No retention on the work to be held Payment shall be made as the work progresses in an amount equal to the value of the work done, less the sum of any previous payments. The entire amount of the contract to be paid within 30 days after completion. Interest will accrue at the rate of 1.5% per month on any unpaid balance remaining at 60 days from invoice date. If proposal is accepted, entire proposal including all conditions and exclusions must be made part of contract. Unit prices shall prevail, Excludes any item not specifically listed above. Excludes removal of hazardous waters if encountered. Motor oil spots to be scraped or treated but due to the penetration of the oil into the existing asphalt surface the material may not bond to these areas
- **Proposal to include the following:**
 1. Micro Surfacing to meet VIKING CONSTRUCTION Micro Surfacing Material and placement Specifications.
 2. Traffic control by work area or road closure and barricading of parking areas by area closure
 3. Unit prices to prevail above the minimum amount quoted. Overruns at the unit prices quoted or by dividing the lump sum by the quantity
 4. Water and stockpile site for slurry seal operations included
 5. Covering of utilities to include metal manhole covers and water valves, owner to locate and mark items to be protected.
 - 6 Viking Construction is not responsible for any sub-base problems or any damage to the asphalt or underground items due to the weight of the machinery required to complete the work
- **Proposal items not included:**
 1. Any item not specially included
 2. Removal or installation of any pavement markings including buttons, markers, reflectors, striping, etc.
 3. Testing if required by owner Public Agency Owner Project Quality Control Program and Quality Assurance Programs
 4. Traffic control plan and traffic control. Plan and traffic control can be obtained for an additional cost
 5. Inspection costs and notifications of agencies or others affected by the work.
 6. Surveying, layout, locating underground access valve covers or manhole covers.
 7. Complete elimination of any drainage problems, cracking or base failures, asphalt repairs, divot patching, concrete work
 8. Removal of vehicles and items from work area.
 9. All sweeping and surface cleaning
 10. Surface preparations prior to slurry seal

• **Notes in reference to Micro Surfacing**

1. The complete elimination of any drainage problems or reflective cracking is not intended or guaranteed.
 2. Power steering turning marks are normal and should not be cause for concern
 3. The new surface to remain tender for a few weeks and during hot temperatures.
 4. Viking Construction is not responsible for damage to finished surface by power steering turning, garbage trucks, landscapers, human, vehicle or animal tracking of the fresh material.
 6. Parking stall oil spots - due to penetration of the vehicle oil into the asphalt, adhesion of the slurry seal in these areas cannot be guaranteed.
 7. Ravel sweeping and all sweeping and cleaning of the surface are not included
 8. Work area to be accessible to micro surfacing equipment and project to be completed while crew is in the area
 9. Retention not to be held on Viking Construction portion of the work
 10. owner to keep water off of the new slurry seal surface for 2 hours after setting and dry for traffic
- Viking Construction is a non-union contractor and will complete the work on a non-union basis, with non-union open merit shop employees only. Viking Construction will not sign or become signatory to any union or sign any labor agreements
Viking Construction will not contribute or pay into any organized labor funds

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Viking Construction, LLC Authorized Signature: _____ Estimator: Brad Pearce (512) 413-0006 brad@vciss.com
--	---

Street name	From	To	SY	TONS	Price per street @ \$3.48 (more than 49,999 sys)	
xW Wall St	First St	W Chapman	11,512.89	115.13	\$	40,064.85
xTifton Circle	W Wall St	Cul-de-sac	1,983.00	19.83	\$	6,900.84
xTifton Circle		Cul-de-sac	517.40	5.17	\$	1,800.57
xOxford Hill	Moss Hill	W Wall St	3,819.00	38.19	\$	13,290.12
xSagewood Dr	Moss Hill	W Wall St	3,939.00	39.39	\$	13,707.72
xOakberry Dr	Moss Hill	W Wall St	3,969.00	39.69	\$	13,812.12
xBrook Circle	W Chapman	Cul-de-sac	1,461.00	14.61	\$	5,084.28
xBrook Circle		Cul-de-sac	517.40	5.17	\$	1,800.57
xRowan Oak Dr	W Chapman	Cul-de-sac	1,593.00	15.93	\$	5,543.64
xRowan Oak Dr		Cul-de-sac	530.93	5.31	\$	1,847.64
xMoss Hill Dr	W Wall St	W Chapman	3,360.00	33.60	\$	11,692.80
xBrushy Creek Dr	Attaway	Cul-de-sac	1,194.00	11.94	\$	4,155.12
xBrushy Creek Dr		Cul-de-sac	558.51	5.59	\$	1,943.60
xCrescent Dr	232 Crescent Dr	Cul-de-sac	1,872.00	18.72	\$	6,514.56
xCrescent Dr		Cul-de-sac	517.40	5.17	\$	1,800.57
xW Chapman	First St	Asphalt chg past Moss Hill	3,063.00	30.63	\$	10,659.24
xBriarleaf Circle	Longwood Circle	Longwood Circle Cul-de-sac	2,511.00	25.11	\$	8,738.28
xBriarleaf Circle		Half Cul-de-sac	258.70	2.59	\$	900.28
xStoneridge	S Old Temple	Cul-de-sac	6,954.00	69.54	\$	24,199.92
xStoneridge		Cul-de-sac	517.40	5.17	\$	1,800.57
			0.00	0.00	\$	-
			0.00	0.00	\$	-
			0.00	0.00	\$	-
			50,648.64	506.49	\$	176,257.27



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 6.

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Discussion and possible action on repairs to the rear bay doors at the Fire Station.

STAFF RECOMMENDATION/ITEM SUMMARY:

During the March 3, 2025 meeting, Council recommended quotes be sought to upgrade the rear bay to prevent future failures; staff sought quotes to upgrade the door system, including the installation of a three-inch track and roller system for the remaining rear doors. This upgrade should lessen the stress on the bay door system and prolong its use.

Staff received the following quotes for the replacement and upgrade of the rear doors to three-inch tracks, rollers, and heavy cycle springs:

Hewitt Garage Door – No quote. (The company did not work on these types of doors.)

Waco Overhead Door – Replace/upgrade four bay doors' track and rollers. \$39,000.00

Loop 340 Overhead Door – Replace/upgrade four-bay doors' tracks and rollers. \$14,298.00

Attached are the quotes received for the proposed project.

FISCAL IMPACT:

Amount Budgeted - 2022 CO

Line Item in Budget - 15-50807-15-06 Facility improvements 2022 CO

SUGGESTED MOTION:

I move to authorize the City Manager to proceed with repairs/upgrade of the fire station bay doors as presented, for the amount of \$14,298.

ATTACHMENTS:

1. HEWITT FS#1 TRACK AND HARDWARE REPLACEMENT
2. Hewitt FD parts for back doors

Overhead Door Co. of Waco-Temple/Belton

Overhead Door Co of Waco
22009 Bush Dr
Waco, Texas 76712
Telephone 254-776-0820
Fax: 254-776-9556

Bryan Holton, Mgr
ohdwacobryan@hotmail.com
800-880-6837

The Genuine. The Original.



Proposal #: 1-10536

PROPOSAL SUBMITTED TO: HEWITT FIRE DEPT			Date 3/27/2025	Attention
STREET			Job Name FIRE STATION #1 / BACK DOORS	
City	State	ZipCode	Job Location	
Phone Number	Fax Number		Job Phone	

FURNISH AND INSTALL:

CONVERT 4 BACK OHD"S FROM 2" TRACK TO 3" TRACK
REPLACE ALL HARDWARE TO ACCOMMODATE 3" ROLLERS AND TRACK
REPLACE CABLES
REPLACE SPRINGS WITH HIGH CYCLE SPRINGS

MATERIAL \$19,100.00

LABOR AND EQUIPMENT \$19,900.00

We hereby propose to complete in accordance with above specification, for the sum of:

Thirty Nine Thousand Dollars and No Cents **\$39,000.00**

Signature Bryan Holton
Bryan Holton, Mgr.

Direct Dial: 254-776-0820

TERMS AND CONDITIONS

Payment to be made as follows: NET 30 DAYS

Prices subject to change if not accepted in 30 days.

BY OTHERS: JAMBS, SPRING PADS, ALL WIRING, CONDUITS AND DISCONNECTS TO MOTORS AND CONTROL STATIONS, UNLESS OTHERWISE STATED ABOVE, ARE NOT INCLUDED. Purchaser agrees that doors shall remain in Seller's possession until paid in full. In the event Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection, including reasonable attorneys' fees. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. (Agreements are contingent upon strikes, accidents, or delays beyond our control.)

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: _____

Signature _____ Title _____ Date of Acceptance _____



Loop 340 Overhead Door Co

817 S Loop 340

Waco, Tx 76706

254-662-0220

Email: Jack@loop340door.com

Proposal

March 28, 2025

For: Hewitt FD

Re: Johnathan Christian

We propose to furnish labor, tools, equipment for the following portions of the above referenced project:

ALL WORK WILL BE FOR THE TOTAL SUM OF:\$14,298.00 Tax Exempt

Qty 4-14' 160"X097 TR178 V-A TR3-18-3" vertical track

Qty 4-14' 15'6 097 15R/15'6 HA3-18 horizontal track

**Qty 4-CBB 10-12X123-140 TR SE CAB 8-16X140 HS SL525
525-216 SL new hardware boxes, hinges, rollers, cables etc.**

Qty 4-319X6.000X 41.0 Right side 100,000 cycle springs

Qty 4-319X6.000X 41.0 Left side 100,000 cycle springs

Standard Exclusions:

All electrical wiring including high and low voltage, conduit and controls. Framing, Electrical furring, sheathing, or wood members of any type. Repair of damage to completed work caused by others. Jobsite security costs. Utilities, dumpster, and trash haul. Permits and inspection fees. Engineering design and calculations. Prep to openings, including jambs, pads, blocking. Finish trim, painting or caulking. Any tie-ins of fire doors to smoke alarm or smoke detection systems. Unless denoted on drawings doors do not include jamb or weather seal.



Loop 340 Overhead Door Co

817 S Loop 340

Waco, Tx 76706

254-662-0220

Email: Jack@loop340door.com

NOTE: This proposal may be revoked by Loop 340 Overhead Door at any time prior to the signed contractual agreement for any hidden or unanticipated damages, products, or services. If you are Tax Exempt, a Tax Certificate must be presented to be kept on file at Loop 340 Overhead Door.

Accepted: The above prices, specifications, and conditions are satisfactory and are accepted. Loop 340 Overhead Door is hereby authorized to order the material and commence work as specified upon approval of shop drawing submittals and ½ Down payment. Offer is good for 30 days. 3% charge added to pay with credit card.

Date of acceptance:

By – Print & Signature.

Respectfully submitted,
Loop 340 Overhead Door

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 7.

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Discussion and possible action on awarding a bid for capping Old Lorena well to Jurgensen Pump in the amount of \$59,250.

STAFF RECOMMENDATION/ITEM SUMMARY:

On February 2, 2023, the Council approved an interlocal agreement with the City of Waco, which authorized the exchange of real property to transfer the historical use pumping permit of the Webo Plant 3 well site, aka Chapel Rd. Well, to the City of Hewitt. In exchange, we agreed to cap the well at the Old Lorena Plant.

Bids (attached) were sought to complete the capping of the well. We received bids from Jurgensen Pump for \$59,250.00, Weisinger Inc. for \$186,532.00, and Millican Well Service for \$65,000.00. Staff recommends that the project be awarded to Jurgensen Pump.

FISCAL IMPACT:

Not Budgeted - \$59,250.00 (Unrestricted Utility Funds = \$59,250 or Utility Capital Projects (CO 2024) = \$52,583.00)

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to authorize the use of _____ to proceed with capping the well at the Old Lorena Plant and awarding the bid to Jurgensen Pump, LLC for \$59,250.

ATTACHMENTS:

1. Estimate 7952 City of Hewitt Old Lorena Well Plug 031725
2. Est_1641_from_Millican_Well_Service_LLC_30376
3. Proposal_City of Hewitt Well 5 Plugging_2025-03-25



JURGENSEN PUMP, LLC
PO Box 256
McGregor, TX 76657

Phone # 254-932-6251 Fax # 254-932-6770

Estimate

Date	Estimate #
3/17/2025	7952

REGULATED BY THE TEXAS
DEPARTMENT OF LICENSING &
REGULATIONS PO BOX 12157
AUSTIN, TX 78711
LICENSE #54576

WARRANTY: New well equipment is covered by
Manufacturer's Warranties and these warranties are
the responsibility of the Manufacturers.
LABOR WARRANTY: Is 30-days from
installation of new well equipment

Name / Address

City of Hewitt
P.O. Box 219
Hewitt, TX 76643

Project

Description	Qty	Cost	Total
Well - Old Lorena Rd 12" Casing: 0 - 1,600 FT 8" Casing: 1,600 - 1,630 FT 8" Screen: 1,630 - 1,800 FT Total Well Depth = 1,806 FT			
Plug Water Well - Pull Well Pump Equipment - Run tubing to bottom of well / Pump Cement into bottom of well - Plug entire well with Cement Slurry (estimated 50 yards of cement) - Cut casing 3' below surface and backfill with top soil - File plugging report with the State of Texas	1	59,250.00	59,250.00
Note: - Price includes hauling off old well pump equipment			

Quote valid for 30 days!

Subtotal \$59,250.00

Sales Tax (0.00) \$0.00

Total \$59,250.00

MILLICAN WELL SERVICE LLC
372 HAMM ROAD
BOYD, TEXAS 76023
817-232-0077

Name / Address
City of Hewitt

Estimate

Date	Well Name
3/28/2025	Old Lorena Rd

Qty	Description	Cost	Total
1	Labor and equipment to pull the pump and motor from the well and remove the materials from the well site. Plug the water well according to State regulations and file a plugging report with the owner and the TDLR and remove the slab	65,000.00	65,000.00
Thank you!		Subtotal	\$65,000.00
Jerry Browning 2176 Jaythan Browning 59998		Sales Tax (0.0%)	\$0.00
Texas Department of Licensing and Regulation P.O. Box 12157 Austin, Texas 78711 512-462-7880		Total	\$65,000.00

March 25, 2025

City of Hewitt

Attn: Kevin Reinke
kreinke@cityofhewitt.com

Ref: Water Well No. 05 Plugging

Mr. Reinke:

As you requested, we are pleased to provide the following quotation which is in accordance with our understanding of your requirements.

Scope of Services

- Provide the necessary rig, labor, and equipment to pull the existing pumping equipment under normal removal procedures
- Provide the necessary rig, labor, and equipment to plug the well under normal plugging procedures, all in accordance with TCEQ and TDLR requirements
- Furnish and submit a State of Texas Well Plugging Report
- Salvage and off-site disposal of the removed pumping equipment
- Demolish existing pump foundation

Total of Scope of Services Outlined Above \$186,532.00

Notes:

- 1. Demolition/removal, with the exception of the pump foundations, of any existing concrete, piping, and electrical is not included.**
- 2. Pricing is based on having water available onsite.**
- 3. Our proposal is based on plugging the well with the calculated volume of materials based on available information about the well. Additional materials and labor, if required, will be billed at current market rates.**

Thank you for the opportunity to offer you our services as we await your response.

Sincerely,



Francisco Ochoa
Weisinger Incorporated



BuyBoard Contract # 672-22

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 8.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2025-09** establishing a forty (40) miles per hour speed limit on FM 2113 (Spring Valley Road) from FM 2063 (Sun Valley Blvd.) to FM 1695 (Hewitt Drive).

STAFF RECOMMENDATION/ITEM SUMMARY:

Section 545.356 of the Texas Transportation Code states that the governing body of a municipality has the authority to alter speed limits upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than reasonable or prudent under the conditions found to exist at any intersection or other place upon any part of a street or highway within the City of Hewitt, Texas.

The City of Hewitt, in conjunction with the Texas Department of Transportation, wishes to establish a safer driving environment along FM 2113 (Spring Valley Road) by reducing the speed limit and establishing a proposed speed limit of **40 MPH**. FM 2113 (Spring Valley Road), in the city limits of Hewitt, Texas, from FM 2063 (Sun Valley Blvd.) to FM 1695 (Hewitt Drive), traverses through multiple residential neighborhoods and is a major arterial roadway in the community. This ordinance seeks to lower the current posted speed limit from **50 MPH** to **40 MPH** to provide a safer environment for motor vehicle and pedestrian traffic.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve **Ordinance No. 2025-09**, establishing a prima facie speed limit of **40 MPH** on FM 2113 (Spring Valley Road) from FM 2063 (Sun Valley Blvd.) to FM 1695 (Hewitt Drive).

ATTACHMENTS:

1. 2025-09 Ordinance Establishing Speed Zone - FM 2113

ORDINANCE NO. 2025-09

AN ORDINANCE OF THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, ADOPTING A SPEED ZONE OF 40 MILES PER HOUR ON FARM TO MARKET 2113 (SPRING VALLEY ROAD) FROM FARM TO MARKET 2063 (SUN VALLEY BLVD.) TO FARM TO MARKET 1695 (HEWITT DRIVE); REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BYLAW.

WHEREAS, Section 545.352 of the Texas Transportation Code establishes prima facie reasonable and prudent speed limits for streets and highways situated in the State of Texas; and

WHEREAS, Section 545.356(b) of the Texas Transportation Code gives the governing body of a municipality the same authority as the Texas Transportation Commission to alter prima facie speed limits; and

WHEREAS, the City of Hewitt, in conjunction with the Texas Department of Transportation, wishes to establish a safer driving environment along the listed highways by lowering the prima facie speed limits to those listed below.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS THAT:

Section 1. The speed limit shall be 40 miles per hour on Farm to Market 2113 (Spring Valley Road), from Farm to Market 2063 (Sun Valley Blvd.) to Farm to Market 1695 (Hewitt Drive). It shall be unlawful for any person to drive a motor vehicle at a speed in excess of the speed so declared in this section when signs are in place giving notice thereof.

Section 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. That the terms and provisions of this ordinance shall be deemed to be severable and that if any section, subsection, sentence, clause, or phrase of this ordinance shall be declared to be invalid or unconstitutional, the same shall not affect the validity of any other section, subsection, sentence, clause, or phrase of this ordinance and the remainder of such ordinance shall continue in full force and effect the same as if such invalid or unconstitutional provision had never been a part hereof.

Section 4. That a violation of this ordinance shall be a misdemeanor for which the punishment shall be a fine of any sum not exceeding \$500.00.

Section 5. That this ordinance shall take effect upon the posting of signs designating the speed limit set by this ordinance.

Section 6. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED and APPROVED this 7th day of April 2025.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 9.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Ordinance No. 2025-10** establishing a thirty (30) miles per hour school zone on FM 2113 (Spring Valley Road).

STAFF RECOMMENDATION/ITEM SUMMARY:

Section 545.356 of the Texas Transportation Code states that the governing body of a municipality has the authority to alter speed limits upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than reasonable or prudent under the conditions found to exist at any intersection or other place upon any part of a street or highway within the City of Hewitt, Texas.

The City Council of the City of Hewitt, Texas, finds it necessary to establish a school zone on a section of Farm to Market 2113 (Spring Valley Road). The reasonable and safe prima facie maximum speed of motor vehicles in said school zone shall be **30 MPH**, starting at approximately 130 L.F. northeast of Tahoe Trail to approximately 149 L.F. northeast of Steamboat Circle, along FM 2113 (Spring Valley Road). The speed limit should be **30 MPH** when flashing in the school zone.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve **Ordinance No. 2025-10**, establishing a 30 MPH school zone from approximately 130 L.F. northeast of Tahoe Trail to approximately 149 L.F. northeast of Steamboat Circle, along FM 2113 (Spring Valley Road).

ATTACHMENTS:

1. 2025-10 School Zone Speed Limit - Spring Valley 2025
2. School Zone Speed Limit Ordinance -FM 2113 Exhibit A

ORDINANCE NO. 2025-10

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, ESTABLISHING A SCHOOL ZONE AND REGULATING THE RATE AND SPEED OF MOTOR VEHICLES ON A CERTAIN SECTION OF FARM TO MARKET 2113 (SPRING VALLEY ROAD); ESTABLISHING PRIMA FACIE MAXIMUM SPEED LIMITS DURING SCHOOL HOURS IN SUCH A SCHOOL ZONE; PROVIDING FOR PENALTIES; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPENED TO THE PUBLIC AS REQUIRED BY LAW.

Whereas, Section 545.356 of the Texas Transportation Code states that the governing body of a municipality has the authority to alter speed limits upon the basis of an engineering and traffic investigation that any prima facie speed therein set forth is greater or less than reasonable or prudent under the conditions found to exist at any intersection or other place upon any part of a street or highway within the City of Hewitt, Texas; and

Whereas, it has been determined by investigation that there is a need to establish a school zone for the protection and safety of pedestrians crossing streets in school areas, during periods of time when the schools are in session; and

Whereas, the City Council of the City of Hewitt, Texas, finds it necessary for a school zone on a section of Farm to Market 2113 (Spring Valley Road) and the reasonable and safe prima facie maximum speed of motor vehicles in said school zone, should be set forth below; and

NOW, THEREFORE BE IT ORDAINED BY THE CITY OF HEWITT, TEXAS, ACTING BY AND THROUGH ITS CITY COUNCIL:

Section 1: The City Council of the City of Hewitt hereby establishes a **30 MPH** school zone on a section starting at approximately 130 L.F. northeast of Tahoe Trail to approximately 149 L.F. northeast of Steamboat Circle, along FM 2113 (Spring Valley Road), the speed limit shall be **30 MPH** when flashing in the school zone shown on the map attached as **Exhibit “A”**.

That the above section of roadway is hereby regulated as to the speed of motor vehicles traveling within said section in any direction as evidenced by the attached plan which is hereby approved and made a part of this ordinance, and it shall be unlawful for any person to drive a vehicle at a speed in excess of any speed so declared in this ordinance when signs are in place giving notice thereof.

Section 2: Any person violating any provision of this ordinance shall upon conviction be fined in any sum not exceeding \$500.00.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are to the extent of such conflict hereby repealed.

Section 4: That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public as required and that public notice of said meeting was given as required by law.

PASSED AND APPROVED on the 7th day of April, 2025.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

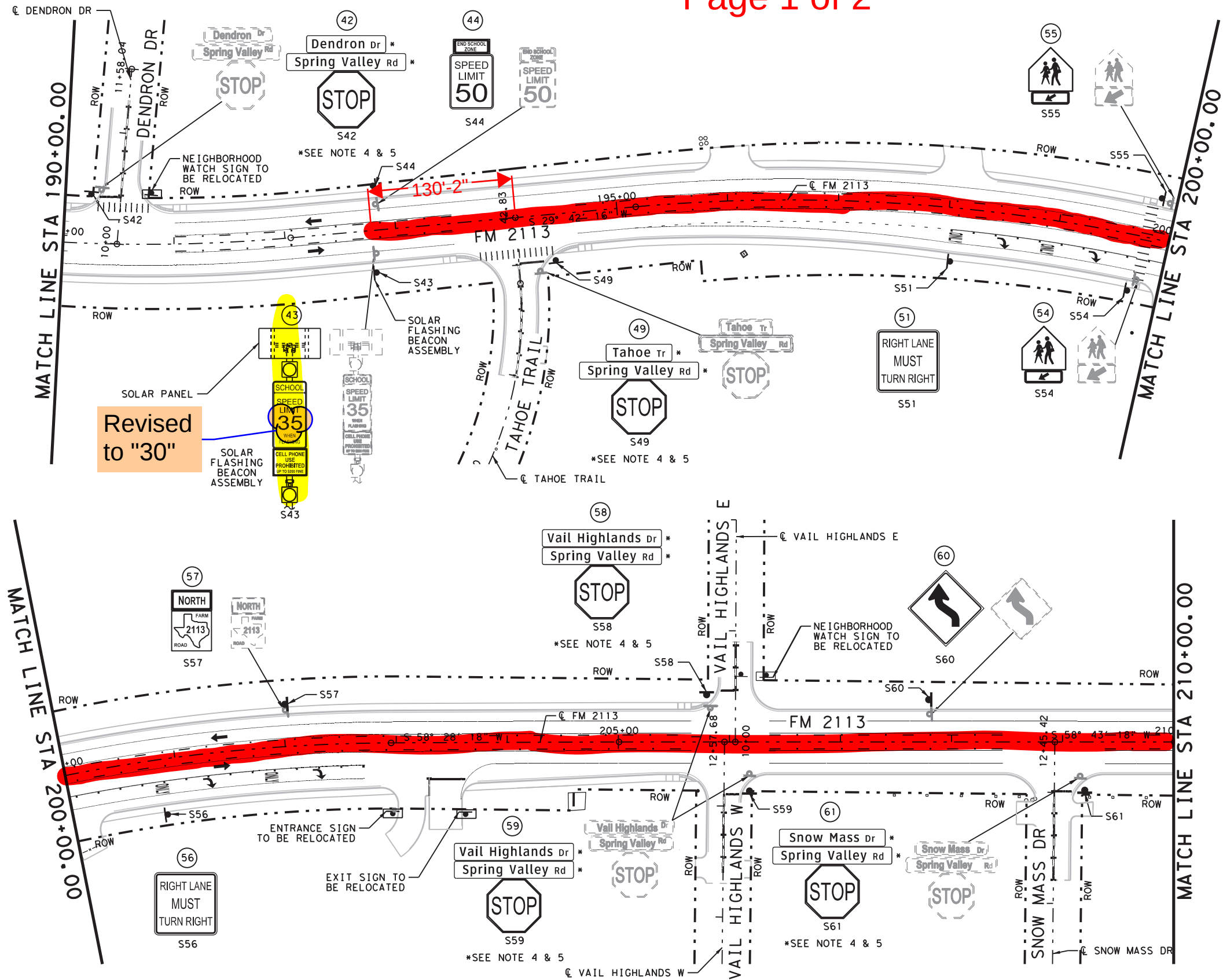
Attest:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney

EXHIBIT "A";
Page 1 of 2



- LEGEND**
- TRAFFIC FLOW DIRECTION
 - # PROPOSED SIGN
 - EXISTING SIGN TO BE RELOCATED
 - EXISTING SIGN TO REMAIN
 - EXISTING SIGN TO BE REMOVED

- NOTE:**
- CONTRACTOR SHALL STAKE AND FIELD VERIFY THE LOCATION OF ALL SMALL SIGNS WITH ENGINEER PRIOR TO CONSTRUCTION.
 - CONTRACTOR TO PLACE ALL SMALL SIGNS TO BE RELOCATED OUTSIDE OF TxDOT RIGHT OF WAY.
 - CONTRACTOR SHALL REMOVE AND TRANSPORT EXISTING STREET NAME BLADES TO CITY OF HEWITT. EXISTING NEIGHBORHOOD WATCH SIGNS SHALL REMAIN ATTACHED TO EXISTING ASSEMBLY, REMOVED AND REINSTALLED IN A LOCATION OUTSIDE OF TxDOT ROW.
 - CONTRACTOR TO TAKE DOWN AND REMOUNT EXISTING CITY STREET SIGNS. ONLY REPLACE SIGNS IF BROKEN.
 - ALL CITY STREET SIGNS ARE DOUBLE-SIDED.

NO.	REVISIONS	BY	DATE

SANCHEZ-SALAZAR & ASSOCIATES, LLC
TYPE FIRM REGISTRATION NO. 15685

©2020 TxDOT

FM 2113
SIGN REMOVAL & PLACEMENT LAYOUT
STA 190+00.00 TO STA 210+00.00

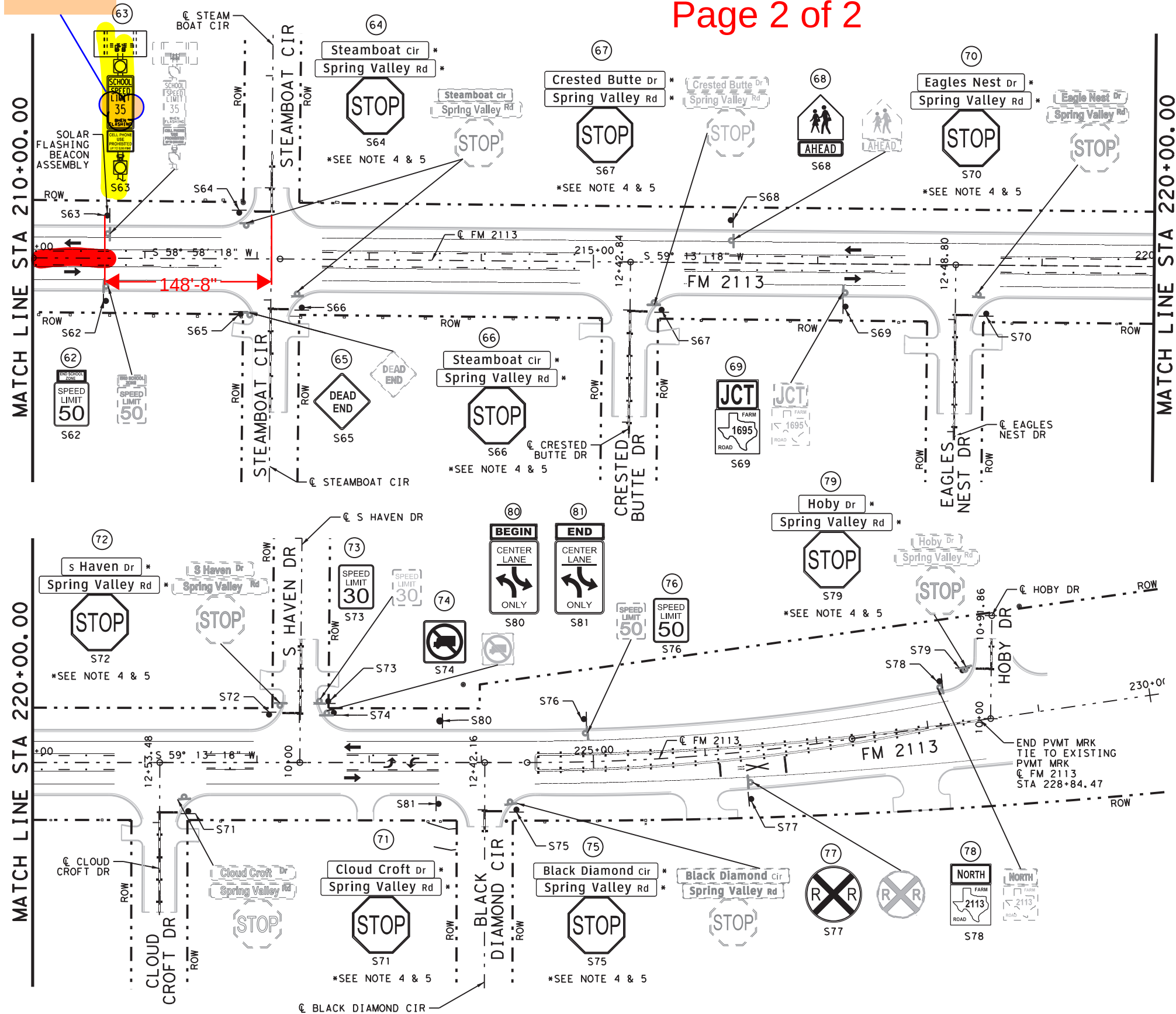
SCALE: 1"=100' SHEET 5 OF 6

DESIGNED:DRS	FED. RD. DIV. NO. 6	STATE TEXAS	FEDERAL AID PROJECT NO.	HIGHWAY NO. FM 2113
CHECKED:FS	STATE DISTRICT	COUNTY WACO	CONTROL NO. 2060	SECTION NO. 01
DRAWN:JEB				JOB NO. 037
CHECKED:JCS				SHEET NO. 322

3/28/2020
\\Ssa-main\pmwork\K\Jobs\15025-TxDOT-2016-IDIQ-PS&E\Techprod\WA02-FM2113\Signs\FM2113-SGN-TC-06.DGN

Revised
to "30"

EXHIBIT "A"; Page 2 of 2



LEGEND

- TRAFFIC FLOW DIRECTION
- # PROPOSED SIGN
- EXISTING SIGN TO BE RELOCATED
- EXISTING SIGN TO REMAIN
- EXISTING SIGN TO BE REMOVED

NOTE:

- CONTRACTOR SHALL STAKE AND FIELD VERIFY THE LOCATION OF ALL SMALL SIGNS WITH ENGINEER PRIOR TO CONSTRUCTION.
- CONTRACTOR TO PLACE ALL SMALL SIGNS TO BE RELOCATED OUTSIDE OF TxDOT RIGHT OF WAY.
- CONTRACTOR SHALL REMOVE AND TRANSPORT EXISTING STREET NAME BLADES TO CITY OF HEWITT. EXISTING NEIGHBORHOOD WATCH SIGNS SHALL REMAIN ATTACHED TO EXISTING ASSEMBLY, REMOVED AND REINSTALLED IN A LOCATION OUTSIDE OF TxDOT ROW.
- CONTRACTOR TO TAKE DOWN AND REMOUNT EXISTING CITY STREET SIGNS. ONLY REPLACE SIGNS IF BROKEN.
- ALL CITY STREET SIGNS ARE DOUBLE-SIDED.

NO. REVISIONS BY DATE			
SANCHEZ-SALAZAR & ASSOCIATES, LLC TYPE FIRM REGISTRATION NO. 15685			
Texas Department of Transportation ©2020 TxDOT			
FM 2113 SIGN REMOVAL & PLACEMENT LAYOUT STA 210+00.00 TO END OF PROJECT			
SCALE: 1"=100'		SHEET 6 OF 6	
DESIGNED:DRS	FED. DIV. NO. 6	STATE TEXAS	FEDERAL AID PROJECT NO. FM 2113
CHECKED:FS	STATE DISTRICT	COUNTY WACO	CONTROL NO. 2060
DRAWN:JEB	SECTION NO. 01	JOB NO. 037	SHEET NO. 323
CHECKED:JCS	3/28/2020 5:30:28 PM		



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 10.

SUBMITTED BY: Heath Vanek, Assistant Police Chief

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2025-01** authorizing the Police Chief to submit a grant application from the Motor Vehicle Crime Prevention Authority Taskforce Grant Program.

STAFF RECOMMENDATION/ITEM SUMMARY:

The **Motor Vehicle Crime Prevention Authority (MVCPA) Taskforce Grant** is a state-funded program designed to support law enforcement agencies in combating motor vehicle crimes such as theft, burglary, and fraud. The grant provides financial assistance to local police departments, sheriff's offices, and other agencies to establish specialized task forces that focus on prevention, investigation, recovery of stolen vehicles, and apprehension of offenders. Funding covers salaries, equipment, training, and technology to enhance enforcement efforts. By coordinating with multiple agencies and leveraging data-driven strategies, the MVCPA Taskforce Grant aims to reduce vehicle-related crimes and improve public safety across Texas.

This request seeks approval to apply for the Motor Vehicle Crime Prevention Authority (MVCPA) Taskforce Grant, requesting \$78,750 in total funding for a one-year cycle. If awarded, the city would be required to provide a 20% match (\$15,750) and would receive quarterly reimbursements for the remaining amount. The grant funding would be used to purchase 19 Flock License Plate Reader cameras, strategically placed throughout the city to enhance crime prevention efforts.

FISCAL IMPACT:

Amount Budgeted - \$78,750.00

Line Item in Budget - Possible Grant Funding

SUGGESTED MOTION:

I move to approve **Resolution No. 2025-01**, authorizing the Police Chief to submit a grant application from the Motor Vehicle Crime Prevention Authority Taskforce Grant Program.

ATTACHMENTS:

1. MVCPA_FY2026_Request_for_Application-Taskforce_Grants
2. Hewitt Initial Quote
3. 2025-01 Motor Vehicle Crime Prevention Authority (MVCPA) Taskforce Grant



Motor Vehicle Crime Prevention Authority

Fiscal Year 2026 Request for Applications – Taskforce

Grants March 4, 2025

Notice of Request for Applications

The Motor Vehicle Crime Prevention Authority (MVCPA) authorized the issuance of the **Fiscal Year (FY) 2026 Request for Applications (RFA)**. MVCPA is authorized in statute to provide grants to local law enforcement to combat motor vehicle theft, burglary from a motor vehicle and/or fraud-related motor vehicle crime.

Eligible applicants may request funds for program operation by submission of an application consistent with the information, including the requirements and conditions stated in this RFA. This RFA is posted in the Texas Register as required by law for at least thirty (30) days prior to the due date for Applications.

All applications submitted will be for FY2026. If **previously** awarded a FY 2025, grant the MVCPA may provide a FY 2026 grant subject to availability of funding and grantees' positive program performance.

Due Date

Grant Applications from eligible applicants must be completely submitted on-line at <https://MVCPA.tamu.edu> on or before **5:00 PM, April 18, 2025**. **First-time applicants must establish an account and perform account setup steps prior to an application being able to be submitted.**

The required Resolution and any optional supporting documents must be scanned and submitted as attachments to the application at <https://MVCPA.tamu.edu> on or before **5:00 PM, April 18, 2025**.

Applicable Authority and Rules

Motor Vehicle Crime Prevention Authority grant programs are governed by the following statutes, rules, standards and guidelines:

- [Texas Transportation Code Chapter 1006](#)
- [Texas Administrative Code \(TAC\): Title 43; Part 3; Chapter 57](#)
- [Texas Grant Management Standards \(TxGMS\) as promulgated by the Texas Comptroller of Public Accounts](#)
- [The current Motor Vehicle Crime Prevention Authority Grant Administrative Manual and any subsequent adopted grantee instruction manuals](#)
- This Request for Applications issued on March 4, 2025

Eligible Applicants

Only Texas law enforcement agencies through their city or county are eligible to apply for Motor Vehicle Crime Taskforce Grants.

Applicants meeting the eligibility requirements may submit a new grant subject to the priority established by the MVCPA in the FY 2025 RFA.

New Grant –Available only to law enforcement agencies. These are annual grants that require a minimum cash match of 20% for the program described in the application. New applicants shall email MVCPA at GrantsMVCPA@txdmv.gov from an official governmental agency email account to request an account and access be established.

Grant Type

Reimbursement – This is a total program budget reimbursement grant. Applicants that are awarded grants will expend local (agency) funds and then will be reimbursed quarterly, subject to compliance with standard and special conditions as contained in the Statement of Grant Award (SGA), at the agreed rate for all allowable, reasonable, and necessary program costs incurred.

Grant Term

The FY 2026 grant cycle is a one (1) year funding cycle to begin on September 1, 2025, and end August 31, 2026. For those grantees who were previously awarded an FY 2025 grant, subject to the availability of funding and grantee's positive program performance, the MVCPA may provide an FY2026 grant using the same on-line application systems and budget values as originally submitted. No obligations or expenses may be incurred or made outside of the grant period(s).

Method of Application

Grant Applications from eligible applicants shall be completely submitted on-line at <https://MVCPA.tamu.edu> on or before 5:00 PM, April 18, 2025. All forms will be completed on-line. The Resolution and all supporting documents must be submitted as attachments.

Resolution Required

A Resolution (Order or Ordinance) by the applicant governing body is required to make application for these funds. The Resolution shall provide that the governing body applies for the funds for the purpose provided in statute (*Texas Transportation Code, Chapter 1006*) and agrees to return the grant funds in the event of loss or misuse, and to designate the officials that the governing body chooses as its agents to make uniform assurances and administer the grant if awarded.

Only the governing body submitting an application needs to adopt and submit a Resolution. Participating jurisdictions in multi-agency taskforces shall agree and commit to the grant through interagency agreements as provided under Texas Local Government Code Chapter 362, Texas Government Code Chapter 791 and TxGMS.

In the event a governing body has delegated the application authority to a city manager, chief of police, sheriff, or other official then applicants must submit on-line a copy of the delegation order (documentation) along with the Resolution signed by the official. A sample Resolution is attached as Appendix A.

Program Category

To be eligible for consideration for funding, a taskforce grant application must be designed to support one or more of the following MVCPA program categories (43 TAC §57.14):

Law Enforcement, Detection, and Apprehension - provide financial support to law enforcement agencies for

economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams (referred to as taskforces). Taskforces will develop organized methods to combat motor vehicle theft, including catalytic converter theft, burglary of a motor vehicle, and fraud-related motor vehicle crime through the enforcement of law. This may include recovery of vehicles, clearance of cases, arrest of law violators, and disruption of organized motor vehicle crime. This category includes the development of uniform programs to prevent stolen motor vehicles from entering Mexico or being removed from Texas through outbound seaports.

Prosecution/Adjudication/Conviction - provide financial support for taskforces to work with prosecutors and the judiciary to implement programs designed to reduce the incidence of motor vehicle theft, including catalytic converter theft, burglary of a motor vehicle and fraud-related motor vehicle crime.

Prevention, Anti-Theft Devices, and Automobile Registration - provide financial support for taskforces to work with organizations and communities to reduce the incidence of motor vehicle theft, including the theft of catalytic converters, burglary of a motor vehicle and/or fraud-related motor vehicle crime. The application shall demonstrate how the financial support will assist automobile owners to reduce motor vehicle theft, burglary of a motor vehicle and fraud-related motor vehicle crime.

Reduction of the Sale of Stolen Vehicles or Parts - provide financial support for taskforces to work with businesses, organizations, and communities to reduce the sale of stolen vehicles or parts, including catalytic converters. Applicants will develop organized methods to combat the sale of stolen vehicles and parts using any of the following: vehicle identification number (VIN) inspection; inspections of motor vehicle part and component distribution enterprises; parts labeling and etching methods; and means to detect the fraudulent selling of stolen parts.

Educational Programs and Marketing – provide financial support for taskforces to work with individuals, businesses, organizations, and communities to assist automobile owners in preventing motor vehicle theft, including catalytic converter theft, burglary of a motor vehicle, and fraud-related motor vehicle crime. Develop and provide specialized training or education program(s) to: the public on motor vehicle crime prevention, law enforcement on interdiction and prosecution, and government officials on fraud-related motor vehicle crime prevention, including title and registration fraud.

Priority Funding

The MVCPA enabling statute provides that “...the authority shall allocate grant funds primarily based on the number of motor vehicles stolen in, or the motor vehicle burglary or theft rate across, and the number of fraud-related motor vehicle crimes committed in the state rather than based on geographic distribution.” (TTC Section 1006.151, (c). In addition, the following grant features will be given priority consideration in evaluating **new** grant applications:

Continuing Funded Programs in Compliance with MVCPA Grant Conditions– Applications that provide for the continuation of existing programs that currently meet the program and fiscal reporting conditions of the MVCPA. Applicants must provide ongoing need and evidence of their progress and impactful performance toward combatting motor vehicle theft, including catalytic converter theft, burglary of a motor vehicle and/or fraud-related motor vehicle crime. The applicant must describe the experience and qualifications of investigators used in the program and how utilization of current grant inventory and resources for the continued operation of these specialized investigative grant programs are useful for the state and local governments.

Programs to Combat Organized Economic Crime – Applications for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams that introduce, increase, or expand efforts to combat criminal activities by organized crime.

Border and Port Security – Applications that provide specific initiatives to identify and prevent stolen vehicles and catalytic converters from crossing the border using automatic license plate readers, training of local state and federal personnel in the identification of stolen vehicles, and bridge and port inspections.

Use of Technology – Applications that incorporate automatic license plate reader programs, surveillance equipment and other uses of technology to increase the number of stolen vehicles recovered and the number of persons arrested for motor vehicle crimes.

Theft of Parts from a Motor Vehicle – Applications that incorporate a reasonable, objective plan to combat and prevent the theft of catalytic converters.

Dedicated Prosecutors – Applications that incorporate a dedicated prosecutor to increase the priority of economic motor vehicle crime case prosecutions and decrease the number of repeat offenders through successful prosecution efforts.

Supporting Documents

Documents that provide evidence of local support or commitment from other officials or agencies for the application may be submitted following the same instructions as the Resolution. Interagency agreements shall be submitted prior to payments being authorized if an award is made. MVCPA recommends that interagency agreements be completed after award determinations are made to ensure correct amounts are reflected in those agreements. All interagency agreements must meet the conditions and elements required in the TxGMS.

Supplanting Prohibited

Grant funds provided by the Authority under this RFA shall not be used to supplant federal, state or local funds that otherwise would be available for the same purposes (Texas Administrative Code Title 43, §57.9). Supplanting means the replacement of other funds with MVCPA grant funds. This shall include using existing resources already available to a program activity as cash match.

Cash Match Requirement

All applications for programs must provide at least a twenty (20%) percent cash match (Texas Administrative Code Title 43 §57.36). Multijurisdictional agencies must provide details for the method of cash match in intergovernmental agreements (*Texas Government Code, Chapter 791*). Cash match must meet the requirements provided in TxGMS.

Formulas to calculate cash match:

1. Total MVCPA grant funds requested multiplied by percentage of match required = Total Amount of Cash Match Required
2. Total Program Cost minus Total Cash Match Required = Total Authority Grant Request

NICB in Lieu of Cash – Applicants may enter into formal agreements with the National Insurance Crime Bureau (NICB) to work on grant funded activities. The amount of salary and other direct costs related to the work on grant activity provided by the NICB may be counted and reported as in lieu of cash match. Time certifications are required to be made by the employee for these positions as required by TXGMS. Applicants must meet the

obligation expressed as cash match in the event NICB cannot meet its obligation.

In-Kind Match

Only include in-kind if necessary for the local jurisdiction. In-kind contributions shall not be considered cash match. In-kind match may be used to: 1) reflect the total level of jurisdictions' effort/costs to combat economic motor vehicle crime; 2) reflect how the grant program fits into jurisdictions' operation; 3) effectively operate a single program with multiple funding streams; and/or 4) contributions from the applicant or third parties that are for grant funded activity. Costs in detail line items shall not be split between in-kind match and cash match or grant funding. For example, the entire salary of an officer shall be placed in one expense type rather than split between grant/cash match costs and in-kind.

Reporting and Webinar Attendance Requirements

Applicants who are awarded grants will be required to provide:

Quarterly Progress Reports - The MVCPA requires the submission of quarterly progress reports to demonstrate progress toward meeting goals and activities provided in the grant application. These include: 1) Monthly progress toward statutorily required performance measures; 2) Monthly progress recorded on the Goals, Strategies and Activities report; and 3) Quarterly Summary and Success section. Grantees designated as Border/Port Security grants are required to complete additional sections required by the Texas Legislature.

Quarterly Financial Reports – Reports of actual expenses are provided to request funds. All expenditures must be in accordance with local policies and procedures and grant requirements. Grantees shall review all expenditures, ensure all applicable regulations are followed, and maintain documentation that is accurate and complete. All expenses must be supported by appropriate documentation.

Webinar Attendance: One grant representative from the applicant agency is required to attend a monthly session via teleconference or webinar that includes information on MVCPA grant administration.

One law enforcement officer is required to attend the monthly information sharing and networking sessions on law enforcement issues and other MVCPA issues critical to the successful operation of an MVCPA taskforce. **"These meetings occur in person during the months a MVCPA Board Meeting takes place."**

Funding Requirements and Conditions

- a) State Funds Availability – All awards by the MVCPA are subject to the availability of state funds.
- b) Right of Refusal – The Authority reserves the right to reject any or all of the applications submitted.
- c) Awards – Publishing the RFA does not legally obligate the Authority to fund any programs.
- d) Partial Funding – The Authority may choose to offer funds for all, or any portion of a program submitted in an application.
- e) Substitution – The Authority may offer alternative funding sources, special conditions, or alternative program elements in response to submitted Applications.
- f) Application Required – Registration for on-line access is required. The MVCPA is not responsible for applicants who cannot complete the registration and application process on-time.
- g) No Alternative Application Submission – Paper applications and requests for funding are not accepted in lieu of the on-line grant application process.
- h) Review Criteria – Authority staff and designated MVCPA Board member(s) will review each grant using subjective and objective tools and comparative analysis. The weight given to each section or combination of sections is at the sole discretion of the Authority.
- i) Questions and Clarification – During the review period, the applicant may be contacted by

Authority staff to ask questions or to seek clarification regarding information provided in the application. Failure to promptly respond will not disqualify an applicant, but information that is submitted after the review period may not be considered.

- j) Final Selection – The Authority may select and award programs that best meet the statutory purposes and that reflect its current priorities. No appeal may be made from the Authority’s decisions.
- k) Changes in Application – If an applicant proposes changes to be made in the program type or participation of jurisdictions after an award is determined, then the Authority will review the changes and may make modifications (including the amount) or cancel the award as deemed appropriate by the Authority.
- l) Delayed Start – An applicant that is awarded a grant and that does not begin operations within 45 days from the beginning of the grant term is considered terminated.
- m) Application instructions – the MVCPA provides additional details and instructions in the on-line application system that are incorporated by reference as part of this RFA and must be followed during the application and award process.
- n) Program Income – is defined in the TxGMS. Current grantees carrying forward program income from prior years will follow the new rules established by the Texas Comptroller and MVCPA Grant Administrative Manual. Budgeted use of Program Income should be specified in the grant budget detail, narrative, and source of income table for FY 2026.
- o) Texas Commission on Law Enforcement Standards (TCOLE) Certifications Required –All law enforcement agencies regulated by Occupations Code, Chapter 1701, must certify that they are in compliance with the TCOLE standards or provide a certification from the TCOLE that states that the requesting agency is in the process of achieving compliance with said rules.

Selection Process:

Eligible applications will be reviewed. Grant award decisions by MVCPA are final and not subject to judicial review. Grants will be awarded on or before September 1, 2025.

Applications that do not meet the stated requirements of this RFA and that are not eligible for review will be notified ten (10) working days after the due date.

Application Workshop

Potential applicants are requested/required to attend the on-line “Motor Vehicle Crime Prevention Authority Grant Application Workshop” which has been scheduled for: **April 30, 2025, from 9 AM to 12 PM. Join by using the following links:**

THIS MEETING WILL BE HELD REMOTELY VIA

Microsoft Teams

[Need Help?](#)

[Join the meeting now](#)

Meeting ID: 215 109 540 885

Passcode: QK3kC9Tk

Dial in by phone

[+1 737-787-8456,,404290408#](tel:+17377878456,404290408#)

United States, Austin

[Find a local number](#)

Phone conference ID: 404 290 408#

Conference ID: 929 327 163#

The informational session will provide details on the grant Application process including grant eligibility requirements, completing the various Application sections, and the grant cycle timeline. At least one representative of the potential grant applicant should be present at this workshop.

Contact Person

William Diggs, MVCPA Director,
Texas Motor Vehicle Crime Prevention Authority
4000 Jackson Avenue
Austin, Texas 78731
(512) 465-1485
GrantsMVCPA@txdmv.gov
Issued in Austin, Texas on March 4, 2025
William Diggs, MVCPA Director

MVCPA Application Checklist

Each Applicant must:

- 1) Complete the on-line Application on or before **5:00 PM, April 18, 2025;**
- 2) Complete the Resolution with the city or county and attach with other supporting documents on or before **5:00 PM, April 18, 2025**

Appendix A
Updated Sample Motor Vehicle Crime Prevention Authority Resolution

Applicants must use the language below to meet the minimum legal elements to execute an agreement with the MVCPA through the grant application process. Cities and counties not wanting to use the sample below must address all the legal elements contained herein.

2026 Blank City/County Resolution or Order or Ordinance
Motor Vehicle Crime Prevention Authority

2026 BLANK Resolution

Taskforce Grant Program

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle theft, motor vehicle burglary and fraud-related motor vehicle crime; and

WHEREAS, BLANK has agreed that in the event of loss or misuse of the grant funds, BLANK assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that TITLE, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that TITLE, is designated as the Program Director and TITLE, is designated as the Financial Officer for this grant.

Adopted this _____ day of _____, 2025.

NAME

TITLE: County Judge /Mayor/ City Manager

Flock Safety + TX - Hewitt PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Kevin Cutler
kevin.cutler@flocksafety.com
+13103076009

Created Date: 01/09/2025
Expiration Date: 01/01/2025
Quote Number: Q-114807
PO Number:



Budgetary Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 100 Patriot Ct Hewitt, Texas 76643

Ship To: 100 Patriot Ct Hewitt, Texas 76643

Billing Company Name: TX - Hewitt PD

Billing Contact Name:

Billing Email Address:

Billing Phone:

Subscription Term: 24 Months

Payment Terms: Net 30

Retention Period: 30 Days

Billing Frequency: Annual Plan - First Year Invoiced at Signing.

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$61,000.00
Flock Safety Flock OS			
FlockOS TM - Essentials	Included	1	Included
Flock Safety Bundles			
Flock Safety Solar Multi-Purpose LPR and Video Fixed w/ LTE Service	Included	2	Included
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	17	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$650.00	7	\$4,550.00
Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region	\$1,250.00	9	\$11,250.00
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	1	\$150.00
Professional Services - Bundle Implementation Fee	\$900.00	2	\$1,800.00

Subtotal Year 1: \$78,750.00

Annual Recurring Subtotal: \$61,000.00

Estimated Tax: \$0.00

Contract Total: \$139,750.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$78,750.00
Annual Recurring after Year 1	\$61,000.00
Contract Total	\$139,750.00

*Tax not included

Product and Services Description

FlockOS Features	Description
Flock Safety Falcon ®	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
FlockOS™ - Essentials	An integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency, and connect the community.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region	MASH tested pole that meets DOT crashworthiness requirements. Includes materials, installation, and maintenance.
Flock Safety Solar Multi-Purpose LPR and Video Fixed w/ LTE Service	Law enforcement grade bundled standard range license plate recognition camera and live streamed solar powered fixed camera with 30 days of edge storage, with LTE. VMS included and server free. Installed and maintained by Flock Safety, turn key-no additional software or integrations required. with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users. AC power is also available if needed.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Bundle Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Flock Safety Falcon ®	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Solar Condor™ Fixed	Law enforcement grade live streamed Solar powered Fixed camera with 30 days of edge storage. VMS included and server free. Installed and maintained by Flock Safety, turn key-no additional software or integrations required. *Flock provided sim card camera is limited to 25 hours per month of live streaming.

FlockOS Features & Description

FlockOS Features	Description
Community Network Access	The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.
Unlimited Users	Unlimited users for FlockOS
State Network (License Plate Lookup Only)	Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.
Nationwide Network (License Plate Lookup Only)	With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations.
Law Enforcement Network Access	The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.
Time & Location Based Search	Search full, partial, and temporary plates by time at particular device locations
License Plate Lookup	Look up specific license plate location history captured on Flock devices
Vehicle Fingerprint Search	Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.
Insights & Analytics	Reporting tool to help administrators manage their LPR program with device performance data,

	user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time NCIC Alerts on Flock ALPR Cameras	Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.
Unlimited Custom Hot Lists	Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera

RESOLUTION NO. 2025-01

**A RESOLUTION OF THE CITY OF HEWITT, TX, AUTHORIZING
THE POLICE CHIEF TO SUBMIT A GRANT APPLICATION
FROM THE MOTOR VEHICLE CRIME PREVENTION
AUTHORITY TASKFORCE GRANT PROGRAM**

WHEREAS, under the provisions of the Texas Transportation Code Chapter 1006 and Texas Administrative Code Title 43; Part 3; Chapter 57, entities are eligible to receive grants from the Motor Vehicle Crime Prevention Authority to provide financial support to law enforcement agencies for economic motor vehicle theft and fraud-related motor vehicle crime enforcement teams; and

WHEREAS, this grant program will assist this jurisdiction to combat motor vehicle theft, motor vehicle burglary and fraud-related motor vehicle crime; and

WHEREAS, the Hewitt City Council has agreed that in the event of loss or misuse of the grant funds, Hewitt City Council assures that the grant funds will be returned in full to the Motor Vehicle Crime Prevention Authority.

NOW THEREFORE, BE IT RESOLVED and ordered that the City Manager or his designee, is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Motor Vehicle Crime Prevention Authority Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that the Police Chief, is designated as the Program Director and the Finance Director, is designated as the Financial Officer for this grant.

PASSED AND APPROVED this 7th day of April 2025.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 7, 2025

AGENDA ITEM #: 11.

SUBMITTED BY: Jonathan Christian, Fire Chief

ITEM DESCRIPTION:

Discussion and possible action to approve the extension of a gas line to the new Fire Station.

STAFF RECOMMENDATION/ITEM SUMMARY:

Due to the timeframe between the fire station design process and construction, we have seen a larger than expected price increase in extending the gas service line to the new fire station site. After learning of this increase, we evaluated our options and possible alternatives for the project. We had discussions with City staff, Martinez Architects, Baird Williams Contractors and Atmos Energy and determined that our best option was to continue with extending the gas line to the fire station site. This course of action will keep us from incurring additional costs regarding changes in design and station equipment as well as keep the project timeline on track.

Atmos has provided an attached reimbursement agreement outlining the estimated project pricing at \$63,176.

FISCAL IMPACT:

Amount - \$63,176

Line Item in Budget - 2023 CO

SUGGESTED MOTION:

I move to authorize the City Manager to enter into an agreement with ATMOS Energy to extend a gas line to the fire station project on Old Temple.

ATTACHMENTS:

1. Hewitt FS-2 Gas Main Extension Agreement

GAS MAIN EXTENSION AGREEMENT

Atmos Energy Corporation, (“Company”) and Hewitt Fire Station #2-City of Hewitt (“Applicant”), whose address is 311 North Old Temple Rd Hewitt, TX 76643, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, agree as follows:

1. Company will extend gas service as identified in “Exhibit A,” attached and made a part hereof (the “Project”).
2. Upon execution of this Agreement, Applicant will deposit with Company \$63,176 which is equal to the preliminary Ballpark Estimate for the Project. Within 120 days after the completion of the Project, Company will forward a statement to Applicant setting forth the total of the actual costs incurred by Company for the Project. If said actual costs are in excess of said Ballpark Estimate, then Applicant will, within 30 days after receipt of such statement, reimburse Company for all such additional costs. If the statement establishes that the actual costs for the Project were less than the Ballpark Estimate, then Company will, together with the statement, refund to Applicant the difference between the actual costs for the Project and the Ballpark Estimate.
3. If easements are required, Applicant will provide Company two executed and notarized originals of the easement. Applicant will provide Easement exhibits in the form of a certified (Texas Registered Professional Land Surveyor) plat and metes/bounds description of the new easement. In addition, Applicant agrees to provide Company necessary temporary working easement and access to easement in order to design & construct Project.
4. Company’s obligation to undertake the Project is subject to applicable laws, rules, and regulations of governmental authorities and to any delay occasioned by force majeure or events or conditions of whatever nature, which are reasonably beyond Company’s control. Applicant understands that Company will not be obligated or required to undertake the Project prior to the construction of projects covered by contracts and authorizations that were entered into by Company prior to the date of execution of this Agreement by Company (the “Effective Date”), the construction of projects required to be constructed by the provisions of Company’s franchise, or construction or repair required to maintain existing service.
5. Applicant will be responsible for any landscape restoration work required after Company has completed the Project, unless specifically stated in the project scope. To the extent allowed by Texas Law, Applicant agrees to hold Company harmless from any and all claims, demands, or judgments by other parties as a result of such restoration.
6. Title to the Project, including appurtenances, connections thereto, and extensions thereof, and including the right to use, operate, and maintain the same, will forever be and remain exclusively and unconditionally vested in Company, its successors and assigns.
7. Applicant will be responsible for any additional costs incurred by Company because of Applicant’s failure to perform any of the obligations required of Applicant under this Agreement.

8. THIS AGREEMENT WILL BE CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, IRRESPECTIVE OF ANY CONFLICT OF LAWS PROVISIONS.
9. In no event will any Party be liable to any other Party or any third party for any incidental, special, indirect, consequential, punitive, or exemplary damages that might occur as a result of, relating to, or arising out of the Party's obligations under this Letter Agreement.
10. This Agreement constitutes the final expression of agreement between the parties and parol or extrinsic evidence is inadmissible to explain, vary, or contradict the express terms of this Agreement.

If the foregoing terms are acceptable to Applicant, please indicate by signing two (2) copies of this Relocation Agreement in the spaces provided below and return both to this office for execution by Atmos Energy. It is understood and agreed that this Relocation Agreement is conditioned on the approval of Atmos Energy's management as evidenced by Atmos Energy's execution in the space provided below. Following Atmos Energy's execution, one (1) fully executed original of this Letter Agreement will be returned for your file.

Hewitt Fire Station #2-City of Hewitt

Atmos Energy Corporation

By: _____

By: _____

Printed Name: Bo Thomas

Printed Name: Shawn Kelley

Title: Hewitt City Manager

Title: Sr Project Manager

Date: _____

Date: _____

Exhibit “A”

Project Description – Install approximately 500 feet of 2” IP poly gas main to serve the Hewitt fire station #2.

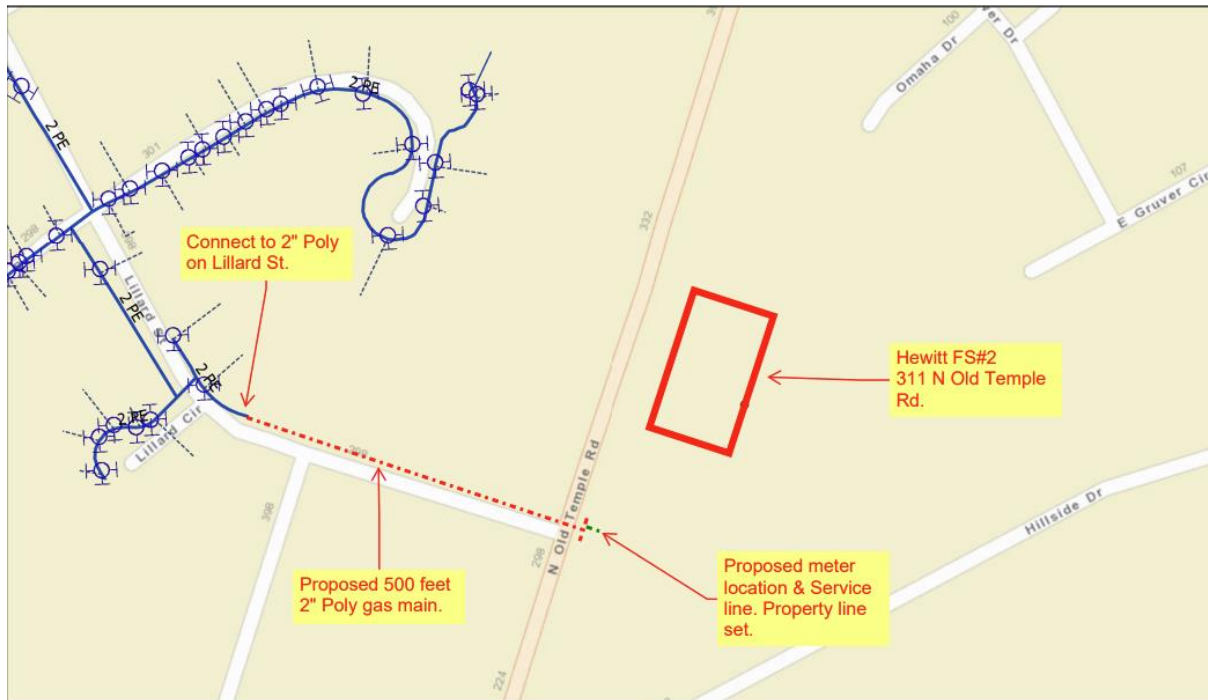


Exhibit “B”

Hewitt Fire Station #2

3/31/2005

Project No. 080.91366

McLennan County, TX

EXECUTIVE SUMMARY

Item	Description	Estimated Cost
1	Materials-Hewitt FS#2 Cost	\$1,322
2	Contractor Labor-Hewitt FS#2 Cost	\$89,044
3	Franchise Agreement-Atmos Energy to pay 100 feet of the installation.	-\$12,500
4	Additional Atmos Energy contribution cost to the gas main installation.	-\$14,690

ESTIMATED PROJECT TOTAL COST FOR THE HEWITT FS#2 **\$63,176**

Estimation Assumptions:	
1	MATERIALS
2	CONSTRUCTION
	Facilities include the installation of 500 linear feet of 2-inch Poly Main to serve the Hewitt FS #2.