



CITY COUNCIL REGULAR MEETING

June 2, 2025, at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Under Texas Government Code Sec. 551.127, members may attend and participate in the meeting remotely by video conference on a regular, non-emergency basis. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

1. Approve minutes of the May 19, 2025, City Council Workshop/Regular Meeting.
2. Presentation of the report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.

3. Discussion and possible action on **Resolution No. 2025-03** authorizing publication of the Notice of Intention to issue certificates of obligation; and resolving other matters relating to the subject.
4. Discussion regarding 2025 Water Conservation Rules and the upcoming summer months in relation to drought contingency restrictions.
5. Discussion and possible action on FY 2025-2026 Member Funding Assessment for the Waco-McLennan County Public Health District.
6. Discussion and possible action on **Resolution No. 2025-04** supporting the City of Hewitt's application to the Texas Department of Transportation's (TxDOT) 2025 Transportation Alternative Set-Aside (TA) Call for Projects.
7. Briefing and discussion concerning Council priorities for budget preparation.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board in front of City Hall on May 28, 2025, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for people attending and/or participating in City Council meetings. The facility is wheelchair-accessible, and accessible parking is available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 1.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the May 19, 2025, City Council Workshop/Regular Meeting.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented, but to allow for corrections.

ATTACHMENTS:

1. City Council Workshop/Regular Meeting Minutes - May 19, 2025



CITY COUNCIL REGULAR MEETING

May 19, 2025, at 6:15 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3

Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1

Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1

Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:15 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:15 p.m., announced all members were present, and declared a quorum.

WORKSHOP AGENDA

1. Presentation by Samco Capital, the City's Financial Advisor, on potential debt issuance to fund future projects, including the impacts of proposed legislation.

City Manager Bo Thomas introduced Managing Director Andrew Friedman from Samco Capital Markets, Inc. Mr. Friedman presented information on the City's ability to finance and fund future projects through bond issuance and the possibility of refunding bonds to save money. He also presented a Tax Rate Analysis. After the discussion, the Council directed staff to proceed.

WORKSHOP ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Workshop Meeting at 6:57 p.m.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 p.m., announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary had received any public comment forms. The City Secretary did not receive any public comment forms.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

2. Certificate of Election issued by Mayor Steve Fortenberry
Mayor Steve Fortenberry issued Certificates of Election to the incoming Council.
3. City Secretary to administer the Oath of Office for Brad Turner, Bob Potter, Erica Bruce, and Michael Bancale.
The City Secretary administered the Oath of Office for Council Members Brad Turner, Bob Potter, Erica Bruce, and Michael Bancale.
4. Presentation on the Hewitt Public Library's upcoming Summer Reading Program.
Library Director Matthew Glaser presented information on the Library's upcoming Summer Reading Program.

REGULAR AGENDA ITEMS

5. Approve minutes of the May 5, 2025, City Council Regular Meeting.
MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented, but to allow for corrections.
SECOND: Council Member Bob Potter
AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
6. Briefing and discussion concerning Financial Statements ending April 30, 2025.
City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the April Financial Statements electronically on May 8, 2025, for review. The Council raised no questions or concerns.
7. Discussion and possible action on the bid award to construct a drive approach at Lift Station #1.
City Manager Bo Thomas presented an overview of the agreement with Teton Pass Investments, LLC, to fund the drive approach. Mr. Thomas also noted that this was not a budgeted project, so funding would have to come from unrestricted funds.

MOTION: Council Member Michael Bancale moved to approve the bid award to Barnett Contracting, Inc., for \$40,500.00

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

8. Discussion and possible action on the extension of Pattillo, Brown & Hill, L.L.P., as the city's auditors for the audit years ending 2025 and 2026.

City Manager Bo Thomas presented.

MOTION: Council Member Brad Turner moved to approve the extension of the agreement with Pattillo, Brown, & Hill, L.L.P., as the city's auditors for the audit years ending 2025 and 2026.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

9. Discussion and possible action on **Ordinance No. 2025-11**, adopting a speed zone of 40 miles per hour on Enterprise Blvd. (Southbound I-35 Frontage Road) from the northern city limits to Farm to Market Road 2063 (Sun Valley Blvd.).

City Manager Bo Thomas presented and read the ordinance caption into the record.

MOTION: Council Member Michael Bancale moved to approve **Ordinance No. 2025-11**, adopting a speed zone of 40 miles per hour on Enterprise Blvd. (Southbound I-35 Frontage Road) from the northern city limits to Farm to Market Road 2063 (Sun Valley Blvd.).

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

10. Briefing and discussion concerning Council priorities for budget preparation.

City Manager Bo Thomas stated that this item allowed the Council to communicate any budget priorities. Mayor Pro Tem Erica Bruce noted that in her discussions with Representative Pat Curry's office, the only two items included in H.B. 5267 regarding transparency, the Budget Summary and the Taxpayer Impact Statement, would remain. She suggested that the Taxpayer Impact Statement be included in the Budget.

RECESS REGULAR MEETING TO CONVENE EXECUTIVE SESSION

Mayor Steve Fortenberry recessed the Regular Meeting to convene the Executive Session at 7:29 p.m.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (**Mayor and Mayor Pro Tem**).

RECONVENE REGULAR MEETING

Mayor Steve Fortenberry reconvened the Regular Meeting at 7:40 p.m.

11. Selection of Mayor and Mayor Pro Tem.
 - a. Discussion and possible action on the selection of the Mayor.
 - b. Discussion and possible action on the selection of the Mayor Pro Tem.

MOTION ON THE SELECTION OF MAYOR

MOTION: Mayor Pro Tem Erica Bruce nominated Steve Fortenberry as Mayor.

SECOND: Council Member Johnny Stephens

AYES: Bancale, Potter, Stephens, Turner, and Bruce

NAYES: None

ABSTAINED: Fortenberry

ABSENT: None

MOTION PASSED.

MOTION ON THE SELECTION OF MAYOR PRO TEM

MOTION: Council Member Brad Turner nominated Erica Bruce as Mayor Pro Tem.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Stephens, Turner, and Fortenberry

NAYES: None

ABSTAINED: Bruce

ABSENT: None

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Brad Turner moved to adjourn the Regular Meeting at 7:42 p.m.

SECOND: Mayor Pro Tem Erica Bruce

AYES: Bancale, Potter, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 2.

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of the report from City Engineer Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and answer any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budget - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-5.27.25

HEWITT TEXAS

CITY ENGINEER'S REPORT

May 27, 2025

Utility Projects

Commerce Park Plant Improvements

- Well
The contractor has installed well head piping and will be installing the pump and motor at a later date.
- Plant
 - Site piping is being installed and coordination with Oncor is occurring.

Lift Station No. 4

- Discussed with TxDOT options to minimize lengths/conflicts along the project's path. Still awaiting information on potential pumps from some suppliers.

Street/Transportation Projects

E. Wall and Briarfield

Contract documents are executed, Public meeting is to occur 5/28/25 to discuss the project with the residents along the project's pathway.

Drainage Projects

N/A

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 3.

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2025-03** authorizing publication of the Notice of Intention to issue certificates of obligation and resolving other matters relating to the subject.

STAFF RECOMMENDATION/ITEM SUMMARY:

Working with our Financial Advisors at SAMCO Capital Markets, Inc., the staff have offered up to \$16 million in certificates of obligation issuance. If approved, the staff and our Financial Advisors will provide the necessary notices and proceed with the sale of certificates of obligation on August 4, 2025. At any time before the sale, the issuance amount may be lowered by the City Council.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move to approve **Resolution No. 2025-03** authorizing publication of the Notice of Intention to issue certificates of obligation and resolving other matters relating to the subject.

ATTACHMENTS:

1. HEWITT_2025_CO_TIMETABLE
2. 2025-03 Notice of Intent Resolution



\$12,175,000*
CITY OF HEWITT (THE "CITY")
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2025
(THE "BONDS")

\$16,000,000*
CITY OF HEWITT (THE "CITY")
CERTIFICATES OF OBLIGATION, SERIES 2025
(THE "CERTIFICATES")

TOGETHER (THE "OBLIGATIONS")

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						

Proposed Timetable

DATE	ACTION REQUIRED
Monday, May 19, 2025	SAMCO Capital Markets, Inc., ("SAMCO") the City's Financial Advisor, briefs City Council on financing and City Council authorizes City Staff and Financial Advisor to proceed.
Monday, June 2, 2025	City Council authorizes the Notice of Intention Resolution ("NOI") to issue Combination Tax and Revenue Certificates of Obligation, Series 2025 (the "Certificates") and authorizes SAMCO, Bond Counsel and City officials to proceed with the issuance process (7:00 PM)
Tuesday, June 3, 2025	City posts NOI to the City's formal internet website (at least 45 days prior to ordinance adoption)
Thursday, June 5, 2025	SAMCO Capital Markets, Inc., ("SAMCO") submits Request for Information to City officials
Saturday, June 7, 2025	First Publication of Notice of Intention published in the City's newspaper (Notify Waco Tribune by Thursday, June 5, 2025, 1:00 PM)
Thursday, June 12, 2025	Requested information due back to SAMCO
Saturday, June 14, 2025	Second Publication of Notice of Intention published in the City's newspaper (Notify Waco Tribune by Thursday, June 12, 2025, 1:00 PM)
Wednesday, June 18, 2025	1 st Draft of Preliminary Official Statement (POS) to Bond Counsel for review and comments
Wednesday, June 25, 2025	SAMCO receives 1 st Draft comments on POS from Bond Counsel
Monday, June 30, 2025	2 nd draft of POS to Issuer, Bond Counsel, Rating Agency and Bond Insurer's for review and comments
Week of July 14th	Schedule rating conference all with S&P
Tuesday, July 8, 2025	2 nd draft POS comments due to SAMCO
Monday, July 28, 2025	Post POS to SAMCO website
Wednesday, July 30, 2025	Received S&P underlying rating
Monday, August 4, 2025	• Pricing • City Council adopts the Ordinance authorizing and selling the Obligations
Monday, August 11, 2025	Post the FOS to SAMCO website and email link to distribution list
Wednesday, August 20, 2025	SAMCO notifies all parties of closing/delivery instructions
Wednesday, August 27, 2025	Payment for and delivery of the Obligations. Funds wired to City's depository bank

**Preliminary; subject to change.
Holidays are highlighted in blue.*

RESOLUTION NO. 2025-03

**RESOLUTION DIRECTING PUBLICATION OF NOTICE OF
INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND
RESOLVING OTHER MATTERS RELATED TO THE SUBJECT**

WHEREAS, this City Council deems it advisable to give notice of intention to issue certificates of obligation of the City of Hewitt, Texas, as hereinafter provided; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public, and public notice of the time, place, and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1. Attached hereto is a form of the Notice of Intention to issue Certificates of Obligation (the "Notice"), the form and substance of which is hereby adopted and approved.

Section 2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, with the date of the first publication to be before the forty-fifth (45th) day before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates, and, if the City maintains an Internet website, continuously on the City's website for at least forty-five (45) days before the date tentatively set for the passage of the ordinance authorizing the issuance of the certificates.

Section 3. The facilities and improvements to be financed with proceeds from the proposed Certificates of Obligation are to be used for the purposes described in the attached Notice of Intention.

Section 4. This Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED this the 2nd day of June 2025.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Michael W. Dixon, City Attorney

EXHIBIT A

CITY OF HEWITT, TEXAS NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Hewitt, Texas, at its regular meeting to commence at 7:00 P.M. on August 4, 2025, at the City of Hewitt City Hall, 200 Patriot Court, Hewitt, Texas, tentatively proposes to adopt one or more ordinances authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$16,000,000 for paying all or a portion of the City's contractual obligations incurred in connection with: (i) constructing, acquiring, equipping, and installing additions, extensions and improvements to the City's waterworks and sewer system and acquisition of land and necessary rights-of-way therefor; (ii) constructing, reconstructing and improving streets, roads, and sidewalks, including related drainage, utility relocation, signalization, landscaping, lighting and signage; and (iii) legal, fiscal and engineering fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of limited surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended.

In accordance with the provisions of Texas Local Government Code, Subchapter C of Chapter 271, as amended ("Chapter 271"), the following information has been provided by the City: (i) the principal amount of all outstanding debt obligations of the City is \$46,520,000; (ii) the current combined principal and interest required to pay all outstanding debt obligations of the City on time and in full is \$60,702,608; (iii) the maximum principal amount of the certificates of obligation to be authorized is \$16,000,000; (iv) the estimated combined principal and interest required to pay the certificates of obligation to be authorized on time and in full is \$24,513,850; (v) the maximum interest rate for the certificates may not exceed the maximum legal interest rate; and (vi) the maximum maturity date of the certificates is July 1, 2050.

CITY OF HEWITT, TEXAS

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS
COUNTY OF MCLENNAN
CITY OF HEWITT

§
§
§

We, the undersigned officers of the City of Hewitt, Texas (the “City”), hereby certify as follows:

1. The City Council of the City (the “City Council”) convened in REGULAR MEETING ON THE 2ND DAY OF JUNE, 2025 (the “Meeting”), and the roll was called of the duly constituted officers and members of the City Council, to-wit:

Steve Fortenberry, Mayor
Erica Bruce, Mayor Pro-Tem
Michael Bancale
Bob Potter
Johnny Stephens
Brad Turner

and all of such persons were present, except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the Meeting: a written resolution entitled

RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; AND RESOLVING OTHER MATTERS RELATING TO THE SUBJECT

was duly introduced for the consideration of the City Council and read in full (the “Resolution”). It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried with all members present voting “AYE” except the following:

NOES: _____ ABSTAIN: _____

2. That a true, full, and correct copy of the Resolution adopted at the Meeting is attached to and follows this Certificate; that the Resolution has been duly recorded in the City Council’s minutes of the Meeting; that the above and foregoing paragraph is a true, full, and correct excerpt from the City Council’s minutes of the Meeting pertaining to the adoption of the Resolution, that the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the City Council as indicated therein; that each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the Meeting, and that the Resolution would be introduced and considered for adoption at the Meeting, and each of such officers and members consented, in advance, to the holding of the Meeting for such purpose; and that the Meeting was open to the public, and public notice of the time, place, and purpose of the Meeting was given, all as required by Chapter 551, Texas Government Code.

3. That the Mayor of said City has approved and hereby approves the aforesaid Resolution; that the Mayor and the City Secretary of said City have duly signed said Resolution; and that the Mayor and the City Secretary of said City hereby declare that their signing of this Certificate shall constitute the signing of the attached and following copy of said Resolution for all purposes.

SIGNED AND SEALED ON JUNE 2, 2025.

City Secretary

Mayor

(CITY SEAL)



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 4.

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Discussion regarding 2025 Water Conservation Rules and the upcoming summer months in relation to drought contingency restrictions.

STAFF RECOMMENDATION/ITEM SUMMARY:

We recommend initiating water conservation measures with the onset of summer and increase in water consumption.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Water Conservation Measures

YEAR-ROUND CONSERVATION MEASURES

All landscape irrigation shall be prohibited from 9:00 A.M. to 6:00 P.M.

Handheld watering is still allowed.

Water Waste/Runoff: Runoff more than 10 feet from the edge of the property will be considered water waste.

When the City of Hewitt opts to purchase Waco water or implement water

restrictions, the following guidelines shall be followed.

All landscape and other outdoor water usage at each service address shall be limited to the scheduled days listed below, based on the last digit in the meter service address or the type of connection; however, landscape and outdoor water usage is prohibited from 9:00 A.M. to 6:00 P.M.

Last Digit Address Residential	Allowed Landscape Water Days
Odd:	Sunday, Tuesday and Friday
Even:	Monday, Wednesday and Saturday
All Non-Residential accounts:	Monday and Friday
Thursday – No Watering, Storage Recovery Day	

When restrictions are implemented, we will send notifications
via email, social media platforms, Dropcountr,
Recycle Coach, and on our website.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 5.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and possible action on FY 2025-2026 Member Funding Assessment for the Waco-McLennan County Public Health District.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt, McLennan County, the City of Waco, and 18 other local municipalities jointly participate in and fund the Waco-McLennan County Public Health District. The District provides many services specifically related to improving McLennan County residents' overall health and wellness. Most residents know about food establishments, restaurant health inspections, and permits. However, many residents are unaware of the Epidemiological Services, Public Health Nursing Services, immunizations, HIV/STD, and other services rendered annually to Hewitt residents.

The Cooperative Agreement was amended and became effective October 1, 2023. This amended agreement included gradual increases in funding per member city. The current funding contribution is \$4.05 per person for FY 2025-2026. The funding assessments are based on Hewitt's population, estimated at 16,026. This amount translates to \$64,905.30 for the upcoming FY 2025-2026 proposed Budget, which has been included in the proposed budget. The City Manager must sign the Funding Choice Form by September 1, 2025.

FISCAL IMPACT:

Amount Budgeted - \$64,905.30

Line Item in Budget - 10 50409 61 00

SUGGESTED MOTION:

I move approval of the funding assessments for the Waco-McLennan County Public Health District for FY 2025-2026.

ATTACHMENTS:

1. Waco-McLennan County Public Health District Funding Letter



Waco-McLennan Public Health

Stephanie Alvey, Interim Director of Public Health
Waco-McLennan County Public Health District
225 W. Waco Dr., Waco, TX 76707
(254) 750-5492
StephanieA@wacotx.gov

May 5, 2025

Mayor Steve Fortenberry
City of Hewitt
200 Patriot Court
Hewitt, Texas 76643

Dear Mayor Fortenberry:

Over the last seventy-five years, the Health District has played a vital role in the health of McLennan County residents by offering childhood and adult immunizations, epidemiology and communicable disease investigations and treatment, health education, public health emergency preparedness support and other services. Health District staff strive to provide quality preventive health services so that our family, friends, and neighbors can be a part of a vibrant community where we can all live, work, and play safely.

Section 7.5.1 of the Cooperative Agreement states that contributions for persons residing within Government Member cities shall begin at Three Dollars (\$3.00) per person for persons residing within the corporate limits of the Member city. Each year, this pro capita contribution will increase by thirty-five cents (\$0.35), so that during the fifth year of this five-year agreement (or between October 1, 2027, and September 30, 2028), each Government Member city will contribute Four Dollars and Seventy-five Cents (\$4.75) per person residing within the corporate limits of the Member city.

If the City of Hewitt chooses to participate as a Funding Member, the annual contribution will be \$64,905.30 based on a population of 16,026 at \$4.05 per person within the city limits for Fiscal Year 2025-2026.

Please indicate your support by signing and returning the Funding Choice Form by September 1, 2025. Returned documents may be emailed to AprilS@wacotx.gov or mailed to April Snyder, at the address on this letterhead.

I appreciate very much your review and support of preventive health services as a proven, cost-effective means to improve health status for our residents.

Sincerely,

Stephanie Alvey

Stephanie Alvey, MBA
Interim Director of Public Health



Waco-McLennan Public Health

Stephanie Alvey, Interim Director of Public Health
Waco-McLennan County Public Health District
225 W. Waco Dr., Waco, TX 76707
(254) 750-5492
StephanieA@wacotx.gov

FUNDING FOR FY 2025-2026

City of Hewitt with a population of 16,026

Is interested in being a:

___ Non-Funding Member

___ Funding Member at \$4.05 per person

By: _____
Mayor or City Manager / Administrator

Print Name: _____

Print Title: _____

Date Signed: _____

Please return to the Health District by:

Fax (254)750-5452

Email AprilS@wacotx.gov

Or mail to:

Waco-McLennan County Public Health District
Attention: April Snyder
225 W. Waco Drive
Waco, TX 76707

Serving the cities of Bellmead, Beverly Hills, Bruceville-Eddy, Crawford, Gholson, Golinda, Hallsburg, Hewitt, Lacy Lakeview, Leroy, Lorena, Mart, McGregor, Moody, Riesel, Robinson, Ross, Waco, West, Woodway, and all areas of McLennan County.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 2, 2025

AGENDA ITEM #: 6.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action on **Resolution No. 2025-04** supporting the City of Hewitt's application to the Texas Department of Transportation's (TxDOT) 2025 Transportation Alternative Set-Aside (TA) Call for Projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

This request seeks approval to apply for funding assistance through the Texas Department of Transportation's 2025 Transportation Alternatives Set-Aside (TA) Program. The City of Hewitt has several projects listed in the Waco Metropolitan Planning Organization's 2050 Metropolitan Transportation Plan (MTP). One of those projects is titled the "Park Hill / Castleman Creek Elementary Safety Improvements/Sidewalk Project". This project qualifies for the TxDOT Traffic Alternatives Set-Aside Program for the construction of pedestrian and bicycle infrastructure.

Currently, a gap in pedestrian infrastructure has been identified in the surrounding area of this location. If this project were funded, the City would construct sidewalks along Park Place Drive from Ritchie Road to S. Hewitt Drive, along S. Hewitt Drive to Ritchie Road, and from Ritchie Road to Park Place Drive. This project would provide much-needed pedestrian infrastructure, providing safe walkable routes for students to Castleman Creek Elementary, Park Hill Elementary, Hewitt Park, the Hewitt Public Library, the Hewitt Public Safety Facility, multiple single-family and multifamily neighborhoods, and a multimodal path that connects numerous areas between (FM 2063) Sun Valley Boulevard and Ritchie Road.

The Transportation Alternatives Set-Aside Program requires a 20% local match if the project is selected. Preliminary total project costs are estimated to be \$2,228,000.00, with a local match estimated cost of \$445,000.00.

FISCAL IMPACT:

Grant Funding - \$2,228,000.00

Local Match - \$445,000.00

SUGGESTED MOTION:

I move to approve **Resolution No. 2025-04**, supporting the City of Hewitt's application to the TxDOT 2025 Transportation Alternatives Set-Aside (TA) Call for Projects.

ATTACHMENTS:

1. Resolution 2025-4
2. Hewitt - 2025 Sidewalk Impr. - Exhibit5.27.25

RESOLUTION NO. 2025-04

**A RESOLUTION SUPPORTING THE CITY OF HEWITT'S
APPLICATION TO THE TEXAS DEPARTMENT OF
TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVE
SET-ASIDE (TA) CALL FOR PROJECTS.**

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Hewitt would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW THEREFORE, BE IT RESOLVED The City of Hewitt supports funding this project as described in the 2025 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The City of Hewitt is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

PASSED AND APPROVED this 2nd day of June 2025.

CITY OF HEWITT, TEXAS

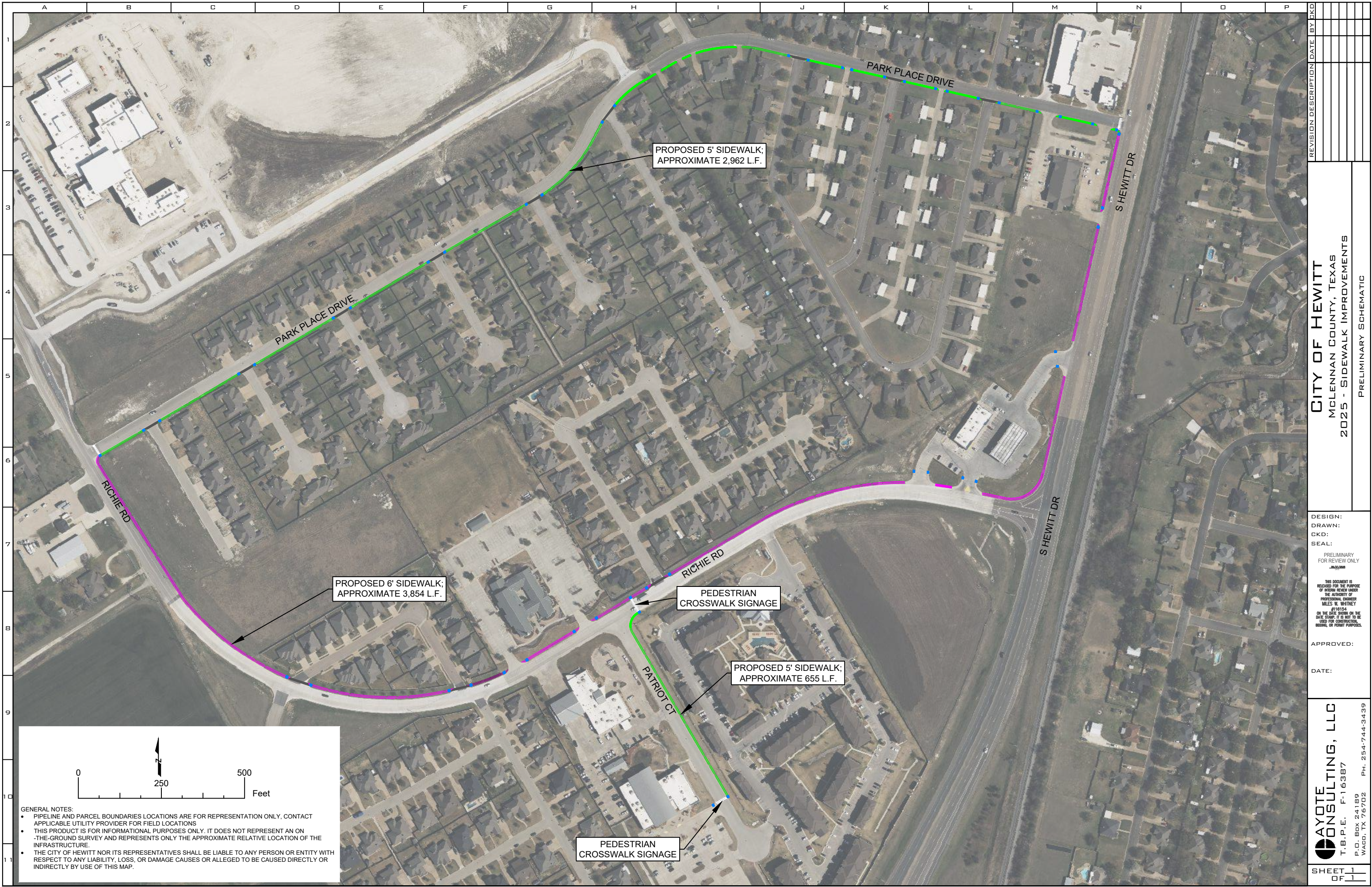
Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney



REVISION	DESCRIPTION	DATE	BY	CHKD

CITY OF HEWITT
MCLENNAN COUNTY, TEXAS
2025 - SIDEWALK IMPROVEMENTS
PRELIMINARY SCHEMATIC

DESIGN:
DRAWN:
CKD:
SEAL:

PRELIMINARY
FOR REVIEW ONLY
06/22/2024

THIS DOCUMENT IS
RELEASED FOR THE PURPOSE
OF REVIEW ONLY UNDER
THE AUTHORITY OF
PROFESSIONAL ENGINEER
MILES W. WHITNEY
#18154
ON THE DATE SHOWN ON THE
DATE STAMP. IT IS NOT TO BE
USED FOR CONSTRUCTION
BIDDING, OR PERMIT PURPOSES.

APPROVED:

DATE:



AYOTE
CONSULTING, LLC
T.B.P.E. F-16387
P.O. Box 24189
WAGO, TX 76702
PH. 254-744-3439

SHEET 1
OF 1

GENERAL NOTES:

- PIPELINE AND PARCEL BOUNDARIES LOCATIONS ARE FOR REPRESENTATION ONLY, CONTACT APPLICABLE UTILITY PROVIDER FOR FIELD LOCATIONS
- THIS PRODUCT IS FOR INFORMATIONAL PURPOSES ONLY. IT DOES NOT REPRESENT AN ON -THE-GROUND SURVEY AND REPRESENTS ONLY THE APPROXIMATE RELATIVE LOCATION OF THE INFRASTRUCTURE.
- THE CITY OF HEWITT NOR ITS REPRESENTATIVES SHALL BE LIABLE TO ANY PERSON OR ENTITY WITH RESPECT TO ANY LIABILITY, LOSS, OR DAMAGE CAUSES OR ALLEGED TO BE CAUSED DIRECTLY OR INDIRECTLY BY USE OF THIS MAP.