



PARKS & BEAUTIFICATION COMMITTEE REGULAR MEETING

March 19, 2025, at 6:00 PM

Hewitt Community Services-Conference Room

103 N. Hewitt Dr, Hewitt, TX 76643

MINUTES

Members: Casey Lowrey, Vernon Bailey, Tyler Green, Nathan Rusterholtz, Richard Driver

CALL TO ORDER

Mr. Lowrey motioned to call the meeting to order at 6:00 pm and Mr. Rusterholtz seconded the motion.

REGULAR AGENDA ITEMS

1. Consider approval of the minutes for the January 15th, 2025 Parks and Beautification regular meeting.

Motion: Mr. Lowrey made a motion to approve the January 15th, 2025 Parks and Beautification regular minutes at 6:03 pm.

Second: Mr. Rusterholz seconded the motion.

Ayes: Mr. Driver and Mr. Bailey

Nays: None

Absent: Mr. Green

Motion Passed.

2. Discussion on park updates.

Mr. Coleman let the committee know that the line for the 6-inch sewer main had been completed. He explained that three 6-inch clean-outs along the route had been installed in the case of blockages, and it would allow staff to clear any issues with blockages. Mr. Coleman described that there are approximately 1200 feet with 18 feet of fault between the pavilion and the manhole cover.

Mr. Coleman explained the installation of solar lighting around the outside of the walking track at Warren Park. He explained that the lights have all been working well and that only one was damaged by the recent storms. Mr. Rusterholtz asked if the lights were LED. Mr. Coleman confirmed that they are LED lights. Mr. Lowery asked about the longevity of the lights. Mr. Coleman explained that there have been several of the same lights installed around the overflow parking lot at Warren Park for the past two years and that they have held up well to the elements. He described that there is a timer feature with a solar eye to turn on automatically after dusk. Mr. Driver asked about the type of batteries the light uses. Mr. Coleman answered with lithium-ion and would probably need to be replaced every five years.

Mr. Coleman explained that the parks crew recently completed putting epoxy on the bathroom floor to protect the floors from everyday wear and tear as well as any possible water damage. Mr. Lowery asked how often the bathrooms are cleaned. Mr. Coleman explained that they are cleaned daily. Mr. Rusterholtz asked if there were any plans for adding anything over the metals on the walls. Mr. Coleman explained that there are no current plans for installing anything over the walls.

Mr. Coleman explained that there are several items that still need to be installed before the pavilion is open for reservations. He mentioned the changing tables, partitions, dispensers, and locks will need to be installed.

3. Discussion and possible action on the kite festival.

The board discussed canceling the kite festival for this year and revisiting the discussion later in the year with plans on hosting it in April 2025.

4. Discussion on fishing day.

Mr. Bailey asked if the restrooms were in close proximity to the ponds for the CFL. Mr. Rusterholtz assured him that the restrooms appeared to meet the requirements. Mr. Rusterholtz inquired if a member of the board would need to contact the Texas Parks and Wildlife representative to check on the status of partnering with TP&W to stock the tanks for a fishing day. Mr. Coleman mentioned that it would not be a bad idea for a representative from the Parks committee to contact TP&W. He discussed that he would try to contact TP&W himself to check on any updates they may have.

Mr. Lowery asked if there had been any discussions about a date for the fishing day. Mr. Coleman said, according to the TP&W representative, that it may not be till later in the year, closer to December, when the weather cools down. Mr. Coleman said in past discussions it was mentioned to stock the ponds with trout, which typically corresponds with colder months. He mentioned that it would also be up to TP&W's timeline to approve the ponds as a Community Fishing Location.

Mr. Driver asked if we had heard any more information on gaining permission from Midway to utilize their banks on the ponds to fish off of. Mr. Coleman said that he had not heard anything further from TP&W.

Mr. Lowery said he would like to continue discussions on the fishing day as we receive more information in the future.

5. Discussion and possible action on Committee Chair positions.

Mr. Lowery began discussions on the three open positions to include Chair, Vice Chair, and Acting Chair. Mr. Lowery inquired if the voting should only be done in January or be held during the current meeting. Mr. Coleman said that he would recommend voting on the vacancies today since the voting was not held in January of the current year to establish committee positions for the remainder of the year and re-hold voting again annually in January.

Mr. Lowery asked if all members of the committee had to be present in order for voting to

commence. Mr. Coleman said that they are able to conduct voting as long as there is a quorum. Mr. Lowery acknowledged and asked the committee if anyone would like to start by nominating a member for any of the open positions. Mr. Driver asked if a member is allowed to self-nominate. Mr. Coleman explained that self-nominating or nominating another member for a position is allowed.

Mr. Coleman explained that a member of the committee would be nominated for a position and then the board would vote on voting in said member for that position.

Mr. Lowery nominated himself for the chair position on the Parks Committee.

Mr. Rusterholtz seconded the nomination.

Mr. Bailey voted in favor of the nomination.

Mr. Driver voted in favor of the nomination.

Mr. Lowery accepted the nomination for the Committee Chair position.

Mr. Lowery asked the committee if anyone would like to nominate a member for the Vice Chair position. There was not a response.

Mr. Lowery nominated Mr. Rusterholtz for the Vice Chair position on the Parks Committee.

Mr. Bailey seconded the nomination.

Mr. Driver voted in favor of the nomination.

Mr. Lowery voted in favor of the nomination.

Mr. Rusterholtz accepted the nomination for the Vice Chair position.

Mr. Lowery asked the committee if anyone would like to nominate a member for the Acting Chair position on the Parks Committee.

Mr. Bailey nominated Mr. Driver for the Acting Vice Chair position on the Parks Committee.

Mr. Rusterholtz seconded the nomination.

Mr. Lowery voted in favor of the nomination.

Mr. Bailey voted in favor of the nomination.

Mr. Driver accepted the nomination for the Acting Vice Chair position.

Mr. Lowery confirmed that January 2026 will be the next time voting will occur for committee chair positions.

6. Discussion on future agenda items.

Mr. Lowrey requests to keep the discussion on the fishing day and the park survey on the agenda.

ADJOURNMENT

Motion: Mr. Lowery made a motion to adjourn the Parks and Beautification Committee Meeting at 6:40pm.

Second: Mr. Rusterholtz seconded the motion.

Ayes: Mr. Bailey and Mr. Driver

Nays: None

Absent: Mr. Green

Motion Passed.

Date Approved: _____

Attest

Linda Fish, Administrative Assistant
General Services