CITY COUNCIL WORKSHOP/REGULAR MEETING

October 20, 2025, at 6:00 PM

Hewitt Public Safety - Training Room, 100 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner,** Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

The meeting will be streamed live on the city's website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Under Texas Government Code Sec. 551.127, members may attend and participate in the meeting remotely by video conference on a regular, non-emergency basis. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Briefing and discussion on Fiscal Year 2025–2026 water and wastewater rates, including a possible update to the cost-of-service rate study.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

2. Approve minutes of the October 6, 2025, City Council Workshop/Regular Meeting.

3. Presentation of the report by City Engineer Miles Whitney, P.E.
   Update on pending utility projects.
   Update on pending street projects.
   Update on pending drainage projects.

4. Briefing and discussion concerning the Financial Statements ending September 30, 2025.

5. Discussion and possible action on approval of the Quarterly Investment Report ending September 30, 2025.

6. Discussion and possible action to approve the purchase of a 2025 Ford F-150 4x4 for use in the Community Development Department.

7. Discussion and possible action to approve an expenditure not to exceed $194,796 for the purchase and upfitting of two marked Ford Police Interceptor Utility patrol vehicles for the Police Department.

8. Discussion and possible action to approve the expenditure not to exceed $55,000 for the purchase and upfitting of a 2025 Ford Explorer Crime Scene Vehicle for the Police Department.

9. Discussion and possible action to approve **Ordinance No. 2025-18,** amending the Code of Ordinances Chapter 30, creating Article XII - Unattended Donation/Collection Boxes: establishing permit requirements, location restrictions, maintenance standards, enforcement mechanisms; providing for penalties; providing for inclusion in the Code; providing a severability clause; providing a savings clause; and providing an effective date.

10. Request for future workshops and/or agenda items.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board in front of City Hall on **October 14, 2025**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez
Lydia Lopez, TRMC/MMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for people attending and/or participating in City Council meetings. The facility is wheelchair-accessible, and accessible parking is available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 2.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the October 6, 2025, City Council Workshop/Regular Meeting.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budget - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented, but to allow for corrections

ATTACHMENTS:

1. October 6, 2025, City Council Workshop-Regular Meeting Minutes

HEWITT
TEXAS

CITY COUNCIL WORKSHOP/REGULAR MEETING

October 6, 2025, at 6:00 PM
Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner,** Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER
Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 p.m., and announced a quorum was present. Council Member Johnny Stephens was absent.

WORKSHOP AGENDA

1. Presentation and discussion on unmanned clothing/donation boxes.
   Assistant City Manager Jim Devlin provided a comprehensive overview of key concerns associated with unmanned collection and donation boxes. He subsequently presented an overview of a proposed ordinance requiring permits for such installations, enabling staff to exercise regulatory oversight to safeguard public health, safety, and welfare. The Council held a general discussion regarding the legitimacy of the nonprofit organizations, maintenance, the impoundment process, and the appropriateness of the application fee amount.

2. Presentation and discussion concerning Fire Department updates (Fire Station No. 2, Fire Department physicals, Safer Grant, Hazardous Mitigation Plan).
   Fire Chief Jonathan Christian presented an update on the construction of Fire Station No. 2, the status of the SAFER Grant, Fire physicals & Cancer screenings required per House Bill 198, and the Hazardous Mitigation Plan. The Council had a general discussion concerning the Safer Grant. Additionally, Council commended the Fire Department for its successful Open House and Pancake Breakfast event.

WORKSHOP ADJOURNMENT
MOTION: Council Member Bob Potter moved to adjourn the Workshop Meeting at 6:53 p.m.
SECOND: Council Member Michael Bancale
AYES: Potter, Bancale, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER
Mayor Steve Fortenberry called the Regular Meeting to order at 7:02 p.m. and announced a quorum was present. Council Member Johnny Stephens was absent.

PLEDGE OF ALLEGIANCE
Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS
The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)
Mayor Fortenberry read the statement above and inquired if the City Secretary had received any public comment forms. The City Secretary did not receive any public comment forms.

REGULAR AGENDA ITEMS

3. Approve minutes of the September 15, 2025, City Council Workshop/Regular Meeting.
   MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented, but to allow for corrections.
   SECOND: Council Member Brad Turner
   AYES: Bancale, Potter, Turner, Bruce, and Fortenberry
   NAYES: None
   ABSENT: Stephens
   MOTION PASSED.

4. Discussion and possible action to purchase three (3) F-150 XL 4x4 Super Cab trucks for the Utilities Department.
   City Manager Bo Thomas presented.

   MOTION: Council Member Michael Bancale moved to approve the purchase of three (3) 2025 Ford F-150 XL 4X4 Super Cab trucks from Bird Kultgen Ford for $139,254.99.

   SECOND: Council Member Bob Potter

   AYES: Turner, Bruce, Potter, Bancale, and Fortenberry

   NAYES: None

   ABSENT: Stephens

   MOTION PASSED.

5. Discussion and possible action to authorize the City Manager to renew an existing Interlocal Cooperative Agreement with the City of Waco for Regional Marketing.

   City Manager Bo Thomas presented.

   MOTION: Mayor Pro Tem Erica Bruce moved to approve authorizing the City Manager to renew the existing Interlocal Cooperative Agreement with the City of Waco for Regional Marketing.
   SECOND: Council Member Brad Turner
   AYES: Bruce, Potter, Bancale, Turner, and Fortenberry
   NAYES: None
   ABSENT: Stephens
   MOTION PASSED.

6. Discussion and possible action on **Resolution No. 2025-08,** submitting a candidate nomination for the McLennan Central Appraisal District Board of Directors for the year 2026.

   City Manager Bo Thomas presented. The Council took no action on this resolution.

7. Discussion and possible action on **Resolution No. 2025-09** approving the financing terms with Cogent Bank for a term of four (4) years at 3.5% for the financing of various vehicles and equipment.

   City Manager Bo Thomas presented.

   MOTION: Council Member Bob Potter moved to approve **Resolution No. 2025-09** accepting the bid from Cogent Bank for a term of four (4) years at a rate of 3.5% for the financing of various vehicles and equipment.
   SECOND: Council Member Michael Bancale
   AYES: Potter, Bancale, Turner, Bruce, and Fortenberry
   NAYES: None
   ABSENT: Stephens
   MOTION PASSED.

8. Requests for future workshops and/or agenda items.

   City Manager Bo Thomas announced that the next two Council meetings will be held at the Hewitt Public Safety Facility, as the Council Chambers will be in use for early voting for the November 4, 2025, Joint General Election.

ADJOURNMENT
MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Regular Meeting at 7:18 p.m.
SECOND: Council Member Brad Turner
AYES: Turner, Bruce, Potter, Bancale, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

Approved:___________________________

ATTEST:

_______________________________ _______________________________
Lydia Lopez, City Secretary Steve Fortenberry, Mayor

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COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 3.

SUBMITTED BY: Miles Whitney, City Engineer

ITEM DESCRIPTION:

Presentation of the report by City Engineer Miles Whitney, P.E.
Update on pending utility projects.
Update on pending street projects.
Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present the report and address any questions that may arise.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-10.13.25

HEWITT TEXAS

CITY ENGINEER'S REPORT
October 13, 2025

Utility Projects

Commerce Park Plant Improvements

- Well
  Electrical components are currently being installed.
- Plant
  - Electrical work is ongoing.

Lift Station No. 4

- A meeting with TxDOT is scheduled to review the proposed alignment.

Street/Transportation Projects

E. Wall and Briarfield

The contractor continues storm sewer installation for the project.

Minute, Peer & New Acres; Street/Utility Impr.

Design work is ongoing, and geotechnical borings are being scheduled.

Sunset, Sunnydale & Redbud; Street/Utility Impr.

Design work is ongoing, and geotechnical borings are being scheduled.

Drainage Projects

N/A

By:

Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 4.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning the Financial Statements ending September 30, 2025.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements for the period ending September 30, 2025, were sent electronically on October 6, 2025. This is an opportunity for the council to ask questions or comment.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 5.

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on approval of the Quarterly Investment Report ending September 30, 2025.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City's Investment Policy, Section XI. Reporting (PFIA 2256-023) requires the preparation of a quarterly report for the City Council. Please see the following Investment Report for the quarter ending September 30, 2025.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the Quarterly Investment Report as of September 30, 2025.

ATTACHMENTS:

1. 2025 Sept Quarterly Investment Report

QUARTERLY INVESTMENT REPORT

For the Quarter Ended

September 30, 2025

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Hewitt is in compliance with the Public Funds Investment Act and the Investment Policy and its incorporated strategies.

City Manager

Finance Director

Accountant

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

	September 30, 2024			September 30, 2025		
Asset Type	**Ave. Yield**	**Book Value**	**Market Value**	**Ave. Yield**	**Book Value**	**Market Value**
Pools/Bank/TCB	5.18%	$ 18,047,433	$ 18,047,433	4.26%	$ 24,163,623	$ 24,163,623
Securities/CDs	5.32%	18,746,752	18,746,752	4.26%	16,292,979	16,292,979
Totals		**$ 36,794,184**	**$ 36,794,184**		**$ 40,456,602**	**$ 40,456,602**

Fourth Quarter-End Yield	**5.25%**	**4.26%**
Average Quarter-End Yields - Fiscal Year *(1)*:		
Hewitt	5.39%	4.32%
Rolling Three Month Treasury	5.42%	4.38%
Rolling Six Month Treasury	5.34%	4.35%
TexPool	5.29%	4.36%
Fiscal YTD Interest Earnings	$ 2,033,771	$ 1,680,049

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

Summary

Quarter End Results by Investment Category:

Asset Type	June 30, 2025 Book Value	June 30, 2025 Market Value	September 30, 2025 Book Value	September 30, 2025 Market Value	Ave. Yield
Pools/DDA/MMA	$ 23,500,219	$ 23,500,219	$ 24,163,623	$ 24,163,623	4.26%
Securities/CDs	11,150,469	11,150,469	16,292,979	16,292,979	4.26%
Totals	**$ 34,650,688**	**$ 34,650,688**	**$ 40,456,602**	**$ 40,456,602**	4.26%

Current Quarter Average Yield *(1)*	
Total Portfolio	4.26%
Rolling Three Month Treasury	4.24%
Rolling Six Month Treasury	4.17%
TexPool	4.25%

Fiscal Year-to-Date Average Yield *(2)*	
Total Portfolio	4.32%
Rolling Three Month Treasury	4.38%
Rolling Six Month Treasury	4.35%
TexPool	4.36%

Interest Earnings	
Quarterly Interest Income	$ 390,890
Fiscal Year-to-date Interest Income	$ 1,680,049

(1) **Current Quarter Average Yield** - calculated using quarter end report yields and adjusted book values; does not reflect a total return analysis, realized or unrealized gains/losses, or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

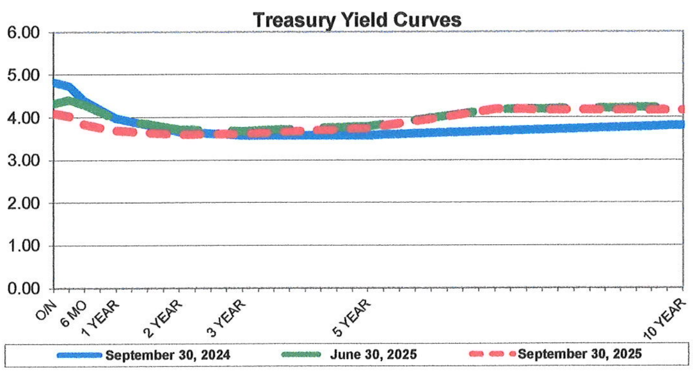
Portfolio Holdings
Group By: Issuer
As of 9/30/2025

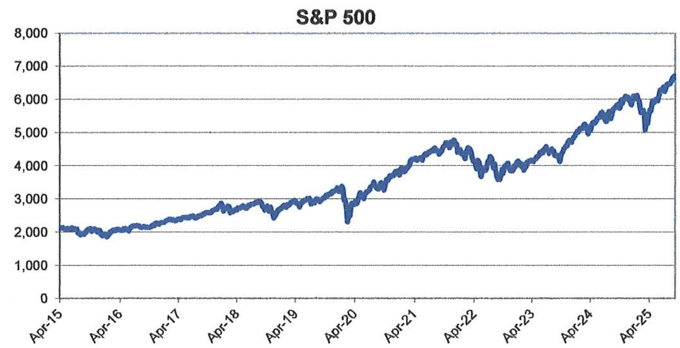
Asset Class	Description	Book Value	Portfolio Name	Maturity Date
		Cash on Hand		
10-110 Cash on Hand	Cash on Hand Cash	1,420.00	19. GF Operating	
20-110 Cash on Hand	Cash on Hand Cash	1,100.00	24. Utility Fund Operating	
		2,520.00		
		East West Bank		
10-138 EWB CD-GF Unrest	East West Bank 4.09 5/26/2026	2,154,491.75	18. GF Unrestricted	5/26/2026
17-130 EWB CD	East West Bank 4.09 5/28/2026	2,009,646.50	15. 2025 CO-Fund 17	5/28/2026
10-134 EWB 90 Day	East West Bank 4.3 11/21/2025	1,473,501.14	22. GF 90 Day Reserves	11/21/2025
		5,637,639.39		
		First National Bank		
20-128 FNBCT UF	First National Bank 4.32 12/26/2025	2,881,209.55	23. UF Unrestricted	12/26/2025
		2,881,209.55		
		Southside Bank		
16-167 SSB CD	Southside Bank 4.32 12/6/2025	1,828,577.58	14. 2023 CO Fund 16	12/6/2025
10-267 GF-I&S-SSB	Southside Bank MM	569,370.28	21. GF Debt Service	
20-266 UF Debt-SSB	Southside Bank MM	369,295.27	27. UF Debt Service	
		2,767,243.13		
		SouthState Bank		
10-121 GF Unrest Funds	SouthState Bank MM	1,895,046.33	18. GF Unrestricted	
40-120 Hotel Fund Oper	SouthState Bank MM	459,479.13	17. Hotel Fund 40	
20-120 UF Operating	SouthState Bank MM	830,336.04	24. Utility Fund Operating	
20-122 UF Oper Reserve	SouthState Bank MM	1,579,744.05	28. UF 90 Day Reserves	
20-139 Equip Reserve	SouthState Bank MM	187,983.00	25. UF Equipment Reserve	
12-120 DF Oper	SouthState Bank MM	781,365.77	30. Drainage Fund 12	
10-135 GF-Street Res	SouthState Bank MM	7,226.81	20. GF Street Reserve	
10-140 Payroll	SouthState Bank MM	5,799.97	19. GF Operating	
25-120 UF Cap Oper	SouthState Bank MM	710,871.51	31. UF Capital Projects Fund 25	
10-130 GF-I&S	SouthState Bank MM	914,348.20	21. GF Debt Service	
16-120 2023 CO	SouthState Bank MM	1,588,113.74	14. 2023 CO Fund 16	
17-120 2025 CO-GF	SouthState Bank MM	1,001,315.06	15. 2025 CO-Fund 17	
10-160 HHIT	SouthState Bank MM	1,473.01	19. GF Operating	
20-138 UF-Debt	SouthState Bank MM	625,670.26	27. UF Debt Service	
07-110 CLFRF	SouthState Bank MM	384,011.46	29. CLFRF Fund 07	
09-120 Child Safety	SouthState Bank MM	197,328.29	12. Child Safety Fund 09	
15-120 GF Cap-2022 CO	SouthState Bank MM	1,932,451.30	13. GF Capital Projects Fund 15	
20-120 UF Operating	SouthState Bank MM	2,633,889.61	23. UF Unrestricted	
10-120 GF Operating	SouthState Bank MM	1,378,262.76	19. GF Operating	
10-125 GF 90 Day Reserve	SouthState Bank MM	1,809,886.27	22. GF 90 Day Reserves	
27-120 2025 CO-UF	SouthState Bank MM	3,003,945.19	32. 2025 CO-Fund 27	
20-140 UF-Deposits	SouthState Bank MM	529,943.00	26. UF Water Deposits	
08-120 PEG Fund	SouthState Bank MM	561,740.84	11. PEG Fund 08	
		23,020,231.60		
		TexPool		
20-203 UF Equip-Txpl	TexPool LGIP	6,447.28	25. UF Equipment Reserve	
20-201 UF Dep-Txpl	TexPool LGIP	1,891.88	26. UF Water Deposits	
10-200 GF-Reserve-Txpl	TexPool LGIP	439.59	22. GF 90 Day Reserves	
20-200 UF Oper-Txpl	TexPool LGIP	27,200.03	24. Utility Fund Operating	
10-201 GF-St Res-Txpl	TexPool LGIP	256.18	20. GF Street Reserve	
20-204 UF Debt-Txpl	TexPool LGIP	136,750.41	27. UF Debt Service	
10-203 GF-I&S-Txpl	TexPool LGIP	2,137.54	21. GF Debt Service	
15-200 GF Cap-Txpl	TexPool LGIP	15,055.25	13. GF Capital Projects Fund 15	
25-200 UF Cap-Txpl	TexPool LGIP	12,027.73	31. UF Capital Projects Fund 25	
		202,205.89		
		TFNB		
10-124 TFNB CD GF Unrest	TFNB 4.28 6/23/2026	2,933,803.81	18. GF Unrestricted	6/23/2026
27-130 TFNB CD	TFNB 4.33 8/28/2026	3,011,748.18	32. 2025 CO-Fund 27	8/28/2026
		5,945,551.99		
		40,456,601.55		

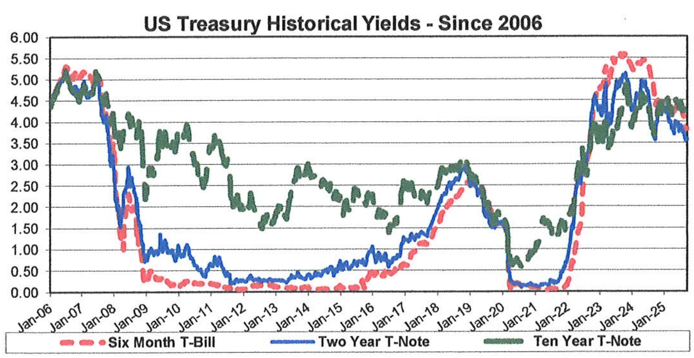
Valley View Consulting, L.L.C.

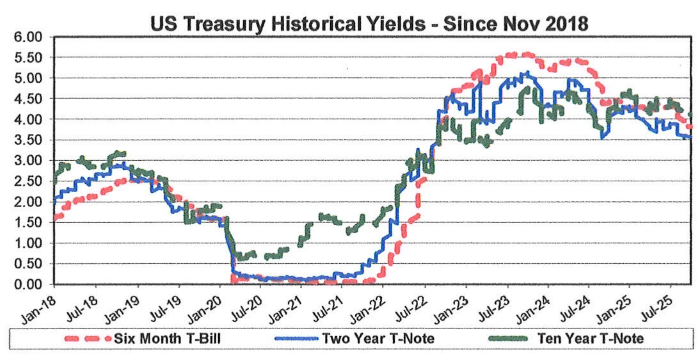
Economic Overview **9/30/2025**

The Federal Open Market Committee (FOMC) cut the Fed Funds target range to 4.00% - 4.25% September 17th (Effective Fed Funds trade +/-4.08%). Expectations for additional rate cuts remain - projecting two more 0.25% cuts before year-end. Sep Non-Farm Payroll was delayed by the government shut down. Second Quarter 2025 GDP (final) increased to + 3.8%. The S&P 500 Stock Index continued climbing and reached a new high (+/-6,700). The yield curve condensed with a slight upward slope. Crude Oil remains in the low $60s. Inflation continues above the FOMC 2% target (Core PCE +/-2.9% and Core CPI +/-3.1%). The Markets still face uncertain economic outlooks, tariff impacts and political conflicts.









Investment Holdings
September 30, 2025

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Cash on Hand		0.00%	10/01/25	09/30/25	$ 2,520	$ 2,520	1.00	$ 2,520	1	0.00%
SouthState Bank - MMA		4.25%	10/01/25	09/30/25	17,426,858	17,426,858	1.00	17,426,858	1	4.25%
SouthState Bank - MMA #2		4.25%	10/01/25	09/30/25	5,593,374	5,593,374	1.00	5,593,374	1	4.25%
Southside Bank - MMA		4.47%	10/01/25	09/30/25	938,666	938,666	1.00	938,666	1	4.47%
TexPool	AAAm	4.25%	10/01/25	09/30/25	202,206	202,206	1.00	202,206	1	4.25%
East West Bank CD		4.30%	11/21/25	02/21/25	1,473,501	1,473,501	100.00	1,473,501	52	4.39%
Southside Bank CD		4.25%	12/06/25	06/06/25	1,828,578	1,828,578	100.00	1,828,578	67	4.32%
First Nat'l Bank of Central Texas CDARS		4.25%	12/26/25	06/25/25	2,881,210	2,881,210	100.00	2,881,210	87	4.32%
East West Bank CD		4.01%	05/26/26	08/25/25	2,154,492	2,154,492	100.00	2,154,492	238	4.09%
East West Bank CD		4.01%	06/23/26	06/23/25	2,009,647	2,009,647	100.00	2,009,647	266	4.09%
First Nat'l Bank of McGregor CD		4.20%	06/23/26	06/23/25	2,933,804	2,933,804	100.00	2,933,804	266	4.28%
First Nat'l Bank of McGregor CD		4.25%	08/28/26	08/28/25	3,011,748	3,011,748	100.00	3,011,748	332	4.33%
Total					$ 40,456,602	$ 40,456,602		$ 40,456,602	82	4.26%
									(1)	(2)

(1) Weighted average life - For purposes of calculating weighted average life, cash equivalent investments are assumed to have a one day maturity.

(2) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for pool, and bank account investments.

Allocation By Fund
June 30, 2025

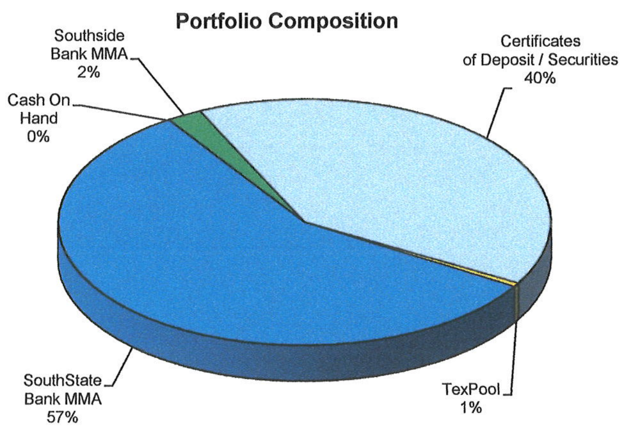
Book & Market Value	Cash on Hand	SouthState Bank - MMA (4.46%)	SouthState Bank - MMA #2 (4.66%)	TexPool (4.56%)	Southside Bank - MMA (4.72%)	08/25/25 – East West Bank CD (4.33%)	11/21/25 – East West Bank CD (4.30%)	12/06/25 – Southside Bank CD (4.32%)
GF Operating	$ 1,420	$ 2,948,936	$ –	$ –	$ –	$ –	$ –	$ –
GF Street Reserve	–	7,057	–	253	–	–	–	–
GF Tax I&S	–	866,266	–	2,115	563,176	–	–	–
GF 90 Day Reserves	–	1,688,630	–	435	–	–	1,457,646	–
GF Unrestricted	–	2,130,240	–	–	–	2,131,569	–	–
PEG Account	–	553,029	–	–	–	–	–	–
GF Capital-2022 CO	–	2,336,733	–	14,894	–	–	–	–
Hotel Fund	–	428,593	–	–	–	–	–	–
Drainage Fund	–	724,657	–	–	–	–	–	–
UF Operating	1,100	925,789	–	26,908	–	–	–	–
UF Deposits	–	574,954	–	1,872	–	–	–	–
UF Unrestricted	–	2,133,890	–	–	–	–	–	–
UF Self-Supporting	–	32,926	–	135,282	365,278	–	–	–
UF 90-Day Reserves	–	1,563,092	–	–	–	–	–	–
UF Equipment	–	187,983	–	6,378	–	–	–	–
UF Capital	–	1,300,309	–	11,899	–	–	–	–
Child Safety Fees	–	206,683	–	–	–	–	–	–
CLFRF - ARP Funds	–	1,014,115	–	–	–	–	–	–
2023 CO	–	–	2,745,329	–	–	–	–	1,808,810
Totals	**$ 2,520**	**$ 19,623,881**	**$ 2,745,329**	**$ 200,035**	**$ 928,454**	**$ 2,131,569**	**$ 1,457,646**	**$ 1,808,810**

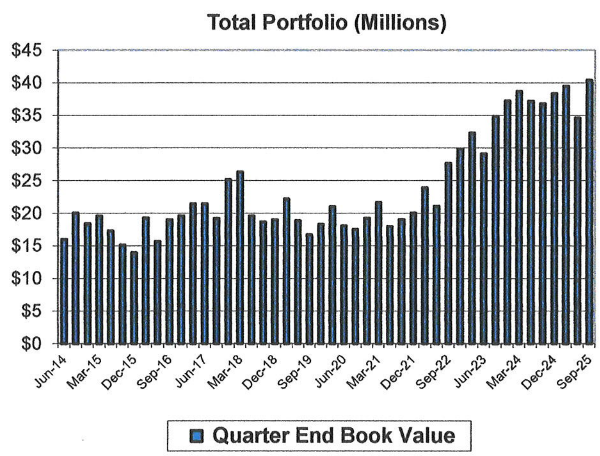
Allocation By Fund

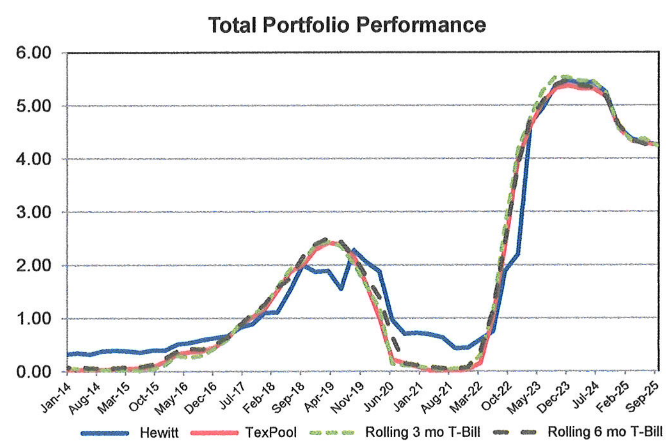
June 30, 2025

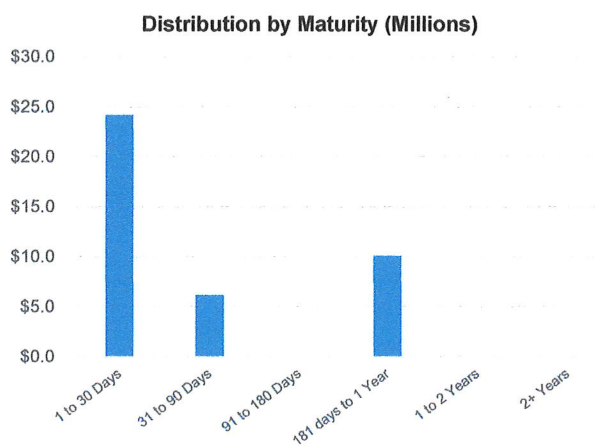
(Continued)

Book & Market Value	12/26/25 – First Nat'l Bank of Central Texas CDARS (4.32%)	06/23/26 – First Nat'l Bank of McGregor CD (4.28%)	Total
GF Operating	$ –	$ –	$ 2,950,356
GF Street Reserve	–	–	7,311
GF Tax I&S	–	–	1,431,557
GF 90 Day Reserves	–	–	3,146,711
GF Unrestricted	–	2,902,380	7,164,190
PEG Account	–	–	553,029
GF Capital-2022 CO	–	–	2,351,627
Hotel Fund	–	–	428,593
Drainage Fund	–	–	724,657
UF Operating	–	–	953,797
UF Deposits	–	–	576,825
UF Unrestricted	2,850,063	–	4,983,953
UF Self-Supporting	–	–	533,486
UF 90-Day Reserves	–	–	1,563,092
UF Equipment	–	–	194,361
UF Capital	–	–	1,312,207
Child Safety Fees	–	–	206,683
CLFRF - ARP Funds	–	–	1,014,115
2023 CO	–	–	4,554,139
Totals	**$ 2,850,063**	**$ 2,902,380**	**$ 34,650,688**


Portfolio Composition
Southside Bank MMA 2%
Cash On Hand 0%
Certificates of Deposit / Securities 40%
SouthState Bank MMA 57%
TexPool 1%


Total Portfolio (Millions)
$45
$40
$35
$30
$25
$20
$15
$10
$5
$0
Jun-14
Mar-15
Dec-15
Sep-16
Jun-17
Mar-18
Dec-18
Sep-19
Jun-20
Mar-21
Dec-21
Sep-22
Jun-23
Mar-24
Dec-24
Sep-25
Quarter End Book Value


Total Portfolio Performance
6.00
5.00
4.00
3.00
2.00
1.00
0.00
Jan-14
Aug-14
Mar-15
Oct-15
May-16
Dec-16
Jul-17
Feb-18
Sep-18
Apr-19
Nov-19
Jun-20
Jan-21
Aug-21
Mar-22
Oct-22
May-23
Dec-23
Jul-24
Feb-25
Sep-25
Hewitt
TexPool
Rolling 3 mo T-Bill
Rolling 6 mo T-Bill


Distribution by Maturity (Millions)
$30.0
$25.0
$20.0
$15.0
$10.0
$5.0
$0.0
1 to 30 Days
31 to 90 Days
91 to 180 Days
181 days to 1 Year
1 to 2 Years
2+ Years

Portfolio Holdings
Group By: Portfolio Name
As of 9/30/2025

Asset Class	Description	Issuer	YTM @ Cost	Book Value	Maturity Date
		PEG Fund 08			
08-120 PEG Fund	SouthState Bank MM	SouthState Bank	4.250	561,740.84	
		Child Safety Fund 09			
09-120 Child Safety	SouthState Bank MM	SouthState Bank	4.250	197,328.29	
		GF Capital Projects Fund 15			
15-120 GF Cap-2022 CO	SouthState Bank MM	SouthState Bank	4.250	1,932,451.30	
15-200 GF Cap-Txpl	TexPool LGIP	TexPool	4.252	15,055.25	
			4.250	1,947,506.55	
		2023 CO Fund 16			
16-167 SSB CD	Southside Bank 4.32 12/6/2025	Southside Bank	4.320	1,828,577.58	12/6/2025
16-120 2023 CO	SouthState Bank MM	SouthState Bank	4.250	1,588,113.74	
			4.287	3,416,691.32	
		2025 CO-Fund 17			
17-130 EWB CD	East West Bank 4.09 5/28/2026	East West Bank	4.090	2,009,646.50	5/28/2026
17-120 2025 CO-GF	SouthState Bank MM	SouthState Bank	4.250	1,001,315.06	
			4.143	3,010,961.56	
		Hotel Fund 40			
40-120 Hotel Fund Oper	SouthState Bank MM	SouthState Bank	4.250	459,479.13	
		GENERAL FUND			
		GF Unrestricted			
10-138 EWB CD-GF Unrest	East West Bank 4.09 5/26/2026	East West Bank	4.090	2,154,491.75	5/26/2026
10-121 GF Unrest Funds	SouthState Bank MM	SouthState Bank	4.250	1,895,046.33	
10-124 TFNB CD GF Unrest	TFNB 4.28 6/23/2026	TFNB	4.280	2,933,803.81	6/23/2026
			4.213	6,983,341.89	
		GF Operating			
10-110 Cash on Hand	Cash on Hand Cash	Cash on Hand	0.000	1,420.00	
10-140 Payroll	SouthState Bank MM	SouthState Bank	4.250	5,799.97	
10-160 HHIT	SouthState Bank MM	SouthState Bank	4.250	1,473.01	
10-120 GF Operating	SouthState Bank MM	SouthState Bank	4.250	1,378,262.76	
			4.246	1,386,955.74	
		GF Street Reserve			
10-135 GF-Street Res	SouthState Bank MM	SouthState Bank	4.250	7,226.81	
10-201 GF-St Res-Txpl	TexPool LGIP	TexPool	4.252	256.18	
			4.250	7,482.99	
		GF Debt Service			
10-267 GF-I&S-SSB	Southside Bank MM	Southside Bank	4.410	569,370.28	
10-130 GF-I&S	SouthState Bank MM	SouthState Bank	4.250	914,348.20	
10-203 GF-I&S-Txpl	TexPool LGIP	TexPool	4.252	2,137.54	
			4.311	1,485,856.02	Req'd Res=839,828
		GF 90 Day Reserves			
10-134 EWB 90 Day	East West Bank 4.3 11/21/2025	East West Bank	4.300	1,473,501.14	11/21/2025
10-125 GF 90 Day Reserve	SouthState Bank MM	SouthState Bank	4.250	1,809,886.27	
10-200 GF-Reserve-Txpl	TexPool LGIP	TexPool	4.252	439.59	
			4.272	3,283,827.00	Req'd Res=3,283,827
			Total General Fund	**13,147,463.64**	

UTILITY FUND					
UF Unrestricted					
20-128 FNBCT UF	First National Bank 4.32 12/26/2025	First National Bank	4.320	2,881,209.55	12/26/2025
20-120 UF Operating	SouthState Bank MM	SouthState Bank	4.250	2,633,889.61	
			4.287	5,515,099.16	
Utility Fund Operating					
20-110 Cash on Hand	Cash on Hand Cash	Cash on Hand	0.000	1,100.00	
20-120 UF Operating	SouthState Bank MM	SouthState Bank	4.250	830,336.04	
20-200 UF Oper-Txpl	TexPool LGIP	TexPool	4.252	27,200.03	
			4.245	858,636.07	
UF Equipment Reserve					
20-139 Equip Reserve	SouthState Bank MM	SouthState Bank	4.250	187,983.00	
20-203 UF Equip-Txpl	TexPool LGIP	TexPool	4.252	6,447.28	
			4.250	194,430.28	
UF Water Deposits					
20-140 UF-Deposits	SouthState Bank MM	SouthState Bank	4.250	529,943.00	
20-201 UF Dep-Txpl	TexPool LGIP	TexPool	4.252	1,891.88	
			4.250	531,834.88	
UF Debt Service					
20-266 UF Debt-SSB	Southside Bank MM	Southside Bank	4.410	369,295.27	
20-138 UF-Debt	SouthState Bank MM	SouthState Bank	4.250	625,670.26	
20-204 UF Debt-Txpl	TexPool LGIP	TexPool	4.252	136,750.41	
			4.302	1,131,715.94	Req'd Res=669,108
UF 90 Day Reserves					
20-122 UF Oper Reserve	SouthState Bank MM	SouthState Bank	4.250	1,579,744.05	Req'd Res=1,548,119
		Total Utility Fund		**9,811,460.38**	
CLFRF Fund 07					
07-110 CLFRF	SouthState Bank MM	SouthState Bank	4.250	384,011.46	
Drainage Fund 12					
12-120 DF Oper	SouthState Bank MM	SouthState Bank	4.250	781,365.77	
UF Capital Projects Fund 25					
25-120 UF Cap Oper	SouthState Bank MM	SouthState Bank	4.250	710,871.51	
25-200 UF Cap-Txpl	TexPool LGIP	TexPool	4.252	12,027.73	
			4.250	722,899.24	
2025 CO-Fund 27					
27-120 2025 CO-UF	SouthState Bank MM	SouthState Bank	4.250	3,003,945.19	
27-130 TFNB CD	TFNB 4.33 8/28/2026	TFNB	4.330	3,011,748.18	8/28/2026
			4.290	6,015,693.37	
			4.255	**40,456,601.55**	

Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 06/30/25	Increases	Decreases	Book Value 09/30/25	Market Value 06/30/25	Change in Market Value	Market Value 09/30/25
Cash on Hand	0.00%	10/01/25	$ 2,520	$ –	$ –	$ 2,520	$ 2,520	$ –	$ 2,520
SouthState Bank - MMA	4.25%	10/01/25	19,623,881	–	(2,197,023)	17,426,858	19,623,881	(2,197,023)	17,426,858
SouthState Bank - MMA #2	4.25%	10/01/25	2,745,329	2,848,045	–	5,593,374	2,745,329	2,848,045	5,593,374
Southside Bank - MMA	4.47%	10/01/25	928,454	10,212	–	938,666	928,454	10,212	938,666
TexPool	4.25%	10/01/25	200,035	2,171	–	202,206	200,035	2,171	202,206
East West Bank CD	4.42%	08/25/25	2,131,569	–	(2,131,569)	–	2,131,569	(2,131,569)	–
East West Bank CD	4.39%	11/21/25	1,457,646	15,856	–	1,473,501	1,457,646	15,856	1,473,501
Southside Bank CD	4.32%	12/06/25	1,808,810	19,767	–	1,828,578	1,808,810	19,767	1,828,578
First Nat'l Bank of Central Texas CDARS	4.32%	12/26/25	2,850,063	31,146	–	2,881,210	2,850,063	31,146	2,881,210
East West Bank CD	4.09%	05/26/26	–	2,154,492	–	2,154,492	–	2,154,492	2,154,492
East West Bank CD	4.09%	06/23/26	–	2,009,647	–	2,009,647	–	2,009,647	2,009,647
First Nat'l Bank of McGregor CD	4.28%	06/23/26	2,902,380	31,423	–	2,933,804	2,902,380	31,423	2,933,804
First Nat'l Bank of McGregor CD	4.33%	08/28/26	–	3,011,748	–	3,011,748	–	3,011,748	3,011,748
TOTAL / AVERAGE	**4.26%**		$ 34,650,688	$ 10,134,507	$ (4,328,593)	$ 40,456,602	$ 34,650,688	$ 5,805,914	$ 40,456,602

Allocation By Fund
September 30, 2025

(Continued)

Book & Market Value	Cash on Hand	SouthState Bank - MMA (4.25%)	SouthState Bank - MMA #2 (4.25%)	TexPool (4.25%)	Southside Bank - MMA (4.41%)	11/21/25 – East West Bank CD (4.30%)	12/06/25 – Southside Bank CD (4.32%)	12/26/25 – First Nat'l Bank of Central Texas CDARS (4.32%)
GF Operating	$ 1,420	$ 1,385,536	$ –	$ –	$ –	$ –	$ –	$ –
GF Street Reserve	–	7,227	–	256	–	–	–	–
GF Tax I&S	–	914,348	–	2,138	569,370	–	–	–
GF 90 Day Reserves	–	1,809,886	–	440	–	1,473,501	–	–
GF Unrestricted	–	1,895,046	–	–	–	–	–	–
PEG Account	–	561,741	–	–	–	–	–	–
GF Capital-2022 CO	–	1,932,451	–	15,055	–	–	–	–
Hotel Fund	–	459,479	–	–	–	–	–	–
Drainage Fund	–	781,366	–	–	–	–	–	–
UF Operating	1,100	830,336	–	27,200	–	–	–	–
UF Deposits	–	529,943	–	1,892	–	–	–	–
UF Unrestricted	–	2,633,890	–	–	–	–	–	2,881,210
UF Self-Supporting	–	625,670	–	136,750	369,295	–	–	–
UF 90-Day Reserves	–	1,579,744	–	–	–	–	–	–
UF Equipment	–	187,983	–	6,447	–	–	–	–
UF Capital	–	710,872	–	12,028	–	–	–	–
Child Safety Fees	–	197,328	–	–	–	–	–	–
CLFRF - ARP Funds	–	384,011	–	–	–	–	–	–
2023 CO	–	–	1,588,114	–	–	–	1,828,578	–
2025 CO	–	–	4,005,260	–	–	–	–	–
Totals	**$ 2,520**	**$ 17,426,858**	**$ 5,593,374**	**$ 202,206**	**$ 938,666**	**$ 1,473,501**	**$ 1,828,578**	**$ 2,881,210**

Allocation By Fund
September 30, 2025

Book & Market Value	05/26/26 – East West Bank CD (4.09%)	05/28/26 – East West Bank CD (4.09%)	06/23/26 – First Nat'l Bank of McGregor CD (4.28%)	08/28/26 – First Nat'l Bank of McGregor CD (4.33%)	Total
GF Operating	$ –	$ –	$ –	$ –	$ 1,386,956
GF Street Reserve	–	–	–	–	7,483
GF Tax I&S	–	–	–	–	1,485,856
GF 90 Day Reserves	–	–	–	–	3,283,827
GF Unrestricted	2,154,492	–	2,933,804	–	6,983,342
PEG Account	–	–	–	–	561,741
GF Capital-2022 CO	–	–	–	–	1,947,507
Hotel Fund	–	–	–	–	459,479
Drainage Fund	–	–	–	–	781,366
UF Operating	–	–	–	–	858,636
UF Deposits	–	–	–	–	531,835
UF Unrestricted	–	–	–	–	5,515,099
UF Self-Supporting	–	–	–	–	1,131,716
UF 90-Day Reserves	–	–	–	–	1,579,744
UF Equipment	–	–	–	–	194,430
UF Capital	–	–	–	–	722,899
Child Safety Fees	–	–	–	–	197,328
CLFRF - ARP Funds	–	–	–	–	384,011
2023 CO	–	–	–	–	3,416,691
2025 CO	–	2,009,647	–	3,011,748	9,026,655
Totals	**$ 2,154,492**	**$ 2,009,647**	**$ 2,933,804**	**$ 3,011,748**	**$ 40,456,602**

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 6.

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Discussion and possible action to approve the purchase of a 2025 Ford F-150 4x4 for use in the Community Development Department.

STAFF RECOMMENDATION/ITEM SUMMARY:

This purchase will replace Unit 462, a 2010 Ford F-150 4x4, due to failures in the 4-wheel drive and ABS systems. This request is included within the FY 25/26 budget. The replacement Ford F-150 4x4 will be assigned to the Community Development Department.

If approved, this purchase will be made through BuyBoard Contract REF #20-412T via Bird Kultgen Ford for $51,422.89. Attached is a sales quote with full specs and additional information about the vehicle.

FISCAL IMPACT:

Amount Budgeted - $53,928.00
Line Item in Budget - 10-50- 635-63-00 (Short-term lease financing)

SUGGESTED MOTION:

I move to approve the purchase of a 2025 Ford F-150 STX 4x4 from Bird Kultgen Ford for $51,422.89.

ATTACHMENTS:

1. F-150 Quote
2. Preview Order K965 - W2L - 4x4 STX SuperCrew- City Of Hewitt

8/20/2025

Fleet Commerical Sales
BK Ford
1701 W Loop 340
Waco, TX 76712
MKinser@Bkford.com
254-666-2473

City Of Hewitt
200 Patriot Court
Hewitt, TX 76643

Order# K965

Quote: Year, Make, Model + Adds
2025 F-150 STX 4wd Crew Cab White

MSRP	$	56705.00
Discount	$	5699.00
Sales Price	$	51006.00
Accessories	$	
Ford Incentives	$	0.00
Estimated Trade Value	$	0.00
Money Down	$	0.00
Subtotal	$	51006.00
Sales Tax	$	5.89
License/Transfer/Doc Fee	$	411.00
Total Amount Financed	$	51422.89

Thank you for the opportunity to earn your business.

Manager Signature ______________________ **Date: 8/20/25**

Customer Signature ______________________ **Date: 8/20/25**

Print Name ______________________

Preview Order K965 - W2L - 4x4 STX SuperCrew: Order Summary Time of Preview: 08/19/2025 08:39:31 Receipt: 8/19/2025

Dealership Name: Bird Kultgen **Sales Code :** F52457

Dealer Rep.	Michael Kinser	**Type**	Fleet	**Vehicle Line**	F-150	**Order Code**	K965
Customer Name	City OfHewitt	**Priority Code**	L3	**Model Year**	2025	**Price Level**	565

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW STX - 145	$51230	3.73 MAX TOW E-LOCK REAR AXLE	$395
145 INCH WHEELBASE	$0	7100# GVWR PACKAGE	$0
TOTAL BASE VEHICLE	$51230	JOB #2 ORDER	$0
OXFORD WHITE	$0	FRONT LICENSE PLATE BRACKET	$0
STX CLOTH 40/CON/40	$0	50 STATE EMISSIONS	$0
BLACK	$0	TOW/HAUL PACKAGE	$1010
EQUIPMENT GROUP 200A	$1535	.INTEGRATED TRAILER BRAKE CONT	$0
.STX SERIES	$0	20" ALLOY DARK CARBONIZED GRAY	$0
.LED FOG LAMPS	$0	SPECIAL FLEET ACCOUNT CREDIT	$0
.EXTENDED RANGE 36GAL FUEL TANK	$0	FUEL CHARGE	$0
5.0L V8 ENGINE	$2340	PRICED DORA	$0
ELEC TEN-SPEED AUTO TRANS	$0	ADVERTISING ASSESSMENT	$0
275/60R20 BSW ALL-TERRAIN	$0	DESTINATION & DELIVERY	$2195

	MSRP
TOTAL BASE AND OPTIONS	$58705
STX MID DISCOUNT	$-2000
TOTAL	$56705

ORDERING FIN: QD412 **END USER FIN:** QD412

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature Date

This order has not been submitted to the order bank.

This is not an invoice.

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 7.

SUBMITTED BY: Heath Vanek, Assistant Police Chief

ITEM DESCRIPTION:

Discussion and possible action to approve an expenditure not to exceed $194,796 for the purchase and upfitting of two marked Ford Police Interceptor Utility patrol vehicles for the Police Department.

STAFF RECOMMENDATION/ITEM SUMMARY:

Council recently approved a budget of $194,796 for the purchase and upfitting of two fully marked police patrol vehicles. The vehicles would be purchased from Dana Safety Supply, Inc., located at 4809 Koger Blvd., Greensboro, North Carolina 27405, for $158,796. They will be equipped as emergency response vehicles with lights and sirens. The additional $36,000 will be used for police radios, computers, and in-car camera systems for both vehicles. This purchase is being made through the BuyBoard Purchasing Cooperative program.

FISCAL IMPACT:

Amount Budgeted - $194,796.00
Line Item in Budget - 10-50-635-41-02

SUGGESTED MOTION:

I move to approve up to $194,796 for the purchase and upfitting of two Ford Police Interceptor Utility vehicles for the Police Department.

ATTACHMENTS:

1. Hewitt TX Ford Police Explorer (Ecoboost) and Upfits
2. 578438 Hewitt - EXPLORER PATROL Upfit - Ecoboost

Hewitt TX

Prepared for:			DATE: 5/16/2025
	Hewitt TX by Pat Hope	*DUVAL FORD* *Jeff Eason* *(Work) (904) 219-1475* jeff.eason@duvalmotor.com *5203 Waterside Dr. Jax, FL 32210* *PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL*	
		We appreciate your interest and the opportunity to quote. If you have any questions regarding this quote please call!	

Labor	Code	Equipment	Price
0		***2025/26 White Ford Police Explorer - Ecoboost Twin Turbo Engine***	$ 53,797.00
0		Includes DS Spotlight LED	
0			
0			
0			
0			
0			
0			
0	DSS Upfit	Quote # 578438	$ 25,601.00
0			
0			
0			
0			
0			
0			
0			
0			
0			
0			
	VENDOR COMMENTS	PLEASE CLEARLY NOTATE ON YOUR PURCHASE ORDER WHERE DUVAL FORD IS TO SHIP YOUR VEHICLE, HOW THE VEHICLE IS TO BE TITLED, AND WHERE THE INVOICE IS TO BE MAILED.	
UNIT COST			$ 79,398.00
TOTAL QUANTITY	3	*TOTAL PURCHASE*	$ 238,194.00

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

Bill To	**Ship To**
DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106
Contact: RICHARD TACKETT **Telephone:** 904-388-2144 **E-mail:** RICHARD.TACKETT@DUVALFORD.COM	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	INFO Hewitt TX - 25/26 White Ecoboost Explorers Warehouse: FTWO	0.0000	0.00
3	3	N	INFO Front facing of vehicle Warehouse: FTWO Activate OEM Headlight Flasher	0.0000	0.00
3	3	N	MISC SOI Mpower Light bar with tinted lenses Warehouse: FTWO	2,184.0000	6,552.00
3	3	N	BK2168ITU20 SMC PB450L With SOUNDOFF SIGNAL MPOWER Warehouse: FTWO	893.0000	2,679.00
3	3	N	C3900U CODE3 100W SPEAKER W UNIV BRKT Warehouse: FTWO	214.0000	642.00
3	3	N	INFO Side Facing Warehouse: FTWO	0.0000	0.00
6	6	N	ESLRL50148 SOI, SL RUNNING, 50", 4MOD, DUAL/SPLIT R/B/W Warehouse: FTWO SL Running Light, 50" - 4 Module, Dual/Split Color Red/Blue/White	421.0000	2,526.00

Print Date	05/16/25
Print Time	01:49:43 PM
Page No.	1

Printed By: Patrick Hope

Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

Bill To	Ship To
DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106
Contact: RICHARD TACKETT **Telephone:** 904-388-2144 **E-mail:** RICHARD.TACKETT@DUVALFORD.COM	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
6	6	N	PSLVBK01 SOI MOUNT KIT FOR SL LIGHTS 2020+ PIU Warehouse: FTWO	34.0000	204.00
1	1	N	INFO May need to change mounting bracket*** Warehouse: FTWO	0.0000	0.00
12	12	N	PMP2WSDDB SOI 4" MPOWER DUAL WINDOW SHROUD-BLACK Warehouse: FTWO rear side glass	24.0000	288.00
12	12	N	EMPS2STS5RBW SOI, MPWR FASCIA, 4", STM, BLK HSG, RED/BLU/WHT Warehouse: FTWO rear side glass	150.0000	1,800.00
3	3	N	INFO Rear Facing of Vehicle Warehouse: FTWO	0.0000	0.00
3	3	N	ETFBSSN-P SOI 100% SOLID STATE TAILLIGHT FLASHER (12-WIRE) Warehouse: FTWO	63.0000	189.00
3	3	N	PMP1BK004 SOI D-PILLARD WEDGE KIT FOR 2020 PIU, 6-PIECE Warehouse: FTWO	82.0000	246.00

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Continued on Next Page

Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

Bill To	Ship To
DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact: RICHARD TACKETT
Telephone: 904-388-2144
E-mail: RICHARD.TACKETT@DUVALFORD.COM

Contact:
Telephone:
E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	INFO May need to switch bracket*** Warehouse: FTWO	0.0000	0.00
18	18	N	EMPS1QMS4RBW SOI, MPWR FASCIA, 3", QM, BLK HSG, RED/BLU/WHT Warehouse: FTWO 3" Fascia Light w/ Quick Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32 Vdc, Black Housing, 12 LED, Tricolor - Red/Blue/White	150.0000	2,700.00
6	6	N	EMPS2QMS5RBW SOI, MPWR FASCIA, 4", QM, BLK HSG, RED/BLU/WHT Warehouse: FTWO next to license plate	150.0000	900.00
3	3	N	INFO Inside of Vehicle Warehouse: FTWO	0.0000	0.00
3	3	N	PK1129ITU20TM Setina 10XL Uncoated Polycarbonate Recessed (Tall Man) Warehouse: FTWO	782.0000	2,346.00
3	3	Y	QK0635ITU25 SMC FULL REPLACEMENT TRANSPORT SEAT TPO PLASTIC Warehouse: FTWO	1,223.0000	3,669.00
3	3	N	WK0514ITU20 SMC VERTICALSTEEL WINDOW BARS FOR 2020+ PIUT Warehouse: FTWO	251.0000	753.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

Bill To	Ship To
DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106
Contact: RICHARD TACKETT **Telephone:** 904-388-2144 **E-mail:** RICHARD.TACKETT@DUVALFORD.COM	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	DK0100ITU20 SMC TPO POLYMER OVER MOLDED DOOR SKIN Warehouse: FTWO DK0100ITU20	251.0000	753.00
3	3	N	GK10342UHK SMC DUAL VERT. RACK 2 UNIV. LOCKS W/ HC KEY Warehouse: FTWO "Dual T-Rail Mount2 Universal XL Handcuff Key Override"	599.0000	1,797.00
3	3	N	7170-0734-04 GJ, CONSOLE PKG, 2020-23 PIU, SEE RMK TAB Warehouse: FTWO 2020+ Ford Police Interceptor® Utility Low Profile Console Box with Cup Holder, Rear Armrest, and Mongoose® Kit Item #7170-0734-04 WEIGHT: 28.8 lbs / 13.06 kg HEIGHT: 19.1 in / 48.51 cm WIDTH: 8.98 in / 22.8 cm LENGTH: 26 in / 66.0 cm PACKAGE INCLUDES THE FOLLOWING: 7160-0846 DUAL CUP HOLDER, 7160-1334 VEHICLE SPECIFIC CONSOLE, 7160-0429 REAR MOUNTED ARMREST, & 7160-0220 MONGOOSE MOTION DEVISE. **************************************	804.0000	2,412.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

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DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact: RICHARD TACKETT
Telephone: 904-388-2144
E-mail: RICHARD.TACKETT@DUVALFORD.COM

Contact:
Telephone:
E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	MISC Faceplates Warehouse: FTWO	0.0000	0.00
6	6	N	MMSU-1 MAGNETIC MIC SINGLE UNIT CONVERSION KIT Warehouse: FTWO	50.0000	300.00
3	3	N	ENGSA5100RSP SOI, 500 SERIES PUSHBTN 100W CNTRL, +VOICE PLBK Warehouse: FTWO	988.0000	2,964.00
3	3	N	ENGND04102 SOI 10 OUTPUT REMOTE NODE W/ MAGNETIC I.D. Warehouse: FTWO	256.0000	768.00
3	3	N	ENGLMK008 SOI BLUEPRINT PIU LINK MICRO KIT Warehouse: FTWO	352.0000	1,056.00
3	3	N	INFO May need to change p/n*** Warehouse: FTWO	0.0000	0.00
3	3	N	ENGSYMD01 SOI SOUND OFF / BLUEPRINT SYNC MODULE Warehouse: FTWO	286.0000	858.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
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Contact: RICHARD TACKETT **Telephone:** 904-388-2144 **E-mail:** RICHARD.TACKETT@DUVALFORD.COM	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	ENGHNK06 SOI 10FT REMOTE NODE HARNESS Warehouse: FTWO	115.0000	345.00
3	3	N	5032B BLUE SEA SYSTEM FUSE BLOCK ST BLADE Warehouse: FTWO	56.0000	168.00
3	3	N	TK0248ITU20 SMC CARGO BOX DSC & BSC Warehouse: FTWO	1,394.0000	4,182.00
3	3	N	TPA9289 SMC CARGO BOX SLIDING RADIO TRAY (TRN) Warehouse: FTWO RADIO TRAY FOR CARGO BOX WITH NO LOCK ************************************** *DO NOT USE RADIO TRAY WITH ULTIMATE K9. RADIO TRAY BLOCKS SPARE TIRE*	450.0000	1,350.00
3	3	N	T0511040 TIGER TOUGH SEAT COVER Warehouse: FTWO T0511040 Tactical Bucket Set	424.0000	1,272.00

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Sales Quote

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4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

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DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106
Contact: RICHARD TACKETT **Telephone:** 904-388-2144 **E-mail:** RICHARD.TACKETT@DUVALFORD.COM	**Contact:** **Telephone:** **E-mail:**

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	N	833 Raptor RP-1 Dual Directional K-Band Antennas with Same Warehouse: FTWO Raptor RP-1 Dual Directional K-Band Antennas with Same Direction and DuraTrakTM	2,570.0000	7,710.00
3	3	N	TINT Tint - Front Legal - All other Limo Warehouse: FTWO	425.0000	1,275.00
3	3	N	INFO Customer Supplied Parts Warehouse: FTWO Watchguard M500 Camera System Body Camera Charging Station Wifi Module Motorola APX-8500 remote radio Docking Station Hewitt will supply the wifi module cable, camera system cable(s), and any antennas. Dana Safety will install these so the Radio & Camera systems will be easily installable for the customer.	0.0000	0.00
3	3	N	MISC GRAPHICS & Install Warehouse: FTWO	2,478.0000	7,434.00

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Sales Quote

DANA SAFETY SUPPLY, INC
4809 KOGER BLVD
GREENSBORO, NC 27407

Telephone: 800-847-8762

Sales Quote No.	578438-A
Customer No.	DUVALF

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DUVAL FORD 405 Lane Ave N Jacksonville, FL 32254	(For Pickup - FTWO) FORT WORTH 800 Railhead Rd Ste 344 Fort Worth, TX 76106

Contact: RICHARD TACKETT
Telephone: 904-388-2144
E-mail: RICHARD.TACKETT@DUVALFORD.COM

Contact:
Telephone:
E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
05/16/25	UPS GROUND FREIGHT	PPAY & ADD TO INVOICE		2/10 NET30

Entered By	Salesperson	Ordered By	Resale Number
Patrick Hope	Patrick Hope - Fort Worth		26-80154997700

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
3	3	Y	PDI PRE-DELIVERY INSPECTION Warehouse: FTWO	40.0000	120.00
3	3	Y	MISC Disposal Warehouse: FTWO	75.0000	225.00
3	3	Y	FUEL CHARGE FUEL CHARGE Warehouse: FTWO *CHARGE ACTUAL AMOUNT OF FUEL FOR CARS	40.0000	120.00
3	3	N	INSTALL KIT MISC INSTALLATION SUPPLIES I.E. Warehouse: FTWO LOOM, WIRE, HARDWARE, CONNECTORS, ETC **	450.0000	1,350.00
3	3	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: FTWO	4,500.0000	13,500.00

Approved By: ________________________

☐ **Approve All Items & Quantities**

Quote Good for 30 Days

Print Date	05/16/25
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Printed By: Patrick Hope

Subtotal	75,453.00
Freight	1,350.00
Order Total	76,803.00

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 8.

SUBMITTED BY: Heath Vanek, Assistant Police Chief

ITEM DESCRIPTION:

Discussion and possible action to approve the expenditure not to exceed $55,000 for the purchase and upfitting of a 2025 Ford Explorer Crime Scene Vehicle for the Police Department.

STAFF RECOMMENDATION/ITEM SUMMARY:

Council previously approved a $55,000 budget for the purchase and upfitting of a 2025 Ford Explorer to be used as a crime scene vehicle. The vehicle will be purchased from Bird Kultgen Ford (1701 W Loop 340, Waco, TX 76712) for $40,231.91. The remaining $14,768.09 will be used to outfit the vehicle with cargo containers and evidence collection equipment. This purchase is being made through the BuyBoard Cooperative Purchasing program.

FISCAL IMPACT:

Amount Budgeted -$55,000.00
Line Item in Budget - 10-50-635-41-01 (Short-term Leasing financing)

SUGGESTED MOTION:

I move to approve the expenditure not to exceed $55,000 to Bird Kultgen Ford for the purchase and outfitting of a 2025 Ford Explorer.

ATTACHMENTS:

1. Explorer Quote
2. Window Sticker

BIRD KULTGEN

10/8/2025

Fleet Commerical Sales
BK Ford
1701 W Loop 340
Waco, TX 76712
MKinser@Bkford.com
254-666-2473

City Of Hewitt
200 Patriot Court
Hewitt Tx 76643

Stock # H780

Quote: Year, Make, Model + Adds

2025 Ford Explorer Active RWD

MSRP	$	42940.00
Discount	$	3193.81
Sales Price	$	39746.19
	$	0.00
	$	0.00
Estimated Trade Value	$	0.00
Money Down	$	0.00
Subtotal	$	39746.19
Sales Tax	$	74.72
License/Transfer/Doc Fee	$	411.00
Total Amount Financed	$	40231.91

Thank you for the opportunity to earn your business.

Manager Signature ____________________ **Date: 10/08/2025**

Customer Signature ____________________ **Date: 10/08/2025**

Print Name ____________________

FD CHI-005935 TX 9-NORMAL,NB,105935,SH121 1783 120250823 BLEND 0150 UTC U W TX CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA BATT 031257 1213/1684 1FMUK7DH2 SGC90381 NB GU13

ford.com

VEHICLE DESCRIPTION

EXPLORER

SG C90381

2025 EXPLORER ACTIVE RWD
119" WHEELBASE
2.3L ECOBOOST I-4 ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
STAR WHITE MET TRI-COAT
INTERIOR
DARK SPACE GRAY CLOTH SEATS

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- CLASS III TRAILER TOW PKG
- EASY FUEL® CAPLESS FILLER
- HEADLAMPS - AUTO LED
- MIRRORS-MAN-FOLD DUAL PWR HEATED WITH APPROACH LAMPS
- POWER LIFTGATE
- PRIVACY GLASS - REAR DOORS
- REAR INT WIPER/WASH/DFRST
- REAR SPOILER, BODY COLOR
- ROOF-RACK SIDE RAILS-BLACK
- TAILLAMPS-LED
- TRAILER SWAY CONTROL
- VARIABLE INTERVAL WIPERS

INTERIOR
- 12.3" LCD DIGITAL CLUSTER
- 1TOUCH UP/DOWN DR/PASS WIN
- 3RD ROW - 50/50 FOLD FLAT
- DUAL ILLUM VIS VANITY MIRR
- FRONT ROW HEATED SEATS
- POWER DRIVER'S SEAT
- POWER PASS SEAT
- POWERPOINTS - 12V
- ROTARY GEAR SHIFT DIAL
- TILT/TELESCOPING STEERING W/WHEEL MOUNTED CONTROLS
- USB-C - ALL ROWS

FUNCTIONAL
- 13.2" LCD TOUCHSCREEN
- 4-DR INTELL ACCESS LOCK/ UNLOCK W/PUSH-BUTTON START
- AM/FM STEREO W/6 SPEAKERS
- BRAKES, 4-WHEEL DISC/ABS
- FORD CO-PILOT360™ ASSIST+
- FORDPASS™ CONNECT
- HILL START ASSIST
- INTERSECTION ASSIST
- REAR VIEW CAMERA
- SIDE-WIND STABILIZATION
- SIRIUSXM® W/360L- NA AK&HI
- WIRELESS APPLE CARPLAY® AND ANDROID AUTO™

SAFETY/SECURITY
- ADVANCETRAC™ WITH RSC®
- AIRBAG - DRIVER KNEE
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- INDIV TIRE PRESS MONIT SYS
- LATCH CHILD SAFETY SYSTEM
- PERIMETER ALARM
- PERSONAL SAFETY SYSTEM™
- SOS POST-CRASH ALERT SYS™

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 200A	
OPTIONAL EQUIPMENT/OTHER	
2025 MODEL YEAR	
STAR WHITE MET TRI-COAT	795.00
.18" SILVER PAINTED ALUM WHLS	
.P255/65R18 A/S BSW TIRES	
50 STATE EMISSIONS	NO CHARGE
MINI SPARE AND JACK KIT	400.00
FRONT LICENSE PLATE BRACKET	NO CHARGE

PRICE INFORMATION	(MSRP)
BASE PRICE	$40,050.00
TOTAL OPTIONS/OTHER	1,195.00
TOTAL VEHICLE & OPTIONS/OTHER	41,245.00
DESTINATION & DELIVERY	1,695.00

RAMP ONE CHTB
RAMP TWO
CONVOY
ITEM #: 52-7917 O/T 2

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

TOTAL MSRP $42,940.00

Scan The QR Code to get more details about this vehicle

SH121 N RB 2X 565 005935 08 12 25

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

24 MPG combined city/hwy

20 city 29 highway

4.2 gallons per 100 miles

Standard SUVs range from 12 to 115 MPG. The best vehicle rates 140 MPGe.

You spend **$1,500** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **$2,200**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 5 (1–10, 10 Best)

Smog Rating (tailpipe only): 6 (1–10, 10 Best)

This vehicle emits 377 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★★ Passenger ★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★ Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

AMERICA'S ALL TIME BEST-SELLING SUV

The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.

FordPass Connect™ service and FordPass™ App required for certain remote features (see App Terms for more information). Connected service and related feature functionality is subject to compatible AT&T-network availability. Evolving technology / cellular networks may affect functionality and availability, or continued provision of some features, prohibiting them from functioning. Message and data rates may apply. See your local Ford website for our privacy policy.

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WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

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1202508230150

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 20, 2025

AGENDA ITEM #: 9.

SUBMITTED BY: Jim Devlin, Assistant City Manager

ITEM DESCRIPTION:

Discussion and possible action to approve **Ordinance No. 2025-18,** amending the Code of Ordinances Chapter 30, creating Article XII - Unattended Donation/Collection Boxes: establishing permit requirements, location restrictions, maintenance standards, enforcement mechanisms; providing for penalties; providing for inclusion in the Code; providing a severability clause; providing a savings clause; and providing an effective date.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt has experienced significant concerns regarding unattended collection/donation boxes, including, but not limited to, boxes being placed on land without the permission of the property owner, overflow, materials being stacked up and left around the outside of the boxes, including mattresses, furniture, clothing and other items, lack of contact information for the persons to whom the boxes belong, lack of proof of charitable purpose, and generally poor maintenance of the boxes. The boxes indicate that they are for charitable purposes, but many are "for-profit" businesses. The City of Hewitt recognizes the benefits of donation/collection boxes for charitable purposes, but also acknowledges the need to regulate them to protect public health, safety, and welfare. The overflow and leaving of items outside the boxes create a public nuisance, serve as harborage for vermin and insects, and constitute a blight upon the City. Those in control of current boxes will have 90 days from the date this Ordinance becomes effective to obtain a permit.

FISCAL IMPACT:

Amount Budgeted - N/A
Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of **Ordinance No. 2025-18,** amending the Code of Ordinances Chapter 30, creating Article XII — Unattended Donation/Collection Boxes: establishing permit requirements, location restrictions, maintenance standards, enforcement mechanisms, and providing penalties for violations of this Ordinance.

ATTACHMENTS:

1. 2025-18 Ordinance regulating Unattended Drop box

CITY OF HEWITT ORDINANCE NO. 2025-18

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS, AMENDING THE CODE OF ORDINANCES CHAPTER 30, CREATING ARTICLE XII - UNATTENDED DONATION/COLLECTION BOXES: ESTABLISHING PERMIT REQUIREMENTS, LOCATION RESTRICTIONS, MAINTENANCE STANDARDS, ENFORCEMENT MECHANISMS; PROVIDING PENALTIES; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY CLAUSE; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Hewitt has experienced significant concerns with unattended collection/donation boxes, including but not limited to boxes being placed on land without the permission of the property owner, overflow, materials being stacked up and left around the outside of the boxes, including mattresses, furniture, clothing and other items, lack of contact information for the persons to whom the boxes belong, lack of proof of charitable purpose, and generally poor maintenance of the boxes; and

WHEREAS, although the boxes indicate they are for charitable purposes, it is likely that some of them are not; and

WHEREAS, the overflow and leaving of items outside of the boxes creates a public nuisance, serves as harborage for vermin and insects, and constitutes a blight upon the City; and

WHEREAS, the City of Hewitt recognizes the benefits of donation/collection boxes for charitable purposes, but also acknowledges the need to regulate them to protect public health, safety, and welfare

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, AS FOLLOWS:

Section 1: Definitions

For the purposes of this ordinance, the following definitions shall apply:

1. **Donation/Collection Box**: means any unattended donation receptacle larger than 27 cubic feet, intended for use as a drop-off and collection point for accepting donated textiles, clothing, shoes, books, toys, dishes, and other salvageable household items or other items of personal property. Recycling bins or other receptacles operated by the city or a city-licensed waste management company shall not be considered donation boxes.
2. **Operator**: The entity or individual responsible for maintaining and servicing the Donation/Collection Box.
3. **Permit Holder**: The individual or entity to whom a permit for a Donation/Collection Box is issued.

4. **Property Owner**: any person that owns, leases, is in control of, or is entitled to possession of real property within the jurisdiction of the city on which a Donation/Collection Box is to be located.
5. **Abandoned Materials**: Items left outside a Donation/Collection Box or scattered within a twenty-foot (20’) radius of the box.

Section 2: Permit Required

1. It shall be unlawful for any person to place or maintain, or allow to be placed or maintained, any Donation/Collection Box within the jurisdiction of the city, without having first secured a permit in compliance with the provisions of this chapter. Those in control of current boxes will have 90 days from the date that this Ordinance becomes effective to obtain a permit. Permits are issued by the City of Hewitt Planning and Community Development Department.
2. It shall be unlawful for any person who owns, leases, is in control of, or is entitled to possession of real property within the jurisdiction of the city to authorize or allow any Donation/Collection Box to be placed on or remain on such real property without a valid permit in compliance with the provisions of this Ordinance.
3. A separate permit shall be required for each Donation/Collection Box located in the City of Hewitt.
4. A site plan or map drawn showing the placement of the Donation/Collection box(s) shall be submitted with the application.
5. The person requesting a permit for a Donation/Collection box shall be registered to operate in the State of Texas as a non-profit organization or have a written agreement to solicit on behalf of such non-profit organization.
6. The Property Owner must have provided written authorization for placement of the Donation/Collection Box on their property.
7. The base of the Donation/Collection Box shall not exceed 50 square feet.
8. Each Donation/Collection Box shall indicate, in clear, legible writing, the types of items accepted for donation, and that all donations must fit into and be placed within the Donation/Collection Box.
9. No more than one Donation/Collection Box may be permitted for placement on any lot. In the case of a shopping center or office development consisting of multiple platted lots, the City shall treat the development as a single contiguous lot.

Section 3: Permit Requirements

1. The permit application shall be made on a form provided by the City of Hewitt Planning and Community Development Department, and shall include the following information:
   - A. Name, address, email, website (if available), and telephone number of the Permit Holder, Operator, and of the Property Owner.
   - B. Legal address of the location for which the permit is being requested.
   - C. Documentation that the permit applicant is registered to operate in the State of Texas as a non-profit corporation or has written authorization to solicit on behalf of such non-profit organization.
   - D. Site plan showing the location of the Donation/Collection Box.

E. Description of the materials to be collected.
F. Proof of liability insurance covering the Donation/Collection Box.
G. Written permission from the property owner.
2. Permits shall be valid for one (1) year and must be renewed annually.
3. Each application shall be accompanied by a non-refundable processing fee of $100.00.
4. Each Permit Holder shall conspicuously display the permit number and contact information on the Donation/Collection Box.
5. The City shall not issue a permit unless:
   A. The applicant has submitted a complete and accurate application accompanied by the applicable fee;
   B. The proposed location and placement of the Donation/Collection Box on the owner's real property follows all applicable laws and regulations established in the code or ordinances and does not have the potential to cause any issue to endanger the public health or have the potential to create a public nuisance; and/or

The City shall not issue a permit if the applicant has failed to maintain similar Collection/Donation Boxes at other locations in the city.

6. The permit issued hereunder shall be valid for one donation/collection box.
7. The term of the permit shall be valid for one year from the date of issuance and is renewable for a one-year period thereafter.
8. No person or Operator to whom the permit has been issued shall transfer, assign, or convey such permit to another person or operator.
9. Prior to the expiration of the permit, the Permit Holder may voluntarily cancel the permit by notifying the City of Hewitt Permit office in writing of the intent to cancel the permit. The permit shall become void upon receipt of written notice.
10. A permit holder may apply for permit renewal by submitting to the Planning and Community Development Department, before the expiration of the permit, a renewal application and a non-refundable fee in the amount of $100.00.
11. The City, through the Office of Planning and Community Development, shall either approve or deny the renewal of a permit within 30 days of receipt of the completed renewal application and fee.
12. An applicant denied a permit may appeal the decision to the City Manager within five business days of receiving notice of the denial.

Section 4: Location Restrictions

1. Donation/Collection Boxes shall not be placed:
   A. In a required building setback, buffer yard, public right-of-way, drainage easement, utility easement, fire lane, or flood plain.
   B. Within fifteen feet (15') of fire hydrants, driveways, utility boxes, or street intersections.
   C. At least one stacking or parking space shall be required for the use of persons accessing the donation box.
   D. The donation box may not block or occupy any number of parking spaces required by the primary use structure.

    E. On residentially zoned properties.
    F. In a manner that obstructs visibility for pedestrians or vehicles.
2. Boxes must be located on a paved surface and maintained in a stable, upright position.
3. Boxes may not be located on public property.

Section 5: Property Owner Responsibility Regarding Maintenance

1. If the person in control of the Collection/Donation Box fails to maintain the box by failing to remove items that are located outside of the box, it shall be the Property Owner's obligation to remove and properly dispose of the items.

Section 6: Impoundment

1. Any donation box located within the jurisdiction of the city that does not have a current, valid permit or any permitted donation box that has received more than two notices of violation from the city in the past 12 months shall be subject to impoundment by the city. Any donation box impounded by the city shall be released to the owner upon payment of all applicable impoundment and storage fees.

Section 7: Maintenance and Upkeep

1. Property Owners where an unpermitted, unmaintained, or non-compliant donation/collection box is placed shall be subject to the same fines and penalties as the Operator.
2. All Donation/Collection Boxes shall be made of sturdy and weatherproof material, must include a locking mechanism to prevent unauthorized access, and shall be painted one solid color with no high-intensity fluorescent colors for the box or associated signage.
3. All Donation/Collection Boxes shall be maintained in good condition, free of graffiti, rust, peeling paint, and other deterioration.
4. The Operator shall ensure that the area surrounding the box is kept free of Abandoned Materials, litter, and debris.
5. Collection of donated items shall occur at least once every seven (7) days to prevent overflow.
6. A visible, legible sign shall be placed on the box indicating:
    A. The name, phone number, and email of the Operator.
    B. A statement prohibiting the disposal of items outside the box.
7. Any maintenance, service, or cleanup associated with a Donation/Collection Box shall be completed within forty-eight (48) hours of notification by the City.
8. Any box that remains unpermitted, damaged, or unmaintained for more than thirty (30) days shall be subject to removal by the City at the owner's expense.
9. The City shall have the authority to abate any property in violation of this ordinance that is deemed a public nuisance.

Section 8: Revocation of Permit

1. The City shall have the authority to inspect Donation/Collection Boxes for compliance with this ordinance.

2. The City may revoke any permit issued hereunder if the permit holder has received two notices of violation of this chapter or any other provisions of the City of Hewitt Code of Ordinances within 12 months.
3. Notice of revocation shall be given to the Permit Holder in writing with the reason for the revocation specified, served by personal service, email on file, or by certified USPS mail to the last known address of the permit holder.
4. The Permit Holder shall have ten days from the date of such a revocation to file notice with the City requesting to appeal the order revoking said permit. The City shall provide for a hearing of the appeal before the City Manager no later than 15 days after the notice of the appeal is filed.
5. Any appeal of the revocation pursuant to this section shall stay the revocation until a final determination is rendered.
6. Upon finalization of any revocation, the permit holder shall remove said donation box no later than ten days after said final decision. Upon expiration of this ten-day grace period, the donation box shall acquire a non-compliant status and be subject to impoundment without further notice
7. In the event the permit of any Permit Holder is revoked by the City, no additional permit shall be issued to such person within one year of the date such permit was revoked.

Section 9: Penalty Clause

A violation of this Ordinance is a misdemeanor offense punishable by a fine not to exceed $500, and each day such violation shall exist shall constitute a separate offense.

Section 10: Severability

It is hereby declared to be the intention of the City Council that the words, phrases, clauses, sentences, paragraphs, and sections of the Ordinance are severable. If any word, phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any remain words, phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the City Council would have enacted the same without incorporation of any such unconstitutional word, phrase, clause, sentence, paragraph or section.

Section 11: Savings Clause

Any provision of any prior ordinance of the city, whether codified or uncodified, which conflicts with any provision of the Ordinance, is hereby repealed to the extent of the conflict, but all other provisions of the ordinances of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 12: Effective Date

This ordinance shall take effect immediately upon its passage and publication as required by law.

PASSED AND APPROVED on the 20th day of October, 2025.

CITY OF HEWITT, TEXAS

____
Steve Fortenberry, Mayor

Attest:

____
Lydia Lopez, City Secretary

APPROVED AS TO FORM AND LEGALITY:

____
Michael W. Dixon, City Attorney