

**MEETING MINUTES FOR THE HEWITT LIBRARY BOARD**  
**HEWITT, TEXAS**  
April 14, 2025

Members present

Sally Goldman, President  
Caitlin Miller, Vice Chair  
Julie Holcomb, Secretary  
Betty J. Smith  
Delores K. Sincerney  
Linda O'Neill  
Kevin Lightfoot

Members absent

Matthew Glaser, Library Director

**A. Call to Order**

Sally Goldman called the meeting to order at 6:00 PM.

**B. Consider approval of minutes from the previous meeting**

Minutes were reviewed by the board, and Delores Sincerney made a motion to approve the previous minutes. Motion was seconded by Caitlin Miller and approved by unanimous voice vote.

**C. Director's Report**

Library Director Matthew Glaser reviewed his report to the board.

- The Summer Reading Program kickoff is on Saturday, May 31 (the same day as the Friends' Book Sale). Representatives from the Hewitt Police and Fire Departments will be there. Ohana Shaved Ice will be on hand to provide shaved ice treats. First Woodway Church is hosting a community cookout. Everyone who registers for the summer program will receive a tote bag (one bag per family). Prizes have been ordered for each age group, including additional early childhood prizes for the 0-3 age group. The goal of the summer program is to read 40 days over the summer. Every 5 days earns a ticket for a drawing; every 10 days earns a milestone prize. Marketing materials have been created and set to launch in May.
- Jason Platt, the visiting author for middle grade readers, will be at the library in June, and Katherine Center, the visiting author for adults, is coming in August.
- The cost for the summer program is \$5400, which is well under budget.
- The pause on IMLS grant funding will have an impact on HPL. None of the IMLS funding is impacting the library directly; rather, the loss of IMLS funding is impacting only the extras, not basic services. The library is more likely to be affected by changes in property tax revenues. Director Glaser reviewed the impacts of the IMLS-funding pause:
  - Two tables (\$4,090) purchased by the library under the Special Projects Program Grant are not reimbursable. There were approximately \$8000 left unspent from this grant.
  - The Texas Reads Program Grant was paused with \$7250 left unspent. The library had placed a deposit of \$2750 for Jason Platt along with a signed contract leaving

the library responsible for the remaining balance of \$3500 if the grant funds are not restored. Additionally, the \$1500 allocated for Katherine Center and other marketing related expenditures will have to come from the library's budget unless grant funds are restored.

- The Interlibrary Loan Reimbursement Program has been canceled. The Texas State Library and Archives Commission receives funding for this program from IMLS. Hewitt Public Library is reimbursed for \$700 to 1200 for loans sent across the state.
- E-Read Texas, a statewide resource provided by TSLAC to libraries serving populations less than 100,000, is unable to purchase new titles without IMLS funding. This program, which is offered at no cost to libraries, provides a significant supplement to the library's own digital titles.
- Director Glaser will provide a strategic plan update to the City Council on April 21. The three talking points remain the same: Improve the Overall Customer Experience, Enhance Programs and Services for All Ages, and Expand the Library's Reach.
- Reviewed the statistics for March 2025.
- Still working on the RFID implementation.

#### **D. Introduction from the Hewitt Public Library Teen Advisory Board**

- Elias King from the Teen Advisory Board gave a short overview of the work of the board. The board offers several programs throughout the month. They are working to collaborate with other culture groups and are planning a Culture Fest for August 2 for all ages. The board is looking for new strategies for marketing. Currently, the board has around 6 members who attend regularly each month. Members of the board and claim volunteer hours and officers can put their service on their resume.

#### **E. Discussion on Committee for Future Author Visits to the Library**

- The board discussed creating a committee for organizing future author visits. The goal would be to host up to 3 authors each year. The committee would help identify authors.
- The board discussed whether this should be a library board project, or to open the committee to the community with a representative of the board serving on the committee.

#### **F. Adjournment**

Delores Sincerney made a motion for adjournment, which was seconded by Linda O'Neill. The motion was unanimously approved by voice vote.

Respectfully submitted:

Julie Holcomb, *Secretary, Hewitt Library Board*