



CITY COUNCIL WORKSHOP/REGULAR MEETING

October 6, 2025, at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 p.m., and announced a quorum was present. Council Member Johnny Stephens was absent.

WORKSHOP AGENDA

1. Presentation and discussion on unmanned clothing/donation boxes.
Assistant City Manager Jim Devlin provided a comprehensive overview of key concerns associated with unmanned collection and donation boxes. He subsequently presented an overview of a proposed ordinance requiring permits for such installations, enabling staff to exercise regulatory oversight to safeguard public health, safety, and welfare. The Council held a general discussion regarding the legitimacy of the nonprofit organizations, maintenance, the impoundment process, and the appropriateness of the application fee amount.
2. Presentation and discussion concerning Fire Department updates (Fire Station No. 2, Fire Department physicals, Safer Grant, Hazardous Mitigation Plan).
Fire Chief Jonathan Christian presented an update on the construction of Fire Station No. 2, the status of the SAFER Grant, Fire physicals & Cancer screenings required per House Bill 198, and the Hazardous Mitigation Plan. The Council had a general discussion concerning the Safer Grant. Additionally, Council commended the Fire Department for its successful Open House and Pancake Breakfast event.

WORKSHOP ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the Workshop Meeting at 6:53 p.m.

SECOND: Council Member Michael Bancale

AYES: Potter, Bancale, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: Stephens

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:02 p.m. and announced a quorum was present. Council Member Johnny Stephens was absent.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the statement above and inquired if the City Secretary had received any public comment forms. The City Secretary did not receive any public comment forms.

REGULAR AGENDA ITEMS

3. Approve minutes of the September 15, 2025, City Council Workshop/Regular Meeting.

MOTION: Mayor Pro Tem Erica Bruce moved to approve the minutes as presented, but to allow for corrections.

SECOND: Council Member Brad Turner

AYES: Bancale, Potter, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: Stephens

MOTION PASSED.

4. Discussion and possible action to purchase three (3) F-150 XL 4x4 Super Cab trucks for the Utilities Department.

City Manager Bo Thomas presented.

MOTION: Council Member Michael Bancale moved to approve the purchase of three (3) 2025 Ford F-150 XL 4X4 Super Cab trucks from Bird Kultgen Ford for \$139,254.99.

SECOND: Council Member Bob Potter

AYES: Turner, Bruce, Potter, Bancale, and Fortenberry

NAYES: None

ABSENT: Stephens

MOTION PASSED.

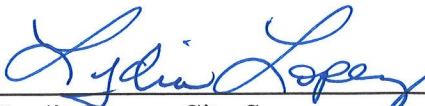
5. Discussion and possible action to authorize the City Manager to renew an existing Interlocal Cooperative Agreement with the City of Waco for Regional Marketing.
City Manager Bo Thomas presented.
MOTION: Mayor Pro Tem Erica Bruce moved to approve authorizing the City Manager to renew the existing Interlocal Cooperative Agreement with the City of Waco for Regional Marketing.
SECOND: Council Member Brad Turner
AYES: Bruce, Potter, Bancale, Turner, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.
6. Discussion and possible action on **Resolution No. 2025-08**, submitting a candidate nomination for the McLennan Central Appraisal District Board of Directors for the year 2026.
City Manager Bo Thomas presented. The Council took no action on this resolution.
7. Discussion and possible action on **Resolution No. 2025-09** approving the financing terms with Cogent Bank for a term of four (4) years at 3.5% for the financing of various vehicles and equipment.
City Manager Bo Thomas presented.
MOTION: Council Member Bob Potter moved to approve **Resolution No. 2025-09** accepting the bid from Cogent Bank for a term of four (4) years at a rate of 3.5% for the financing of various vehicles and equipment.
SECOND: Council Member Michael Bancale
AYES: Potter, Bancale, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.
8. Requests for future workshops and/or agenda items.
City Manager Bo Thomas announced that the next two Council meetings will be held at the Hewitt Public Safety Facility, as the Council Chambers will be in use for early voting for the November 4, 2025, Joint General Election.

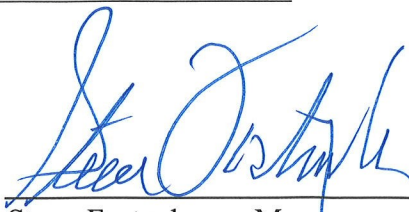
ADJOURNMENT

MOTION: Mayor Pro Tem Erica Bruce moved to adjourn the Regular Meeting at 7:18 p.m.
SECOND: Council Member Brad Turner
AYES: Turner, Bruce, Potter, Bancale, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

Approved: 10-20-2025

ATTEST:


Lydia Lopez, City Secretary


Steve Fortenberry, Mayor