

HEWITT TEXAS

CITY COUNCIL WORKSHOP/REGULAR MEETING

April 6, 2026, at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 p.m., and announced a quorum of members was present. Council Member Johnny Stephens was absent.

WORKSHOP AGENDA

1. Briefing and discussion concerning a 2026 Water Conservation and Drought Contingency Plan Update.
Kevin Reinke, Utilities Director, presented amendments to the plan.
2. Briefing and discussion concerning the City of Hewitt's Strategic Plan 2026-2031.
Utility Department, Police Department, and Fire Department
City Manager Bo Thomas briefly explained the purpose of the strategic planning process, noting that it will assist with the development of the budget. He then introduced Utilities Director Kevin Reinke, who was the first to present his department's Strategic Plan.

Utilities Department — Presented by Utilities Director Kevin Reinke

WORKSHOP ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Workshop meeting at 6:47 p.m.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: Stephens

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 p.m., and announced a quorum of members was present. Council Member Johnny Stephens was absent.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the public comment statement. The City Secretary reported that no public comment forms were received.

REGULAR AGENDA ITEMS

3. Approve minutes of the March 16, 2026, City Council Workshop/Regular Meeting.
MOTION: Council Member Bob Potter moved to approve the minutes as presented, but to allow for corrections.
SECOND: Council Member Michael Bancale
AYES: Potter, Turner, Bruce, Bancale, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

4. Presentation of the City Engineer's Report by City Engineer Miles Whitney, P.E.
Update on pending utility projects.
Update on pending street projects.
Update on pending drainage projects.
City Engineer Miles Whitney reviewed the listed projects. A general discussion was held about Commerce Park Plant improvements, delays in the project's completion, and when the well will be operational. Mayor Pro Tem Erica Bruce suggested the contractor be invited to attend a meeting to discuss the project.

5. Discussion and possible action on reappointment(s) to the Board of Adjustment.
City Manager Bo Thomas presented.
MOTION: Council Member Brad Turner moved to approve the reappointment of Jim Winton to serve another two-year term ending in April 2028.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Turner, Bruce, Bancale, Potter, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

6. Discussion and possible action on the bid award to purchase 2026 - Plant No. 1; Emergency Standby Generator.
City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved approval of the bid award for 2026 — Plant No.1, Emergency Standby Generator, to Texas Municipal & Industrial, LLC, totaling \$226,169, and authorized a 10% contingency of the awarded contract amount to be used at the discretion of the City Manager.
SECOND: Council Member Bob Potter
AYES: Bruce, Bancale, Potter, Turner, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

7. Discussion and possible action on the appointment of Dick Kettler as Hewitt's Associate Municipal Court Judge.
City Manager Bo Thomas presented.
MOTION: Council Member Brad Turner moved to approve the appointment of Dick Kettler to serve as the City of Hewitt's Associate Municipal Court Judge.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Bancale, Potter, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

8. Discussion and possible action on the 2026 Interlocal Agreement for Household Hazardous Waste Collection with the City of Waco.
City Manager Bo Thomas presented.
MOTION: Council Member Bob Potter moved approval of the 2026 Interlocal Agreement for Household Hazardous Waste Collection with the City of Waco, and authorized the City Manager to execute all documents and allocate funding for participation costs.
SECOND: Council Member Michael Bancale
AYES: Bancale, Potter, Turner, Bruce, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

9. Discussion and possible action to approve **Resolution No. 2026-01** adopting the amended Employee Policies and Procedures Manual.
City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to approve **Resolution No. 2026-01** adopting the amended Employee Policies and Procedures Manual.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Turner, Bruce, Bancale, Potter, and Fortenberry
NAYES: None
ABSENT: Stephens
MOTION PASSED.

10. Discussion and possible action on **Resolution No. 2026-02** authorizing the Police Chief to submit a grant application from the Motor Vehicle Crime Prevention Authority (MVCPA) Grant Program — SB 224 Catalytic Converter Grant Program.

City Manager Bo Thomas presented.

MOTION: Council Member Brad Turner moved to approve **Resolution No. 2026-02** authorizing the Police Chief to submit a grant application from the Motor Vehicle Crime Prevention Authority Grant program — SB 224 Catalytic Converter Grant Program.

SECOND: Council Member Bob Potter

AYES: Bruce, Bancale, Potter, Turner, and Fortenberry

NAYES: None

ABSENT: Stephens

MOTION PASSED.

11. Discussion and possible action on **Resolution No. 2026-03** selecting an elected official of Hewitt as the City's nominee for service as a member of the governing body of the McLennan County Rural Transit District.

City Manager Bo Thomas presented and stated that this was an opportunity for a council member to express interest and have their name submitted for consideration. No one expressed an interest in serving in this capacity. No action was taken.

12. Request for future workshops and/or agenda items.

City Manager Bo Thomas advised that workshops were scheduled through May. Mayor Pro Tem Erica Bruce requested a list of the upcoming workshops.

RECESS REGULAR MEETING TO CONVENE EXECUTIVE SESSION.

Mayor Steve Fortenberry recessed the Regular Meeting to convene the following Executive Session at 7:45 p.m.

EXECUTIVE SESSION Executive Session: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (City Manager).

RECONVENE REGULAR MEETING

Mayor Steve Fortenberry reconvened the Regular Meeting at 8:58 p.m.

ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Regular Meeting at 8:58 p.m.

SECOND: Council Member Bob Potter

AYES: Bancale, Potter, Turner, Bruce, and Fortenberry

NAYES: None

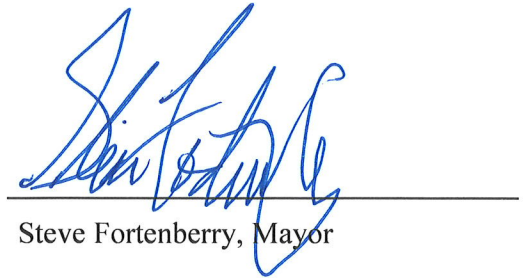
ABSENT: Stephens

MOTION PASSED.

Approved: 4/20/2026

ATTEST:


Lydia Lopez, City Secretary


Steve Fortenberry, Mayor