



CITY COUNCIL WORKSHOP/REGULAR MEETING

June 1, 2026, at 6:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Brenda Turner**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Mike Hamilton, Council Member: Ward 2

The meeting will be streamed live on the city’s website at www.cityofhewitt.com/790/Hewitt-TX-TV.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely via videoconference. Should that occur, a quorum of members will be physically present at the location noted above on this agenda.

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

WORKSHOP AGENDA

1. Elected Official Orientation.

WORKSHOP ADJOURNMENT

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a “Public Comment Form” and present it to the City Secretary before the meeting.)

REGULAR AGENDA ITEMS

2. Approve minutes of the May 18, 2026, City Council Workshop/Regular Meeting.
3. Presentation of the report from the City Engineer, Miles Whitney, P.E.
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
4. Discussion and possible action on the extension of the municipal depository agreement with Independent Financial/SouthState Bank for the first of the three (3) one-year contract extensions to extend the term through June 30, 2027.
5. Briefing and discussion concerning Council priorities for budget preparation.
6. Request for future workshops and/or agenda items.

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of City Hall on **May 26, 2026**, by 5:00 PM.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/MMC
City Secretary

In compliance with the Americans with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with accessible parking at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours before the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: June 1, 2026

AGENDA ITEM #: 2.

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approve minutes of the May 18, 2026, City Council Workshop/Regular Meeting.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached are the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the minutes as presented, but to allow for corrections.

ATTACHMENTS:

1. May 18, 2026, City Council Workshop-Regular Meeting Minutes

HEWITT TEXAS

CITY COUNCIL WORKSHOP/REGULAR MEETING

May 18, 2026, at 6:00 PM

Hewitt Public Safety Facility Training Rm, 100 Patriot Ct., Hewitt, TX 76643

MINUTES

Steve Fortenberry, Mayor: Ward 3, – **Erica Bruce**, Mayor Pro Tem: Ward 3
Michael S. Bancale, Council Member: At-Large – **Johnny Stephens**, Council Member: Ward 1
Bob Potter, Council Member: Ward 2 – **Brad Turner**, Council Member: Ward 1
Vacant Seat, Council Member: Ward 2

WORKSHOP MEETING - 6:00 PM

WORKSHOP DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Workshop Meeting to order at 6:00 p.m., announced all members were present and declared a quorum.

WORKSHOP AGENDA

1. Presentation and discussion on fiber-optic regulation.
City Attorney Mike Dixon presented information on Chapter 284 of the Local Government Code, enacted to expand broadband internet connectivity and service throughout Texas. Mr. Dixon explained that, except for certain design standards, cities have limited regulatory authority over network providers' use of public rights-of-way (ROW). He further noted that telecommunications providers are subject to permitting and fee requirements when installing wireless network infrastructure.
2. Presentation and discussion of a possible automatic aid agreement with the City of Waco. *Fire Chief Jonathan Christian presented the benefits of entering into an automatic aid agreement with the City of Waco, including increased efficiency of fire personnel assigned to each structure fire to meet National Fire Protection Association requirements, and seamless coordination between agencies. A general discussion was held regarding the potential costs of future Computer-Aided Dispatch (CAD) integration.*

WORKSHOP ADJOURNMENT

MOTION: Council Member Michael Bancale moved to adjourn the Workshop meeting at 6:45 p.m.

SECOND: Council Member Bob Potter

AYES: Potter, Bancale, Stephens, Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

REGULAR MEETING - 7:00 PM

DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 p.m., announced all members were present, and declared a quorum.

PLEDGE OF ALLEGIANCE

Mayor Steve Fortenberry led the Pledge of Allegiance.

SPECIAL PRESENTATION(S) AND RECOGNITION(S)

3. Presentation on the Hewitt Public Library's upcoming Summer Reading Program.

Library Director Matthew Glaser presented the summer program theme, objectives, timeline, reading goals and rewards, kickoff event, and planned activities. He also highlighted the special funding received to support program expenses.

PUBLIC HEARING(S) AND RELATED ACTION

4. Public hearing and possible action on **Ordinance No. 2026-06**, rezoning property located in the 400 block of Spring Valley Road, from R-1 Single-Family District to C-1 Restricted Commercial District with a variance to Section 2.109 (A, 8), residential dwelling units.
City Manager Bo Thomas presented the item. Mayor Fortenberry opened the public hearing at 7:13 p.m. and called for comments in favor of and against the rezoning request. No one appeared to speak. The public hearing was closed at 7:14 p.m. Mr. Thomas then read the caption of the ordinance into the record.

MOTION: Mayor Pro Tem Erica Bruce moved to approve **Ordinance No. 2026-06**, rezoning property located in the 400 block of Spring Valley Road, known as O'Campo C A-32, a .517-acre tract, Property ID 138847, from R-1 Single-Family District to C-1 Restricted Commercial District with a variance to Section 2.109 (A, 8), residential dwelling units.

SECOND: Council Member Michael Bancale

AYES: Bancale, Stephens, Turner, Bruce, Potter, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. (Note: Citizens who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.)

Mayor Fortenberry read the public comment statement. The City Secretary reported that no public comment forms were received.

REGULAR AGENDA ITEMS

5. Approve minutes of the May 4, 2026, City Council Workshop/Regular Meeting.
MOTION: Council Member Brad Turner moved to approve the minutes, but to allow for corrections.
SECOND: Mayor Pro Tem Erica Bruce
AYES: Stephens, Turner, Bruce, Potter, Bancale, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
6. Briefing and discussion concerning the Financial Statements ending April 30, 2026.
City Manager Bo Thomas advised that the April Financial Statements were sent electronically on May 8, 2026, for review. The Council raised no questions or concerns.
7. Discussion and possible action on **Ordinance No. 2026-07** adopting prevailing wage rates for public work projects of the City of Hewitt, Texas.
City Manager Bo Thomas presented and read the ordinance caption into the record.
MOTION: Council Member Johnny Stephens moved to approve **Ordinance No. 2026-07**, adopting prevailing wage rates for public works projects of the City of Hewitt, Texas.
SECOND: Council Member Brad Turner
AYES: Turner, Bruce, Potter, Bancale, Stephens, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
8. Briefing and discussion concerning the Council priorities for budget preparation.
City Manager Bo Thomas stated that this item provided an opportunity for the Council to communicate budget priorities. Council Member Brad Turner requested consideration of adequate kennel space for animals. Mayor Pro Tem Erica Bruce asked whether sufficient time would be provided to discuss budget priorities identified by the Council.
9. Request for future workshops and/or agenda items.
City Manager Bo Thomas stated that the item provided the Council with an opportunity to request future workshop topics or agenda items. No items were presented.

ELECTION PROCESS

10. Presentation honoring and recognizing outgoing Council Member Johnny Stephens.
City Manager Bo Thomas presented an award recognizing Council Member Johnny Stephens for his years of service on the Council. Mr. Stephens credited the late Charlie Turner for inspiring his service on the Council and expressed his appreciation for the opportunity to serve alongside the Council, staff, and the citizens of Hewitt.
11. Mayor Steve Fortenberry will present the Certificates of Election for the newly elected Council Members.
Mayor Fortenberry presented the Certificates of Election to the newly elected Council Members Brenda Turner and Mike Hamilton.

12. The City Secretary will administer the Oath of Office to the newly elected Council Members. *After the City Secretary administered the oath of office to the newly elected Council Members (Steve Fortenberry, Brenda Turner, and Mike Hamilton), they took their places on the dais.*

RECESS REGULAR MEETING TO CONVENE EXECUTIVE SESSION

Mayor Steve Fortenberry recessed the Regular meeting to convene the following Executive Session at 7:54 p.m.

EXECUTIVE SESSION: Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (Mayor and Mayor Pro Tem).

RECONVENE REGULAR MEETING

Mayor Fortenberry reconvened the Regular Meeting at 8:17 p.m.

13. Selection of the Mayor and Mayor Pro Tem.
 - a. Discussion and possible action on the selection of the Mayor.
 - b. Discussion and possible action on the selection of the Mayor Pro Tem.

Mayor Steve Fortenberry stated that the selection of the Mayor and Mayor Pro Tem would be acted on separately.

A. SELECTION OF MAYOR

MOTION: Mayor Pro Tem Erica Bruce moved the approval of Steve Fortenberry as Mayor.

SECOND: Council Member Bob Potter

AYES: Brenda Turner, Bruce, Potter, Bancale, Brad Turner, and Hamilton

NAYES: None

ABSENT: None

ABSTAINED: Fortenberry

MOTION PASSED.

B. SELECTION OF MAYOR PRO TEM

MOTION: Council Member Brad Turner moved the approval of Michael Bancale as Mayor Pro Tem.

SECOND: Council Member Bob Potter

AYES: Hamilton, Brad Turner, Bruce, Brenda Turner, Potter, and Fortenberry

NAYES: None

ABSENT: None

ABSTAINED: Bancale

MOTION PASSED.

ADJOURNMENT

MOTION: Council Member Bob Potter moved to adjourn the meeting at 8:21 p.m.

SECOND: Mayor Pro Tem Michael Bancale

AYES: Potter, Bancale, Hamilton, Brenda Turner, Brad Turner, Bruce, and Fortenberry

NAYES: None

ABSENT: None
MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: June 1, 2026

AGENDA ITEM #: 3.

SUBMITTED BY: Miles Whitney, City Engineer, P.E.

ITEM DESCRIPTION:

Presentation of the report from the City Engineer, Miles Whitney, P.E.

Update on pending utility projects.

Update on pending street projects.

Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present the report and answer any questions about it.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

No action is required.

ATTACHMENTS:

1. Hewitt-PR-5.22.26

HEWITT TEXAS

CITY ENGINEER'S REPORT

May 22, 2026

Utility Projects

Commerce Park Plant Improvements

- Well
Submitted to TCEQ. Per the TCEQ website, review comments are anticipated by July 3, 2026.
- Plant
 - All three pumps are operational. Contractor is completing miscellaneous remaining items, including final grading and piping insulation.

Lift Station No. 4 and Force Main

- Awaiting response from the City of Waco to finalize designs.

Plant No. 1 Genset

- Contracts executed. Submittals are currently under review, and the generator is expected to be ordered soon. Current estimated delivery time is approximately 28 weeks.

Street/Transportation Projects

E. Wall and Briarfield

- Finalizing project closeout tasks.

Minute, Peer & New Acres; Street/Utility Impr.

- Finalizing project design and contract documents.

Sunset, Sunnydale & Redbud; Street/Utility Impr.

- Finalizing project design and contract documents.

Drainage Projects

By: N/A
Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

Coyote Cr
T.B.P.E. F-16387



HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: June 1, 2026

AGENDA ITEM #: 4.

SUBMITTED BY: Claudia R. Brill, Finance Director

ITEM DESCRIPTION:

Discussion and possible action on the extension of the municipal depository agreement with Independent Financial/SouthState Bank for the first of the three (3) one-year contract extensions to extend the term through June 30, 2027.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Depository Services Contract designates Independent Financial/SouthState Bank as the City's primary depository bank for the period beginning July 1, 2024, through June 30, 2026, with the option for three (3) one-year extensions under the same terms and conditions. This agenda item authorizes the first of the three available one-year extensions. Attached is the extension acceptance letter from Senior Vice President Kevin Poynter.

Staff recommends approval, as the terms and conditions of the agreement remain unchanged and the bank's performance under the contract has been satisfactory.

FISCAL IMPACT:

Amount Budgeted - N/A

Line Item in Budget - N/A

SUGGESTED MOTION:

I move approval of the first one-year extension of the municipal depository agreement with Independent Financial/SouthState Bank, with the term ending June 30, 2027.

ATTACHMENTS:

1. Depository Bank Services Contract Extension

HEWITT TEXAS

May 20, 2026

Kevin Poynter
Sr. Vice President
SouthState Bank, N.A.
5401 Bosque Blvd. Suite 200
Waco, TX 76710

RE: City of Hewitt, Depository Bank Services Contract Extension

Dear Mr. Poynter:

The expiration of our Depository Bank Services Agreement is June 30, 2026. The City is opting to exercise the first of the three (3) one-year contract extension options provided for in the Agreement to extend the term through June 30, 2027, under the same terms and conditions.

To confirm the Bank's acceptance of this contract extension, please complete the section below and return a copy of this letter to me.

We have appreciated our business relationship with you and the Bank over the term of the current depository contract and look forward to the extended term.

Should you have any questions or need additional information or explanation, please contact me at (254) 296-5604, or cbrill@cityofhewitt.com.

Sincerely,

CITY OF HEWITT, TEXAS:

Claudia R. Brill, CPA
Claudia R. Brill, CPA
Finance Director

SOUTHSTATE BANK:

ACCEPTED BY:

Kevin Poynter

DATE:

5/20/26

PRINTED NAME:

Kevin Poynter

TITLE:

Sr. VP