HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Budget Workshop** meeting of the governing body of the City of Hewitt will be held on the **16th day of July, 2012 at 5:30 p.m. in Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Report from City Engineer including review and discussion of Capital Improvement Projects.
2. Review, briefing and discussion of preliminary FY 2012-2013 Proposed Budget.
3. Review of regular meeting agenda items.
4. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Hewitt, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said Public Notice Board located in front of the City Hall of said City of Hewitt, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on: July 13, 2012 by 5:00 p.m.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **16th day of July, 2012 at 7:00 p.m. in the City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of July 2, 2012.
2. Special recognition of outgoing Planning & Zoning Commission member Katherine Aufman.
3. Hear visitors on matters pertaining to city business.
4. Authorize Change Order to contract with Viking Construction, Inc. for Micro-slurry Seal project in the total amount of $15,204.75.
5. Consider award of bid for West Warren Street Improvements to Knife River Corporation-South in the total amount of $61,986.91.
6. Consider award of bid for Wastewater System to WMARSS-South–Phase 2B to Barnett Contracting Inc. in the total amount of $814,660.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Hewitt, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the Public Notice Board located in front of the City Hall of said City of Hewitt, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on: July 13, 2012 by 5:00 p.m.

CITY OF HEWITT

Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT
TEXAS

WORKSHOP ITEM 1

HEWITT
TEXAS

CITY ENGINEER'S REPORT
July 11, 2012

Note: ***All schedules, dates and references to completion dates are approximate and subject to change.***

Bull Hide Creek WMARSS - Sewer System Conversion

Phase 1 (Bull Hide Creek WMARSS Line to Castleman Creek via Old Temple Road)
Under construction; on the last remaining segment, Glenleigh Drive.
Construction to be complete by July 30, 2012

Phase 2A (New Lift Station No. 4)
Under construction, mobilization, the week of July 9th.
Construction to be completed by December, 2012.

Phase 2B (Interceptor Sewer and Force Main to Old Temple Road via Castleman Creek and Removal of Existing Lift Station No. 4)
Bids were received July 11, 2012. We are recommending contract award to low bidder at the July 16, 2012 City Council meeting. *Approximate completion of construction, December, 2012.*

Lindenwood Ln. West - Street & Drainage Improvements
Contract awarded on June 18, 2012; Preconstruction Conference to be held the week of July, 16th. *Approximate completion of construction, September, 2012.*

Street Improvements:

Micro-Seal Street Improvements
Contractor mobilizing this week; Requesting addition of approximately 10% more street area due to the low prices. *Approximate completion of construction, August, 2012.*

West Warren Overlay
Project includes W. Warren from Hewitt Drive to Fannin; to mill at the gutters, raise manholes and overlay. Bids were received July 11, 2012. We are recommending contract award to low bidder at the July 16, 2012 City Council meeting. *Approximate completion of construction, September, 2012.*

Various Streets - Reclaim
Project includes the rehabilitation of street base and replacement of street surface for:

Del Rio Drive,	Tampico Drive,	Russell Lane,
East Johnson Street,	Dixon Drive,	Hedrick Drive,
Nash Drive,	Dane Drive	

Delayed bid advertisement to add concrete valley gutter at intersection of East Johnson and Dixon, and short sections of curb & gutter replacement, as requested. Advertise for bids week of July 23rd. *Approximate completion of construction, November, 2012.*

Duff Consulting Engineers, Inc.
Texas Registered Engineering Firm F-400

HEWITT
TEXAS

I-35 Widening - Utility Adjustments

Under construction with exception of new Lift Station No. 1, as ongoing imminent domain process continues.

By: _____, P.E.
William E. Aston, P.E.

Duff Consulting Engineers, Inc.
Texas Registered Engineering Firm F-400

HEWITT
TEXAS

WORKSHOP ITEM 2

PROPOSED BUDGET FY 12/13

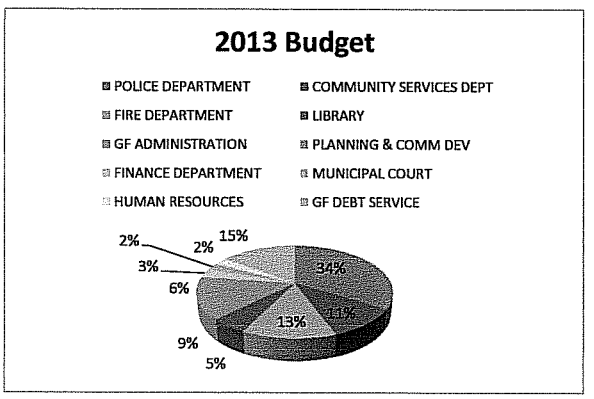
GENERAL FUND

REVENUE & EXPENDITURES

FY 12/13

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-30100-00-00	AD VALOREM TAXES	3,160,000	3,100,000	3,100,000	2,885,850	2,980,856
10-30200-00-00	SALES TAX REVENUE	1,414,800	1,250,000	1,350,000	1,250,000	1,238,544
10-30300-00-00	CABLE FRANCHISE FEE	220,000	210,000	210,000	180,000	205,745
10-30310-00-00	ELECTRICITY FRANCHISE FEE	405,000	402,000	404,000	420,000	428,742
10-30320-00-00	SOLID WASTE FRANCHISE FEE	190,000	160,000	170,000	120,000	160,018
10-30330-00-00	NATURAL GAS FRANCHISE FEE	16,000	18,000	15,172	21,500	17,585
10-30340-00-00	TELECOMMUNICATIONS FRAN	55,000	57,000	55,000	62,000	56,120
10-30350-00-00	WATER FRANCHISE	135,000	125,000	125,000	125,000	125,000
10-30360-00-00	SEWER FRANCHISE	125,000	110,000	110,000	110,000	110,000
10-30400-00-00	PUBLIC SAFETY FINES & FEES	315,000	290,000	315,000	270,000	275,746
10-30410-00-00	BUILDING REVENUE	100,000	100,000	100,000	55,000	135,512
10-30500-00-00	INTEREST REVENUE	16,000	17,500	14,071	15,000	17,341
10-30600-00-00	W&S ADMIN FEE	200,000	175,000	175,000	175,000	175,000
10-30650-00-00	W&S PAYT IN LIEU OF TAX	40,000	35,000	35,000	35,000	35,000
10-30700-00-00	COMMUNITY CENTER REVENUE	15,000	10,000	10,000	15,000	13,141
10-30710-00-00	LIBRARY FINES & FEES	10,000	10,000	10,000	10,000	10,380
10-30730-00-00	POLICE RECORDS REVENUE	6,000	6,000	6,000	5,500	5,815
10-30740-00-00	PD VEHICLE REIM	-	-	500	-	1,350
10-30750-00-00	PARK REVENUE	12,000	10,000	10,000	6,500	7,747
10-30800-00-00	MISCELLANEOUS REVENUE	30,000	30,000	50,000	30,000	46,246
10-30810-00-00	LIBRARY GRANTS	10,000	30,200	9,080	-	25,989
10-30820-00-00	COMMUNITY DEV GRANT	-	50,000	36,495	57,576	
10-30830-00-00	JUVENILE CASE MANAGEMENT	10,000	10,000	10,000	10,000	10,192
		6,484,800	**6,205,700**	**6,320,318**	**5,858,926**	**6,082,069**

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
41	POLICE DEPARTMENT	$ 2,191,250	$ 1,990,848	$ 1,923,278	$ 1,975,931	$ 1,864,113
50	COMMUNITY SERVICES DEPT	679,206	796,588	745,757	621,935	566,044
56	FIRE DEPARTMENT	848,597	873,811	919,202	849,843	845,923
59	LIBRARY	327,883	282,410	291,392	252,734	266,271
61	GF ADMINISTRATION	570,826	444,695	501,108	464,712	394,059
63	PLANNING & COMM DEV	389,988	399,641	356,037	389,481	339,946
64	FINANCE DEPARTMENT	203,576	194,987	199,026	179,373	182,624
65	MUNICIPAL COURT	151,179	139,988	137,326	134,120	134,658
66	HUMAN RESOURCES	158,618	125,515	125,727	123,650	109,350
70	GF DEBT SERVICE	960,636	953,933	956,214	866,767	866,656
	TOTAL EXPENDITURES	**6,481,759**	**6,202,416**	**6,155,067**	**5,858,546**	**5,569,644**
	EXCESS (DEFICIT)	**3,041**	**3,284**	**165,251**	**380**	**512,425**



GENERAL FUND
FY 11/12
POLICE DEPARTMENT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-41	SALARIES - POLICE DEPT	$ 1,252,314	$ 1,239,257	$ 1,188,096	$ 1,227,762	$ 1,175,847
10-50105-41	OVERTIME-POLICE DEPT	15,200	15,000	30,044	15,000	32,875
10-50110-41	PART-TIME	-	-	6,649	-	3,385
10-50120-41	SOCIAL SECURITY	96,965	95,950	89,948	95,072	87,817
10-50125-41	TEXAS MUNICIPAL RETIREMENT SY	186,198	180,614	175,128	178,958	169,841
10-50130-41	EMPLOYEE INSURANCE	158,100	150,660	139,302	162,750	129,806
10-50135-41	PRE-EMPLOYMENT EXPENSE	1,300	1,250	100	1,000	226
10-50140-41	UNEMPLOYMENT INSURANCE	2,000	2,000	-	2,000	-
10-50145-41	WORKER'S COMPENSATION	26,800	25,165	26,547	25,000	25,030
10-50160-41	SICK LEAVE ACCRUAL	30,000	16,000	16,000	16,000	16,000
	Total Personnel	1,768,877	1,725,896	1,671,815	1,723,542	1,640,827
10-50200-41	CASE INVESTIGATION	2,500	1,200	1,200	1,000	272
10-50215-41	FUEL	83,000	79,000	73,347	63,000	71,953
10-50230-41	OFFICE SUPPLIES	11,000	8,300	8,403	7,000	4,700
10-50235-41	OTHER EQUIPMENT & SUPPLIES	42,000	31,511	31,871	20,000	10,648
10-50245-41	UNIFORM PURCHASE	9,500	5,850	5,967	5,500	11,915
	Total Supplies	148,000	125,861	120,788	96,500	99,488
10-50300-41	BUILDING MAINTENANCE	3,500	3,825	3,825	4,450	7,070
10-50350-41	VEHICLE MAINTENANCE	15,750	16,150	16,150	14,300	13,655
	Total Maintenance	19,250	19,975	19,975	18,750	20,725
10-50401-41	ANIMAL CONTROL	10,500	10,000	10,000	12,500	9,251
10-50404-41	DUES AND SUBSCRIPTIONS	8,577	3,677	3,977	3,677	5,219
10-50406-41	ELECTRIC SERVICE	17,500	18,000	18,000	21,000	15,736
10-50408-41	SERVICE CONTRACTS	59,972	29,158	29,158	35,209	16,159
10-50414-41	NATURAL GAS SERVICE	600	600	600	600	606
10-50420-41	TELECOMMUNICATION	12,594	13,539	9,363	12,000	13,074
10-50421-41	TRAVEL AND TRAINING	24,000	14,510	17,518	11,200	10,687
10-50422-41	UNIFORM CLEANING	6,000	6,540	6,669	9,000	5,504
	Total Services	139,743	96,024	95,285	105,186	76,236
10-50610-41	OFFICE EQUIPMENT	6,000	3,600	3,600	4,000	704
10-50615-41	OTHER EQUIPMENT	9,380	4,492	11,815	20,000	25,436
10-50620-41	OTHER IMPROVEMENTS	-	-	-	-	-
10-50635-41	VEHICLES	100,000	15,000	-	7,953	695
	Total Capital Outlay	115,380	23,092	15,415	31,953	26,835
		$ 2,191,250	**$ 1,990,848**	**$ 1,923,278**	**$ 1,975,931**	**$ 1,864,111**

GENERAL FUND
FY 12/13
COMMUNITY SERVICES DEPARTMENT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-50-00	SALARIES - COMMUNITY SERVICES	$ 264,479	$ 286,047	$ 272,031	$ 273,209	$ 252,072
10-50105-50-00	SALARIES - OVERTIME	13,000	12,610	17,151	13,000	19,851
10-50110-50-00	SALARIES - PART TIME	12,000	11,640	2,500	12,000	8,550
10-50120-50-00	SOCIAL SECURITY	22,145	23,738	21,921	22,813	21,286
10-50125-50-00	TEXAS MUNICIPAL RETIREMENT SYS	40,762	44,373	42,531	41,214	39,240
10-50130-50-00	EMPLOYEE INSURANCE	35,700	38,880	34,313	42,000	31,771
10-50135-50-00	PRE-EMPLOYMENT EXPENSE	100	100	1	100	-
10-50140-50-00	UNEMPLOYMENT INSURANCE	500	500	500	500	-
10-50145-50-00	WORKERS COMPENSATION	6,120	5,500	6,208	6,050	8,907
	Total Personnel	394,806	423,388	397,157	410,886	381,677
10-50205-50-00	CHEMICALS	1,000	1,000	1,000	1,000	100
10-50215-50-00	FUEL	22,000	25,000	20,000	25,000	17,953
10-50220-50-00	JANITORIAL SUPPLIES	500	400	400	400	533
10-50230-50-00	OFFICE SUPPLIES	600	900	600	900	331
10-50235-50-00	OTHER EQUIPMENT & SUPPLIES	12,000	12,000	12,000	12,000	14,494
	Total Supplies	36,100	39,300	34,000	39,300	33,411
10-50300-50-00	BUILDING MAINTENANCE	3,000	3,000	3,000	3,000	3,075
10-50320-50-00	PARK IMPROVEMENTS	7,500	50,000	50,000	10,000	24
10-50330-50-00	PARK MAINTENANCE	10,000	8,000	3,500	6,000	7,254
10-50340-50-00	STREET MAINTENANCE	75,000	130,000	130,000	15,000	19,164
10-50350-50-00	VEHICLE MAINTENANCE	3,000	3,000	2,500	3,000	3,178
10-50355-50-00	HEAVY EQUIPMENT MAINTENANCE	7,000	7,000	4,000	7,000	6,753
	Total Maintenance	105,500	201,000	193,000	44,000	39,447
10-50403-50-00	CONTINGENCY	700	1,000	1,000	1,000	-
10-50404-50-00	DUES AND SUBSCRIPTIONS	300	300	300	300	124
10-50406-50-00	ELECTRIC SERVICE	93,000	95,000	90,000	95,000	90,050
10-50408-50-00	SERVICE CONTRACTS	1,500	3,000	1,000	3,000	516
10-50414-50-00	NATURAL GAS SERVICE	3,700	4,000	3,000	4,000	2,309
10-50420-50-00	TELECOMMUNICATION	3,500	4,000	2,000	4,000	3,124
10-50421-50-00	TRAVEL AND TRAINING	2,800	1,000	2,000	1,800	1,626
10-50422-50-00	UNIFORM CLEANING	2,500	3,800	1,500	3,800	2,721
	Total Services	108,000	112,100	100,800	112,900	100,469
10-50610-50-00	OFFICE EQUIPMENT	800	800	800	800	-
10-50615-50-00	OTHER EQUIPMENT	9,000	5,000	5,000	5,500	594
10-50620-50-00	OTHER IMPROVEMENTS	-	15,000	15,000	-	-
10-50635-50-00	VEHICLES	25,000	-	-	8,549	10,446
	Total Capital Outlay	34,800	20,800	20,800	14,849	11,040
		$ 679,206	**$ 796,588**	**$ 745,757**	**$ 621,935**	**$ 566,044**

GENERAL FUND
FY 11/12
FIRE DEPARTMENT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-56-00	SALARIES - FIRE DEPARTMENT	$ 541,100	$ 552,818	$ 604,654	$ 545,668	$ 553,549
10-50105-56-00	SALARIES - OVERTIME	20,000	25,000	25,000	10,000	40,429
10-50120-56-00	SOCIAL SECURITY	42,924	44,203	48,169	42,509	44,227
10-50125-56-00	TEXAS MUNICIPAL RETIREMENT SYS	79,488	85,850	92,496	80,016	85,888
10-50130-56-00	EMPLOYEE INSURANCE	71,400	68,040	63,506	73,500	61,707
10-50135-56-00	PRE-EMPLOYMENT EXPENSE	1,800	1,800	1,000	1,800	136
10-50140-56-00	UNEMPLOYMENT INSURANCE	500	500	500	500	-
10-50145-56-00	WORKER'S COMPENSATION	13,000	12,000	12,527	10,000	11,624
	Total Personnel	770,212	790,211	847,852	763,993	797,560
10-50200-56-00	CASE INVESTIGATION/PREVENTION	2,000	2,000	2,000	2,000	1,605
10-50215-56-00	FUEL	9,600	9,400	9,600	7,400	8,325
10-50225-56-00	MEDICAL SUPPLIES	2,000	2,500	2,000	2,500	1,476
10-50230-56-00	OFFICE SUPPLIES	2,500	4,000	1,500	4,000	2,522
10-50235-56-00	OTHER EQUIPMENT & SUPPLIES	15,000	15,000	15,000	17,000	6,960
10-50240-56-00	MISCELLANEOUS	-	-	-	-	(4,165)
10-50245-56-00	UNIFORM PURCHASES	3,500	3,000	3,000	3,000	2,828
	Total Supplies	34,600	35,900	33,100	35,900	19,550
10-50300-56-00	BUILDING MAINTENANCE	2,500	2,800	2,800	2,800	2,699
10-50350-56-00	VEHICLE MAINTENANCE	10,000	14,000	8,000	14,000	10,149
	Total Maintenance	12,500	16,800	10,800	16,800	12,849
10-50404-56-00	DUES AND SUBSCRIPTIONS	1,785	1,800	1,500	1,800	2,104
10-50406-56-00	ELECTRIC SERVICE	4,500	5,200	4,800	3,200	4,231
10-50408-56-00	SERVICE CONTRACTS	8,030	7,000	6,000	9,000	3,496
10-50412-56-00	MISC PROFESSIONAL SERVICES	-	-	-	-	-
10-50414-56-00	NATURAL GAS SERVICE	1,000	1,900	1,000	1,900	959
10-50420-56-00	TELECOMMUNICATION	6,170	4,000	3,500	4,000	3,744
10-50421-56-00	TRAVEL AND TRAINING	9,500	10,500	10,500	10,500	1,310
10-50422-56-00	UNIFORM CLEANING	300	500	150	500	121
	Total Supplies	31,285	30,900	27,450	30,900	15,965
10-50610-56-00	OFFICE EQUIPMENT	-	-	-	-	-
10-50615-56-00	OTHER EQUIPMENT	-	-	-	-	-
10-50620-56-00	OTHER IMPROVEMENTS	-	-	-	-	-
10-50635-56-00	VEHICLES	-	-	-	2,250	-
	Total Capital Outlay	0	0	0	2,250	0
		$ 848,597	**$ 873,811**	**$ 919,202**	**$ 849,843**	**$ 845,923**

GENERAL FUND
FY 11/12
LIBRARY

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-59-00	SALARIES - LIBRARY	134,487	126,697	$ 128,729	$ 117,537	$ 117,837
10-50105-59-00	SALARIES - OVERTIME	-	-	80	-	-
10-50110-59-00	PART TIME -LIBRARY	41,200	21,000	18,720	20,000	22,920
10-50120-59-00	SOCIAL SECURITY	13,440	11,298	10,806	10,522	10,321
10-50125-59-00	TEXAS MUNICIPAL RETIREMENT SYS	19,756	18,825	18,965	16,925	17,022
10-50130-59-00	EMPLOYEE INSURANCE	20,400	19,440	19,111	15,750	13,533
10-50135-59-00	PRE-EMPLOYMENT EXPENSE	100	100	38	100	272
10-50140-59-00	UNEMPLOYMENT INSURANCE	500	500	500	500	-
10-50145-59-00	WORKER'S COMPENSATION	350	450	349	300	322
	Total Personnel	230,233	198,310	197,297	181,634	182,227
10-50230-59-00	LIBRARY SUPPLIES	5,500	5,500	5,500	5,500	3,294
10-50235-59-00	OTHER EQUIP & SUPPLIES	9,000	10,000	10,000	-	5,822
	Total Supplies	14,500	15,500	15,500	5,500	9,116
10-50300-59-00	BUILDING MAINTENANCE	2,000	2,000	2,100	2,000	1,907
	Total Maintenance	2,000	2,000	2,100	2,000	1,907
10-50400-59-00	ADVERTISING	1,000	1,000	2,500	1,000	2,668
10-50404-59-00	DUES AND SUBSCRIPTIONS	1,300	700	2,000	700	1,114
10-50406-59-00	ELECTRIC SERVICE	4,500	4,500	4,500	4,500	4,539
10-50408-59-00	SERVICE CONTRACTS	12,600	3,000	8,050	3,000	2,677
10-50412-59-00	EDUCATIONAL PROGRAMMING	2,500	2,000	2,500	2,000	2,699
10-50414-59-00	NATURAL GAS SERVICE	300	400	400	400	76
10-50420-59-00	TELECOMMUNICATION	3,200	3,000	3,345	3,000	3,100
10-50421-59-00	TRAVEL & TRAINING	4,750	3,000	4,200	2,500	2,720
	Total Services	30,150	17,600	27,495	17,100	19,594
10-50600-59-00	BOOKS, AUDIO & VIDEO MATERIAL	32,500	32,500	32,500	30,000	28,649
10-50605-59-00	ELECTRONIC MEDIA	6,500	6,500	6,500	6,500	8,391
10-50615-59-00	OTHER EQUIPMENT	9,000	9,000	9,000	9,000	15,936
10-50620-59-00	OTHER IMPROVEMENTS	3,000	1,000	1,000	1,000	451
	Total Capital Outlay	51,000	49,000	49,000	46,500	53,427
		$ 327,883	**$ 282,410**	**$ 291,392**	**$ 252,734**	**$ 266,271**

GENERAL FUND
FY 11/12
ADMINISTRATION

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-61-00	SALARIES - ADMINISTRATION	283,339	$ 180,975	$ 239,250	$ 174,689	$ 176,843
10-50110-61-00	PART TIME	-	7,200	-	-	1,908
10-50120-61-00	SOCIAL SECURITY	21,675	14,395	18,303	13,364	13,400
10-50125-61-00	TEXAS MUNICIPAL RETIREMENT SYS	41,622	26,888	35,840	25,155	25,401
10-50130-61-00	EMPLOYEE INSURANCE	15,300	9,720	11,162	10,500	9,431
10-50135-61-00	PRE-EMPLOYMENT EXPENSE	50	50	-	50	-
10-50140-61-00	UNEMPLOYMENT INSURANCE	500	500	-	500	2,354
10-50145-61-00	WORKER'S COMPENSATION	500	320	320	220	299
	Total Personnel	362,986	240,048	304,875	224,478	229,637
10-50210-61-00	ELECTIONS	1,650	-	-	-	-
10-50215-61-00	FUEL	600	600	600	850	593
10-50230-61-00	OFFICE SUPPLIES	2,000	3,700	2,500	4,500	1,909
10-50235-61-00	OTHER EQUIPMENT AND SUPPLIES	3,500	4,800	4,550	6,250	3,695
10-50240-61-00	ADMINISTRATION POSTAGE	-	-	-	-	-
	Total Supplies	7,750	9,100	7,650	11,600	6,197
10-50350-61-00	VEHICLE MAINTENANCE	-	500	350	500	431
	Total Maintenance	-	500	350	500	431
10-50400-61-00	ADVERTISING	4,500	5,500	3,500	5,500	2,718
10-50403-61-00	CONTINGENCY	4,000	5,000	2,991	5,000	-
10-50404-61-00	DUES AND SUBSCRIPTIONS	8,000	8,000	8,000	8,000	6,579
10-50406-61-00	ELECTRIC SERVICE	3,500	4,500	3,250	5,250	2,271
10-50407-61-00	ENGINEERING SERVICES	3,500	10,000	10,740	12,500	8,420
10-50408-61-00	SERVICE CONTRACTS	1,440	-	1,160	-	-
10-50409-61-00	HEALTH DISTRICT	20,500	20,382	20,382	20,025	20,025
10-50411-61-00	LEGAL SERVICES	25,000	25,000	24,474	24,000	20,057
10-50412-61-00	MISC PROFESSIONAL SERVICES	22,500	20,000	13,464	40,000	7,165
10-50414-61-00	NATURAL GAS SERVICE	650	650	658	850	267
10-50415-61-00	PROPERTY/LIABILITY INSURANCE	33,000	37,000	32,500	39,000	35,406
10-50419-61-00	TAX APPRAISAL DISTRICT	36,000	34,015	42,582	34,009	25,524
10-50420-61-00	TELECOMMUNICATION	3,500	4,500	3,982	4,500	4,643
10-50421-61-00	TRAVEL AND TRAINING	21,000	19,000	16,650	19,000	23,715
10-50425-61-00	WASTE - HOUSEHOLD	7,500	-	-	9,000	-
	Total Services	194,590	193,547	184,333	226,634	156,790
10-50610-61-00	OFFICE EQUIPMENT	5,500	1,500	3,900	1,500	1,004
	Total Capital Outlay	5,500	1,500	3,900	1,500	1,004
		$ 570,826	**$ 444,695**	**$ 501,108**	**$ 464,712**	**$ 394,059**

GENERAL FUND

FY 12/13

PLANNING & COMMUNITY DEVELOPMENT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-63-00	SALARIES - COMM DEV	$ 188,188	$ 181,763	$ 193,498	$ 177,613	$ 178,641
10-50105-63-00	SALARIES - OVERTIME	2,500	6,300	1,891	2,500	93
10-50120-63-00	SOCIAL SECURITY	14,588	14,387	14,373	13,778	13,204
10-50125-63-00	TEXAS MUNICIPAL RETIREMENT SYS	28,012	27,941	28,334	25,936	25,818
10-50130-63-00	EMPLOYEE INSURANCE	25,500	24,300	24,050	26,250	22,252
10-50135-63-00	PRE-EMPLOYMENT EXPENSE	100	100	100	100	68
10-50140-63-00	UNEMPLOYMENT INSURANCE	500	500	500	500	-
10-50145-63-00	WORKER'S COMPENSATION	800	850	791	1,625	853
	Total Personnel	260,188	256,141	263,536	248,302	240,929
10-50210-63-00	CASH OVER/SHORT	-	-	1	-	(115)
10-50215-63-00	FUEL	7,000	7,000	6,000	5,000	3,823
10-50220-63-00	JANITORIAL SUPPLIES	2,250	2,250	2,250	2,250	1,857
10-50230-63-00	OFFICE SUPPLIES	2,000	1,750	1,750	1,500	1,951
10-50235-63-00	OTHER EQUIPMENT AND SUPPLIES	3,000	4,000	4,000	4,000	2,026
10-50245-63-00	UNIFORM PURCHASE	1,750	1,500	1,500	1,500	1,260
	Total Supplies	16,000	16,500	15,501	14,250	10,802
10-50300-63-00	BUILDING MAINTENANCE	21,000	20,000	20,000	20,000	20,309
10-50315-63-00	PROPERTY MAINTENANCE	17,000	20,000	20,000	20,000	(152)
10-50350-63-00	VEHICLE MAINTENANCE	2,500	3,000	3,000	2,000	2,321
	Total Maintenance	40,500	43,000	43,000	42,000	22,479
10-50404-63-00	DUES AND SUBSCRIPTIONS	3,000	3,500	3,500	3,000	1,778
10-50407-63-00	ENGINEERING, ETC.	-	-	-	-	-
10-50408-63-00	SERVICE CONTRACTS	28,000	9,000	9,000	9,000	7,500
10-50412-63-00	MISC PROFESSIONAL FEES	8,000	-	-	-	-
10-50420-63-00	TELECOMMUNICATION	12,000	6,000	6,000	3,800	6,725
10-50421-63-00	TRAVEL AND TRAINING	15,500	8,000	8,000	7,000	2,952
	Total Services	66,500	26,500	26,500	22,800	18,954
10-50610-63-00	OFFICE EQUIPMENT	3,300	4,500	4,500	2,000	1,694
10-50615-63-00	OTHER EQUIPMENT	3,500	50,000	-	57,576	43,360
10-50635-63-00	VEHICLES	-	3,000	3,000	2,553	1,728
	Total Capital Outlay	6,800	57,500	7,500	62,129	46,782
		$ 389,988	**$ 399,641**	**$ 356,037**	**$ 389,481**	**$ 339,946**

GENERAL FUND
BUDGET FY 11/12
FINANCE DEPARTMENT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-64-00	SALARIES - FINANCE	$ 107,779	$ 102,848	$ 104,301	$ 98,457	$ 99,792
10-50105-64-00	SALARIES - OVERTIME	-	-	201	-	382
10-50110-64-00	SALARIES - PART TIME	7,800	7,000	10,060	-	3,900
10-50120-64-00	SOCIAL SECURITY	9,089	8,403	8,797	7,532	7,704
10-50125-64-00	TEXAS MUNICIPAL RETIREMENT SYS	16,308	15,281	15,406	14,178	14,472
10-50130-64-00	EMPLOYEE INSURANCE	10,200	9,720	9,724	10,500	9,170
10-50135-64-00	PRE-EMPLOYMENT EXPENSE	50	50	50	50	-
10-50140-64-00	UNEMPLOYMENT INSURANCE	500	500	500	500	-
10-50145-64-00	WORKER'S COMPENSATION	350	335	320	220	316
	Total Personnel	152,076	144,137	149,360	131,437	135,737
10-50230-64-00	OFFICE SUPPLIES	2,500	2,500	2,500	2,500	2,164
10-50240-64-00	POSTAGE	3,500	5,000	3,623	7,000	3,545
	Total Supplies	6,000	7,500	6,123	9,500	5,710
10-50402-64-00	AUDIT SERVICE	10,000	11,000	9,250	11,000	11,000
10-50404-64-00	DUES AND SUBSCRIPTIONS	3,500	2,500	2,915	2,200	2,638
10-50408-64-00	SERVICE CONTRACTS	23,000	25,000	25,000	24,236	25,450
10-50420-64-00	TELECOMMUNICATION EXP	2,500	350	1,618	-	-
10-50421-64-00	TRAVEL AND TRAINING	4,000	2,500	3,000	1,000	2,090
	Total Services	43,000	41,350	41,783	38,436	41,178
10-50610-64-00	OFFICE EQUIPMENT	2,500	2,000	1,760	-	-
	Total Capital Outlay	2,500	2,000	1,760	-	-
		$ 203,576	**$ 194,987**	**$ 199,026**	**$ 179,373**	**$ 182,625**

GENERAL FUND
FY 11/12
MUNICIPAL COURT

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-65-00	SALARIES - COURT	$ 79,295	$ 76,973	$ 77,108	$ 74,560	$ 74,656
10-50105-65-00	SALARIES - OVERTIME	-	-	249	-	-
10-50120-65-00	SOCIAL SECURITY	6,066	5,888	5,806	5,704	5,592
10-50125-65-00	TEXAS MUNICIPAL RETIREMENT SYS	11,648	11,437	11,422	10,736	10,784
10-50130-65-00	EMPLOYEE INSURANCE	10,200	9,720	9,602	10,500	9,046
10-50135-65-00	PRE-EMPLOYMENT EXPENSE	50	50	-	50	-
10-50140-65-00	UNEMPLOYMENT INSURANCE	500	500	-	500	-
10-50145-65-00	WORKER'S COMPENSATION	320	320	339	220	283
	Total Personnel	108,079	104,888	104,526	102,270	100,361
10-50230-65-00	OFFICE SUPPLIES	2,500	2,000	2,000	850	2,873
	Total Supplies	2,500	2,000	2,000	850	2,873
10-50404-65-00	DUES AND SUBSCRIPTIONS	250	200	200	200	216
10-50408-65-00	SERVICE CONTRACTS	3,500	-	1,400	-	-
10-50413-65-00	MUNICIPAL COURT LEGAL	34,000	31,200	27,000	30,000	29,226
10-50420-65-00	TELECOMMUNICATION EXPENSE	1,200	1,200	1,200	-	1,289
10-50421-65-00	TRAVEL AND TRAINING	1,650	500	1,000	800	694
	Total Services	40,600	33,100	30,800	31,000	31,425
		$ 151,179	**$ 139,988**	**$ 137,326**	**$ 134,120**	**$ 134,658**

GENERAL FUND
FY 11/12
HUMAN RESOURCES

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50100-66-00	SALARIES - HR	$ 66,490	$ 64,553	$ 64,421	$ 62,573	$ 62,602
10-50120-66-00	SOCIAL SECURITY	5,086	4,938	4,770	4,787	4,664
10-50125-66-00	TEXAS MUNICIPAL RETIREMENT SYS	9,767	9,591	9,480	9,010	9,043
10-50130-66-00	EMPLOYEE INSURANCE	5,100	4,860	4,930	5,250	4,718
10-50135-66-00	PRE-EMPLOYMENT EXPENSE	50	50	50	50	9
10-50140-66-00	UNEMPLOYMENT INSURANCE	250	250	250	250	-
10-50145-66-00	WORKER'S COMPENSATION	175	153	169	110	150
	Total Personnel	86,918	84,395	84,070	82,030	81,186
10-50230-66-00	OFFICE SUPPLIES	1,500	1,500	800	2,000	1,313
	Total Supplies	1,500	1,500	800	2,000	1,313
10-50400-66-00	ADVERTISING	2,500	2,500	800	4,250	514
10-50404-66-00	DUES AND SUBSCRIPTIONS	800	820	679	870	430
10-50408-66-00	SERVICE CONTRACTS	18,000	-	960	-	-
10-50411-66-00	LEGAL SERVICES	4,500	4,500	4,500	4,500	1,904
10-50412-66-00	MISC. CONSULTING FEES	19,000	20,000	21,000	21,000	16,013
10-50418-66-00	TX LGC, CHAPTER 143 EXPENSES	4,000	4,000	3,500	2,000	1,901
10-50420-66-00	TELECOMMUNICATION	2,400	1,800	2,000	2,000	2,024
10-50421-66-00	TRAVEL AND TRAINING	17,000	5,000	5,000	5,000	4,066
	Total Services	68,200	38,620	38,439	39,620	26,851
10-50615-66-00	OTHER EQUIPMENT	2,000	1,000	2,418	-	-
	Total Capital Outlay	2,000	1,000	2,418	-	-
		$ 158,618	**$ 125,515**	**$ 125,727**	**$ 123,650**	**$ 109,350**

GENERAL FUND
DEBT SERVICE
FY 12/13

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
10-50500-70	Agent Fees	$ 2,000	$ 2,000	$ 2,000	$ 2,000	$ 1,889
10-50561-70	Comb Tax & Rev CO 2001	-	125,558	124,033	124,033	124,033
10-50562-70	Comb Tax & Rev CO 2004	130,473	132,725	134,978	134,978	134,978
10-50564-70	Gen Obl Ref Bonds 2009	282,887	354,653	354,653	344,464	344,464
10-50565-70	Comb Tax & Rev CO 2010	111,725	101,725	101,725	118,679	118,679
10-50566-65	12 Comb Tax & Rev CO	166,869	-	-	-	-
10-50567-65	12 Gen Obl Ref Bonds	108,373	-	-	-	-
10-50570-70	CalFirst Bank	-	-	-	114,940	114,940
10-50571-70	Pinnacle Capital #1	63,748	65,748	65,748	-	-
10-50572-	Pinnacle Capital #2	43,124	43,124	43,124	-	-
10-50573-	Pinnacle Capital #3	51,437	-	-	-	-
10-50580-65	National Bank - Annex	-	128,400	129,953	27,673	27,673
Total Expenditures		960,636	953,933	956,214	866,767	866,656

PROPOSED FY 12/13 BUDGET

WATER & WASTEWATER FUND

REVENUE & EXPENDITURES

FY 12/13

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
20-30-100-00-00	Water Revenue	3,895,000	3,760,000	4,512,000	3,732,695	4,411,006
20-30-200-00-00	Sewer Revenue	1,577,000	991,350	1,325,000	785,000	1,103,964
20-30-400-00-00	Water Taps	20,000	20,000	5,000	20,000	6,455
20-30-500-00-00	Interest Income	15,000	15,000	13,000	10,000	18,467
20-30-600-00-00	Penalties & Fees	100,000	100,000	100,000	120,000	102,922
20-30-800-00-00	Misc Revenue	60,000	60,000	72,336	15,000	98,358
	Total Revenues	5,667,000	4,946,350	6,027,336	4,682,695	5,741,172

Account	Description	2013 Budget	2012 Budget	2012 Estimated	2011 Budget	2011 Actual
91	Maintenance	3,066,125	2,828,719	2,737,900	2,528,364	2,543,256
93	Administration	587,650	553,500	553,322	589,250	532,037
94	Utility Billing	282,831	226,656	181,742	199,617	202,779
95	Debt Service	1,729,871	1,300,390	1,300,390	1,294,170	1,294,170
	Total Expenses	5,666,477	4,909,265	4,773,354	4,611,401	4,572,242
	Net Income (Loss)	523	37,085	1,253,982	71,294	1,168,930

PROPOSED BUDGET FY 12/13
HOTEL FUND
FY 12/13

	2013 Budget	2012 Budget	2012 Estimate	2011 Budget	2011 Actual
Revenues:					
Hotel/Motel Tax	$ 80,000	$ 75,000	$ 77,500	$ 53,000	$ 48,452
Interest Income	100	200	100	1,000	209
Total Revenue:	**$ 80,100**	**$ 75,200**	**$ 77,600**	**$ 54,000**	**$ 48,661**
Expenditures:					
Building & Ground Maint	$ 7,500	$ 16,000	$ 16,000	$ 16,000	$ 7,367
Total Maintenance	**$ 7,500**	**$ 16,000**	**$ 16,000**	**$ 16,000**	**$ 7,367**
Advertising & Promotion	$ 97,600	$ 67,000	$ 67,000	$ 41,100	$ 61,024
Dues & Subscriptions	1,000	2,500	1,000	1,000	2,438
Utilities Expense	12,000	12,000	12,000	5,000	11,268
Total Services	**$ 110,600**	**$ 81,500**	**$ 80,000**	**$ 47,100**	**$ 74,730**
Other Equipment	$ -	$ -	$ -	$ -	$ -
Other Improvements	2,000	15,000	37,987	18,500	-
Total Capital Outlay	**$ 2,000**	**$ 15,000**	**$ 37,987**	**$ 18,500**	**$ -**
EDC Reserve	$ -	$ -	$ -	$ 25,000	$ -
Total Reserves	**$ -**	**$ -**	**$ -**	**$ 25,000**	**$ -**
Total Expenditures:	**$ 120,100**	**$ 112,500**	**$ 133,987**	**$ 106,600**	**$ 82,097**
Net Income	**$ (40,000)**	**$ (37,300)**	**$ (56,387)**	**$ (52,600)**	**$ (33,436)**

PROPOSED BUDGET FY 12/13

DRAINAGE FUND

FY 12/13

Account	Description	2013 Budget	2012 Budget	2012 Estimate	2011 Budget	2011 Actual
30250	Drainage Fees	246,000	246,000	246,861	251,400	245,864
30860	Transfer from Gen Fd	30,000	-	-	150,000	150,000
	Revenue	276,000	246,000	246,861	401,400	395,864

Account	Description	2013 Budget	2012 Budget	2012 Estimate	2011 Budget	2011 Actual
50100	Salaries	$ 108,003	$ 105,044	$ 81,216	106,132	$ 90,345
50105	Overtime	2,000	2,000	3,165	2,000	3,532
50120	Social Security	8,415	8,188	6,343	8,272	6,996
50125	TMRS	15,865	15,607	12,418	15,283	13,632
50130	Employee Benefits	20,400	19,440	14,285	21,000	15,093
50135	Physical Exams	100	100	-	-	-
50140	Unemployment	1,000	-	-	-	-
50145	Worker's Comp	2,500	1,471	3,103	3,020	-
	Total Personnel	158,283	151,850	120,530	155,707	129,598
50205	Chemicals	10,000	10,000	10,000	10,000	4,837
50215	Fuel	10,000	10,000	10,000	10,000	11,093
50230	Office Supplies	400	400	400	400	32
50235	Other Equip & Supplies	5,000	5,000	5,000	5,000	6,948
	Total Supplies	25,400	25,400	25,400	25,400	22,910
50350	Vehicle Maintenance	3,000	2,000	2,000	10,000	8,218
50355	Heavy Equipment Maint	5,000	8,000	8,000	-	5,050
	Total Maintenance	8,000	10,000	10,000	10,000	13,268
50400	Advertising	-	-	-	-	251
50403	Contingency	1,000	1,000	1,000	1,000	-
50407	Engineering	12,000	1,000	22,592	1,000	1,200
50420	Telecommunications	700	600	600	600	452
50421	Travel & Training	3,000	500	1,000	200	635
50422	Uniform Cleaning	2,000	2,000	2,000	1,500	2,361
	Total Services	18,700	5,100	27,192	4,300	4,899
50610	Office Equipment	-	-	-	-	-
50615	Other Equipment	40,000	-	-	4,585	166
50625	Drainage Improvements	-	40,000	40,000	195,000	3,045
50635	Vehicles	24,000	-	-	1,608	1,646
	Total Capital Outlay	64,000	40,000	40,000	201,193	4,857
	Expenses	$ 274,383	$ 232,350	$ 223,122	$ 396,600	$ 175,532
	Net	1,617	13,650	23,739	4,800	220,332

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 16, 2012

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of July 2, 2012.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the minutes of this meeting. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft Minutes

HEWITT
TEXAS

MINUTES OF A CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE July 2, 2012 - 5:30/7:00 PM

Members Present: Mayor Wilbert "Walky" Wachtendorf (presiding); Mayor Pro Tem Ed Passalugo; Council Members Charles D. "Charlie" Turner, and Ronnie McNiel

Member Absent: Vincent R. "Pike" Anderson, Bill Fuller, and James Vidrine

Staff Present:, City Manager Adam Miles, Assistant City Manager Jim Barton, City Engineer Nancy Turner, Police Chief James Devlin, Deputy Police Chief Tuck Saunders, Deputy Fire Chief Lance Bracco, Library Director Waynette Ditto, Finance Director Lee Garcia, Human Resources/Civil Service Director Susana Garcia-Gilmore and City Secretary Lydia Lopez

Staff Absent: City Attorney Charlie Buenger, and Utilities Director James Black

Dinner Workshop – 5:30 PM

1. City Manager presented updates on municipal business:
   a. Briefing and discussion was held concerning water and wastewater rates including a presentation by Dan Jackson with Economists.com.
   b. Briefing and discussion was held concerning Capital Improvement Project funding.
   c. Briefing and discussion was held concerning long range facility planning for City buildings.

NOTE: Mayor Wachtendorf recessed the Work Session at 6:58 PM to convene the Regular Meeting at 7:00 pm.

REGULAR SESSION – 7:00 PM

1. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING OF JUNE 18, 2012.** *Motion by Charlie Turner, second by Ed Passalugo to approve the minutes as submitted but allow for additional corrections; all four in favor, motion passed.*

2. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** None

3. **AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH RBDR, PLLC FOR DESIGN OF COMMUNITY SERVICES FACILITY RENOVATION.** *Motion was made by Ed Passalugo, second by Charlie Turner, to approve, all four in favor, motion passed.*

4. **ADJOURN.** *Charlie Turner moved, second by Ed Passalugo to adjourn the meeting at 7:04 pm, all four in favor, motion passed.*

Mayor Wachtendorf reconvened the Workshop at 7:05 pm.

d. Capital Improvement Projects including report from City Engineer (Report was distributed.)
e. Public Safety – Fire & Police (Police Chief briefed the Council on code enforcement issues and the status of hiring an animal control officer.)
f. Briefing and discussion was held concerning request for proposals for Hewitt park playground.

2. Review of Regular meeting agenda items. (Not held)
3. Adjourn. *Motion was made by Charlie Turner, second by Ed Passalugo to adjourn the meeting at 7:49 pm; all four in favor, motion passed.*

Approved: July 16, 2012

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 16, 2012

AGENDA ITEM #: 2

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Special recognition of outgoing Planning & Zoning Commission member Katherine Aufman.

STAFF RECOMMENDATION/ITEM SUMMARY:

Ms. Aufman was originally appointed in April 1997. She served 15 years as a member of this Commission. She has moved out of the city and therefore, submitted her resignation. She will be present to receive an award in recognition of her outstanding service to the City of Hewitt.

ATTACHMENTS:

None

HEWITT
TEXAS

ITEM #3 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

   NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.

3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**

5. As a general rule, citizens may not participate in the discussion of the council workshop session.

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 16, 2012

AGENDA ITEM #: 4

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Authorize Change Order to contract with Viking Construction, Inc. for Micro-slurry Seal project in the total amount of $15,204.75.

STAFF RECOMMENDATION/ITEM SUMMARY:

Viking Construction is currently working on this year's street overlay project. The lower pricing provided an opportunity for Hewitt to add additional street area. Additional street overlays include Arkansas St., Briarfield St., Louisiana St., and New Mexico St. Staff recommends approval of this change order.

ATTACHMENTS:

Map of additional streets
Contract Change Order

ADDITIONAL SLURRY SEAL STREETS

BRIARFIELD STREET FROM IVY LANE TO EAST WALL STREET – 2,006 SQ. YD.

LOUISIANA STREET FROM OKLAHOMA AVENUE TO TEXAS AVENUE – 1,136 SQ. YD.

ARKANSAS STREET FROM OKLAHOMA AVENUE TO TEXAS AVENUE – 1,082 SQ. YD.

NEW MEXICO STREET FROM OKLAHOMA AVENUE TO TEXAS AVENUE – 1,111 SQ. YD.

CONTRACT CHANGE ORDER

ORDER NO.:	One (1)
DATE:	7/11/2012
STATE:	Texas
COUNTY:	Mclennan

OWNER: CITY OF HEWITT

CONTRACT FOR: MICRO-SLURRY SEAL PROJECT NO. 2012-02-ST

TO: VIKING CONSTRUCTION, INC.

You are hereby requested to comply with the following changes from the Contract Plans and Specifications:

Description of Changes	Quantity	Unit	Unit Price	DECREASE in Contract Price	INCREASE in Contract Price
Arkansas St.	1,082	S.Y.	$2.85		$3,083.70
Briarfield St.	2,006	S.Y.	$2.85		$5,717.10
Louisiana St. (from Oklahoma Ave. to Texas Ave.)	1,136	S.Y.	$2.85		$3,237.60
New Mexico St. (from Oklahoma Ave. to Texas Ave.)	1,111	S.Y.	$2.85		$3,166.35
			Totals:	$0.00	$15,204.75
			NET CHANGE IN CONTRACT PRICE:		$15,204.75

JUSTIFICATION: Requesting approximately 10% more street area due to lower than anticiapated pricing.

The amount of the Contract will be ~~(Decreased)~~ (Increased) by the Sum Of: $15,204.75

The Contract Total including this and previous Change Orders will be: $172,576.05

The Contract Period Provided for Completion Will Be (~~Increased~~) (~~Decreased~~) (~~Un~~changed):
This document will become a supplement to the Contract and all provisions will apply hereto.

Requested: _____ _____
(Owner) (Date)

Recommended: _____ 7/11/12
(Engineer) (Date)

STATE OF TEXAS
WILLIAM E. ASTON
34823
REGISTERED PROFESSIONAL ENGINEER

Accepted: _____ _____
(Contractor) (Date)

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: July 16, 2012

AGENDA ITEM #: 5

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for West Warren Street Improvements to Knife River Corporation-South in the total amount of $61,986.91.

STAFF RECOMMENDATION/ITEM SUMMARY:

Sealed bids were received and opened on July 11, 2012 for street improvements to West Warren, from Hewitt Drive to Fannin. Three bidders responded to the solicitation for bids. Knife River Corporation-South is the lowest bidder meeting qualifications. City staff recommends award of the bid to Knife River Corporation-South in the amount of $61,986.91

ATTACHMENTS:

Letter of Recommendation from City Engineer
Bid Tabulation

Duff Consulting Engineers, Inc.
Texas Registered Engineering Firm F-400

4201 No. 19TH St. - WACO, TEXAS 76708
(254)756-5414 FAX: (254)753-2642

E-Mail: b.aston@duffengineering.com

July 11, 2012

Honorable Mayor Wachtendorf & City Council
City of Hewitt
Via : E-mail

Re: ***West Warren Street Improvements***

Dear Mayor & City Council:

Bids were received on July 11th for the edge milling and asphalt overlay street improvements to West Warren, from Hewitt Dr. to Fannin.

Three bids were submitted with the lowest bid being submitted by Knife River Corp.-South in the amount of $61,986.91. Our tabulation of the bids received is attached.

Our most preliminary opinion of the probable cost for construction was $122,000, but we had over estimated the area involved. Knife River's bid prices are very good and less than the unit prices we had estimated.

Knife River has been the contractor on previous projects in Hewitt and we have found their work to be good; therefore, I recommend that the contract be awarded to Knife River Corp.-South.

Sincerely,

William E. Aston, P.E.

STATE OF TEXAS
WILLIAM E. ASTON
34823
REGISTERED PROFESSIONAL ENGINEER

cc: Adam Miles, City Manager

BID TABULATION: CITY OF HEWITT - WEST WARREN STREET IMPROVEMENTS
Project No. 2012-03-ST
BID OPENING: July 11, 2012, 10:30 A.M., Hewitt City Hall

UNIT NO.	EST. QTY. & UNIT	DESCRIPTION	KNIFE RIVER UNIT PRICE	H & B UNIT PRICE	BARNETT UNIT PRICE
1.	4,884 L.F.	3" Wide, 1" Maximum Depth, Triangular, Asphaltic Concrete Pavement Milling	$ 1.56	$ 3.10	$ 3.00
2.	9 Each	Adjust Height of Manhole Ring & Cover	440.00	440.00	700.00
3.	537 Tons	1" Thickness, TXDOT Type "D" (Crushed Stone), Asphaltic Concrete Overlay, incl. Surface Preparation & Tack Coat	82.51	90.00	110.00
4.	1 L.S.	Mobilization, not to exceed 10% of Total Amount of Bid	6,100.00	5,900.00	6,500.00
		TOTAL AMOUNT OF BID:	**$ 61,986.91**	**$ 73,330.40**	**$ 86,522.00**

Prepared By:

William E. Aston, P.E. #34823
July 11, 2012

STATE OF TEXAS
WILLIAM E. ASTON
34823
REGISTERED PROFESSIONAL ENGINEER

Texas Registered Engineering Firm - F-400

DUFF CONSULTING ENGINEERS, INC.
4201 N. 19th St., Waco, Tx 76708
(254)756-5414 Fax: (254)753-2642

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: July 16, 2012

AGENDA ITEM #: 6

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for Wastewater System to WMARSS- South – Phase 2B to Barnett Contracting, Inc. in the total amount of $814,660.

STAFF RECOMMENDATION/ITEM SUMMARY:

Sealed bids were received and opened on July 11, 2012 for the construction of the gravity sewer, force-main, and related water line for the new Lift Station No. 4. Five bidders responded to the solicitation for bids. Barnett Contracting, Inc. is the lowest bidder meeting qualifications. City staff recommends award of the bid to Barnett Contracting, Inc. in the amount of $814,660.

ATTACHMENTS:

Letter of Recommendation from City Engineer
Bid Tabulation

CITY OF HEWIT
WASTEWATER SYSTEM TO WMARSS SOUTH - PHASE 2B

Bid Date: **July 11, 2012, 10:00 a.m., City Hall, Hewitt, Texas**

PLANHOLDERS

			Alt Bid
1.	Whitney Underground.....	$ 876,766.00	867,527.00
2.	H & B Contractors.....	$ 1,125,557.50	1,128,082.50
3.	Barnett Contracting	$ 815,558.00	814,660.00
4.	Bear Contractors.....	$ 950,305.00	927,922.00
5.	TTG Utilities	$ —	—
6.	Whitewater	$ 879,730.00	894,582.00

DUFF CONSULTING ENGINEERS, INC.
Texas Registered Engineering Firm - F-400
4201 North 19th Street
Waco, Texas 76708

Addendums: No. 1 and No. 2

Duff Consulting Engineers, Inc.
Texas Registered Engineering Firm F-400

4201 No. 19TH St. - WACO, TEXAS 76708
(254)756-5414 FAX: (254)753-2642

E-Mail: b.aston@duffengineering.com

July 11, 2012

Honorable Mayor Wachtendorf & City Council
City of Hewitt
Via : E-mail

Re: ***Wastewater System to WMARSS South – Phase 2B***

Dear Mayor & City Council:

Bids were received on July 11th for the construction of the gravity sewer, force-main, and related waterline, between Old Temple Road and the new Lift Station No. 4. This is the last of the projects for the conversion for wastewater to flow South to WMARSS's Bull Hide Creek system.

Five bids were submitted with the lowest bid being submitted by Barnett Construction in the amount of $814,660.00 for the Alternate Bid using standard PVC sewer pipe. Barnett's base bid was $815,558.00 for using a newer type piping material. Our tabulation of the bids received is attached.

Our most recent opinion of the probable cost for construction was $860,000. Barnett Contractor's bid is very reasonable.

Barnett Contractors has been the contractor on previous projects in Hewitt and we have found their work to be good; therefore, I recommend that the contract be awarded to Barnett Contractors based upon their $814,660.00 Alternate Bid.

Sincerely,

William E. Aston, P.E.

STATE OF TEXAS
WILLIAM E. ASTON
34823
REGISTERED PROFESSIONAL ENGINEER

cc: Adam Miles, City Manager