

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Budget Workshop** meeting of the governing body of the City of Hewitt will be held on the **30th day of July, 2012 at 6:30 p.m. in Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Briefing and discussion of FY 2012-2013 Proposed Budget and Capital Improvement Projects.
2. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Hewitt, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said Public Notice Board located in front of the City Hall of said City of Hewitt, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on: July 26, 2012 by 5:00 p.m.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **30th day of July, 2012 at 7:00 p.m. in the City Council Room at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of July 16, 2012.
2. Consideration of and action on setting date of August 13, 2012 for a Public Hearing on the Proposed Fiscal Year 2012-2013 Annual Budget.
3. Consideration of and action on 2012 proposed tax rate and setting two public hearing dates.
4. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Hewitt, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the Public Notice Board located in front of the City Hall of said City of Hewitt, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on: July 26, 2012 by 5:00 p.m.

CITY OF HEWITT



Lydia Lopez, TRMC
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COUNCIL AGENDA ITEM FORM

MEETING DATE: July 30, 2012

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of July 16, 2012.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the minutes of this meeting. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft Minutes

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
DINNER WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 105 TAMPICO DRIVE
July 16, 2012 - 5:30/7:00 PM**

Members Present: Mayor Wilbert “Walky” Wachtendorf (presiding); Mayor Pro Tem Ed Passalugo; Council Members Charles D. “Charlie” Turner, Bill Fuller, James Vidrine, and Ronnie McNiel

Member Absent: Vincent R. “Pike” Anderson

Staff Present:, City Manager Adam Miles, Assistant City Manager Jim Barton, City Engineer Bill Aston, City Attorney Charlie Buenger, Police Chief James Devlin, Deputy Police Chief Tuck Saunders, Deputy Fire Chief Lance Bracco, Library Director Waynette Ditto, Finance Director Lee Garcia, Human Resources/Civil Service Director Susana Garcia-Gilmore, Director of Planning & Community Development Bruce Braley, Utilities Director James Black, and City Secretary Lydia Lopez

Dinner Workshop – 5:30 PM

1. Report from City Engineer was presented including review and discussion of Capital Improvement Projects.
2. Review, briefing and discussion of preliminary FY 2012-2013 Proposed Budget. City Manager Adam Miles presented a power point presentation on the FY 2012-2013 Proposed Budget which overviewed the following:
 - Current Economic Conditions
 - Budget Philosophy
 - Internal Process
 - Budget Highlights
 - Accomplishments and Projects
 - Sources of Revenue
 - Water and Wastewater
 - Debt Service

NOTE: Mayor Wachtendorf recessed the Work Session at 6:58 PM to convene the Regular Meeting at 7:00 pm.

REGULAR SESSION – 7:00 PM

1. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING OF JULY 2, 2012.** *Motion by Charlie Turner, second by Ed Passalugo to approve the minutes as submitted but allow for additional corrections; all six in favor, motion passed.*
2. **SPECIAL RECOGNITION OF OUTGOING PLANNING & ZONING COMMISSION MEMBER KATHERINE AUFMAN.** Mayor Wachtendorf presented Ms. Aufman with an award in recognition of her outstanding 15 years of service to the Planning & Zoning Commission.
3. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.**
None
4. **AUTHORIZE CHANGE ORDER TO CONTRACT WITH VIKING CONSTRUCTION, INC. FOR MICRO-SLURRY SEAL PROJECT IN THE TOTAL AMOUNT OF \$15,204.75.** *Motion was made by Ed Passalugo, second by Charlie Turner, to approve, all six in favor, motion passed.*
5. **CONSIDER AWARD OF BID FOR WEST WARREN STREET IMPROVEMENTS TO KNIFE RIVER CORPORATION-SOUTH IN THE TOTAL AMOUNT OF \$61,986.91.** *Motion was made by Ed Passalugo, second by Ronnie McNiel, to approve, all six in favor, motion passed.*
6. **CONSIDER AWARD OF BID FOR WASTEWATER SYSTEM TO WMARSS-SOUTH-PHASE 2B TO BARNETT CONTRACTING INC. IN THE TOTAL AMOUNT OF \$814,660.** *Motion was made by Charlie Turner, second by Bill Fuller, to approve, all six in favor, motion passed.*
7. **ADJOURN.** *Charlie Turner moved, second by Ed Passalugo to adjourn the meeting at 7:08 pm, all six in favor, motion passed.*

Mayor Wachtendorf reconvened the Budget Workshop at 7:09 pm.

2. Review, briefing and discussion of preliminary FY 2012-2013 Proposed Budget. City Manager Adam Miles continued his power point presentation on the following:
 - Sources of Revenue
 - Water and Wastewater
 - Debt Service
3. Review of Regular meeting agenda items. (Not held)
4. Adjourn. *Motion was made by Ed Passalugo, second by Charlie Turner to adjourn the meeting at 7:41 pm; all six in favor, motion passed.*

Approved: July 30, 2012

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 30, 2012

AGENDA ITEM #: 2

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration of and action on setting date of August 13, 2012 for a public hearing on the Proposed Fiscal Year 2012-2013 Annual Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 16, 2012, the Hewitt City Council held a Budget Workshop at which, in accordance with City Charter and State Law, the City Manager provided the City Council with a status report on the Preliminary 2012-2013 Proposed Budget. A copy of the Proposed Budget is on file with the City Secretary and is available online and at the Hewitt Public Library. A public hearing on the proposed budget is scheduled for August 13, 2012. Following is a copy of the Notice of Public Hearing that was published in the Hometown News on July 25, 2012.

ATTACHMENTS:

Notice of Public Hearing

**LEGAL NOTICE
CITY OF HEWITT
NOTICE OF PUBLIC HEARING**

The City Council of Hewitt, Texas will hold a public hearing for consideration of the 2012-2013 General Fund, Water & Sewer Fund, Drainage Fund, Hotel Fund and Capital Improvement Fund Budgets on 8-13-12 at 7:00 p.m. in the Hewitt City Hall, 105 Tampico. **“This budget will raise more total property taxes than last year’s budget by \$60,000 (.019%) and of that amount \$53,526 is tax revenue to be raised from new property added to the roll this year.”** A copy of the budget may be examined at the City Hall.

Publish one time on 7/25 in the legal section.
Per charter, at least 15 days between Notice & Hearing



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 30, 2012

AGENDA ITEM #: 3

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration of and action on 2012 Proposed Tax Rate and setting two public hearing dates.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 16, 2012, the Hewitt City Council held a Budget Workshop at which, in accordance with City Charter and State Law, the City Manager provided the City Council with a presentation of the Preliminary 2012-2013 Proposed Budget. The presentation included an update on the status of General Fund revenues, preliminary taxable values, and estimated tax revenues. The Texas Tax Code requires the City Council to have a record vote to place an item on a future Council agenda, meaning the voting record for this item will be published with the required notices. This vote only sets the item to be voted on and does not commit Council to adopting the proposed rate.

It is recommended that the tax rate be set at the preliminary rollback rate of \$.534821. The proposed rate is higher than the effective rate and, therefore, the City is required to publish notices and hold two public hearings. After action by council, this would be the highest rate that the council could adopt.

Motion Wording:

Motion to vote to place adoption of a tax rate of \$.534821 cents per \$100 valuation, equaling \$.151469 cents for debt service and \$.383352 cents for maintenance and operations, as an action item for the Monday, August 27, 2012 council meeting to be held at 7:00 p.m. at City Council Chambers, 105 Tampico Drive, Hewitt, Texas AND to set two (2) public hearings, as required by law, to be held on Monday, August 13, 2012 at 7:00 p.m. and Monday, August 20, 2012 at 7:00 p.m. at City Council Chambers, 105 Tampico Drive, Hewitt, Texas.

ATTACHMENTS:

Notice of Public Hearing on Tax Increase

NOTICE OF PUBLIC HEARING ON TAX INCREASE

The City of Hewitt will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by .019% percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on August 13, 2012 at 7:00 p.m. at Hewitt City Hall, 105 Tampico Drive.

The second public hearing will be held on August 20, 2012 at 7:00 p.m. at Hewitt City Hall, 105 Tampico Dr.

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The average taxable value of a residence homestead in the City of Hewitt last year was \$107,753 (average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). Based on last year's tax rate of \$.514977 (preceding year's adopted tax rate) per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$531.20 (tax on average taxable value of a residence homestead in the taxing unit for the preceding tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

The average taxable value of a residence homestead in the City of Hewitt this year is \$110,651 (average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older). If the governing body adopts the effective tax rate for this year of \$.500550 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$553.86 (tax on average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

If the governing body adopts the proposed tax rate of \$.534821 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$591.79 (tax on average taxable value of a residence homestead in the taxing unit for the current tax year, disregarding residence homestead exemptions available only to disabled persons or persons 65 years of age or older).

Members of the public are encouraged to attend the hearings and express their views.