

HEWITT TEXAS

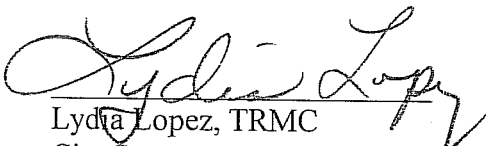
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Dinner Workshop** meeting of the governing body of the City of Hewitt will be held on the **15th day of October, 2012 at 5:30 PM** in **Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Update on TxDOT Hewitt Drive Widening Project
 - c. Public Safety including Fire & Police
2. Review regular meeting agenda items.
3. Interview of prospective Library Board member.
4. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on October 12, 2012.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

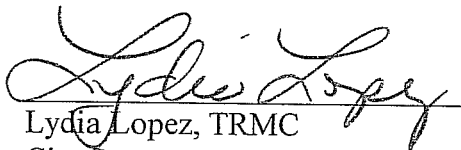
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **15th day of October, 2012 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas,** at which time the following subjects will be discussed:

1. Consider approval of minutes of the City Council Workshop/Regular Meeting of October 1, 2012.
2. Hear visitors on matters pertaining to city business.
3. Consider appointment to the Library Board of Directors.
4. Administer oath to newly appointed member of the Library Board of Directors.
5. Consider award of bid for renovation of Community Services facility to K-4 Construction in the amount of \$584,900.
6. Public hearing and action on an ordinance rezoning land (for legal description, see Exhibit A) located at the intersection of Devonshire and Ritchie Road more commonly known as 3.872 acre tract of land described in a deed to the City of Hewitt, of record in County Clerk's File Number 2003041172 of the Official Public Records of McLennan County, Texas from R-1 (Single Family) to C-2 (General Commercial).
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on October 12, 2012.

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HEWITT TEXAS II

WORKSHOP ITEM #3

APPLICATION FOR BOARDS & COMMISSION TO THE CITY OF HEWITT

The City of Hewitt appreciates your interest in serving the community. A listing of the boards and commissions is found behind your application. Appointments are made during the year as vacancies occur. This is great opportunity for to play a vital role in shaping your community.

NAME OF APPLICANT: Lydia Dashner
HOME ADDRESS: 520 Angel Fire Dr
DAYTIME TELEPHONE NUMBER: 666-9623 E-MAIL ADDRESS: omadash@grande.com.net

PLEASE CHECK APPROPRIATE STATEMENTS: ☒ I reside within the city limits of Hewitt, Texas.*
☒ I do ☐ I do not . . . own property located in Hewitt, Texas.

* **IMPORTANT** -- By checking this box and signing this form, you are indicating that your legal residence or domicile - your home and fixed place of habitation to which you intend to return after any temporary absence - is located within the city limits of Hewitt, Texas.

LENGTH OF TIME APPLICANT HAS RESIDED IN THE HEWITT CITY LIMITS: July 1993 - Present

PLEASE INDICATE BELOW HOW YOU WOULD LIKE TO SERVE THE CITY OF HEWITT. (**IMPORTANT**: IF MORE THAN ONE AREA IS INDICATED, **NUMBER YOUR PREFERENCES** WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.). PLEASE SEE REVERSE SIDE FOR DESCRIPTIVE INFORMATION.

- ☐ Board of Adjustment (must be resident and owner of property in Hewitt)
☐ Civil Service Commission (must be resident of Hewitt)
☒ Library Board (must be resident of Hewitt)
☐ Parks and Beautification Committee (must be resident of Hewitt)
☐ Planning and Zoning Commission (must be resident and owner of property in Hewitt)

OTHER WAYS YOU SERVE YOUR COMMUNITY: Church outreach (Holy Spirit) Waco
Volunteered at Hillcrest, Adopt A. PARK (Nurses Org-Waco/Temple Area)
SPECIAL INTERESTS/SKILLS/EXPERIENCE/EDUCATION YOU FEEL MAY BE HELPFUL: Some Computer Knowledge, Understand & Speak Spanish,

OCCUPATION/EMPLOYER: Retired from Hillcrest Hospital

REFERENCES (MUST BE HEWITT RESIDENTS): Max (PASTOR) Pat Dietrich TELEPHONE #: 666-2403
Mrs. Sharon Malone TELEPHONE #: 666-7535

SIGNATURE OF APPLICANT: Lydia Dashner DATE: 9-7-12

Return Application to:
Lydia Lopez, City Secretary
P.O. Box 610
105 Tampico Dr.
Hewitt, Texas 76643
(Fax # 666-6014)

OFFICE USE ONLY

Date attended board meeting: 10-8-2012
Date Interviewed by Council: _____
Date appointed by Council: _____
Date sworn in by Council: _____
Reappointed: _____

Term to expire: _____
Term to expire: _____



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 15, 2012

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of October 1, 2012.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the minutes of the meeting. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 105 TAMPICO DRIVE
October 1, 2012 - 6:30/7:00 PM**

Members Present: Mayor Wilbert “Walky” Wachtendorf (presiding); Mayor Pro Tem Ed Passalugo; Council Members Charles D. “Charlie” Turner, Vincent R. “Pike” Anderson, Bill Fuller, James Vidrine, and Ronnie McNiel

Staff Present:, City Manager Adam Miles, Assistant City Manager Jim Barton, Deputy Police Chief Tuck Saunders, Finance Director Lee Garcia, Utilities Director James Black, Library Director Waynette Ditto, Planning & Community Development Director Bruce Braley, and City Secretary Lydia Lopez

Staff Absent: City Attorney Charlie Buenger and City Engineer Bill Aston

Dinner Workshop – 5:30 PM

1. City Manager presented an update on the following municipal business:
 - a. Capital Improvement Projects
 - b. Public Safety including Fire & Police
 - c. Joint meeting with Planning & Zoning Commission.
2. The regular meeting agenda items were reviewed.
3. *Motion by Charlie Turner, second by Bill Fuller to convene Executive Session at 6:55 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:*
 - Pursuant to §551.072 of the Open Meetings Act. *Tex. Gov’t Code*, Council will meet in Executive Session to discuss the purchase, exchange, lease, or value of real property.
4. Close Executive Session. *Motion by Pike Anderson, second by Charlie Turner to adjourn at 7:00 PM; all six in favor, motion passed. NOTE: Council member James Vidrine filed an affidavit of substantial interest and recused himself from the Executive Session.*

REGULAR SESSION – 7:00 PM

1. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING OF SEPTEMBER 17, 2012.** *Motion by Charlie Turner, second by Pike Anderson to approve the minutes as submitted but allow for additional corrections; all seven in favor, motion passed.*
2. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.**
NONE
3. **CONSIDER AWARD OF BID FOR RENOVATION AND REPLACEMENT OF PLAYGROUND EQUIPMENT IN HEWITT PARK TO PLAY & PARK STRUCTURES.** *Motion by Charlie Turner, second by Pike Anderson to approve award of the bid to Play & Park Structure as recommended by the Parks & Beautification Committee; six in favor, one opposition (Bill Fuller), motion passed.*
4. **ADJOURN.** *Charlie Turner moved, second by Pike Anderson to adjourn the meeting at 7:07 PM, all seven in favor, motion passed.*

Approved: October 15, 2012

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor

HEWITT TEXAS

ITEM #2 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 15, 2012

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider appointment to the Library Board of Directors.

STAFF RECOMMENDATION/ITEM SUMMARY:

An application for board & commission service was received by Ms. Lydia Dashner. She attended the last Library Board Meeting on October 8, 2012 as required. For convenience and to expedite the appointment process, the interview will be conducted during the workshop and the following companion item (oath of office) will complete the appointment process.

ATTACHMENTS:

Certificate of Appointment

City of Hewitt, Texas

This is to certify that

Lydia Dashner

*has been appointed by the Hewitt City Council for the
prescribed term, as a member of the*

Library Board

*a group of outstanding citizens voluntarily dedicated to
the task of assisting the Hewitt City Council in providing
the best possible government for the City of Hewitt.*

Dated this 15th day of October, 2012.

Wilbert Wachtendorf, Mayor

Attest:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 15, 2012

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Administer Oath of Office to newly appointed member of the Library Board of Directors.

STAFF RECOMMENDATION/ITEM SUMMARY:

Ms. Dashner fulfills all qualifications and will be present to be sworn in as an official member.

ATTACHMENTS:

Oath of Office

This space reserved for office
use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Lydia Dashner, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Library Board of Directors of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Signature of Officer

.....

State of Texas)
County of McLennan)

Sworn to and subscribed before me
this

15 day of October, 20 12.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 15, 2012

AGENDA ITEM #: 5

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for renovation of Hewitt Community Services facility to K-4 Construction in the amount of \$584,900.

STAFF RECOMMENDATION/ITEM SUMMARY:

Sealed bids were received and opened on October 11, 2012 for the renovation of the Hewitt Community Services Facility. Twelve bids were received and evaluated. Bids were ranked based on time of completion, overall price, as well as reputation of the firm. After analysis by RBDR, it is recommended to award the project to K-4 Construction who submitted a bid requiring 105 days for construction and an overall cost of \$584,900.

The scope of work involves renovation of approximately 4,000 square feet of office area as well as roofing and exterior facade work. Additional anticipated costs include site work, parking lot and access adjustments, fencing replacement, as well as furniture, fixtures, and equipment.

ATTACHMENTS:

Bid tabulation

Project Name: City of Hewitt - Community Services Center
 RBDP Project No.: 12056

PROPOSAL EVALUATION FORM						
Name of Proposer	Completion Time (Days) 20%	Time Score	Proposals 70%	Proposal Score	Reputation Score 10%	Total
K-4 Construction	105	20	\$ 584,900.00	68.67	10	98.67
Mazanec Construction	115	18.26	\$ 599,000.00	66.95	10	95.21
William Taylor & Co.	120	17.5	\$ 595,220.00	67.41	10	94.91
Pearson Construction	130	16.15	\$ 585,700.00	68.57	10	94.72
Built Wright Construction	115	18.26	\$ 610,718.00	65.52	10	93.78
JL Construction	150	14	\$ 576,900.00	69.65	10	93.65
Mitchell Construction	160	13.13	\$ 574,000.00	70.00	10	93.13
Barsh Company	150	14	\$ 605,107.00	66.21	10	90.21
CWA Construction	165	12.73	\$ 602,761.00	66.49	10	89.22
Don Jackson Construction	150	14	\$ 623,756.00	63.93	10	87.93
HCS, Inc.	140	15	\$ 693,500.00	55.43	10	80.43
John W. Erwin General Contractor, Inc.			NO BID			

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 15, 2012

AGENDA ITEM #: 6

SUBMITTED BY: Bruce Braley, Director of Community Development

ITEM DESCRIPTION:

Public hearing and action on an ordinance rezoning land (for legal description, see Exhibit A) located at the intersection of Devonshire and Ritchie Road more commonly known as 3.872 acre tract of land described in a deed to the City of Hewitt, of record in County Clerk's File Number 2003041172 of the Official Public Records of McLennan County, Texas from R-1 Single Family to C-2 General Commercial.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt Planning and Zoning Commission met on October 2, 2012 and after a public hearing and consideration voted unanimously to recommend approval of the zone change from R-1 Single Family to C-2 General Commercial.

ATTACHMENTS:

Ordinance w/Exhibit

ORDINANCE NO. 2012-10-15-1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM R-1 (SINGLE FAMILY) TO C-2 (GENERAL COMMERCIAL) PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, the City of Hewitt has requested the rezoning of land (For legal description, see Exhibit A) located at the intersection of Devonshire and Ritchie Road more commonly known as 3.872 acre tract of land described in a deed to the City of Hewitt, of record in County Clerk's File Number 2003041172 of the Official Public Records of McLennan County, Texas from R-1, (Single Family) to C-2, (General Commercial).

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, October 2, 2012, after due notice in the manner provided by law; and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this rezoning request on a unanimous vote; and

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on October 15, 2012, after due notice in the manner provided by law; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land, known as 3.872 acre tract of land described in a deed to the City of Hewitt, of record in County Clerk's File Number 2003041172 of the Official Public Records of McLennan County, Texas as requested by the City of Hewitt.

SECTION TWO. All ordinances, statutes, restrictions and regulations applicable to this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION THREE. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Two Thousand and No/100 Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION FOUR. The caption of this Ordinance shall be published within ten (10) days of its passage in a newspaper of general circulation in the City of Hewitt.

SECTION FIVE. This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 15th day of October, 2012 at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Wilbert Wachtendorf, Mayor

ATTEST:

Lydia Lopez, City Secretary

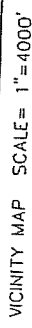
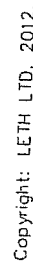


Exhibit showing 3.87 acres of land being that called 3.872 acre tract of land described in a deed to the City of Hewitt, of record in County Clerk's File Number 2003041172 of the Official Public Records of McLennan County, Texas.



08/23/2012

PO Box 23414
Waco, Texas 76702
(254-776-5151)

ADDRESS: RITCHIE ROAD AND DEVONSHIRE

WORK ORDER NO. 12-08-6067 DATE _____ DRAWN BY _____

DIGITAL FILE 12-08-6067.dwg

hire & Richie Road\dwg\12-08-6067-RESIDUE

ADDRESS: RITCHIE ROAD AND DEVONSHIRE DATE 08-23-2012

WORK ORDER NO. 12-08-6067
DIGITAL FILE 12-08-6067.dwg
DRAWN BY JBM

hire & Richie Road\dwg\12-08-6057-DESIGNE TO CON

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