

HEWITT TEXAS

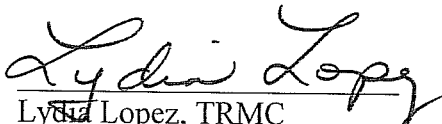
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Dinner Workshop** meeting of the governing body of the City of Hewitt will be held on the **21st day of January, 2013 at 5:30 PM in Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

1. City Manager's update on municipal business:
 - a. Presentation concerning economic development strategies by Lisa Hill, Vice President, Buxton Group.
 - b. Presentation of Facilities Study by RBDR, PLLC, Architects.
 - c. Report from City Engineer including review and discussion of Capital Improvement Projects
 - d. Public Safety including Fire & Police
2. Review regular meeting agenda items.
3. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
§ 551.071(1)(A). Consultation with Attorney regarding pending or contemplated litigation; Closed Meeting
4. Close Executive Session.
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 9:30 AM/PM on 1-18-13.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **21st day of January, 2013 at 7:00 PM** in the **City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Consider approval of minutes of the City Council Workshop/Regular Meeting of January 7, 2013.
2. Hear visitors on matters pertaining to city business.
3. Authorize the City Manager to execute an agreement with Play & Park Structures for installation of additional playground equipment at Hewitt Park as recommended by the Parks & Beautification Committee.
4. Authorize purchase of furniture and equipment for Community Services Facility project.
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 7:30 AM PM on 1-18-13.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



WORKSHOP ITEM

MEETING DATE: January 21, 2013

WORK SESSION ITEM #: 1a

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Presentation concerning economic development strategies by Lisa Hill, Vice President, Buxton Group.

STAFF RECOMMENDATION/ITEM SUMMARY:

At the request of city staff, Lisa Hill with Buxton will present information regarding economic development strategies. Please see attached information.

ATTACHMENTS:

Additional information

Buxton®

Identifying Customers®

Buxton Overview

Buxton is the industry leader in customer analytics and site selection; with more than 500 combined years of development experience. We work with more than 2500 national and regional retail clients including Bass Pro Shops, Red Mango, McCormick & Schmick's, Lowes, Escada, Mimi's Café, Island's Burgers, California Pizza Kitchen, Ruby Tuesday's, PetCo, Tommy Bahama, Hugo Boss, Morton's Steak House, The Container Store, In & Out Burgers, Dave and Busters, New Balance, Applebee's, Subway, Dollar Tree, Ben & Jerry's, Z Gallery, Marriott, Pink Berry, Lowe's and thousands more both unique and national concepts. We also work in healthcare industry for organizations such as Florida Hospitals, Texas Health Resources, Concentra, Sisters of Mercy and over 350 others to better understand patient profiles.

We work directly with municipalities, assisting communities, local EDCs and regional partnerships in understanding what specific retailers/restaurants are suitable for attraction to specified development sites. Buxton works with more than 700 communities (over 130 in TX) large and small including: **Irving, Plano, League City, Dallas, Fort Worth, North Richland Hills, Live Oak, Universal City, Texarkana, Temple, Cedar Park, Denton, Leon Valley, Edinburg, El Paso, McKinney, Duncanville, New Braunfels, Round Rock** and more hundreds of others. In fact we've been able to assist our community clients land more than 35 million square feet of retail around the United States using the tools we have provided. Using industry standards, this represents over \$6 BILLION in increased retail sales generated annually in those markets.

Buxton owns the most sophisticated and granular household data available. This enables us to provide our clients with rolling, real time snapshots of every household in any size trade area along with more than 75,000 lifestyle characteristics. Buxton provides our public sector clients access intelligence that retailers, hospitals and hotel chains utilize to make multi-million dollar decisions!

The application of this data is virtually endless, including, but not limited to:

- Comparison of New Residents versus Tenured Residents
- Transit Oriented Planning
- Understanding Neighborhood Serving Retail Needs/Opportunities
- Understanding Neighborhood Serving Healthcare Needs/Opportunities
- Providing Business Retention Tools
- Marketing Tools to Promote City/County/State Initiatives such as green technologies
- Tourism Profiling and Direct Marketing Tools
- Public Library Location Recommendations and Collection Mix
- Emergency Services
- Utility Comprehension
- Hotel Recruitment
- Economic Impact and Industrial Recruitment

CommunityID Methodology

The methodology used to develop your CommunityID is the same methodology that Buxton uses with over 2500 retail clients to select locations for stores and restaurants. Much of the methodology is proprietary and has been developed utilizing technologically advanced systems.

This day-by-day working relationship that Buxton has with major retail clients gives you the assurance that your specific marketing materials will address the needs of location decision makers. With CommunityID you can effectively sell your community/county because you are providing the details required to make decisions.

We use customer spending habits to determine the market viability of an area. Utilizing this information allows a more proactive and selective process to take place. It provides a focused list of target retailers and gives the retail concepts the assurance they need to make a speed to market decision about your community/county.

We Know How America Lives

Accurately defining and knowing who your customers are, relative to other consumers in the market, applies to virtually any concept imaginable. For local businesses, customer knowledge creates revenues, facilitates growth, generates profits and increases shareholder value. For public sector entities, understanding the lifestyle and purchasing characteristics of their residents enables civic leaders to focus clearly on the specific

understanding the trade area's unique customer base enables your existing businesses to succeed.

A Customized Solution

Your community is different from any other, with unique features that impact the local retail market. As a result, *CommunityID* is not another "off-the-shelf" report, but a customized solution that takes into account the special attributes of your community – attributes that could be very attractive to retailers.

Buxton's *CommunityID* offers a proven strategy and plan of action for marketing your community to retailers and developers. It not only helps you achieve your short-term goals, but can ensure the economic strength of your retail sector over the long term.

- Identify sites in your community that offer retail potential
- Profile the shopping and dining habits of your resident, tourist, workday populations
- Target retailers uniquely suited for your community and that complement the existing retail
- Market your community using the information retailers need
- Establish credibility with retail decision makers
- Prevent retail leakage and lost tax revenue
- Satisfy your citizen's desire to shop in their own city and increase quality of life
- Become a pro-active partner to local business owners by providing valuable data about the current market

The Competitive Community- June 22, 2012

Leakage/Surplus Analysis: The Catalyst for a Retail Strategy

One of the most common questions asked by community leaders when beginning to consider a retail development strategy is, "Where do we start?" The most effective starting place is with a Leakage/Surplus Analysis often called a Gap Analysis.

The Leakage/Surplus Analysis is a snapshot of the past performance of your community's trade area that indicates where retail sales gaps (leakage) exist in store types and product categories. It also shows store types and products that are capturing a larger share of your retail market (surplus).

The Leakage/Surplus Analysis does not explicitly address:

- Why gaps exist
- Why some stores and products have done better
- Market trends, or
- The development of a retail strategy

Some may consider these as shortcomings of Leakage/Surplus Analysis. It is important, however, to realize that these limitations exist but there is value in knowing that the dollar amounts of leakage and surplus are key indicators of your market competitiveness—that is how well your retail sector has done against competition.

The Leakage/Surplus Analysis gives you the dollar of retail sales in your trade area plus the types of stores they were spent in and the product purchased. Armed with these details you can start to explore "Why?" and "What?"

Why have we lost retail sales? Begin by reviewing leakage by store type and by product looking for patterns on why our citizens are leaving the trade area to buy certain products and to shop in certain types of stores. Is it price, product selection, service? Understanding your customer's needs, expectations and what is really important to them helps to define weaknesses and what needs to be changed.

Why do some stores and products attract customers? Understanding your trade areas weaknesses is important but knowing your strengths will help define and develop the strategies needed to succeed. Why have we gained market share and what has driven external customers to shop stores or for certain products in our trade area?

What do we need to do? The Leakage/Surplus Analysis does not tell you how you are performing today; it tells you how you performed yesterday. Successful retail development depends on changing consumers buying habits by offering diversified shopping opportunities, more value, better service and an improved shopping experience.

The next step is a more detailed understanding of customers in your trade area, their buying habits, identifying retail stores and restaurants that can succeed in your trade area and helping local businesses increase sales by better selection of merchandise, service and value. With these details you will be positioned to develop and implement a retail strategy that change long-standing buying patterns, plug the retail leakage and increases your retail sales and tax revenues.

ATTRACTING RETAIL. IMPROVING QUALITY OF LIFE.

ECONOMIC DEVELOPMENT

Jump start your community

A thriving retail sector offers multiple economic benefits to your community: greater sales tax revenue, additional jobs, an improved quality of life, and a more robust business development program. That's why cities across America are actively pursuing high-quality retailers and restaurants. If you need increased retail development in your community, you can't simply wait for something to happen – you need to take steps now to make it happen.



We can help you:

- **Target retailers uniquely suited for your community**
- **Identify sites in your community that offer the greatest potential**
- **Pinpoint opportunities for local business expansion**
- **Market your community using the information retailers need**
- **Establish credibility with retail decision makers**
- **Prevent retail leakage and lost tax revenue**
- **Satisfy your citizens' desire to shop in their own city**

Buxton®

www.buxtonco.com/community

Evaluate your community's retail potential.

How many customers are in your trade area? Where do they shop, and what do they buy? In this step, we focus on the factors that make your community distinctive and valuable from a retailer's point of view.

Retail leakage/supply analysis.

You know that dollars are flowing out of your community – but how many? This analysis tells you how much residents are spending outside your trade area (leakage) and how many dollars are coming in from outside your trade area (surplus). It also reveals the unmet demands and possible opportunities that currently exist, the strengths and weaknesses of your local retail sector.

Retail site assessment.

We use our unmatched experience in retail site location to analyze specific locations within your trade area. We assess up to three locations for their retail desirability, then consult with you to select the single site that offers the greatest potential.

Identify retailers that match your community.

We identify the retailers and restaurants that offer an excellent fit by matching your customer profiles with Buxton's proprietary database of retailer profiles. We also take other factors into consideration, including cannibalization from stores nearby, the retailer's expansion plans, and the retailer's operations history in communities similar to yours. After your review of a preliminary list of retailers, 20 retailers are selected for final analysis and creation of marketing packages specific for each retailer.

Prepare marketing packages for targeted retailers.

To communicate the positive characteristics of your community, we provide marketing packages for you to send to retailers on the list. Every marketing package is different, tailored to meet the location requirements of each retailer. The marketing packages contain a wide range of materials – from maps of your trade area to profiles of your customers to retail match reports.

Bring new life to your economic development strategy – and new retailers to your town.

Underserved markets. Communities lacking essential products and services have turned to Buxton to attract and expand their retail base. We've helped small communities attract major retailers, and helped large cities attract retail development to specific neighborhoods.

Local business retention. The leakage/surplus data provided by Buxton can help existing retailers create more effective merchandising and sales plans.

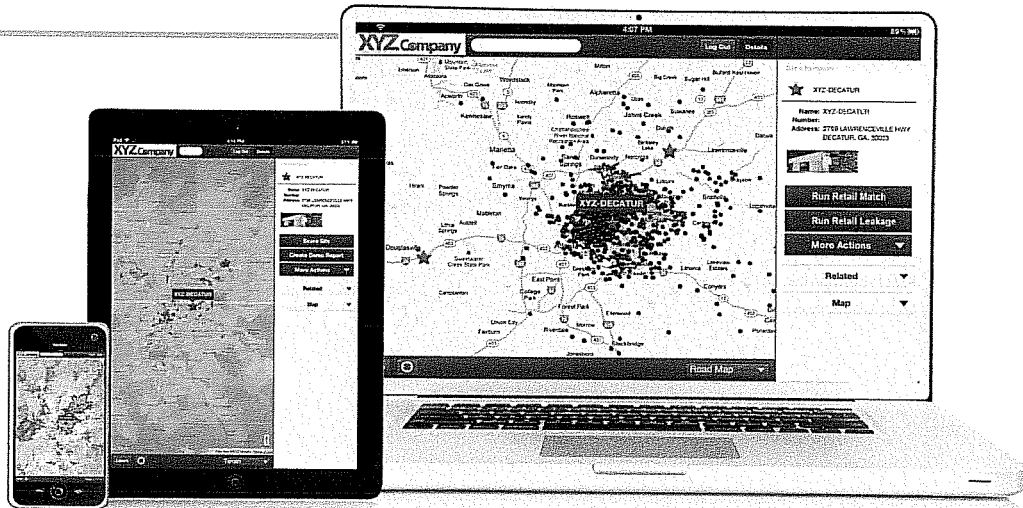
Transit terminal development. Often, transit terminals and neighborhoods surrounding them have the population densities to support retail and restaurants. We can provide the tools you need to demonstrate the viability of these areas.

College and university towns. Retailers are realizing that campus populations can create profitable opportunities. CommunityID can include students in your customer profile and focus your efforts.

Tourism destinations. Using data and analytics is an excellent way to augment your tourism marketing programs and build out the retail sector near tourist attractions and sports facilities. Identify where your tourists are coming from to maximize your marketing budget.

Downtown revitalization. We can assess the role of retail in your downtown development project and strategies to attract and expand local operations.

Rural areas and small cities. If your city has real or perceived disadvantages, you need an advanced approach to overcome them. By comparing retailers operating in similar markets nationwide, we can reveal unrecognized retail opportunities and take advantage of them.



Add the capabilities of Buxton's cloud-based platform, SCOUT® 3.0, inviting retailers to view your information anytime, anywhere.

To date we've helped more than 400 communities nationwide, resulting in over 20 million square feet of recruited retail. And we're ready to do the same for you.

Find out more.

Contact us today for a consultation, and discover how Buxton can help you identify opportunities for retail growth and expansion.

Buxton®

Toll Free: 888-2Buxton
www.buxtonco.com/community

@Buxtonco
2651 South Polaris Drive
Fort Worth, TX 76137



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 21, 2013

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of January 7, 2013.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the minutes of the meeting. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE January 7, 2013 - 6:30/7:00 PM

Members Present: Mayor Pro Tem Ed Passalugo (presiding); Council Members Charles D. “Charlie” Turner, Vincent R. “Pike” Anderson, Bill Fuller, James Vidrine, and Ronnie McNiel

Members Absent: Mayor Wilbert “Walky” Wachtendorf

Staff Present: City Attorney Charlie Buenger, City Engineer Nancy Turner, City Manager Adam Miles, Assistant City Manager Jim Barton, Police Chief Jim Devlin, Deputy Police Chief Tuck Saunders; Deputy Fire Chief Lance Bracco, Utilities Director James Black, Library Director Waynette Ditto, Planning & Community Development Director Bruce Braley, Director of Human Resources/Civil Service Susana Garcia-Gilmore, Customer Service Relations Manager Karen Sexton and City Secretary Lydia Lopez

Workshop – 6:30 PM

1. City Manager presented update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Public Safety including Fire & Police
 - c. Automated Meter Reading Project
2. The regular meeting agenda items were reviewed.
3. Adjourn. *Motion by Charlie Turner, second by Bill Fuller to adjourn at 6:59 PM; all six in favor, motion passed.*

REGULAR SESSION – 7:00 PM

1. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING OF DECEMBER 3, 2012.** *Motion by Charlie Turner, second by Bill Fuller to approve the minutes as submitted but allow for additional corrections; all six in favor, motion passed.*
2. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.**
David Jones, President of Midway Little League, appeared to introduce himself and invited Council to visit the upgraded ball fields.

3. **CONSIDER REAPPOINTMENTS TO THE PARKS & BEAUTIFICATION COMMITTEE.** *Motion by Charlie Turner, second by Ronnie McNiel to approve the reappointments of Fred Raby, Lloyd Coffman, Robert Smith, and Ruth Coffman; all six in favor, motion passed.*
4. **CONFIRM REAPPOINTMENT OF ADAM FEIND TO THE POLICE OFFICER'S CIVIL SERVICE COMMISSION AS RECOMMENDED BY THE CITY MANAGER.** *Motion by Charlie Turner, second by Pike Anderson to approve the confirmation of Adam Feind as recommended by the City Manager; all six in favor, motion passed.*
5. **CONSIDER APPOINTMENT OF MUNICIPAL COURT JUDGE.** *Motion by Charlie Turner, second by Bill Fuller to approve the appointment of Dan Francis as Municipal Court Judge; all six in favor, motion passed.*
6. **CONSIDER AWARD OF BID FOR SUN VALLEY WATER LINE IMPROVEMENTS – PHASE 1 TO JNB CONSTRUCTION IN THE AMOUNT OF \$218,380.** *Motion by Pike Anderson, second by Charlie Turner to approve; all six in favor, motion passed.*
7. **CONSIDER AND AUTHORIZE THE CITY MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITY OF WOODWAY FOR THE USE OF ITS RADIO SYSTEM.** *Motion by Charlie Turner, second by Ronnie McNiel to approve; all six in favor, motion passed.*
8. **ADJOURN.** *Motion by Bill Fuller, second by Charlie Turner to adjourn at 7:10 pm, all six in favor, motion passed.*

Approved: January 21, 2013

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor

HEWITT TEXAS

ITEM #2 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 21, 2013

AGENDA ITEM #: 3

SUBMITTED BY: Jim Barton, Assistant City Manager

ITEM DESCRIPTION:

Authorize the City Manager to execute an agreement with Play & Park Structures for the installation of additional playground equipment at Hewitt Park as recommended by the Parks and Beautification Committee.

STAFF RECOMMENDATION/ITEM SUMMARY:

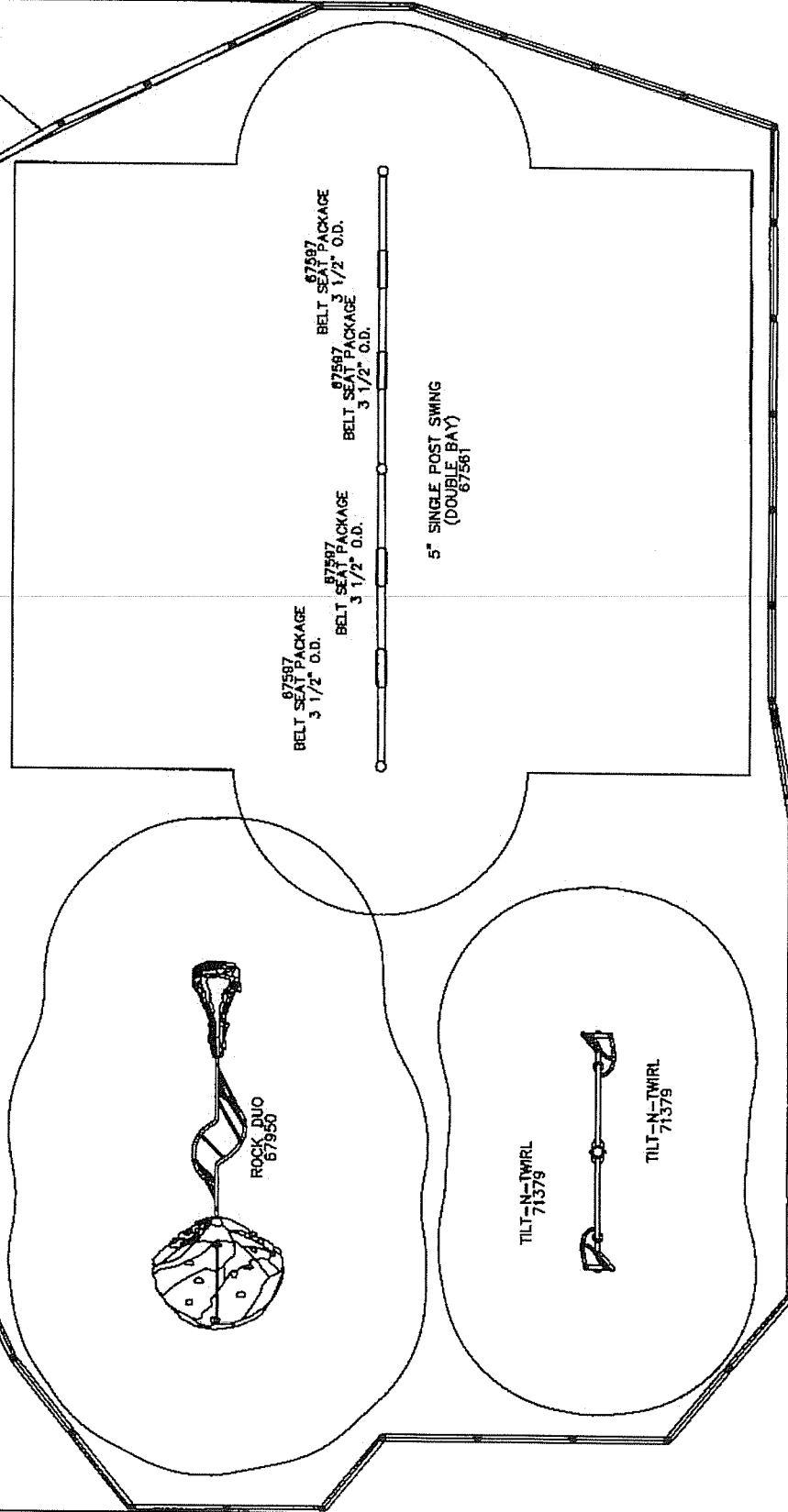
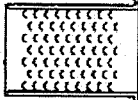
The Parks and Beautification Committee met on January 10, 2013 to discuss the installation of additional playground equipment in Hewitt Park. After discussion, the Board recommended approval of this design plan by unanimous vote. See attached diagrams.

ATTACHMENTS:

Playground design diagrams

63'-2 1/2"

1950 sq. ft. INSIDE TIMBERS



67587 BELT SEAT PACKAGE 3 1/2" O.D.
67587 BELT SEAT PACKAGE 3 1/2" O.D.
67587 BELT SEAT PACKAGE 3 1/2" O.D.
67587 BELT SEAT PACKAGE 3 1/2" O.D.

5" SINGLE POST SWING
(DOUBLE BAY)
67561

TILT-N-TWIRL
71379

TILT-N-TWIRL
71379

34'-8 1/2"



Play & Park Structures c/o :
Recreation Brands of NW Texas
215 W. Bandera Rd. Ste 114, PMB
443
Boerne, TX, 78006
Phone: 210.884.2000
Fax:
Email:
drobertson@recbrandsgroup.com
Contact: David Robertson

Hewitt Secondary Park

Hewitt Park
Attn: James Barton
PO Box 610
Hewitt, TX 76643
Phone: 254-296-5633

Quote Number: 718-68375C

Quote Date: 11/28/2012

Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	HEWITT SECONDARY PARK - INCLUDES DONATED CUSTOM FIBERGLASS SIGN	1	2351	\$12,620.95	\$12,620.95
	67864 -- CUSTOM FIBERGLASS SIGN 1S	1			
	67561 -- 5"OD SINGLE POST SWING	1			
	67597 -- BELT SEAT 3 1/2"OD	4			
	67755 -- ACCESSIBLE PARK TIMBER W/ADAPTER-BLK	1			
	67764 -- 4"PARK TIMBER 12" BLACK	43			
	67853 -- 12"TIMBER CONNECTOR-BLACK	1			
	67950 -- ROCK DUO	1			
	71379 -- TILT-N-TWIRL	2			
	60060 -- 12' UPRIGHT(ALUM)W/CAP-5"OD	1			
EWf	ENGINEERED WOOD FIBER 2,108 SQ.FT. @ 12"	1	0	\$1,543.00	\$1,543.00
INSTALL	INSTALLATION OF EQUIPMENT, TIMBERS AND SURFACING	1	0	\$3,800.00	\$3,800.00
Total Weight:			2351	SubTotal: \$17,963.95	
				Freight: \$1,862.15	
				Total Amount: \$19,826.10	

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT PLAY & PARK STRUCTURES CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures c/o : Recreation Brands of NW Texas.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Shipment: order shall ship within 30-45 days after Play & Park Structures's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Freight charges: Prepaid & added

Installation: shall be by a Certified Play & Park Structures Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 21, 2013

AGENDA ITEM #: 4

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

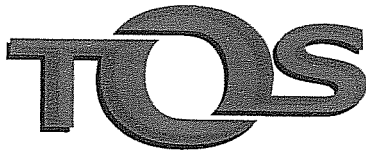
Authorize purchase of furniture and equipment for Community Service Facility Project.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with RBDR to select desks, tables, and chairs appropriate for the recently remodeled Community Services facility. The back-up material includes pricing to furnish the offices and common areas. Existing equipment has been re-used where appropriate.

ATTACHMENTS:

Pricing Summary



TOTAL OFFICE SOLUTIONS

3721 Franklin Ave, Waco, TX 76710

Ph: 254-235-8200 Fax: 254-235-8226

[Total Office@Grandecom.net](mailto:TotalOffice@Grandecom.net)

Sales Quotation for:

City of Hewitt, Texas

Contact:

Julie Helton

Project:

Community Services
18-Jan-13

qty	Unit	Item #	Description	Unit Cost	Extended Cost
HON					
3 ea		HON HP3236L.Z.T8	42" x 24" left pedestal return	269.53	808.59
3 ea		HON HP3265R.Z.T8	60" x 30" right pedestal desk	386.1	1,158.30
12 ea		HON HN1.A.H.UP.??SB.T	Nucleus conference room chair, Gr. M7	543.97	6,527.64
2 ea		HON HH7920.P	Double screen monitor arm	250.37	500.74
9 ea		HON HH7915.P	Single screen monitor arm	146.4	1,317.60
Allsteel					
24 ea		ALL NMBL-1FC.O.BW	Nimble stack chairs	61.15	1,467.60
3 ea		ALL ALA42SQR.L.T5B.EX.CO	Merge 42" square table top	117.12	351.36
3 ea		ALL ABX27FC.PR2	X base for Merge table top	141.28	423.84
10 ea		TR-HWM.2.O.U.P71.S.WSP49	Trooper task chair, Whisper Espresso vinyl	393.46	3,934.60
2 ea		TR-SPR.2.1.U.P71.S.WSP49	Trooper task stool, Whisper Espresso vinyl	358.18	716.36
Paoli					
2 ea		P-TMCER	Executive L Unit	2386.78	4,773.56
1 ea		P-TMCTR	Computer desk U Unit	3118.28	3,118.28
3 ea		P-TM3066LP	Reflect single ped desk	1395.74	4,187.22
1 ea		P-TM3066RP	Reflect single ped desk	1395.74	1,395.74
1 ea		P-TM2436LF	Reflect LF 36 in	924.54	924.54
1 ea		P-TM1824PD	Reflect file file ped	465.5	465.50
8 ea		P-TM1624CD	Reflect center drawer	154.66	1,237.28
9 ea		P-1600.JC	Caraway guest chair, armless	584.44	5,259.96
3 ea		P-TR01END	Traditional panel base	292.98	878.94
1 ea		P-TM14448BT	144 x 48 Reflect Boat top table	1742.3	1,742.30
1 ea		P-TM4200TT	Reflect table top	419.52	419.52
1 ea		P-XO2424DB	Round drum base	609.9	609.90
6 ea		P-TM1372BO	Reflect open bookcase	642.96	3,857.76
1 ea		P-TM2460RS	Reflect Rectangular surface	265.24	265.24
1 ea		P-RM2842DM	Revolve desk kneespace modesty pnl	199.5	199.50
1 ea		P-RM2400WE	Revolve wing end panel	148.96	148.96
1 ea		P-TM3066CE	30 x 66 Penninsula top	507.68	507.68
1 ea		P-RM2330EP	Penninsula support leg	166.82	166.82
1 ea		P-XO1010DB	Metal support column	138.7	138.70
1 ea		P-TM2448LR	24 x 48 Left pedestal return	991.04	991.04
1 ea		P-TM1700PM	Mobile box Box file	571.14	571.14
1 ea		P-TM2448RR	24 x 48 Right pedestal return	991.04	991.04
1 ea		Installation and delivery		3625	3,625.00
Sub Total				\$	53,682.25
Total				\$	53,682.25

Keith Reid, Total Office Solutions
Cell: 254-379-0027

Customer Signature