

HEWITT TEXAS

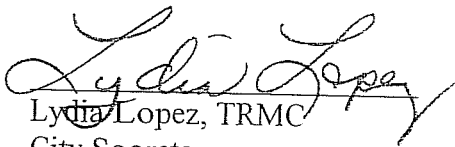
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Dinner Workshop** meeting of the governing body of the City of Hewitt will be held on the **4th day of February, 2013 at 5:30 PM in Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Promotional pricing of Hewitt Meeting and Event Center for Greater Hewitt Chamber of Commerce members
 - c. Public Safety including Fire & Police
 - d. Announcement of Open House events for Police Department and Fire Station
2. Review regular meeting agenda items.
3. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - Pursuant to §551.072 of the Open Meetings Act. *Tex. Gov't Code*, Council will meet in Executive Session to discuss the purchase, exchange, lease, or value of real property.
4. Close Executive Session.
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on February 1, 2013.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

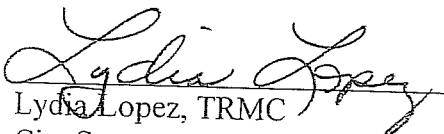
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **4th day of February, 2013 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of January 21, 2013.
2. Hear visitors on matters pertaining to city business.
3. Consider action on resolution ordering a general election to be held on May 11, 2013; authorizing the City Manager to execute a Joint Election Agreement with the Midway Independent School District (MISD); and providing for other matters relating to the General Election. *(Considerare tomar acción sobre la resolución que ordena una elección general que se llevaría a cabo el 11 de mayo del 2013. Esta autorizaría al Administrador Municipal a ejecutar un Acuerdo de Elección Conjunta con el Distrito Independiente de Midway (MISD) y proveería consideración para otros asuntos relacionados a las elecciones generales.)*
4. Consider and act upon adoption of a resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation.
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on February 1, 2013.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 4, 2013

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of January 21, 2013.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the minutes of the meeting. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL DINNER WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE January 21, 2013 - 5:30/7:00 PM

Members Present: Mayor Wilbert “Walky” Wachtendorf (presiding); Mayor Pro Tem Ed Passalugo; Council Members Charles D. “Charlie” Turner, Bill Fuller, James Vidrine, and Ronnie McNiel

Members Absent: Vincent R. “Pike” Anderson

Staff Present: City Attorney Charlie Buenger, City Engineer Bill Aston, City Manager Adam Miles, Assistant City Manager Jim Barton, Police Chief Jim Devlin, Deputy Police Chief Tuck Saunders; Deputy Fire Chief Lance Bracco, Utilities Director James Black, Library Director Waynette Ditto, Director of Human Resources/Civil Service Susana Garcia-Gilmore, and City Secretary Lydia Lopez

Workshop – 5:30 PM

1. City Manager presented an update on municipal business:
 - a. Presentation concerning economic development strategies by Lisa Hill, Vice President, Buxton Group.
 - b. Presentation of Facilities Study by RBDR, PLLC, Architects.
 - c. Report from City Engineer including review and discussion of Capital Improvement Projects
 - d. Public Safety including Fire & Police
2. The regular meeting agenda items were reviewed.

Mayor Wachtendorf recessed the Workshop at 6:58 pm to convene the Regular Session.

NOTE: The Executive Session was conducted at the end of the Regular Session.

3. Adjourn. *Motion by Charlie Turner, second by Ed Passalugo to adjourn at 6:59 PM; all six in favor, motion passed.*

REGULAR SESSION – 7:00 PM

1. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP/REGULAR MEETING OF JANUARY 7, 2013.** *Motion by Charlie Turner, second by Bill Fuller to approve the minutes as submitted but allow for additional corrections; all six in favor, motion passed.*

2. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Billy Laughlin appeared to make a recommendation on redesigning the water meter box cover. **No one else appeared.**
3. **AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH PLAY & PARK STRUCTURES FOR INSTALLATION OF ADDITIONAL PLAYGROUND EQUIPMENT AT HEWITT PARK AS RECOMMENDED BY THE PARKS & BEAUTIFICATION COMMITTEE.** *Motion by Ed Passalugo, second by Charlie Turner to approve; all six in favor, motion passed.*
4. **AUTHORIZE PURCHASE OF FURNITURE AND EQUIPMENT FOR COMMUNITY SERVICES FACILITY PROJECT.** *Motion by Bill Fuller, second by Charlie Turner to approve; all six in favor, motion passed.*
5. **ADJOURN.** *Motion by Charlie Turner, second by Bill Fuller to adjourn at 7:05 pm, all six in favor, motion passed.*

EXECUTIVE SESSION

Motion by Charlie Turner, second by Ed Passalugo to convene Executive Session at 7:11 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:

§ 551.071(1)(A). Consultation with Attorney regarding pending or contemplated litigation; Closed Meeting

Close Executive Session. Motion by Charlie Turner, second by Ed Passalugo to close the Executive Session and adjourn at 7:39 PM; all six in favor, motion passed.

Approved: February 4, 2013

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor

HEWITT TEXAS

ITEM #2 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: February 4, 2013

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider a resolution ordering a general election to be held on May 11, 2013; authorizing the City Manager to execute a Joint Election Agreement with the Midway Independent School District (MISD); and providing for other matters relating to the General Election. *(Considerare tomar acción sobre la resolución que ordena una elección general que se llevaría a cabo el 11 de mayo del 2013. Esta autorizaría al Administrador Municipal a ejecutar un Acuerdo de Elección Conjunta con el Distrito Independiente de Midway (MISD) y proveería consideración para otros asuntos relacionados a las elecciones generales.)*

STAFF RECOMMENDATION/ITEM SUMMARY:

The City and Midway ISD will be conducting a joint election. Voters will conveniently be able to vote for City Council or Board of Trustee members.

ATTACHMENTS:

Resolution
Draft Joint Agreement

RESOLUTION NO. 2013-02-04-1

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

That notice is hereby given that a general city election is ordered and will be held in and throughout the City of Hewitt, Texas, on Saturday, May 11, 2013, at which time there shall be submitted to the duly qualified resident electors of the said City as to the election of a Council Member in Ward 1, Council Member in Ward 2, Council Member in Ward 3, and Council Member, At-Large for a term ending not later than two years there from, in conformity with the valid provisions of the Charter of the City of Hewitt and the laws of the State of Texas; and providing for other matters relating to the general election.

That the Order of Election, attached as **Exhibit "1"** and incorporated by reference herein, is hereby adopted and ordered.

That applications to have the name of a candidate placed on the ballot may not be filed earlier than thirty (30) days before the deadline prescribed by the Election Code for filing applications with the City Secretary and that the earliest date for a candidate to file same will be **January 30, 2013**, at 8:00 AM, with the last day for filing to be **March 1, 2013**, at 5:00 PM, in accordance with Election Code Sec. 143.006 and 143.007.

That the order of the offices on the ballot shall be as follows: Council Member Ward 1, Council Member Ward 2, Council Member Ward 3, and Council Member, At-Large and in accordance with Section 52.093 of the Election Code.

That said election shall be held jointly with the Midway Independent School District (MISD) and the City of Hewitt, Texas on May 11, 2013, during the hours of 7:00 AM to 7:00 PM in each designated election precinct within said City.

That the polling locations for each of said precincts, attached as **Exhibit "2"**, incorporated by reference herein, are hereby respectively designated for the election on May 11, 2013. The polling locations were thereby approved by the US Department of Justice on December 21, 2011.

That in accordance with Section 122.031-122.039, Section 122.091 of the Texas Election Code, the City will use the HART eSlate electronic voting system in their election, which has been duly approved by the Secretary of State and pre-cleared by the U.S. Department of Justice, is hereby adopted to be used for Early Voting and the election on May 11, 2013.

That the City Manager is hereby authorized to execute joint election agreements between the City of Hewitt (HEWITT) and the Midway Independent School District (MISD) to hold joint elections on May 11, 2013.

That personal appearance early voting shall be held by the City Secretary at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas 76643.

That the City Secretary shall process all applications for early voting by mail as referenced in the order of election.

That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given as required.

PASSED AND APPROVED this _____ day of February 2013.

Wilbert Wachtendorf, Mayor
City of Hewitt, Texas

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

O. Charles Buenger, City Attorney

ORDER OF ELECTION FOR CITY OF HEWITT
ORDEN DE ELECCION PARA La CIUDAD DE HEWITT

An election is hereby ordered to be held on May 11, 2013 for the purpose of electing four (4) Council Members for said City of Hewitt.

Por la presente se ordena que se llevara a cabo una eleccion el 11 de Mayo de 2013 con el proposito de para votar en la Eleccion Desempate para elegir cuatro (4) Comisionados.

Early voting by personal appearance will be conducted each weekday at:
La votacion adelantada en persona se llevara a cabo de lunes a viernes en

Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas
(Location) (sitio)

Between the hours of 8:00 a.m. and 5:00 p.m. beginning on April 29, 2013 and ending on May 3, 2013.
entre las 8:00 a.m. de la manana y las 5:00 p.m. de la tarde empezando el 29 de abril de 2013 y terminando el 3 de mayo de 2013.

Between the hours of 7:00 a.m. and 7:00 p.m. beginning on May 6, 2013 and ending on May 7, 2013.
entre las 7:00 a.m. de la manana y las 7:00 p.m. de la tarde empezando el 6 de mayo de 2013 y terminando el 7 de mayo de 2013.

Applications for ballot by mail shall be mailed to:
Las solicitudes para boletas que se votaran en ausencia por correo deberan enviarse a:

Lydia Lopez, City Secretary
(Nombre del Secretario(a) de Votacion Adelantada)
P. O. Box 610
(Direccion)
Hewitt, Tx 76643
(Ciudad) (Zona Postal)

Applications for ballot by mail must be received no later than the close of business on:
April 26, 2013.

Las solicitudes para boletas que se votaran en ausencia por correo deberan recibirse para el fin de las horas de negocio el 26 de abril de 2013.

Issued this 4th day of February, 2013
Emitida este dia 4 de Febrero, 2013.

(Mayor) (Firma del Alcalde)

THE STATE OF TEXAS §
COUNTY OF McLENNAN §

AGREEMENT TO CONDUCT JOINT ELECTION
May 11, 2013

THIS AGREEMENT is entered into between the **CITY OF HEWITT (CITY)**, acting herein by and through its City Council, the **MIDWAY INDEPENDENT SCHOOL DISTRICT (MISD)**, acting by and through its Board of Trustees, for the purpose of conducting joint elections for members of their respective governing bodies.

The City of Hewitt is holding an election for the election of the elective officers for Council Members Ward 1, Place 1; Ward 2, Place 1; Ward 3, Place 1 and Council Member At-Large on May 11, 2013;

The Midway Independent School District is holding an election for the selection of the elective officers for Place V, Place VI and Place VII on May 11, 2013;

VOTING LOCATIONS

The entities will utilize common polling places in the voting precincts on **Early Voting and Election Day**. Each entity shall designate the **Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, as the site of in-person Early Voting and Election Day Voting.

VOTING SYSTEM

Each entity agrees to utilize the HART eSlate electronic voting system as the electronic voting system pursuant to the Texas Election Code and as approved by the Secretary of State. HART will be responsible for the preparation of programs, testing, and tabulating ballots for early voting and on Election Day. Testing of the equipment will be conducted at a date, time and location identified by the CITY with notification to MISD.

ADMINISTRATION

1. The City of Hewitt City Secretary shall serve as the Elections Coordinator for the May 11, 2013 joint election. Services should include: procuring, allocating, and distributing all election supplies; employing all election officers and personnel needed to conduct a joint election; handling all Early Voting balloting; providing all electronic voting machines; providing applicable notices to be published as required by law; except that required for the drawing for places on the ballot or provided otherwise; preparing Order of Election; operating Central Count station; preparing payments to election officers and personnel and billing MISD for their share of the costs; provide precinct by precinct election returns to the Secretary of State as required by law; provide daily Early Voting totals to MISD; and any and all other duties necessary to conduct an election in accordance with the provision of the Texas Election Code and as outlined in this agreement.

2. **CONTRACTING OFFICERS.** The Contracting Officer for the City is the City Manager of the City of Hewitt. The Contracting Officer for MISD is the President of the Board of Trustees of the Midway Independent School District.

The CITY and MISD do hereby agree as follows:

3. The CITY and MISD agree to appoint the same persons to serve as election officers in the May 11, 2013 joint election with a maximum of three (3) workers per voting location. It is agreed by the CITY and MISD that Presiding Judges will be paid an hourly rate of \$10.00, plus \$25.00 for pick-up and delivery fee of early voting supplies. Alternate Judges and the Early Voting Ballot Board will be paid an hourly rate of \$9.00; Clerks will be paid an hourly rate of \$9.00 per hour.
4. Executive Secretary to the Superintendent Brenda Mattern is responsible for notifying election judges of the eligibility requirements of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed are eligible to serve. The presiding judge, with the assistance of the City Secretary, will be responsible for ensuring the eligibility of each appointed clerk hired to assist the judge in the conduct of the election.
5. HART will conduct training classes for the election workers on the use of the eSlate electronic voting equipment. The instructional class will be held at the Midway Independent School District Administration Building on a date to be set by the Executive Secretary to the Superintendent Brenda Mattern.
6. The CITY and MISD have made the determination to conduct their early voting jointly. The governing bodies shall appoint Hewitt City Secretary as the Early Voting Clerk pursuant to Section 271.006 of the Texas Election Code. The joint early voting shall be conducted at the early voting polling place at which and during the hours, including two days of extended hours that the Early Voting Clerk regularly conducts early voting for the City. The Early Voting Clerk shall receive applications for early voting ballots to be voted by mail in accordance with the Texas Election Code.
7. To the greatest degree possible, a joint election ballot shall be used by the CITY and MISD. Early voting by personal appearance will be conducted in accordance with the election order of the CITY and MISD. All requests for early voting ballots by mail that are received by MISD will be delivered by the most efficient means of the day of receipt to the City of Hewitt, City Secretary's Office, 105 Tampico Drive, Hewitt, Texas, for processing. Persons voting by mail will send their voted ballots to the City of Hewitt, City Secretary's Office. All early voting ballots will be prepared for counting by the Early Voting Ballot Board appointed in accordance with Chapter 87 of the Texas Election Code.
8. The CITY and MISD agree to designate Hewitt City Hall, 105 Tampico Drive, as the Central Counting Station on Saturday, May 11, 2013. The CITY will be responsible for the tabulation of ballots and the tabulation of early votes at the central counting

station. Following the tabulation of ballots, on Saturday, May 11, 2013, the CITY shall deliver to MISD the unofficial results. After provisional or overseas ballots are received and counted, the CITY shall deliver to MISD a certified copy of the official election results of the May 11, 2013 Joint Election. The entities further agree to employ as many personnel as needed for central count.

9. The CITY and MISD agree to appoint Lydia Lopez, City Secretary, as the general custodian of the voted ballots and all records of the Joint Election, as authorized by the Texas Election Code, 271.010. Access to the election records will be available to MISD as well as the public, in accordance with the Texas Public Information Act, Chapter 552, Government Code, at the City of Hewitt, City Secretary's Office at any time during normal business hours. The general custodian shall ensure that the records are maintained in an orderly manner, so that the records are clearly identifiable and retrievable. On the first business day which follows the date that the records of the election are eligible for destruction, the City Secretary will notify MISD in writing of the planned destruction of any records of the election. MISD shall provide written authorization to proceed with destruction or written instructions to withhold destruction.
10. Each entity agrees to take the necessary action to call the election as a joint election for May 11, 2013 and action to canvass the election results. A joint ballot shall be used by both entities.
11. MISD shall prepare and maintain and submit to the U.S. Department of Justice under the Federal Voting Rights Act of 1965, any required pre-clearance submission. The CITY will present all necessary documents for the submission to Executive Secretary to the Superintendent, Brenda Mattern.
12. The City and MISD shall assume the following responsibilities:
 - A. The governing bodies of the CITY and MISD shall adopt their respective orders of election, resolutions and declaring the results of said election.
 - B. The CITY and MISD assumes responsibility for being the filing authority and providing for their respective candidates the appropriate forms for placement on the official ballot and financial reports as required by the Texas Ethics Commission.
 - C. The CITY and MISD shall be responsible for posting notice of notifying candidates and conducting their own Drawing for Place on the Ballot.
 - D. In the event that legal action is filed challenging results of the MISD election, the MISD shall provide for, at the expense of the MISD, legal representation for the CITY, the City Secretary and all other election personnel, as necessary, who may be made party to such challenge.

13. Per Section 141.040 of the Election Code, each entity shall prepare the joint filing period notice to be posted at each filing authority entity. Notice must be posted not later than the 30th day before the first day to file for office.

14. The CITY and MISD will publish the applicable Notice of Election in their official newspapers. The expense to publish will be the responsibility of the each entity.

ELECTION CANCELLATION AND MANUAL COUNT

Any entity that certifies cancellation of a single member district election in accordance with Section 2.051, 2.052, and 2.053 of the Texas Election Code, may cancel a single member district election from the joint election agreement. Any expenditure incurred prior to withdrawal shall be billed separately and that entity shall be removed from the agreement.

In the event the CITY or MISD certifies in writing that all candidates are unopposed for election to an office for the May 11, 2013 and the entity cancels the election, each individual entity is responsible for conducting their governing body election at their own expense.

If a manual count or recount is required to be performed in accordance with Section 127.201 of the Texas Election Code, the entity shall be responsible for performing the manual count and/or recount.

ELECTION COST

The participating authorities agree to share the cost of administering the May 11, 2013 Joint Election. Expenses unique to one entity shall be billed solely to that entity. The cost of any special request from a participant which is not agreed upon by all authorities shall be borne by that participant. The CITY agrees to pay one-fourth of the programing services that will be provided by HART. MISD agrees to pay half of the programming cost. The final election expenses will be determined within thirty (30 days) after the canvass of the election returns, and MISD will provide the CITY with a final accounting of election expenses. If the CITY or MISD cancels a single member district election, each entity will still pay according to the above formula. If the CITY or MISD cancels the entire election, the election entity will incur full expenses, except any expenditure that incurred prior to cancellation of the election.

This agreement is effective this _____ day of _____ 2013.

CITY OF HEWITT

Adam Miles, City Manager

City of Hewitt, Texas

ATTEST:

Lydia Lopez, City Secretary

This agreement is effective this _____ day of _____ 2012.

MIDWAY INDEPENDENT SCHOOL DISTRICT

Peter Rusek, President
Midway Independent School District Board of Trustees

Dr. Chris Allen, Interim Superintendent
Midway Independent School District

ATTEST:

Brenda Mattern, Executive Secretary to the
Superintendent

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: February 4, 2013

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consider and act upon adoption of a resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has been directed to prepare this item for consideration by the City Council. The total amount of the issuance is planned to be \$3.85 million. The purpose of the funds will be for the construction and equipping of a new police department and fire station.

With Hewitt's 20% homestead exemption an average homeowner can expect to see a property tax increase of about \$2.27 per month beginning in January of 2014. A summary of the expected tax increase and projected FY 2013-14 tax rate is included with the back-up material.

This project has been identified as part of Hewitt's long-term capital improvement program. Based on future population growth and departmental needs Hewitt's architects anticipate the new building to require approximately 26,000 square feet of area.

If approved, the city's financial advisors would proceed forward with the issuance in accordance with the proposed timetable for issuance, also attached. Construction of new facilities could begin in late 2013.

ATTACHMENTS:

Draft Resolution/Notice
Tax Rate Summary
Opinion Letter from Architect
Timetable for issuance

RESOLUTION NO. _____

RESOLUTION DIRECTING PUBLICATION OF NOTICE
OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE
CERTIFICATES OF OBLIGATION

THE STATE OF TEXAS §
COUNTY OF MCLENNAN §
CITY OF HEWITT §

WHEREAS, this City Council deems it advisable to give notice of intention to issue combination tax and revenue certificates of obligation of the City of Hewitt, Texas, as hereinafter provided; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT,
TEXAS:

1. Attached hereto is a form of the Notice of Intention to Issue Combination Tax and Revenue Certificates of Obligation of the City of Hewitt, Texas, the form and substance of which is hereby adopted and approved.

2. The City Secretary shall cause said notice to be published in substantially the form attached hereto, in a newspaper, as defined by Subchapter C, Chapter 2051, Texas Government Code, of general circulation in the area of said City, once a week for two consecutive weeks, the date of the first publication thereof to be at least 30 days prior to the date tentatively set for the adoption of the ordinance authorizing the issuance of such certificates of obligation as shown in said notice.

3. This Resolution shall become effective immediately upon adoption and it is so resolved.

PASSED AND APPROVED THIS 4TH DAY OF FEBRUARY, 2013.

CITY OF HEWITT, TEXAS

By: _____
Wilbert Wachtendorf, Mayor

ATTEST:

Lydia Lopez, City Secretary

(CITY SEAL)

Exhibit A

CITY OF HEWITT, TEXAS
NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE
CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Hewitt, Texas, at its meeting to commence at 7:00 P.M. on March 18, 2013, at its regular meeting place in the City Hall, 105 Tampico Drive, Hewitt, Texas, tentatively proposes to adopt an ordinance authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$3,850,000, for paying all or a portion of the City's contractual obligations incurred in connection with: (i) constructing, equipping and furnishing facilities for the police and fire departments, including related landscaping, parking and infrastructure; and (ii) legal, fiscal, engineering and other professional fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a limited pledge of surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of V.T.C.A., Local Government Code, Subchapter C of Chapter 271.

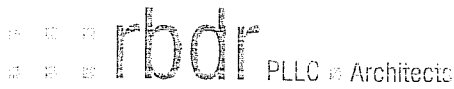
CITY OF HEWITT, TEXAS

Current Ad Valorem Tax Rate: 0.514977		Proposed Ad Valorem Tax Rate: 0.539677		Monthly City Taxes		Annual City Taxes		Monthly City Taxes		Monthly Difference	
\$100,000		\$100,000									
Non-Homestead Residence	514.98	Non-Homestead Residence	42.91		44.97	539.68					
\$100,000		\$100,000									
W/20% Homestead Exemption	411.98	W/20% Homestead Exemption	34.33		35.98	431.74			1.65		
\$137,918		\$137,918									
Average Home	710.25	Average Home	59.19		62.03	744.31					
Non-Homestead Residence		Non-Homestead Residence									
\$137,918		\$137,918									
Average Home		Average Home									
W/20% Homestead Exemption	568.20	W/20% Homestead Exemption	47.35		49.62	595.45			2.27		

Assumptions:

Based on 2012 certified tax roll and average home value.

Proposed rate: Current + .247



913 Franklin Avenue

Suite 100

Waco, Texas 76701

Phone 254-776-8380

Fax 254-776-7390

January 24, 2012

Mr. Adam Miles - City Manager
City of Hewitt
105 Tampico Drive
PO Box 610
Hewitt, Texas 76643

Re: Fire Station and Police/Public Safety Facility
Facilities Study for the City of Hewitt
RBDR Project No.: 12092

Dear Adam,

We very much appreciate the opportunity to work with you, your staff, and council members for the design of new City of Hewitt facilities. Based upon our recently completed facilities study, we believe that the City is appropriately prioritizing moving forward with the design and construction of a fire station and police/public safety facility.

Again, based upon our recent facilities study and our familiarity with these existing departments, we believe a fire station of approximately 12,500 square feet and a police/public safety building of approximately 14,000 square feet will provide the City with the necessary functional space for their present needs as well as into the future. Based upon these considerations, our opinion is that this can be achieved for hard construction dollars of slightly less than four million (i.e. \$3.8 million +/-).

Obviously, site selection will be important in maintaining the construction budget. Soils, drainage and infrastructure could negatively affect final cost.

Please let us know how we can be of help in moving these projects forward. We are excited and anxious to get things started.

Sincerely,

David E. Wright, AIA
Partner/Vice-President
RBDR, PLLC

Keith Bailey, AIA
Partner/President
RBDR, PLLC

KJB:tmr

c: File

CITY OF HEWITT, TEXAS
\$3,800,000
COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2013
Proposed Timetable
As of January 24, 2013

DRAFT

Date	Action Required
01-23-13 (W)	SWS emails <u>timetable for a 3-18-13 competitive sale</u> of Certificates of Obligation (COs) to City officials and Bond Counsel
01-24-13 (Th)	SWS submits Official Statement Request for Information (RFI) to City officials.
02-04-13 (M)	Regular Council Meeting to authorize the Publication of Notice of Intent to Issue Combination Tax and Limited Surplus Revenue Certificates of Obligation, Series 2013 and to authorize Southwest Securities (SWS), Bond Counsel and City officials to proceed with the issuance process for COs (7:00 pm)
02-05-13 (T)	SWS receives completed RFI and related documents from the City
02-06-13 (W)	First Publication of Notice of Intent to Issue COs in local newspaper (must be at least 31 days prior to the sale date)
02-07-13 (Th)	SWS submits initial draft of Preliminary Official Statement (POS) and Official Notice of Sale (NOS) to all parties for review
02-13-13 (W)	Second Publication of Notice of Intent to Issue COs in local newspaper
02-14-13 (Th)	SWS receives comments on POS/NOS from all parties
02-19-13 (M)	SWS submits POS/NOS and other financing documents to rating agencies and Assured Guaranty insurance and request credit ratings and bond insurance (if required)
Week of 2-25	Schedule rating conference call(s) with Moody's and/or S&P
03-11-13 (M)	Post POS/NOS to the SWS Internet Website and electronically distribute POS/NOS to potential bidders in the investment community
03-13-13 (W)	Receive underlying bond ratings and qualification for insurance (if required)
03-18-13 (M)	• Receive electronic bids for the COs (12:00 Noon) via Internet and the "i-Deal LLC PARITY" bidding program • Regular Council Meeting to review bids for the COs and adopt the Ordinance authorizing and selling the COs (7:00 pm)
03-25-13 (M)	Print and distribute Final Official Statement (OS) and post Final OS to SWS website
04-09-13 (T)	SWS notifies all parties of closing/delivery instructions
04-17-13 (W)	Payment for and delivery of the COs

Note: Bold entries indicate dates/actions that require the City's participation.