

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **19th day of May, 2014 at 6:30 PM** in **Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects.
 - b. Briefing and discussion concerning Public Safety operations – Police & Fire.
2. Review regular meeting agenda items.
3. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:30 ~~AM~~ PM on May 16, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **19th day of May, 2014 at 7:00 PM** in the **City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Pledge of Allegiance to the U.S. Flag
2. Presentation of 2013 Distinguished Budget Presentation Award
3. Consider approval of minutes of the Special Called Meeting of May 1, 2014 and the Council Dinner Workshop/Regular Meeting of May 5, 2014.
4. Hear visitors on matters pertaining to city business.
5. Issue Certificates of Election and administer Oath of Office to elected Council Members.
6. Consider and act on the designation of Mayor.
7. Consider and act on the designation of Mayor Pro Tem.
8. Consider award of bid for installation of pre-cast concrete screening fence to finish fence project on Patriot Court to Artisan Precast in the amount of \$48,049.80.
9. Authorize Change Order to contract with Barnett Contracting, Inc. for the construction of Patriot Court – Streets, Drainage & Utility Improvements in the amount of \$41,479.00.
10. Authorize the city manager to negotiate a contract with Jaycom to install an IPEdge phone system in the Public Safety Facility in the amount of \$16,500.00.
11. Authorize city manager to negotiate a contract with Extraco Technology to install all necessary cabling, drops, wall mounts, racks and CAT6 cables for the Public Safety Facility in the amount of \$27,120.00.
12. Authorize city manager to negotiate a contract with Grande Communications to install new fiber/coax infrastructure to Patriot Court in the amount of \$11,422.85.
13. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:30 AM PM on May 16, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 2

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Presentation of 2013 Distinguished Budget Presentation Award.

STAFF RECOMMENDATION/ITEM SUMMARY:

For the past twelve years, the City of Hewitt has applied for and received the GFOA's Distinguished Budget Presentation Award. The Government Finance Officer's Association is a non-profit association serving government finance professionals in the U.S. and Canada.

The award represents a significant achievement by the City of Hewitt. It reflects the commitment of the City Council and staff in meeting the highest principles of governmental budgeting. In order to receive the award the City must satisfy guidelines designed to assess how well the City's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Our thanks to Lee Garcia for her efforts in the City achieving this award. Mayor Passalugo to present Lee with the award.

ATTACHMENTS:

Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Hewitt
Texas**

For the Fiscal Year Beginning

October 1, 2013

Executive Director

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the Special Called Meeting of May 1, 2014 and Council Dinner Workshop/Regular Meeting of May 5, 2014.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached are draft copies of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL SPECIAL CALLED MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE May 1, 2014 - 6:30 PM

Members Present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Wilbert “Walky” Wachtendorf; Council Members Bill Fuller, James Vidrine, Ronnie McNiel, Travis Bailey, and Alex Snider

Staff Present: City Manager Adam Miles and City Secretary Lydia Lopez

SPECIAL CALLED MEETING – 6:30 PM

1. Mayor Passalugo called the meeting to order at 6:30 PM.
2. Mayor Passalugo convened the Executive Session at 6:31 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.087 – Deliberation regarding Economic Development Negotiations.**
3. Close Executive Session. *A motion was made by Bill Fuller and seconded by Travis Bailey to close the Executive at 6:51 PM. Mayor Passalugo reconvened the Special Called Meeting at 6:52 PM.*
4. Consider an ordinance authorizing the City Manager to negotiate and execute a Local Access Management agreement with the Texas Department of Transportation for State owned rights of way within the corporate limits of the city of Hewitt, establishing necessary permit approval processes and procedures, adopting a local access management plan, declaring an emergency, and providing an effective date. *A motion was made by Travis Bailey and seconded by Wilbert “Walky” Wachtendorf to approve the ordinance; all seven in favor, motion passed.*
5. Adjourn. *A motion was made by Bill Fuller and seconded by Travis Bailey to adjourn the Special Called Meeting at 6:53 pm.*

Approved: May 19, 2014

Lydia Lopez, City Secretary

Ed Passalugo, Mayor

HEWITT TEXAS

MINUTES OF A CITY COUNCIL DINNER WORKSHOP/MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE May 5, 2014 - 5:30/7:00 PM

Members Present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Wilbert “Walky” Wachtendorf; Council Members Bill Fuller, James Vidrine, Travis Bailey, and Alex Snider

Members Absent: Ronnie McNiel

Staff Present:, City Engineer Bill Aston, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Deputy Police Chief Tuck Saunders, Fire Chief Lance Bracco, Library Director Waynette Ditto, Utilities Director James Black, and City Secretary Lydia Lopez

Staff Absent: City Attorney Charlie Buenger, Assistant City Manager James Barton, HR/Civil Service Director Susana Garcia-Gilmore

Workshop – 5:30 PM

1. City Manager presented an update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects.
 - b. Briefing and discussion was held concerning Public Safety operations – Police & Fire.
2. The regular meeting agenda items were reviewed.
3. Adjourn. *A motion was made by Travis Bailey and seconded by Bill Fuller to adjourn the Dinner Workshop at 6:34 pm.*
4. Mayor Passalugo convened the Executive Session at 6:37 p.m. pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - Pursuant to § 551.087 – Deliberation regarding Economic Development Negotiations.
 - Pursuant to §551.071(1)(A) – Consultation with Attorney regarding pending or contemplated litigation.
5. Close Executive Session. *A motion was made by Bill Fuller and seconded by Alex Snider to adjourn the Executive Session at 6:58 pm.*

REGULAR MEETING – 7:00 PM

1. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Library Director Waynette Ditto led the Pledge of Allegiance.
2. **CONSIDER APPROVAL OF MINUTES OF THE COUNCIL DINNER WORKSHOP/REGULAR MEETING OF APRIL 21, 2014.** *A motion was made by Bill Fuller and seconded by Travis Bailey to approve the minutes as submitted but allow for corrections; all six in favor, motion passed.*
3. **SPECIAL PRESENTATION OF PROCLAMATION IN RECOGNITION OF “MOTORCYCLE SAFETY AND AWARENESS MONTH”.** Mayor Passalugo presented the proclamation to Sandra Lynch (Texas Motorcycle Rights Association District Adviser).
4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** NONE
5. **CONSIDER AND ACT ON A RESOLUTION REVISING THE DEPOSIT FEE SCHEDULE FOR CITY OF HEWITT UTILITY CUSTOMERS.** *Motion by Bill Fuller and seconded by Wilbert “Walky” Wachtendorf to approve the resolution; all six in favor, motion passed.*
6. **CONSIDER AND ACT ON A RESOLUTION DENYING THE RATE INCREASE REQUESTED BY ATMOS ENERGY CORP., MID-TEX DIVISION’S UNDER THE COMPANY’S 2014 ANNUAL RATE REVIEW MECHANISM; REQUIRING THE COMPANY TO REIMBURSE THE CITY’S REASONABLE RATEMAKING EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPENED TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND ATMOS CITIES STEERING COMMITTEE’S (“ACSC”) LEGAL COUNSEL.** *Motion by Wilbert “Walky” Wachtendorf and seconded by Bill Fuller to approve the resolution; all six in favor, motion passed.*
7. **ADJOURN.** *A motion was made by Bill Fuller and seconded by Travis Bailey to adjourn to the meeting at 7:09 p.m., all six in favor, motion passed.*

Approved: May 19, 2014

Lydia Lopez, City Secretary

Ed Passalugo, Mayor

HEWITT TEXAS

ITEM #4 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Issue Certificates of Election and administer Oath of Office to Council Members.

STAFF RECOMMENDATION/ITEM SUMMARY:

The terms of Mayor Pro Tem Wilbert Wachtendorf, Council Members Bill Fuller and Ronnie McNeil expire May 2014. All of the incumbents filed for re-election without opposition. Each candidate was declared unopposed and the City's general election scheduled for May 10, 2014 was cancelled on March 17, 2014. City Attorney Charlie Buenger will administer the Oath of Office and issue Certificates of Election to elected Council Members.

ATTACHMENTS:

Certificates of Election

HEWITT TEXAS

CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Wilbert “Walky” Wachtendorf

was duly elected

Council Member, Ward 1

For the purposes of the May 10, 2014 election, pursuant to the Order of Cancellation issued on March 17, 2014 cancelling the election that was scheduled to be held on May 10, 2014.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 19th day of May A.D., 2014.

Signature of Presiding Officer of
Canvassing Authority

HEWITT TEXAS

CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Bill Fuller

was duly elected

Council Member, Ward 2

For the purposes of the May 10, 2014 election, pursuant to the Order of Cancellation issued on March 17, 2014 cancelling the election that was scheduled to be held on May 10, 2014.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 19th day of May A.D., 2014.

Signature of Presiding Officer of
Canvassing Authority



CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Ronnie McNiel

was duly elected

Council Member, Ward 3

For the purposes of the May 10, 2014 election, pursuant to the Order of Cancellation issued on March 17, 2014 cancelling the election that was scheduled to be held on May 10, 2014.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 19th day of May A.D., 2014.

Signature of Presiding Officer of
Canvassing Authority

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 6

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider and take appropriate action on the designation of Mayor.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council can reappoint the current mayor or any other member as noted below in the Charter excerpt.

Sec. 2.7 - Mayor/mayor pro tem. At its first meeting following each regular election of councilmen, the council shall by election designate one of its numbers as mayor and another of its numbers as mayor pro tem, each of whom shall serve in such capacity for a term of one (1) year. The mayor shall preside at all meetings of the council and shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process and for emergency purposes, and for military or police purposes, but shall have no administrative duties. The mayor, as a member of the council, shall be entitled to vote upon all affairs considered by the council, but shall have no veto power. The mayor pro tem shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 7

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider and take appropriate action on the designation of Mayor Pro Tem.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council can reappoint the current mayor pro tem or any other member as noted below in the Charter excerpt.

Sec. 2.7 - Mayor/mayor pro tem. At its first meeting following each regular election of councilmen, the council shall by election designate one of its numbers as mayor and another of its numbers as mayor pro tem, each of whom shall serve in such capacity for a term of one (1) year. The mayor shall preside at all meetings of the council and shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process and for emergency purposes, and for military or police purposes, but shall have no administrative duties. The mayor, as a member of the council, shall be entitled to vote upon all affairs considered by the council, but shall have no veto power. The mayor pro tem shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.

ATTACHMENTS:

None

HEWITT TEXAS

AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 8

SUBMITTED BY: Jim Barton, Assistant City Manager

ITEM DESCRIPTION:

Consider award of bid for installation of pre-cast concrete screening fence to finish fence project on Patriot Court to Artisan Precast in the amount of \$48,049.80.

STAFF RECOMMENDATION/ITEM SUMMARY:

The first phase of the 7' high fence was 860' long. This is for the second phase to finish the fence, 530' long, 7' high with a mow strip. Staff recommends approval of this request to finish the fence project.

ATTACHMENTS:

Cost Estimate

PURCHASE ORDER

This number must appear on all related correspondence, shipping papers, and invoices: PO No.: 219:

BUYER:

City of Hewitt
105 Tampico Drive
Hewitt, TX 76643
Phone: (254) 296-5633

PROJECT ADDRESS:

Police Fire Building Phase II
FM 1695
Hewitt, TX 76712

DATE	CONTACT	CUSTOMER PO	PAYMENT TERMS
5/13/2014	Jim Barton	N/A	50% due net 30 days after signing PO, 25% due net 30 days from start of installation, 25% due net 30 days from completion and acceptance of installation

PRODUCT TYPE	COLOR
BRICKCRETE®	Mesa Buff

QTY	UNIT	PRODUCT DESCRIPTION	UNIT PRICE	TOTAL
530	LF	Furnish and Install 7' High BRICKCRETE®	\$82.16	\$43,544.80
		Concrete Fence System		
530	LF	Furnish and install 4" x 6" concrete mow strip	\$8.50	\$4,505.00

TOTAL	\$48,049.80
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5528 Old Bullard Rd.
Suite 110
Tyler, Texas 75703

1 (800) 511-2747
Email info@artisanprecast.com
www.artisanprecast.com

Artisan Precast

BY:

Signature

Christopher Miller President
Print Name Title

Date: 5/13/2014

BUYER

BY:

Signature

Print Name Title

Date:

PURCHASE ORDER

Date: Tuesday, May 13, 2014
Time: 1:49:19 PM

To: Jim Barton
City of Hewitt
P.O. Box 610
Hewitt, TX 76643

From: Christopher J. Miller
Artisan Precast

As the sole provider of our WOODCRETE®, BRICKCRETE®, FENCESTONE®, CEDARCRETE®, SMOOTHCRETE®, CHISELCRETE® and WOODCRETE® RAIL precast fence system, it is our pleasure to forward you the following cost estimate:

Estimate No.: 10894

Project Name: Police-Fire Building
Location: Hewitt, TX

Product: BRICKCRETE® Concrete Mow Strip
Color: Mesa Buff N/A

Scope: Furnish and Install Furnish and Install

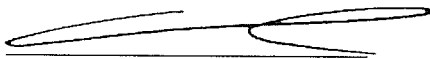
Quantity:	530	530
Unit:	LF	LF
Height (feet):	7	4" high x 6" wide
Unit Amount:	\$82.16	\$8.50

Total Amount:	\$43,544.80	\$4,505.00
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5528 Old Bullard Rd.
Suite 110
Tyler, Texas 75703

1 (800) 511-2747
Email: info@artisanprecast.com
www.artisanprecast.com


Christopher J. Miller
President

NOTES:

1. All prices estimated are inclusive of all materials, installation, footings, freight, standard engineering drawings and warranty.
2. Precast Walls and Rail Fence Systems are manufactured with steel and fiber reinforced precast concrete having a minimum compression strength of 5,000 p.s.i. @ 28 days.
3. FENCESTONE®, BRICKCRETE®, WOODCRETE®, CEDARCRETE®, SMOOTHCRETE®, CHISELCRETE® and WOODCRETE® RAIL are registered trademarks of Artisan Precast.
4. Products are manufactured in the USA by a NPCA Certified Plant. 

PURCHASE ORDER

SCOPE OF WORK

1. Cost estimate includes the installation of Artisan Precast's Fence Systems as follows:
 - a. 7' high precast fence system shall be embedded into a 12" diameter x 4'-9" deep concrete pier, every 5'-0" on-center.
 - b. Actual diameter and depth of piers may be adjusted based on soil conditions and approval by structural engineer. These changes, water in the piers, and/or rocky soil conditions shall result in additional cost to the customer. Price is based on drilling pier with 1,500LB Skidsteer or equivalent. If Skidsteer cannot be used for any reason, including adverse soils conditions, location of underground utilities, etc, any or all piers shall be excavated by hand or by a 3rd party drilling at additional costs to the customer.
 - c. If piers shall fail to retain form and "cave in" as a result of loose or adverse soil conditions, then Sonotubes® may be required at an additional cost to the customer.
 - d. If piers shall contain water, or any other liquid or similar substance, then a water pump or pump truck may be required at an additional cost to the customer.
2. Precast fence system shall be manufactured in a standard integral color. Custom, Portland white or premium colors shall result in additional cost.
3. Customer shall provide clear access to the fence-line for delivery, placement of the materials by forklift, and access for concrete truck from commencement throughout the completion of work. If a concrete pump is required that shall be at additional cost to the customer.
4. All existing fence or fence-line obstructions are to be removed prior to commencement of installation precast fence system.
5. Customer to stake fence-line location with a one to three foot offset prior to commencement of work.
6. Once fence-line layout has been established and approved by owner/customer or jobsite superintendent, no changes can be made unless accompanied by a signed change order that represents any additional cost that may apply.
7. Height of fence to be determined from finish grade with a 2" tolerance.
8. Water, electricity and dumpster to be provided by customer.
9. Soil from footing to be spread along the fence-line. If any or all of the excavated soil cannot be spread along the fence-line, the customer shall be responsible for the additional cost incurred to remove and haul-off the soil.
10. Artisan Precast shall be responsible for cleanup of all debris resulting from the installation of the precast fence system.
11. Artisan Precast will not replace or replant any vegetation that is damaged due to the installation of the precast fence system.
12. All short sections will be billed as full sections.
13. All materials installed are first quality. Panels, posts or rails with incidental chips and hairline cracks are characteristic of the rustic appearance of the fence.
14. Cost estimate is based on Artisan Precast's labor rates and does not include cost for union or prevailing wage rates and/or apprenticeships that may result from prevailing wage rate requirements.
15. Cost estimate does not include bonds (Maintenance, Performance).
16. Cost estimate does not include any permits or permit/inspection fees.
17. Cost estimate is valid for 30 calendar days from date of estimate.



5528 Old Bullard Rd.
Suite 110
Tyler, Texas 75703

1 (800) 511-2747
Email info@artisanprecast.com
www.artisanprecast.com

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 9

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Authorize Change Order to contract with Barnett Contracting, Inc. for the construction of Patriot Court – Streets, Drainage & Utility Improvements in the amount of \$41,479.00.

STAFF RECOMMENDATION/ITEM SUMMARY:

The installation of conduit for Oncor was not included in the original bid as the exact quantities were not known at the time. Additional conduit, originally to be handled by K4 Construction, was also installed for Grandecom and AT&T as the contractor had access and was able to facilitate the installation. The decrease in contract price resulted because lime stabilization was not needed for a portion of Patriot Court. The cost summary is shown in the back-up material. The work has been completed. Staff recommends approval of this item.

ATTACHMENTS:

Cost Summary for Change Order

CONTRACT CHANGE ORDER

ORDER NO.:	Two (2)
DATE:	4/23/2014
STATE:	Texas
COUNTY:	McLennan

OWNER: City of Hewitt

CONTRACT FOR: Patriot Court; Street, Drainage and Utility Improvements

TO: Barnett Contracting, Inc.

You are hereby requested to comply with the following changes from the Contract Plans and Specifications:

Description of Changes	Quantity	Unit	Unit Price	DECREASE in Contract Price	INCREASE in Contract Price
6" COMPACTED THICKNESS, LIME STABILIZED SUBGRADE, INCLUDING 28 LBS. OF LIME PER S.Y.	3,141	S.Y.	\$5.00	\$15,705.00	
4" PVC ELECTRICAL CONDUIT, INCLUDING EXCAVATION AND GRAVEL TRENCH BACKFILL - MIN. 3' COVER	600	L.F.	\$20.00		\$12,000.00
4" PVC ELECTRICAL CONDUIT, INCLUDING EXCAVATION AND SELECT EXCAVATED MATERIAL BACKFILL - MIN. 3' COVER	2,824	L.F.	\$16.00		\$45,184.00
Totals:				\$15,705.00	\$57,184.00
NET CHANGE IN CONTRACT PRICE:					\$41,479.00

JUSTIFICATION:

760 L.F. of the 4" conduit was installed for Oncor and was not included in the original bid due to the exact quantities were not known at the time. 2,064 L.F. of the 4" conduit was for Grandecom and AT&T, this portion of the conduit was handled by the K4 but was added to this project because of the ease of paperwork and contracts already being established. 600 L.F. of conduit that was installed underneath the roadways was for Grandecom and AT&T as well. The deletion of lime stabilization was because of existing site conditions for a portion of Patriot Court did not warrant such work.

The amount of the Contract will be Increased by the Sum Of:

FORTY ONE THOUSAND FOUR HUNDRED SEVENTY NINE DOLLARS AND NO CENTS \$41,479.00

The Contract Total including this and previous Change Orders will be:

SEVEN HUNDRED SIXTY SIX THOUSAND TWO HUNDRED FIFTEEN DOLLARS AND NO CENTS \$766,215.00

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged):

This document will become a supplement to the Contract and all provisions will apply hereto.

Requested:

(Owner)

(Date)

Recommended:

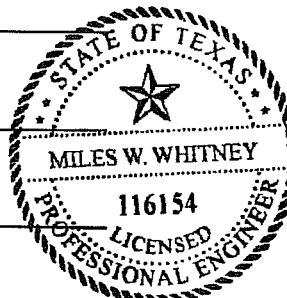
(Engineer)

(Date)

Accepted:

(Contractor)

(Date)



DUFF CONSULTING ENGINEERS, INC.
Texas Registered Firm # F-400

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 10

SUBMITTED BY: Jim Barton, Assistant City Manager

ITEM DESCRIPTION:

Authorize the city manager to negotiate a contract with Jaycom to install an IPEdge phone system in the new Public Safety Facility in the amount of \$16,500.00.

STAFF RECOMMENDATION/ITEM SUMMARY:

Jaycom will install the new IPEdge digital phone system in the new Public Safety Facility. This system is expandable and will be able to handle any future growth or expansion of city facilities. The cost was included in the original bid for the construction of the facility. Staff recommends approval.

ATTACHMENTS:

Cost Estimate

Subject: phone system

Date: Monday, February 17, 2014 at 6:09:28 PM Central Standard Time

From: John McCarthy

To: jwbarton@cityofhewitt.com

It looks like the cost for the IPEdge System at the new police/fire building will be about 16,500.00.
Thanks,

John McCarthy



254-772-3366 Waco

254-675-3063 Office

254-675-8228 Fax

<http://www.jaycom.net/>

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 11

SUBMITTED BY: Jim Barton, Assistant City Manager

ITEM DESCRIPTION:

Authorize city manager to negotiate a contract with Extraco Technology to install all necessary cabling, drops, wall mounts, racks and CAT6 cables for the Public Safety Facility in the amount of \$27,120.00.

STAFF RECOMMENDATION/ITEM SUMMARY:

This estimate is for the installation of the infrastructure needed for IT, Security, CAT6 cabling and all the hardware for IT, phone, and security hookup. The cost was included in the original bid for the construction of the facility. Staff recommends approval.

ATTACHMENTS:

Cost Estimate

Cabling



CUSTOMER: Hewitt PD

Attn: Jim Barton

DATE:

PHONE NUMBER:

FAX NUMBER:

SALES PERSON: Patrick Johnson

Part	Description	Item #	Price:
DATA CABLING:	<i>Hewitt PD/FD Cabling</i>		\$21,600.00
	72 Data CAT6		
	72 Phone CAT6		
	11 TV Coax Drops		
	72 Wallplates		
	144 CAT6 Jacks		
	6 CAT6 Patch Panels w/Management		
	1 - 7Ft Enclosed 4 Post Rack		
	72 3 Ft Patch Cables		
	72 10Ft Patch Cables		
	Labor and Materials		
CAMERA/ACCESS CONTROL CABLING:	<i>Hewitt PD/FD Camera/Door Cabling</i>		\$5,520.00
	14 Camera Drops		
	32 Drops for Doors		
	Run camera drops to camera locations		
	Run door drops to locations above doors only		
	Labor and Materials		

System Total: \$27,120.00

System Total with options: \$27,120.00

Tax:

System Total + Tax: \$27,120.00

Hardware Quote Honored for 30 days only.

Shipping & Handling not included.

1704 North Valley Mills Dr. - Waco, Texas 76710 - 254.761.2393

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: May 19, 2014

AGENDA ITEM #: 12

SUBMITTED BY: Jim Barton, Assistant City Manager

ITEM DESCRIPTION:

Authorize city manager to negotiate a contract with Grande Communications to install new fiber/coax infrastructure to Patriot Court in the amount of \$11,422.85.

STAFF RECOMMENDATION/ITEM SUMMARY:

This cost estimate is for the fiber/coax cable to be run to the new Public Safety Facility. The price also includes taking out the old cabling from the police and fire buildings once the move is complete. The fiber/coax must be installed before the new building is operational. The cost was included in the original bid for the construction of the facility. Staff recommends approval.

ATTACHMENTS:

Cost Estimate



April 30, 2014

City of Hewitt
Att: James Barton
Assistant City Manager
P.O. Box 610
Hewitt, Texas 76643

Mr. Barton

This letter is in reference to the fiber/coax infrastructure that the City of Hewitt has requested for Grande Communications Networks LLC to build from its existing facilities to 100 Patriot Court.

The cost for Grande Communications Networks LLC to build fiber/coax to 100 Patriot Court is \$11,422.85 which includes labor and materials.

Also included in the labor is the wreck out or removal of existing fiber from City Hall to the existing Police Department building and the fire station building on Johnson Street once the new fiber/coax has been activated at 100 Patriot Court.

If you agree to the cost, please send Grande Communications Networks LLC a Purchase Order Number or check for the amount listed above. Once received, I will then start the process of CAPEX Approval in order to get job number, etc.

Please do not hesitate to contact me at 254.235.2072 or 254.379.0343 (Cell #) if you have any questions or if you would like to discuss further.

Sincerely

Johnny V. Hutyra
Construction Supervisor
Grande Communications Networks LLC
Waco, TX. 767612