

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called Workshop** meeting of the governing body of the City of Hewitt will be held on the **28th day of July, 2014 at 6:30 PM** in **Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Called to order.
2. Review regular meeting agenda items.
3. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 2:00 AM (PM) on July 24, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



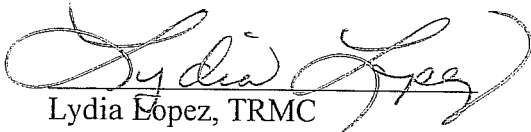
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **28th day of July, 2014 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Pledge of Allegiance to the U.S. Flag
2. Consider approval of minutes of the City Council Dinner Workshop/Regular Meeting of July 21, 2014.
3. Hear visitors on matters pertaining to city business.
4. Consideration of and action on setting date of August 11, 2014, for a public hearing on the Proposed Fiscal Year 2014-2015 Annual Operating and Capital Budget.
5. Consideration of and action on 2014 proposed tax rate and setting two (2) public hearing dates, August 11th and August 18th, 2014.
6. Consider award of bid for office furniture (desks, chairs, tables, etc.) for the Public Safety Facility to Total Office Solutions of Waco in the total amount of \$171,031.04.
7. Consider award of bid for Fire Dormitory Locker System Solution for the Public Safety Facility to Southwest Solutions Group in the total amount of \$18,971.00.
8. Consider award of bid for Access Control and Surveillance System including audio and video equipment for the Public Safety Facility to KRK Technologies, Inc. in the total amount of \$148,291.16.
9. Consider award of bid for dispatch console furniture to Xybix Systems, Inc. in the total amount of \$38,288.10.
10. Consider Change Order No. 11 in an amount not to exceed \$96,957 to the Public Safety Facility project for additional work related to the on-site storage building.
11. Consider Changer Order No. 21 and No. 22 in the amount of \$20,236 to the Public Safety Facility project for additional work related to the radio tower grounding and foundation.
12. Consider Changer Order No. 17 in the amount of \$17,392 to the Public Safety Facility project for additional work related to ASI Number 5 for additional work throughout the facility.
13. Consider Changer Order No. 26 in the amount of \$27,500 to the Public Safety Facility project for 19,000 square feet of concrete paving.
14. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 2:00 AM/PM on July 24, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 2

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the Council Dinner Workshop/Meeting of July 21, 2014.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
WORKSHOP/MEETING
HEWITT CITY HALL – 105 TAMPICO DRIVE
July 21, 2014 - 5:30/7:00 PM**

Members Present: Mayor Wilbert “Walky” Wachtendorf (presiding), Mayor Pro Tem Ed Passalugo; Council Members Bill Fuller, James Vidrine, Travis Bailey, and Ronnie McNiel

Member Absent: Alex Snider

Staff Present: City Attorney Charlie Buenger, City Engineer Bill Aston, City Engineer Miles Whitney, City Manager Adam Miles, Assistant City Manager James Barton, Fire Chief Lance Bracco, Police Chief Jim Devlin, Deputy Police Chief Tuck Saunders, Library Director Waynette Ditto, HR/Civil Service Director Susana Garcia-Gilmore, Intern Ellen Phillips and City Secretary Lydia Lopez

Staff Absent: Finance Director Lee Garcia and Utilities Director James Black

Workshop – 5:30 PM

1. Mayor Wachtendorf called the meeting to order at 5:30 PM.
2. City Manager’s update on municipal business:
 - a. A report from City Engineer including review and discussion of Capital Improvement Projects was held.
 - b. A briefing and discussion was held concerning National Night Out, July 31, 2014, Midway Middle School Parking lot
 - c. City Manager opened discussion concerning FY 2014-2015 Budget and inquired whether Council had any questions concerning proposed budget document.
 - d. A briefing and discussion concerning the Public Safety Facility was presented by Construction Manager at Risk Keith Helpert with K4 Construction.
3. The regular meeting agenda items were reviewed.
4. Adjourn. *A motion was made by Ed Passalugo and seconded by Bill Fuller to adjourn the Workshop at 6:47 pm.*

REGULAR MEETING – 7:00 PM

1. **CALL THE MEETING TO ORDER.** Mayor Wachtendorf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Council Member Ronnie McNiel led the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE COUNCIL DINNER WORKSHOP/MEETING OF JUNE 16, 2014, AND SPECIAL COUNCIL DINNER BUDGET WORKSHOP MEETING OF JULY 14, 2014.** *A motion was made by Ed Passalugo and seconded by Bill Fuller to approve the minutes as submitted but allow for corrections; all six in favor, motion passed.*
4. **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING REQUEST FROM JOSHUA BLACK TO HAVE A MINIATURE HORSE AS A SERVICE ANIMAL LOCATED AT 305 BONHAM.** Mr. Black presented request to Council. *A motion was made by James Vidrine and seconded by Bill Fuller to table the item; all six in favor, motion to table passed.*
5. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** The following members of the Library Board of Directors appeared in support of building a new Library: Eric Ames, 249 Fieldcrest Dr., Mary Anna Roch, 708 Regina Drive, and Sally Goldman, 132 Texas Avenue.
6. **SPECIAL RECOGNITION TO OUTGOING MEMBERS OF THE PLANNING & ZONING COMMISSION.** Mayor Wachtendorf presented plaques to Billy Green and Scott M. Bryant in appreciation for their service on the Planning & Zoning Commission.
7. **ADMINISTER OATH OF OFFICE TO THE NEWLY APPOINTED PLANNING & ZONING COMMISSION MEMBERS.** Mayor Wachtendorf administered the oath to newly appointed members Charles D. Turner and Michael Lee Hix.
8. **AUTHORIZE PURCHASE OF ONE NINETY FOOT TALL RADIO ANTENNA FOR THE PUBLIC SAFETY FACILITY FROM BEARCOM IN THE TOTAL AMOUNT OF \$42,878.90.** *Motion was made by Ed Passalugo and seconded by Travis Bailey to approve; all six in favor, motion passed.*
9. **CONSIDER AND ACT UPON ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE CITY'S COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2014; LEVYING AN ANNUAL AD VALOREM TAX FOR THE PAYMENT OF SAID CERTIFICATES; APPROVING AN OFFICIAL STATEMENT; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.** *Motion was made by Ed Passalugo and seconded by Bill Fuller to approve ordinance; all six in favor, motion passed.*

- 10. CONSIDER A RESOLUTION AUTHORIZING AN APPLICATION FOR A SMALL COMMUNITY MATCHING FUND GRANT FROM TEXAS PARKS AND WILDLIFE DEPARTMENT IN THE AMOUNT OF \$135,882.78. (CITY SHARE WOULD BE \$67,941.39)** *Motion was made by Ed Passalugo and seconded by Bill Fuller to approve resolution; all six in favor, motion passed.*
- 11. ADJOURN.** *Motion was made by Ed Passalugo and seconded by Travis Bailey to adjourn the meeting at 7:28 p.m., all six in favor, motion passed.*

Approved: July 28, 2014

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor



ITEM #3 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration of and action on setting date of August 11th, 2014, for a Public Hearing on the Proposed Fiscal Year 2014-2015 Annual Operating and Capital Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 14, 2014, the Hewitt City Council held a Budget Workshop at which, in accordance with City Charter and State Law, the City Manager provided the Council with the Preliminary 2014-2015 Proposed Annual Operating and Capital Budget. A copy of the Proposed Budget is on file with the City Secretary and is available online and at the Hewitt Public Library. A public hearing on the proposed budget is scheduled for August 11, 2014. Following is a copy of the Notice of Public Hearing that was published in the Hometown News on July 23rd, 2014.

ATTACHMENTS:

Notice of Public Hearing

**LEGAL NOTICE
CITY OF HEWITT
NOTICE OF PUBLIC HEARING**

The City Council of Hewitt, Texas will hold a public hearing for consideration of the 2014-2015 General Fund, Utility Fund, Drainage Fund, Hotel Fund and Capital Improvement Fund Budgets on 8-11-14 at 7:00 p.m. in the Hewitt City Hall, 105 Tampico. **“This budget will raise more total property taxes than last year’s budget by \$279,585 (8%) and of that amount \$81,281 is tax revenue to be raised from new property added to the roll this year.”** A copy of the budget may be examined at the City Hall, the library and on the city website.

Publish one time on 7/23rd in the legal section.
Per charter, at least 15 days between Notice & Hearing



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 5

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration of and action on 2014 proposed tax rate and setting two (2) public hearing dates, August 11th and August 18th, 2014.

STAFF RECOMMENDATION/ITEM SUMMARY:

On July 14, 2014, the Hewitt City Council held a Budget Workshop at which, in accordance with City Charter and State Law, the City Manager provided the City Council with a presentation of the Preliminary 2014-2015 Proposed Budget. The presentation included an update on the status of General Fund revenues, preliminary taxable values, and estimated tax revenues. The Texas Tax Code requires the City Council to have a record vote to place an item on a future Council agenda, meaning the voting record for this item will be published with the required notices. This vote only sets the item to be voted on and does not commit Council to adopting the proposed rate.

It is recommended that the tax rate remain at the current rate of \$.539677 per \$100 valuation. The City is required to publish one tax notice and hold two public hearings. After action by council, the tax rate voted on tonight would be the highest rate that the council could adopt.

Motion Wording:

"Motion to vote to place adoption of a tax rate of \$.539677 cents per \$100 valuation, equaling \$.179637 cents for debt service and \$.360040 cents for maintenance and operations, as an action item for the August 25th, 2014 council meeting to be held at 7 p.m. at City Council Chambers, 105 Tampico Drive, Hewitt, Texas AND to set 2 public hearings, as required by law, to be held on Monday, August 11th, 2014 at 7:00 p.m. and Monday, August 18th, 2014 at 7:00 p.m. at City Council Chambers, 105 Tampico Drive, Hewitt, Texas."

ATTACHMENTS:

Notice of 2014 Tax Year Proposed Property Tax Rate for the City of Hewitt

NOTICE OF 2014 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF HEWITT

A tax rate of \$.539677 per \$100 valuation has been proposed for adoption by the governing body of the City of Hewitt. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$ <u>.539677</u> per \$100
PRECEDING YEAR'S TAX RATE	\$ <u>.539677</u> per \$100
EFFECTIVE TAX RATE	\$ <u>.509982</u> per \$100
ROLLBACK TAX RATE	\$ <u>.580877</u> per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Hewitt from the same properties in both the 2013 tax year and the 2014 tax year.

The rollback tax rate is the highest tax rate that the City of Hewitt may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Paul Graser

McLennan County Deputy tax assessor-collector

215 N 5th, Waco, TX 76701

254-757-5133

paul.graser@co.mclennan.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 11, 2014 at 7:00 pm at Hewitt City Hall, 105 Tampico Dr, Hewitt, TX

Second Hearing: August 18, 2014 at 7:00 pm at Hewitt City Hall, 105 Tampico Dr, Hewitt, TX

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 6

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for office furniture (desks, chairs, tables, etc.) for the Public Safety Facility to Total Office Solutions of Waco in the total amount of \$171,031.04.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff and architects have worked with Total Office Solutions of Waco to develop a proposal for office furniture. The proposal includes, office desks, chairs, and other furnishings for the Public Safety Facility. The proposal includes labor and materials to install and set up furniture throughout the facility. A cost summary from TOS is included in the back up material. This item is funded through the Series 2013 CO issuance and is within budget for this project.

ATTACHMENTS:

Proposal

15-Jul-14

<u>CHAIRS</u>	<u>ITEM #</u>	<u>QTY</u>	<u>PRICE</u>	<u>EXT. COST</u>
CH. 1	VIA 8803-37C-90A	3	1545	4635
CH. 2	HON N1.P.H.UP.(GR3).PA.T	17	420.45	7147.65
CH. 2S	HON HN7.F.E.IM.(GR.3).T	1	225.77	225.77
CH. 2(1)	SUM-SHW.4.O.BLK. (Gr. A)	1	606.93	606.93
CH. 3	PAO P-1681.B.JC.(GR. H)	9	474.4	4269.6
Ch. 3 (1)	PAO P-1682.JC.(Gr. I)	2	550.8	1101.6
CH. 4	VIA 8901-11C-86A (Gr 7)	6	749	4494
CH. 4	VIA 8901-11C-86A (Gr ?)	4	695	2780
CH. 5	HON H3501.H.UR10.T	23	394.68	9077.64
CH. 6	STX WELCOME	15	305	4575
CH. 7	Stylex Zephyr	60	317.4	19044
CH. 8	Landscape Verona w/arms	8	289	2312
CH. 9	Paoli Diverge 1761	5	481.2	2406

TABLES

T. 1	NEV 36 X 72	1	537.06	537.06
T. 2	NEV 48"	1	451.78	451.78
T. 3	NEV 36X36	3	403	1209
T.4	NEV 18x36	1	239.6	239.6

CASEGOODS & SYSTEMS

CS. 1	P-TM3672L/RP	2	3593.97	7187.94
CS. 2L	P-TMCER.VVJC.2.TDMC	3	3041.38	9124.14
CS. 2R	P-TMCER.VVJC.2.TDMC	8	3041.38	24331.04
SYS. 1	ALS CNCYS12024	11	2227.56	24503.16

LOUNGE CHAIRS

LCH. 1	P-2742	1	1502	1502
LCH. 2	P-2741	3	1028.91	3086.73
LCH. 3	STX MG lounge	2	1092	2184
LCH. 4	STX 48" ottoman	2	823	1646

TOTAL OFFICE Solutions

MISC.

TR. 1	PP 1035	3	1471.63	4414.89
TR. 2	LF POE receptacle	2	1849	3698
TR. 3	LF Grenadier ash urn (WM)	1	469	469
MS. 1	TNN ESP-1236	1	120	120
MB. 1	Claridge MGMI-46 (4x6)	2	899	1798
MB. 2	Claridge LCS5044 (4x4)	3	235	705
MB. 3	Claridge LCS5048 (4x8)	2	365	730

OCCASSIONAL TABLES

OT. 1	P-TOW2424SQDTL.VJC.VJC	2	355.89	711.78
OT. 2	P-TOW2424RDTL.VJC.VJC	1	395.65	395.65

KITCHEN

T. 5	IZZ Audrey 24x60	1	625	625
T.6	FLB Palermo steel table, 36" x 36"	2	710	1420

PLANTERS & BENCHES

P. 1	PP TRP2016	1	445.26	445.26
P. 2	PP TRP2420	1	534.99	534.99
P. 3	PP TRP3024	1	717.83	717.83
B. 1	LF Melville bench	1	2329	2329
B. 2	LF Melville bench, backless	1	1609	1609

FREIGHT	estimated			1400
---------	-----------	--	--	------

Install	estimated installation			10230
---------	------------------------	--	--	-------

171031.04



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 7

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for Fire Dormitory Locker System Solution for the Public Safety Facility to Southwest Solutions Group in the total amount of \$18,971.00.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with Southwest Solutions Group for Fire Dormitory furniture and lockers. A copy of the proposal is included in the back up material. This item is funded through the Series 2013 CO issuance and is within budget for this project. Staff recommends approval of this item.

ATTACHMENTS:

Proposal

Proposed Solution

February 20, 2014

Mr. Adam Miles
City Manager
City of Hewitt
105 Tampico
Hewitt, TX 76643



Mr. Miles,

Please accept my sincere thanks for giving Southwest Solutions Group the opportunity to serve you and your staff with your records management requirements. Our staff will always do everything possible to merit the confidence you have shown in giving us this business opportunity.

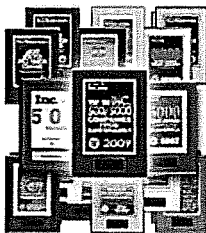
Enclosed is the proposal for the new Spacesaver Storage system in compliance with the Texas State Contract #TXMAS-2-711030.

We look forward to working with you and your staff throughout the successful incorporation of your new Spacesaver system. There will be many logistical considerations involved in this entire change and we understand them in a way that will minimize the time, trouble, and personnel involved.

If you have any questions, please feel free to call upon me at 254-340-0019. We appreciate the opportunity to serve you locally.

Sincerely,

Brandon Baird



Outstanding Achievement



Established in 1969



World Sales
Leader

2005~2006~2008~2009



SOUTHWESTSOLUTIONSGROUP

Toll Free 1-800-803-1082

Date: February 20, 2014
Proposal #: 54777-HFD-1.pro
Terms: Per TXMAS Contract
F.O.B. Destination – Per TXMAS
Delivery: 6-8 weeks to ship and install

Fire Dormatory Locker System Solution

Per drawing

- Five locker ranges 7' tall x 2' deep x 9' wide.
- Each range will consist of three (2'wide) storage lockers and one (3'wide) desk.
- The three lockers will each have three cubby holes, one garment rod all covered by a door, an open storage location below and a lockable drawer unit at the bottom.
- The desk unit will have a three storage openings at the top, a light underneath, a counter top with open seating (30" clear) underneath.
- For the lighting we are installing a 21"W under cabinet light. While we can attach it to the unit, it will need to be wired by others on site. There is another option whereby we can use a lighting fixture which uses a plug instead of hardwiring. Client must inform as to which is selected.
- Bulbs are not included with the light.
- Included is a 4" tall valance under the front of the 3 cabinet doors next to the desk so that you have more of indirect light and downward light, instead of direct light throughout the room.
- On the wardrobe units, we can shorten the cubby opening (not covered by the door) will be Almond in color as will all inside compartments and the inside face of the doors. The outside laminate is available in many manufacturer standard finishes.
- If there is a 7 ft overall height from ground to floor we may need to adjust dimensions. There will be a 4"H base under the lockers. Also, there will need to be 2" between the locker top and the ceiling, for ease of install.
- Limited Lifetime Warranty



SOUTHWESTSOLUTIONSGROUP

Toll Free 1-800-803-1083

Installation & Service

Factory Technicians

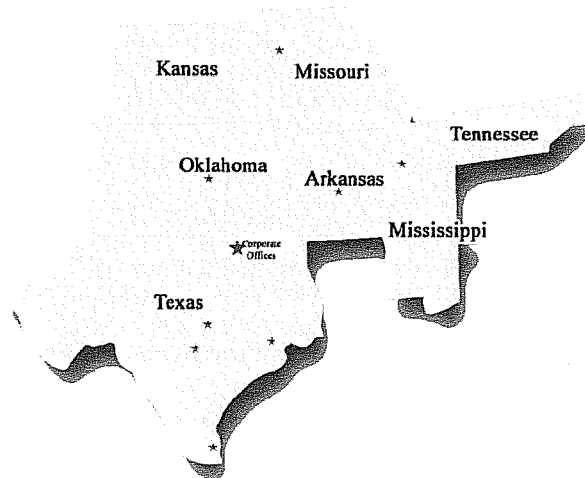
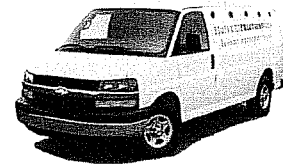
We understand that when you install an automated system from our company, you depend on us to keep your business running smoothly and fast. We take this as a serious commitment and maintain factory trained service technicians at our offices to ensure that you continue to save money by keeping your storage system functioning and running efficiently. Unlike companies who use sub-contracted labor to install automated equipment, our service technicians are full time employees of Southwest Solutions Group. Since their movements are directed by the company, we keep them close to our customers.

Maintenance Agreements

In addition to installation and service, we offer maintenance agreements for periodic maintenance as well as maintenance agreements after the warranty period expires. The warranty agreement offered by Spacesaver has as a stipulation that periodic service is required to be done every six months by Spacesaver factory trained and certified technicians. Your proposal includes the semi annual maintenance required by Spacesaver. Every six months after installation, you will be contacted by Southwest Solutions Group to schedule this service. The maintenance will require approximately four hours, but the machine will be unavailable to your personnel for only approximately 15 minutes of that time.

Service Dispatch

With 27 service technicians and six service locations throughout Texas, Oklahoma, Arkansas, Tennessee, Kansas, Mississippi, and Missouri, we are equipped to respond quickly to your service requests with factory trained qualified service technicians. To initiate a service request, simply call our toll-free number 800- 803-1083.



SOUTHWESTSOLUTIONSGROUP

Toll Free 1-800-803-1083

Investment Details

Your investment includes all necessary design services, engineering, manufacturing, packaging, freight, inside delivery, unpacking, installation by factory certified technicians, cleanup of area, removal of all debris, warranty, and everything necessary for a successful and complete installation.

- ✓ Per TXMAS Contract, **Purchase Orders** are to be faxed to:

Southwest Solutions Group
600 Round Rock West Drive, Suite 604
Round Rock, TX 78681
FAX (512) 336-1358

So that we may process your order in a timely manner, Please address contract as shown above.

- ✓ Per TXMAS Contract, **Invoices** will be mailed from and **"Remit To"** payments sent to the address below:

Southwest Solutions Group
4355 Excel Parkway, Suite 300
Addison, TX 75001

Texas State Contract #TXMAS-2-711030

Southwest Solutions Group
D & B: 17-190-9963
Federal Tax ID: 75-2703228

Spacesaver Corporation
D & B: 79-683-0029
Federal Tax ID: 39-1054766

Total Equipment, Delivery & Installation: (\$3,794.20 each) \$ 18,971.00

**** If tax exempt or for re-sale then please provide tax exempt number on next page. ****

Note: Above estimate is guaranteed for a period of thirty (30) days* from the date of this proposal. Pricing will be subject to change after that period. The above estimate does not include applicable local or state sales tax.

Terms: 50% payment upon authorization to proceed (Please add sales tax to initial payment), 40% upon shipment, and 10% upon completion.

Warranty: Limited Lifetime

Capital Leasing opportunities are available.

By: Brandon Baird

Approved by: _____

Date: _____



SOUTHWESTSOLUTIONSGROUP

Toll Free 1-800-803-1083

4
Confidential

Scope of Work

The following are the responsibilities of Southwest Solutions Group and City of Hewitt to ensure the completion of the project in an efficient, timely manner. The items and services listed in this section, unless otherwise specified herein, have not been included in the system pricing and will be the responsibility and at the expense and liability of City of Hewitt.

By Southwest Solutions Group	
Type	Job Description
General	Manage, coordinate and expedite manufacturing to meet delivery schedules. All charges associated and incurred for manufacturing, freight, local delivery, installation, cleanup, staff training, and warranty.
Installation	Complete turnkey installation services by factory certified technicians and training of staff. All installation to take place during normal business hours (8:00 a.m. to 5:00 p.m. Monday-Friday). If work is required outside of these hours, overtime charges will apply. Please note delivery and drilling to attach rails to the floor will take place after hours to eliminate disruption of other tenants in the building.
Warehouse Storage	Provide two (2) weeks free storage at local warehouse. If additional storage time is needed, due to delays, additional warehouse storage charges will be accrued at the rate of \$2.75 per hundred pound weight per month.

By City of Hewitt	
Type	Job Description
General	Provide for roughly 700 square feet of covered storage space (safe from moisture, foot and fork truck traffic) as SSG will not be responsible for any damaged equipment prior to installation.
Access to Work Area	Provide a cleared work area where new system is to be constructed. If area is not precleared prior to installer's arrival, add \$34.00 per hour, per installer for area to be cleared or for stand by time while area is cleared by others.
Building Obstructions	Remove and/or relocate any building obstructions, such as ducting, lighting fixtures and wiring, drains, piping, structural steel, electrical wiring, conduit, etc. which interfere with the equipment clearances.
Power Preparation	See proposal description
Modifications to Room Dimensions	If room dimensions differ from those provided in proposal, it is the responsibility of the client to inform Southwest Solutions Group at least 4 weeks prior to shipping time to delay shipment from factory.
Project Delays	If construction delays occur, it is the responsibility of the client to inform Southwest Solutions Group at least 4 weeks prior to shipping time to delay shipment from factory. If for any reason the installation site is not ready upon the installer's arrival for the scheduled work to be performed, a \$325.00 trip charge will be added. Please provide a minimum of 24 hours notice if the scheduled installer's are not needed.

By: Brandon Baird

Approved by: _____

Date: _____



SOUTHWESTSOLUTIONSGROUP

T 45 1 800 802 1082

5
Confidential



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 8

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for Access Control and Surveillance System including audio and video equipment for the Public Safety Facility to KRK Technologies, Inc. in the total amount of \$148,291.16.

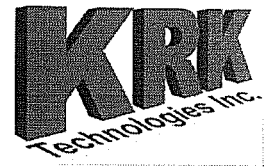
STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with KRK Technologies, Inc. to develop the overall building access and surveillance system plan which includes audio and video equipment. The proposal includes all labor and materials to install and set up these systems throughout the Public Safety Facility. A copy of the proposal is included in the back up material. This item is funded through the Series 2013 CO issuance and is within budget for this project.

ATTACHMENTS:

Proposal

Job ID: JOB-14--0136
Project: Hewitt Police and Fire



Installations Report

13 Jun 2014 13:43:35

Tax Rate status: Bid

Bid Name: KRK BID

Bid Template: DATA 01-2013

Qty	Description	Material \$	Labor \$	Unit Price	Extension
2	24 PORT POE SWITCH	1,750.66	332.37	2,083.02	4,166.05
30	TRINE 4200 ELECTRIC STRIKE	162.10	83.09	245.19	7,355.69
5	TRINE 4100 ELECTRIC STRIKE	343.65	83.09	426.74	2,133.70
1	IP CAMERA SERVER W/12TB	5,476.32	664.73	6,141.05	6,141.05
47	STUD-WALL SCREW-ON NEW-WORK BRKT 1G LV OUTLET	1.62	19.44	21.06	989.99
47	1-P MODULAR FLUSH-MOUNT FACEPLATE 1G 1PT WHITE	3.24	6.49	9.73	457.47
94	CAT-6 568A/B MODULE BLUE	7.78	19.47	27.26	2,562.00
47	CAT6- PATCH CORD T568A/B (CMR) 3' BLUE	3.89	6.49	10.38	487.95
47	CAT6- PATCH CORD T568A/B (CMR) 6' BLUE	6.48	6.49	12.98	609.85
13,000	CAT6 UTP CABLE (CMP) 4 PAIR BLUE	0.33	0.37	0.70	9,051.68
47	CABLE TEST- 4PR UTP- CAT6	0.00	4.15	4.15	195.27
47	4PR CABLE DRESS @ IDF	0.00	4.15	4.15	195.27
94	VELCRO ROLL 8" TIES	0.32	6.49	6.81	640.48
1	3.5" X 19" X 4.8" LEVITON QUICKPORT 48PR N 49256-H48	84.29	129.83	214.12	214.12
3	POWER SUPPLY 12/24DC	324.20	83.09	407.29	1,221.86
35	SINGLE DOOR KIT W/CONTROLLER,CABENIT AND	686.00	415.46	1,101.46	38,551.00
35	POE SPLITTER	45.39	41.55	86.93	3,042.67
35	PROX CARD READERS	171.82	41.55	213.37	7,467.94
1	ACCESS CONTROL SOFTWARE	567.34	664.73	1,232.08	1,232.08
4	DOOR LICENSE-10 DOORS	275.57	0.00	275.57	1,102.27
1	CCTV INTERFACE SOFTWARE	648.39	332.37	980.76	980.76
1	1200# DOUBLE MAG LOCK	200.35	498.55	698.90	698.90
1	KEYPAD/PROX READER-OUTDOOR VANDAL RESIST	1,121.72	498.55	1,620.27	1,620.27
35	REQUEST TO EXIT BUTTON	94.34	41.55	135.89	4,756.04
5	PRINTABLE PROX CARDS-PACK OF 20	104.39	0.00	104.39	521.96
14	SINGLE CAMERA LICENSE	133.57	20.77	154.34	2,160.78
2	1080P WDR OUTDOOR IP CAMERA	881.81	332.37	1,214.18	2,428.36
7	1080P INDOOR IP CAMERA	544.65	332.37	877.02	6,139.11
5	5MP OUDOOR 180 DEGREE IP CAMERA	801.41	332.37	1,133.78	5,668.90
1	CEILING MOUNT MICROPHONE FOR INTERVIEW R	171.18	332.37	503.54	503.54
1	AUDIO MASTER STATION	265.84	332.37	598.21	598.21
1	CENTRAL EXCHANGE UNIT	896.08	332.37	1,228.44	1,228.44
2	FLUSH MOUNT STAINLESS STEEL DOOR STATION	236.99	83.09	320.08	640.16
2	SURFACE MOUNT BOX FOR IE-SS	94.67	83.09	177.76	355.51
2	24VDC POWER SUPPLY	85.59	83.09	168.68	337.36
2	FORM C DOOR RELEASE RELAY	15.56	166.18	181.74	363.49

Material Extension: **\$75,120.68**
Labor Extension: **\$41,699.48**
Total Extension: **\$116,820.16**

KRK Technologies Inc

1445 High Meadows Way
Cedar Hill, TX 75104

Phone: 469-272-3200
Web: www.krktech.com

Job ID: JOB-14--0213
Project: Hewitt PSF AV



Installations Report

13 Jun 2014 14:45:11

Tax Rate status: Bid

Bid Name: KRK BID

Bid Template: DATA 01-2013

Qty	Description	Material \$	Labor \$	Unit Price	Extension
11	LED HDTV,1080P,120CMR,WIFI,SMART PRO 48"	913.24	146.37	1,059.61	11,655.67
4	LED HDTV,1080P,120CMR,WIFI,SMART PRO 65"	2,156.04	195.16	2,351.19	9,404.78
1	LED HDTV,1080P,120CMR,WIFI,SMART PRO 75"	3,516.63	390.31	3,906.94	3,906.94
5	FUSION MICRO-ADJ FIXED WALLMOUNT LARGE	160.15	73.18	233.33	1,166.66
8	FUSION MICRO-ADJUSTABLE TILT WALL MOUNT MEDIUM	144.27	48.79	193.05	1,544.43
3	PIVOT PITCH POLE MOUNT UNVI MEDIUM	135.66	29.27	164.94	494.81
3	ARCHITECTURAL SPANNING ADAPTER	97.61	48.79	146.40	439.20
3	FIXED EXTENSION COLUMN 60"	63.86	29.27	93.13	279.40
2	HDMI MICRO CABLE 3'	7.12	9.76	16.88	33.76
4	HDMI MICRO CABLE 10'	12.88	9.76	22.64	90.54
2	B6 ACTIVE SERIES HDMI CABLE 50'	104.94	97.58	202.52	405.04
5	B6 ACTIVE SERIES HDMI CABLE 25'	50.28	97.58	147.86	739.30
11	HDMI WALLPLATE SS SGL GAIN	12.39	24.39	36.78	404.61
11	HDMI (F-F) PIGTAIL ADAPTER 6"	24.62	9.76	34.38	378.13
2	HDMI DISTRIBUTION AMPLIFIER 1:2	215.07	48.79	263.86	527.73

Material Extension: \$26,396.94

Labor Extension: \$5,074.06

Total Extension: \$31,471.00



Building Lifetime Customers

KRK Technologies
1445 High Meadows Way
Cedar Hill, TX 75104
T: 469-272-3200
F: 469-272-3300
www.krktech.com
service@krktech.com

Client: City of Hewitt

Billing Address:

204 Chama Dr.

Hewitt, TX

76643

Project Site Address:

Date: June 13, 2014

Proposal Number: 140136

Expires: July 13, 2014

Account Manager: Mike Van Hooser

Project Manager: Bob Koethe

Site Contact: Chief James Devlin

Phone: 254.666.6272

City of HEWITT– Access Control and Surveillance System

Thank you for allowing KRK Technologies the opportunity to present you with a solution for your Access Control and Camera needs. KRK has provided a **Blue Wave Access and Camera Control System** for the new Public Safety Facility.

We offer specialized products and services personalized to your needs. The following items are recommended for a solution for your space.

Scope of Work Access Control and Camera System

Proposal is based on drawings provided by Client and includes installation of:

1. Access Control System
2. Camera System
3. Intercom
4. Associated Cabling

Access Control

Each access control door has the ability for control of proximity entry, door status, REX egress and lock enable/disable. The proposed Access Control system allows the ability to Add/Delete card users and schedule door open/closed and limit access. Training and commissioning with the customer is included.

1. KRK Technologies will provide and install access control to include hardware and software to control system local and web access.
2. KRK Technologies will install per door:
 - a. (1) controller in lock box above secured side of door
 - b. (1) Card reader
 - c. (1) Request to exit button
 - d. KRK will attach to the Client installed electric strike(strike needs to have DPS included)
 - e. All locations must have open path way to each hardware device.
3. KRK Technologies Inc. will provide and install (1) access control software package to place on client provided server
4. KRK Technologies will provide 100 card credentials for access system
5. KRK will install (1) Keypad/ card reader at the Gate location outside
6. KRK will install (1) microphone for the interview room.
7. KRK Technologies will test and configure system.
8. KRK Technologies will train and commission system with the end user up to 8 hours after that service rates apply.

Inclusions/ Exclusions

- ◆ Door locks and electric exit devices provided and installed by others .
- ◆ Electrical raceway provided by others to Security device locations.
- ◆ Network address and porting provided by client.
- ◆ Security Front End equipment to be installed in TBD.
- ◆ Electrical Transfer Hinge and Electrical Locksets provided by other(s)
- ◆ Warranty, hardware / software are provided as per manufacturer.

Camera System

Camera system gives the client the tools to record and watch live video from each camera. This Exacq IPS3000-R2 camera system is tied to the Access control so they work together to give you a more secure building.

1. KRK will provide 14 Vivotex IP cameras:
 - a. (2) WDR outdoor IP cameras
 - b. (7) indoor IP cameras (2 for the interview rooms)
 - c. (5) 180 degree 5MP IP cameras
2. KRK Technologies will test and configure system.
3. KRK Technologies will train and commission system with the end user up to 4 hours after that service rates apply.

Inclusions/ Exclusions

- ◆ Lift are not included and will be bill as needed unless the client provides

Intercom System

KRK Technologies is installing an Aiphone Intercom system for this project.

1. KRK will provide and install (1) master station
2. KRK will provide and install (2) door release relays
3. KRK Technologies will test and configure system.

Cabling for ACS and Camera Systems

KRK Technologies is installing (47) cat 6 cables from the IDF to the camera and door controllers. KRK will pull, terminate, label, and test each cable for cat 6 compliancy. KRK will terminate each end with a cat 6 jack, at the station end the jack will be placed in a surface mount box, at the IDF end a patch panel mounted in client provided rack.

Miscellaneous

KRK Technologies is providing and installing (2) 24 port POE switches in the IDF for connectivity to the cameras and door controllers.

Project Management

KRK Technologies has determined project management and site supervision staffing requirements for the job based upon the overall job size, complexity, and time available for completion.

Financial Information

MATERIALS SALES PRICE	75,120.68
LABOR SALES PRICE	41,699.48
SUB TOTAL	116,820.16

Sales tax has not been included in pricing but will be charged if a tax certificate is not on file with KRK Technologies.

Change Order Pricing

Pricing includes all labor, travel, materials and expenses necessary to complete Scope of Work as described in this document unless safety issues are involved, or it is required by code. KRK Technologies will perform additional work outside the Scope of Work if requested or required, and will bill such work according to the following schedules.

Labor and Travel Rates:

Voice and Data Technicians

Time and Materials Standard Rate: M-F 8:00a – 4:30p Min 2 hours:	\$85/hour
Time and Materials Overtime Rate (Before 8:00a and After 5:00p and weekends)	\$100/hour
Holiday Rates:	\$100/hour
Emergency Rates (2 hour response time) 4 hours min:	\$150/hour

KRK Technologies rounds to the next .5 hours

Travel Expenses

Vehicle:	\$75/day
Hotel:	
Per Diem:	\$40/day

Installation Services Agreement

Your Expectations

1. KRK Technologies will install project(s) in a timely manner.
2. KRK Technologies technicians and project managers will have a neat and clean appearance.
3. KRK Technologies technicians and project managers will abide by guidelines set forth by site contact.
4. KRK Technologies technicians will be professional and courteous while on customer premises.

Terms

1. Billing based on completion of work. Payment terms 30 days with materials billed and paid when KRK Technologies receives signed agreement.
2. Approved contact will provide all information necessary for invoicing (i.e. Purchase Order Number) prior to scheduling an installation.
3. Any cost associated with a site being canceled or a site not ready will be billed based on actual time and expenses incurred.
4. Troubleshooting of cabling or equipment not provided by KRK Technologies will be billed based upon actual time, expenses, and materials incurred.

Worksite Conditions

1. It is understood asbestos is not present on the premises of the project.
2. KRK Technologies' technicians will be able to finish their entire scope of work, from first arrival to completion, without delays caused by lack of access to areas necessary to the project.
3. All work that is customer furnished and installed will be completed in a timely manner so as not to impede mutually agreed upon deadlines.
4. KRK Technologies will use pathways as necessary for required cable runs and will be in accessible spaces such as, existing conduit, removable tile drop ceilings, or open ceilings.
5. KRK Technologies has assumed it will have timely and ready access, as needed, to all areas where work is to be performed, with unencumbered access to all pertinent work areas including the telecommunication closets.
6. KRK Technologies has assumed it will not be subject to any contract penalty for completion delays, provided that the cause of the delay was due to a circumstance not caused by KRK Technologies.
7. KRK Technologies has assumed that job site cabling pathways (conduits, cable trays, under floor duct systems, raceways, etc.) are free and clear of obstructions and have available pull strings.
8. KRK Technologies has assumed that, at the start of the job, the fill ratios of all cabling pathways do not exceed the industry-recognized fill ratios for good engineering practice.
9. KRK Technologies has assumed that any boring, core holes, or drilling between floors will be provided by others.
10. KRK Technologies has assumed that a backboard has been provided as needed for the mounting of termination blocks or enclosures, unless otherwise stated in the scope of work.
11. KRK Technologies has assumed that the customer will have electricians provide grounding from the bus bar in the MER and/or TER to the main building ground.
12. KRK Technologies has assumed that once started, all work associated with the project can be completed in one continuous effort. Therefore, multiple move-ins and move-outs of contractor furnished tools, equipment and materials will not be required.
13. KRK Technologies has assumed that no workstation location will exceed the maximum length of 298'. If so, KRK Technologies cannot warranty/certify that workstation location. KRK Technologies has assumed that others will provide any and all equipment for a turnkey solution. i.e. phone switches, routers etc.

14. KRK Technologies has assumed that the owner shall supply all required voice cross-connects, switch tails and termination hardware, and required labor to install these items.
15. KRK Technologies has assumed that a securable storage area will be provided to KRK Technologies at the job site without cost, for the purpose of storing and securing materials, tools and test equipment associated with work in process.

KRK Technologies Warranty

1. KRK Technologies provided warranty is to assure you that all workmanship is free of defects, and that a properly designed, installed, and tested structured cabling system will support any application designed to communicate via media specified by ANSI/TIA/EIA-568-B series standards for a period of 1 year from the date of installation.
2. This warranty applies to all cabling installed in Structured Cabling Systems, which have been installed and maintained by a KRK Technologies installer.

Pricing Assumptions

1. KRK Technologies has made the following assumptions in the preparation of its quotation:
2. KRK Technologies understands these assumptions satisfy the customer's requirements as outlined in this document.
3. Pricing is based on the counts discussed in the meeting, information provided through email, and the received drawings.
4. KRK Technologies shall provide all material unless noted in this proposal. Materials and Equipment will be billed at KRK Technologies' standard prices.
5. Pricing includes all labor, travel, materials and expenses necessary to complete Scope of Work as described in this document unless safety issues are involved or it is required by code.
6. KRK Technologies will perform additional work outside the Scope of Work, if requested or required, and will bill such work according to the schedule found at the end of this document.
7. Pricing includes minor pathway alterations, but does not include special materials or techniques such as concrete penetration, wiremold-type raceway, or floor trenching, or conduit.
8. Lifts and storage building fees are not included in this quote price.
9. Any additional expenses for flights, tolls, parking, ferries, or other incidentals will be billed separately at cost along with a 6% handling fee if requested by the customer.
10. Any costs associated with a delay that is outside the control of KRK Technologies and affects the flow of the KRK Technologies' scope of work will be billed based upon time and expenses incurred.
11. Tax will be included in all quotes unless a current tax exempt certificate is on file with KRK Technologies.
12. Holidays and Overtime Rates From time to time it may be necessary for customer to, without substantial advance notice to KRK Technologies, institute changes to the scope of work that significantly increase KRK Technologies workload. KRK Technologies assumes it will, in such case, be allowed to negotiate a price adjustment for the incremental work to offset increased costs to KRK Technologies, such as overtime pay rates.
13. KRK Technologies assumes that any and all Saturday work will be billed separate to the customer at current rates.
14. KRK Technologies will make every effort to control costs where possible and will discuss any peculiar circumstance with the customer as they occur.
15. Payment terms are net **30 days** with materials billed when KRK Technologies receives signed agreement.
16. Billing based on completion of work or phases for longer projects.
17. Approved contact will provide all information necessary for invoicing (i.e. Purchase Order Number) prior to scheduling an installation

Miscellaneous Provisions

1. In addition to amounts quoted above, KRK Technologies shall bill and the above client shall pay applicable sales tax as may be required.
2. This agreement and provisions herein shall be binding upon the parties hereto, their successors and assigns. Agreements entered into with owner's agents shall be considered as entered into directly with owners.
3. The construction and enforcement of this agreement shall be governed by the laws of the state of Texas. All legal proceedings in connection with the construction and enforcement of his agreement shall be brought in Dallas, Dallas County, Texas.
4. If any provision in this agreement is held invalid, illegal, or unenforceable,, the remaining provisions will in no way be affected or impaired, and if possible, any invalid, illegal, or unenforceable provision will be limited or interpreted to the minimum extent necessary to cure its defect.
5. Should a legal dispute arise over this agreement, the services rendered, or monetary obligations, both parties agree to first attempt settlement by mediation conducted by mediation rules of the American Arbitration Association. If a mediator cannot be agreed upon, parties agree to use one of the three mediators obtained from the Association of Attorney Mediators.
6. This agreement supersedes all prior written agreements with respect to the same subject matter.

Acceptance of Proposal

If this proposal meets your approval please initial each page, sign this page and email to bkoethe@krktech.com or fax entire document back to 469-272-3300.

Name of Company: _____

Signature of Authorized Representative: _____

Printed Name: _____

Title: _____

Date: _____

PO Number: _____

Billing Information

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date.

KRK Technologies Invoices for this project should be submitted as follows:**Name of Company:** _____**ATTN:** _____**Billing Address:** _____**Email:** _____**Phone:** _____**Fax:** _____

☐ **Information on File** – Please immediately notify KRK Technologies if there are any updates to billing and/or credit information previously provided.

Payment by Credit Card:

Visa , Master Card, and American Express credit cards are accepted at time of invoicing only and assessed a 3% processing fee.

Please complete the following for credit card payment.

Type of Card:

VISA

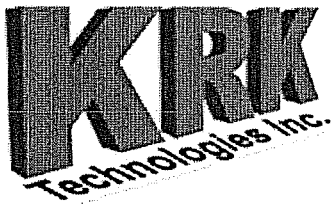
☐

MasterCard

☐

AMEX

Card #: _____**Expiration Date:** _____ / _____**Name on Card:** _____**Billing Address:** _____**City, ST Zip:** _____**Signature:** _____



Building Lifetime Customers

KRK Technologies
1445 High Meadows Way
Cedar Hill, TX 75104
T: 469-272-3200
F: 469-272-3300
www.krktech.com
service@krktech.com

Client: City of Hewitt

Billing Address:

204 Chama Dr.

Hewitt, TX

76643

Project Site Address:

Date: June 13, 2014

Proposal Number: 140213

Expires: July 13, 2014

Account Manager: Mike Van Hooser

Project Manager: Bob Koethe

Site Contact: Chief James Devlin

Phone: 254.666.6272

City of HEWITT– Access Control and Surveillance System

Thank you for allowing KRK Technologies the opportunity to present you with a solution for your Audio-Visual system needs.

We offer specialized products and services personalized to your needs. The following items are recommended for a solution for your space.

Scope of Work for Audio-Visual System Installation

Proposal is based on drawings provided by Client and includes installation of:

1. TVs and associated mounts
2. Associated HDMI cabling

KRK Technologies will install:

(11) 48" LED 1080p TVs

(4) 65" LED 1080p TVs

(1) 75" LED 1080p TVs

Project Management

KRK Technologies has determined project management and site supervision staffing requirements for the job based upon the overall job size, complexity, and time available for completion.

Financial Information

MATERIALS SALES PRICE	26,396.94
LABOR SALES PRICE	5,074.06
SUB TOTAL	31,471.00

Sales tax has not been included in pricing but will be charged if a tax certificate is not on file with KRK Technologies.

Change Order Pricing

Pricing includes all labor, travel, materials and expenses necessary to complete Scope of Work as described in this document unless safety issues are involved, or it is required by code. KRK Technologies will perform additional work outside the Scope of Work if requested or required, and will bill such work according to the following schedules.

Labor and Travel Rates:

Voice and Data Technicians

Time and Materials Standard Rate: M-F 8:00a – 4:30p Min 2 hours:	\$85/hour
Time and Materials Overtime Rate (Before 8:00a and After 5:00p and weekends)	\$100/hour
Holiday Rates:	\$100/hour
Emergency Rates (2 hour response time) 4 hours min:	\$150/hour

KRK Technologies rounds to the next .5 hours

Travel Expenses

Vehicle:	\$75/day
Hotel:	
Per Diem:	\$40/day

Installation Services Agreement

Your Expectations

1. KRK Technologies will install project(s) in a timely manner.
2. KRK Technologies technicians and project managers will have a neat and clean appearance.
3. KRK Technologies technicians and project managers will abide by guidelines set forth by site contact.
4. KRK Technologies technicians will be professional and courteous while on customer premises.

Terms

1. Billing based on completion of work. Payment terms 30 days with materials billed and paid when KRK Technologies receives signed agreement.
2. Approved contact will provide all information necessary for invoicing (i.e. Purchase Order Number) prior to scheduling an installation.
3. Any cost associated with a site being canceled or a site not ready will be billed based on actual time and expenses incurred.
4. Troubleshooting of cabling or equipment not provided by KRK Technologies will be billed based upon actual time, expenses, and materials incurred.

Worksite Conditions

1. It is understood asbestos is not present on the premises of the project.
2. KRK Technologies' technicians will be able to finish their entire scope of work, from first arrival to completion, without delays caused by lack of access to areas necessary to the project.
3. All work that is customer furnished and installed will be completed in a timely manner so as not to impede mutually agreed upon deadlines.
4. KRK Technologies will use pathways as necessary for required cable runs and will be in accessible spaces such as, existing conduit, removable tile drop ceilings, or open ceilings.
5. KRK Technologies has assumed it will have timely and ready access, as needed, to all areas where work is to be performed, with unencumbered access to all pertinent work areas including the telecommunication closets.
6. KRK Technologies has assumed it will not be subject to any contract penalty for completion delays, provided that the cause of the delay was due to a circumstance not caused by KRK Technologies.
7. KRK Technologies has assumed that job site cabling pathways (conduits, cable trays, under floor duct systems, raceways, etc.) are free and clear of obstructions and have available pull strings.
8. KRK Technologies has assumed that, at the start of the job, the fill ratios of all cabling pathways do not exceed the industry-recognized fill ratios for good engineering practice.
9. KRK Technologies has assumed that any boring, core holes, or drilling between floors will be provided by others.
10. KRK Technologies has assumed that a backboard has been provided as needed for the mounting of termination blocks or enclosures, unless otherwise stated in the scope of work.
11. KRK Technologies has assumed that the customer will have electricians provide grounding from the bus bar in the MER and/or TER to the main building ground.
12. KRK Technologies has assumed that once started, all work associated with the project can be completed in one continuous effort. Therefore, multiple move-ins and move-outs of contractor furnished tools, equipment and materials will not be required.
13. KRK Technologies has assumed that no workstation location will exceed the maximum length of 298'. If so, KRK Technologies cannot warranty/certify that workstation location. KRK Technologies has assumed that others will provide any and all equipment for a turnkey solution. i.e. phone switches, routers etc.

14. KRK Technologies has assumed that the owner shall supply all required voice cross-connects, switch tails and termination hardware, and required labor to install these items.
15. KRK Technologies has assumed that a securable storage area will be provided to KRK Technologies at the job site without cost, for the purpose of storing and securing materials, tools and test equipment associated with work in process.

KRK Technologies Warranty

1. KRK Technologies provided warranty is to assure you that all workmanship is free of defects, and that a properly designed, installed, and tested structured cabling system will support any application designed to communicate via media specified by ANSI/TIA/EIA-568-B series standards for a period of 1 year from the date of installation.
2. This warranty applies to all cabling installed in Structured Cabling Systems, which have been installed and maintained by a KRK Technologies installer.

Pricing Assumptions

1. KRK Technologies has made the following assumptions in the preparation of its quotation:
2. KRK Technologies understands these assumptions satisfy the customer's requirements as outlined in this document.
3. Pricing is based on the counts discussed in the meeting, information provided through email, and the received drawings.
4. KRK Technologies shall provide all material unless noted in this proposal. Materials and Equipment will be billed at KRK Technologies' standard prices.
5. Pricing includes all labor, travel, materials and expenses necessary to complete Scope of Work as described in this document unless safety issues are involved or it is required by code.
6. KRK Technologies will perform additional work outside the Scope of Work, if requested or required, and will bill such work according to the schedule found at the end of this document.
7. Pricing includes minor pathway alterations, but does not include special materials or techniques such as concrete penetration, wiremold-type raceway, or floor trenching, or conduit.
8. Lifts and storage building fees are not included in this quote price.
9. Any additional expenses for flights, tolls, parking, ferries, or other incidentals will be billed separately at cost along with a 6% handling fee if requested by the customer.
10. Any costs associated with a delay that is outside the control of KRK Technologies and affects the flow of the KRK Technologies' scope of work will be billed based upon time and expenses incurred.
11. Tax will be included in all quotes unless a current tax exempt certificate is on file with KRK Technologies.
12. Holidays and Overtime Rates From time to time it may be necessary for customer to, without substantial advance notice to KRK Technologies, institute changes to the scope of work that significantly increase KRK Technologies workload. KRK Technologies assumes it will, in such case, be allowed to negotiate a price adjustment for the incremental work to offset increased costs to KRK Technologies, such as overtime pay rates.
13. KRK Technologies assumes that any and all Saturday work will be billed separate to the customer at current rates.
14. KRK Technologies will make every effort to control costs where possible and will discuss any peculiar circumstance with the customer as they occur.
15. Payment terms are net **30 days** with materials billed when KRK Technologies receives signed agreement.
16. Billing based on completion of work or phases for longer projects.
17. Approved contact will provide all information necessary for invoicing (i.e. Purchase Order Number) prior to scheduling an installation

Miscellaneous Provisions

1. In addition to amounts quoted above, KRK Technologies shall bill and the above client shall pay applicable sales tax as may be required.
2. This agreement and provisions herein shall be binding upon the parties hereto, their successors and assigns. Agreements entered into with owner's agents shall be considered as entered into directly with owners.
3. The construction and enforcement of this agreement shall be governed by the laws of the state of Texas. All legal proceedings in connection with the construction and enforcement of his agreement shall be brought in Dallas, Dallas County, Texas.
4. If any provision in this agreement is held invalid, illegal, or unenforceable,, the remaining provisions will in no way be affected or impaired, and if possible, any invalid, illegal, or unenforceable provision will be limited or interpreted to the minimum extent necessary to cure its defect.
5. Should a legal dispute arise over this agreement, the services rendered, or monetary obligations, both parties agree to first attempt settlement by mediation conducted by mediation rules of the American Arbitration Association. If a mediator cannot be agreed upon, parties agree to use one of the three mediators obtained from the Association of Attorney Mediators.
6. This agreement supersedes all prior written agreements with respect to the same subject matter.

Acceptance of Proposal

If this proposal meets your approval please initial each page, sign this page and email to bkoethe@krktech.com or fax entire document back to 469-272-3300.

Name of Company:

Signature of Authorized Representative:

Printed Name:

Title:

Date:

PO Number:

Billing Information

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date.

KRK Technologies Invoices for this project should be submitted as follows:**Name of Company:** _____**ATTN:** _____**Billing Address:** _____**Email:** _____**Phone:** _____**Fax:** _____

☐ **Information on File** – Please immediately notify KRK Technologies if there are any updates to billing and/or credit information previously provided.

Payment by Credit Card:

Visa , Master Card, and American Express credit cards are accepted at time of invoicing only and assessed a 3% processing fee.

Please complete the following for credit card payment.

Type of Card:

VISA

☐

MasterCard

☐

AMEX

Card #: _____**Expiration Date:** _____ / _____**Name on Card:** _____**Billing Address:** _____**City, ST Zip:** _____**Signature:** _____



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 9

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 911 dispatch console furniture for the Public Safety Facility to Xybix Systems Inc., in the total amount of \$38,288.10.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with Xybix concerning emergency dispatch console furniture for the new Public Safety Facility. The proposal includes labor and materials to install and set up the furniture for dispatch. A cost summary from Xybix is included in the backup material. This item is funded through the Series 2013 CO issuance and is within budget for this project.

ATTACHMENTS:

Cost Summary complete with furniture layout

Xybix Systems, Inc.
 8207 SouthPark Circle
 Littleton, CO 80120
 Phone:303-683-5656
 Fax:303-683-5454
 RebeccaC



Quote

Quote Number: 14597

Quote Date: 3/5/2014

Revision: A

Orig Create Date: 3/5/2014

Expires: 6/3/2014

Opp #: 0009367

Page: 1 of 4

Terms: 50% DEP;40% INSTALL;10% PUNCH

Quote To:

Acct: HEWPOLHETX

Hewitt Police Department
 204 Chama Dr.
 Hewitt TX 76643

Ship To: Hewitt Police Department
 204 Chama Dr.

Hewitt
 TX 76643

Sales Person: GLEN HANSON

Rep Phone: 214-727-1681

Email: GlenH@xybix.com

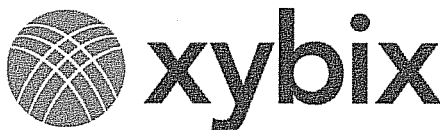
HGAC Contract #EC07-11

03.05.14 Drawing R0 rdc

PLEASE NOTE: OPTIONAL ITEMS ARE NOT INCLUDED IN THE TOTAL PRICE. PLEASE CONTACT XYBIX TO HAVE ANY OPTIONAL ITEMS INCLUDED IN THE FINAL PRICE. FREIGHT & INSTALLATION CHARGES WILL BE ADJUSTED ACCORDINGLY.

Line	Part Number	Description	Qty	U/M	List Ea	Disc%	DiscPrice	Net Price
1.00	12343.	Panel System Priced by the Linear Foot: Grade 2Fabric 12343-1-SS - 42-48in - 48 LF @ 142 12343-1-DS - 42-48in - 5.5 LF @ 193 12344-1-SS - 65in - 0 LF @ 192 12344-1-DS - 65in - 0 LF @ 267 Upper Tiles Fabric Color: TBD Grade 2 G2 Lower Tiles Fabric Color: TBD Grade 2 G2 Panel Trim Color: Black	1	1.0 EA	\$7,877.50	36	\$5,041.60	\$5,041.60
2.00	14486.	Adj. Table Worksurface - Dual Surface - Corner - 72L x 72R 10 RV-Cable Management Included	2	3.0 EA	\$1,760.00	50	\$880.00	\$2,640.00
2.01	15139	DuraFlex Edge Minimum Order Under 10pc. OPTIONAL x QTY 1	3	0.0 EA	\$300.00	50	\$150.00	\$0.00
2.02	15050	DuraFlex Soft Edge Corner 72x72 OPTIONAL x QTY 3	42	0.0 EA	\$412.00	50	\$206.00	\$0.00
2.03	15203	Anti-Microbial Laminate Upgrade OPTIONAL x QTY 3	4	0.0 EA	\$600.00	50	\$300.00	\$0.00
3.00	11064LRG	ErgoPower X4+ Table Base - Large	5	3.0 EA	\$5,070.00	50	\$2,535.00	\$7,605.00
4.00	12757.	Monitor Mount - Rollervision - - 1HI - Corner - Dual Surface - 72L x 72R 10 RV - 12076 - Std VESA Monitor Mount Qty = 4	6	3.0 EA	\$2,354.00	50	\$1,177.00	\$3,531.00
4.01	13160	Quickstack	7	3.0 EA	\$404.00	50	\$202.00	\$606.00

Xybix Systems, Inc.
 8207 SouthPark Circle
 Littleton, CO 80120
 Phone:303-683-5656
 Fax:303-683-5454
 RebeccaC



Quote

Quote Number: 14597

Quote Date: 3/5/2014

Revision: A

Orig Create Date: 3/5/2014

Expires: 6/3/2014

Opp #: 0009367

Page: 2 of 4

Terms: 50% DEP;40% INSTALL;10% PUNCH

5.00	12904	DataDock - Keyboard Surface Cable Organizer Cables Sold Separately	⁸	3.0 EA	\$374.00	50	\$187.00	\$561.00
5.01	15196	Charge Only USB Upgrade for Datadock - Cables Sold Separately	⁹	3.0 EA	\$50.00	50	\$25.00	\$75.00
5.02	11677	Ext Cable USB Type A to Type A Panel Mount for Datadock Male/Female 5M (16.4')	¹²	24.0 EA	\$32.00	50	\$16.00	\$384.00
5.03	13611	Datadock - Panel Mount RJ11 Cat3 Coupler	¹³	3.0 EA	\$36.00	50	\$18.00	\$54.00
5.04	13166	Datadock - Panel Mount RJ45 CAT6 Coupler	¹⁴	3.0 EA	\$50.00	50	\$25.00	\$75.00
5.05	12616	Ext. Monitor Cable 20' VGA High Quality Male/Female	¹⁵	15.0 EA	\$108.00	50	\$54.00	\$810.00
6.00	11792.	Power Bar - 10 Outlet	¹⁶	6.0 EA	\$128.00	50	\$64.00	\$384.00
6.01	11526	Grounding Kit Buss Bar and Panel Frame R-56 - Additional installation charges apply if this option is chosen.	¹⁷	0.0 EA	\$700.00	50	\$350.00	\$0.00
OPTIONAL x QTY 3								
7.00	13171	Task Light - Trillium LED Kit - Climate Control	¹⁸	3.0 EA	\$598.00	50	\$299.00	\$897.00
7.01	14783.	Monitor Mount - Bias Lighting - - - Corner - Dual Surface - 72L x 72R 10 RV -Additional installation charges apply if this option is chosen.	²¹	0.0 EA	\$500.00	50	\$250.00	\$0.00
OPTIONAL x QTY 3								
7.02	12604	Light - LED Status Indicator 56MM 3 HI Red-Yellow-Green-24VAC/DC- Additional installation charges apply if this option is chosen.	²²	0.0 EA	\$1,000.00	50	\$500.00	\$0.00
OPTIONAL x QTY 3								
8.00	12778.	Shelf 2 Wide Under Surface Curved	²³	3.0 EA	\$160.00	50	\$80.00	\$240.00
9.00	14462	MyClimate Personal Climate Control With Forced Air Heat 1000W	²⁴	3.0 EA	\$2,730.00	50	\$1,365.00	\$4,095.00
10.00	12033.	Return Worksurface - 30Wx36D	²⁵	1.0 EA	\$390.00	50	\$195.00	\$195.00
10.01	12034.	Return Worksurface - 57.25Wx36D	²⁶	1.0 EA	\$490.00	50	\$245.00	\$245.00
10.02	12034.	Return Worksurface - 60Wx36D	²⁷	1.0 EA	\$490.00	50	\$245.00	\$245.00
11.00	13620.	CPU Cabinet - CPU 27.25Wx33D	²⁸	2.0 EA	\$1,188.00	50	\$594.00	\$1,188.00

Xybix Systems, Inc.
 8207 SouthPark Circle
 Littleton, CO 80120
 Phone:303-683-5656
 Fax:303-683-5454
 RebeccaC



Quote

Quote Number: 14597

Quote Date: 3/5/2014

Revision: A

Orig Create Date: 3/5/2014

Expires: 6/3/2014

Opp #: 0009367

Page: 3 of 4

Terms: 50% DEP;40% INSTALL;10% PUNCH

11.01	13621.	CPU Cabinet - CPU 30Wx33D	29	1.0 EA	\$1,233.00	50	\$616.50	\$616.50
12.00	11352.	Drawer Pedestal - Fixed - Single - 16W - 6-6-12 Drawers 22D -	30	3.0 EA	\$950.00	50	\$475.00	\$1,425.00
13.00	10025.	Rotating Resource Guide - Freestanding 40 in	31	1.0 EA	\$2,354.00	50	\$1,177.00	\$1,177.00
15.00	11765.	Bookcase - 13.5W-28H-13D - UnderWS W/Toekick	32	1.0 EA	\$576.00	50	\$288.00	\$288.00
18.00	12561.	U-Channel Support - Side Mount	33	1.0 EA	\$150.00	50	\$75.00	\$75.00
19.00	10176	Cup Holder - Blk	34	3.0 EA	\$90.00	50	\$45.00	\$135.00
19.01	15093	Airborne Germ Eliminator	35	0.0 EA	\$260.00	50	\$130.00	\$0.00
OPTIONAL x QTY 3								
19.03	15313	Treadmill Desk Base Super Duty TR5000-DT3	37	0.0 EA	\$1,999.99		\$1,999.99	\$0.00
OPTIONAL x QTY 1								
19.04	15314	Standing Desk Bike C3-DT3	38	0.0 EA	\$999.99		\$999.99	\$0.00
OPTIONAL x QTY 1								
19.05	15315	Equipment Mat 78-3/4" x 35-1/2"	39	0.0 EA	\$49.99		\$49.99	\$0.00
OPTIONAL x QTY 1								
20.00	14645	I-Fit Software Kit ErgoPower X4 or X5 With Serial Adaptor	36	0.0 EA	\$720.00	50	\$360.00	\$0.00
OPTIONAL x QTY 3								
90.00	12356	Installers Kit	40	3.0 EA	\$-		\$0.00	\$0.00
99.00	OTHER	Other Charges & Services	41	1.0 EA	\$-		\$0.00	\$0.00

Line(41) - Miscellaneous Charge -

Freight - FullTruck NonTaxable \$1,725.00

Installation - Non-Taxable \$3,975.00

List Price Total \$62,970.50

Lines Total: \$32,588.10

Line Miscellaneous Charges Total: \$5,700.00

Quote Total: \$38,288.10

Xybix Systems, Inc.
8207 SouthPark Circle
Littleton, CO 80120
Phone:303-683-5656
Fax:303-683-5454
RebeccaC



Quote

Quote Number: 14597

Quote Date: 3/5/2014

Revision: A

Orig Create Date: 3/5/2014

Expires: 6/3/2014

Opp #: 0009367

Page: 4 of 4

Terms: 50% DEP;40% INSTALL;10% PUNCH

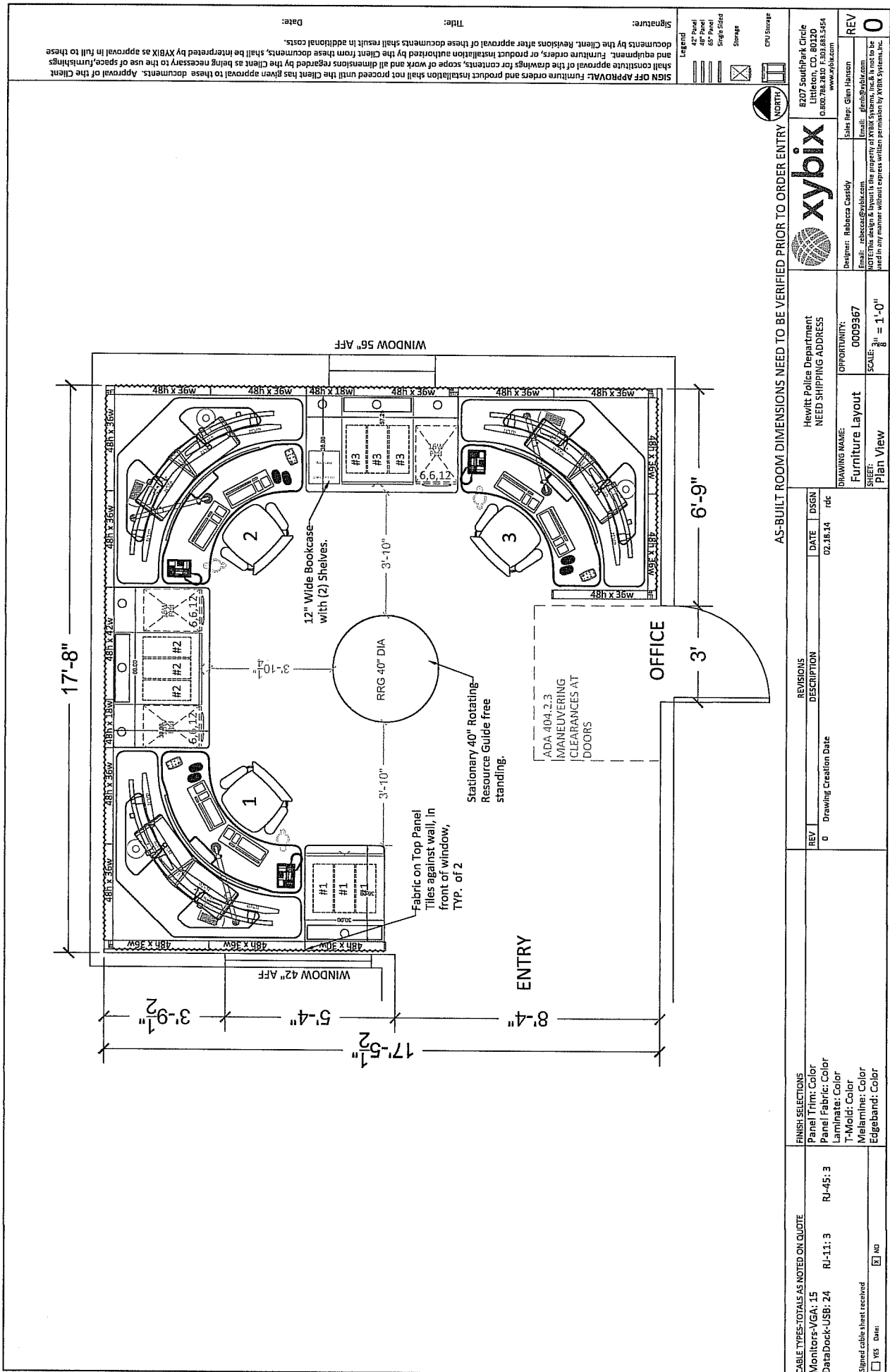
Note 1:

All quoted taxes are estimated. Any applicable taxes, fees, permits, etc. must be added to this quote.

Note 2:

Where installation is listed on quote it is based in non-union labor and on one trip for installation only. Client is responsible for coordination of Technicians and other Vendors/Contractors. Waiting time will be charged at the rate of \$75 per man hour straight time and \$115 per man hour for OT plus subsistence expenses. Additionally, this quote is based upon a remodel in an existing space and/or new building - completely finished with a Certificate of Occupancy. Any project where the General Contractor is still on the job is subject to additional charges.

We appreciate this opportunity to provide this quote. Our goal is to substantially improve working conditions for your valuable staff. We look forward to meeting with you to review this proposal in detail. In the meantime please don't hesitate to call us with any questions.



AS-BUILT ROOM DIMENSIONS NEED TO BE VERIFIED PRIOR TO ORDER ENTRY

xybix
8207 SouthPark Circle
Littleton, CO 80120
303.788.2820 FAX 303.788.3454
www.xybix.com

Designer: Rebecca Castley
Email: rebecca@xybix.com
Sales Rep: Glen Hanson
Email: glen@xybix.com
NOTE: The design & layout is the property of XYBIX Systems, Inc. & is not to be used in any manner without express written permission by XYBIX Systems, Inc.

REV 0

0009367
Furniture Layout
Plan View
SCALE: 3/8" = 1'-0"

OPPORTUNITY: 0009367

DATE: 02.15.14
DSGN: rdc
REV: 0
Drawing Creation Date

REVISIONS
DESCRIPTION

FINISH SELECTIONS
Panel Trim: Color
Panel Fabric: Color
Laminata: Color
T-Mold: Color
Melamine: Color
Edgeband: Color

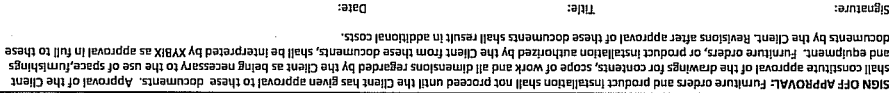
CABLE TYPES-TOTALS AS NOTED ON QUOTE
Monitors-VGA: 15
DataDock-USB: 24
RJ-11: 3
RJ-45: 3

Signed cable sheet received
☐ YES ☒ NO Date: _____

Legend
42" Panel
48" Panel
60" Panel
Single Seated
Storage
CPU Storage

SIGN OFF APPROVAL: Furniture orders and product installation shall not proceed until the Client has given approval to these documents. Approval of the Client shall constitute approval of the drawings for contents, scope of work and all dimensions regarded by the Client as being necessary to the use of space, furnishings and equipment. Furniture orders, or product installation authorized by the Client from these documents, shall be interpreted by XYBIX as approval in full to these documents by the Client. Revisions after approval of these documents shall result in additional costs.

Signature: _____ Title: _____ Date: _____



Legend

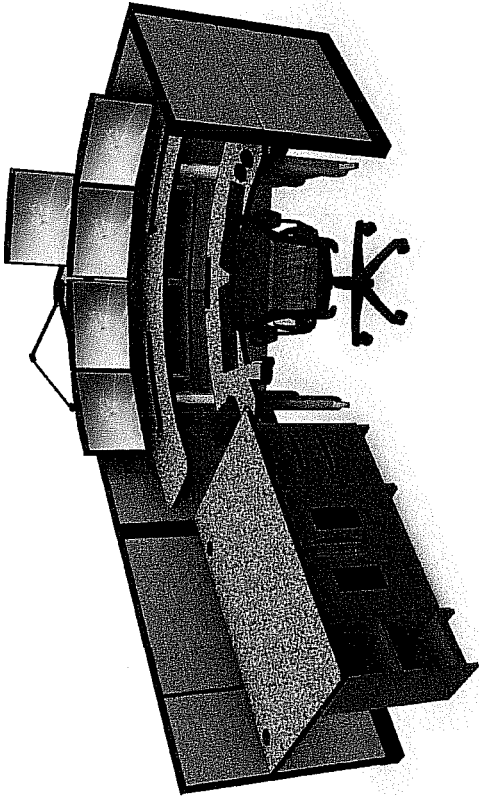
-  42" Panel
-  48" Panel
-  65" Panel
-  Single Side
-  Storage
-  CPU Storage

SouthPark Circle
 on, CO. 80120
 2810 F.303.683.5454
 www.kyblx.com

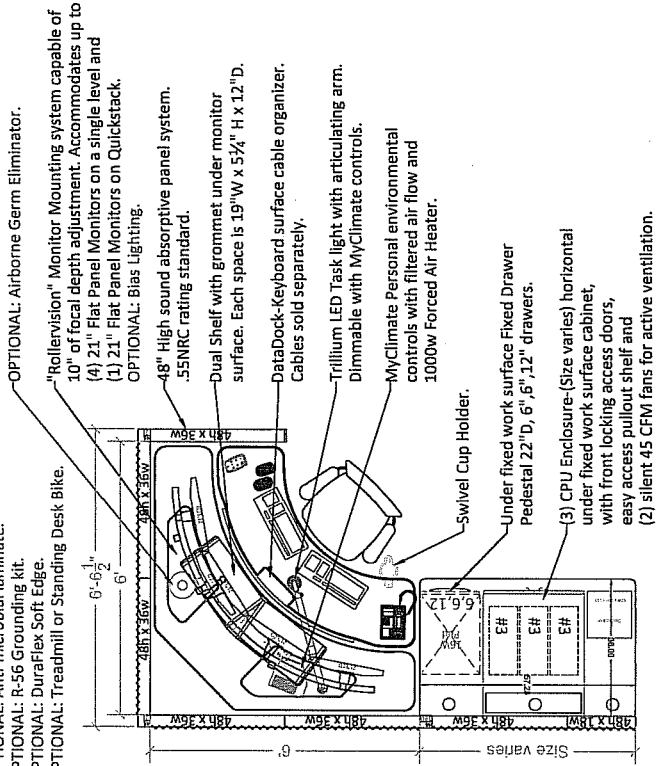
REVIEW	0
Blanton	
blx.com	
This is not to be IX Systems, Inc.	

Hewitt Police Department NEED SHIPPING ADDRESS		 xybix Designer: Rebecca Cassidy Email: rebecca@xybix.com Note: This design & layout is the property of XYBIX and in any manner without express written permission.	
DRAWING NAME:		OPPORTUNITY:	0003637
Furniture Layout		SCALE:	NONE
SHEET:		Rendering	

CABLE TYPES-TOTALS AS NOTED ON QUOTE		FINISH SELECTIONS		REV		REV DESCRIPTION		DATE		DSGN	
				0		Drawing Creation Date		02.18.14		rdc	
Monitors-VGA: 15		Panel Trim: Color									
DataDock-USB: 24		Panel Fabric: Color									
		Laminata: Color									
		T-Mold: Color									
		Mielamine: Color									
		Edgeband: Color									
Signed cable sheet received											
☐ YES ☒ NO											



Xybix Dual Surface Console with true sit to stand adjustment range of (23"-50" AFF) with ErgoPower (X4) Table Base.
OPTIONAL: I-Fit Software for unlimited memory positions.
OPTIONAL: Anti-microbial laminate.
OPTIONAL: R-56 Grounding kit.
OPTIONAL: DuraFlex Soft Edge.
OPTIONAL: Treadmill or Standing Desk Bike.



Signature: _____ Title: _____ Date: _____

Legend:
42" Panel
48" Panel
60" Panel
Single Solid
Storage
CPU Storage

SIGN OFF APPROVAL: Furniture orders and product installation shall not proceed until the Client has given approval to these documents. Approval of the Client shall constitute approval of the drawings for contents, scope of work and all dimensions regarded by the Client as being necessary to the use of space/furnishings and equipment. Furniture orders, or product installation authorized by the Client from these documents, shall be interpreted by XYBIX as approval in full to these documents by the Client. Revisions after approval of these documents shall result in additional costs.

RENDERING
SCALE: NONE

CABLE TYPES-TOTALS AS NOTED ON QUOTE		FINISH SELECTIONS		REVISIONS		Hewlett Police Department NEED SHIPPING ADDRESS		xybix		8007 SouthPark Circle Suite 100 Charlotte, NC 28217 Tel: 704.363.5454 Fax: 704.363.5454 www.xybix.com	
Monitors-VGA: 15	RJ-11: 3	Panel Trim: Color	Panel Fabric: Color	REV	0	DATE	02.18.14	DSGN	rdc	Designer: Rebecca Cassidy	Sales Rep: Glen Hinton
DataDock-USB: 24	RJ-45: 3	Laminate: Color	T-Mold: Color	DRAWING NAME: Furniture Layout		OPPORTUNITY: 0009367		Email: rebecca@xybix.com		Email: glen@xybix.com	
Signed cable sheet received		Edgeband: Color		SHEET: 0		SCALE: 3/4" = 1'-0"		NOTES: This design & layout is the property of XYBIX systems, Inc. & is not to be used in any manner without express written permission by XYBIX systems, Inc.		REV	
☐ YES	Date: _____	☒ NO		Typical Work Station							



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 10

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Changer Order No. 11 in an amount not to exceed \$96,957 to the Public Safety Facility project for additional work related to the on-site storage building.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with RBDR and K4 concerning the on-site storage building to include additional space for Library storage. The amount is a "not to exceed" estimate. K4 has indicated that changes will be made that will reduce the total cost. The original project contingency amount for the building was \$35,000. Additional funding for this item would come out Series 2013 CO's.

ATTACHMENTS:

Change Order Log

City of Hewitt Public Safety Facility

CHANGE ORDER LOG

last updated: 7-24-14



NO.	DESCRIPTION	STATUS	Change Order Subtotal	
1	Earthwork at Storage Building	APPROVED	\$ 5,104.00	paid with Owner Contingency
2	Concrete foundation work at Storage Building	APPROVED	\$ 7,585.00	paid with Owner Contingency
3	Savings to use alternative brand of emergency generator	APPROVED	\$ (10,486.00)	credited to Owner Contingency
4	Savings to change all roofing, liner panels, and soffit panels to 24 gauge	APPROVED	\$ (7,813.00)	credited to Owner Contingency
5	ASI No. 1 issued by RBDR and Winton Engineering - added some steel material	APPROVED	\$ 1,488.00	paid with Owner Contingency
6	Upgrade lavatories to be motion-activated	This was included in ASI No. 5		
7	Additional underground conduit work for data, radio tower, gate, and gate keypad	APPROVED	\$ 3,055.00	paid with Owner Contingency
8	Credit for proximity locks, power supplies, etc. from door supplier since City of Hewitt is contracting this out separately	APPROVED	\$ (7,690.00)	credited to Owner Contingency
9	Add row of 14 each Ieland cypress trees with bed prep, mulch, edging and irrigation to buffer building from neighbor	None - REJECTED		
10	Delete ansul system associated with kitchen hood at fire department side of building, but leave in the Captive-Aire commercial kitchen hood, exhaust fan, and make-up air unit	APPROVED	\$ (1,060.00)	credited to Owner Contingency
11	Cost of Storage Building (except for earthwork and concrete foundation which are covered by item Nos. 1 & 2 above) --- see ASI No. 7 --- THIS IS A "NOT-TO-EXCEED" COST / CHANGES WILL BE MADE TO REDUCE THE COST	NEED APPROVAL	\$ 96,957.00	\$35,000 Storage Building Allowance spent on this line item, and then remaining \$61,957.00 balance will be a change order to the Contract Sum (see below)
12	Deduct for underground electrical service route to the building being shortened	APPROVED	\$ (5,730.00)	credited to Owner Contingency
13	Create mezzanine structure to hold electrical transformers since they are too heavy to hang from joists	APPROVED	\$ 3,000.00	paid with Owner Contingency
14	Mow strip to be formed and placed by Nacho Ruiz for additional fencing	APPROVED	\$ 4,240.00	paid with Owner Contingency
15	Paint the eight (8) overhead doors in the field after they are installed (color to be determined)	APPROVED	\$ 1,600.00	paid with Owner Contingency
16	Changes indicated on ASI No. 4 (see below for description)	APPROVED	\$ 500.00	paid with Owner Contingency
17	Changes indicated on ASI No. 5 (see below for description)	NEED APPROVAL	\$ 17,392.00	paid with Owner Contingency
18	Changes indicated on ASI No. 6 (electrical changes only --- mow strip change is addressed above)	APPROVED	\$ 1,968.00	paid with Owner Contingency
19	Add expanded metal on 1 wall between the interview room & armory room in the PD side	APPROVED	No Charge	
20	Add hi-lo drinking fountain with bottle filler at fire department side of building as per Lance	APPROVED	\$ 2,796.00	paid with Owner Contingency
21	Radio tower foundation	NEED APPROVAL	\$ 7,600.00	will be a change order to the Contract Sum (see below)
22	Radio tower grounding system	NEED APPROVAL	\$ 12,636.00	will be a change order to the Contract Sum (see below)
23	ASI No. 8 Changes	APPROVED	\$ 4,919.00	paid with Owner Contingency
24	Delete 10 each electric strikes	APPROVED	\$ (1,610.00)	credited to Owner Contingency
25	Millwork shown on ASI No. 5	APPROVED	\$ 1,823.00	paid with Owner Contingency
26	Modified Cost Estimate by Subcontractor Nacho Ruiz (City Aid of \$27,500)	NEED APPROVAL	\$ 27,500.00	\$35,000 Nacho Ruiz Allowance was used for this, the remaining \$7,500 balance will be moved to the Owner Contingency Fund
27	Delete Lumicor panel beneath Receptionist window:	APPROVED	\$ (1,100.00)	credited to Owner Contingency

Contingency Funds Starting Balances:

General Contingency Fund:	\$35,000 starting balance
Storage Building Contingency Allowance:	\$35,000 starting balance
Testing Allowance:	\$25,000 starting balance
Nacho Ruiz Allowance:	\$35,000 starting balance
	\$130,000 overall fund at start of project

Storage Building Fund:

Original balance:	\$ 35,000.00
Entire fund exhausted by line item 11 above	\$ (35,000.00)
Remaining balance:	ZERO

General Contingency Fund:

Original Balance:	\$ 35,000.00
Move Testing Fund to Contingency:	\$ 25,000.00
Remaining Nacho Ruiz Allowance Funds:	\$ 7,500.00
Change Proposal line items above paid for with Owner Contingency Fund:	\$ (19,981.00)
Remaining General Contingency Fund:	\$ 47,519.00

Adds to Contract Sum:

Line Item No. 11 remainder for Storage Building:	\$ 61,957.00
Radio tower foundation (line item 21):	\$ 7,600.00
Radio tower grounding (line item 22):	\$ 12,636.00
Subtotal adds to Contract Sum to date:	\$ 82,193.00
X4 OH&P on above adds to contract sum:	\$ 8,219.00
Total adds to Contract Sum to date:	\$ 90,412.00

Approved By:

Adam Miles, City Manager

Date Approved:

Date

ASI DESCRIPTIONS

ASI No. 1: revised structural details from Jim Winton on joists

ASI No. 2: storage building drawings (later revised on ASI No. 7)

ASI No. 3: changed grades in parking lot

ASI No. 4: changed label of some transfer air grilles and add condensate drain for AHU-1

ASI No. 5:

- added walls around vending machines and power to vending machines
- added shelving and hanging rods at several closets
- changed up a few doors / interior windows
- added soap dispensers
- added electric hand dryers in restrooms
- changed lavatories to motion-sensor faucets

ASI No. 6:

- add 530 linear feet of concrete mow strip for fencing
- power to evidence locker
- add 2 ceiling fans
- add 120v power to door strike

ASI No. 7: revised storage building plans

ASI No. 8:

- relocate emergency generator
- show location of new (larger) storage building
- changed design of the exterior patio knee wall to be solid masonry construction
- revisions to interior windows
- provide plastic laminate faced headboards and sideboards at sleeping areas
- more information on locations on the Idea Paint on some walls



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 11

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider Change Orders No. 21 and No. 22 in the amount of \$20,236 to the Public Safety Facility project for additional work related to the radio tower grounding and foundation.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with K4 to develop a cost for the radio tower grounding and foundation. This work was not within the scope of K4's original contract. In speaking with Bearcom, K4 will be able to complete this work at a lower cost than they could provide. The funding for this item is from the Series 2013 CO issuance and is within budget for this project.

ATTACHMENTS:

Change Order log

City of Hewitt Public Safety Facility

CHANGE ORDER LOG

last updated: 7-24-14



NO.	DESCRIPTION	STATUS	Proposed Change Subtotal	
1	Earthwork at Storage Building	APPROVED	\$ 5,104.00	paid with Owner Contingency
2	Concrete foundation work at Storage Building	APPROVED	\$ 7,585.00	paid with Owner Contingency
3	Savings to use alternative brand of emergency generator	APPROVED	\$ (10,486.00)	credited to Owner Contingency
4	Savings to change all roofing, liner panels, and soffit panels to 24 gauge	APPROVED	\$ (7,813.00)	credited to Owner Contingency
5	ASI No. 1 issued by RBDR and Winton Engineering - added some steel material	APPROVED	\$ 1,488.00	paid with Owner Contingency
6	Upgrade lavatories to be motion-activated	This was included in ASI No. 5		
7	Additional underground conduit work for data, radio tower, gate, and gate keypad	APPROVED	\$ 3,055.00	paid with Owner Contingency
8	Credit for proximity locks, power supplies, etc. from door supplier since City of Hewitt is contracting this out separately	APPROVED	\$ (7,690.00)	credited to Owner Contingency
9	Add row of 14 each Ieland cypress trees with bed prep, mulch, edging and irrigation to buffer building from neighbor	None - REJECTED		
10	Delete ansul system associated with kitchen hood at fire department side of building, but leave in the Captive-Aire commercial kitchen hood, exhaust fan, and make-up air unit	APPROVED	\$ (1,060.00)	credited to Owner Contingency
11	Cost of Storage Building (except for earthwork and concrete foundation which are covered by Item Nos. 1 & 2 above) --- see ASI No. 7 --- THIS IS A "NOT-TO-EXCEED" COST / CHANGES WILL BE MADE TO REDUCE THE COST	NEED APPROVAL	\$ 96,957.00	\$35,000 Storage Building Allowance spent on this line item, and then remaining \$61,957.00 balance will be a change order to the Contract Sum (see below)
12	Deduct for underground electrical service route to the building being shortened	APPROVED	\$ (5,730.00)	credited to Owner Contingency
13	Create mezzanine structure to hold electrical transformers since they are too heavy to hang from joists	APPROVED	\$ 3,000.00	paid with Owner Contingency
14	Mow strip to be formed and placed by Nacho Ruiz for additional fencing	APPROVED	\$ 4,240.00	paid with Owner Contingency
15	Paint the eight (8) overhead doors in the field after they are installed (color to be determined)	APPROVED	\$ 1,600.00	paid with Owner Contingency
16	Changes indicated on ASI No. 4 (see below for description)	APPROVED	\$ 500.00	paid with Owner Contingency
17	Changes indicated on ASI No. 5 (see below for description)	NEED APPROVAL	\$ 17,392.00	paid with Owner Contingency
18	Changes indicated on ASI No. 6 (electrical changes only --- mow strip change is addressed above)	APPROVED	\$ 1,968.00	paid with Owner Contingency
19	Add expanded metal on 1 wall between the interview room & armory room in the PD side	APPROVED	No Charge	
20	Add hi-lo drinking fountain with bottle filler at fire department side of building as per Lance	APPROVED	\$ 2,796.00	paid with Owner Contingency
21	Radio tower foundation	NEED APPROVAL	\$ 7,600.00	will be a change order to the Contract Sum (see below)
22	Radio tower grounding system	NEED APPROVAL	\$ 12,636.00	will be a change order to the Contract Sum (see below)
23	ASI No. 8 Changes	APPROVED	\$ 4,919.00	paid with Owner Contingency
24	Delete 10 each electric strikes	APPROVED	\$ (1,610.00)	credited to Owner Contingency
25	Millwork shown on ASI No. 5	APPROVED	\$ 1,823.00	paid with Owner Contingency
26	Modified Cost Estimate by Subcontractor Nacho Ruiz (City Aid of \$27,500)	NEED APPROVAL	\$ 27,500.00	\$35,000 Nacho Ruiz Allowance was used for this, the remaining \$7,500 balance will be moved to the Owner Contingency Fund
27	Delete Lumicor panel beneath Receptionist window:	APPROVED	\$ (1,100.00)	credited to Owner Contingency

Contingency Funds Starting Balances:

General Contingency Fund:	\$35,000 starting balance
Storage Building Contingency Allowance:	\$35,000 starting balance
Testing Allowance:	\$25,000 starting balance
Nacho Ruiz Allowance:	\$35,000 starting balance
\$130,000 overall fund at start of project	

Storage Building Fund:

Original balance:	\$	35,000.00
Entire fund exhausted by line item 11 above	\$	(35,000.00)
Remaining balance:		ZERO

General Contingency Fund:

Original Balance:	\$	35,000.00
Move Testing Fund to Contingency:	\$	25,000.00
Remaining Nacho Ruiz Allowance Funds:	\$	7,500.00
Change Proposal line items above paid for		
with Owner Contingency Fund:	\$	(19,981.00)
Remaining General Contingency Fund:	\$	47,519.00

Adds to Contract Sum:

Line Item No. 11 remainder for Storage Building:	\$	61,957.00
Radio tower foundation (line item 21):	\$	7,600.00
Radio tower grounding (line item 22):	\$	12,636.00
Subtotal adds to Contract Sum to date:	\$	82,193.00
K4 OH&P on above adds to contract sum:	\$	8,219.00
Total adds to Contract Sum to date:	\$	90,412.00

Approved By:

Adam Miles, City Manager

Date Approved:

Date

ASI DESCRIPTIONS

ASI No. 1: revised structural details from Jim Winton on joists

ASI No. 2: storage building drawings (later revised on ASI No. 7)

ASI No. 3: changed grades in parking lot

ASI No. 4: changed label of some transfer air grilles and add condensate drain for AHU-1

ASI No. 5:

- added walls around vending machines and power to vending machines
- added shelving and hanging rods at several closets
- changed up a few doors / interior windows
- added soap dispensers
- added electric hand dryers in restrooms
- changed lavatories to motion-sensor faucets

ASI No. 6:

- add 530 linear feet of concrete mow strip for fencing
- power to evidence locker
- add 2 ceiling fans
- add 120v power to door strike

ASI No. 7: revised storage building plans

ASI No. 8:

- relocate emergency generator
- show location of new (larger) storage building
- changed design of the exterior patio knee wall to be solid masonry construction
- revisions to interior windows
- provide plastic laminate faced headboards and sideboards at sleeping areas
- more information on locations on the Idea Paint on some walls



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 12

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider Changer Order No. 17 in the amount of \$17,392 to the Public Safety Facility project for additional work related to ASI Number 5 for additional work throughout the facility.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with RBDR and K4 concerning additional work throughout the facility. The changes are within the original owner's contingency amount.

ATTACHMENTS:

Change Order log

City of Hewitt Public Safety Facility

CHANGE ORDER LOG

last updated: 7-24-14



NO.	DESCRIPTION	STATUS	Proposed Change Subtotal	
1	Earthwork at Storage Building	APPROVED	\$ 5,104.00	paid with Owner Contingency
2	Concrete foundation work at Storage Building	APPROVED	\$ 7,585.00	paid with Owner Contingency
3	Savings to use alternative brand of emergency generator	APPROVED	\$ (10,486.00)	credited to Owner Contingency
4	Savings to change all roofing, liner panels, and soffit panels to 24 gauge	APPROVED	\$ (7,813.00)	credited to Owner Contingency
5	ASI No. 1 issued by RDDR and Winton Engineering - added some steel material	APPROVED	\$ 1,488.00	paid with Owner Contingency
6	Upgrade lavatories to be motion-activated	This was included in ASI No. 5		
7	Additional underground conduit work for data, radio tower, gate, and gate keypad	APPROVED	\$ 3,055.00	paid with Owner Contingency
8	Credit for proximity locks, power supplies, etc. from door supplier since City of Hewitt is contracting this out separately	APPROVED	\$ (7,690.00)	credited to Owner Contingency
9	Add row of 14 each Ieland cypress trees with bed prep, mulch, edging and irrigation to buffer building from neighbor	None - REJECTED		
10	Delete ansul system associated with kitchen hood at fire department side of building, but leave in the Captive-Aire commercial kitchen hood, exhaust fan, and make-up air unit	APPROVED	\$ (1,060.00)	credited to Owner Contingency
11	Cost of Storage Building (except for earthwork and concrete foundation which are covered by Item Nos. 1 & 2 above) --- see ASI No. 7 --- THIS IS A "NOT-TO-EXCEED" COST / CHANGES WILL BE MADE TO REDUCE THE COST	NEED APPROVAL	\$ 96,957.00	\$35,000 Storage Building Allowance spent on this line item, and then remaining \$61,957.00 balance will be a change order to the Contract Sum (see below)
12	Deduct for underground electrical service route to the building being shortened	APPROVED	\$ (5,730.00)	credited to Owner Contingency
13	Create mezzanine structure to hold electrical transformers since they are too heavy to hang from joists	APPROVED	\$ 3,000.00	paid with Owner Contingency
14	Mow strip to be formed and placed by Nacho Ruiz for additional fencing	APPROVED	\$ 4,240.00	paid with Owner Contingency
15	Paint the eight (8) overhead doors in the field after they are installed (color to be determined)	APPROVED	\$ 1,600.00	paid with Owner Contingency
16	Changes indicated on ASI No. 4 (see below for description)	APPROVED	\$ 500.00	paid with Owner Contingency
17	Changes indicated on ASI No. 5 (see below for description)	NEED APPROVAL	\$ 17,392.00	paid with Owner Contingency
18	Changes indicated on ASI No. 6 (electrical changes only --- mow strip change is addressed above)	APPROVED	\$ 1,968.00	paid with Owner Contingency
19	Add expanded metal on 1 wall between the interview room & armory room in the PD side	APPROVED	No Charge	
20	Add hi-lo drinking fountain with bottle filler at fire department side of building as per Lance	APPROVED	\$ 2,796.00	paid with Owner Contingency
21	Radio tower foundation	NEED APPROVAL	\$ 7,600.00	will be a change order to the Contract Sum (see below)
22	Radio tower grounding system	NEED APPROVAL	\$ 12,636.00	will be a change order to the Contract Sum (see below)
23	ASI No. 8 Changes	APPROVED	\$ 4,919.00	paid with Owner Contingency
24	Delete 10 each electric strikes	APPROVED	\$ (1,610.00)	credited to Owner Contingency
25	Millwork shown on ASI No. 5	APPROVED	\$ 1,823.00	paid with Owner Contingency
26	Modified Cost Estimate by Subcontractor Nacho Ruiz (City Aid of \$27,500)	NEED APPROVAL	\$ 27,500.00	\$35,000 Nacho Ruiz Allowance was used for this, the remaining \$7,500 balance will be moved to the Owner Contingency Fund
27	Delete Lumicor panel beneath Receptionist window:	APPROVED	\$ (1,100.00)	credited to Owner Contingency

Contingency Funds Starting Balances:

General Contingency Fund:	\$35,000 starting balance
Storage Building Contingency Allowance:	\$35,000 starting balance
Testing Allowance:	\$25,000 starting balance
Nacho Ruiz Allowance:	\$35,000 starting balance
\$130,000 overall fund at start of project	

Storage Building Fund:

Original balance:	\$	35,000.00
Entire fund exhausted by line item 11 above	\$	(35,000.00)
Remaining balance:	ZERO	

General Contingency Fund:

Original Balance:	\$	35,000.00
Move Testing Fund to Contingency:	\$	25,000.00
Remaining Nacho Ruiz Allowance Funds:	\$	7,500.00
Change Proposal line items above paid for		
with Owner Contingency Fund:	\$	(19,981.00)
Remaining General Contingency Fund:	\$	47,519.00

Adds to Contract Sum:

Line Item No. 11 remainder for Storage Building:	\$	61,957.00
Radio tower foundation (line item 21):	\$	7,600.00
Radio tower grounding (line item 22):	\$	12,636.00
Subtotal adds to Contract Sum to date:	\$	82,193.00
X4 OH&P on above adds to contract sum:	\$	8,219.00
Total adds to Contract Sum to date:	\$	90,412.00

Approved By:

Adam Miles, City Manager

Date Approved:

Date

ASI DESCRIPTIONS

ASI No. 1: revised structural details from Jim Winton on joists

ASI No. 2: storage building drawings (later revised on ASI No. 7)

ASI No. 3: changed grades in parking lot

ASI No. 4: changed label of some transfer air grilles and add condensate drain for AHU-1

ASI No. 5:

- added walls around vending machines and power to vending machines
- added shelving and hanging rods at several closets
- changed up a few doors / interior windows
- added soap dispensers
- added electric hand dryers in restrooms
- changed lavatories to motion-sensor faucets

ASI No. 6:

- add 530 linear feet of concrete mow strip for fencing
- power to evidence locker
- add 2 ceiling fans
- add 120v power to door strike

ASI No. 7: revised storage building plans

ASI No. 8:

- relocate emergency generator
- show location of new (larger) storage building
- changed design of the exterior patio knee wall to be solid masonry construction
- revisions to interior windows
- provide plastic laminate faced headboards and sideboards at sleeping areas
- more information on locations on the Idea Paint on some walls



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 28, 2014

AGENDA ITEM #: 13

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider Changer Order No. 26 in the amount of \$27,500 to the Public Safety Facility project for 19,000 square feet of concrete paving.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with K4 and the concrete subcontractor for this project. The subcontractor has requested this change order for materials related to paving 19,000 square feet not originally contemplated in their bid to K4. The funding for this item would come out of Series 2013 COs and is within budget for this project.

ATTACHMENTS:

Change Order log

City of Hewitt Public Safety Facility

CHANGE ORDER LOG

last updated: 7-24-14



NO.	DESCRIPTION	STATUS	Proposed Change Subtotal	
1	Earthwork at Storage Building	APPROVED	\$ 5,104.00	paid with Owner Contingency
2	Concrete foundation work at Storage Building	APPROVED	\$ 7,585.00	paid with Owner Contingency
3	Savings to use alternative brand of emergency generator	APPROVED	\$ (10,486.00)	credited to Owner Contingency
4	Savings to change all roofing, liner panels, and soffit panels to 24 gauge	APPROVED	\$ (7,813.00)	credited to Owner Contingency
5	ASI No. 1 issued by RBDR and Winton Engineering - added some steel material	APPROVED	\$ 1,488.00	paid with Owner Contingency
6	Upgrade lavatories to be motion-activated	This was Included In ASI No. 5		
7	Additional underground conduit work for data, radio tower, gate, and gate keypad			
8	Credit for proximity locks, power supplies, etc. from door supplier since City of Hewitt is contracting this out separately	APPROVED	\$ 3,055.00	paid with Owner Contingency
9	Add row of 14 each Ieland cypress trees with bed prep, mulch, edging and irrigation to buffer building from neighbor	APPROVED	\$ (7,690.00)	credited to Owner Contingency
10	Delete ansul system associated with kitchen hood at fire department side of building, but leave in the Captive-Aire commercial kitchen hood, exhaust fan, and make-up air unit	APPROVED	\$ (1,060.00)	credited to Owner Contingency
11	Cost of Storage Building (except for earthwork and concrete foundation which are covered by Item Nos. 1 & 2 above) --- see ASI No. 7 --- THIS IS A "NOT-TO-EXCEED" COST / CHANGES WILL BE MADE TO REDUCE THE COST	NEED APPROVAL	\$ 96,957.00	\$35,000 Storage Building Allowance spent on this line item, and then remaining \$61,957.00 balance will be a change order to the Contract Sum (see below)
12	Deduct for underground electrical service route to the building being shortened	APPROVED	\$ (5,730.00)	credited to Owner Contingency
13	Create mezzanine structure to hold electrical transformers since they are too heavy to hang from joists	APPROVED	\$ 3,000.00	paid with Owner Contingency
14	Mow strip to be formed and placed by Nacho Ruiz for additional fencing	APPROVED	\$ 4,240.00	paid with Owner Contingency
15	Paint the eight (8) overhead doors in the field after they are installed (color to be determined)	APPROVED	\$ 1,600.00	paid with Owner Contingency
16	Changes indicated on ASI No. 4 (see below for description)	APPROVED	\$ 500.00	paid with Owner Contingency
17	Changes indicated on ASI No. 5 (see below for description)	NEED APPROVAL	\$ 17,392.00	paid with Owner Contingency
18	Changes indicated on ASI No. 6 (electrical changes only --- mow strip change is addressed above)	APPROVED	\$ 1,968.00	paid with Owner Contingency
19	Add expanded metal on 1 wall between the interview room & armory room in the PD side	APPROVED	No Charge	
20	Add hi-lo drinking fountain with bottle filler at fire department side of building as per Lance	APPROVED	\$ 2,796.00	paid with Owner Contingency
21	Radio tower foundation	NEED APPROVAL	\$ 7,600.00	will be a change order to the Contract Sum (see below)
22	Radio tower grounding system	NEED APPROVAL	\$ 12,636.00	will be a change order to the Contract Sum (see below)
23	ASI No. 8 Changes	APPROVED	\$ 4,919.00	paid with Owner Contingency
24	Delete 10 each electric strikes	APPROVED	\$ (1,610.00)	credited to Owner Contingency
25	Millwork shown on ASI No. 5	APPROVED	\$ 1,823.00	paid with Owner Contingency
26	Modified Cost Estimate by Subcontractor Nacho Ruiz (City Aid of \$27,500)	NEED APPROVAL	\$ 27,500.00	\$35,000 Nacho Ruiz Allowance was used for this, the remaining \$7,500 balance will be moved to the Owner Contingency Fund
27	Delete Lumicor panel beneath Receptionist window:	APPROVED	\$ (1,100.00)	credited to Owner Contingency

Contingency Funds Starting Balances:

General Contingency Fund:	\$35,000 starting balance
Storage Building Contingency Allowance:	\$35,000 starting balance
Testing Allowance:	\$25,000 starting balance
Nacho Ruiz Allowance:	\$35,000 starting balance
\$130,000 overall fund at start of project	

Storage Building Fund:

Original balance:	\$	35,000.00
Entire fund exhausted by line item 11 above	\$	(35,000.00)
Remaining balance:	ZERO	

General Contingency Fund:

Original Balance:	\$	35,000.00
Move Testing Fund to Contingency:	\$	25,000.00
Remaining Nacho Ruiz Allowance Funds:	\$	7,500.00
Change Proposal line items above paid for with Owner Contingency Fund:	\$	(19,981.00)
Remaining General Contingency Fund:	\$	47,519.00

Adds to Contract Sum:

Line Item No. 11 remainder for Storage Building:	\$	61,957.00
Radio tower foundation (line item 21):	\$	7,600.00
Radio tower grounding (line item 22):	\$	12,636.00
Subtotal adds to Contract Sum to date:	\$	82,193.00
K4 OH&P on above adds to contract sum:	\$	8,219.00
Total adds to Contract Sum to date:	\$	90,412.00

Approved By:

Adam Miles, City Manager

Date Approved:

Date

ASI DESCRIPTIONS

ASI No. 1: revised structural details from Jim Winton on joists

ASI No. 2: storage building drawings (later revised on ASI No. 7)

ASI No. 3: changed grades in parking lot

ASI No. 4: changed label of some transfer air grilles and add condensate drain for AHU-1

ASI No. 5:

- added walls around vending machines and power to vending machines
- added shelving and hanging rods at several closets
- changed up a few doors / interior windows
- added soap dispensers
- added electric hand dryers in restrooms
- changed lavatories to motion-sensor faucets

ASI No. 6:

- add 530 linear feet of concrete mow strip for fencing
- power to evidence locker
- add 2 ceiling fans
- add 120v power to door strike

ASI No. 7: revised storage building plans

ASI No. 8:

- relocate emergency generator
- show location of new (larger) storage building
- changed design of the exterior patio knee wall to be solid masonry construction
- revisions to interior windows
- provide plastic laminate faced headboards and sideboards at sleeping areas
- more information on locations on the Idea Paint on some walls