

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Dinner Workshop** meeting of the governing body of the City of Hewitt will be held on the **18th day of August, 2014 at 6:30 PM in Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Briefing and discussion concerning evaluation of proposals for Construction Manager at Risk for the City Hall/Library project.
3. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
4. Close Executive Session.
5. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:30 AM/PM on August 14, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

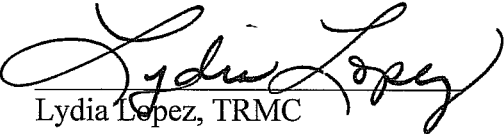
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **18th day of August, 2014 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas,** at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Consider approval of minutes of the Special Called Workshop/Meeting of August 11, 2014.
4. Hear visitors on matters pertaining to city business.
5. Consider and take appropriate action concerning agenda item tabled at July 18, 2014, Council meeting regarding request from Joshua Black to have a miniature horse as a service animal located at 305 Bonham.
6. Conduct second public hearing on 2014 tax rate.
7. Announce August 25, 2014, at 7:00 PM at 105 Tampico Drive, Hewitt City Hall, as the date, time and place to vote on the 2014 tax rate.
8. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:30 AM/PM on August 14, 2014.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 18, 2014

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the Special Called Council Workshop/Meeting of August 11, 2014.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
SPECIAL CALLED WORKSHOP/MEETING
HEWITT CITY HALL – 105 TAMPICO DRIVE
August 11, 2014 - 5:30/7:00 PM**

Members Present: Mayor Wilbert “Walky” Wachtendorf (presiding); Mayor Pro Tem Ed Passalugo; Council Members: Bill Fuller, James Vidrine, Travis Bailey, Alex Snider, and Ronnie McNiel

Staff Present:, City Manager Adam Miles, Assistant City Manager James Barton, Fire Chief Lance Bracco, Police Chief Jim Devlin, Deputy Police Chief Tuck Saunders, Library Director Waynette Ditto, HR/Civil Service Director Susana Garcia-Gilmore, Utilities Director James Black, and City Secretary Lydia Lopez

Staff Absent: City Attorney Charlie Buenger, City Engineer Bill Aston, City Engineer Miles Whitney

Workshop – 5:30 PM

1. City Manager presented an update on municipal business:
 - a. Briefing and discussion concerning National Night Out Event was held.
 - b. Briefing and discussion concerning Public Safety Radio Communication Equipment was held.
2. Regular meeting agenda items were reviewed.
3. Mayor Wachtendorf recessed the Workshop to convene Executive Session at 6:39 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
4. Close Executive Session. *A motion was made by Ed Passalugo and seconded by Bill Fuller to close the executive session.*
5. Adjourn. *A motion was made by Ed Passalugo and seconded by Alex Snider to adjourn the Workshop at 6:59 PM.*

MEETING – 7:00 PM

1. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Council Member Bill Fuller led the Pledge of Allegiance.

2. **CONSIDER APPROVAL OF MINUTES OF THE SPECIAL CALLED COUNCIL DINNER WORKSHOP/MEETING OF JULY 28, 2014.** *A motion was made by Ed Passalugo and seconded by Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
3. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** NONE
4. **CONDUCT 1ST OF TWO PUBLIC HEARINGS ON 2014 TAX RATE.** Mayor Wachtendorf opened the public hearing for those wishing to speak to the tax rate. No one appeared for or against. The public hearing was closed.
5. **CONDUCT PUBLIC HEARING ON FISCAL YEAR 2014-2015 GENERAL FUND, WATER & WASTEWATER FUND, DRAINAGE FUND, HOTEL FUND AND CAPITAL PROJECTS FUND BUDGETS.** Mayor Wachtendorf opened the public hearing for those wishing to speak to the FY 2014-2015 General Fund, Water & Wastewater Fund, Drainage Fund, Hotel Fund and Capital Projects Fund Budgets. No one appeared for or against. The public hearing was closed.
6. **SET AUGUST 25, 2014, AT 7:00 PM AT THE HEWITT CITY HALL, 105 TAMPICO DRIVE, AS THE DATE TO VOTE ON THE 2014 TAX RATE.** *A motion was made by Bill Fuller and seconded by Ed Passalugo to set August 25, 2014 at 7:00 PM at the Hewitt City Hall as the date to vote on the 2014 Tax Rate; all seven in favor, motion passed.*
7. **AUTHORIZE PURCHASE OF SUPPLIES AND MATERIALS FOR WATER LINE REPLACEMENT ON ENTERPRISE BLVD. FROM FERGUSON WATERWORKS IN THE AMOUNT OF \$64,436.48.** *A motion was made by Ed Passalugo and seconded by Bill Fuller to approve; all seven in favor, motion passed.*
8. **AUTHORIZE CITY MANAGER TO EXECUTE A BROKERAGE AGREEMENT FOR SALE OF EXCESS CITY PROPERTY.** *A motion was made by Ed Passalugo and seconded by Travis Bailey to authorize the City Manager to execute a brokerage agreement with Mike Kittrell; six in favor, one abstention (James Vidrine), motion passed.*
9. **AUTHORIZE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH RBDR, PLLC FOR PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO THE CITY HALL / LIBRARY PROJECT.** *A motion was made by Bill Fuller and seconded by Ed Passalugo to approve; all seven in favor, motion passed.*
10. **CONSIDER AWARD OF BID FOR 2014 STREET IMPROVEMENTS – MICRO SLURRY SEAL TO VIKING CONSTRUCTION IN THE TOTAL AMOUNT OF \$109,305.** *A motion was made by Alex Snider and seconded by Ed Passalugo to approve; all seven in favor, motion passed.*

- 11. ADJOURN.** *Motion was made by Ed Passalugo and seconded by Bill Fuller to adjourn the meeting at 7:12 PM., all seven, motion passed.*

Approved: August 18, 2014

Lydia Lopez, City Secretary

Wilbert Wachtendorf, Mayor



ITEM #4 – HEARING OF VISITORS

CITIZEN PARTICIPATION AT MEETINGS

1. All citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. Many times this will expedite a resolution or allow proper investigation of the matter for presentation to the entire council.

NO CITIZEN NOR STAFF MEMBER MAY SPEAK NOR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask the citizens present if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to do so at the proper time, when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select spokespersons to present their case.
3. Citizens who wish to bring up a matter that pertains to city business or address an item on the agenda may do so, but only under the agenda item "Hear Visitors." **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**
4. **Citizens addressing the city council on items not on the agenda shall be limited to five minutes each. Total time for presentations on any one item or topic shall be limited to twenty-five minutes. The city council members shall not enter into discussion on any subject not properly placed on the agenda; however, the council members may ask questions for clarification purposes.**
5. As a general rule, citizens may not participate in the discussion of the council workshop session.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 18, 2014

AGENDA ITEM #: 5

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider and take appropriate action concerning agenda item tabled at July 18, 2014, Council meeting regarding request from Joshua Black to have a miniature horse as a service animal located at 305 Bonham.

STAFF RECOMMENDATION/ITEM SUMMARY:

Council must first make a motion to remove this item from the table. Then action can be taken regarding the disposition of this item.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 18, 2014

AGENDA ITEM #: 6

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct second public hearing on the 2014 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chapter 26, Section 26.05(d) of the State of Texas Tax Code requires that a municipality hold two public hearings on the proposed tax rate. This will be the second public hearing. The Mayor will open the public hearing to receive any comments and then close the hearing. Members of the public are encouraged to attend the hearings and express their views. No action is required of the Council.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 18, 2014

AGENDA ITEM #: 7

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Announce August 25, 2014 at 7:00 p.m. at 105 Tampico Drive, Hewitt City Hall as the date, time and place to vote on the 2014 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chapter 26, Section 26.06(d) of the Texas Tax Code states that “at the public hearings the governing body shall announce the date, time and place of the meeting at which it will vote on the proposed tax rate.”

ATTACHMENTS:

None