

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop and Special Joint Workshop** meeting of the governing body of the City of Hewitt and the Library Board of Directors will be held on the **5th day of October, 2015 at 5:30 PM in Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

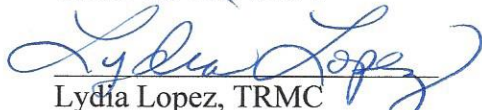
1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Briefing and discussion concerning 2016 Bond Issuance
 - c. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session.
6. Adjourn.

SPECIAL JOINT WORKSHOP AGENDA **City Council and Library Board of Directors – 6:00 PM**

1. Call Special Joint Workshop meeting to order.
2. Briefing and discussion concerning Library and related issues including Librarian's Report by Library Director Waynette Ditto.
3. Adjourn Special Joint Workshop.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on October 2, 2015.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **5th day of October, 2015 at 7:00 PM** in the **City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Consider approval of minutes of the City Council Workshop/Regular Meeting of September 21, 2015.
4. Hear visitors on matters pertaining to city business.
5. Consider award of bid for 2015 Old Temple Road Street Improvements - Phase 1, to H&B Contractors, Inc. in the total amount of \$386,583.80.
6. Consider and act upon adoption of a resolution directing publication of notice of intention to issue combination tax and surplus revenue certificates of obligation.
7. Consider and act on a resolution submitting candidate nominations for the McLennan County Appraisal District Board of Directors for the years 2016-2017.
8. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on October 2, 2015.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

HEWITT TEXAS

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor – Ward 3

Travis Bailey – Mayor Pro Tem-Ward 1

James Vidrine – Ward 2

Wilbert Wachtendorf – Ward 1

Ronnie McNiel – Ward 3

Bill Fuller – Ward 2

Alex Snider – At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Jim Barton, Assistant City Manager
Lydia Lopez, City Secretary
Jim Devlin, Police Chief
Lance Bracco, Fire Chief
James Black, Public Works Director

Lee Garcia, Finance Director
Waynette Ditto, Library Director
Tuck Saunders, Assistant Police Chief
Tierny Krueger, HR/Civil Service Dir.
Katie Allgood, Special Projects Coord.



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

October 1, 2015

2010 IH-35 Utility Improvements:

We held a walk through on the project on October 1, 2015 to discuss items that still need to be addressed. At this meeting we requested an update as to the delivery of the third bypass pump and are waiting on a reply. On September 30th, I notified the contractor and TxDOT that we had a pump failure and was needing someone to come out to take a look. I hope to have more information regarding this in the upcoming days.

Commerce Park Plant Project and Related Projects:

Elevated Storage Tank:

The contractor only lacks pressure testing of the installed lines and leak testing of the actual tank. However, these tasks will have to be performed once the plant contract is to the point that we can place water up in the bowl.

Plant Contract:

The contractor has begun moving equipment and materials into the project. At this time we are still performing reviews on submittals.

Piping:

At this point the contractor is approximately 70% complete. So far this project has been progressing smoothly. This project is to be completed in December 2015, according to the contract.

Ritchie Road Plant and Well Electrical System Improvements:

The plant is running at this time, however there are some issues that still need to be worked out. Over the last couple of weeks the City, Contractor, and myself have met several times onsite to look at a concern we have over the amount of heat one of the pieces of equipment is producing. We have forwarded on the information to the equipment supplier and the projects electrical engineer. The contractor hopes to have some of the equipment back to them for installation on October 7th, at that time we will have a better feel for the status of the project.

2014 Bond Projects:

Old Temple Road Street Improvements:

We have received bids for the project and are set for the Councils consideration of award.

Panther Way Street Improvements:

The major portions of this project have been completed. The only thing that is lacking is their work on the items that were discussed at the projects final walk through that was held on September 2nd.

HEWITT TEXAS

CITY ENGINEER'S REPORT

October 1, 2015

Warren Park Improvements:

The contractor has poured the floor of the amphitheater and is currently forming up to pour the slab down bottom. The electrical engineers are working to complete the electrical design as soon as we firm up the locations of proposed building.

First Street Mill and Overlay / Chapman Rd.

Preliminary design for this project has begun. At this time topography has been collected and I have begun cutting profiles.

City Hall / Library:

Oral update may be given at the meeting.

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 5, 2015

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Meeting of September 21, 2015.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE September 21, 2015 - 5:30/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, Ronnie McNiel, and Alex Snider (NOTE: Council Member Ronnie McNiel arrived at 6:27 PM.)

Staff present: City Attorney Charlie Buenger, City Manager Adam Miles, Assistant City Manager James Barton, Fire Chief Lance Bracco, Assistant Police Chief Tuck Saunders, Utilities Director James Black, Finance Director Lee Garcia, Library Director Waynette Ditto, Special Projects Coordinator Katie Allgood, Administrative Assistant to Police Chief Cassie Cubbison and City Secretary Lydia Lopez

Staff absent: City Engineer Miles Whitney, Police Chief Jim Devlin, HR/Civil Service Director Tierny Krueger

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented updates on the following municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Briefing and discussion was held concerning proposed timeline for Parks and Recreation Master Plan update
 - c. Briefing and discussion was held concerning schedule for Joint Workshop sessions - Fall 2015
 - d. Briefing and discussion was held concerning 2015 Bond Projects
 - e. Briefing and discussion was held concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following: **(NOT HELD)**
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session. **(NOT HELD)**
6. Adjourn. *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Alex Snider to adjourn at 6:48 PM, all seven in favor, motion passed.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Passalugo asked Mrs. Jackie Vidrine to lead the Pledge of Allegiance.
3. **PRESENTATION OF PROCLAMATION IN RECOGNITION OF “SEPTEMBER LIBRARY CARD SIGN-UP MONTH”** – Mayor Ed Passalugo presented proclamation to Library Director Waynette Ditto.
4. **CONSIDER APPROVAL OF MINUTES OF THE SPECIAL CALLED CITY COUNCIL WORKSHOP/MEETING OF AUGUST 24, 2015.** *A motion was made by Council Member James Vidrine and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
5. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Maggie Wilson, 308 Castleman Creek Road, appeared to request an increase in service for dumping bulky items. She also wanted more information concerning City Council and Ward representation. No one else appeared.
6. **CONSIDER AWARD OF BID FOR CEDARWOOD LANE STREET AND CURB RECONDITIONING PROJECT TO NACHO RUIZ CEMENT IN THE TOTAL AMOUNT OF \$43,252.05.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to award bid; all seven in favor, motion passed.*
7. **AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROJECT AGREEMENT WITH THE CITY OF WACO, AS OPERATOR OF THE WACO METROPOLITAN AREA REGIONAL SANITARY SEWER SYSTEM (WMARRS), FOR PARTICIPATION IN THE COTTONWOOD CREEK INTERCEPTOR REHABILITATION PROJECT.** *A motion was made by Council Member Ronnie McNiel and seconded by Council Member Wilbert Wachtendorf to approve; all seven in favor, motion passed.*
8. **AUTHORIZE THE CITY MANAGER TO NEGOTIATE AND EXECUTE A PROJECT AGREEMENT WITH THE CITY OF WACO, AS OPERATOR OF THE WACO METROPOLITAN AREA REGIONAL SANITARY SEWER SYSTEM (WMARRS), FOR PARTICIPATION IN THE WMARSS TRANSFER/LASALLE LIFT STATION & FORCE MAIN PROJECT.** *A motion was made by Council Member Bill Fuller and seconded by Council Member James Vidrine to approve; all seven in favor, motion passed.*

- 9. PUBLIC HEARING AND ACTION ON AN ORDINANCE REZONING 13.000 ACRES OF THE 18.614 ACRES OF LAND, LEGALLY KNOWN AS THE CARLOS O’CAMPO GRANT, ELLIS FARMS EAST ADDITION, LOT 3, BLOCK 1 OF THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS BEING A SUBDIVISION OF PART OF THAT CALLED 32.210 ACRES OF LAND, FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO R-4 (MULTIPLE FAMILY RESIDENTIAL DISTRICT), AS REQUESTED BY JAMES VIDRINE, JEV PROPERTIES, L.P.** Mike Case, Case & Associates Properties, presented the proposed project with full site plan and renditions. Mr. Case noted that the revised site plans addressed the privacy concerns raised by the neighbors with single family lots across Ritchie Road. **NOTE:** Council Member James Vidrine filed an affidavit of substantial interest and recused himself from the meeting for the discussion and vote of this item. Mayor Ed Passalugo opened the hearing and asked for those speaking in favor or opposition. Dena Fox, 121 Emmalyn Drive appeared in opposition to rezoning request due to concerns about depreciation of property values and excessive traffic issues. The following appeared in support: Scott Bryant, 1124 Sweet Briar Circle and Steve Patrick, 1195 Fossil Rim Road, McGregor, TX. No one else appeared. The public hearing was closed. *A motion was made by Council Member Alex Snider and seconded by Council Member Wilbert Wachtendorf.* Mayor Ed Passalugo requested clarification of motion and inquired if the new site plans were accepted as part of the approval. The first motion and second were withdrawn. *A motion was made by Council Member Alex Snider and seconded by Council Member Wilbert Wachtendorf to approved the rezone request and accept the new site plans; five in favor, Council Member Bill Fuller opposed; motion passed.*
- 10. ADJOURN.** *Motion was made by Council Member Ronnie McNeil and seconded by Mayor Pro Tem Travis Bailey to adjourn the meeting at 7:55 PM, all seven in favor, motion passed.*

Approved: October 5, 2015

Lydia Lopez, City Secretary

Ed Passalugo, Mayor



ITEM #4 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 5, 2015

AGENDA ITEM #: 5

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2015 Old Temple Road Street Improvements - Phase 1, to H&B Contractors, Inc., in the total amount of \$386,583.80.

STAFF RECOMMENDATION/ITEM SUMMARY:

Sealed bids were received and opened on October 1, 2015, for the planned project. H&B Contractors, Inc., is the lowest bidder meeting qualifications. City staff recommends award of the bid to H&B Contractors, Inc., in the amount of \$386,583.80.

ATTACHMENTS:

Letter from City Engineer
Bid tabulation

OCTOBER 1, 2015

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL/HAND DELIVERY

RE: 2015 – OLD TEMPLE ROAD STREET IMPROVEMENTS; PHASE 1

COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON OCTOBER 1, 2015. FOUR BIDS WERE SUBMITTED. THE LOWEST BID WAS SUBMITTED BY **H&B CONTRACTORS, INC.**; IN THE AMOUNT OF **\$386,583.80**. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

H&B CONTRACTORS, INC. HAS CONSTRUCTED MANY PROJECTS FOR THE CITY OF HEWITT IN THE PAST AND ALL HAVE BEEN DONE TO THE SATISFACTION OF THE CITY AND MYSELF. THE MOST RECENT PROJECT THAT HAD BEEN CONSTRUCTED BY THEM WOULD BE THE 2012 STREET IMPROVEMENTS – RECLAIM – VARIOUS STREETS PROJECT.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO H&B CONTRACTORS, INC. FOR THE AMOUNT CALLED ABOVE.

SINCERELY:



MILES W. WHITNEY, P.E.

Bid Tabulation

Project	2015 - Old Temple Road Street Improvements; Phase 1	Prepared By	MWW
Owner	City of Hewitt	Date	10/1/2015
Component	Bid Tabulation	Reviewed By	MWW

BASE BID TOTALS				Contractor 1 \$ 386,583.80 H&B Contractors, Inc.		Contractor 2 \$ 479,362.00 Barnett Contracting, Inc.		Contractor 3 \$ 574,664.95 Holy Contractors, LLC		Contractor 4 \$ 664,511.60 Knife River	
Bid Item	Qty.	Unit		Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
1 Street Excavation and Preparation	5,679	S.Y.		\$ 6.70	\$ 38,049.30	\$ 12.00	\$ 68,148.00	\$ 10.00	\$ 56,790.00	\$ 18.40	\$ 104,493.60
2 Channel Improvements (West Bar Ditch); Excavated	346	C.Y.		\$ 25.00	\$ 8,650.00	\$ 20.00	\$ 6,920.00	\$ 25.00	\$ 8,650.00	\$ 10.00	\$ 3,460.00
3 Channel Improvements (East Bar Ditch); Excavation	73	C.Y.		\$ 62.00	\$ 4,526.00	\$ 30.00	\$ 2,190.00	\$ 50.00	\$ 3,650.00	\$ 15.00	\$ 1,095.00
4 6" Depth Lime Stabilized Subgrade, including 28 lb. of Lime per Square Yard; Installed	5,679	S.Y.		\$ 5.00	\$ 28,395.00	\$ 6.00	\$ 34,074.00	\$ 7.37	\$ 41,854.23	\$ 9.00	\$ 51,111.00
5 8" Compacted Thickness Cement Stabilized Gravel Base; Installed	5,244	S.Y.		\$ 13.00	\$ 68,172.00	\$ 13.25	\$ 69,483.00	\$ 21.73	\$ 113,952.12	\$ 22.00	\$ 115,368.00
6 2" Compacted Thickness, Hot-Mixed, Asphaltic Concrete Surface (TxDOT "D" Crushed Stone Aggregate; Installed	590	TON S		\$ 83.00	\$ 48,970.00	\$ 100.00	\$ 59,000.00	\$ 119.24	\$ 70,351.60	\$ 100.00	\$ 59,000.00
7 Reinforced Concrete Ribbon Curb, Installed	3,314	L.F.		\$ 9.80	\$ 32,477.20	\$ 12.00	\$ 39,768.00	\$ 10.00	\$ 33,140.00	\$ 22.00	\$ 72,908.00
8 Standard Reinforced Concrete Curb and Gutter, Installed	37	L.F.		\$ 15.00	\$ 555.00	\$ 30.00	\$ 1,110.00	\$ 26.00	\$ 962.00	\$ 34.00	\$ 1,258.00
9 Remove Existing Concrete Driveway	827	S.F.		\$ 0.90	\$ 744.30	\$ 2.00	\$ 1,654.00	\$ 5.00	\$ 4,135.00	\$ 4.00	\$ 3,308.00
10 Reinforced Concrete Driveway; Installed	1,190	S.F.		\$ 7.00	\$ 8,330.00	\$ 8.00	\$ 9,520.00	\$ 5.00	\$ 5,950.00	\$ 14.00	\$ 16,660.00
11 4" Thick, Reinforced Concrete; Installed	100	S.F.		\$ 7.00	\$ 700.00	\$ 6.00	\$ 600.00	\$ 6.00	\$ 600.00	\$ 14.00	\$ 1,400.00
12 Concrete Street Returns; Installed	540	S.F.		\$ 8.00	\$ 4,320.00	\$ 10.00	\$ 5,400.00	\$ 10.00	\$ 5,400.00	\$ 13.00	\$ 7,020.00
13 Removal of Trees within City's R.O.W. along Project.	1	L.S.		\$ 11,500.00	\$ 11,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
14 Hydro Mulch Seeding (Entire Project)	4,200	S.Y.		\$ 1.20	\$ 5,040.00	\$ 1.00	\$ 4,200.00	\$ 2.00	\$ 8,400.00	\$ 1.00	\$ 4,200.00
15 12" C-900; DR18; PVC Pipe with Tracer Wire; Installed.	255	L.F.		\$ 48.20	\$ 12,291.00	\$ 50.00	\$ 12,750.00	\$ 50.00	\$ 12,750.00	\$ 53.00	\$ 13,515.00
16 8" C-900; DR18; PVC Pipe with Tracer Wire; Installed.	245	L.F.		\$ 33.70	\$ 8,256.50	\$ 40.00	\$ 9,800.00	\$ 50.00	\$ 12,250.00	\$ 39.00	\$ 9,555.00
17 6" C-900; DR18; PVC Pipe with Tracer Wire; Installed.	25	L.F.		\$ 22.66	\$ 566.50	\$ 25.00	\$ 625.00	\$ 75.00	\$ 1,875.00	\$ 24.00	\$ 600.00
18 New Fire Hydrant Assembly; Installed	6	Ea.		\$ 4,186.00	\$ 25,116.00	\$ 4,000.00	\$ 24,000.00	\$ 7,200.00	\$ 43,200.00	\$ 5,300.00	\$ 31,800.00
19 Cap Existing 6" Water Line	3	Ea.		\$ 180.00	\$ 540.00	\$ 1,000.00	\$ 3,000.00	\$ 750.00	\$ 2,250.00	\$ 1,000.00	\$ 3,000.00
20 Cap Existing 8" Water Line	2	Ea.		\$ 288.00	\$ 576.00	\$ 1,000.00	\$ 2,000.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00
21 12" Gate Valve and Box; Installed	4	Ea.		\$ 2,150.00	\$ 8,600.00	\$ 2,400.00	\$ 9,600.00	\$ 3,750.00	\$ 15,000.00	\$ 3,000.00	\$ 12,000.00
22 8" Gate Valve and Box; Installed	4	Ea.		\$ 1,123.00	\$ 4,492.00	\$ 1,500.00	\$ 6,000.00	\$ 3,500.00	\$ 14,000.00	\$ 2,000.00	\$ 8,000.00
23 New Single Water Service; Installed and Connected to Existing Service	2	Ea.		\$ 2,900.00	\$ 5,800.00	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00	\$ 6,000.00	\$ 1,800.00	\$ 3,600.00
24 New Dual Water Service; Installed and Connected to Existing Services	2	Ea.		\$ 2,930.00	\$ 5,860.00	\$ 3,500.00	\$ 7,000.00	\$ 3,000.00	\$ 6,000.00	\$ 4,200.00	\$ 8,400.00
25 Connect Existing 6" to Proposed 8"	2	Ea.		\$ 840.00	\$ 1,680.00	\$ 2,000.00	\$ 4,000.00	\$ 2,500.00	\$ 5,000.00	\$ 740.00	\$ 1,480.00
26 Connect Existing 8" to Proposed 8"	1	Ea.		\$ 1,162.00	\$ 1,162.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00
27 Connect Proposed 8" to Existing 12"	3	Ea.		\$ 1,770.00	\$ 5,310.00	\$ 3,000.00	\$ 9,000.00	\$ 2,700.00	\$ 8,100.00	\$ 2,800.00	\$ 8,400.00
28 Connect Existing 8" to Proposed 12"	1	Ea.		\$ 1,580.00	\$ 1,580.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,300.00	\$ 2,300.00
29 Connect Proposed 12" to Existing 12"	1	Ea.		\$ 2,030.00	\$ 2,030.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,400.00	\$ 3,400.00
30 Sod Replacement; Installed	610	S.F.		\$ 1.00	\$ 610.00	\$ 2.00	\$ 1,220.00	\$ 2.50	\$ 1,525.00	\$ 3.00	\$ 1,830.00
31 8" SDR 26 PVC Pipe; Installed on Grade	80	L.F.		\$ 37.00	\$ 2,960.00	\$ 100.00	\$ 8,000.00	\$ 100.00	\$ 8,000.00	\$ 78.00	\$ 6,240.00
32 4' Diameter Manhole (0-8' Cut); Installed	1	Ea.		\$ 2,940.00	\$ 2,940.00	\$ 4,000.00	\$ 4,000.00	\$ 5,300.00	\$ 5,300.00	\$ 5,000.00	\$ 5,000.00
33 Connect Proposed 8" SDR 26 PVC Pipe to Existing Manhole	1	Ea.		\$ 425.00	\$ 425.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 250.00	\$ 250.00
34 Trench Safety	80	L.F.		\$ 6.25	\$ 500.00	\$ 10.00	\$ 800.00	\$ 6.00	\$ 480.00	\$ 7.00	\$ 560.00
35 SWPPP and Implementation	1	L.S.		\$ 3,500.00	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00	\$ 7,500.00	\$ 7,500.00	\$ 2,800.00	\$ 2,800.00
36 Traffic Control	1	L.S.		\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 21,000.00	\$ 21,000.00
37 Mobilization (Not to Exceed 10% of Total Project Bid)	1	L.S.		\$ 28,360.00	\$ 28,360.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 66,000.00	\$ 66,000.00

Denotes corrected Bid Price



Miles W. Whitney, P.E.

Coyote Consulting, LLC
T.B.P.E. Firm No. F-16387



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 5, 2015

AGENDA ITEM #: 6

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consider and act upon adoption of a resolution directing publication of notice of intention to issue combination tax and revenue certificates of obligation.

STAFF RECOMMENDATION/ITEM SUMMARY:

As part of Hewitt's long term Capital Improvement Project (CIP) Plan various water and wastewater related projects have been identified for funding in 2016. A major part of this proposed issuance is specific to the Waco Metropolitan Area Sanitary Sewerage System (WMARSS) of which Hewitt shares a percentage ownership and obligation to participate in system wide capital improvements.

Working with our Financial Advisors at SAMCO Capital Markets, Inc, staff has proposed a \$8.5 Million C.O. Issuance timed to take advantage of the historic low interest rates. If approved, staff and our Financial Advisors would provide the appropriate notices and move forward with a C.O. sale in the first week of January 2016. Please find attached the proposed project list and anticipated amortization schedule.

ATTACHMENTS:

Resolution authorizing publication of notice of intent to issue certificates of obligation
Amortization schedule
Project Descriptions

RESOLUTION DIRECTING PUBLICATION OF NOTICE
OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS REVENUE
CERTIFICATES OF OBLIGATION

16

Exhibit A

CITY OF HEWITT, TEXAS
NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND SURPLUS REVENUE
CERTIFICATES OF OBLIGATION

NOTICE IS HEREBY GIVEN that the City Council of the City of Hewitt, Texas, at its meeting to commence at 7:00 P.M. on December 7, 2015, at its regular meeting place in the City Hall, 105 Tampico Drive, Hewitt, Texas, tentatively proposes to adopt an ordinance authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$8,500,000, for paying all or a portion of the City's contractual obligations incurred in connection with: (i) constructing, installing, acquiring and equipping additions, extensions and improvements for the City's waterworks and sewer system; and (ii) legal, fiscal, engineering and other professional fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a pledge of surplus revenues of the City's waterworks and sewer system, remaining after payment of all operation and maintenance expenses thereof, and all debt service, reserve, and other requirements in connection with all of the City's revenue bonds or other obligations (now or hereafter outstanding), which are payable from all or any part of the net revenues of the City's waterworks and sewer system. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of V.T.C.A., Local Government Code, Subchapter C of Chapter 271.

CITY OF HEWITT, TEXAS

Lift Station No. 5 (Dane Lift Station) Removal



Project Description:

- This project would consist of approximately 1,400 L.F. of 12" PVC pipe. The intent of the project would be to decommission an aging lift station that would require a complete rebuild and also open up development on some of the surrounding tracts of land.
- Project's Estimated Cost; Approx: \$150,000

IH 35 Waterline Improvements



Project Description:

- This project would consist of approximately 11,200 L.F. of 16" PVC pipe. The intent of the project would be to provide the City the ability to move large amounts of water through the City should one plant require addition refill, as well as provide sufficient water supply to the IH-35 corridor to stimulate commercial growth in the area.
- Project's Estimated Cost; Approx: \$1,700,000

Sewer Line Extension



Project Description:

- This project would consist of approximately 1,000 L.F. of 8" PVC pipe and 400 L.F. of 12" PVC pipe. The intent of the project would be to open the surrounding tracts of land for development in exchange for additional park area.
- Project's Estimated Cost; Approx: \$130,000

Travis / Oklahoma Sewer Replacement



Project Description:

- This project would consist replacing approximately 2,300 L.F. of 8" vitrified clay pipe (VCP) with PVC pipe. The intent of the project would be to replace the aging line to reduce the amount of I/I that plagues the system during wet weather.
- Project's Estimated Cost; Approx: \$150,000 (Sewer) plus \$430,000 (Street Reconstruction); Totaling \$580,000

Lift Station Removal; Coventry Lift Station (L.S. 8)



Project Description:

- This project would consist installing approximately 8,700 L.F. of 12" PVC pipe. The intent of the project would be to remove an aging lift station and also open large amounts of land for development.
- Project's Estimated Cost; Approx: \$1,600,000.00

Lift Station Removal; Black Diamond Lift Station (L.S. 10); Option 1



Project Description:

- This project would consist installing approximately 4,500 L.F. of 8" PVC pipe. The intent of the project would be to remove an aging lift station and replace some aging lines along the proposed path.
- Project's Estimated Cost; Approx: \$700,000.00

Lift Station Removal; Black Diamond Lift Station (L.S. 10); Option 2



Project Description:

- This project would consist installing approximately 1,400 L.F. of 8" PVC pipe, and approximately 700 L.F. of street reclamation. The intent of the project would be to remove an aging lift station and replace some aging lines along the proposed path.
- Project's Estimated Cost; Approx: \$400,000.00 (Utilities); \$250,000.00 (Streets); Totaling \$650,000.00



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 5, 2015

AGENDA ITEM #: 7

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider and act on a resolution submitting candidate nominations for the McLennan County Appraisal District (McCAD) Board of Directors for the Years 2016-2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the Board of Directors Eligibility requirements for service on the CAD Board. The attached resolution is the official format where nominees can be submitted to the Chief Appraiser. The deadline for submitting nominees is October 15, 2015. The voting entitlements will be sent within the next week or so once all the 2015 levies have been received from the County.

ATTACHMENTS:

McCAD Board of Directors Eligibility
Draft resolution

MCLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS ELIGIBILITY

Eligibility:

To be eligible to serve, a person must have resided in the appraisal district for at least two (2) years immediately preceding the date of taking office. The person may not be an employee of a taxing entity served by the appraisal district, but may be an elected official or a member of the governing body. A person may not be appointed if related within the second degree of consanguinity (blood) or affinity (marriage) to either an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings or a tax representative who represents taxpayers for compensation before the appraisal district's appraisal review board. Owing delinquent taxes for more than 60 days after the date the person knew or should have known of the delinquency disqualifies a person from serving on the CAD board of directors.

Term:

All directors, other than the county tax assessor collector, serve a two (2) year term beginning on January 1 of an even-numbered year.

Meetings:

Meetings are held at least once a calendar quarter at the convenience of the majority of the board.

Compensation:

Directors may not receive a salary, per diem, or other compensation. The appraisal district may reimburse for reasonable and necessary expenses incurred in the performance of a director's duties if included in the appraisal district budget.

General Statement of Functions:

The board of directors has the following primary responsibilities:

- Establish the appraisal district's appraisal office;
- Adopt the appraisal district's annual operating budget;
- Contract for necessary services;
- Hire a chief appraiser;
- Hire a taxpayer liaison officer (districts in counties having a population of over 125,000);
- Appoint appraisal review board members; and
- Make general policy on the appraisal district's operation.

The board's authority over appraisals is limited. The board does not appraise property or review values on individual properties. The board has no authority to officially review ARB decisions. The board does have some authority over appraisals through its duties to contract and budget.

TAXING UNIT: _____

Resolution No. _____

**RESOLUTION OF CANDIDATE NOMINATIONS FOR THE McLENNAN COUNTY
APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE YEARS 2016-2017**

WHEREAS, Section 6.03 (f) of the Texas Property Tax Code, requires that each taxing unit entitled to vote may nominate by Resolution one candidate for each of the five positions to be filled and submit those nominations to the Chief Appraiser of the McLennan County Appraisal District before October 15, 2015.

THEREFORE, the _____ submits the following nomination(s) for Board of Directors of the McLennan County Appraisal District for 2016-2017:

1. _____
2. _____
3. _____
4. _____
5. _____

ACTION TAKEN this _____ day of _____, 2015, in _____ Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of nominating candidates to the Board of Directors of the McLennan County Appraisal District.

ATTEST:
