

HEWITT TEXAS

**CITY COUNCIL MEETING AGENDA
NOVEMBER 2, 2015
5:30 PM AND 7:00 PM
CITY HALL, 105 TAMPICO DRIVE
HEWITT, TX 76643**

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Ronnie McNeil – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Jim Barton Assistant City Manager

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lance Bracco, Fire Chief

James Black, Public Works Director

Lee Garcia, Finance Director

Waynette Ditto, Library Director

Tuck Saunders, Assistant Police Chief

Katie Allgood, Special Projects Coordinator

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **2nd day of November, 2015 at 5:30 PM in Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Briefing and update concerning City Hall/Library facility from K4 Construction.
 - c. Briefing and discussion concerning Mayor's Focus Group.
 - d. Briefing and discussion concerning upcoming event Christmas Parade and Tree Lighting – December 12, 2015.
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:30 AM/PM on October 30, 2015.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

SPECIAL JOINT WORKSHOP AGENDA **City Council and Parks & Beautification Committee – 6:00 PM**

Notice is hereby given that a **Special Joint Workshop** meeting of the governing body of the City of Hewitt and the Parks & Beautification Committee will be held on the **2nd day of November, 2015 at 6:00 PM in Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call Special Joint Workshop meeting to order.
2. Briefing and discussion concerning the following:
 - a. Ongoing Park Improvements
 - b. Parks Master Plan Update
 - c. Timeline for adoption of Master Plan.
3. Adjourn Special Joint Workshop.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:30 AM/PM on October 30, 2015.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **2nd day of November, 2015 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special recognition of Cub Scout Pack #377.
4. Consider approval of minutes of the City Council Workshop and Special Joint Workshop - City Council and Planning & Zoning Commission/Regular Meeting of October 19, 2015.
5. Hear visitors on matters pertaining to city business.
6. Consider and act on a resolution of votes cast to elect the Directors for the McLennan County Appraisal District for 2016-2017.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:30 AM/PM on October 30, 2015.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary



COUNCIL SPECIAL JOINT WORKSHOP AGENDA ITEM #2.b

EXCERPT
from
UPDATE OF

City of Hewitt
Five-Year Park Plan
November 2015

Section 2. Administrative Structure

Hewitt was incorporated on June 25, 1960. After massive growth in the 1970s, the city was eligible to become a more independent “home rule” city. On April 3, 1982, the citizens of Hewitt passed its home rule charter, which developed the city’s current governmental structure.

Hewitt has a council-manager government. It consists of seven elected council members who establish policies, create ordinances, approve the annual budget, and set tax rates. The City Council appoints the city manager, who is responsible for supervising city employees and programs, enforcing city ordinances and regulations, preparing and administering the budget, and advising the council on its decisions. Key city staff members are assigned to long term park planning as well as ongoing operations and maintenance.

The City Council appoints seven members to the Parks and Beautification Committee. This advisory committee meets monthly on the third Thursday of each month. The Board discusses the park system and provides input and direction concerning park improvements and operations.

Section 3. Inventory of Recreational Facilities

A. Overview

A park system is composed of many different components, the combination of which provide facilities and landscapes for outdoor recreation. In the past, the parks in Hewitt fell in two generalized park categories - *neighborhood park* and *community park* - according to standards based on the National Recreation and Park Association’s (NRPA) guidelines.

Typically, A *neighborhood park* is a five- to fifteen-acre site that provides recreational space for the neighborhood that surrounds it. It serves an area within a one-half mile radius with both active and passive recreational opportunities. Facilities typically include play apparatus, picnic areas, shelters, play courts,

Map 3.1 City parks in Hewitt



unlighted play fields, restrooms, trails, natural open space, and parking. Until recent land acquisitions, **Warren Park** was considered a neighborhood park.

A *community park* is typically a 25 plus acre site that provides active recreational activities for all ages for several surrounding neighborhoods. It has a service radius of up to two miles. Facilities usually include tennis courts, shelters, separate or multi-purpose sport fields, play apparatus, picnic areas, trails, recreation centers, open space, and restrooms. Because of the recreational opportunities provided, community parks also serve as neighborhood parks. Currently, both **Hewitt Park** and **Warren Park** are considered Community Parks.

Other park classifications include *large/regional park* and *mini-park*. The nearby city of Waco provides several regional parks to the citizens of Hewitt, such as Cameron Park. A mini-park is typically a small area generally used as a children's playground or as a passive or aesthetic area. Although undeveloped, **Glaze Park** will likely be considered a neighborhood park or mini-park once improvements are constructed.

B. City Parks & Facilities

There are three distinct Parks within Hewitt's City Limits: Hewitt Park, Warren Park and Glaze Park. The following table is a brief summary of the existing parks.

Park	Size (Acres)	Description
Hewitt	32	Considered more developed than the other parks and most heavily utilized. Located at 801 S. Hewitt Dr.
Warren	36	Older Park with recent improvements and significant potential for development and utilization. Located at 450 S. Old Temple Rd.
Glaze	15.57	Consists of floodplain land which limits opportunities for future development. Located at 499 S. Old Temple Rd.
Total	83.57	

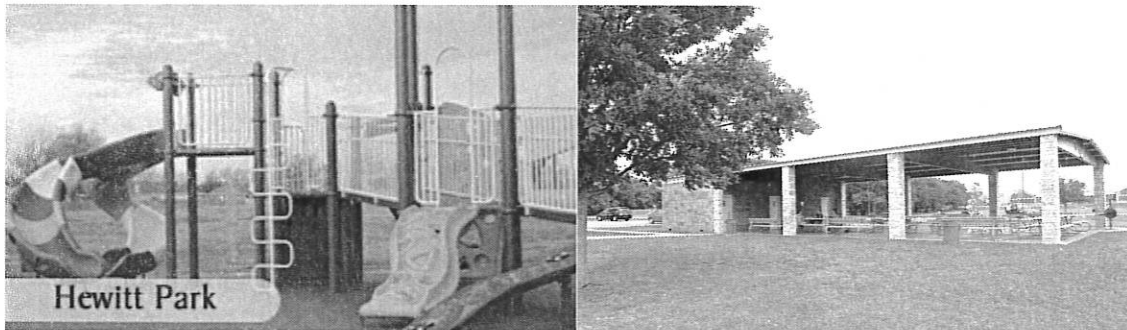
I. Hewitt Park (32 acres) 801 S. Hewitt Drive

Hewitt Park is located off Hewitt Drive, towards the middle or center of the city. The park lies adjacent to Castleman Creek Elementary School with close access to multiple residential neighborhoods. Hewitt Drive provides the Easternmost boundary of the park. Castleman Creek meanders through the center of the park.

The park features an 18-hole disc golf course, a lit concrete walking trail, an outdoor exercise equipment station, horseshoe pits, soccer fields, sand volleyball, a basketball court, playgrounds, picnic tables, open green space, and a pavilion available for reservation. **Hewitt Park** serves the purpose of a community park.

The park is well utilized by a variety of active and passive users. Hewitt Park also hosts many community events throughout the year. Planning for special events are led by the Hewitt Public Library, Greater Hewitt Chamber of Commerce and the city.

An inventory of current park equipment and facilities was recorded and reviewed with regard to location, acreage, and quantity. The Inventory shown below is the result of a survey at each park that was conducted in October of 2015.



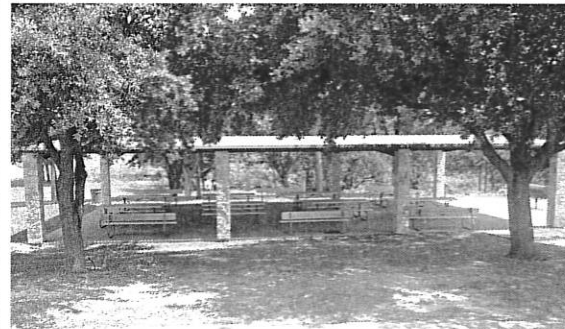
Playground & pavilion at Hewitt Park

Table 3.1 Inventory of park facilities & features in Hewitt Park

General facilities	Disc golf course
1 "Hewitt Park" stone sign	18 t-box pads
1 entrance gate	18 poles with signs
1 covered pavilion with restrooms	18 rectangle stone benches
15 poles with warning & directional signs	18 disc golf baskets
5 poles with handicap signs	1 4x4 map of course

2 14x14-foot pavilions	Playgrounds
3 drinking fountains	1 tire swing
1 dog drinking fountain	1 helicopter play set
21 trash cans	2 10-foot umbrella shelters
2 dog waste trash cans	1 20-foot umbrella shelter
4 small BBQ pits	4 adult swings
1 large BBQ pit	4 toddler swings
8 concrete tables and benches	2 infant swings
11 light poles	4 climbing sets
7 stationary benches	3 slides
6 portable benches	
15 aluminum picnic tables	
1 20-foot flagpole	Sport facilities
1 message board	1 basketball court
1 sprinkler system for trees	3 basketball goals
General facilities (cont.)	Sport facilities (cont.)
1 sprinkler system for grass around playground	2 volleyball nets
2 portable restrooms	2 set of bleachers
Other activities	1 set of regulation size soccer goals
4 horseshoe pits	1 set of peewee size soccer goals
2 exercise equipment sites	1 baseball backstop

II. Warren Park (36 acres) 450 S. Old Temple Road



Playground & pavilion at Warren Park

Warren Park is located on Old Temple Road in the Southeastern area of the city and within close proximity to I-35. The land immediately surrounding the park is undeveloped, however Midway I.S.D. recently acquired land for a future elementary school immediately adjacent to and South of Warren Park. Land to the North, across Castleman Creek, is planned to be developed for single family residential use. Land across Old Temple Road to the West is single family residential. Castleman Creek provides the northern boundary of the park with Old Temple Road being the West boundary of the park.

The park features the Creekside Amphitheater, a recently constructed outdoor venue designed for a variety of performances and special events. The Amphitheater has been designed for musical concerts, weddings, special movie nights, and outdoor performances. Additional amenities include a practice soccer field, practice baseball field, a recently constructed playground, horseshoe pits, picnic tables, open green space, and a pavilion available for reservation.

Warren Park was originally a 10 acre parcel of land donated by the Warren family of Hewitt. In 2010 the City acquired an additional 14 acres of land at this site for the primary purpose of constructing a future elevated water storage tank. Adding to this in October of 2015 the City acquired an additional 12 acres of land which has now been included in the total area of the park. There is potential for an additional small parkland donation in the immediate area. Currently, Warren Park with 36 acres of area is Hewitt's largest park. The new acquisition is one of the primary factors in updating this plan. Due to this recent land acquisition **Warren Park** serves the purpose of a community park.

The park is seeing increased utilization as new improvements have come online. Furthermore, many people are finding Warren Park to be an alternative to the busier Hewitt Park. The recent construction of the Creekside Amphitheater is expected to

draw crowds for special outdoor musical concerts and events as well as smaller events like private weddings.

Warren Park also hosts many community events throughout the year. Planning for special events are led by the Hewitt Public Library, Greater Hewitt Chamber of Commerce and the City.

An inventory of current park equipment and facilities was recorded and reviewed with regard to location, acreage, and quantity. The Inventory shown below is the result of a survey at each park that was conducted in October of 2015.

Table 3.2 Inventory of park facilities & features in Warren Park

General facilities		1 sprinkler system for trees
1 entrance gate		1 sprinkler system for grass
1 covered pavilion with restrooms		2 horse shoe pits
7 poles with warning signs		
1 handicap sign	Sports facilities	
6 stationary picnic tables		1 baseball backstop
1 dumpster		
1 large pavilion		
Playgrounds		
8 aluminum picnic tables		1 Interactive Playground
7 benches		1 set of swings
5 small BBQ pits		
1 large BBQ pit		1 set of toddler swings
1 message board		
11 trash cans		

III. Glaze Park (15.57 acres) 499 S. Old Temple Road

Glaze Park is located 0.2 miles from Warren Park, south at 499 S. Old Temple Road. It consists of city-owned, undeveloped floodplain surrounding a small branch of Castleman Creek. Glaze Park does not have any developed park amenities.

Section 4. Needs Assessment & Project Identification

A. Overview

Needs assessment is a critical component of park and recreation planning. The City considers a variety of sources for park project identification and needs assessment.

As Hewitt's Park system has matured and developed the City has provided increased resources for planning and improvement. City staff works to maintain and operate the park facilities and have historically relied upon observation, citizen comments, the Parks and Beautification Committee, as well as the City Council to establish objectives and provide direction concerning future development.

All meetings of the Parks and Beautification Committee and City Council are open to the public. Periodically, the city receives public comments in the form of phone calls, e-mails, letters, as well as pavilion rental surveys.

In addition to this and in preparation for this park plan update a public hearing to receive comments identifying needs and recommendations concerning parks improvements was held on October 20, 2015. City staff provided an overview of Hewitt's Park System and opened the floor to comments and suggestions from citizens in attendance.

The analysis of facilities needed to meet the city's objectives and the needs identified by the public allow the city to prioritize the most critical needs. The standard methodologies for evaluation include the following types of assessment:

Standards-based assessment uses nationally or locally developed criteria for determining the level of service based on demand studies and/or judgment of the city's Parks & Beautification Committee.

Demand-based assessment uses anticipated growth data, user participation rates, and public input.

Resource-based assessment focuses on the community's unique physical and natural features and their usefulness in providing recreational opportunities.

Commonly, all three methods are used to present the most complete picture of the needs for recreational lands and facilities. Hewitt's Parks & Beautification Committee and City Council reflected on these types of assessments when considering Hewitt's recreational needs and forming the park plan.

B. Standards-based Assessment

To define the needs of a community, standards must be applied within the context of the city's population and demand. The standard for park acreage per 1,000 residents ranges from under four acres to over 50 acres, depending on the specific characteristics of a city. Hewitt currently has 83.57 acres for its 14,900 residents, which is 5.61 acres per 1,000 residents. Removing the undeveloped Glaze Park from the acreage leaves a total of 68 acres, or 4.6 acres per 1,000 residents.

Though this level of service appears lower than the standards for park acreage, any analysis must consider Hewitt's residents' access to many parks in the surrounding communities such as Waco, which maintains over 1,200 acres of parkland.³ This does not mean, though, that Hewitt can ignore the need for excellent and accessible local parks. More to this point, Hewitt has been proactive in acquiring additional land for park uses in the past few years.

C. Proposed Developments

This park plan focuses on improving Warren Park and Glaze Park. Up until now, the emphasis has been on Hewitt Park. However, with recent improvements such as the addition of an outdoor basketball court and sports field improvements, the Park & Beautification Committee has shifted focus to development of the other parks.

Warren Park has significant potential for improvement, with the majority of its property currently undeveloped. Some of its land is reserved for a water tower; this structure and its enclosure will take approximately two acres. The remainder of the land offers space for recreation-related development.

At Warren Park the construction of the Creekside Amphitheater and recent land acquisition has provided an opportunity to consider new possibilities. In the next few months there are plans to upgrade the capacity of the electric service at the park as well as water and wastewater lines. Along with this the city plans to increase parking areas and add a four station food truck court in the near future. This project will include conservation friendly landscaping with hardwood trees, grass, shrubs, flowering plants, and ornamentals.

Short range plans also call for relocation of the practice soccer/football and baseball backstop to a flatter area of the park. This will also include the addition of new parking areas. Likewise the road network improvements will be developed and an additional entrance / exit onto Old Temple Road will be included in this phase.

The primary purpose of the field relocation is to make space for the planned Amphitheater parking lot and food truck court. This project will include conservation

³ <http://www.waco-texas.com/cms-parksandrecreation/page.aspx?id=38>

friendly landscaping with hardwood trees, grass, shrubs, flowering plants, and ornamentals.

Additionally, short range plans include the construction of a five foot wide concrete walking path meandering along the new perimeter of the park. This is one of the most utilized features of Hewitt Park and most requested features at Warren Park. Current plans show this pathway to consist of two main sections (close to 1/2 mile in distance) with a one mile loop. An exercise station and rest stops are included as well as waste receptacles and appropriate distance signage. A water fountain featuring a pet watering station is incorporated in the plan as well.

Mid-range plans call for the addition of the “Creekside Cottage”. This is a small building complementing the Creekside Amphitheater which will be designed for multiple uses, but primarily will serve as a changing room for wedding parties. Additionally, the small facility will be used during intermission for bands and city staff during other events. Construction will require extension of city utilities and electricity to the site as well as parking. This project will include conservation friendly landscaping with hardwood trees, grass, shrubs, flowering plants, and ornamentals.

Due to existing conditions, Warren Park contains a natural area bordering a portion of Castleman Creek in a wooded area towards the back of the park. One long range plan is for this area to be developed with an interpretative nature trail that goes through the woods and passes within view of a small waterfall.

Additionally, this park plan includes the groundwork for a community garden located near the nature trail in the recently acquired 12 acre tract. Groups of residents would be expected to maintain the garden, and it is anticipated the Hewitt Public Library or Parks Staff would oversee this effort. The plan includes construction of a picnic pavilion to be dubbed the “G’ma Mac” pavilion in recognition of the donation of land by the McCune family. Once again, an access road and parking area would be developed in conjunction with this future development. Development of the garden would require significant professional resources to design and implement the project. This project will include conservation friendly landscaping with hardwood trees, grass, shrubs, flowering plants, and ornamentals.

Long Range Plans are always difficult to determine and change over time as community leaders and citizens think up new ideas and demand changes. One long term aggressive project that will be considered is the development of an event center or corporate retreat facility of some type. While only an idea at this time, it is important to consider long term implications of park development.

At **Glaze Park** the intermittent flooding and shape of the property limits development potential. However, there are opportunities for development of certain amenities.

In the short term, the plan includes development of a five foot wide concrete pathway which would provide both a place for exercise and connection with Warren Park. The plan shows this pathway to be approximately 3/4 mile in distance.

Mid-range plans include development of a small playground for children near, and connecting to, Raylee Circle. This would primarily be used by residents of the Stone Ridge Addition. The playground would be developed in a manner consistent with other parks, although on a smaller scale. This would include water line extension for a water fountain and pet watering station. The playground would include shade structures, benches, and waste receptacles as well as conservation friendly landscaping with hardwood trees, grass, shrubs, flowering plants, and ornamentals.

The Long Term plan includes installation of outdoor exercise equipment and obstacle course at Glaze Park.



COUNCIL AGENDA ITEM FORM

MEETING DATE: November 2, 2015

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop /Special Joint Workshop – City Council and Planning & Zoning Commission/Regular Meeting of October 19, 2015.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



COUNCIL AGENDA ITEM FORM

MEETING DATE: November 2, 2015

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop /Special Joint Workshop – City Council and Planning & Zoning Commission/Regular Meeting of October 19, 2015.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/SPECIAL JOINT WORKSHOP/MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE October 19, 2015 - 5:30/6:00/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, Ronnie McNiel, and Alex Snider

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Assistant City Manager James Barton, Fire Chief Lance Bracco, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Utilities Director James Black, Finance Director Lee Garcia, Library Director Waynette Ditto, Special Projects Coordinator Katie Allgood, Customer Relations Manager Karen Sexton and City Secretary Lydia Lopez

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager Adam Miles presented updates on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects were presented.
 - b. Briefing and discussion concerning 2016 Bond Issuance was held.
 - c. Briefing and discussion concerning Greater Hewitt Chamber of Commerce building repairs was held.
 - d. Briefing and discussion was held concerning photo shoot for Creekside Amphitheater.
 - e. Briefing and discussion was held concerning upcoming events: 1) Grand opening of the Creekside Amphitheater; 2) Creekside Spooktacular Event.
 - f. Briefing and discussion was held concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following: **NOT HELD**
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session. **NOT HELD**
6. Adjourn. *A motion was made by Council Member Bill Fuller and seconded by Council Member Ronnie McNiel to adjourn at 5:59 PM.*

SPECIAL JOINT WORKSHOP AGENDA
City Council and Planning & Zoning Commission – 6:00 PM

1. Mayor Ed Passalugo called the Special Joint Workshop meeting to order at 6:00 PM.
Planning & Zoning Committee Members present were: Bobby Wolske, John Baker, and Walter “Pete” Peterson.
2. A briefing and discussion was held concerning the following:
 - a. Future developments
 - b. Zoning Regulations
 - c. Subdivision Standards
3. Adjourn Special Joint Workshop. *Motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to adjourn the Special Joint Workshop at 6:24 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Passalugo asked Special Projects Coordinator Katie Allgood to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND SPECIAL JOINT WORKSHOP - CITY COUNCIL AND LIBRARY BOARD OF DIRECTORS/REGULAR MEETING OF OCTOBER 5, 2015.** *A motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*

NOTE: Mayor Ed Passalugo changed the order of the agenda.

4. **PUBLIC HEARING AND ACTION ON AN ORDINANCE REZONING 1.480 ACRES OF LAND, LEGALLY KNOWN AS THE CARLOS O’CAMPO GRANT, NORTH OLD TEMPLE ROAD, A-32 TRACT 14A, 14B, FROM R-1 (SINGLE FAMILY DISTRICT) TO R-1-G (GARDEN HOME DISTRICT), AS REQUESTED BY LUKE MORTON, MORTON CONSTRUCTION HOLDING LLC.** Mayor Ed Passalugo opened the hearing for those wishing to speak in favor. Applicant Luke Morton addressed Council and withdrew his request to rezone the property. The public hearing was closed. No further action was taken on this item.
5. **PUBLIC HEARING AND ACTION ON AN ORDINANCE REZONING 94.43 ACRES IN THE CARLOS O’CAMPO GRANT, ABSTRACT NO. 32, MCLENNAN COUNTY, TEXAS, BEING ALL OF THE REMAINDER OF A CALLED 173.240 ACRE TRACT DESCRIBED IN A DEED TO WACO INDUSTRIAL FOUNDATION, RECORDED IN VOLUME 736, PAGE 249, BEING A PORTION OF A CALLED 154.9 ACRE TRACT DESCRIBED IN A DEED TO WACO**

INDUSTRIAL FOUNDATION, RECORDED IN MCC NO. 200511040 AND BEING THE REMAINDER OF A CALLED 3.765 ACRE TRACT DESCRIBED IN A DEED TO WACO INDUSTRIAL FOUNDATION, RECORDED IN MCC NO. 2011011193, ALL OF THE OFFICIAL RECORDS OF MCLENNAN COUNTY, TEXAS FROM M (INDUSTRIAL DISTRICT) TO BP (BUSINESS PARK DISTRICT). HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS. Mayor Ed Passalugo opened the hearing for those speaking in favor. David Marek, 8610 Oakdale, Woodway, TX, Wallace Group, representing Waco Industrial Foundation appeared in support of request to rezone. The following appeared with questions regarding the effect to their property: Tom Coulter, 213 Sun Valley Blvd. and Ruth Penton, 221 Sun Valley Blvd. Mayor opened the hearing for those speaking against. No one appeared. The public hearing was closed. *A motion was made by Council Member James Vidrine and seconded by Council Member Alex Snider to approve the ordinance rezoning property from M (Industrial District) to BP (Business Park District) as requested by applicant, all seven in favor, motion passed.*

6. **BRIEFING AND DISCUSSION CONCERNING WATER AND WASTEWATER RATE STRUCTURE INCLUDING PRESENTATION BY DAN JACKSON WITH ECONOMISTS.COM/WILLDAN FINANCIAL SERVICES.** Mayor Ed Passalugo prefaced the presentation by making clarifying remarks reference to an article published in the *Waco Tribune Herald*. Consultant Dan Jackson presented a PowerPoint presentation regarding FY 2015 Water and Wastewater Rate Plan Alternatives (copy on file in the City Secretary's Office).
7. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** The following appeared to express concern with water/wastewater rates and structure:
Melissa Perry, 400 Sagewood Dr.
Michael Bancale, 909 Stoneridge
Kendall Land, 629 White Horse Trail
Sherrell Huff, 712 Stoneridge Drive
Patsy Kilgore, 731 Cheyenne Trail
Bob Potter, 409 W. Wall Street
Billy Vannetta, 1000 Briar Drive, Waco, TX 76710
Patsy Humphries, 109 Patricia
Stephen Williams, 117 Emmalyn
Rudy Lopez, 1108 Heatherwood
Steve Oppermann, 1001 Lands End Cove
Curtis Bushnell, 801 Pawnee Trail
8. **CONSIDER AND TAKE APPROPRIATE ACTION SETTING A FINAL AMOUNT FOR THE PROPOSED COMBINATION TAX AND SURPLUS REVENUE CERTIFICATES OF OBLIGATION.** A discussion was held concerning projects list. Council Member James Vidrine suggested this item be tabled. *A motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to set amount at 6.2 million; five in favor, two opposed (Wachtendorf and Vidrine), motion passed.*

9. **ADJOURN.** *Motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to adjourn the meeting at 8:46 PM, all seven in favor, motion passed.*

Approved: November 2, 2015

Lydia Lopez, City Secretary

Ed Passalugo, Mayor

HEWITT TEXAS

ITEM #5 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: November 2, 2015

AGENDA ITEM #: 6

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider a resolution of votes cast to elect the Directors for the McLennan County Appraisal District for 2016-2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft resolution and official ballot for selection of the five (5) member Board of Directors. Each taxing entity is allotted a certain number of votes. The City has a total of 54 votes. The votes may be cast as a block or unit or distributed among any number of candidates.

ATTACHMENTS:

Draft resolution and supporting documentation

October 16, 2015

Dear Entity Official:

Enclosed with this letter is the official ballot for selection of the five (5) member Board of Directors of the McLennan County Appraisal District (2016-2017 term). You may cast all of your votes for one candidate or distribute them among any number of candidates. After casting your unit's votes by written resolution, you must return the ballot and resolution to Andrew J. Hahn, Jr., Chief Appraiser by December 15, 2015. Ballots received or post marked after December 15, 2015 cannot be counted.

I will notify you of the election results before December 31, 2015. If you have any further questions concerning this matter, please do not hesitate to contact me.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Andrew J. Hahn, Jr.", with a stylized flourish at the end.

Andrew J, Hahn, Jr., RPA, RTA
Chief Appraiser

AH/eobrate

RESOLUTION NO. 2015-11-02-1

**RESOLUTION OF VOTES CAST TO ELECT DIRECTORS
FOR THE McLENNAN COUNTY APPRAISAL DISTRICT
FOR THE YEARS 2016-2017**

WHEREAS, Section 6.03 (k) of the Texas Property Tax Code, requires that each taxing unit entitled to vote cast their vote by Resolution and submit results of that vote to the Chief Appraiser of the McLennan County Appraisal District before or by December 14, 2015.

THEREFORE, the City of Hewitt submits the attached Official Ballot, as issued by the Chief Appraiser, stating the vote for candidates for the election of the Board of Directors for the McLennan County Appraisal District for 2016-2017.

ACTION TAKEN this 2nd day of November, 2015 in Regular Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of casting votes to elect the Board of Directors of the McLennan County Appraisal District.

THE CITY OF HEWITT, TEXAS

Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, TRMC
City Secretary

OFFICIAL BALLOT

SELECTION OF FIVE (5) MEMBER BOARD OF DIRECTORS
FOR McLENNAN COUNTY APPRAISAL DISTRICT

ENTER THE NUMBER OF VOTES IN THE SQUARE OPPOSITE THE NAME OF THE CANDIDATE INDICATING THE NUMBER OF VOTES YOU WISH TO CAST FOR THAT CANDIDATE. YOU MAY CAST ALL OF YOUR VOTES FOR ONE CANDIDATE OR DIVIDE THEM AMONG ANY NUMBER OF CANDIDATES. PLEASE VERIFY THAT THE TOTAL VOTES CAST MATCH THE ENTITLED VOTES SHOWN ON THE SPREADSHEET. BALLOTS SUBMITTED, WHERE THE NUMBER OF VOTES CAST EXCEEDS THE NUMBER OF ENTITLED VOTES, CAN NOT BE COUNTED.

NUMBER OF VOTES NOMINEE

	SCOTT CALLEY
	JOHN EMBRY
	BRYAN FERGUSON
	SCOTT GIDDINGS
	IVAN GREEN
	JAMES S. "JIMMY" HERING
	KEN JUDY
	JOHN KINNAIRD
	ED PASSALUGO
	BEN PERRY
	ALLEN SYKES
	MILDRED WATKINS

BALLOT AND RESOLUTION MUST BE RETURNED TO
ANDREW J. HAHN, JR., CHIEF APPRAISER, BY DECEMBER 14, 2015. BALLOTS RECEIVED OR
POSTMARKED AFTER DECEMBER 14, 2015, CAN NOT BE COUNTED.

**MCLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS
ALLOWABLE VOTES BY ENTITY**

TAXING UNIT	2015 TAX LEVY	PERCENT OF TOTAL LEVY	CALCULATED 2016-2017 TERM VOTES
SCHOOL DISTRICTS			
AXTELL ISD	1,330,709	0.361719%	18
BOSQUEVILLE ISD	2,094,762	0.569407%	28
BRUCEVILLE-EDDY ISD	2,046,492	0.556286%	28
CHINA SPRING ISD	9,891,116	2.688644%	134
CONNALLY ISD	7,390,904	2.009026%	100
CRAWFORD ISD	1,897,131	0.515686%	26
GHOLSON ISD	388,707	0.105660%	5
HALLSBURG ISD	782,654	0.212744%	11
LA VEGA ISD	10,040,721	2.729310%	136
LORENA ISD	7,182,667	1.952422%	98
MART ISD	1,396,407	0.379577%	19
McGREGOR ISD	4,731,395	1.286107%	64
MIDWAY ISD	57,045,077	15.506227%	775
MOODY ISD	2,241,050	0.609171%	30
OGELSBY ISD	7,829	0.002128%	0
RIESEL ISD	9,616,373	2.613962%	131
ROBINSON ISD	8,225,118	2.235785%	112
VALLEY MILLS ISD	625,151	0.169931%	8
WACO ISD	63,983,312	17.392206%	870
WEST ISD	4,951,923	1.346052%	67
COUNTY			
MCLENNAN COUNTY	70,629,740	19.198865%	960
CITIES			
BELLMEAD	1,216,712	0.330732%	17
BEVERLY HILLS	460,201	0.125094%	6
BRUCEVILLE-EDDY	315,717	0.085819%	4
CRAWFORD	206,495	0.056130%	3
GHOLSON	67,446	0.018333%	1
HALLSBURG	11,995	0.003261%	0
HEWITT	3,943,436	1.071921%	54
LACY-LAKEVIEW	1,107,582	0.301067%	15
LORENA	576,023	0.156577%	8
MART	400,906	0.108976%	5
McGREGOR	1,839,237	0.499949%	25
MOODY	272,149	0.073977%	4
RIESEL	185,920	0.050538%	3
ROBINSON	3,403,617	0.925185%	46
VALLEY MILLS	2,337	0.000635%	0
WACO	60,264,411	16.381319%	819
WEST	875,216	0.237905%	12
WOODWAY	4,470,338	1.215146%	61
MCLENNAN COMMUNITY COLLEGE	21,765,995	5.916522%	296
TOTAL	367,884,971	100%	5,000