

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

January 18, 2016

5:30 PM AND 7:00 PM

CITY HALL, 105 TAMPICO DRIVE

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Ronnie McNiel – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager

Charlie Buenger, City Attorney

Miles Whitney, City Engineer

Jim Barton Assistant City Manager

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lance Bracco, Fire Chief

James Black, Public Works Director

Lee Garcia, Finance Director

Waynette Ditto, Library Director

Tuck Saunders, Assistant Police Chief

Katie Allgood, Special Projects Coordinator

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **18th day of January, 2016 at 5:30 PM** in **Hewitt City Hall, 105 Tampico Drive**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects
 - b. Briefing and discussion concerning Water and Wastewater Rate Structure.
 - c. Briefing and discussion concerning upcoming events: Greater Hewitt Chamber of Commerce Banquet, January 26, 2016 and TML Region 9 Meeting, January 28, 2016.
 - d. Briefing and discussion concerning election calendar - May 7, 2016.
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
 - o Racial Profiling Report
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:15 AM/PM on January 15, 2016.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **18th day of January, 2016 at 7:00 PM in the City Council Room at Hewitt City Hall, 105 Tampico Drive, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special recognition of Midway ISD Crossing Guard Debra Richter
4. Special presentation of new K-9 Officer Chado
5. Consider approval of minutes of the City Council Workshop/Regular Meeting of January 4, 2016.
6. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
7. Authorize purchase of Library furniture and equipment in the amount of \$153,042.10.
8. Consider and act on a resolution of support of an application submitted by DMA Housing, LLC to the Texas Department of Housing and Community Affairs for a proposed senior housing development in Hewitt, Texas, The Reserve at Dry Creek, located at the 900 block of Old Temple Road.
9. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:15 AM/PM on January 15, 2016.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

January 14, 2016

2010 IH-35 Utility Improvements:

I have received a pump breakdown report. At this time, we are waiting on either the third pump to come in or the repaired pump to come in.

Commerce Park Plant Project and Related Projects:

Elevated Storage Tank:

Contractor has been working on punch list items.

Plant Contract:

Contractor has been completing the site piping for the project however weather conditions have not been in their favor.

Piping:

The contractor is substantially complete.

2014 Bond Projects:

Old Temple Road Street Improvements:

We should be holding a walk through on the project shortly.

Warren Park Improvements:

I have met with the electrical engineer and they should be finishing up their design in the upcoming weeks. I then only have to tie it to the civil portion of the plans.

First Street Mill and Overlay / Chapman Rd.

Additional topography has been collected.

City Hall / Library:

Oral update may be given at the meeting.

2015 Bond Projects:

Lift Station No. 5 Removal

I have ordered preliminary topography along the proposed alignment. I will be having to get with the owners of one of the properties along the path to discuss the line.

IH - 35 Waterline

HEWITT TEXAS

CITY ENGINEER'S REPORT

January 14, 2016

I have ordered preliminary topography along the proposed alignment. Just working out a few details on the alignment so the easement acquisition phase may begin as well.

Lift Station No. 4; Gravity Line Extension

I have ordered preliminary topography along the proposed alignment.

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL WORKSHOP AGENDA ITEM #2.e

TIER 1 - PARTIAL EXEMPTION RACIAL PROFILING REPORT

Agency Name: HEWITT POLICE DEPT.
Reporting Date: 01/11/2016
TCOLE Agency Number: 309204
Chief Administrator: JAMES DEVLIN
Agency Contact Information: Phone: 254-666-6272
Email: jdevlin@cityofhewitt.com
Mailing Address:
HEWITT POLICE DEPT.
P.O. Box 610
100 Patriot Court
Hewitt, Tx 76643

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1) – Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

HEWITT POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- (1) clearly defines acts constituting racial profiling;
- (2) strictly prohibits peace officers employed by the HEWITT POLICE DEPT. from engaging in racial profiling;
- (3) implements a process by which an individual may file a complaint with the HEWITT POLICE DEPT. if the individual believes that a peace officer employed by the HEWITT POLICE DEPT. has engaged in racial profiling with respect to the individual;
- (4) provides public education relating to the agency's complaint process;
- (5) requires appropriate corrective action to be taken against a peace officer employed by the HEWITT POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the HEWITT POLICE DEPT.'s policy adopted under this article;
- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and

(C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

(7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

(A) the Commission on Law Enforcement; and

(B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

I certify these policies are in effect.

Executed by: **JAMES DEVLIN**

Chief Administrator

HEWITT POLICE DEPT.

Date: 01/11/2016

HEWITT POLICE DEPT.Motor Vehicle Racial Profiling Information

Number of motor vehicle stops:

1. **973** citation only
2. **93** arrest only
3. **14** both
4. **1080 Total** (4, 11, 14 and 17 must be equal)

Race or Ethnicity:

5. **157** African
6. **24** Asian
7. **751** Caucasian
8. **142** Hispanic
9. **6** Middle Eastern
10. **0** Native American
11. **1080 Total** (lines 4, 11, 14 and 17 must be equal)

Race or Ethnicity known prior to stop?

12. **4** Yes
13. **1076** No
14. **1080 Total** (lines 4, 11, 14 and 17 must be equal)

Search conducted?

15. **124** Yes
16. **956** No
17. **1080 Total** (lines 4, 11, 14 and 17 must be equal)

Was search consented?

18. **44** Yes
19. **80** No
20. **124 Total** (must equal line 15)



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 18, 2016

AGENDA ITEM #: 3

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Special presentation to Midway ISD Crossing Guard Debra Richter

STAFF RECOMMENDATION/ITEM SUMMARY:

Police Chief Jim Devlin will be presenting an award to recognize the heroism of Midway Independent School District Crossing Guard Debra Richter during an incident on Hewitt Drive and Panther Way on October 5, 2015.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 18, 2016

AGENDA ITEM #: 4

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Special presentation of new K-9 Officer Chado

STAFF RECOMMENDATION/ITEM SUMMARY:

Police Chief Jim Devlin and Officer Joseph Jones II will present the new K-9 Officer Chado.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 18, 2016

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of January 4, 2016.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/MEETING HEWITT CITY HALL – 105 TAMPICO DRIVE January 4, 2016 - 5:30/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, James Vidrine, Bill Fuller, and Ronnie McNiel

Members absent: Council Member Alex Snider

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Assistant City Manager James Barton, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Library Director Waynette Ditto, Public Works Director James Black, Special Projects Coordinator Katie Allgood, Finance Director Lee Garcia, and City Secretary Lydia Lopez

Staff absent: Fire Chief Lance Bracco

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects was held.
 - b. Briefing and discussion was held concerning Water and Wastewater Rate Structure update.
 - c. Briefing and discussion was held concerning proposed senior housing project with presentation by DMA Development Company, LLC
 - d. Briefing and discussion was held concerning election calendar - May 7, 2016.
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following: **(NOT HELD)**
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session. **(NOT HELD)**
6. Adjourn. *A motion was made by Council Member Bill Fuller and seconded by Council Member Ronnie McNiel to adjourn the Workshop at 6:55 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Passalugo led the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP/REGULAR MEETING OF DECEMBER 7, 2015.** *A motion was made by Council Member Wilbert “Walky” Wachtendorf and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all six in favor, motion passed.*
4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NONE.*
5. **AUTHORIZE PURCHASE OF FURNITURE AND EQUIPMENT FOR CITY HALL AND COUNCIL CHAMBERS FROM TOTAL OFFICE SOLUTIONS IN THE AMOUNT OF \$135,461.39.** *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to approve. All six in favor; motion passed.*
6. **AUTHORIZE PURCHASE OF INFORMATION TECHNOLOGY COMPONENTS AND EQUIPMENT FOR THE CITY HALL AND LIBRARY PROJECTS FROM EXTRACO TECHNOLOGY IN THE AMOUNT OF \$81,183.65.** *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member Wilbert “Walky” Wachtendorf; all six in favor, motion passed.*
7. **AUTHORIZE PURCHASE OF CCTV SECURITY CAMERA SYSTEM FOR CITY HALL AND LIBRARY PROJECT FROM SOUTHWEST TELECOM IN THE AMOUNT OF \$14,860.** *A motion was made by Council Member Ronnie McNiel and seconded by Council Member Bill Fuller to approve; all six in favor, motion passed.*
8. **AUTHORIZE THE SHORT TERM FINANCING FOR LIBRARY SHELVING FOR THE NEW LIBRARY PROJECT IN THE TOTAL AMOUNT OF \$163,404.83.** *A motion by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to approve; all six in favor, motion passed.*
9. **CONSIDER AND ACT UPON ADOPTION OF AN ORDINANCE GRANTING TO ATMOS ENERGY CORPORATION, A TEXAS AND VIRGINIA CORPORATION, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE TO CONSTRUCT, MAINTAIN, AND OPERATE PIPELINES AND EQUIPMENT IN THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, FOR THE TRANSPORTATION, DELIVERY, SALE, AND DISTRIBUTION OF GAS IN, OUT OF, AND THROUGH SAID CITY FOR ALL PURPOSES; PROVIDING FOR THE PAYMENT OF A FEE OR CHARGE FOR THE USE OF THE PUBLIC RIGHTS-OF-WAYS; AND**

PROVIDING THAT SUCH FEE SHALL BE IN LIEU OF OTHER FEES AND CHARGES, EXCEPTING AD VALOREM TAXES; AND REPEALING ALL PREVIOUS GAS FRANCHISE ORDINANCES. *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member Wilbert “Walky” Wachtendorf to approve the ordinance; all six in favor, motion passed.*

- 10. ADJOURN.** *Motion was made by Council Member Bill Fuller and seconded by Council Member Ronnie McNiel to adjourn the meeting at 7:05 PM, all six in favor, motion passed.*

Approved: January 18, 2016

Lydia Lopez, City Secretary

Ed Passalugo, Mayor



ITEM #6 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 18, 2016

AGENDA ITEM #: 7

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Authorize purchase of Library furniture and equipment in the amount of \$153,042.10

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has worked with Total Office Solutions and Library Interiors of Texas to develop the attached quote for furniture and equipment at the new Library. This quote includes furniture for both the office areas as well as public use areas. Library staff worked diligently to select quality furnishings designed for years of use and enjoyment by patrons. It is important to note that the purchase of some items has been postponed due to budget limitations. It is expected that additional furnishings will be acquired over time as funds become available. This quote totals \$153,042.10. A breakdown of furniture and equipment is included in the back-up material.

ATTACHMENTS:

Quote

TOTAL OFFICE SOLUTIONS

12500 FURNITURE HEWITT PUBLIC LIBRARY BID FORM						
Contract		QUANTITY		COST		EXTENDED
TXMAS	F-CH05A	CH05A - Soul Chair	18	Items	308.39	5551.02
TXMAS	F-CH09	CH09 - Soul Chair	8	Items	259.79	1558.76
	Allermuir	Install	26	Items	355	355
	Allermuir	Total				7464.78
TXMAS	F-CH13N	CH13N - Teen Computer Bar Stool	5	Items	356	1780
TXMAS	F-CH13T	CH13T - Teen Computer Bar Stool	5	Items	356	1780
TXMAS	Davis Furnit	TXMAS Smart Buy		Items	92.46	92.46
TXMAS	Davis Furnit	Install		Items	420	420
TXMAS	Davis Furnit	Freight		Items	447.2	447.2
TXMAS	Davis Furnit	Davis Furniture total				4519.66
TXMAS	F-CH30AM	CH30AM - Window Lounge Chair	2	Items	843.33	1686.66
	F-CH30AM	CH30AM - COM fabric A	5.5 yds	Items	31.9	175.45
	F-CH30AM	CH30AM - COM fabric M	7.75 yds	Items	52.8	409.2
TXMAS	F-CH30RA	CH30RA - Window Lounge Chair	3	Items	843.33	2529.99
	F-CH30RA	CH30RA - COM fabric A	8.25 yds	Items	31.9	350.9
	F-CH30RA	CH30RA - COM fabric R	11.75yds	Items	58.3	685.03
TXMAS	F-CH31A	CH31A - Adult Lounge Chair	2	Items	632.5	1265
	F-CH31A	CH31A - COM fabric A	11 yds	Items	31.9	350.9
TXMAS	F-CH31R	CH31R - Adult Lounge Chair	2	Items	632.5	1265
	F-CH31R	CH31R - COM fabric R	14 yds	Items	58.3	816.2
TXMAS	Cabot Wren	Freight	14	Items	1395	1395
TXMAS	Cabot Wren	Install	14	Items	420	420
TXMAS	Cabot Wren	TXMAS SmartBuy		Items	188.17	188.17
TXMAS	Cabot Wren	Cabot Wren total				11537.5
	F-CH32KL	CH32KL - Double Seat Canopy	2	Items	6765	13530

TXMAS	F-CH33K	CH33K - Adult Lounge Chair	3	Items	744.19	2232.57
	F-CH33K	CH33K - COM fabric K	9.75 yds	Items	57.75	563.07
TXMAS	F-CH33L	CH33L - Adult Lounge Chair	3	Items	744.19	2232.57
	F-CH33K	CH33K - COM fabric L	9.75 yds	Items	57.75	563.07
TXMAS	David Edward	Freight		Items	554.04	554.04
TXMAS	David Edward	Install		Items	270	270
TXMAS	David Edward	David Edward total				6415.32
TXMAS	F-CH04	Insight Mesh Task Chair - Board Room Chair	10	Items	378.44	3784.4
TXMAS	F-CH42	CH42 - Zephyr Arm Chair	4	Items	298.77	1195.08
TXMAS	F-CHD04	CHD04 - Insight Mesh Task Chair	1	Items	445.55	445.55
TXMAS	Stylex	Stylex install		Items	270	270
TXMAS	Stylex	Stylex total				5695.03
	F-CHTIER	Interactive Area - Jumble Seating 64147	2	Items	795	1590
	F-CHTIER	Interactive Area - COM fabric B	11.25 yds	Items	53.9	606.38
	F-CHTIER	Interactive Area - Jumble Seating 64147	1	Items	795	795
	F-CHTIER	Interactive Area - COM fabric C	3.75 yds	Items	53.9	161.7
	F-CHTIER	Interactive Area - Jumble Seating 64157	2	Items	819	1638
	F-CHTIER	Interactive Area - COM fabric E	10 yds	Items	60.5	600.5
	F-CHTIER	Interactive Area - Jumble Seating 64136	1	Items	558.9	558.9
	F-CHTIER	Interactive Area - COM fabric E	2.75 yds	Items	60.5	166.38
	F-CHTIER	Interactive Area - Jumble Seating 64137	1	Items	786.6	786.6
	F-CHTIER	Interactive Area - COM fabric D	4.25 yds	Items	49.5	210.38
	F-CHTIER	Interactive Area - Jumble Seating 64137	1	Items	786.6	786.6
	F-CHTIER	Interactive Area - COM fabric B	4.25 yds	Items	53.9	210.38
	F-CHTIER	Interactive Area - Jumble Seating 64156	1	Items	590	590
	F-CHTIER	Interactive Area - COM fabric C	2.5 yds	Items	53.9	134.75
	Keilhauer	Keilhauer total				8835.57
	F-TA2448	TA2448 - Cosmo Computer Table	25	Items	1265	31625

	F-TA2448T	TA2448T - Nevins Cabinet	1	Items	1735	1735
	F-TA3048T	TA3048T - 36" H Cosmo Computer Table	3	Items	919	2757
	F-TA3672	TA3672 - Nevins Cosmo Rectangular	5	Items	1355	6775
	F-TA42	TA42 - Nevins Cosmo Table	2	Items	660	1320
	F-TA48120	TA48120 - Nevins Cosmo Bowed Conference	1	Items	2499	2499
	F-TA48S	TA48 - Nevins Cosmo Small Table	1	Items	525	525
	Nevins	Nevins Freight		Items	2212.02	2212.02
	Nevins	Nevins total				49448.02
TOTAL						107445.88



TOTAL OFFICE SOLUTIONS

3721 Franklin Ave, Waco, TX 76710
Ph: 254-235-8200 Fax: 254-235-8226
www.mytotaloffice.com

Sales Quotation for: **City of Hewitt**

Contact: **Maureen Arndt**

Project: **Public Library 2015**
3-Nov-15

qty	Unit	Item #	Description	List Price	Extended List
26 ea	MES-STG-1000-M	G-CH21	Agati Mesa chair, black	452.99	11,777.74
1 ea	TXMAS Smart Buy		Smart Buy admin. Fee	175.76	175.76
1 ea	TOS install		Install and remove packaging	590	590.00
9 ea	INTK-NONO.2.0.H.CBK.GN	F-CH03	Allsteel Inspire chair	235.42	2,118.78
1 ea	ALS F-DK02	F-DK02	30" x 60" single ped desk with overheads	1490	1,490.00
1 ea	ALS F-TA4830A	F-TA4830A	Adjustable height table, 48" x 30"	1560	1,560.00
1 ea	ALS F-TA9648	F-TA9648	72" x 36" counter height workstation	1850	1,850.00
1 ea	ALS F-WS01A	F-WS01A	10' x 24" double workstation	3425	3,425.00
1 ea	ALS F-WS01B	F-WS01B	8' x 8' L shaped workstation	2785	2,785.00
1 ea	ALS F-WS01C	F-WS01C	7' x 5' workstation	2486	2,486.00
1 ea	ALS F-WS02	F-WS02	8' x 17' double L shaped workstation	6145	6,145.00
1 ea	TOS Allsteel install		Install and remove packaging	1640	1,640.00
Director's office					
1 ea	JSI Vision		JSI Vision laminate w/Pewter Brush laminate (4779-60 48" left return shell 72" lateral file credenza 2 storage towers. 36" ea. with project shelf 54 " right pedestal credenza shell w/drawer 2 drawer lateral file 5 shelf bookcase	3226.38	3,226.38
1 ea	JSI IXY		JSI IXY back painted glass desk, 72" x 30"	1908.48	1,908.48
1 ea	JSI Install		Install and remove packaging	385	385.00
Sub Total				\$	41,563.14
Tax					
Total				\$	41,563.14

Keith Reid, Total Office Solutions
Cell: 254-379-0027

Customer Signature indicates approval*
*Returns of special order or non-stock items
will not be accepted unless merchandise is
damaged or defective. Applicable sales tax will
be added to invoice. This quote is valid for 30 days
unless otherwise noted.

12500 FURNITURE HEWITT PUBLIC LIBRARY BID FORM						
Contract	QUANTITY			COST		EXTENDED
F-CH02	CH02 - Genie Task Stool	3	Items	483.56		1450.68
F-CHC01	CHC01 - Genie Task Chair	3	Items	377.08		1131.24
F-CHS01	CHS01 - Genie Task Chair	3	Items	423.72		1271.16
VIA	VIA install	9	Items	20		180
VIA	VIA total					4033.08
TOTAL						4033.08



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 18, 2016

AGENDA ITEM #: 8

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider and act on a resolution of support of an application submitted by DMA Housing, LLC to the Texas Department of Housing and Community Affairs for a proposed senior housing development in Hewitt, Texas, The Reserve at Dry Creek located at the 900 block of Old Temple Road.

STAFF RECOMMENDATION/ITEM SUMMARY:

DMA Housing, LLC has requested a resolution of support from the city of Hewitt concerning their proposed senior citizen's housing development located at 900 N. Old Temple Road. The "Reserve at Dry Creek" will be specifically designated for senior citizens over the age of 62 and will meet requirements set forth by the Texas Department of Community Affairs. The site is located on approximately 10 acres of land and is planned to consist of 106 units. The 9% Housing Tax Credit program is competitive and scored on a point based system by the State. DMA is requesting this resolution of support, which includes the elderly limitation requiring the head of household to be over 62 years of age. Also included in the resolution is a provision for the City to participate in a "de minimus" manner by providing a \$500 fee waiver. Approval of this resolution would be necessary in order for the application and the project to move forward.

ATTACHMENTS:

Resolution

RESOLUTION NO. 2016-01-18-1

WHEREAS, DMA Housing, LLC has proposed a development for senior rental housing at the 900 block of North Temple Road named The Reserve at Dry Creek in the City of Hewitt;

WHEREAS, DMA Housing, LLC has agreed that The Reserve at Dry Creek, will be an Elderly Limitation Development intended for, and occupied by persons 62 years of age or older, in compliance with the Housing for Older Persons Act under the Fair Housing Act.

WHEREAS, DMA Housing, LLC has advised that it intends to submit an application to the Texas Department of Housing and Community Affairs for 2016 Competitive 9% Housing Tax Credits for The Reserve at Dry Creek;

It is hereby **RESOLVED**, that the City of Hewitt, acting through its governing body, hereby confirms that it supports the proposed The Reserve at Dry Creek located at the 900 block of Old Temple Road, that it agrees to commit a de minimus financial contribution in the form of a city fee waiver which has a value of at least \$500, and that this formal action has been taken to put on record the opinion expressed by the City of Hewitt on January 18, 2016, and

FURTHER RESOLVED, that for and on behalf of the Governing Body, Adam Miles, City Manager is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

PASSED AND APPROVED this the 18th day of January, 2016.

CITY OF HEWITT

Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, City Secretary