

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

June 20, 2016

5:30 PM AND 7:00 PM

CITY HALL, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager

Charlie Buenger, City Attorney

Miles Whitney, City Engineer

Jim Barton Assistant City Manager

Jim Devlin, Police Chief

James Black, Public Works Director

Waynette Ditto, Library Director

Katie Allgood, Special Projects Coordinator

Lydia Lopez, City Secretary

Lance Bracco, Fire Chief

Lee Garcia, Finance Director

Tuck Saunders, Assistant Police Chief

Tracy Lankford, Community
Development Director

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **20th day of June, 2016 at 5:30 PM in Hewitt City Hall, Council Workshop Room, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects and funding options
 - b. Briefing and discussion concerning proposed FY 2016-2017 Budget and Capital Improvements Projects.
 - c. Briefing and discussion concerning FY 2016-2017 Budget Calendar
 - d. Briefing and discussion concerning upcoming events:
 - Summer Concert Series
 - Hewitt Dog Days of Summer – Follow-up
 - National Night Out – July 28, 2016
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.
 - Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.
6. Close Executive Session.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:00 AM on June 17, 2016.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **20th day of June, 2016 at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special presentation of Dodging for Dollars donations to First Baptist Church of Hewitt, Brazos Meadows Baptist Church, and First United Methodist Church of Hewitt.
4. Presentation of Officers John Collin Mills and Andrew Lee Williams
5. Presentation by Waco Transit System DRS Supervisor Jorge Gonzalez about services provided in the McLennan County Rural Transit District.
6. Consider approval of minutes of the City Council Workshop/Regular Meeting of June 6, 2016.
7. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
8. Consider award of bid for 2015 First Street and Chapman Rd. Street Improvements to H&B Contractors in the amount of \$636,979.20.
9. Public hearing and action on an ordinance rezoning of a 1.24 acre tract of land, legally known as Lot 28 Block 2 Wiethorn Addition in the city of Hewitt, McLennan County, Texas, from R-2 (Duplex District) to C-2 (General Commercial District).
10. Public hearing and action on an ordinance rezoning of a 2.58 acre tract of land, legally known as the Carlos O'Campo Grant Tract 62B described in a deed to Theresa Dwyer, recorded in MCC No. 2010002105, of the records of McLennan County, Texas, from C-2 (General Commercial District) to R-4 (Multi-Family High Density District).
11. Consider and act on an ordinance amending the City of Hewitt Code of Ordinances, Chapter 78, Article VI, Divisions 1, 2, and 3, Water Drought Contingency Plan, providing a severability clause; providing for a penalty and declaring an emergency.
12. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 11:00 AM/PM on June 17, 2016.

CITY OF HEWITT

A handwritten signature in blue ink that reads "Lydia Lopez". The signature is fluid and cursive, with the first and last names clearly distinguishable.

Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

June 16, 2016

2010 IH-35 Utility Improvements:

I have requested an update.

Commerce Park Plant Project and Related Projects:

Plant Contract:

Planning on conducting a fian walk through on the project the week of June 20th.

2014 Bond Projects:

Warren Park Improvements:

Clean up work is being conducted.

First Street Mill and Overlay / Chapman Rd.

The bid tabulation and letter of recommendation can be found with in the council packet.

2015 Bond Projects:

Lift Station No. 5 Removal

Working out some minor changes in alignment then will begin work on easement documents.

IH - 35 Waterline

Easement documents have been received and will be sent to property owners shortly for their consideration. This project will most likely be broken out into three separate projects, one of which is planned to be done in house. Investigations are being perfomed on locating existing easements for the areas.

Lift Station No. 4; Gravity Line Extension

Preliminary topography along the proposed alignment has been received. This project will most likely combined with the IH - 35 Waterline project.

HEWITT TEXAS II

CITY ENGINEER'S REPORT

June 16, 2016

2016 Slurry Seal:

Working on finishing up the list and reviewing the street conditions to look for needed base repairs prior to this contract work.

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL WORKSHOP AGENDA ITEM #2.c

BUDGET CALENDAR 2016-2017

BUDGET CREATION BEGINS

Date	Required Activity
5/3	CITY MANAGER & DEPT HEAD-BUDGET KICK-OFF
	City Manager gives direction for the budget year at the Department Head meeting and Budget Workbooks are distributed to Department heads, which include budget books, staffing budgets, and capital outlay forms. Finance Director completes budget for Revenue and Debt.
6/1	CAPITAL PROJECTS - FIVE YEAR PLAN
	City Manager, City Engineer and Staff meet to discuss Capital Projects for the upcoming 5 year period. The final Capital Project list is presented to council for review.
6/6	CAPITAL PROJECTS - COUNCIL REVIEW
	Council reviews capital projects list prioritizing projects and determines when financing is needed.
6/7	DEADLINE-DEPARTMENT REQUEST
	City Manager and Finance Director review Revenue estimates and Budget Requests & set up meetings with Department Heads to finalize the Proposed Budget. After final review by City Manager, Finance Director prepares Proposed Budget for Council Workshop. This includes proposed tax rate, debt service, capital outlay items and staffing for the next budget year.
6/20	REGULAR MEETING-BUDGET WORKSHOP
	In preparation for the City Council's Budget Workshop, the City Manager prepares Proposed Budget for council discussion. City Council makes changes to Proposed Budget, if any, in preparation for Record Vote on 7/18.
7/18	REGULAR MEETING- TAKE RECORD VOTE
	* Council determines any tax increase required and takes record vote on tax rate. * Announce date and place for public hearing on the proposed budget on 8/8.
7/25	DEADLINE-CERTIFIED TAX ROLL
	Receive Certified Tax Roll from Appraisal District and and prepare final estimate of property tax revenue and present the Effective, Rollback, I&S and M&O Rates.
BUDGET CREATION ENDS/PUBLICATION & PUBLIC MEETING BEGINS	

Calendar for May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Calendar for June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Calendar for July 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Calendar for August 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 6 6/20 - Budget Workshop discussion
- 20 7/18 - Council takes Record Vote setting upper limit to tax rate & approving proposed budget
- 25 7/25 - Receive CERTIFIED TAX ROLL
- 22,29 7/22, 7/29 - Deadlines for publication
- 8, 15, 22 8/8, 8/15, 8/22 - Required Council meetings in August

PUBLIC NOTICES & PUBLIC MEETINGS BEGIN

Date	Required Activity
7/22	PUBLISH BUDGET NOTICE OF PUBLIC HEARING
	* <i>"Notice of Public Hearing" in paper</i> (budget notice) Per charter, 15 days prior to public hearing on 8/8 * <i>"Notice of Public Hearing" on website</i> (budget notice) * Preliminary Proposed Budget is available for public view in City Secretary's office and on website.
7/29	PUBLISH REQUIRED TAX NOTICE
	* <i>"Notice of 2016 Tax Year Proposed Property Tax Rate for the City of Hewitt" (published by Tax Assessor)</i> (only required to be published one time) * website <i>"Notice of 2016 Tax Year Proposed Property Tax Rate for the City of Hewitt"</i>
8/8	SPECIAL MEETING ON BUDGET & TAX RATE (1 of 2)
	* 1st Public Hearing on tax rate * The Public Hearing on the Budget. * Announce date for Council to vote on tax rate (8/22)
8/15	REGULAR MEETING ON TAX RATE (2 of 2)
	* 2nd Public Hearing on the tax rate. * Announce date of vote (8/22).
8/22	SPECIAL MEETING-ADOPT TAX RATE & BUDGET
	* Ordinance accepting & approving Tax Roll * Ordinance Levying a tax rate; special wording on increase in M&O tax revenue and \$\$ on \$100k home * Ordinance adopting and appropriating budgets
8/22	Council signs paperwork from Tax Assessor setting rates.
8/24	Web Publishing of Adopted Budget.
10/1	Budget becomes effective.
ADOPTED BUDGET IS COMPLETE.	

<i>Calendar for July 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<i>Calendar for August 2016</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

6	6/20 - Budget Workshop discussion
20	7/18 - Council takes Record Vote setting upper limit to tax rate & approving proposed budget
25	7/25 - Receive CERTIFIED TAX ROLL
22, 29	7/22, 7/29 - Deadlines for publication
8, 15, 22	8/8, 8/15, 8/22 - Required Council meetings in August



COUNCIL WORKSHOP AGENDA ITEM #2.d

2016 Calendar of Events

Event	Location	Date	Time
Concert #2 - The Damn Torpedoes	Warren Park	Thursday, July 7th	7:00pm
KXXV Movie Night #2 - Pan	Warren Park	Friday, July 8th	7:00pm
Hewitt Hero Day	Hewitt Park	Wednesday, July 20th	10:00am
National Night Out Kickoff Party	Warren Park	Thursday, July 28th	6:00pm
Concert #1 - Holly Tucker	Warren Park	Thursday, August 4th	7:00pm
KXXV Movie Night #3 - Zootopia	Warren Park	Friday, August 5th	7:00pm
Concert #3 - Texas Flood	Warren Park	Thursday, August 18th	7:00pm
Library Benefit Concert - Beetlemania 64	Warren Park	Saturday, August 27th	7:00pm
KXXV Movie Night #4 - Cinderella	Warren Park	Friday, September 2nd	7:00pm
Creekside Spooktacular	Warren Park	Saturday, October 29th	TBD
Christmas Parade & Tree Lighting	Hewitt Park	TBD	TBD

2016 Library Calendar of Events

Date	Time	Event	Location
6/16/2016	10:30 am -12:30 pm	Kids Movie	Library 200 Patriot Court
6/16/2016	5:30-7:30 pm	Teen Movie	Library 200 Patriot Court
6/17/2016	10:30-11:30 am	Colorful conversations	Library 200 Patriot Court
6/17/2016	7:00-10:00 pm	Dog Days Concert in the Park	Warren Park
6/18/2016	9:00 am - 1:00 pm	Dog Days of Summer	Hewitt Park
6/20/2016	10:30 am -12:30 pm	Mayham and Murder Book Club	Library 200 Patriot Court
6/22/2016	10:30 am- 12:00 pm	Todd McKinney Magician Show	Hewitt Park
6/23/2016	10:30 am -12:30 pm	Kids Movie	Library 200 Patriot Court
6/23/2016	5:30-7:30 pm	Teen Movie	Library 200 Patriot Court
6/25/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
6/29/2016	10:30 am- 12:00 pm	Funny Farm Day	Hewitt Park
7/2/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
7/6/2016	10:30 am- 12:00 pm	Margaret Clauder-Mother goose	Hewitt Park
7/7/2016	10:30 am -12:30 pm	Kids Movie	Library 200 Patriot Court
7/7/2016	5:30-7:30 pm	Teen Movie	Library 200 Patriot Court
7/8/2016	6:30-7:30 pm	Friends Travel Program	Library 200 Patriot Court
7/9/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
7/13/2016	10:30 am- 12:00 pm	Cool School with Ms. Maria	Hewitt Park
7/13/2016	2:00-4:00 pm	Linda's Book club	Library 200 Patriot Court
7/14/2016	6:30-8:30 pm	Linda's Book club	TBD
7/16/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
7/18/2016	10:30 am -12:30 pm	Mayham and Murder Book Club	Library 200 Patriot Court
7/20/2016	10:30 am -12:30 pm	Hewitt Hero Day	Hewitt Park
7/20/2016	1:00-3:00 pm	Linda's Culinary Club	TBD
7/21/2016	10:30 am -12:30 pm	Kids Movie	Library 200 Patriot Court
7/21/2016	5:30-7:30 pm	Teen Movie	Library 200 Patriot Court
7/23/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
7/27/2016	10:30 am -12:30 pm	Splash Party	Hewitt Park
7/30/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
8/2/2016	4:00-5:00 pm	Crafternoon	Library 200 Patriot Court
8/4/2016	6:30-7:30 pm	Evening Storytime	Library 200 Patriot Court
8/6/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
8/8/2016	6:00-8:00 PM	Teen Game Night	Library 200 Patriot Court
8/9/2016	4:00-5:00 pm	Crafternoon	Library 200 Patriot Court
8/10/2016	2:00-4:00 pm	Linda's Book club	Library 200 Patriot Court
8/11/2016	6:30-7:30 pm	Evening Storytime	Library 200 Patriot Court
8/11/2016	6:30-8:30 pm	Linda's Book club	TBD
8/12/2016	11:30 am -12:30 pm	Friends Author Luncheon	Library 200 Patriot Court
8/13/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
8/15/2016	10:30 am -12:30 pm	Mayham and Murder Book Club	Library 200 Patriot Court
8/16/2016	4:00-5:00 pm	Crafternoon	Library 200 Patriot Court
8/17/2016	1:00-3:00 pm	Linda's Culinary Club	TBD
8/20/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court
8/22/2016	5:30-7:30 pm	Movie Monday	Library 200 Patriot Court
8/23/2016	4:00-5:00 pm	Crafternoon	Library 200 Patriot Court
8/27/2016	2:00-4:00 pm	Teen Anime Club	Library 200 Patriot Court

2016 Library Calendar of Events

8/27/2016	7:00 - 10:00 pm	Concert in the Park w/ Beatlemania64 Warren Park
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COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 3

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Special presentation of Dodging for Dollars donations to First Baptist Church of Hewitt, Brazos Meadows Baptist Church, and the First United Methodist Church of Hewitt.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Hewitt Police and Fire Departments hosted the Dodging for Dollars Dodgeball event on May 21, 2016 to raise money for area churches food pantries. Each church will receive \$333.00.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 4

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Presentation of Officers John Collin Mills and Andrew Lee Williams to the City Council.

STAFF RECOMMENDATION/ITEM SUMMARY:

John Mills and Andrew Williams graduated from the McLennan Community College Law Enforcement Academy on June 9, 2016.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Presentation by Waco Transit System DRS Supervisor Jorge Gonzalez about services provided in the McLennan County Rural Transit District.

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Gonzalez will make a brief presentation about the services provided in the McLennan County Rural Transit District.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 6

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of June 6, 2016.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
WORKSHOP/MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
June 6, 2016 - 5:30/7:00 PM**

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, James Vidrine, Bill Fuller, Alex Snider (Note: Council member Snider arrived at 5:49 PM.), and Steve Fortenberry

Staff present:, City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Assistant City Manager Jim Barton, Fire Chief Lance Bracco, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Finance Director Lee Garcia, Library Director Waynette Ditto, Public Works Director James Black, Community Development Director Tracy Lankford, Special Projects Coordinator Katie Allgood, HR Generalist Stephanie Thompson, and City Secretary Lydia Lopez

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented update on municipal business:
 - a. Report from City Engineer including review and discussion of Capital Improvement Projects and funding options
 - b. Briefing and discussion concerning Ritchie Plant Improvements
 - c. Briefing and discussion concerning Council-issued email addresses
 - d. Briefing and discussion concerning FY 2016-2017 Budget Calendar
 - e. Briefing and discussion concerning water conservation
 - f. Briefing and discussion concerning upcoming events:
 - o Summer Concert Series
 - o Hewitt Dog Days of Summer – June 17-18, 2016
 - g. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. The Council interviewed prospective commission member Sam MacKinnon.

Note: Executive Session was held after the Regular meeting.

5. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
 - **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**
6. Close Executive Session.
7. Adjourn. *A motion was made by Council Member Alex Snider and seconded by Council Member Bill Fuller to adjourn the Workshop meeting at 6:51 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Passalugo asked Assistant City Manager Jim Barton to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP/REGULAR MEETING OF MAY 16, 2016.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NONE*
5. **CONSIDER REAPPOINTMENTS TO THE PLANNING AND ZONING COMMISSION.** *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member James Vidrine to reappointment Kurt Krakowian, Bobby Wolske, and Walter H. “Pete” Peterson for another three year term; all voted aye, motion passed.*
6. **CONFIRM CITY MANAGER’S APPOINTMENT OF SAM MACKINNON TO THE POLICE OFFICERS’ CIVIL SERVICE COMMISSION IN ACCORDANCE WITH CHAPTER 143 OF THE TEXAS LOCAL GOVERNMENT CODE.** *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to confirm the City Manager’s appointment of Sam MacKinnon; all voted aye, motion passed.*
7. **ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED POLICE OFFICERS’ CIVIL SERVICE COMMISSION MEMBER SAM MACKINNON.** Mayor Ed Passalugo administered the oath to Sam MacKinnon.
8. **CONSIDER AND ACT UPON A ONE-YEAR EXTENSION OF THE AGREEMENT WITH INDEPENDENT BANK AS MUNICIPAL DEPOSITORY.** *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to approve; all seven in favor, motion passed.*

9. **CONSIDER AND ACT UPON ADOPTION OF A RESOLUTION DIRECTING PUBLICATION OF NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION.** Managing Director Andrew T. Friedman, Samco Capital Markets, Inc., presented an overview of the proposed bond issuance. *A motion was made by Council Member Alex Snider and seconded by Council Member James Vidrine to approve resolution, all seven in favor, motion passed.*
10. **ADJOURN.** *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member Steve Fortenberry to adjourn the meeting at 7:14 PM, all seven in favor, motion passed.*

EXECUTIVE SESSION

- A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member Steve Fortenberry to convene Executive Session at 7:17 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:*
- **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
 - **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**
6. *Close Executive Session. A motion was made by Council Member Alex Snider and seconded by Council Member Bill Fuller to adjourn the Executive Session at 7:49 PM.*

Approved: June 20, 2016

Lydia Lopez, City Secretary

Ed Passalugo, Mayor



ITEM #7 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 8

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2015 First Street and Chapman Rd. Street Improvements to H&B Contractors in the amount of \$636,979.20.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff has solicited bids from qualified contractors to make improvements to First Street and Chapman Rd. Two bids were submitted and evaluated. Staff recommends award of this bid to H&B Contractors in the total amount of \$636979.20.

ATTACHMENTS:

Letter from City Engineer
Bid Tabulation

OCTOBER 1, 2015

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL/HAND DELIVERY

RE: 2015 – OLD TEMPLE ROAD STREET IMPROVEMENTS; PHASE 1

COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON OCTOBER 1, 2015. FOUR BIDS WERE SUBMITTED. THE LOWEST BID WAS SUBMITTED BY **H&B CONTRACTORS, INC.**; IN THE AMOUNT OF **\$386,583.80**. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

H&B CONTRACTORS, INC. HAS CONSTRUCTED MANY PROJECTS FOR THE CITY OF HEWITT IN THE PAST AND ALL HAVE BEEN DONE TO THE SATISFACTION OF THE CITY AND MYSELF. THE MOST RECENT PROJECT THAT HAD BEEN CONSTRUCTED BY THEM WOULD BE THE 2012 STREET IMPROVEMENTS – RECLAIM – VARIOUS STREETS PROJECT.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO H&B CONTRACTORS, INC. FOR THE AMOUNT CALLED ABOVE.

SINCERELY:



MILES W. WHITNEY, P.E.

Bid Tabulation
Project

2015 - First Street and Chapman Rd.; Street Improvements

Prepared By MWW

Owner

City of Hewitt

Date 6/10/2016

Component

Bid Tabulation

Reviewed By MWW

BASE BID TOTALS				Contractor 1		Contractor 2	
				\$ 636,979.20		\$ 769,068.00	
				H&B Contractors, Inc.		Barnett Contracting, Inc.	
Bid Item	Qty.	Unit	Unit Price	Bid Price	Unit Price	Bid Price	
1 Edge Mill Existing Asphalt to 8' from Edge of Gutter; Completed	10,599	S.Y.	\$ 3.85	\$ 40,806.15	\$ 5.00	\$ 52,995.00	
2 Remove Existing Traffic Divider Buttons and Replace with New Buttons at Completion; as per Texas Manual on Uniform Traffic Control Devices (TMUTCD); Complete;	1	L.S.	\$ 8,200.00	\$ 8,200.00	\$ 12,000.00	\$ 12,000.00	
3 1.25" Compacted Thickness, Hot-Mixed, Asphaltic Concrete Surface (TxDOT "D" Crushed Stone Aggregate; Installed	21,585	S.Y.	\$ 7.80	\$ 168,363.00	\$ 8.75	\$ 188,868.75	
4 Reinforced Concrete Driveway; Installed	35	S.F.	\$ 20.00	\$ 700.00	\$ 50.00	\$ 1,750.00	
5 Remove and Replace Standard Curb and Gutter; Installed	5	L.F.	\$ 100.00	\$ 500.00	\$ 100.00	\$ 500.00	
6 Adjust Existing Manhole Rings and Covers to Finished Street Grade; Installed	15	Ea.	\$ 300.00	\$ 4,500.00	\$ 800.00	\$ 12,000.00	
7 Adjust Existing AT&T'S Manhole Rings and Covers to Finished Street Grade; Installed	10	Ea.	\$ 150.00	\$ 1,500.00	\$ 1,000.00	\$ 10,000.00	
8 Adjust Existing Sanitary Sewer Clean Out Covers to Finished Street Grade; Installed	2	Ea.	\$ 210.00	\$ 420.00	\$ 800.00	\$ 1,600.00	
9 Adjust Existing Water Valve to Finished Street Grade; Installed	31	Ea.	\$ 200.00	\$ 6,200.00	\$ 600.00	\$ 18,600.00	
10 Unclassified Street Excavation, Compacted Fill Material, and Preparation	5,860	S.Y.	\$ 6.70	\$ 39,262.00	\$ 12.00	\$ 70,320.00	
11 6" Compacted Depth Lime Stabilized Subgrade, including 28 lb. of Lime per Square Yard; Installed	4,257	S.Y.	\$ 5.25	\$ 22,349.25	\$ 8.00	\$ 34,056.00	
12 6" Compacted Thickness Cement Stabilized Gravel Base; Installed	3,283	S.Y.	\$ 11.05	\$ 36,277.15	\$ 11.00	\$ 36,113.00	
13 1.5" Compacted Thickness, Hot-Mixed, Asphaltic Concrete Surface (TxDOT "D" Crushed Stone Aggregate; Installed	3,283	S.Y.	\$ 8.25	\$ 27,084.75	\$ 8.75	\$ 28,726.25	
14 Standard Reinforced Concrete Curb and Gutter; Installed	1,691	L.F.	\$ 14.50	\$ 24,519.50	\$ 12.00	\$ 20,292.00	
15 Standard Reinforced Concrete Valley Gutter; Installed	162	S.F.	\$ 9.00	\$ 1,458.00	\$ 8.00	\$ 1,296.00	
16 Standard Reinforced Concrete Fillet; Installed	244	S.F.	\$ 9.00	\$ 2,196.00	\$ 8.00	\$ 1,952.00	
17 Saw Cut and Remove Existing Asphalt or Gravel Driveway	1,594	S.F.	\$ 1.50	\$ 2,391.00	\$ 2.00	\$ 3,188.00	
18 Saw Cut and Remove Existing Concrete Driveway	747	S.F.	\$ 2.60	\$ 1,942.20	\$ 3.00	\$ 2,241.00	
19 Reinforced Concrete Driveway; Installed	1,992	S.F.	\$ 7.50	\$ 14,940.00	\$ 6.00	\$ 11,952.00	
20 4" Thick, Reinforced Concrete Rip Rap; Installed	149	S.F.	\$ 6.50	\$ 968.50	\$ 10.00	\$ 1,490.00	
21 Adjust Existing Manhole Rings and Covers to Finished Street Grade; Installed	4	Ea.	\$ 620.00	\$ 2,480.00	\$ 800.00	\$ 3,200.00	
22 Adjust Existing Water Valve Box to Finished Street Grade; Installed	6	Ea.	\$ 310.00	\$ 1,860.00	\$ 500.00	\$ 3,000.00	
23 Removal of Existing Culverts; Includes All Required Compacted Backfill; Installed	14	Ea.	\$ 290.00	\$ 4,060.00	\$ 250.00	\$ 3,500.00	
24 Remove Existing Storm Drain Inlet Structure	2	Ea.	\$ 470.00	\$ 940.00	\$ 1,000.00	\$ 2,000.00	
25 Remove Existing Concrete Rip-Rap	1,290	S.F.	\$ 1.00	\$ 1,290.00	\$ 1.00	\$ 1,290.00	
26 Road Delineators; Installed	6	Ea.	\$ 170.00	\$ 1,020.00	\$ 100.00	\$ 600.00	
27 Hydro Mulch Seeding (Entire Project)	1,901	S.Y.	\$ 1.70	\$ 3,231.70	\$ 2.00	\$ 3,802.00	
28 6" C-900; DR18; PVC Pipe, Tracer Wire, and Required Fittings; Installed	100	L.F.	\$ 53.00	\$ 5,300.00	\$ 50.00	\$ 5,000.00	
29 Connect Proposed 6" to Existing 6"	6	Ea.	\$ 340.00	\$ 2,040.00	\$ 2,000.00	\$ 12,000.00	
30 30" Reinforced Concrete Pipe, Typ. III; Installed on Grade	30	L.F.	\$ 104.00	\$ 3,120.00	\$ 100.00	\$ 3,000.00	
31 24" Reinforced Concrete Pipe, Typ. III; Installed on Grade	539	L.F.	\$ 100.00	\$ 53,900.00	\$ 68.00	\$ 36,652.00	
32 18" Reinforced Concrete Pipe, Typ. III; Installed on Grade	546	L.F.	\$ 80.00	\$ 43,680.00	\$ 54.00	\$ 29,484.00	
33 5' Standard Recessed Curb Inlet with 30" Dia. Cover; Depth 0' to 5'; Installed	4	Ea.	\$ 3,200.00	\$ 12,800.00	\$ 4,200.00	\$ 16,800.00	
34 10' Standard Recessed Curb Inlet with 30" Dia. Cover; Depth 0' to 5'; Installed	2	Ea.	\$ 5,000.00	\$ 10,000.00	\$ 5,500.00	\$ 11,000.00	
35 15' Standard Recessed Curb Inlet with 30" Dia. Cover; Depth 0' to 5'; Installed	1	Ea.	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00	
36 10' PUC Curb Inlet with 30" Dia. Cover; Depth 0' to 5'; Installed	1	Ea.	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
37 5' Diameter Manhole (0'-5' Depth); Installed	4	Ea.	\$ 3,400.00	\$ 13,600.00	\$ 4,000.00	\$ 16,000.00	
38 5' Diameter Manhole (5'-6' Depth); Installed	1	Ea.	\$ 3,700.00	\$ 3,700.00	\$ 4,000.00	\$ 4,000.00	
39 10' Standard Recessed Curb Inlet / Junction Box with 30" Dia. Cover; Depth 0' to 5'; Installed	1	Ea.	\$ 5,700.00	\$ 5,700.00	\$ 6,000.00	\$ 6,000.00	
40 Trench Safety	80	L.F.	\$ 6.00	\$ 480.00	\$ 10.00	\$ 800.00	
41 SWPPP and Implementation	1	L.S.	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00	
42 Traffic Control Plan and Implementation	1	L.S.	\$ 5,500.00	\$ 5,500.00	\$ 20,000.00	\$ 20,000.00	
43 Mobilization (Not to Exceed 10% of Total Project Bid)	1	L.S.	\$ 39,000.00	\$ 39,000.00	\$ 60,000.00	\$ 60,000.00	

Denotes corrected Bid Price



Miles W. Whitney, P.E.

 Cayote Consulting, LLC
T.B.P.E. Firm No. F-16387



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 9

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance rezoning of a 1.24 acre tract of land, legally known as Lot 28 Block 2 Wiethorn Addition in the city of Hewitt, McLennan County, Texas, from C-2 (General Commercial District) to R-4 (Multi-Family High Density District).

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Jesse Blackwell submitted a request to rezone property located at 111 Post Office Drive. This is a vacant tract of land immediately East of the Mackie Office tract. Mr. Blackwell is requesting the rezoning change from C-2 (General Commercial District) to R-4 (Multi-Family High Density District). The Planning and Zoning Commission met on Tuesday, June 7, 2016, to consider the request. After a public hearing and deliberation, the P&Z Commission voted 4 to 0 in favor of the rezoning request. A map of the property and copy of the minutes are included in the backup material.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation
Draft ordinance

HEWITT TEXAS

MINUTES OF THE PLANNING AND ZONING COMMISSION

June 7, 2016 – 6:00PM

Members present: Walt Peterson, Bobby Wolske, John Baker, Michael Hix, Kurt Krakowian

Members absent: Charlie Turner, Jonathan Dulus

Staff present: Tracy Lankford, Community Development Director
Miles Whitney, City of Hewitt Engineer
Eva Marie Greenup, Zoning Secretary

Item #1. Call Planning and Zoning Meeting to order. *Walt Peterson called the meeting to order at 6:02PM.*

Item #2. Minutes. *A motion was made by John Baker to accept but allow for corrections and seconded by Bobby Wolske. No corrections noted; all five in favor, motioned passed. Minutes dated May 3, 2016, stand approved.*

Item #3. Discussion and possible action: Change zoning from C-2 to R-4 on a Lot addressed as 111 Post Office Drive, Hewitt Texas 76643, known as Wiethorn Addition, Lot 28 Block 2, to the City of Hewitt, being approximately 1.24 +/- acres. *Jesse Blackwell, with Blackhill Restoration, 3966 Fox Ranch Road, Bruceville, TX and Tony Tomchesson with Barnett Contractors, 981 FM 56, Valley Mills, TX, were present and available for questions. No public attendance, a motion was made by John Baker to accept and seconded by Kurt Krakowian, all five in favor, motion passed.*

Item #4. Discussion and possible action: Change zoning from C-2 to R-4 on a lot with site address of Post Office Drive Dead End, Hewitt Texas 86643, known as Carlos O'Campo C A-32 Tract 62B, to the City of Hewitt, being approximately 2.58 +/- acres. *Jesse Blackwell, with Blackhill Restoration, 3966 Fox Ranch Road, Bruceville, TX and Tony Tomchesson with Barnett Contractors, 981 FM 56, Valley Mills, TX, were present and available for questions. No public attendance, a motion*

was made by John Baker to accept and seconded by Michael Hix, all five in favor, motion passed.

Item #5. Adjourn. *A motion was made by John Baker and seconded by Michael Hix to adjourn the meeting at 6:07PM, all five in favor, motion passed.*

Chairman

Date Approved

Eva Marie Greenup, Zoning Secretary

APPLICATION REVIEW

Z-2016-3

HEARING DATE: June 7, 2016

1. **CASE #** Z-2016-3
PROPERTY ADDRESS: 111 Post Office Dr.
LEGAL DESCRIPTION: Lot 28, Block 2 Wiethorn Addition

2. **APPLICANT:** Jesse Blackwell
MAILING ADDRESS: 3966 Box Ranch Rd. Bruceville, TX. 76630

When a zoning proposal is received that is not consistent with the Comprehensive Land Use Plan, the City may consider a change in the plan's policies or the Future Land Use Map. The review of the proposal should consider the following criteria:

- Will the proposed change enhance the site and the surrounding area
- Is the proposed change a better use than that recommended by the existing Future Land Use Map
- Will the proposed use impact adjacent residential areas in a negative manner, or will the proposed use be compatible with, and/or enhance adjacent residential areas
- Are the uses adjacent to the proposed use similar in nature in terms of appearance, hours of operation, and other general aspects of compatibility
- Does the proposed change do an equally good job of achieving the Comprehensive Plan's other policies related to livability and growth
- Can the proposed use be served by available public facilities and services
- Does the proposed use present a significant benefit to the public health, safety, and welfare of the community, and would it contribute to the City's long-term economic well-being

3. **REQUEST:**

LAND USE DESIGNATION:

From **COMMERCIAL** to **HIGH DENSITY RESIDENTIAL**

(Land Use designation of COMMERCIAL to R-4 MULTIFAMILY HIGH DENSITY DISTRICT)

ZONING:

From **C-2 GENERAL COMMERCIAL** to **R-4 MULTIFAMILY HIGH DENSITY**

SUMMARY DESCRIPTION OF USES IN R-4: High density multiple-family zoning is primarily intended as the appropriate designation for lands suitable for higher impact development and higher volume traffic, while serving the residential needs for higher density living quarters. Permitted Uses are as shown in Section 2.104(B).

PLANNING SERVICES REVIEW

NEIGHBORHOOD CHARACTER:

This property is located within a mixed area of Residential and Commercial uses. The large majority of the surrounding area is residential in nature.

PLANNING SERVICES RECOMMENDATION:

LAND USE:

Community Development recommends ***APPROVAL*** of the land use designation change from ***COMMERCIAL to HIGH DENSITY RESIDENTIAL*** based on the following findings:

- 1) Commercial/Retail and Residential land use is the dominant land use designation for the surrounding neighborhood. The encroachment of the residential land use designation into this commercial neighborhood is considered compatible.
- 2) The public infrastructure is adequate to provide for zoning districts allowed in the proposed residential land use designation.
- 3) The property is located at the end of a public street.
- 4) There is an adequate supply of vacant land currently designated for commercial and retail land use located in the surrounding area.

ZONING:

Community Development recommends ***APPROVAL*** of this request to change the zoning from ***C-2 to R-4*** based on the following findings:

- 1) The proposed zoning is in keeping with the land use component of the Comprehensive Plan.
- 2) The public infrastructure is adequate to provide for uses allowed in R-4 zoning district.
- 3) The property meets all the size and width requirements for R-4 zoning.
- 4) The property is located on a public street.

Notices: 13 mailed; 2 returned,

ENGINEERING SERVICES DATA

1. Street condition: Good____ Acceptable X Needs Reconstruction____

2. Street width: Existing: ROW 50' Pavement 30'

Required: ROW__ Pavement

3. Curb and Gutter:

Needs to be installed____ Exists____ Needs Reconstruction____

4. Offsite Drainage facilities are adequate to meet additional runoff resulting from the rezoning.

5. Water is available to the property, and it will serve the heaviest uses allowed under the requested zoning.

6. Sewer is available to the property.

Engineering Department comments and recommendations:

No Comments

INSPECTION SERVICES REVIEW

Comments

No objections.

FIRE DEPARTMENT REVIEW:

ANTICIPATED FIRE RESPONSE TIME:

IS THE FIRE RESPONSE TIME ADEQUATE?: Y (Y) YES (N) NO

Fire Department Comments and Recommendations:

No Comments

HEALTH DEPARTMENT REVIEW

INSPECTION/PERMIT REQUIRED N (Y) YES (N) NO

DATE OF INSPECTION: To be determined

Health Department Comments and Recommendations: None

POLICE DEPARTMENT REVIEW

No Comments

PROPERTY OWNERS LIST

Applicant: Jesse Blackwell

Owner: Doodnauth Harrykissoo
Theresa Dwyer

June 3rd, 2016

To Whom it may concern,

HISTORY/BIO:

Russ Davis Homes and Blachil Properties are pleased to present our \$8,000,000 real estate development, Eagles Landing in Hewitt.

Russ Davis has 11 years of experience in the construction industry, the last 6 of which he has been owner of his own company, Russ Davis Homes Inc. Originally he is from Abilene, TX, but graduated from Baylor University in 2004 with a business degree. Russ currently serves as vice president for the Heart of Texas Builders Association. He builds spec homes, as well as custom homes, and strives to please his customers throughout the entire home building process.

Blachil Properties is owned by Jesse Blackwell and David Hill and has been heavily involved in real estate acquisition and management for the last 7 years.

GOALS FOR THE PROJECT:

Our goal is to provide successful professionals, young and old alike, and retirees an upscale place to call "home". Our residents want security, luxury, safety and quiet, without having to worry about routine household maintenance. Most of our residents can afford a house, but they choose a townhouse because they like the freedom to travel without having to worry about the maintenance of a house.

DEVELOPMENT:

Eagles Landing in Hewitt located on Post Office rd on just off of Hewitt Drive is a 70 unit high-end townhouse community with a value of over 8,000,000 **This is a market rent development with NO Section 8 or Government Assistance Allowed!** The development complemented with Urban-styled architecture will be constructed with 100% concrete exterior including a combination of brick and Hardy-Board concrete siding and trim. The unit mix will include a combination of 2 and 3 bedrooms, ranging in size from 1,000 to 1,350 square feet. Rents will average \$1,200 per month. The interior features include oversized floor plans with high end appliance and fixtures.

RESIDENTS/QUALIFYING:

Our residents are young professionals, school teachers, nurses, technicians, and even retirees.

Each applicant must pay an Application Fee and qualify using the criteria listed below:

*Criminal Background check- No felonies or previous history of violent or sexual crimes allowed at all. Parking tickets and speeding tickets are allowed but anything more than that must be explained.

*Credit Check – Payment history is largely considered. Also, we check for any kind of judgments. If a person has filed bankruptcy, a minimum of 7 to 10 years before allowed to rent with Case. We do NOT want people who do NOT pay their bills.

*Employment & Income Verification - Residents are required to have been employed for at least 1 year to qualify and must make at least 3 times their rent; however, our residents income averages 7 times their rent.

*Rental History – One year of verifiable residency will be required. A poor rental profile, consisting of non-payment, eviction, drug use, poor housekeeping, poor supervision of children, violence or unruly or destructive behavior by applicant or occupants, will be automatically denied.

Please feel free to call me with any questions or concerns.

Sincerely,

Russ Davis, Jesse Blackwell, and David Hill







Property Identification #: 138703

Geo ID:

Situs Address: POST OFFICE DR -END TX

Property Type: Real

State Code: C2

Property Information: 2016

Legal Description: O'CAMPO C A-32 Tract 62B Acres 2.5816

Abstract: 0032.00S36

Neighborhood: Hewitt Hewitt City

Appraised Value: N/A

Jurisdictions: 36, 62, 86, 00, 08, CAD

Owner Identification #: 313606

Name:

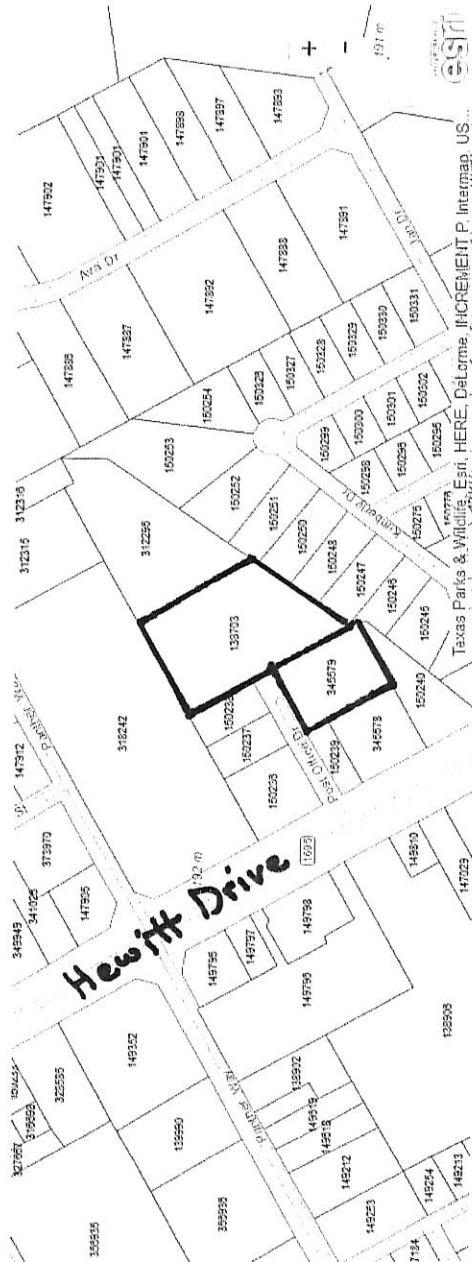
Exemptions:

DBA: Null

Re-Center Map

McLennan CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The McLennan County Appraisal District expressly disclaims any and all liability in connection herewith.



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CONTRACTOR: **contracting, inc.**
 101-000-1117
 Industrial, Municipal, Residential
 Site Development & Engineering

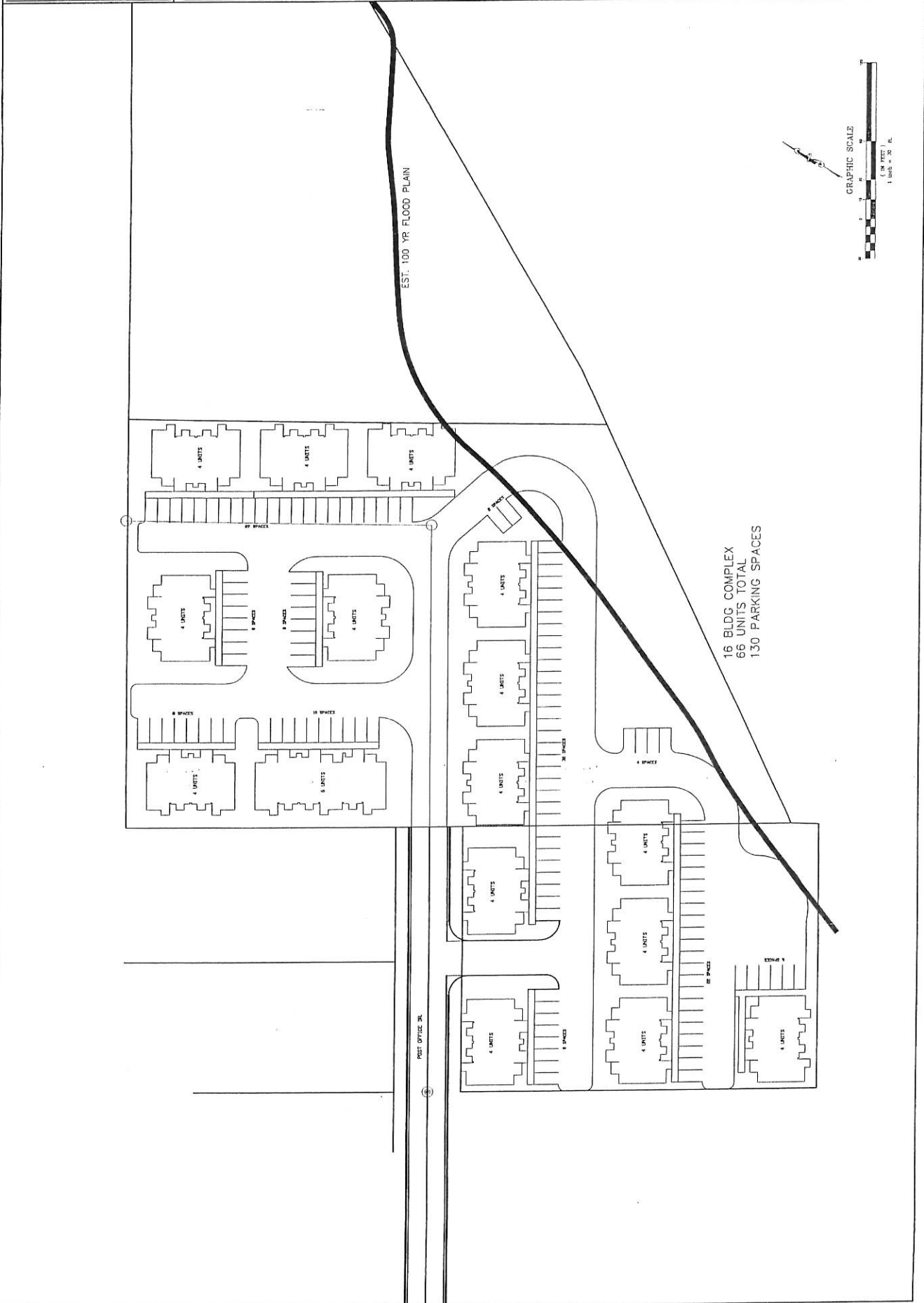
POST OFFICE ROAD PROJECT
 16- UNIT SITE LAYOUT
 HEWITT, TEXAS

THIS DOCUMENT IS
 A PRELIMINARY DESIGN
 AND CONSTRUCTION ONLY
 BY TEXAS STATE
 ARCHITECTURAL PROFESSION
 ON THE DATE SHOWN
 ON THE DATE STAMP.

DRAWING SCALE
 1" = 20'

PLUTING SCALE
 1" = 20'

FILE NAME
 RUSSELL DAVIS
 SHEET
 1



16 BLDG. COMPLEX
 66 UNITS TOTAL
 130 PARKING SPACES

ORDINANCE NO. 2016-06-20-1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO R-4 (MULTI-FAMILY HIGH DENSITY DISTRICT) PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Jesse Blackwell to rezone a 1.24 acre tract of land, legally known as Lot 28 Block 2 Wiethorn Addition to the City of Hewitt, McLennan County, Texas, from **C-2 (General Commercial District) to R-4 (Multi-Family High Density District)**

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on June 21, 2016, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, June 7, 2016, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this rezoning request by a unanimous vote; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land in McLennan County, Texas, being a 1.24 acre tract of land, legally known as Lot 28 Block 2 Wiethorn Addition to the City of Hewitt, McLennan County, Texas, from **C-2 (General Commercial District) to R-4 (Multi-Family High Density District)**

SECTION TWO. A proposed map of area is shown in Exhibit "A".

SECTION THREE. All ordinances, statutes, restrictions and regulations applicable to this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION FOUR. That all provisions of the ordinances of the City of Hewitt in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hewitt not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION FIVE. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION SIX. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Two Thousand and No/100 Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION SEVEN. The caption of this Ordinance shall be published within ten (10) days of its passage in a newspaper of general circulation in the City of Hewitt.

SECTION EIGHT. This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 20th day of June , 2016 at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, City Secretary

Property Identification #: 138703

Property Information: 2016

Owner Identification #: 313606

Geo ID:

Site Address: POST OFFICE DR -EUID TX

Legal Description: O'CAMPO C.A-32 Tract 62B Acres 2.5816

Abstract: 0032 D0S36

Neighborhood: Hewitt Hewitt City

Appraised Value: N/A

DBA: Null

State Code: C2

Jurisdictions: 36, 62, 86, 00, 08, CAD

Be Center Map



McLennan CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The McLennan County Appraisal District expressly disclaims any and all liability in connection herewith.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 10

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance rezoning of a 2.58 acre tract of land, legally known as the Carlos O'Campo Grant Tract 62B described in a deed to Theresa Dwyer, recorded in MCC No. 2010002105, of the records of McLennan County, Texas, from C-2 (General Commercial District) to R-4 (Multi-Family High Density District).

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Jesse Blackwell submitted a request to rezone property located at Post Office Drive (Dead End). This is a vacant tract of land immediately East of the end of Post Office Drive. Mr. Blackwell is requesting the rezoning change from C-2 (General Commercial District) to R-4 (Multi-Family High Density District). The Planning and Zoning Commission met on Tuesday, June 7, 2016, to consider the request. After a public hearing and deliberation, the P&Z Commission voted 4 to 0 in favor of the rezoning request. A map of the property and copy of the minutes are included in the backup material of the previous agenda item.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation (See previous agenda item.)
Draft ordinance

ORDINANCE NO. 2016-06-20-2

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM C-2 (GENERAL COMMERCIAL DISTRICT) TO R-4 (MULTI-FAMILY HIGH DENSITY DISTRICT) PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Jesse Blackwell to rezone a 2.58 acre tract of land, legally known as the Carlos O'Campo Grant Tract 62B described in a deed to Theresa Dwyer, recorded in MCC No. 2010002105, of the records of McLennan County, Texas, from **C-2 (General Commercial District) to R-4 (Multi-Family High Density District)**.

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on June 21, 2016, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, June 7, 2016, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this rezoning request by a unanimous vote; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land in McLennan County, Texas, being 2.58 acre tract of land, legally known as the Carlos O'Campo Grant Tract 62B described in a deed to Theresa Dwyer, recorded in MCC No. 2010002105, of the records of McLennan County, Texas, from **C-2 (General Commercial District) to R-4 (Multi-Family High Density District)**.

SECTION TWO. A proposed map of area is shown in Exhibit "A".

SECTION THREE. All ordinances, statutes, restrictions and regulations applicable to this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION FOUR. That all provisions of the ordinances of the City of Hewitt in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hewitt not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION FIVE. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION SIX. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Two Thousand and No/100 Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION SEVEN. The caption of this Ordinance shall be published within ten (10) days of its passage in a newspaper of general circulation in the City of Hewitt.

SECTION EIGHT. This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 21st day of June, 2016 at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, City Secretary

Property Identification #: 138703

Property Information: 2016

Geo ID:

Site Address: POST OFFICE DR -EUID TX

Property Type: Real

State Code: C2

Legal Description: O'CAMPO C.A-32 Tract 62B Acres 2.5816

Abstract: 0032 D0S36

Neighborhood: Hewitt Hewitt City

Appraised Value: N/A

Jurisdications: 36, 62, 86, 00, 08, CAD

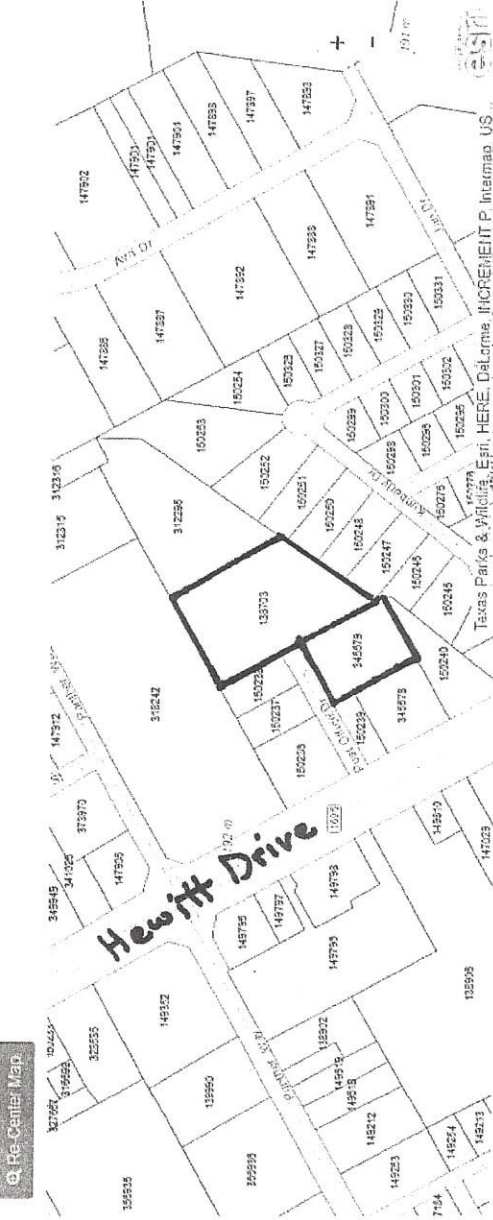
Owner Identification #: 313606

Name:

Exemptions:

DBA: Null

Be Center Map



McLennan CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The McLennan County Appraisal District expressly disclaims any and all liability in connection herewith.



COUNCIL AGENDA ITEM FORM

MEETING DATE: June 20, 2016

AGENDA ITEM #: 11

SUBMITTED BY: James Black, Director of Utilities

ITEM DESCRIPTION:

Consider and act on an ordinance amending the City of Hewitt Code of Ordinances, Chapter 78, Article VI, Divisions 1, 2, and 3, Water Drought Contingency Plan, providing a severability clause; providing for a penalty and declaring an emergency.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Texas Commission on Environmental Quality requires all wholesale and retail public water suppliers serving 3300 connections or more to update both their Water Conservation Plans and their Drought Contingency Plans every five (5) years. The plan provides education to the public on water management practices to conserve water, but also provides for emergency implementation of water restrictions during water shortages or drought conditions. The attached revised plan reflects statutory requirements.

ATTACHMENTS:

Draft Ordinance w/Water Conservation and Drought Contingency Plan

ORDINANCE NO. 2016-06-06-3

AN ORDINANCE AMENDING THE CITY OF HEWITT CODE OF ORDINANCES, CHAPTER 78, ARTICLE VI, DIVISIONS 1, 2, and 3, WATER DROUGHT CONTINGENCY PLAN, PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1:

That the City of Hewitt, Texas, Water Drought Contingency Plan attached hereto as Exhibit "A", and made part hereof for all purposes be, and the same is hereby, adopted as the official policy of the City of Hewitt.

Section 2:

PENALTIES FOR VIOLATION:

Any person convicted of violating any of the provisions of this section shall be fined as provided for in the Hewitt Code of Ordinances, and each day of violation thereof shall constitute a separate offense.

Section 3:

Should any word, phrase, clause, sentence, or portion of this ordinance be held to be void or unconstitutional, the same shall not affect the remaining portions of said ordinance which shall be valid and enforced the same as if no portion had been void and unconstitutional.

Section 4:

It is found that an emergency and urgent public necessity exists which requires the immediate passage of this ordinance.

Section 5:

This ordinance shall be in full force and effect from and after its date of passage.

PASSED AND APPROVED this 20th day of June, 2016.

CITY OF HEWITT, TEXAS

Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, City Secretary

EXHIBIT "A"



Water Drought Contingency Plan

(Formerly Water Management/Conservation and Emergency Water Management Plan)

CITY OF HEWITT

WATER MANAGEMENT/CONSERVATION

AND

EMERGENCY WATER MANAGEMENT PLAN

CHAPTER 1

INTRODUCTION

The City of Hewitt 2016 Water Conservation and Drought Contingency Plan is designed to assist in reducing summertime peak demand and improve overall operating efficiency through the implementation of efficient water use practices. In addition, the Drought Contingency Plan also provides procedures for voluntary and mandatory actions to be put into effect to reduce the demand placed upon the city's water supply system during a water shortage emergency. The City of Hewitt is located on U.S. Interstate Highway 35, approximately one mile south of Waco and 90 miles north of the State Capitol, Austin. It has an area within the city limits of 6.9 square miles. The city's population size, according to the latest census, is approximately 14,166. Hewitt also serves approximately 34 rural water customers outside of the city. Hewitt has historically been a bedroom community with commercial businesses that serve the community along with some light industry.

The City of Hewitt's water supply is from four (4) 2,000 feet deep wells in the Hosston branch of the Trinity aquifer and from Lake Waco through a long-term contract with the City of Waco and the City of Lorena. The City of Hewitt can pump approximately 2.9 million gallons of water per day from its four (4) wells. Additionally, Hewitt is contracted to receive an average of 1.6 million gallons per day from the City of Waco, with a maximum of 2 million gallons per day. Hewitt also receives an average of 250,000 gallons a day from the City of Lorena. The city has a capacity to store 6.4 million gallons of water, and the City of Waco has 7 million gallons of storage capacity near the interconnection with Hewitt.

The City of Hewitt is located in the Brazos G Regional Planning Area. A copy of this Water Conservation and Drought Contingency Plan has been provided to the Brazos G Regional Planning Group. The city has coordinated with the Regional Planning Group by following the lead of our regional water supplier, the City of Waco.

Demand Profile, Targets and Goals

A. Demand Profile

Total water demand in 2015 was 517,540,600 million gallons. The City of Hewitt has primarily residential customers using 413,027,100 gallons, residential multi-family customers using 43,418,600 gallons, institutional customers using 12,588,189 gallons and commercial customers using 48,506,711 gallons. The City of Hewitt has one wholesale customer, City of Waco. Irrigation systems are residential and part of the residential demand.

Residential use	413,027,100 gallons	79.8 %
Residential Multi-family	43,418,600 gallons	8.38 %
Institutional	12,588,189 gallons	2.43 %
Commercial Use	48,506,711 gallons	9.39 %
Total Use	517,540,600 gallons	100 %

The average monthly use is 64 gallons per person per day during the winter months. The average monthly use can rise to 204 gallons per person per day during summer in a year with lower than average rainfall. Outdoor use of water to maintain landscapes is the reason for the tripling of water use in the summer months.

TARGETS AND GOALS

It is the goal of the city to encourage the implementation of efficient water management practices which can reduce demands on the service capacity of the water system during peak summer months and reduce water utility bills.

The second goal is to reduce overall per capita consumption by three (3) percent over the next several decades.

UTILITY EVALUATION DATA

A detailed summary of utility evaluation data of the City of Hewitt is included in Appendix A.

CHAPTER 2

WATER MANAGEMENT/CONSERVATION PLAN ELEMENTS

Many elements are considered in the development of a Water Management/Conservation Plan. The most critical elements to the development of the plan include indoor water management practices, outdoor water management practices, water conserving landscaping practices, water conserving plumbing, and water conserving plumbing retrofit. The principal methods considered in preparing this plan are:

- Public Education and Information Programs
- Water Conservation Plumbing Code
- Water Conservation Plumbing Retrofit
- Meter Replacement Program
- Water Conserving Landscaping
- Water Leak Detection and Repair

EDUCATION AND INFORMATION

The City of Hewitt will promote water management/conservation by informing the public of methods to manage/conservate water. The overall public education program will be divided into three (3) segments: initial program, long-term program, and new customers program. This information will be provided to organizations and groups requesting information on water management/conservation. They will include but not be limited to schools, neighborhood associations, and civic clubs.

The program will include the distribution of educational information and an explanation of the program to customers and organizations. Additional news releases will serve as reminders for managing and conserving water, and will be handed out at other times or events as conditions warrant. The educational information will provide customers suggestions on how to manage water consumption inside homes, and on landscaping and lawns.

- (a) The water management methods to be emphasized will include bathroom water saving hints, kitchen water management, and outdoor water management suggestions.
- (b) The long-term program will include distribution two times per year of educational information and news releases corresponding to seasonal demand periods. The news releases will be used to provide information on water management/conservation practices and encourage water conservation. Other news releases may be used if conditions warrant.
- (c) New water utility customers will be given water management/conservation educational materials that describe management/conservation techniques when they apply for new service.

INITIAL PROGRAM

The initial program will include the distribution of educational information about this program to all customers. The program will be introduced by a news release. Additional news releases during the first year will serve as reminders for managing/conserving water. If conditions warrant, additional reminders will be given. The educational materials and news releases will promote water management by informing water users about ways to conserve water both inside homes, and with landscaping and lawn use.

LONG TERM PROGRAM

The long-term program will include distribution two times per year of educational information and news releases corresponding to seasonal demand periods. The news releases will be used to provide information on water management/conservation practices and encourage water conservation. Other news releases may be used if conditions warrant.

NEW CUSTOMER PROGRAM

New water utility customers will be given water management/conservation educational materials that describe management/conservation techniques, upon their application for new service.

WATER CONSERVATION PLUMBING CODE

The City of Hewitt adopted the 2012 International Plumbing Code, which includes water saving plumbing requirements consistent with Texas Water Development Board (TWDB) guidelines. The standards for residential and commercial fixtures are established as summarized below:

Water closet	1.6 gallons per flushing cycle
Urinals	1.0 gallon per flushing cycle
Shower heads	2.5 gpm at 80 psi
Lavatory private	2.2 gpm at 60 psi
Lavatory public	0.5 gpm at 60 psi
Lavatory public metering	0.25 gallon per metering cycle
Sink faucet	2.2 gpm at 60 psi

WATER CONSERVATION PLUMBING RETROFIT

Customers and/or owners of buildings that do not have water conserving plumbing devices will be encouraged to retrofit the old fixtures.

METER REPLACEMENT PROGRAM

The City of Hewitt presently requires water meters at fire hydrants being used for construction purposes; however, some water uses from fire hydrants such as main flushing and chlorine residual testing go unmetered. A program has been implemented which will audit these uses and will improve the accuracy of information used in the water audit and leak detection program.

Currently, the city has a water accounting program implemented by the fixed-base water meter reader system, which electronically monitors water consumption. Each meter connection is monitored for consistency in water use. If the water consumption increases or decreases above or below the norm, the meter reading is marked electrically, and a work order is issued to have the meter tested or replaced as necessary.

Metering, meter replacement, and the ongoing water accounting or auditing used in conjunction with other programs such as leak detection and repair, are prudent water management practices and can save significant quantities of water.

WATER CONSERVING LANDSCAPING

The public education program for water management, including suggestions on landscaping and irrigation procedures, will result in better management of water, reduce water consumption, and lower water utility bills. These water management practices will be implemented as much as possible on public grounds in order to set an example for the general public.

WATER LEAK DETECTION

The City of Hewitt has a continuous leak detection, location, and repair program. When a source of unaccounted-for water loss is located, corrective repairs or other actions are taken. City personnel work with customers to identify leaks in service lines and encourage their repair by making water utility bill adjustments.

IMPLEMENTATION

The city manager or appointed representative will act as the administrator of the Water Management/Conservation Plan. The administrator will oversee the execution and implementation of all elements of the plan and the keeping of adequate records for program verification.

In order to implement the Water Management/Conservation Plan, the City of Hewitt has approved an ordinance to implement the legal documents necessary to enact this Water Management/Conservation Plan. (See Appendix C)

MEANS OF IMPLEMENTATION

The city manager will be authorized by the city council to order the initiation of drought contingency measures when a drought trigger conditions occurs and such measures become necessary.

In addition, the city has developed the following documents as a means to implement the Water Management/Conservation and Emergency Water Management Plan:

- This plan is part of an ordinance approved by the Hewitt City Council. A copy of the ordinance is provided in Appendix C.

VARIANCES

The city manager may, in writing, grant temporary variance for existing water uses otherwise prohibited under this plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- A. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the plan is in effect.
- B. Alternate methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this ordinance shall file a petition for variance with the City of Hewitt within five (5) days after the plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the city manager, and shall include the following:

- A. Name and address of the petitioner(s)
- B. Purpose of water use
- C. Specific provision(s) of the Plan from which the petitioner is requesting relief.
- D. Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this ordinance
- E. Description of the relief requested
- F. Period of time for which variance is sought
- G. Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date

H. Other pertinent information

Variances granted by the city manager shall be subject to the following conditions, unless waived or modified by the city manager:

- A. Variances granted shall include a timetable for compliance
- B. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements
- C. Variances granted under this section will expire upon escalation of the plan to a higher phase, or if the Plan is terminated.

No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance. No variance shall be granted solely for monetary reasons.

CHAPTER 3

EMERGENCY WATER MANAGEMENT PLAN

Emergencies such as drought or a number of other uncontrollable circumstances can disrupt the normal availability of the city's water supply. Even though the City may have an adequate water supply, the supply could become contaminated, or a disaster could destroy the supply.

This chapter summarizes the city's Emergency Water Management Plan. Emergency contingency planning is not the same as management/conservation planning. While water management involves implementing permanent water use efficiencies, an emergency contingency plan will establish temporary methods or techniques designed to be used only as long as the emergency exist.

The City's Emergency Water Management Plan will include the following elements:

- Trigger conditions signaling the start of an emergency period
- Emergency contingency measures
- Education and information
- Initiation procedures
- Termination notification actions
- Implementation

PROCEDURE - IMPLEMENTATION

When, in the opinion of the city manager, an emergency exists for the immediate preservation of the public safety, the city manager may require the implementation of a voluntary water management plan. Criminal penalties shall not apply during the time of voluntary conservation.

PROCEDURE - NOTIFICATION

When trigger conditions and potential emergency contingency measures appear to be necessary, the public will be notified about water conservation methods through the news media. If a trigger condition is reached, the public will be kept informed of the status of the drought condition through all available news media.

- (a) When a trigger condition has been reached, the city manager or appointed representative will order the initiation of a public notification process. This process will include the following items:
 1. A notice of emergency condition will be posted at the City Hall, Hewitt Library, Post Office, major super-markets, and shopping centers.
 2. The notice will be provided by means of city website, press releases, bill inserts, presentation to community organizations, and other outreach methods as appropriate.

- (b) Termination of the emergency measures will take place when the trigger conditions have subsided. Upon termination of any stage of the Plan, the public will be notified through local media and website updates.
- (c) Implementation of the plan shall be authorized by the city manager. In addition, the city council has adopted an ordinance as a method of implementing the Emergency Water Management Plan.

DEFINITIONS

The following words and phrases shall have the following meanings:

- Person -** Any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representative, agents or assigns.
- Plan -** The Water Management/Conservation and Emergency Water Management Plan
- Supplier -** City of Hewitt Utilities
- TCEQ-** Texas Commission on Environmental Quality
- TWDB -** Texas Water Development Board
- User -** Any person connected to the city's water system and includes owners and occupants of any premises.
- Water -** Water taken from any City of Hewitt public water supply or distribution system.

PLAN ADOPTION

The purpose of this plan is to establish the City of Hewitt's policy in the event of shortages or delivery restrictions with the city's water supply, or in the case of equipment failure or similar emergency situations. The Emergency Water Management Plan is adopted and enforceable as part of the ordinance. As recommended by the Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ), the Emergency Water Management Plan shall consist of escalating phases of consumption/use restrictions as determined by triggering conditions. The Emergency Water Management Plan shall provide for voluntary and mandatory actions that can be placed into effect to reduce the demands on the water supply and distribution system during a water emergency. A copy of the Emergency Water Management Plan will be on file in the City Secretary's Office and at the Hewitt Public Library.

PLAN APPLICABILITY

The Emergency Water Management Plan applies to all persons, and premises, receiving retail water from the City of Hewitt's Water System.

PLAN MODIFICATION

It shall be the responsibility of the city manager or representative to periodically review the plan and make recommendations of any needed changes. The city manager shall have the authority to approve and/or direct any needed changes in the Emergency Water Management Plan.

ENFORCEMENT AUTHORITY

The city manager is authorized to designate the enforcement authority of the Emergency Water Management Plan. Authorized employees of the City of Hewitt, with proper credentials and identification, can enter any public or private property at any reasonable time for the purpose of enforcing the Plan. Persons or occupants of premises shall allow authorized employees access to all parts of the premises for the purposes of inspection in the performance of their duties. If the premises have security measures in place which require proper identification, then the user shall make necessary arrangements with the security so that the city employee will be permitted to enter for the purpose of carrying out specific responsibilities.

NOTICE OF VIOLATION

The city may serve a person or user in violation of this Emergency Water Management Plan with a written notice stating the nature of the violation and giving a time limit for compliance. This notice may be in the form of a door hanger.

PENALTY FOR VIOLATIONS

A person who violates a Stage 2 or greater restriction of the ordinance is guilty of a misdemeanor and upon conviction is punishable as set forth in the Hewitt City Code of Ordinances, Title General Provisions, Section 1- 12, General Penalty, for each violation and for each day during which the violation is committed.

In addition, the city is entitled to pursue all other criminal and civil remedies to which it is entitled under statutes or other ordinances.

WATER SERVICE TERMINATION

In addition to other provisions contained in this chapter for water termination, the city shall have the authority to terminate water service as outlined below:

- (a) To make repairs and/or modifications necessary to protect the integrity of the water system; and
- (b) To correct a public nuisance which causes danger to human health; and
- (c) To respond to a second violation of a step three (3) or four (4) restriction, including but not limited to vehicle washing, landscape watering, or construction water use restricted in the city's Emergency Water Management Plan when it is in effect, any use, in the opinion of the city manager or representative, threatens the safety of the city's water system or is dangerous to human health.

EMERGENCY RELIEF

Nothing in the Emergency Water Management Plan shall be interpreted to limit the authority of the mayor, the city council, or the city manager to seek emergency relief under the provisions of any state or federal disaster relief regulations.

EMERGENCY CRITERIA

Emergency criteria triggering the implementation of various stages of the Emergency Water Management Plan includes, but is not limited to, the following:

- (a) General, geographical, or weather related condition or emergency, including but not limited to drought conditions resulting in a decrease in Lake Waco reservoir level
- (b) Water system failures/emergencies (i.e., pressure zone deficiencies, chemical spills, broken water mains, power outages, electrical failures, failures of storage tanks or other equipment, treatment plant breakdown, and water contamination)
- (c) An inability to recover approximately 90% in all storage facilities within a defined period
- (d) A catastrophic decrease in the Lake Waco reservoir level, loss of a well, and/or delivery capabilities resulting in an inability, presently or in the immediate future, to recover resources sufficient to provide services necessary for the public health and welfare
- (e) Contamination of one or more of the city wells or one of the Waco connections, by accidental or intentional means. The City of Hewitt emergency response plan shall be initiated in any contamination occurrence.

DURATION OF ORDER, CHANGE/EXTENSION OF STAGE OF EMERGENCY

The Emergency Water Management Plan is effective on a year-round basis. The city manager may upgrade or downgrade the stage of an emergency. The city manager may declare any stage of the Plan specified herein to be effective for a period not to exceed 60 days. Thereafter, the city council may extend the duration of the particular stage for additional periods of time not to exceed 90 days each.

DESCRIPTIONS

(a) Generally.

- (1) Upon the occurrence of an emergency, the city manager may exercise discretion to:
(1) request special voluntary water restrictions, (2) initiate Stages 1 through 4 mandatory restrictions, and/or (3) prohibit wastage and restrict certain uses of water deemed nonessential during the emergency. Initiation of a specific stage is dependent on climatic and water system conditions, and does NOT necessarily require a progression from Stage 1 through Stage 3 to reach Stage 4.
- (2) In the “Response” section of each of the four Stages, specific water supply or water demand management measures to be implemented are discussed.
- (3) Pro rata curtailment of water delivery to or diversions by wholesale water customers may be implemented during any Stage of the Plan in accordance with Texas Water Code § 11.039.
- (4) Mandatory compliance - Upon implementation by the city manager, the following restrictions shall apply unless specifically exempted:
 - a. Currently the City of Hewitt purchases water from the City of Waco for an alternative source of water from which to draw from or make use of as a water supply management measure during a water shortage. The City of Hewitt may implement specific stages based on the conditions in which the City of Waco may be facing.

(b) Water Watch (voluntary reductions) - By May 1 of each year the public works director will forecast water supply and potential water demands for May 1 through September 30 of that year. Citizens are encouraged to practice good water management techniques inside and outside of the home. Outside management practices could include cutting back on lawn sprinkler times and developing landscapes which require less water.

(c) **Stage 1:** Water Warning (mild water shortage).

- (1) Criteria for implementation of Stage 1 of Plan - Upon recommendation of the city manager Stage 1 procedures shall become effective:

- a. The Lake Waco reservoir level decreases to 455 msl (at which the reservoir is at about 72% of its capacity).
 - b. Weather forecasts and stream flow conditions, in the opinion of the city manager, warrant restrictions on the use of water.
- (2) A Stage may be upgraded or downgraded at any time by the city manager.
- (3) Criteria for termination - Stage 1 shall be terminated at the discretion of the city manager.
- (4) Mandatory compliance - Upon implementation by the city manager, the following restrictions shall apply unless specifically exempted:
 - a. The city shall limit use of water for municipal purposes to those activities necessary to maintain the public health, safety and welfare and any computer-controlled irrigation systems that incorporate evapotranspiration data in setting irrigation run times.
 - b. The city shall monitor “excessive watering” and issue notification to customers. “Excessive watering” occurs where run-off extends for a distance greater than ten (10) feet from the customer’s property or where there is washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking surfaces or other paved surfaces. Criminal penalties do not apply during Stage 1 restrictions.
- (d) **Stage 2: Water Warning (moderate water shortage).** Criminal penalties **do** apply during Stage 2 restrictions.
 - (1) Criteria for implementation of Stage 2 of Plan - Upon recommendation of the city manager, Stage 2 procedures shall become effective.
 - a. The Lake Waco reservoir level decreases to 452 msl (at which the reservoir is at about 60% of its capacity)
 - b. Inability to recover approximately 90% in all storage facilities within a 24-hour period
 - c. Weather forecasts and stream flow conditions, in the opinion of the city manager, warrant restrictions on the use of water
 - (2) A Stage may be upgraded or downgraded at any time by the city manager.

- (3) Criteria for termination - Stage 2 shall be terminated at the discretion of the city manager.
- (4) Mandatory restrictions - Upon implementation by the city manager, the following restrictions shall apply unless specifically exempted:
 - a. All landscape and other outdoor water usage at each service address shall be limited to two (2) days a week, based on the last digit of the metered service street address; however, landscape and outdoor water usage is prohibited from 6:00 a.m. to 7:00 p.m.

Last Digit of Address	Allowed Landscape Water Days
Odd	Tuesday and Saturday
Even	Wednesday and Sunday
All non-Residential accounts	Monday and Friday
NO WATERING (Storage recovery day)	Thursday

- b. Apartments, office building complexes, or other property containing multiple addresses will be identified by the lowest physical street address number. Where there are no numbers, a number will be assigned by the building official.
- c. Watering of newly installed landscaping is exempt from Stage 2 restrictions for no more than one month from the date of planting. After the first month, the landscape water days schedule and hourly restrictions must be followed.
- d. Newly constructed swimming pools, hot tubs, spas, ornamental ponds, and fountains may be filled once.
- e. Excessive water run-off from any landscaped area onto streets, alleys, or parking lots is prohibited. Run-off is excessive when it extends for a distance greater than ten (10) feet from the property.
- f. Washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking areas, or other paved surfaces is prohibited. Refilling after draining private swimming pools, hot tubs, spas, ornamental ponds, and fountains is

prohibited. Refilling shall mean to replace more than 25% of the facility's water capacity.

- g. Washing or rinsing vehicles on owner's premises must follow the landscape water days schedule as set out above. A hand-held hose equipped with a positive shut-off nozzle and/or hand-held bucket must be used. (This includes boats, trailers, and other mobile vehicles and equipment.)

(5) **Exceptions:**

- a. Commercial landscape nurseries are exempt from Stage 2 restrictions. Voluntary cutbacks and/or rescheduling will be requested through personal contact by water utility personnel.
- b. Commercial full-service or self-service car wash facilities, including those at service stations and automobile dealership facilities are exempt from Stage 2 restrictions.
- c. Golf course landscape watering is exempt from Stage 2 restrictions. Voluntary cutbacks and/or rescheduling will be requested through personal contact by water utility personnel.

(e) **Stage 3 - Water crisis (severe water shortage).** Criminal penalties **do** apply during Stage 3 restrictions.

(1) Criteria for implementing Stage 3 of Plan – Upon recommendation of the city manager, Stage 3 procedures shall become effective.

- a. The Lake Waco reservoir level decreases to 449 msl (at which the reservoir is at about 50% of its capacity).
- b. The ability to recover approximately 90% of water stored in all storage facilities within a 30-hour period.
- c. The total amount of water available, as determined by the public works director, to the city from its developed water sources is less than a 24-month supply.
- d. Weather forecasts and stream flow conditions, in the opinion of the city manager, warrant restrictions on the use of water.

(2) A Stage may be upgraded or downgraded at any time by the city manager.

- (3) Criteria for termination - Stage 3 shall be terminated at the discretion of the city manager.
- (4) Mandatory compliance - Upon implementation by city manager, the following restrictions shall apply unless specifically exempted:
 - a. All landscape and outdoor water usage at each service address shall be limited to one (1) day a week, based on the last digit of the metered service street address; however, landscape and outdoor water usage is prohibited from 6:00 a.m. to 7:00 p.m.

Last Digit of Address	Allowed Landscape Water Days
0,1	Monday
2,3	Tuesday
4,5	Wednesday
6,7	Thursday
8,9	Friday
NO WATERING (Storage Recovery)	Saturday, Sunday

- b. Apartments, office building complexes, or other property containing multiple addresses will be identified by the lowest physical address number. Where there are no numbers, a number will be assigned by the building official.
- c. Existing swimming pools, hot tubs, spas, ornamental ponds and fountains may be replenished with a hand-held hose to maintain operational purposes only.
- d. Permitting of new swimming pools, hot tubs, spas, ornamental ponds or fountain construction is **prohibited**, except that those previously permitted or under construction at the time Stage 3 restrictions were initiated may complete construction and may be filled one time only. Filling occurs when an amount

of water equal to at least 75% of the water capacity is placed in structure or facility.

- e. Excessive water run-off from any landscaped area onto streets, alleys, or parking lots is prohibited. Run-off is excessive when it extends for a distance greater than ten (10) feet from the customer's property.
- f. Washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking areas, or other paved surfaces is prohibited.

(5) **Exceptions:**

- a. Commercial landscape nurseries are exempt from Stage 3 restrictions (except for restrictions on hours when watering may occur), but all such nurseries shall cease using water to clean pavement and sidewalk areas except for health and safety reasons.
- b. Commercial full-service or self-service car wash facilities, including those at service stations and automobile dealership facilities, shall cease using water to clean pavement and sidewalk areas except for health and safety reasons and are exempt from Stage 3 restrictions if they meet one or more of the following conditions:
 - 1. Commercial car wash facilities using conveyORIZED, touchless, and/or rollover in-bay technology if they reuse a minimum of 50% of water from previous vehicle rinses in subsequent washes.
 - 2. Commercial car wash facilities using reverse osmosis to produce water rinse with a lower mineral content if they incorporate the unused concentrate in subsequent vehicle washes.
 - 3. Self-service spray wands used that emit no more than three (3) gallons of water per minute.
- c. Golf course landscape watering is exempt from Stage 3 restrictions so long as golf course irrigation systems are operated with a computer controlled irrigation system that incorporates evapotranspiration data in setting irrigation run times.

(f) **Stage 4 - Water emergency (Emergency water shortage).** Criminal charges **do** apply during Stage 4 restrictions.

- (1) Requirements for implementation of Stage 4 - Upon recommendation of the city manager, Stage 4 procedures shall become effective.

- a. The Lake Waco reservoir level decreases to 445 msl (at which the reservoir is at about 40% of its capacity).
 - b. The determination by the city manager that a catastrophically decreasing Lake Waco reservoir levels and/or delivery capabilities with an inability to recover to provide services necessary for public health, safety, and welfare exist.
 - c. Weather forecasts and stream flow conditions, in the opinion of the city manager, warrant restrictions on the use of water.
 - d. The total amount of water available, as determined by the public works director, to the city from its developed water sources is less than a 12-month supply.
 - e. The loss of well supplies or delivery capabilities with an inability to recover to provide services necessary for public health, safety, and welfare.
- (2) Criteria for termination - Stage 4 shall be terminated at the discretion of the city manager.
- (3) Mandatory compliance - Upon implementation by the city council, the following restrictions shall apply unless specifically exempted:
- a. Any and all outdoor/landscaping water usage is prohibited until the emergency is alleviated. This applies to all metered water users on the city's public water supply and includes all residential (single or multi-family), commercial (car wash, nurseries, businesses), recreational (public/private golf courses, parks, athletic fields), religious, health care, school, and municipal entities.
 - b. Use of water for municipal purposes shall be limited to only those activities necessary to maintain the public health, safety, and welfare, as determined by the city.
 - c. Use of water from fire hydrants is prohibited except for firefighting and health and safety related activities.

APPENDIX A

UTILITY EVALUATION DATA

APPENDIX A UTILITY EVALUATION DATA

- A. Name of System: City of Hewitt
- B. Population of System: 16,417 Area: 6.9 (Square Miles)
- C. Net rate of New Connection Additions per year (New connections less disconnects 0.8 % (res.) 1.9 % (com.)
- D. Water Use Information
- (1) Water production for the previous year = 583,112,400 gal/yr.)
 - (2) Average Water Production for previous two years = 591,614,500 (gal/yr.)
 - (3) Average Monthly Production for last two years = 49,301,208 (gal/mon.)
 - (4) Estimated Monthly Water Sales (42,824,425)

MONTH	TOTAL
JANUARY	26,659,200
FEBRUARY	32,081,400
MARCH	26,133,900
APRIL	25,618,200
MAY	30,369,700
JUNE	30,183,400
JULY	39,981,500
AUGUST	65,381,800
SEPTEMBER	82,398,000
OCTOBER	66,415,000
NOVEMBER	61,411,000
DECEMBER	27,260,000

- (5) Average Daily Water Use 140 (gpd) Peak Daily Use 237 (gpd)
- (6) Peak to Average Ratio (average daily summer use divided by annual average daily use) 1.69
- (7) Unaccounted for water (% of water production) 11.00 %

APPENDIX B

PUBLIC INFORMATION

CITY OF HEWITT WATER RATE SCHEDULE

The City of Hewitt's conservation water rate is an increasing block rate, which increases as the quantity used increases. Prices per thousand gallons increase at specific "tiers" in consumption. Each tier of the rate structure is designed to send a price signal to consumers as their discretionary consumption of water increases.

WATER RATES	
Description	Current Rate
Residential, Commercial & Builders - Base Rate:	1st 3,000 Gallons
5/8"	\$30
1"	\$63
1 1/2"	\$190
2"	\$190
3"	\$380
4"	\$380
6"	\$570
Volume Rate	Per 1,000 Gallons
3,001-7,000 Gallons	\$4.85
7,001-12,000 Gallons	\$5.40
12,001 + Gallons	\$5.85

PUBLIC NOTICE

WATER WATCH IN EFFECT

ALL HEWITT WATER CUSTOMERS ARE URGED TO VOLUNTARILY CONSERVE WATER BY THE REDUCTION OF LAWN SPRINKLER TIMES, AND USING GOOD WATER MANAGEMENT TECHNIQUES INSIDE AND OUTSIDE THE HOME.

Install water saving devices:

- Water saving shower head
- Place displacement devices in the toilet
- Faucet aerators

Change to water conserving use habits

- Use efficient lawn watering practices
- Water early in the morning
- Water the equivalent of 1" of rain once a week
- Use drip irrigation

PUBLIC NOTICE

WATER WARNING

STAGE 1

A WATER SHORTAGE EXISTS WITHIN THE CITY OF HEWITT AND THE CITY MANAGER HAS INSTITUTED MANDATORY WATER USE RESTRICTIONS AS OF _____ UNTIL FURTHER NOTICE. THESE RESTRICTIONS ARE MANDATORY AND PERSONS FAILING TO COMPLY ARE SUBJECT TO TERMINATION OF CITY WATER SERVICE.

Mandatory compliance - Upon implementation by the city manager, the following restrictions shall apply unless specifically exempted:

The city shall limit use of water for municipal purposes to those activities necessary to maintain the public health, safety and welfare and any computer-controlled irrigation systems that incorporate evapotranspiration data in setting irrigation run times.

The city shall monitor “excessive watering” and issue notification to customers. “Excessive watering” occurs where run-off extends for a distance greater than ten (10) feet from the customer’s property or where there is washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking surfaces or other paved surfaces. Criminal penalties do not apply during Stage 1 restrictions.

PUBLIC NOTICE

WATER WARNING

STAGE 2

A WATER SHORTAGE EXISTS WITHIN THE CITY OF HEWITT AND THE CITY MANAGER HAS INSTITUTED MANDATORY WATER USE RESTRICTIONS AS OF _____ UNTIL FURTHER NOTICE. THESE RESTRICTIONS ARE MANDATORY AND PERSONS FAILING TO COMPLY ARE SUBJECT TO FINES AND/OR TERMINATION OF CITY WATER SERVICE.

Criminal penalties **do** apply during Stage 2 restriction. The following schedules of allowed landscape water days and times apply to all metered water users utilizing the city's public water supply unless specifically exempted:

All landscape and other outdoor water usage at each service address shall be limited to two (2) days a week, based on the last digit of the metered service street address or type of connection; however, outdoor water usage is prohibited from 6:00 A.M. - 7:00 P.M.

LAST DIGIT OF ADDRESS	ALLOWED LANDSCAPE WATER DAYS
ODD	Tuesday, Saturday
EVEN	Wednesday, Sunday
All non-Residential Accounts	Monday, Friday
NO WATERING (Storage recovery day)	Thursday

Apartments, office building complexes, or other properties containing multiple addresses will be identified by the lowest physical street address number. Where there is no number, a number will be assigned by the building official.

Watering of newly installed landscaping is exempt from Stage 2 restrictions for one (1) month from the date of planting. After the first month, the landscape water days schedule and hourly restrictions as specified must be followed.

WATER WARNING, STAGE 2

Excessive water run-off from any landscaped area onto streets, alleys, or parking lots is prohibited. Run-off is excessive when it extends for a distance greater than ten (10) feet from the property.

Washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking areas, or other paved surfaces is prohibited.

Newly constructed swimming pools, hot tubs, spas, ornamental ponds, and fountains may be filled once.

Refilling after draining private swimming pools, hot tubs, spas, ornamental ponds, and fountains is prohibited. Refilling shall mean to replace more than 25% of the facility's water capacity.

Washing or rinsing vehicles on owner's premises must follow the landscape watering days schedule as set out above. A hand-held hose equipped with a positive shut-off nozzle and/or hand-held bucket must be used. This includes boats, trailers, and other mobile vehicles and equipment.

Exceptions:

Commercial landscape nurseries are exempt from Stage 2 restrictions. Voluntary cutbacks and/or rescheduling will be requested through personal contact by water utility personnel.

Commercial full-service or self-service car wash facilities, including those at service stations and automobile dealership facilities are exempt from Stage 2 restrictions.

Golf course landscape watering is exempt from Stage 2 restrictions. Voluntary cutbacks and/or rescheduling will be requested through personal contact by water utility personnel.

PUBLIC NOTICE

WATER EMERGENCY

STAGE 3

A SEVERE WATER SHORTAGE EXISTS WITHIN THE CITY OF HEWITT AND THE CITY MANAGER HAS INSTITUTED MANDATORY WATER USE RESTRICTIONS AS OF _____ UNTIL FURTHER NOTICE. THESE RESTRICTIONS ARE MANDATORY AND PERSONS FAILING TO COMPLY ARE SUBJECT TO FINES AND/OR TERMINATION OF CITY WATER SERVICE.

Criminal penalties do apply during Stage 3 restrictions. The following schedules of allowed landscape water days and times apply to all metered water users utilizing the city's public water supply unless specifically exempted:

All landscape and other outdoor water usage at each service address shall be limited to one (1) day a week, based on the last digit of the metered service street address or type of connection; however, outdoor water usage is prohibited from 6:00 A.M. - 7:00 P.M.

LAST DIGIT OF ADDRESS	ALLOWED LANDSCAPE WATER DAYS
0,1	Monday
2,3	Tuesday
4,5	Wednesday
6,7	Thursday
8,9	Friday
NO WATERING (Storage Recovery)	Saturday, Sunday

Apartments, office building complexes, or other property containing multiple addresses will be identified by the lowest physical street address number. Where there is no number, a number will be assigned by the building official.

WATER WARNING, STAGE 3

Existing swimming pools, hot tubs, spas, ornamental ponds, and fountains may be replenished with a hand-held hose to maintain operational purposes only.

Permitting of new swimming pools, hot tubs, spas, ornamental ponds and fountain construction is **prohibited**, except that those previously permitted or under construction at the time Stage 3 restrictions were initiated may complete construction and may be filled one time only. Filling occurs when an amount of water equal to at least 75% of the water capacity is placed in the structure of facility.

Excessive water run-off from any landscaped area onto streets, alleys, or parking lots is prohibited. Run-off is excessive when it extends for a distance greater than ten (10) feet from the customer's property.

Washing or hosing down of buildings, sidewalks, driveways, patios, porches, parking areas, or other paved surfaces is **prohibited**.

Exceptions:

Commercial landscape nurseries are subject to Stage 3 restrictions (except for restrictions on hours when watering may occur), but nurseries shall cease using water to clean pavement and sidewalk areas except for health and safety reasons.

Commercial full-service or self-service car wash facilities, including those at service stations and automobile dealership facilities, shall cease using water to clean pavement and sidewalk areas except for safety reasons and are exempt from Stage 3 restrictions if they meet one or more of the following conditions:

1. Commercial car wash facilities using conveyORIZED, touchless, and/or rollover in-bay technology if they reuse a minimum of 50% of water from previous vehicle rinses in subsequent washes.
2. Commercial car wash facilities using reverse osmosis to produce water rinse with a lower mineral content if they incorporate the unused concentrate in subsequent vehicle washes.
3. Self-service spray wands used that emit no more than three (3) gallons of water per minute.
4. Golf course landscape watering is exempt from Stage 3 restrictions so long as golf course irrigation systems are operated with a computer controlled irrigation system that incorporates evapotranspiration data in setting irrigation run times.

PUBLIC NOTICE

WATER CRISIS STAGE 4

A SEVERE WATER CRISIS EXISTS WITHIN THE CITY OF HEWITT AND THE CITY MANAGER HAS INSTITUTED MANDATORY WATER USE RESTRICTIONS AS OF _____ UNTIL FURTHER NOTICE. THESE RESTRICTIONS ARE MANDATORY AND PERSONS FAILING TO COMPLY ARE SUBJECT TO FINES AND OR TERMINATION OF CITY WATER SERVICE.

Criminal penalties **do** apply during Stage 4 restrictions. Any and all outdoor/landscaping water usage is prohibited until the emergency is alleviated. This applies to all metered water users on the city's public water supply and includes all residential (single or multi-family), commercial (car wash, nurseries, businesses), recreational (public/private golf courses, parks, athletic fields), religious, health care, school, and municipal entities.

Use of water for municipal purposes shall be limited to only those activities necessary to maintain the public health, safety, and welfare as determined by the city.

Use of water from fire hydrants is prohibited except for firefighting and health and safety related activities.

APPENDIX C

ORDINANCE

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- I. Introduction and Objectives
- II. Water and Waste Water System Evaluations
- III. Five year Targets and Goals
- IV. Ten year Targets and Goals
- V. Plan Implementation Schedule
- VI. Plan Evaluation Method
- VII. Master Meter Program
- VIII. Metering Program
- IX. Water Loss Determination and Control
- X. Leak Detection, Repair & Enforcement
- XI. Public Education
- XII. Water Rate Structure
- XIII. Implementation & Enforcement
 - A. Ordinance adopting Water Conservation Plan
 - B. Implementation & Enforcement Authority

I. INTRODUCTION & OBJECTIVES

This plan is prepared to reduce the use and possible waste of water. Water is one of the most valuable natural resources of our city, state, and nation. Good stewardship of our water is essential to our daily lives, our health, our future, and our very existence. We must conserve our water resources to insure that future generations of Texans can live and work here. This Plan is intended to comply with legislative and regulatory requirements of the State of Texas.

The objectives of this plan are as follows:

1. Reduce the waste of water
2. Reduce summertime peak demand
3. Improve water efficiency
4. Preserve existing water supplies.

II. WATER AND WASTE WATER SYSTEM EVALUATIONS

The Water Utility Profile is located in Appendix A of this plan.

III. FIVE YEAR TARGETS AND GOALS

The goal of the City is to reduce the per capita use of water by 2% percent in the first five (5) years of this plan. This is to be done by progressive rates, water-saving plumbing fixtures, and public education.

IV. TEN YEAR TARGETS AND GOALS

The goal of the City is to reduce the per capita use of water by 2% in the second five (5) years of this plan. This is to be done by progressive rates, water saving plumbing fixtures, and public education.

V. PLAN IMPLEMENTATION SCHEDULE

The plan will be implemented immediately after adoption. The City of Hewitt has a plumbing code that requires the use of water-saving plumbing fixtures. The City of Hewitt has conducted a water and wastewater rate study to make sure that our rates are fair, equitable, and provide sufficient funds to operate our system in accordance with state and federal regulations, and provide safety to people and the environment.

VI. PLAN EVLUATION METHOD

The plan will be evaluated by comparing past per capita water use to future per capita water use under the plan.

VII. MASTER METER PROGRAM

The City of Hewitt will have its master meters on all wells tested on a semi-annual basis by an independent testing company to insure that these meters are operating within the accuracy ranges specified by the American Water Works Association. Meters that are outside of the standards will be replaced with a spare and repaired or replaced as soon as is practical.

VIII. METERING PROGRAM

Every water service on the City of Hewitt Water system will be metered. Each individual occupancy shall be metered with the exception of pre-existing master metered occupancies. The size and type of meter shall be determined by the City of Hewitt based on the anticipated flow rate and volume of the occupancy. Service meters shall be replaced every ten (10) years. The city will locate and change out meters at a rate of one meter per day to accomplish a ten-year turnaround of the meters in the system.

IX. WATER LOSS DETERMINATION AND CONTROL

The City of Hewitt will compare the volume of water produced and purchased to the volume of water provided to customers to determine the percentage of loss from the system. The city will attempt to quantify loss by evaluating leaks on mains and water used by the fire department for training and firefighting.

X. LEAK DETECTION, REPAIR & WATER LOSS ACCOUNTING

The City of Hewitt owns and operates electronic leak detection equipment to locate leaks that are not visible from the surface. The city repairs water leaks as soon as possible after they are discovered giving priority based on line size and loss rate.

XI. PUBLIC EDUCATION

The City of Hewitt will provide public water conservation information, through the official city website, and will hand-out information at the Community Service Office, at community events and bill inserts.

XII. WATER RATE STRUCTURE

The City of Hewitt water rate structure is located in Appendix B of this Plan.

XIII. IMPLEMENTATION & ENFORCEMENT

Adopting ordinance is located in Appendix C of this Plan.