HEWITT
TEXAS

CITY COUNCIL MEETING AGENDA

March 6, 2017
Workshop - 5:30 PM and Regular Meeting - 7:00 PM
CITY HALL, 200 PATRIOT COURT
HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Lee Garcia, Finance Director

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Jim Devlin, Police Chief

Lance Bracco, Fire Chief

Katie Allgood, Managing Director/Civil Service Director

Tuck Saunders, Assistant Police Chief

HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **6th day of March, 2017 at 5:30 PM in Hewitt City Hall, Council Workshop Room, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
   a. Report from City Engineer
   b. Briefing and discussion concerning upcoming events.
      - April 22, 2017 - Hounds and Sounds (Warren Park)
      - May 6, 2017 - Household Hazardous Waste Day (Waco)
      - May 6, 2017 - Nacho Daddy (Warren Park)
      - July 29, 2017 - National Night Out (Warren Park)
      - September 30, 2017 - Dog Days (Hewitt Park)
   c. Briefing and discussion concerning employee benefits including presenation by Employee Benefits Specialist Andrew Weegar, IPS Advisors Inc., regarding recommendations for 2017-2018 Employee Health and related benefits.
   d. Briefing and discussion concerning legislative issues.
   e. Briefing and discussion concerning revising the economic development policy.
   f. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
   - **Pursuant to §551.071 – Consultation with Attorney**
   - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
   - **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on March 3, 2017.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC
City Secretary

HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **6th day of March, 2017 at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Consider approval of minutes of the City Council Workshop/Regular Meeting of February 20, 2017.
4. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
5. Consider a resolution of the City of Hewitt, Texas, canceling the General Election scheduled to be held on the 6th day of May, 2017 in accordance with Section 2.053(a) of the Texas Election Code; Directing the giving of Notice of such cancellation of election; and providing for details relating to the cancellation of such election. *(Considere un resolución de la ciudad de Hewitt, Texas, cancelando la Elección General de funcionarios municipales programada para el día 6 de mayo de 2017 de acuerdo con la sección 2.053(a) del Código Electoral de Texas; instruyendo que se de aviso de tal cancelación de elección; y proveyendo detalles relativos a la cancelación de tal elección.)*
6. Authorize City Manager to negotiate and execute a development and reimbursement agreement related to the removal of the Alamo Lift Station with Warren Ridge Partners, LTD, a utility services agreement with the City of Waco, and authorizing a professional services agreement with The Wallace Group.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on March 3, 2017.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

COUNCIL WORKSHOP AGENDA ITEM #2.a

HEWITT TEXAS

CITY ENGINEER'S REPORT
March 3, 2017

2014 Bond Projects:

First Street Mill and Overlay / Chapman Rd.

Contractor should be finishing up cleanup and other related items. A final walk through should be coming shortly.

2015 Bond Projects:

Lift Station No. 5 Removal

Received topo for this area but have yet to receive the easement surveys. The City and I are having to do some further investigation on the existing sewer line elevations.

IH – 35 Waterline

- Phase 1; Industrial south side of Castleman Creek
  - This line has been filled and we are currently awaiting a good bac-t sample.
- Phase 2; Sun Valley to Flat Rock Trailers
  - Topography has been received.
- Phase 3; South side of Castleman Creek to Glenleigh Dr.
  - Preliminary alignment work is being done.

Lift Station No. 4; Gravity Line Extension

Have been working with property owner to final up some items for their consideration.

2017 Slurry Seal (formally known as 2016 Slurry Seal):

Finishing up plans. This project will be ready to bid shortly.

Street Crack Sealing

Needing to do some field measurements on crack lengths to get a base line on how far the budgeted amount of money will take us.

Alamo Lift Station (Lift Station No. 7)

Received preliminary study on the sewer lines within the development. An item should be in front of the council for your consideration.

Drainage

HEWITT TEXAS

CITY ENGINEER'S REPORT
March 3, 2017

I intend for this project to go out for bids by the end of this month. Oncor and Grande Comm. have begun the design of their relocations.

City crews begin work on a constructing a drainage channel on Cross Country.

Old Temple Rd; Phase 2

Plans on this project have begun. Currently working on roadway grades and also looking at utility alignments.

By:

Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT
TEXAS

COUNCIL WORKSHOP AGENDA ITEM #2.b

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

Solid Waste Operations Center
501 Schroeder Drive

RESIDENTS OF HEWITT, LACY LAKEVIEW, LORENA, WACO AND WOODWAY ONLY

Saturday, May 6, 2017
7:00 a.m. - 1:30 p.m.

Bring automotive, cleaning, gardening and paint products, household electronics and up to 5 tires (off the rims, max size 20"; no ORT, skid steer or earth movers)

We will also accept unwanted pharmaceuticals; no liquids or sharps, please.

A CITY WATER BILL & DRIVER'S LICENSE REQUIRED

We will **NOT ACCEPT** Business, industrial, biological, or radioactive waste; ammunition, explosives, fireworks, trash and garbage, compressed gas cylinders, gasoline tanks, smoke detectors, industrial dioxins or containers larger than 5 gallons.

PLEASE BE PREPARED TO WAIT IN LINE!
FOR MORE INFORMATION CALL THE CITY OF WACO SOLID WASTE SERVICES
(254) 299-2612

Thanks also to Batteries Plus Bulbs, Coca Cola, DEA Waco Resident Office/Waco Task Force Habitat for Humanity ReStore, HOTCOG, Midstate Environmental Services, and Universal Recycling Technologies.

CITY OF WACO

LACY LAKEVIEW

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: March 6, 2017

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of February 20, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

MINUTES OF A CITY COUNCIL
WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
February 20, 2017 - 5:30/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert "Walky" Wachtendorf, Bill Fuller, James Vidrine, Alex Snider, and Steve Fortenberry

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Library Director Waynette Ditto, Community Development Director Tracy Lankford, Finance Director Lee Garcia, Managing Director of Administration/Civil Service Director Katie Allgood, Human Resources Generalist Stephanie Thompson, Parks and Media Coordinator Cassie Muske and City Secretary Lydia Lopez

Staff absent: Fire Chief Lance Bracco

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented an update on municipal business:
   a. Report from City Engineer
   b. Briefing and discussion concerning upcoming events.
      - April 22, 2017 - Hounds and Sounds (Warren Park)
      - May 6, 2017 - Household Hazardous Waste Day
      - May 6, 2017 - Nacho Daddy
      - July 29, 2017 - National Night Out (Warren Park)
      - September 30, 2017 - Dog Days
   c. Briefing and discussion concerning zoning regulations update.
   d. Briefing and discussion concerning Public Safety operations – Police & Fire.
      - Presentation of 2016 Racial Profiling Report – Police Chief Jim Devlin
3. Regular meeting agenda items were reviewed.
4. *A motion was made by Mayor Pro Tem Travis Bailey and seconded by Council Member Bill Fuller to* convene Executive Session at 6:14 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
   - **Pursuant to §551.071 – Consultation with Attorney**
   - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
   - **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**

   A motion was made by Council Member Alex Snider and seconded by Council Member Bill Fuller to recess the Executive Session at 6:55 PM. Note: Executive Session was reconvened after the Regular Meeting.

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Ed Passalugo asked a member of the Boy Scout Troop to lead the Pledge of Allegiance.

3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND REGULAR MEETING OF February 6, 2017.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*

4. **PROMOTIONAL PRESENTATION AND OATH OF OFFICE – HEWITT POLICE DEPARTMENT.** Police Chief Jim Devlin announced the promotion of Sergeant Steve Sprung and Sergeant John Tucker. Mayor Ed Passalugo administered the oath of office.

5. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.* **NONE**

6. **PUBLIC HEARING AND CONSIDERATION ON AN ORDINANCE DESIGNATING A CERTAIN AREA AS A REINVESTMENT ZONE FOR COMMERCIAL AND INDUSTRIAL TAX ABATEMENT, WITHIN THE CITY LIMITS OF THE CITY OF HEWITT, TEXAS, ON PROPERTY LOCATED ON ALLIANCE PARKWAY (ALSO KNOWN AS LOTS 1-10, BLOCK 1, TWYNNBREUX ADDITION TO THE CITY OF HEWITT), TO BE KNOWN AS REINVESTMENT ZONE 2017-03, ESTABLISHING THE BOUNDARIES THEREOF, AND PROVIDING FOR AN EFFECTIVE DATE.** Mayor Ed Passalugo opened the public hearing and asked if anyone present wished to speak for. Curt Liles, Strategic Development Texas, LLC appeared in support of agenda items 6, 7 & 8. Mayor Ed Passalugo asked for anyone wishing to speak against. No one appeared in opposition. Public hearing was closed. VOTE ON ORDINANCE - *A motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to approve the ordinance; two in favor, six in opposition (Mayor Ed Passalugo, Mayor Pro Tem Travis Bailey, and Council Members Wilbert "Walky" Wachtendorf, James Vidrine, Steve Fortenberry), motion failed.*

7. **Consider and take appropriate action authorizing the City Manager to negotiate and execute an Economic Development Grant for Land Development with STRATEGIC DEVELOPMENT TEXAS, LLC 1ST SERIES - TWYNNBREUX for property located within Reinvestment Zone 2017-03, providing for an effective date.** No Action Taken.

8. **CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A TAX ABATEMENT AGREEMENT WITH STRATEGIC DEVELOPMENT TEXAS, LLC 1ST SERIES - TWYNNBREUX FOR COMMERCIAL AND INDUSTRIAL IMPROVEMENTS ON LOT 1, BLOCK 1, TWYNNBREUX ADDITION TO THE CITY OF HEWITT, PROVIDING AN EFFECTIVE DATE.** No Action Taken.

9. **CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION APPROVING THE FINANCING BY THE NEW HOPE CULTURAL EDUCATION FACILITIES FINANCE CORPORATION OF HEALTH FACILITIES LOCATED WITHIN THE CITY OF HEWITT, TEXAS FOR 4-K HOUSING INC.** *A motion was made by Council Member Alex Snider and seconded by Council Member Wilbert "Walky" Wachtendorf to approve resolution; all seven in favor, motion passed.*

10. **ADJOURN.** *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to adjourn the meeting at 7:16 PM, all seven in favor, motion passed.*

NOTE: Mayor Ed Passalugo reconvened the **EXECUTIVE SESSION** at 7:18 PM**.**

A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to convene Executive Session at 7:18 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:

- **Pursuant to §551.071 – Consultation with Attorney**
- **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
- **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**

CLOSE EXECUTIVE SESSION. *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to close the Executive Session and adjourn the Workshop at 7:56 PM, all seven in favor, motion passed.*

Approved: March 6, 2017

_____ _____

Lydia Lopez, City Secretary Ed Passalugo, Mayor

HEWITT
TEXAS

ITEM #4 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

   NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

   Only under the agenda item "Hear Visitors" are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.

4. As a general rule, citizens may not participate or address the council or staff during the workshop session.

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: March 6, 2017

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider a resolution of the City of Hewitt, Texas, canceling the General Election scheduled to be held on the 6th day of May, 2017 in accordance with Section 2.053(a) of the Texas Election Code; directing the giving of Notice of such cancellation of election; and providing for details relating to the cancellation of such election. *(Considere un resolución de la ciudad de Hewitt, Texas, cancelando la Elección General de funcionarios municipales programada para el día 6 de mayo de 2017 de acuerdo con la sección 2.053(a) del código electoral de Texas; instruyendo que se de aviso de tal cancelación de elección; y proveyendo detalles relativos a la cancelación de tal elección.)*

STAFF RECOMMENDATION/ITEM SUMMARY:

All filing deadlines have passed and incumbents Travis Bailey, James Vidrine, Ed Passalugo, and Alex Snider had no opposition for the May 6, 2017 General Election. Texas Election Code, Section 2.052 and 2.053 requires the city secretary to deliver to the Council a certification (attached) that each candidate in the election is unopposed. Upon receipt of that certification, the governing body, by order or ordinance, may declare each unopposed candidate elected to the office. Attached is a resolution declaring the unopposed candidates elected to office, cancels the election and provides for the required posting of an Order of Cancellation. Staff recommends approval.

Certificates of Election and oath of office will be issued on May 15, 2017 after Election Day.

ATTACHMENTS:

Certification of Unopposed Candidates
Resolution

AW12-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
2/14

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)

To: Presiding Officer of Governing Body

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 6, 2017.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 6 de mayo, 2017.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) Cargo(s)	**Candidate(s)** Candidato(s)
Ward 1, Place 2 *Distrito Electoral 1, Sitio 1*	**Travis Bailey** *Travis Bailey*
Ward 2, Place 2 *Distrito Electoral 2, Sitio 1*	**James Vidrine** *James Vidrine*
Ward 3, Place 2 *Distrito Electoral 3, Sitio 1*	**Ed Passalugo** *Ed Passalugo*
Ward At Large *Distrito en General*	**Charles "Alex" Snider** *Charles "Alex" Snider*

_____
Signature (Firma)

Lydia Lopez ***Lydia Lopez***
Printed name ***(Nombre en letra de molde)***

City Secretary ***Secretaria de la Cuidad***
Title (Puesto)

March 3, 2017 (3 de Marzo 2017)
Date of signing (Seal)

RESOLUTION NO. 2017-03-06-1
RESOLUCIÓN Nro. 2017-03-06-1

A RESOLUTION OF THE CITY OF HEWITT, TEXAS, CANCELING THE GENERAL ELECTION SCHEDULED TO BE HELD ON THE 6TH DAY OF MAY, 2017, IN ACCORDANCE WITH SECTION 2.053(a) OF THE TEXAS ELECTION CODE; DIRECTING THE GIVING OF NOTICE OF SUCH CANCELLATION OF ELECTION; AND PROVIDING DETAILS RELATING TO THE CANCELLATION OF SUCH ELECTION

RESOLUCIÓN DE LA CIUDAD DE HEWITT, TEXAS, CANCELANDO LA ELECCIÓN GENERAL DE FUNCIONARIOS MUNICIPALES PROGRAMADA PARA EL DÍA 6 DE MAYO DE 2017 DE ACUERDO CON LA SECCIÓN 2.053(A) DEL CÓDIGO ELECTORAL DE TEXAS; INSTRUYENDO QUE SE DE AVISO DE TAL CANCELACIÓN DE ELECCIÓN; Y PROVEYENDO DETALLES RELATIVOS A LA CANCELACIÓN DE TAL ELECCIÓN

* * * * * * * * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:
EL CONSEJO MUNICIPAL DE LA CIUDAD DE HEWITT, TEXAS, RESUELVE:

Section 1: It is hereby ordered that the General Election, scheduled to be held in the City of Hewitt on the 6th day of May, 2017, at which election the following officers were to be elected by the qualified voters of the City, is canceled in accordance with Section 2.053(a) of the Texas Election Code.

Sección 1: Por la presente se ordena que la Elección General, programada para celebrarse en la Ciudad de Hewitt el 6 de mayo de 2017, en la cual los votantes calificados de la Ciudad habrían votado para elegir a los siguientes funcionarios, sea cancelada de acuerdo con la sección 2.053(a) del Código Electoral de Texas.

POSITION: POSICIÓN:	City Council Ward 1, Place 1 *Distrito Electoral 1, Sitio 1*
	City Council Ward 2, Place 1 *Distrito Electoral 2, Sitio 1*
	City Council Ward 3, Place 1 *Distrito Electoral 3, Sitio 1*
	City Council At Large *Distrito Electoral en general*

Section 2: The following candidates have been certified as unopposed and are hereby elected as follows:

Sección 2: Los siguientes candidatos han sido certificados como candidatos únicos y por la presente son electos como sigue a continuación:

Candidate Candidato	Office Sought Cargo que aspira ocupar
Travis Bailey	Ward 1, Place 1
James Vidrine	Ward 2, Place 1
Ed Passalugo	Ward 3, Place 1
Charles “Alex” Snider	At Large

Section 3: A copy of the Order of Cancellation, attached herein and made part of Resolution No. 2017-03-06-1, will be posted on Election Day at the following polling place, which would have been used in the election:

Sección 3: Una copia de la Orden de Cancelación, adjunta al presente y hecha parte de la Resolución Nro. 2017-03-06-1, será colocada el Día de Elección en el siguiente lugar de votación que se hubiera utilizado en la elección:

POLLING PLACE
LUGAR DE VOTACIÓN

Hewitt Public Safety Facility
100 Patriot Court
Hewitt, Texas 76643

PASSED, APPROVED and RESOLVED this 6th day of March, 2017.
PASADA, APROBADA y RESUELTA este día 6 de marzo de 2017.

CITY OF HEWITT, TX

_____
Ed Passalugo, Mayor/*Alcalde*

ATTEST:

_____
Lydia Lopez, City Secretary/*Secretaria de la Cuidad*

ORDER OF CANCELLATION
ORDEN DE CANCELACIÓN

The City of Hewitt hereby cancels the election scheduled to be held on May 6, 2017, in accordance with Section 2.053(a) of the Texas Election Code. The following candidates have been certified as unopposed and are hereby elected as follows:

El cuidad de Hewitt por la presente cancela la elección que, de lo contrario, se hubiera celebrado el 6 de mayo, 2017 de conformidad, con la Sección 2.053(a) del Código de Elecciones de Texas. Los siguientes candidatos han sido certificados como candidatos únicos y por la presente quedan elegidos como se haya indicado a continuación:

Candidate (Candidato)	**Office Sought** (Cargo al que presenta candidatura)
Travis Bailey *Travis Bailey*	Ward 1, Place 1 *Distrito Electoral 1, Sitio 2*
James Vidrine *James Vidrine*	Ward 2, Place 2 *Distrito Electoral 1, Sitio 2*
Ed Passalugo *Ed Passalugo*	Ward 3, Place 2 *Distrito Electoral 3, Sitio 2*
Charles “Alex” Snider *Charles “Alex” Snicer*	At Large *Distritio En General*

A copy of this order will be posted on Election Day at each polling place that would have been used in the election.

El Día de las Elecciones se exhibirá una copia de esta orden en todas las mesas electorales que se hubieran utilizado en la elección.

_____
Mayor *(Alcalde)*

_____
Secretary *(Secretaria)*

(seal)(*sello*)

_____
Date of adoption *(Fecha de adopción)*

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: March 6, 2017

AGENDA ITEM #: 6

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Authorize City Manager to negotiate and execute a development and reimbursement agreement related to the removal of the Alamo Lift Station with Warren Ridge Partners, LTD, a utility services agreement with the City of Waco, and authorizing a professional services agreement with The Wallace Group.

STAFF RECOMMENDATION/ITEM SUMMARY:

Hewitt Staff and Engineers have been working on a sewer infrastructure project that would remove the Alamo Lift Station (Lift Station 2-7) from service. One of the more recent options that has been discussed is gravity flowing to one of Waco's larger lift stations located just to the West of Hewitt's City Limits. Because of the proximity of Waco's facility to Hewitt's existing sewer line, it has been determined that it is possible to gravity flow through the planned Creekside Addition. This new residential development is located in Waco and is planned to be under construction in the next few weeks.

In this scenario, the sanitary service from approximately 86 homes in Hewitt would flow through the Creekside Addition directly to Waco's lift station. In doing so, the Alamo lift station would be removed from service. After study, the Wallace Group determined it would require the sewer line size for a portion of their subdivision to be increased in order to adequately handle the projected peak flows from these 86 Hewitt homes. Sewer service to the 86 homes would not be adversely affected.

This option has been analyzed and is now considered a preferred option by City Staff. This past Thursday, The Wallace Group provided an estimated cost to Hewitt for infrastructure to be upsized to handle the capacity in the Creekside Addition at $102,013.63. Additionally, there would be additional costs for professional services for plan redesign and updates as well as costs associated with attorney's fees. Additionally, there may be costs associated with upgrades to Waco's lift station to accommodate Hewitt's flows. The costs related to Waco infrastructure improvements have not yet been determined. Even

though final costs associated with any lift station upgrades have not been determined, the City of Waco has agreed in principle to this proposal.

If approved, the City Manager would finalize any further agreements between the parties to implement this project and remove the Alamo Lift Station from service. As time is of the essence, The Wallace Group and Warren Ridge Partners have requested consideration within a very tight timeline. Attached is their letter related to their participation and requested action by the city of Hewitt.

ATTACHMENTS:

THE WALLACE GROUP
engineers architects surveyors
A CP&Y COMPANY

March 2, 2017

City of Hewitt
PO Box 610
Hewitt, Tx 76643

Re: Creekside Additional Sewer Flows

Dear Mr. Adam Miles,

At the City of Hewitt's request, Warren Ridge Partners, LTD (WRP), the developers of the Creekside Addition Subdivision, in the City of Waco, have analyzed the impact of the addition of 100 GPM of sanitary sewer flows from the City of Hewitt upon the collection system within their subdivision. The request was to accommodate the removal of an existing lift station on Alamo Drive by the extension of a sanitary sewer main to intercept flows and reroute them to the City of Waco lift station on Warren Road. The Creekside Addition has sanitary sewer collection system plans approved by the City of Waco and a preconstruction for the project has been completed. The development is getting contractual obligations with the construction company secured so that construction may begin shortly.

The attached Exhibit "A" provides a summary of the affected lines and the impact of the additional flows upon the system. The current, approved plans have all 8" lines designed to be installed. The additional Hewitt flows will surcharge the lower section, Lines A1-A5. An increase to a 10" line will be required to satisfy the additional flows.

Exhibit "A" provides a breakdown of the length of each pipe and manhole, as well as the proportionate share of the impact Hewitt has upon each segment. The unit price is based on the bid proposal provided by the selected contractor and does not include any additional markup. It is WRP's position that the City of Hewitt is responsible for construction costs of $102,013.63 for their use of the system.

In addition to the construction costs summarized above, other costs are borne by WRP in agreeing to accept the City of Hewitt's flows. The approved construction drawings must be redesigned to change the pipe size in segments A1-A5, as well as developing the construction drawing for the sanitary sewer line identified as HEWITT in Exhibit A. The redesign of the construction drawings and developing a subsequent change order for the costs to the Contractor will be $3,000.00. WRP must also retain the services of an attorney to review the agreements for compensation to WRP for the acceptance of the City of Hewitt's flows. It is our understanding that the City of Hewitt's attorney will draw up the documentation for the agreement for compensation to the Creekside Addition construction project. WRP's attorney will need to review the agreement and provide opinions to the developer as to nature

of said agreement. Although the cost of that is not known at this time, it is estimated that it would be in range of $5,000.

As time is of the essence, WRP is requesting that the City of Hewitt provide WRP with a response within 5 working days. We understand that this is a very short timeline, but as previously stated, the project is approved for construction and a delay in getting started or getting material purchased, etc cannot be sustained by WRP. If the City of Hewitt agrees to move forward, then WRP would accept "down payment" money of $15,000 within 5 days with the remainder to follow within 60 days. We understand that such a, agreement must go before the City of Hewitt, but the developer cannot wait to move forward pending that council decision.

Likewise, the City of Waco must also agree to accept the City of Hewitt's flows. The work done by CP&Y, dba The Wallace Group (TWG) on the capacity of the collection system is only part of the work necessary for Waco to make a decision. As previously stated, a report on the ability of the lift station to accept the flows without negative impact to the Creekside Addition must be undertaken. TWG has been instructed to provide the City of Hewitt with such a proposal but has not issued it until the uncertainty of the cost sharing is resolved.

This offer and agreement must be fully accepted, and delivered to WRP, by the City of Hewitt along with the down payment paid in full by March 9, 2017 at 5pm or the agreement and all its intentions become null and void.

We appreciate you reviewing this proposal and if you have any questions, we would request that you contact either myself or Fred Dewald at 254-855-8500.

Sincerely,

David L. Marek, PE
Vice President
The Wallace Group, A CP&Y Company

Enclosure:

Cc:

Project # 23339

SEG	LENGTH	UNIT COST	PEAK GPM	HEWITT GPM	CREEKSIDE GPM	% HEWITT	% CREEKSIDE	HEWITT COST	CREEKSIDE COST	4' DIA MANHOLE	UNIT COST	5' DIA MANHOLE	UNIT COST	HEWITT COST	CREEKSIDE COST
HEWITT	155	$40.00	99	99		100%	0%	$6,200.00	$0.00	1	$4,648.60			$4,648.60	$0.00
A17	138	$40.00	141	99	42	70%	30%	$3,875.74	$1,644.26	2	$4,648.60			$8,577.82	$2,769.38
A16	160	$40.00	271	99	122	45%	55%	$2,866.97	$3,133.03	1	$4,648.60			$7,087.80	$2,560.20
A15	140	$40.00	223	99	124	44%	56%	$2,486.10	$3,113.90	1	$4,648.60			$7,063.73	$2,584.87
A14	200	$40.00	226	99	127	44%	56%	$3,504.42	$4,495.58	1	$4,648.60			$7,056.33	$2,613.27
A13	245	$40.00	230	99	131	43%	57%	$4,218.26	$5,581.74	1	$4,648.60			$7,030.92	$2,647.68
A12	155	$40.00	234	99	135	42%	58%	$2,623.08	$3,576.92	1	$4,648.60			$7,066.72	$2,681.88
A11	400	$40.00	246	99	147	40%	60%	$6,430.02	$9,560.98	1	$4,648.60			$7,870.78	$2,777.82
A10	175	$40.00	250	99	151	40%	60%	$2,990.00	$3,020.00	1	$4,648.60			$7,840.85	$2,807.75
A9	125	$40.00	254	99	155	39%	61%	$1,944.82	$3,081.18	1	$4,648.60			$7,811.86	$2,836.74
A8	91	$40.00	257	99	158	39%	61%	$1,402.18	$2,237.82	1	$4,648.60			$7,790.71	$2,857.89
A7	187	$40.00	261	99	162	38%	62%	$2,837.24	$4,642.76	1	$4,648.60			$7,753.26	$2,895.34
A6	99	$40.00	265	99	166	37%	62%	$1,478.43	$2,465.66	1	$4,648.60			$7,736.65	$2,894.43
A5	443	$40.00	333	99	233	30%	70%	$5,531.51	$13,018.61	1	$4,648.60			$7,380.02	$3,257.67
A4	257	$40.00	340	99	241	29%	71%	$3,142.96	$7,021.04	1	$4,648.60			$7,353.56	$3,293.06
A3	202	$40.00	346	99	246	29%	71%	$2,427.50	$5,081.98	1	$4,648.60			$7,330.09	$3,305.07
A2	122	$40.00	348	99	249	28%	72%	$1,457.69	$3,966.31	1	$4,648.60			$7,322.45	$3,329.15
A1	582	$40.00	403	99	304	25%	75%	$6,004.85	$18,439.15	1	$4,648.60	2	$5,937.50	$4,953.15	$12,464.45
							SUBTOTAL PIPE COST	$60,435.75					SUBTOTAL MANHOLE COST	$41,587.88	
													TOTAL HEWITT CONST. COST	$102,023.63	

PRELIMINARY SET
FOR REVIEW ONLY

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THE WALLACE GROUP
engineers architects surveyors
A CPaY COMPANY

CREEKSIDE ADDITION
CITY OF HEWITT IMPACT
SANITARY SEWER CALCULATIONS/COSTS

SHEET
EX A

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