

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

April 3, 2017

Workshop - 5:30 PM and Regular Meeting - 7:00 PM

CITY HALL, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager

Charlie Buenger, City Attorney

Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Katie Allgood, Managing Director/Civil
Service Director

Tracy Lankford, Community Dev. Director

Tuck Saunders, Assistant Police Chief

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **3rd day of April, 2017 at 5:30 PM in Hewitt City Hall, Council Workshop Room, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer
 - b. Briefing and discussion concerning grant application for the Transportation Alternatives Set-Aside Program.
 - c. Briefing and discussion concerning upcoming events.
 - April 22, 2017 - Hounds and Sounds (Warren Park)
 - May 6, 2017 - Household Hazardous Waste Day (Waco)
 - May 6, 2017 - Nacho Daddy (Warren Park)
 - June 24, 2017 - Dodging for Dollars
 - July 12, 2017 - Hero Day (Hewitt Park)
 - July 29, 2017 - National Night Out (Warren Park)
 - September 30, 2017 - Dog Days (Hewitt Park)
 - d. Briefing and discussion concerning Family Place Libraries Project.
 - e. Briefing and discussion concerning Library Resources for Business.
 - f. Briefing and discussion concerning zoning ordinance update (Dimension Standards and Land Use Tables).
 - g. Briefing and discussion concerning Public Safety operations - Police & Fire.
 - Interlocal Agreement with Midway ISD for Student Resource Officer
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - Pursuant to §551.071 - Consultation with Attorney
 - Pursuant to §551.072 - Purchase, Exchange, Lease, or Value of Real Property.
 - Pursuant to §551.074 - Personnel Matters. (Council will meet in Executive Session to discuss the annual evaluation of the City Manager.)
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on March 31, 2017.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **3rd day of April, 2017 at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Consider approval of minutes of the City Council Workshop/Regular Meeting of March 20, 2017.
4. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
5. Consider reappointments to the Board of Adjustment.
6. Consider award of bid for 2016 – Hewitt Park/Park Meadows Drainage Improvements to Barnett Contracting, Inc. in the total amount \$62,163.
7. Consider and take appropriate action concerning a resolution suspending the April 21, 2017, effective date of Oncor Electric Delivery Company's requested rate change.
8. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:00 AM/PM on March 31, 2017.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

March 30, 2017

2014 Bond Projects:

First Street Mill and Overlay / Chapman Rd.

Contractor is to be finishing up punch list items shortly.

2015 Bond Projects:

Lift Station No. 5 Removal

I intend to be wrapping this project up shortly, still need to lock down one easement.

IH - 35 Waterline

- Phase 1; Industrial south side of Castleman Creek
 - Awaiting a good bac-t sample.
- Phase 2; Sun Valley to Flat Rock Trailers
 - Working on locating existing easements.
- Phase 3; South side of Castleman Creek to Glenleigh Dr.
 - Preliminary alignment work is being done.

Lift Station No. 4; Gravity Line Extension

We are to receive bids for this project on 4/27/17.

2017 Slurry Seal (formally known as 2016 Slurry Seal):

Finishing up plans. This project will be ready to bid shortly.

Street Crack Sealing

Currently working on getting the road crack lengths so that we can quantify the estimated total linear footage of cracks within the streets for bidding purposes.

Alamo Lift Station (Lift Station No. 7)

Receive email from the Wallace Group that they are awaiting some final numbers to finalize their report.

Drainage

HEWITT TEXAS

CITY ENGINEER'S REPORT

March 30, 2017

2016 – Hewitt Park / Park Meadows Drainage Improvements

This project is to be up for the Councils consideration of award.

Old Temple Rd; Phase 2

Currently working on culvert grades and required replacements. Will be contacting other utility agencies shortly to verify their locations and work out any foreseeable conflicts.

Ordinances

The City and myself have been working on a few revisions to the current subdivision ordinances, more specifically to the meter service details. Looking for any feedback the Council's thoughts on the matter.

Proposed revisions;

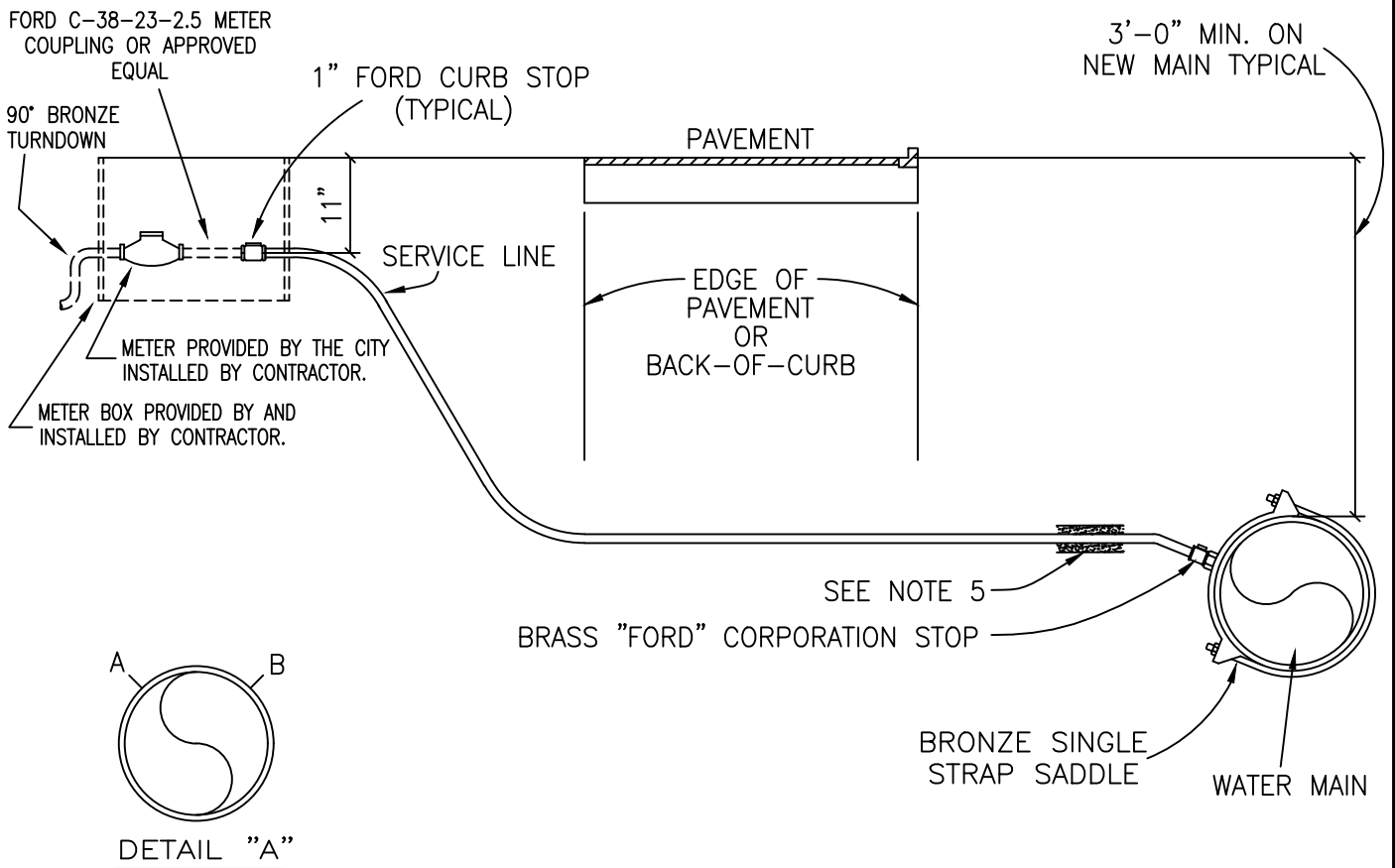
1. Allowing HDPE I.P.S. Pressure Pipe DR-9 as an alternative to the existing Copper Type "K" as an acceptable service line material.
2. Including a requirement that all services need to be sleeved under roadways. This is to allow for ease of service line changes if a leak should occur in the future. We already do this on City contracts when services have to be replaced.
3. Specifically call out the type of meter box and lid.
4. Adding detail "W18" for 2" water services, for residential use only.

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



NOTES:

1. SUCCESSIVE TAPS INTO THE WATER MAIN SHALL BE SPACED A MINIMUM OF 18" OFFSET AND AS SHOWN ON DETAIL "A".
2. WHERE NO SIDEWALK EXISTS, METER BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE.
3. AUTHORIZED SERVICE LINE MATERIAL:
A. COPPER TYPE "K" SOFT
4. SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
5. BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
6. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
7. METER BOX TO BE CAPABLE OF HOUSING "NEPTUNE" AUTOMATIC METER READING DEVICE. USE PRE-CAST CONCRETE METER BOX WITH CITY APPROVED COMPATIBLE METER READING LID.
8. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

TYPICAL WATER SERVICE-ELEVATION

REVISION NOTE:

DRAWING NAME:

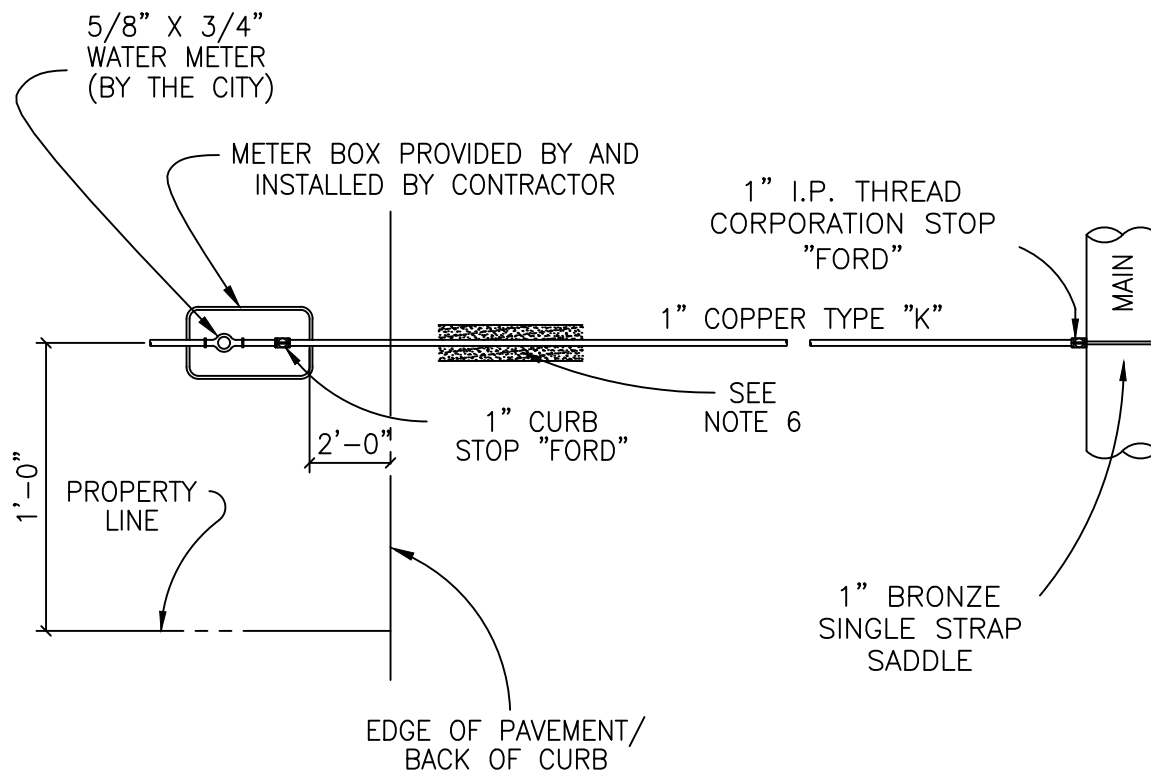
W03

SCALE:
N.T.S.

DATE:
1/25/13

DRAWN BY:
M.W.W.

APPROVED BY:
W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
A. 1" COOPER TYPE "K"
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 4 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. ANGLE STOPS SHALL BE INSTALLED 11" BELOW FINISHED GRADE.
6. BEDDING MATERIAL AS PER DETAIL #W06
7. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
8. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

SINGLE WATER SERVICE PLAN

REVISION NOTE:

DRAWING NAME:

W04

SCALE:

N.T.S.

DATE:

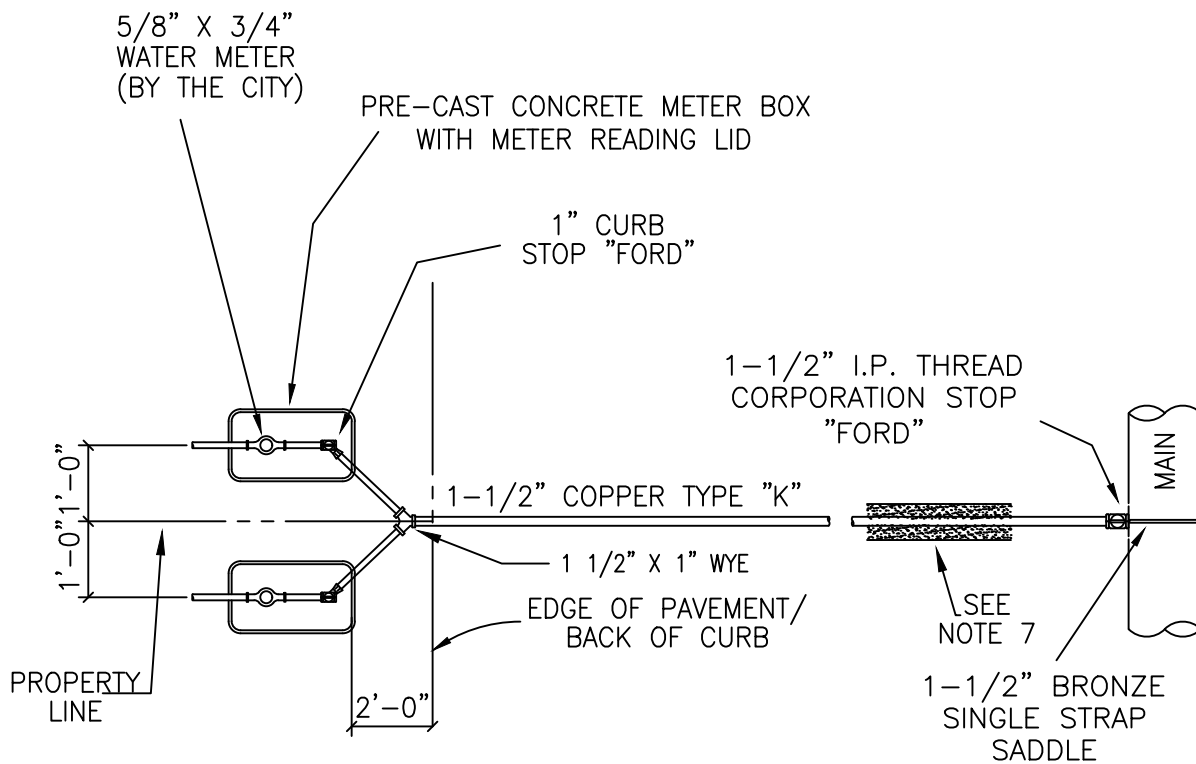
1/25/13

DRAWN BY:

M.W.W.

APPROVED BY:

W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
A. 1-1/2" COOPER TYPE "K"
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 2 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. CURB STOPS 1 1/2" AND 2" IN SIZE SHALL BE PROVIDED WITH BOTH A LOCKING CAP AND METER FLANGE.
6. CURB STOPS SHALL BE INSTALLED 8" BELOW FINISHED GRADE.
7. BEDDING MATERIAL AS PER DETAIL #W06
8. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
9. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

DOUBLE WATER SERVICE PLAN

REVISION NOTE:

DRAWING NAME:

W05

SCALE:

N.T.S.

DATE:

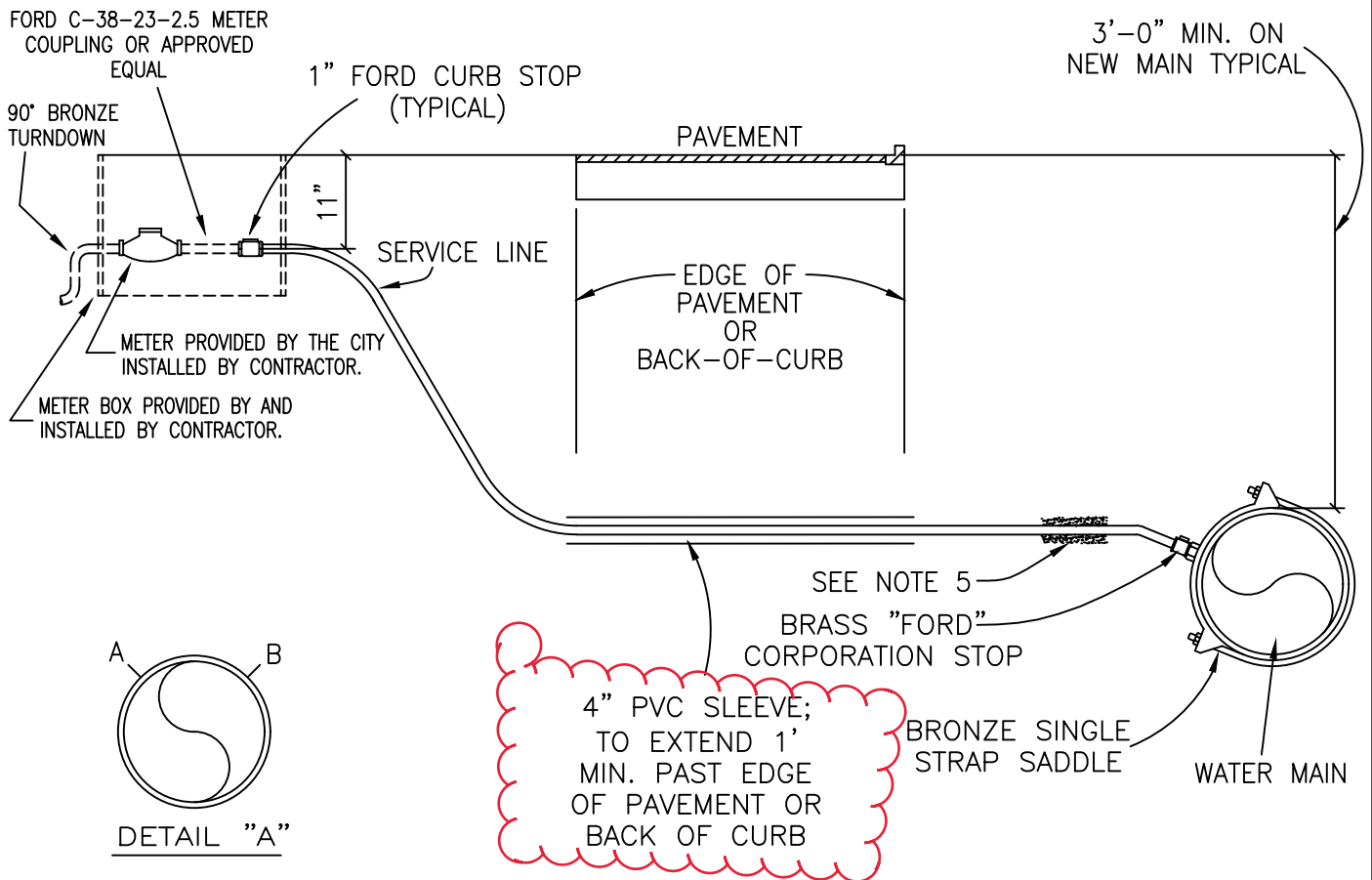
1/25/13

DRAWN BY:

M.W.W.

APPROVED BY:

W.E.A.



NOTES:

- SUCCESSIVE TAPS INTO THE WATER MAIN SHALL BE SPACED A MINIMUM OF 18" OFFSET AND AS SHOWN ON DETAIL "A".
- WHERE NO SIDEWALK EXISTS, METER BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE.
- AUTHORIZED SERVICE LINE MATERIAL:
 - CORPER TYPE "K" SOR
 - HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
- SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
- BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
- ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
- ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
- METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
- METER BOX LIDS SHALL BE DFW37C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

Proposed Revised Detail

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

TYPICAL WATER SERVICE-ELEVATION

REVISION NOTE:

REVISED 3/2/17

DRAWING NAME:

W03

SCALE:

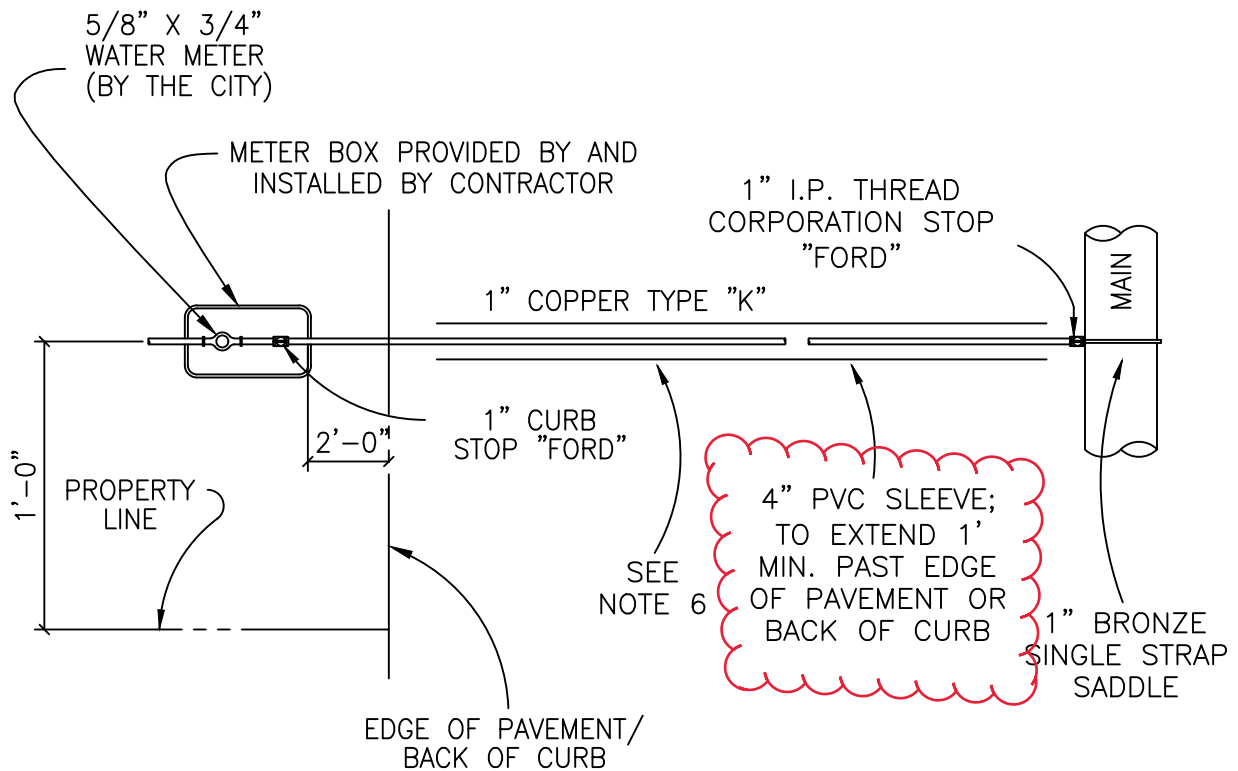
N.T.S.

DATE:

1/25/13

DRAWN BY:
M.W.W.

APPROVED BY:
W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:

- A. 1" COOPER TYPE "K"
- B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)

2. CURB STOP SHALL BE 1" MINIMUM.

3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.

4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 4 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.

5. ANGLE STOPS SHALL BE INSTALLED 11" BELOW FINISHED GRADE.

6. BEDDING MATERIAL AS PER DETAIL #W06

7. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.

8. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.

9. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.

10. METER BOX LIDS SHALL BE DFW37C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

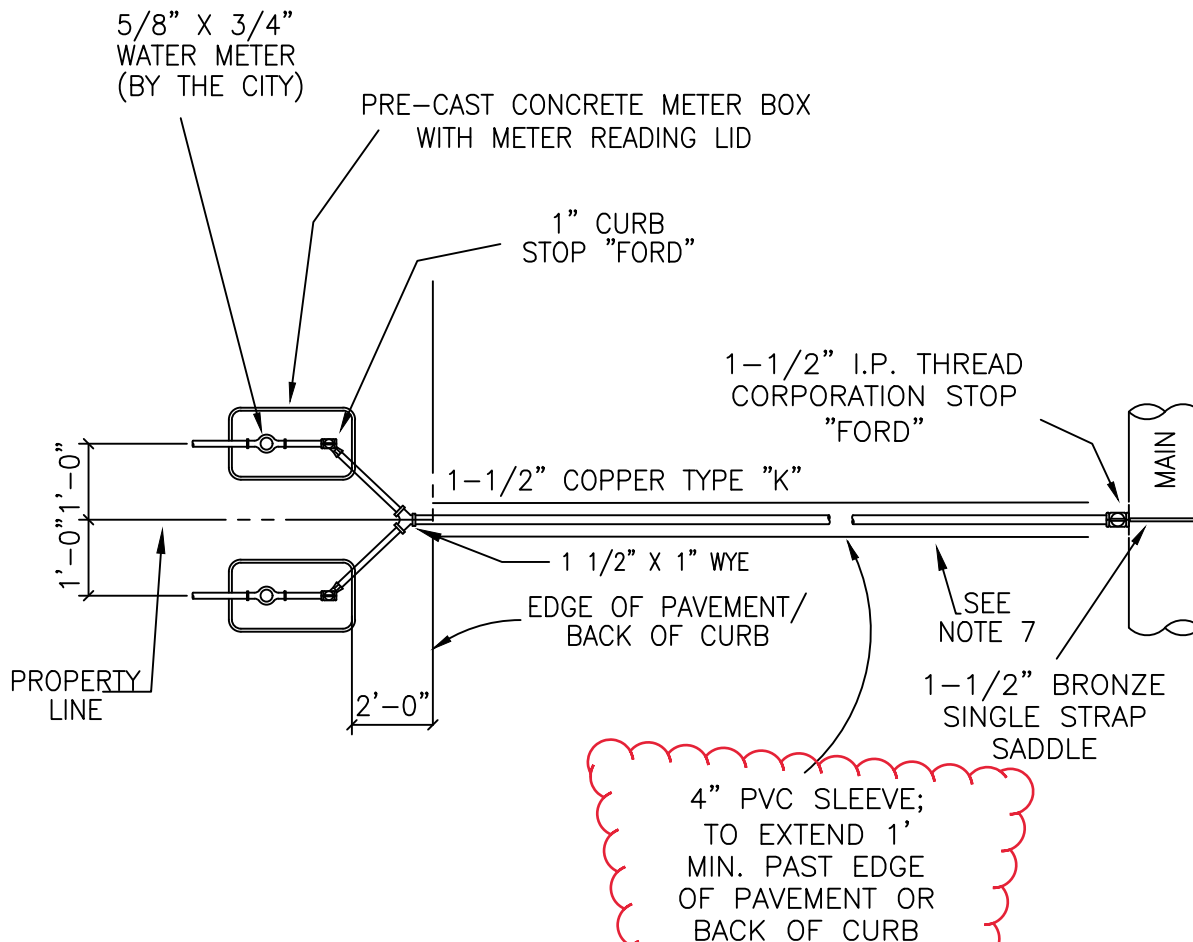
Proposed Revised Detail

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

SINGLE WATER SERVICE PLAN

REVISION NOTE:			REVISED 3/2/17
DRAWING NAME:			W04
SCALE:	N.T.S.	DATE:	1/25/13
DRAWN BY:	M.W.W.	APPROVED BY:	W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:

A. 1-1/2" COOPER TYPE "K"

B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)

2. CURB STOP SHALL BE 1" MINIMUM.

3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.

4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 2 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.

5. CURB STOPS 1 1/2" AND 2" IN SIZE SHALL BE PROVIDED WITH BOTH A LOCKING CAP AND METER FLANGE.

6. CURB STOPS SHALL BE INSTALLED 8" BELOW FINISHED GRADE.

7. BEDDING MATERIAL AS PER DETAIL #W06

8. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.

9. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.

10. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.

11. METER BOX LIDS SHALL BE DFW37C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

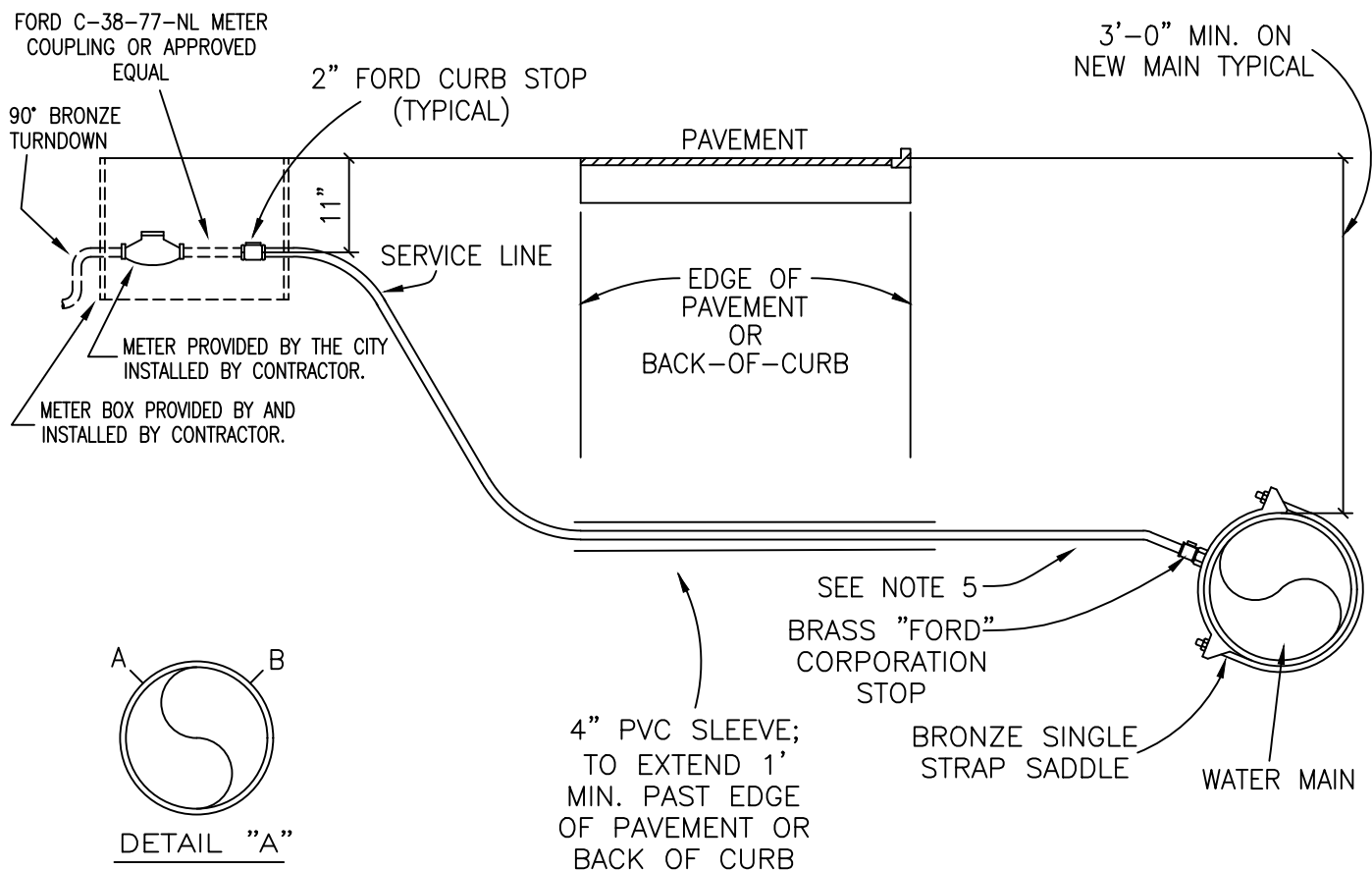
**Proposed Revised
Detail**

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

DOUBLE WATER SERVICE PLAN

REVISION NOTE:		REVISED 3/2/17
DRAWING NAME:		W05
SCALE:	N.T.S.	DATE:
		1/25/13
DRAWN BY:	M.W.W.	APPROVED BY:
		W.E.A.



NOTES:

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A. COPPER TYPE "K" SOFT
B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
- SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
- BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
- ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
- ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
- METER BOXES SHALL BE NEW STYLE NO. 65 METER BOX; 15" X 28" X 12" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
METER BOX LIDS SHALL BE DFW65C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

Proposed Additional Detail

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

2" WATER SERVICE-ELEVATION; RESIDENTIAL USE ONLY

REVISION NOTE:

REVISED 3/2/17

DRAWING NAME:

W18

SCALE:

N.T.S.

DATE:

1/20/17

DRAWN BY:

M.W.W.

APPROVED BY:

M.W.W.



COUNCIL WORKSHOP AGENDA ITEM #2.d

City of Hewitt

To: Hewitt City Council
From: Waynette Ditto
CC: Adam Miles, Lydia Lopez
Date: 03/28/2017
Re: Family Place Libraries

Comments:

The Hewitt Public Library is proud to be selected to participate in the Family Place Libraries Project that is funded by the Texas State Library and Archives Commission's Library Services and Technology Act Five Year Plan 2013-2017.

The mission of the Hewitt Public Library is to provide access to informational, educational, cultural and recreational library materials and services in a variety of formats and technologies and to be responsive to the public library needs of the community. By nurturing a sense of community involvement through sound policies and procedures, well organized collections, diverse programs, public meetings, and trained, qualified staff

A goal of the Texas State Library and Archives Commission's Library Services and Technology Act Five-Year Plan 2013-2017 and the Hewitt Public Library is that "Texans will have access to library services to build a strong foundation for early learning, success in school, and lifelong learning." To help accomplish this goal, the Agency is promoting early childhood literacy in Texas libraries through grants, model programs, and training.

TSLAC initiated the Family Place Libraries™ Project in 2015 to help public libraries address early learning with an aim of ensuring that all children enter school ready and able to learn. The Project funds tuition for two staff from participating Texas libraries to attend Family Place Libraries™ Training Institute on the core elements of the program, and 3 years of follow-up and support by Middle Country Public Library (MCPL) staff. The Training Institute is at MCPL in New York. Tuition for the Institute and follow-up support are provided through a grant from the Institute of Museum and Library Services (2015, 2016, 2017).

Family Place Libraries Project is a network of children's librarians nationwide who believe that literacy begins at birth and that libraries can help build healthy communities by nourishing healthy families. Family Place Libraries™ promotes a national model for transforming public libraries into welcoming, developmentally appropriate early learning environments for very young children, their parents, and caregivers. Based on research about the importance of early brain development, Family Place Libraries™ supports the essential role of parents as first teachers and addresses the physical, social, emotional, and cognitive aspects of child development to help build a foundation for learning during the critical first years of life. By partnering and working with other social, health and educational services providers, the **Family Place model positions libraries as key early childhood and family support organizations within the local community.**



COUNCIL WORKSHOP AGENDA ITEM #2.e

City of Hewitt

To: Hewitt City Council
From: Waynette Ditto
CC: Adam Miles, Lydia Lopez
Date: 03/28/2017
Re: Library Resources for Business

Hewitt Public Library has a long history of providing resources and services to our community. Libraries play an indispensable role in providing workforce development to communities across the nation.

Hewitt Public Library offers a wide variety of free tools to help business grow. We offer software for creating marketing materials and web sites; electronic and print resources for building lists of prospective customer's businesses want to reach; 3-D Printer, Animation Station, and the new Canon Printer, along with the expertise to help you use these tools.

The Hewitt Public Library provides library card holders with the following services.

- Space for business workshops and presentations using the latest technology.
- Personalized business-librarian sessions with small-business clients, offering individualized business database navigation using Reference USA and other powerful database products.
- Staff assistance finding print and digital business books, journals and financial information.
- Computers and assistance with software to help small-business clients start, grow and thrive.
- A new printer that will allow you to print banners, posters, and other marketing materials.
- A new Database ReferenceUSA that will be available April 15, 2017. It was purchased with a generous donation from the Greater Hewitt Chamber of Commerce. ReferenceUSA is a powerful online reference and research tool providing library cardholders instant, real-time access to accurate, in-depth information on U.S. businesses and U.S. residents. ReferenceUSA makes it faster and easier to find new business opportunities, research executives and companies, find news articles, conduct job searches, research papers, locate addresses and phone numbers, conduct market research and much more.

We also provide continuing-education opportunities for businesses to educate employees. We offer continuing-education courses online in accounting, business communication, career training, computer software applications, customer service training, office skills and team building classes.



COUNCIL WORKSHOP AGENDA ITEM #2f.

Attached are draft copies of the Land Use Table and the Dimension Chart Table for discussion concerning proposed changes to the zoning ordinance.

Table I
Dimension Chart

Type of Use	R-1	R-1-G	R-2	R-3	R-4	R-5	MH	C-1	C-2	C-O	M	BP	PUD
Min. Lot Area (sq. ft.)	8,800	5,000	12,000	6 living units/acre	5 acres	14 living units/acre	3,500	6,000	None	None	None	60 acres	1 acre
Min. Lot Width (ft.)	80	50	100				40	60	None	None	None		
Min. Lot Depth (ft.)	110	100	120				80	100	None	None	None		
Min. Front Yard Setback (ft.)	25	20	25	25	25	25	See Note 1	25	25	25	See Note 2	25	25
Min. Side Yard Setback / Min. Separation Between Main Buildings (ft.)	5/20	5/10	5/20	5/20	5/20	5/20	None/10	15	See Note 2	10/None	See Note 2		
Min. Side (Corner) Yard Setback (ft.)	15	10	15	15	15	15	None*	See Section 6.102	See Section 6.102	See Section 6.102	See Note 2		
Min. Rear Yard Setback (ft.)	25	20	25	25	25	25	None*	25	See Note 2	See Note 2	See Note 2		
Max. Building Coverage (%)	40		40	50	50	50	30	50	See Note 2	See Note 2	See Note 2		50
Max Height (stories)	2	2	2	3	3	3	1	2	See Note 2	See Note 2	See Note 2		

Notes: 1. Must be set back 25 feet from any interior street

Table I

Dimension Chart

2. Building must be set back 1 foot for every 1 foot exceeding 35 feet in height.

P = Permitted by Right L = Permitted by Right subject to Limitations [Blank] = Prohibited C = Conditional Use Permitted

Specific Use	R-1	R-1-G	R-2	R-3	R-4	R-5	MH	C-1	C-2	C-O	M	BP	P.U.D.	Standard
Residential														
Convent or Monastery	P			P	P	P								
Family or Group Home				P	P	P								
Fraternity or Sorority				P	P	P		P						
HUD Code Manufactured Home							P							
Multiple-Family Dwellings and clustered multiple-family				P	P									
Single Family Detached Dwellings	P	P												
Single Family Attached Dwellings						P								
Two Family Dwelling			P	P	P									
Home for the Aged				P	P	P		P	P					
Non-Residential														
Accessory building	L		L	L	P	P		P	P	P	P	P		
Agriculture/Livestock building less than 400 sqft	L		P	P	P						P	P		
Amusement, commercial (indoor)									P	P	P			
Amusement, commercial (outdoor)										P	P			
Animal Shelter (Public or Private)										P	P	P		
Antique shop									P	P	P	P		
Athletic field and playfields, noncommercial				P										
Assembly and miscellaneous processing											P	P		
Auction Room									P	P	P	P		
Automobile accessory stores									P	P	P	P		
Automobile body operations										P	P	P		
Automobile leasing, rental										P	P	P		
Automobile sales facility										P	P	P		
Automobile service facilities (major)										P	P	P		
Automobile service centers (minor)									P	P	P	P		
Automobile towing service facilities										P	P	P		
Automobile washes									P	P	P			
Automobile wrecking yard											C	L		
Banks and other financial institutions								P	P	P	P	P		
Barber and Beauty Shops								P	P	P	P	P		
Blueprinting and photostating									P	P	P	P		
Business or Professional Offices								P	P	P	P	P		
Bus or Truck terminal										P	P	P		
Bus passenger station										P	P	P		
Business machine sales and service									P	P	P	P		
Catering establishments									P	P	P	P		
Churches, convents, parish houses and synagogues	P		P	P	P	P		P	P	P	P	P		
Cleaning and dyeing facilities									P	P	P	P		
Commercial schools									P	P	P	P		
Community buildings									P	P	P	P		
Contractor storage or equipment yard	P	P	P	P	P	P								
Convalescent or rest home								P	P	P	P	P		
Convenience store (with fuel sales)										P	P	P		
Convenience store (without fuel sales)									P	P	P	P		

P = Permitted by Right L = Permitted by Right subject to Limitations [Blank] = Prohibited C = Conditional Use Permitted

Specific Use	R-1	R-1-G	R-2	R-3	R-4	R-5	MH	C-1	C-2	C-O	M	BP	P.U.D.	Standard
Dance Hall									P	P				
Day camp for children									P	P				
Daycare center								P	P	P				
Department store									P	P	P	P		
Detached Carports	L		L	L	L	L								
Display rooms									P	P	P	P		
Dressmaking, millinery, tailor shops, shoe repair shops and similar shops								P	P	P	P	P		
Drive-in eating establishments									P	P	P	P		
Drug store or pharmacy								P	P	P	P	P		
Dry goods store									P	P	P	P		
Electric substations, gas odorizing stations, and gate stations	C	C	C	C	C	C	C	C	C	C	C	C	C	
Employment agencies									P	P	P	P		
Exercise gym									P	P	P	P		
Exterminating Shops									P	P	P	P		
Fabricating, manufacturing											P	P		
Farms, Ranch truck gardens, orchards, and nurseries for growing shrubs, flowers, and trees,	P		P	P	P									
Feed and grain elevators and processing											C			
Flea market (indoor)														Ch. 18 art. IV
Flea market (outdoor)														Ch. 18 art. IV
Floor covering (sales)									P	P	P	P		
Florist								P	P	P	P	P		
Food and Beverage: Canning, Processing, Manufacturing, Bottling											C			
Furniture shops									P	P	P	P		
Furrier shops									P	P	P	P		
Garage (private)	P	P	P	P	P	P	P		P	P	P	P		
Garage, (public)									P	P	P	P		
Garage (Repair)									P	P	P	P		
Garage (storage)									P	P	P	P		
Goods assembly and storage (indoor)									P	P	P	P		
Greenhouse or nursery (wholesale)										P	P	P		
Hatchery, fish or shrimp or fish farm											P	P		
Hatchery, poultry											P	P		
Heavy machinery sales, storage and repair										P	P	P		
Heliport									C	C	C	C		
Hospitals other than veterinary					P	P		P	P	P	P	P		
Hotel, apartment hotels and motels									P	P	P	P		
Interior decorating shops									P	P	P	P		
Laboratories for research development and testing									P	P	P	P		
Laundries									P	P	P	P		
Leather goods and luggage stores									P	P	P	P		
Libraries and Museum					P	P		P	P	P	P	P		

P = Permitted by Right L = Permitted by Right subject to Limitations [Blank] = Prohibited C = Conditional Use Permitted

Specific Use	R-1	R-1-G	R-2	R-3	R-4	R-5	MH	C-1	C-2	C-O	M	BP	P.U.D.	Standard
Livestock auction											P			
Loan offices								P	P	P	P	P		
Locksmith shops									P	P	P	P		
Meat markets									P	P	P	P		
Ministorage facilities									P	P	P	P		
Model homes sales office	C	C	C	C	C	C								
Mortuaries									P	P	P	P		
Motor freight terminal														
Municipal office buildings, police buildings, fire stations, and nonprofit libraries	P		P	P	P	P		P	P	P	P	P		
Musical instruments sales and repair									P	P	P	P		
Nursery, kindergarten and other special schools	C		C						P	P	P	P		
Office supply stores									P	P	P	P		
Orthopedic and medical appliance and supply store									P	P	P	P		
Paint and wallpaper stores									P	P	P	P		
Park or playground									P	P	P	P		
Painters and plumbers stores	P	P	P	P	P	P								
Pawn Shops									P	P	P	P		
Phonograph, record, sound equipment, and sheet music stores									P	P	P	P		
Physical culture and health services and reducing salons									P	P	P	P		
Playfield or stadium									P	P	P	P		
Printer									P	P	P	P		
Private Community Buildings		P		P									P	
Private Community Recreational Areas		P		P									P	
Private Community Swimming Pools		P		P									P	
Public buildings used by schools, city, county, state or federal government	P		P	P	P	P		P	P	P	P	P		
Public Schools and Private Schools	P		P	P	P			P	P	P	P	P		
Religious, Educational, Philanthropic and Eleemosynary uses								P	P	P	P	P		
Restaurants									P	P	P	P		
Retail Bakery Shop								P	P	P	P	P		
Retail Candy Shop								P	P	P	P	P		
Retail sales (indoor)								P	P	P	P	P		
Sanitariums, nursing homes, and personal care facilities					P				P	P	P	P		
Schools for music, dance, business or trade									P	P	P	P		
Sexually oriented business									P	P	P	P		Ch. 18 Art. V
Sewage pumping station	P							P	P	P	P	P		
Sewing machine sales and service, household appliances only									P	P	P	P		
Shop yard of local, state or federal government								P	P	P	P	P		
Sporting goods store									P	P	P	P		
Spray-painting operations									P	P	P	P		

P = Permitted by Right L = Permitted by Right subject to Limitations [Blank] = Prohibited C = Conditional Use Permitted

Specific Use	R-1	R-1-G	R-2	R-3	R-4	R-5	MH	C-1	C-2	C-O	M	BP	P.U.D.	Standard
Storage of rental trucks and trailers									P	P	P	P		
Studios of artists and photographers									P	P	P	P		
Swimming pools, spas, and hot tubs	P	P	P	P	P	P								
Taxidermist									P	P	P	P		
Telecommunication Tower	C	C	C	C	C	C	C	C	C	C	C	C	C	
Telegraph offices									P	P	P	P		
Telephone exchange or transmitting equipment									P	P	P	P		
Theatres, lodges, assembly halls, auditoriums, clubs									P	P	P	P		
Tire repair shops									P	P	P	P		
Trailer, recreational vehicle sales									P	P	P	P		
Travel bureaus and transportation ticket offices									P	P	P	P		
Truck sales										P	P	P		
Truck stop										P	P	P		
Upholstery shops									P	P	P	P		
Veterinary office (no hospital)									P	P	P	P		
Veterinary hospital (kennels inside)									P	P	P	P		
Veterinary hospital (kennels outside)									P	P	P	P		
Walk in emergency clinic									P	P	P	P		
Warehouses										P	P	P		
Water reservoir well or pumping station	P	P	P	P	P	P	P	P	P	P	P	P		
Water softener sales and service									P	P	P	P		
Water standpipe or elevated storage	P	P	P	P	P	P	P	P	P	P	P	P		
Welding or machine shop										P	P	P		
Wholesale distributors and retail sales of products made on the premises											P	P		



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 3, 2017

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of March 20, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
March 20, 2017 - 5:30/7:00 PM**

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, Alex Snider, and Steve Fortenberry

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Fire Chief Lance Bracco, Library Director Waynette Ditto, Community Development Director Tracy Lankford, Finance Director Lee Garcia, Managing Director of Administration/Civil Service Director Katie Allgood, Human Resources Generalist Stephanie Thompson, Parks and Media Coordinator Cassie Muske and City Secretary Lydia Lopez

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented updates on municipal business:
 - a. Report from City Engineer
 - b. Briefing and discussion concerning upcoming events.
 - o April 22, 2017 - Hounds and Sounds (Warren Park)
 - o May 6, 2017 - Household Hazardous Waste Day (Waco)
 - o May 6, 2017 - Nacho Daddy (Warren Park)
 - o July 29, 2017 - National Night Out (Warren Park)
 - o September 30, 2017 - Dog Days (Hewitt Park)
 - c. Briefing and discussion concerning water conservation program.
 - d. Briefing and discussion concerning zoning ordinance update.
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. A motion was made by Council Member Steve Fortenberry and seconded by Alex Snider to convene Executive Session at 6:35 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.071 – Consultation with Attorney**
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
 - **Pursuant to §551.087 - Deliberation regarding Economic Development Negotiations.**
5. Close Executive Session/Adjourn. *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to close the executive session and adjourn the Workshop meeting at 6:50 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Ed Passalugo asked Library Director Waynette Ditto to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND REGULAR MEETING OF MARCH 6, 2017.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
4. **PRESENTATION OF AUDIT REPORT AND OPINION BY CHRIS PRUITT, AUDIT PARTNER, PATTILLO BROWN, & HILL, LLP.** Chris Pruitt of Pattillo, Brown & Hill, L.L.P., presented the audit report for Fiscal Year 2015-2016 and responded to questions regarding report. He stated the city received an unmodified opinion/clean opinion.
5. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NONE*
6. **CONSIDER AND TAKE APPROPRIATE ACTION ON A RESOLUTION AUTHORIZING AN INTERLOCAL COOPERATION AND EXCHANGE AGREEMENT WITH MIDWAY INDEPENDENT SCHOOL DISTRICT (MISD).** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the resolution; all seven in favor, motion passed.*
7. **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING A JOINT PARTICIPATION AGREEMENT AND SPECIAL ASSESSMENT WITH BARNETT CONSTRUCTION CONTRACTING, INC. FOR INSTALLATION OF PAVEMENT AND RELATED APPURTENANCES FOR THE COMMERCE PARK ELEVATED STORAGE FACILITY IN THE TOTAL AMOUNT OF \$267,609.75.** *A motion was made by Council Bill Fuller and seconded by Council Member Alex Snider to approve, all seven in favor, motion passed.*
8. **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE CITY OF HEWITT POLICY ON ECONOMIC DEVELOPMENT.** *A motion was made by Council Member James Vidrine and seconded by Mayor Pro Tem Travis Bailey to approve; all seven in favor, motion passed.*
9. **ADJOURN.** *A motion was made by Council Member Bill Fuller and seconded by Council Member Steve Fortenberry to adjourn the meeting at 7:23 PM, all seven in favor, motion passed.*

Approved: April 3, 2017

Lydia Lopez, City Secretary

Ed Passalugo, Mayor



ITEM #4 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 3, 2017

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider reappointments to the Board of Adjustment.

STAFF RECOMMENDATION/ITEM SUMMARY:

Douglas Bergen, Charles Howard, R. Don Vardeman, and Kevin Summers have terms that expire this month on the Board of Adjustment. All have agreed to serve another term. These members are in good standing and staff recommends approval of this item.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 3, 2017

AGENDA ITEM #: 6

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2016 – Hewitt Park/Park Meadows Drainage Improvements to Barnett Contracting, Inc., in the total amount of \$62,163.

STAFF RECOMMENDATION/ITEM SUMMARY:

This drainage project was reported to the City in the Summer of 2016 by residents on Park Meadows. Towards the back of their property a large volume of stormwater steadily eroded their yard and undermined fencing. This erosion continued into Hewitt Park and caused additional damage. This project will include the construction of a concrete lined channel between the yards to facilitate the flow of stormwater at this location and through the park. Additionally, a portion of the yard and fencing is being reconstructed for the property owners. Bids were received and opened on Friday, March 31, 2017; three bids were received. Barnett Contracting provided the lowest bid meeting specifications in the total amount (including additive alternate) of \$62,163.00. Staff recommends award of the bid to Barnett Contracting. If approved, work will commence in the next few days.

ATTACHMENTS:

Bid Tabulation
Drainage Plans

PROJECT BIDDER'S LIST

BID DATE: 3/31/2017

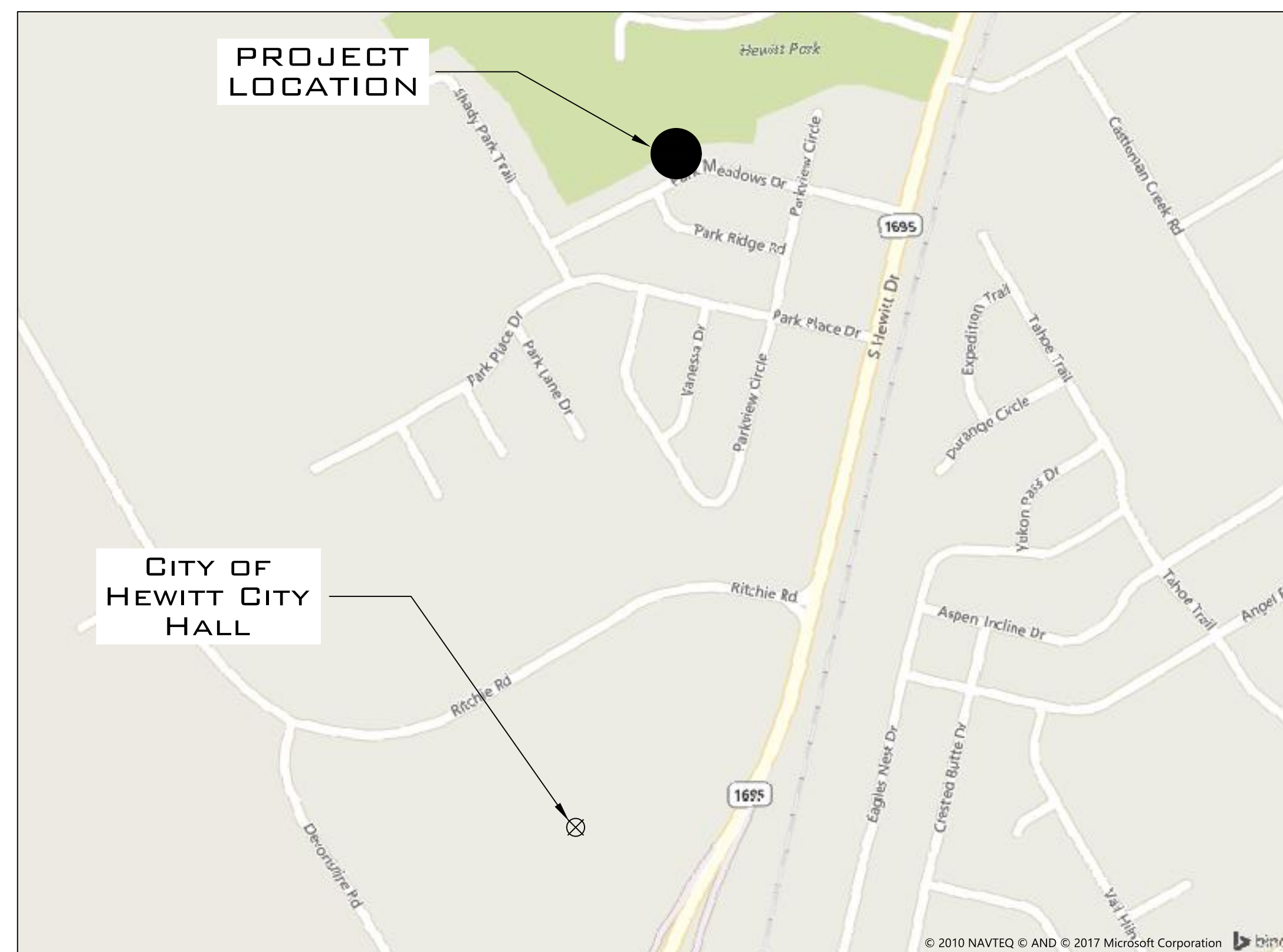
PROJECT: CITY OF HEWITT; 2016 - HEITT PARK / PARK MEADOWS DRAINAGE IMPROVEMENTS
GENERAL CONTRACTORS

COMPANY	BONDED	ADDENDUMS	SIGNED BID	TOTAL BASE BID	TOTAL BASE BID PLUS ADDITIVE ALTERNATE
BARNETT CONTRACTING	✓	NA	✓	51,443 ⁰⁰	62,163 ⁰⁰
HOLY CONTRACTORS	—	—	—	—	No Bid
BARSH CONSTRUCTION	✓	NA	✓	65,643 ⁴⁰	79,646 ⁴⁰
H&B CONTRACTORS	✓	NA	✓	76,884 ⁸⁰	96,984 ⁸⁰

200 PATRIOT COURT/P.O. BOX 610
HEWITT, TEXAS 76643
1-254-666-6171
PWS ID 1550031
CCN ID 10038

GENERAL CONSTRUCTION NOTES

1. THESE PLANS DO NOT INDICATE DETAILED TOPOGRAPHY, AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO INSPECT THE PROJECT BEFORE SUBMITTING BIDS TO DETERMINE LOCATIONS OF VARIOUS TOPOGRAPHIC FEATURES THAT COULD EFFECT CONSTRUCTION METHODS
2. THE CONTRACTOR SHALL NOTIFY
 - 2.1. THE TxDOT HIGHWAY MAINTENANCE FOREMAN
 - 2.2. RAILWAY SUPERINTENDENT
 - 2.3. COUNTY COMMISSIONER
 - 2.4. APPLICABLE CITY
 - 2.5. APPLICABLE UTILITY COMPANIES48 HOURS PRIOR TO STARTING CONSTRUCTION ON ANY HIGHWAY OR RAILROAD AND IN THE VICINITY OF ANY EXISTING UTILITIES, AND SHALL BE SUBJECT TO INSPECTION AND COMPLIANCE WITH THE ABOVE AUTHORITIES.
3. COORDINATE ANY PLANNED INTERRUPTIONS TO SERVICE WITH THE APPLICABLE UTILITY PURVEYOR A MINIMUM 48 HOURS IN ADVANCE
4. ANY AND ALL OBJECTS THAT BECOME DAMAGED AND/OR DESTROYED BY THE CONSTRUCTION PROCESS SHALL BE REPLACED OR RESTORED TO A CONDITION EQUAL TO OR BETTER THAN THAT WHICH EXISTED JUST PRIOR TO THE INCIDENT OR INCIDENTS.
5. PROPERTY OWNERS SHALL HAVE ACCESS TO THEIR RESPECTED PROPERTY DURING THE CONSTRUCTION PROCESS.



PROJECT SPECIFIC NOTES;

1. DISTURBED AREAS WITHIN HOME OWNER'S YARDS NEED TO BE RE-SODDED WITH LIKE KIND GRASS SPECIES.
2. DISTURBED AREAS WITHIN THE PARK SHALL BE HYDRO-MULCHED WITH THE USE OF EROSION CONTROL BLANKETS PLACED BEFORE HYDRO MULCH PLACEMENT.

SHEET INDEX:	
1	PLAN AND PROFILE
2	CROSS SECTIONS (1 OF 2)
3	CROSS SECTIONS (2 OF 2), DETAIL



APPROVED

ENGINEER

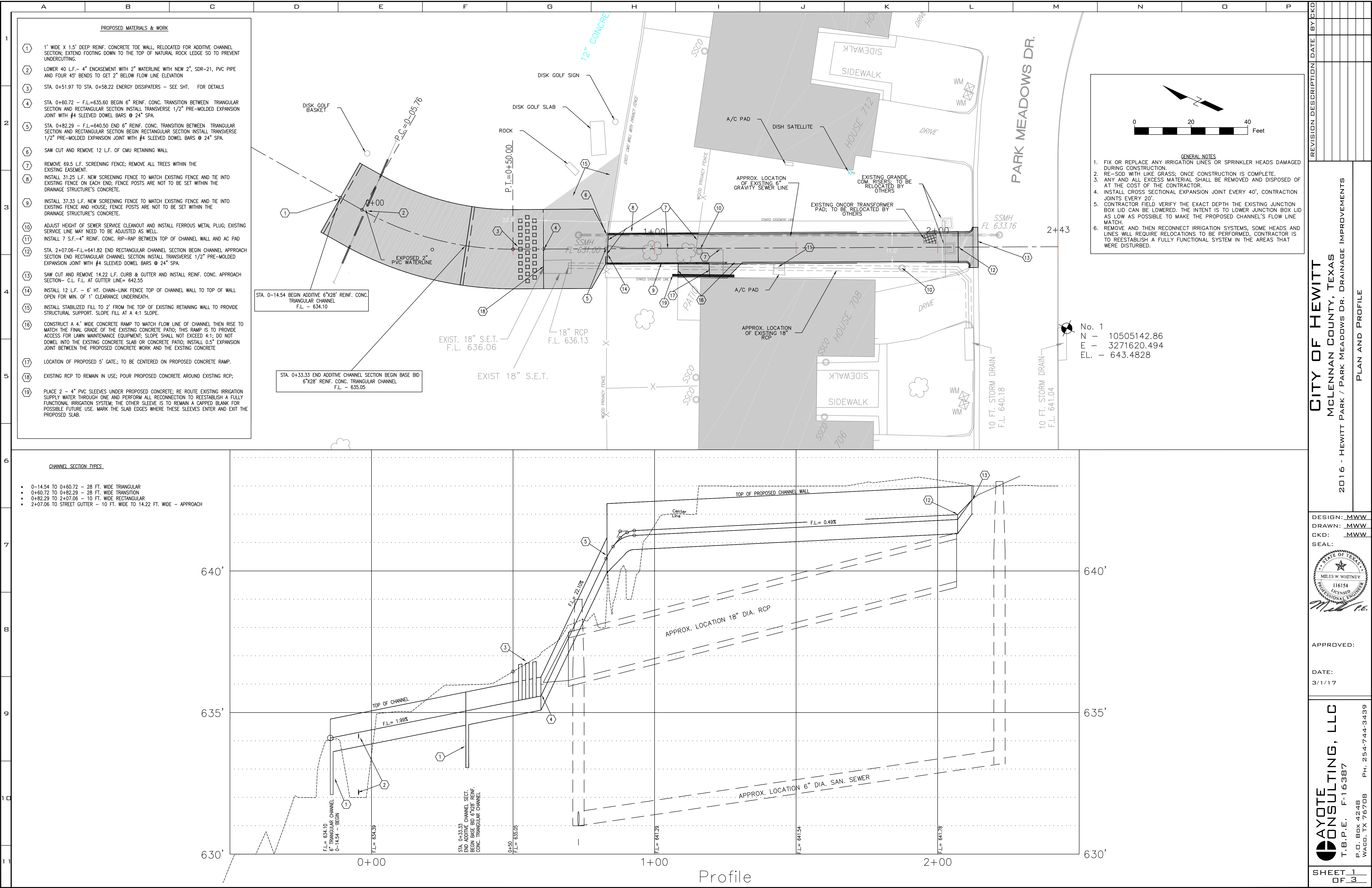
3/1/17
DATE APPROVED

OWNER

DATE APPROVED _____

CITY OF HEWITT
2016 - HEWITT PARK / PARK MEADOWS DR. DRAINAGE IMPROVEMENTS





REVISION	DESCRIPTION	DATE	BY	CHKD

CITY OF HEWITT
MCLENNAN COUNTY, TEXAS
2016 - HEWITT PARK / PARK MEADOWS DR. DRAINAGE IMPROVEMENTS
PLAN AND PROFILE

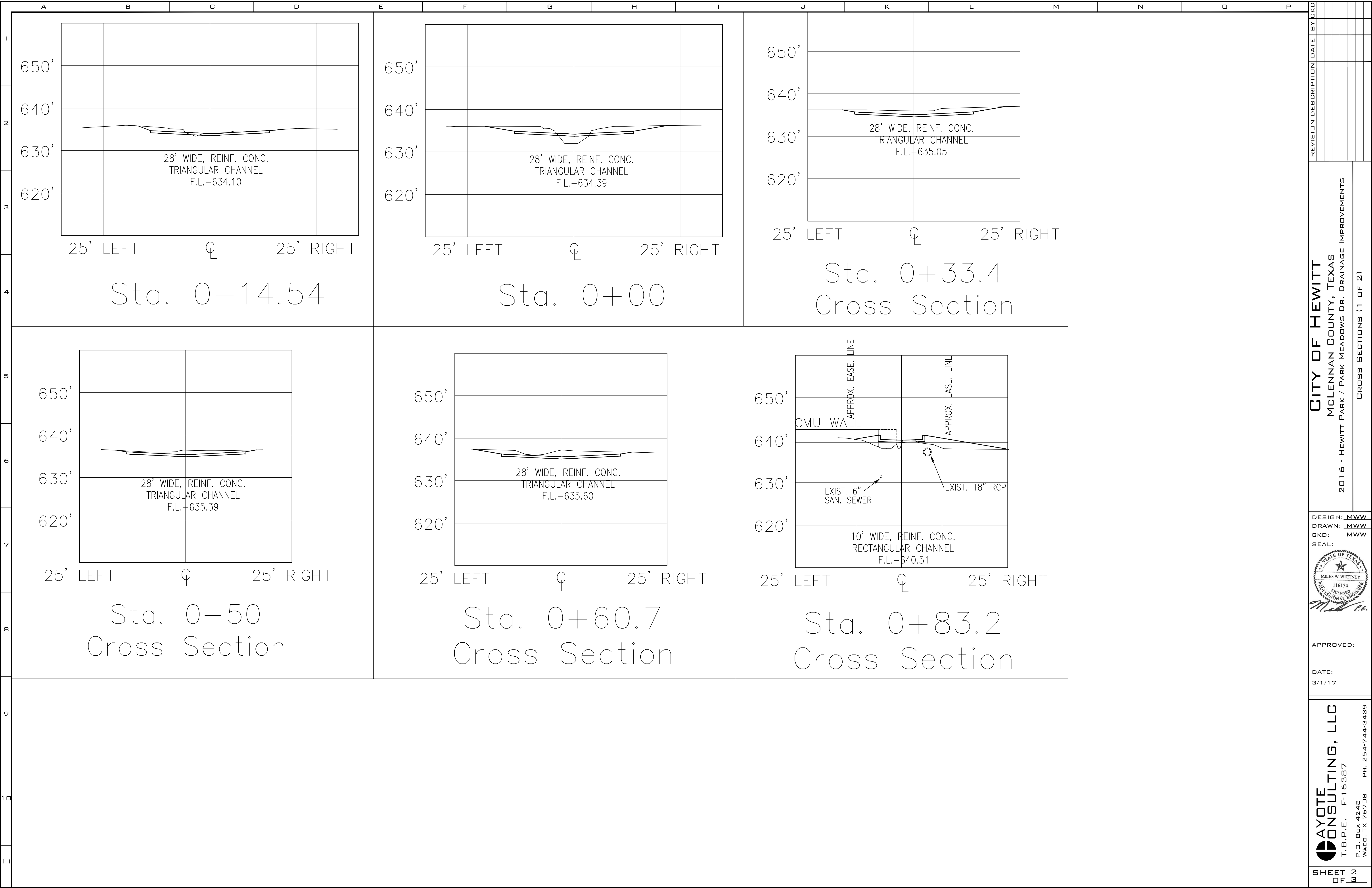
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CKD: MWW
SEAL:

APPROVED:

DATE:
3/1/17

AYOTE CONSULTING, LLC
T.B.P.E. F-16387
P.O. BOX 4248
WACO, TX 76708
PH. 254-744-3439

SHEET 1 OF 3



REVISION	DESCRIPTION	DATE	BY	CHKD

CITY OF HEWITT
MCLENNAN COUNTY, TEXAS
2016 - HEWITT PARK / PARK MEADOWS DR. DRAINAGE IMPROVEMENTS

CROSS SECTIONS (1 OF 2)

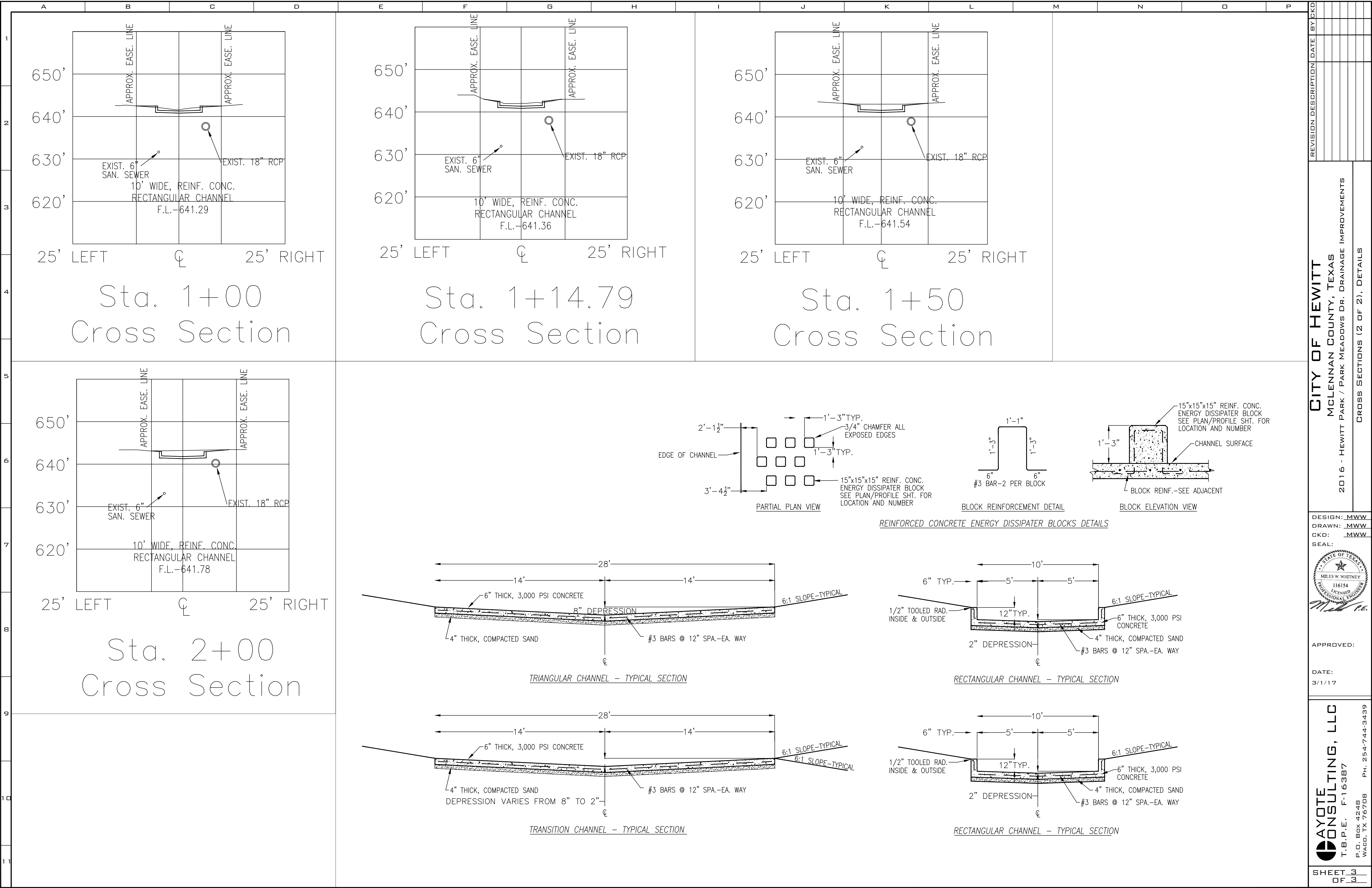
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CKD: MWW
SEAL:

APPROVED:

DATE:
3/1/17

AYOTE CONSULTING, LLC
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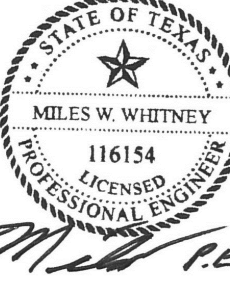
SHEET 2 OF 3



REVISION	DESCRIPTION	DATE	BY	CHKD

CITY OF HEWITT
MCLENNAN COUNTY, TEXAS
2016 - HEWITT PARK / PARK MEADOWS DR. DRAINAGE IMPROVEMENTS

CROSS SECTIONS (2 OF 2), DETAILS

DESIGN: MWW
DRAWN: MWW
CKD: MWW
SEAL: 

APPROVED:

DATE: 3/1/17

**AYOTE CONSULTING, LLC**
T.B.P.E. F-16387
P.O. Box 4248
Waco, TX 76708

PH. 254-744-3439

SHEET 13 OF 13



COUNCIL AGENDA ITEM FORM

MEETING DATE: April 3, 2017

AGENDA ITEM #: 7

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider and take appropriate action concerning a resolution suspending the April 21, 2017, effective date of Oncor Electric Delivery Company's requested rate change.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt is part of the Steering Committee of Cities served by Oncor. The Steering Committee is recommending approval of the attached resolution suspending the effective date of Oncor's requested rate change. Included as backup are a model staff report and resolution.

City Staff has reviewed and recommend approval.

ATTACHMENTS:

Model Staff Report
Resolution

MODEL STAFF REPORT

*****ACTION MUST BE TAKEN TO SUSPEND THE EFFECTIVE DATE ON OR BEFORE APRIL 21, 2017*****

PURPOSE

Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about March 17, 2017 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by \$317 million or approximately 7.5% over present revenues. The Company asks the City to approve an 11.8% increase in residential rates and a 0.5% increase in street lighting rates. If approved, a residential customer using 1000 kWh per month would see a bill increase of about \$6.68 per month.

The resolution suspends the April 21, 2017 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.**

DISCUSSION

The City of _____ is a member of a 156-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since January, 2011.

Explanation of "Be It Resolved" Paragraphs:

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as "the maximum period allowed by law" rather than ending by a specific date. This is because the Company controls the effective date and can extend the

deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on Oncor's request to raise rates by April 21, 2017.

Section 2. This provision authorizes the Steering Committee, consistent with the City's resolution approving membership in the Steering Committee, to act on behalf of the City at the local level in settlement discussions, in preparation of a rate ordinance, on appeal of the rate ordinance to the PUC, and on appeal to the Courts. Negotiating clout and efficiency are enhanced by the City cooperating with the Steering Committee in a common review and common purpose. Additionally, rate case expenses are minimized when the Steering Committee hires one set of attorneys and experts who work under the guidance and control of the Executive Committee of the Steering Committee.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants approved by the Executive Committee of the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both Oncor and Steering Committee counsel will be notified of the City's action by sending a copy of the approved and signed resolution to certain designated individuals.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY OF HEWITT, TX
SUSPENDING THE APRIL 21, 2017, EFFECTIVE DATE OF
ONCOR ELECTRIC DELIVERY COMPANY'S
REQUESTED RATE CHANGE TO PERMIT THE CITY
TIME TO STUDY THE REQUEST AND TO ESTABLISH
REASONABLE RATES; APPROVING COOPERATION
WITH THE STEERING COMMITTEE OF CITIES SERVED
BY ONCOR TO HIRE LEGAL AND CONSULTING
SERVICES AND TO NEGOTIATE WITH THE COMPANY
AND DIRECT ANY NECESSARY LITIGATION AND
APPEALS; FINDING THAT THE MEETING AT WHICH
THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC
AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS
RESOLUTION TO THE COMPANY AND LEGAL
COUNSEL FOR THE STEERING COMMITTEE**

WHEREAS, on or about March 17, 2017, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Hewitt a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective April 21, 2017; and

WHEREAS, the City of Hewitt is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee") and will cooperate with the 156 similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

1. That the April 21, 2017 effective date of the rate request submitted by Oncor on or about March 17, 2017, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. As indicated in the City's resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

3. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Oncor, Care of Howard Fisher, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this the _____ day of _____, 2017.

CITY OF HEWITT

Ed Passalugo, Mayor

ATTEST:

Lydia Lopez, City Secretary