

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

May 15, 2017

Workshop - 5:30 PM and Regular Meeting - 7:00 PM

CITY HALL, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Travis Bailey – Mayor Pro Tem, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager

Charlie Buenger, City Attorney

Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Katie Allgood, Managing Director/Civil
Service Director

Tracy Lankford, Community Dev. Director

Tuck Saunders, Assistant Police Chief

HEWITT TEXAS

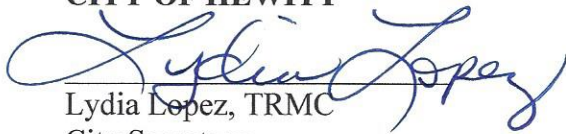
NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **15th day of May, 2017 at 5:30 PM in Hewitt City Hall, Council Workshop Room, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer
 - b. Briefing and discussion concerning Capital Improvements Project list
 - c. Briefing and discussion concerning 2016 Water Quality Report
 - d. Briefing and discussion concerning upcoming events.
 - June 24, 2017 – Dodging for Dollars
 - July 12, 2017 – Hero Day (Hewitt Park)
 - July 29, 2017 - National Night Out (Warren Park)
 - September 30, 2017 - Dog Days (Hewitt Park)
 - e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - Pursuant to §551.071 – Consultation with Attorney
 - Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on May 12, 2017.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

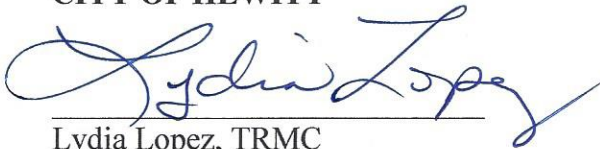
Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **15th day of May, 2017 at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court, Hewitt, Texas**, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special presentation to the Waco Humane Society.
4. Consider approval of minutes of the City Council Workshop/Regular Meeting of April 17, 2017.
5. Presentation of Certificates of Election and administration of oath of office to elected council members.
6. Consider and act on designation of Mayor.
7. Consider and act on designation of Mayor Pro Tem.
8. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
9. Consider award of bid for 2016 – Lift Station No. 4; Gravity Sewer Expansion to Whitney Underground Utilities, Inc., in the amount of \$252,225.
10. Consider award of bid for 2017 – Various Street Improvements; Slurry Seal to Viking Construction in the amount of \$207,794.90.
11. Consider award of bid for 2017 – Seminole Trail; street reclaim to Waco Paving, in the amount of \$81,417.68.
12. Authorize City Manager to negotiate a joint development agreement concerning extension of a 12 inch water line related to development of the Cefco at 100 Ritchie Road.
13. Consider a resolution supporting an application to the Texas Department of Transportation for 2017 Transportation Alternatives Set-Aside Program Grant, authorizing submittal of an application for matching funds, providing an effective date.
14. Public hearing and action on a Special Permit request for a Model Home Sales Office by John Houston Custom Homes located at 204 Big Creek Loop, Hewitt, TX 76643, known as Sunflower Ridge Addition, Lot 8, Block 4, to the City of Hewitt.
15. Public hearing and action on an ordinance rezoning of a 0.99 acre tract of land, located at 510 Sun Valley Boulevard, Hewitt, McLennan County, Texas, also known as O'Campo C Abstract 32 tract 14 from R-1 (Single-Family District) to C-2 (General Commercial District).
16. Public hearing and action on an ordinance amendment to Chapter 78 Utilities, Article 2, Water, Section 78-29 (c) of the Code of Ordinances of the City of Hewitt.
17. Public hearing and action on an ordinance amendment to Chapter 38, Floods, Article 2, Flood Damage Prevention, Section 38-61 (b), (9) of the Code of Ordinances of the City of Hewitt.

18. Public hearing and action on an ordinance amendment to Appendix B Subdivisions, Part 2 Section I-Monuments and Iron Pins and Part 3 Specifications and Design Standards, Pages W03, W04, W05 and W18, of the Code of Ordinances of the City of Hewitt.
19. Public hearing and action on an ordinance amendment to Appendix B Subdivisions, Part IV Section 6.03-Drainage Standards of the Code of Ordinances of the City of Hewitt.
20. Consider and take action on an ordinance of the City Council of the City of Hewitt, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2017 Rate Review Mechanism Filings.
21. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on May 12, 2017.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

May 12, 2017

2014 Bond Projects:

First Street Mill and Overlay / Chapman Rd.

Contractor has one item left to finish up the project.

2015 Bond Projects:

Lift Station No. 5 Removal

Combining this project with the IH-35 Waterline; Phase 2 project.

IH - 35 Waterline

- Phase 1; Industrial south side of Castleman Creek
 - This portion of the line is now operational.
- Phase 2; Sun Valley to Flat Rock Trailers
 - Working on alignments.
- Phase 3; South side of Castleman Creek to Glenleigh Dr.
 - Will be ordering topography shortly.

Lift Station No. 4; Gravity Line Extension

Bids were received. Letter of Recommendation and Bid Tab should be included in your packet, for the Council's consideration of award.

2017 Slurry Seal (formally known as 2016 Slurry Seal):

Bids were received. Letter of Recommendation and Bid Tab should be included in your packet, for the Council's consideration of award.

Street Crack Sealing

Received crack length data. Now just needing to put a set of plans together.

Alamo Lift Station (Lift Station No. 7)

We have been in discussion with Waco to discuss the lift station sizing options.

Drainage

2016 - Hewitt Park / Park Meadows Drainage Improvements

HEWITT TEXAS

CITY ENGINEER'S REPORT

May 12, 2017

Contractor should begin work shortly.

Flat Creek Tributary Drainage

The week of May 1st, the City's crews did some channel cleaning to drain the standing water from behind the concerned residents home. We should be getting a draft copy of the Texas Water Development's floodplain report shortly, that would include this area of concern.

Old Temple Rd; Phase 2

Working on finishing up the utility design.

Seminole Trail / Choctaw Intersection Reclaim

Bids were received. Letter of Recommendation and Bid Tab should be included in your packet, for the Council's consideration of award.

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL WORKSHOP AGENDA ITEM #2.b

BUDGET CALENDAR 2017-2018

BUDGET CREATION BEGINS

Date	Required Activity
4/30	Preliminary Tax Roll to be received by City no later than 4/30.
5/2	CITY MANAGER & DEPT HEAD-BUDGET KICK-OFF
	City Manager gives direction for the budget year at the Department Head meeting. Department Heads are tasked to begin work on their departmental budgets, entering their final numbers into the budget software. Finance Director tasked to complete Revenue and Debt budgets.
5/15	CAPITAL PROJECTS - FIVE YEAR PLAN
	City Manager, City Engineer and Staff meet to discuss Capital Projects for the upcoming 5 year period. The final Capital Project list is presented to Council for review.
6/5	COUNCIL- PRESENTATION OF BUDGET OUTLOOK
	City Manager presents his outlook for the upcoming budget year.
6/6	DEADLINE-DEPARTMENT REQUEST
	City Manager and Finance Director review Revenue estimates and Department budgets, including Capital Outlay Requests and additional Personnel Requests & balance the Proposed Budget. After final review and balancing (June 6th thru July 12th) by City Manager, Finance Director prepares balanced Proposed Budget for Council Workshop. By Charter, the Proposed Budget includes proposed Tax Rate, Debt Service, Capital Outlay and Staffing for the next budget year.
6/19	REGULAR MEETING-BUDGET WORKSHOP-RECORD VOTE
	City Council's Budget Workshop. City Manager presents his FINAL Proposed Budget for council discussion. City Council makes changes to Proposed Budget, if any, in preparation for Record Vote on 7/17.
7/17	REGULAR MEETING- TAKE RECORD VOTE
	* Council determines any tax increase required and takes record vote on tax rate. * Announce date and place for public hearing on the proposed budget on 8/7.
7/25	DEADLINE-CERTIFIED TAX ROLL
	Receive Certified Tax Roll from Appraisal District and adjust final estimate of property tax revenue and present the Effective, Rollback, I&S and M&O Rates.
BUDGET CREATION ENDS/PUBLICATION & PUBLIC MEETING BEGINS	

Calendar for May 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Calendar for June 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Calendar for July 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Calendar for August 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19	JUNE 19th - Council-Budget Workshop discussion
17	JULY 17th - Council takes Record Vote setting upper limit to tax rate & approving proposed budget
25	7/24 - Receive CERTIFIED TAX ROLL
21, 28	7/21, 7/28 - Deadlines for publication
7, 14, 21	8/7, 8/14, 8/21 - Required Council meetings in August

PUBLIC NOTICES & PUBLIC MEETINGS BEGIN

Date	Required Activity
7/21	PUBLISH BUDGET NOTICE OF PUBLIC HEARING
	* "Notice of Public Hearing" in paper (budget notice). Per charter, 15 days prior to public hearing on 8/7. * "Notice of Public Hearing" on website (budget notice). * Preliminary Proposed Budget is available for public view in City Secretary's office and on website.
7/28	PUBLISH REQUIRED TAX NOTICE
	* "Notice of 2017 Tax Year Proposed Property Tax Rate for the City of Hewitt" (published by Tax Assessor). 1st hearing at least 7 days from the publishing. Only published once.) * Publish on Website "Notice of 2017 Tax Year Proposed Property Tax Rate for the City of Hewitt".
8/7	REGULAR MEETING ON BUDGET & TAX RATE (1 of 2)
	* 1st Public Hearing on tax rate (1st hearing at least 7 days from published Notice.) * The Public Hearing on the Budget. * Announce date for Council to vote on tax rate on 8/21.
8/14	SPECIAL MEETING ON TAX RATE (2 of 2)
	* 2nd Public Hearing on the tax rate. (2nd hearing at least 3 days from 1st and no more than 14 days before hearing to adopt.) * Announce date of vote on 8/21.
8/21	REGULAR MEETING-ADOPT TAX RATE & BUDGET
	* Ordinance accepting & approving Tax Roll * Ordinance Levying a tax rate; special wording on increase in M&O tax revenue and \$\$ on \$100k home. * Ordinance adopting and appropriating budgets
8/21	Council signs paperwork from Tax Assessor setting rates.
8/23	Web Publishing of Adopted Budget.
10/1	Budget becomes effective.
ADOPTED BUDGET IS COMPLETE.	

Calendar for July 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Calendar for August 2017						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19	JUNE 19th - Council-Budget Workshop discussion
17	JULY 17th - Council takes Record Vote setting upper limit to tax rate & approving proposed budget.
25	7/25 - Receive CERTIFIED TAX ROLL
21, 28	7/21, 7/28 - Deadlines for publication
7, 14, 21	8/7, 8/14, 8/21 - Required Council meetings in August

CAPITAL PROJECTS LIST / MWV

5/11/2017

CURRENT CAPITAL CONSTRUCTION

Project Code	Project Name	Project Description- This list is Incomplete will change and is intended to be used for discussion only	Estimate or Contract at 5/3/17	Spent to date	Remaining Funds	Status	Funding
2012 CO - Utility Fund							
U19/S10	LS #7, Alamo (see 2016 CO)	Creekside \$65k; E Lindenwood \$100k	200,000	-	200,000		
UF	Old Temple Rd-Phase 2	OTR Utility Lines	300,000	-	300,000		
	Barnett Rd to Commerce Plant	Barnett Rd to Commerce Plant	270,000	-	270,000		
			770,000		770,000		Available Funds: 657,075

Project Code	Project Name	Project Description- This list is Incomplete will change and is intended to be used for discussion only	Estimate or Contract at 5/3/17	Spent to date	Remaining Funds	Status	Funding
2016 CO-UTILITY FUND - funded January 2016							
	Wmarss-Transfer/LaSalle LS & Force Main	Hewitt's portion of \$48 mil project at 7.86%	3,425,000	339,141	3,085,859		
U24	LS. #5 @ Dane	L.S. Replacement; possible elimination	350,000	-	350,000		
U20-A	IH-35 Waterline - 4 parts	16" water line- I-35-Industrial to Baxley	1,700,000	-	1,700,000		
		4 Parts: Industrial to LS 4 - Complete;					
		N at Flat Rock-Complete; Valero to Flat Rock -					
		In Process; Southern half to Glenleigh					
U30	Sewer line extension	Extension of sewer line from LS #4	252,522	-	130,000		
U8/U22; S16/S17	LS #7/ 832 Alamo; S16 OK & Travis & S17 LS at Alamo	Alamo LS #7/Travis/Oklahoma (see also 2012 UF CO)	350,000	-	350,000		
	Plant Improvements		240,000	82,942	157,058		
		Total - 2016 CO-Utility Fund	6,195,000	422,083	5,772,917		Available Funds: 5,772,917

Project Code	Project Name	Project Description- This list is Incomplete will change and is intended to be used for discussion only	Estimate or Contract at 5/3/17	Spent to date	Remaining Contract	Status	Funding
2016B CO- GENERAL FUND -funded August 2016							
S1	First Street/Chapman completion	Street Improvements; Contract at \$660,146.20	381,122	348,114	33,007	0	
S10/U19	Old Temple Road, Phase 2	Street Improvements	1,900,000	31,306		1,868,694	
	Micro-Slurry Seal	Street Improvements	210,000	27,520		182,480	
	Grind/Mill/Seminole	Street Improvements	375,000	-		375,000	
	Other Streets	Street Improvements	133,878	-	-	133,878	
	Other Streets-Microseal	Street Improvements	150,000	11,520		138,480	
	Park Improvements	Park Improvements	125,000	39,114		85,886	
	Facility Improvements	Facility Improvements	120,000	52,922		67,078	
		2016A CO- General Fund	3,395,000	510,497	-	2,851,496	Available Funds

FUTURE PROJECTS

Project Code	Project Name	Project Description- This list is Incomplete will change and is intended to be used for discussion only	Estimate or Contract	Status	Funding
S28	December Drive Street Improvements	Reclaim	150,000		Street
S25	Lisa, Barbra Jean, Jan	Reclaim	400,000		Street
S6	Flood Plain Study	Flood Plain Study			Drainage
S8	Old Temple & Neeley Drainage Imp	Box culvert and channel improvements	210,000		Drainage
U9	Sun Valley Phase 2-Bagby to Sapphire	Water line replacement of AC	900,000		Water
U11	L.S. at Black Diamond	L.S. Replacement/possible elimination	700,000		Wastewater
U15	L.S. at Westchester (goes w/ U14)	Removal and required piping changes	100,000		Wastewater
U14	South Main Interceptor (goes w/ U15)	Sewer line to Bullhide interceptor.	1,000,000		Wastewater
U25	Regal Waterline	Waterline replacement with fire hydrants	150,000		Water
S36	Regal Regal Drive	Street Reclaim	95,000		Water
U26	New Acres, Peer and Minute Dr.	Waterline replacement with fire hydrants	200,000		Water
U27	FM 1695 Waterline Improvements	Waterline replacement with fire hydrants	300,000		Water
S13	Legacy Drive & Alliance Street Imp	Street reconstruction; Concrete paving	2,500,000		Street
U10	Commerce Park Plant (GST)(need 2nd connection)	Construction of a 1MG Ground Storage Tank (depends on contract which expires in 2019)	850,000		Water
U7	Lorena Well Conversion	Refurbish facility/ install lines to Ritchie Plant	970,000		Water
	Fire Truck	103 Foot Aerial Ladder Truck	1,500,000		
S3	Crescent and Will Bowman	Streets, drainage, and utility improvements	875,000		Street
U12	Crescent and Will Bowman	Street w/ waterline improvements	200,000		Water
S4	Castleman Creek Rd. Improvements	Street improvements	2,200,000		Street
U13	Castleman Crk Rd.	Utilities improvements	200,000		Water
S12	E. Warren St. Improvements	Street improvements (comm srvc)	760,000		Street
U21	E. Warren St. Improvements	Waterline improvements	300,000		Water
U16	South 1 MG Composite Elevated	1 MG elevated tank near Warren Park	2,500,000		Water
S23	Flat Creek Tributary Detention Pond	Detention Pond	6,695,000		General Fund
S7	Flat Creek Tributary Drainage Imp	Channel clearing and reshaping/Parts of Waco Study	250,000		Drainage
S15	Castleman Creek Drainage Imp	Channel reshaping	250,000		Drainage
S14	Westhill and Hidden Meadows Dr.	Channel reshaping	80,000		Drainage
S11	Spring Valley & Judy Drainage Imp	Channel reshaping	70,000		Drainage
U29	Spring Valley Waterline Replacement	From the intersection with OTR to Brenda	425,000		Water
S18	Ritchie Rd. Street Improvements	Concrete-Hewitt Dr. to Patriot Court	500,000		Street
S22	Ritchie Rd. Street Reconstruction	Complete Reconstruction & Alignment Changes			Street

Note: Prices on this page only reflect actual or anticipated prices for the utility portion of the project
Capital Improvements Projects: Water / Wastewater (Revised 5-11-17)

Project Code	Project Name	Project Description	Estimate or Contract Amount	Status	Category	Related Projects
U4	Commerce Park Plant (Tank)	Construction of 1MG Elevated Composite Tank.	2,462,240	Completed	Water	
U5	Patriot Court	Water, Sewer, and Street Construction	940,126	Completed	Water/Wastewater	
U6	Devonshire	Street and Drainage Improvements, partial water replacement.	56,270	Completed	Water	
U7	Commerce Park Plant (Plant)	Plant Piping, Controls, Elec., and Building	7,800,000	Completed	Water	
U8	Commerce Park Plant (Piping)	Water line (16" distribution & 12" transmission) Mainline pit to Commerce Pit	750,000	Completed	Water	
U9	Ritchie Rd. Plant Electrical Improvements	Install electrical components to remedy electrical problems	130,000	Completed	Water	
U10	Lorena Well Conversion	Refurbish facility and install lines to Ritchie Rd. Pit.	600,000	Future Project	Water	
U11	Oklahoma and Travis	Replace the existing sewer VCP with PVC.	600,000	Future Project	Water/Wastewater	S16
U12	Sun Valley Phase 2	Water line replacement	800,000	Future Project	Water	
U13	Commerce Park Plant (Ground Storage)	Construction of a 1MG Ground Storage Tank	1,000,000	Future Project	Water	
U14	L.S. at Black Diamond	L.S. Replacement	350,000	Future Project	Wastewater	
U15	Crescent and Will Bowman	Street improvements w/ waterline improvements	200,000	Design Phase	Water	S3
U16	Castleman Crk Rd.	Street improvements w/ waterline improvements	200,000	Design Phase	Water	S4
U17	South Main Interceptor (goes with U15)	Sewer line to Bullhide Interceptor.	1,000,000	Future Project	Wastewater	
U18	L.S. at Westchester (goes w/ U14)	Removal and required piping changes	100,000	Future Project	Wastewater	
U19	South 1 MG Composite Elevated	Construct a 1 MG composite elevated tank near Warren Park	2,500,000	Future Project	Water	
U20	Panther Way to Ave	Streets, Drainage, and Utility Improvements	250,000	Completed	Water/Wastewater	S5
U21	Old Temple Reconstruction Phase 1	Street reconstruction w/waterline replacement (Spring Valley to Castleman Creek)	50,000	Completed	Water	S6
U22	Old Temple Reconstruction Phase 2	Street reconstruction w/waterline replacement (Castleman Creek to F.M. 1695)	300,000	Future Project	Water	S10
U23	IH-35 Waterline Improvements	Install a 16" distribution/transmission line along IH-35.	1,600,000	Future Project	Water	
U24	E. Warren St. Improvements	Streets, drainage, and utility improvements	300,000	Future Project	Water/Wastewater	S32
U25	L.S. at Alamo	Removal and required piping changes	200,000	Future Project	Wastewater	
U26	L.S. No. 2	L.S. Replacement	266,944	Completed	Wastewater	
U27	L.S. @ Dane	L.S. Replacement	350,000	Future Project	Wastewater	
U28	Regal Waterline Improvements	Waterline replacement with fire hydrant additions	200,000	Future Project	Wastewater	S36
U29	New Acres Dr., Peer Dr., and Minute Dr.	Waterline replacement with fire hydrant additions	200,000	Future Project	Water	
U30	F.M. 1695 Waterline Improvements	Waterline replacement between Hewitt Park and New Acres Drive.	300,000	Future Project	Water	
U31	Chambers Creek Sewer Replacement	Replace gravity sewer. From 1695 to San Valley	960,000	Future Project	Wastewater	
U32	Spring Valley Waterline Replacement	From Old Temple Rd. to Brenda	425,000	Future Project	Water	
U33	Lift Station No. 4 Expansion	Extend Gravity Sewer to the South Side of Castleman Creek	252,225	Under Construction	Wastewater	
U34	Attaway Sewer Line Repair	Sewer Line stabilization within Drainage Channel	150,000	Future Project	Wastewater	
U35	Sunny Dale Dr. and Sunset Dr. Street Imp	Replace Waterlines	150,000	Future Project	Water	S35
U36	Ivy Lane Street Improvements	Replace Waterlines	275,000	Future Project	Water	S26
U37	East Wall Street Improvements	Replace Waterlines	150,000	Future Project	Water	S32

Note: Prices on this page only reflect actual or anticipated prices for the utility portion of the project
Capital Improvements Projects, Water / Wastewater (Revised 5-10-17)

Project Code	Project Name	Project Description	Estimate or Contract Amount	Status	Category	Related Projects
S1	First Street and Chapman	Mill and Overlay: Curb and Gutter	\$ 624,472.00	Completed		
S3	Chaparral, Will Bowman and Crescent Drive Improvements	Streets, drainage, and utility improvements	\$ 875,000.00	Future Project		U12
S4	Castleman Creek Rd. Improvements	Streets, drainage, and utility improvements	\$ 2,200,000.00	Future Project		
S5	Panther Way to Ave	Street Improvements	\$ 345,760.29	Completed		
S6	Flood Plain Study	Flood Plain Determination		Future Project		
S7	Flat Creek Tributary Drainage Improvements	Channel clearing and reshaping	\$ 250,000.00	Future Project		
S8	Old Temple and Neely Drainage Improvements	Box culvert and channel improvements	\$ 210,000.00	Future Project		
S9	Old Temple Reconstruction Phase 1	Complete street reconstruction along with waterline replacement (Spring Valley to Castleman Creek)	\$ 295,288.80	Completed		
S10	Old Temple Reconstruction Phase 2	Complete street reconstruction along with waterline replacement (Castleman Creek to F.M. 1695)	\$ 1,900,000.00	Design Phase		U19
S11	Spring Valley and Judy Drainage Improvements	Channel reshaping	\$ 70,000.00	Future Project		
S12	E. Warren St. Improvements	Streets, drainage, and utility improvements	\$ 760,000.00	Future Project		U21
S13	Legacy Drive and Alliance Parkway Street Improvements	Street reconstruction; Concrete paving	\$ 2,500,000.00	Future Project		
S14	Westhill and Hidden Meadows Dr.	Channel reshaping	\$ 80,000.00	Future Project		
S15	Castleman Creek Drainage Improvements	Channel reshaping	\$ 250,000.00	Future Project		
S16	Oklahoma Ave. and Travis Lane	Replace existing utilities then reclaim street	\$ 250,000.00	Future Project		U8
S17	U.S. at Alamo	Reclaim Alamo Dr. and part of Hewitt Dr.	\$ 369,000.00	Future Project		
S18	Ritchie Road Street Improvements	Concrete from Hewitt Dr. to Patriot Court	\$ 500,000.00	Future Project		
S19	Applewood/Lindenwood Drainage Improvements	Concrete Line Flat Creek Channel Intersection	\$ 150,000.00	Future Project		
S20	Cross Country Drainage Improvements	Reshape Drainage Easement	\$ 50,000.00	Completed		
S21	Texas Ave. Street Improvements	Street Reconstruction	\$ 500,000.00	Future Project		
S22	Ritchie Road Reconstruction	Complete Reconstruction and Alignment Changes	?	Future Project		
S23	Flat Creek Tributary Detention Pond	Detention Pond Construction	\$ 6,695,000.00	Future Project		
S24	Seminole Trail Street Improvements	Street Reclaim		Design Phase		
S25	Lisa, Barbara Jean, and Jan Street Improvements	Reclaim and Reconstruction	\$ 400,000.00	Future Project		
S26	Ivy Lane Street Improvements	Street Reconstruction	\$ 400,000.00	Future Project		U33
S27	Kiowa Trail Street Improvements	Street Reconstruction	\$ 200,000.00	Future Project		
S28	December Drive Street Improvements	Street Reconstruction	\$ 150,000.00	Future Project		
S29	Boleman Drive Street Improvements	Street Reclaim	\$ 95,000.00	Future Project		
S30	Crockett Lane Street Improvements	Street Reclaim	\$ 110,000.00	Future Project		
S31	West Chapman Rd. Street Improvements	Street Reconstruction to Include Curb and Gutter, Moss Hill to Castleman Creek	\$ 810,000.00	Future Project		
S32	East Wall Street Improvements	Street Reclaim	\$ 150,000.00	Future Project		U34
S33	Linden Drive Street Improvements	Street Reclaim	\$ 85,000.00	Future Project		
S34	East Lindenwood Lane Street Improvements	Street Reclaim	\$ 125,000.00	Future Project		
S35	Sunny Dale Drive and Sunset Drive Street Improvements	Street Reclaim	\$ 165,000.00	Future Project		U32
S36	Regal Drive Street Improvements	Street Reclaim	\$ 95,000.00	Future Project		U25



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of April 17, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes



**MINUTES OF A CITY COUNCIL
WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
April 17, 2017 - 5:30/7:00 PM**

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, Alex Snider (arrived at 5:53 PM), and Steve Fortenberry

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Fire Chief Lance Bracco, Community Development Director Tracy Lankford, Finance Director Lee Garcia, Managing Director of Administration/Civil Service Director Katie Allgood, Human Resource Generalist Stephanie Fenty, and City Secretary Lydia Lopez

Staff absent: Library Director Waynette Ditto

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented updates on municipal business:
 - a. Report from City Engineer
 - b. Briefing and discussion concerning upcoming events.
 - o April 22, 2017 - Hounds and Sounds (Warren Park)
 - o May 6, 2017 - Household Hazardous Waste Day (Waco)
 - o May 6, 2017 - Nacho Daddy (Warren Park)
 - o June 24, 2017 – Dodging for Dollars
 - o July 12, 2017 – Hero Day (Hewitt Park)
 - o July 29, 2017 - National Night Out (Warren Park)
 - o September 30, 2017 - Dog Days (Hewitt Park)
 - c. Briefing and discussion concerning Public Safety operations – Police & Fire.
 - o Interlocal Agreement with Midway ISD for Student Resource Officer
3. The regular meeting agenda items were reviewed.
4. *A motion was made by Council Member Bill Fuller and seconded by Council Alex Snider to convene Executive Session at 6:33 PM pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:*
 - **Pursuant to §551.071 – Consultation with Attorney**
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session/Adjourn. *A motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to adjourn the Workshop meeting at 6:56 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Ed Passalugo asked Human Resource Generalist Stephanie Fenty to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND REGULAR MEETING OF APRIL 3, 2017.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. Al Humphrey, 240 Lindenwood E, appeared to express concern regarding recurring drainage issues. No one else appeared.*
5. **AUTHORIZE PROFESSIONAL SERVICES AGREEMENT WITH WALKER PARTNERS FOR ENGINEERING RELATED TO SUBMISSION OF A TRANSPORTATION ALTERNATIVES SET ASIDE PROGRAM MATCHING GRANT PROGRAM APPLICATION.** Council Member James Vidrine expressed concern with uncertainty of grant award and matching funds from Midway ISD. *A motion was made by Council Member Alex Snider and seconded by Council Member Bill Fuller to approve; three in favor (Snider, Fuller, and Fortenberry), four opposed (Vidrine, Bailey, Wachtendorf, and Passalugo), motion failed.*
6. **ADJOURN.** *A motion was made by Council Member Bill Fuller and seconded by Mayor Pro Tem Travis Bailey to adjourn the meeting at 7:19 PM; all seven in favor, motion passed.*

Approved: May 15, 2017

Lydia Lopez, City Secretary

Ed Passalugo, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Presentation of Certificates of Election and administration of oath of office to Council Members.

STAFF RECOMMENDATION/ITEM SUMMARY:

On March 6, 2017, the Council approved a resolution cancelling the May 6, 2017, General Election. All candidates were unopposed and declared elected. A certificate of election shall be issued in the same manner provided for a candidate elected at the election. City Attorney Charlie Buenger will administer the oath of office and issue Certificates of Election to elected council members.

ATTACHMENTS:

Certificates/Oath



CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Travis Bailey

was duly elected

Council Member, Ward 1

Pursuant to the Order of Cancellation issued on March 6, 2017 cancelling the election that was scheduled to be held on May 6, 2017.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 15th day of May A.D., 2017.

Signature of Presiding Officer



CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

James Vidrine

was duly elected

Council Member, Ward 2

Pursuant to the Order of Cancellation issued on March 6, 2017 cancelling the election that was scheduled to be held on May 6, 2017.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 15th day of May A.D., 2017.

Signature of Presiding Officer



CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Ed Passalugo

was duly elected

Council Member, Ward 3

Pursuant to the Order of Cancellation issued on March 6, 2017 cancelling the election that was scheduled to be held on May 6, 2017.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 15th day of May A.D., 2017.

Signature of Presiding Officer



CERTIFICATE OF ELECTION

In the name and by the authority of

The City of Hewitt, Texas

THIS IS TO CERTIFY, that

Charles "Alex" Snider

was duly elected

Council Member, At-Large

Pursuant to the Order of Cancellation issued on March 6, 2017 cancelling the election that was scheduled to be held on May 6, 2017.

In testimony whereof, I have hereunto signed my name and caused the Seal of the City of Hewitt, Texas to be affixed, this the 15th day of May A.D., 2017.

Signature of Presiding Officer

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Travis Bailey, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member, Ward 1 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

.....
State of Texas)
County of McLennan)

Sworn to and subscribed before me
this

15th day of May, 20 17.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, James Vidrine, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member, Ward 2 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

.....

State of Texas)
County of McLennan)

Sworn to and subscribed before me
this

15th day of May, 2017.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Ed Passalugo, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member, Ward 3 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

.....
State of Texas)
County of McLennan)

Sworn to and subscribed before me
this

15th day of May, 2017.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,

I, Charles "Alex" Snider, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Council Member, At-Large of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

.....

State of Texas)
County of McLennan)

Sworn to and subscribed before me
this

15th day of May, 20 17.

(seal)

Signature of Notary Public or Other Officer
Administering Oath

Printed or Typed Name



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 6

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider and act on designation of Mayor.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council can reappoint the current mayor or any other member as noted below in the Charter excerpt.

Sec. 2.7 - Mayor/mayor pro tem. At its first meeting following each regular election of councilmen, the council shall by election designate one of its numbers as mayor and another of its numbers as mayor pro tem, each of whom shall serve in such capacity for a term of one (1) year. The mayor shall preside at all meetings of the council and shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process and for emergency purposes, and for military or police purposes, but shall have no administrative duties. The mayor, as a member of the council, shall be entitled to vote upon all affairs considered by the council, but shall have no veto power. The mayor pro tem shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 7

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider and act on designation of Mayor Pro Tem.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Council can reappoint the current mayor pro tem or any other member as noted below in the Charter excerpt.

Sec. 2.7 - Mayor/mayor pro tem. At its first meeting following each regular election of councilmen, the council shall by election designate one of its numbers as mayor and another of its numbers as mayor pro tem, each of whom shall serve in such capacity for a term of one (1) year. The mayor shall preside at all meetings of the council and shall be recognized as head of the city government for all ceremonial purposes, for the purpose of receiving service of civil process and for emergency purposes, and for military or police purposes, but shall have no administrative duties. The mayor, as a member of the council, shall be entitled to vote upon all affairs considered by the council, but shall have no veto power. The mayor pro tem shall act as mayor during the absence or disability of the mayor, and shall have power to perform every act the mayor could perform if present.

ATTACHMENTS:

None



ITEM #8 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 9

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2016 – Lift Station No. 4; Gravity Sewer Expansion to Whitney Underground Utilities, Inc., in the amount of \$252,225.

STAFF RECOMMENDATION/ITEM SUMMARY:

This project is for extension of the gravity sewer line from Lift Station No. 4 near Warren Park to the MISD property adjacent to and south of the park. Bids were received and opened on April 27, 2017. Two bids were received. The lowest bid was submitted by Whitney Underground Utilities, Inc.; in the amount of \$252,225. Whitney Underground Utilities, Inc. has constructed projects for the City of Hewitt in the past that have been to the satisfaction of the City. The most recent project that had been constructed by them was the Sun Valley Water Line Replacement project in 2011. City staff recommends award of this project to Whitney Underground. If approved, work would be scheduled for Summer 2017.

ATTACHMENTS:

Bid Tabulation
Letter from City Engineer

MAY 10, 2017

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL

RE: 2016 – LIFT STATION NO. 4; GRAVITY SEWER EXPANSION

COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON APRIL 27, 2017. TWO BIDS WERE SUBMITTED. THE LOWEST BID WAS SUBMITTED BY WHITNEY UNDERGROUND UTILITIES, INC.; IN THE AMOUNT OF \$252,225.00. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

WHITNEY UNDERGROUND UTILITIES, INC. HAS CONSTRUCTED PROJECTS FOR THE CITY OF HEWITT IN THE PAST, THAT HAVE BEEN TO THE SATISFACTION OF THE CITY. THE MOST RECENT PROJECT THAT HAD BEEN CONSTRUCTED BY THEM WOULD BE THE SUN VALLEY WATER LINE REPLACEMENT PROJECT IN 2011.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO WHITNEY UNDERGROUND UTILITIES, INC.

SINCERELY:



Miles W. Whitney P.E.
MILES W. WHITNEY, P.E.

Base Bid Tabulation

Project	2016 - Lift Station No. 4; Gravity Sewer Expansion	Prepared By	MWW
Owner	City of Hewitt, TX	Date	4/27/2017
Component	Bid Tabulation	Reviewed By	MWW

BASE BID TOTALS				Contractor 1		Contractor 2	
				\$ 252,225.00		\$ 301,239.00	
				Whitney Underground Utilities, Inc.		Barnett Contracting, Inc.	
Bid Item	Qty.	Unit	Unit Price	Bid Price	Unit Price	Bid Price	
1 8" ASTM D2241, SDR-26, PVC Sewer Pipe (0' to 5' Cut), including Excavation, Bedding and Select Material Backfill	19	L.F.	\$ 45.00	\$ 855.00	\$ 65.00	\$ 1,235.00	
2 8" ASTM D2241, SDR-26, PVC Sewer Pipe (5' to 7' Cut), including Excavation, Bedding and Select Material Backfill	61	L.F.	\$ 50.00	\$ 3,050.00	\$ 72.00	\$ 4,392.00	
3 8" ASTM D2241, SDR-26, PVC Sewer Pipe (7' to 9' Cut), including Excavation, Bedding and Select Material Backfill	90	L.F.	\$ 55.00	\$ 4,950.00	\$ 80.00	\$ 7,200.00	
4 8" ASTM D2241, SDR-26, PVC6 Sewer Pipe (9' to 11' Cut), including Excavation, Bedding and Select Material Backfill	272	L.F.	\$ 60.00	\$ 16,320.00	\$ 91.00	\$ 24,752.00	
5 8" ASTM D2241, SDR-26, PVC Sewer Pipe (11' to 13' Cut), including Excavation, Bedding and Select Material Backfill	310	L.F.	\$ 65.00	\$ 20,150.00	\$ 98.00	\$ 30,380.00	
6 8" ASTM D2241, SDR-26, PVC Sewer Pipe (13' to 15' Cut), including Excavation, Bedding and Select Material Backfill	156	L.F.	\$ 70.00	\$ 10,920.00	\$ 105.00	\$ 16,380.00	
7 8" ASTM D2241, SDR-26, PVC Sewer Pipe (15' to 17' Cut), including Excavation, Bedding and Select Material Backfill	110	L.F.	\$ 75.00	\$ 8,250.00	\$ 118.00	\$ 12,980.00	
8 8" ASTM D2241, SDR-26, PVC Sewer Pipe (17' to 19' Cut), including Excavation, Bedding and Select Material Backfill	119	L.F.	\$ 85.00	\$ 10,115.00	\$ 130.00	\$ 15,470.00	
9 8" ASTM D2241, SDR-26, PVC Sewer Pipe (19' to 21' Cut), including Excavation, Bedding and Select Material Backfill	33	L.F.	\$ 95.00	\$ 3,135.00	\$ 150.00	\$ 4,950.00	
10 Concrete Encased; 16" Steel Encasement Pipe, with 8" Cl. 160 Yellowmine Restrained Joint Carrier Pipe, including Excavation, Bedding and Select Material Backfill	275	L.F.	\$ 140.00	\$ 38,500.00	\$ 140.00	\$ 38,500.00	
11 8" Certa-Lok Yellowmine, Cl. 160; PVC Pipe (15' to 17' Cut), including Excavation, Bedding and Select Material Backfill	111	L.F.	\$ 90.00	\$ 9,990.00	\$ 115.00	\$ 12,765.00	
12 8" Certa-Lok Yellowmine, Cl. 160; PVC Pipe (17' to 19' Cut), including Excavation, Bedding and Select Material Backfill	13	L.F.	\$ 100.00	\$ 1,300.00	\$ 130.00	\$ 1,690.00	
13 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (9' to 11' Depth)	1	Ea.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
14 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (11' to 13' Depth)	2	Ea.	\$ 6,500.00	\$ 13,000.00	\$ 6,000.00	\$ 12,000.00	
15 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (13' to 15' Depth)	3	Ea.	\$ 7,000.00	\$ 21,000.00	\$ 7,000.00	\$ 21,000.00	
16 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (15' to 17' Depth)	1	Ea.	\$ 7,500.00	\$ 7,500.00	\$ 8,500.00	\$ 8,500.00	
17 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (17' to 19' Depth)	2	Ea.	\$ 9,500.00	\$ 19,000.00	\$ 9,000.00	\$ 18,000.00	
18 4' Dia. Standard Concrete Manhole, including Interior Coating, Excavation and Backfill - (19' to 21' Depth)	1	Ea.	\$ 10,500.00	\$ 10,500.00	\$ 10,200.00	\$ 10,200.00	
19 Connect Proposed 8" Gravity Sewer to Connect to Existing Manhole	1	Ea.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
20 Trench Safety System Design and Implementation	1,569	L.F.	\$ 10.00	\$ 15,690.00	\$ 5.00	\$ 7,845.00	
21 SWPP Development and Implementation	1	L.S.	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	
22 Traffic Control Plan Development and Implementation	1	L.S.	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00	\$ 8,000.00	
23 Mobilization (Not to Exceed 10% of Total Project Bid)	1	L.S.	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	

Denotes corrected Bid Price



Miles W. Whitney, P.E.

Coyote Consulting, LLC
T.B.P.E. Firm No. F-16387



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 10

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2017 – Various Street Improvements; Slurry Seal to Viking Construction in the amount of \$207,794.90.

STAFF RECOMMENDATION/ITEM SUMMARY:

Annually, the City solicits bids for micro-slurry seal of various streets throughout the city. After public notice and bid solicitation, two bids were received and opened on May 11, 2017. Viking Construction provided the lowest bid in the amount of \$207,794.90. Viking Construction, Inc. has constructed projects for the City of Hewitt in the past that have been to the satisfaction of the City. City staff recommends award of this project to Viking Construction. If approved, work would be scheduled for Summer 2017.

ATTACHMENTS:

Letter from City Engineer
Bid Tabulation

MAY 11, 2017

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL

RE: 2017 – VARIOUS STREET IMPROVEMENTS; SLURRY SEAL

COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON MAY 11, 2017. TWO BIDS WERE SUBMITTED. THE LOWEST BID WAS SUBMITTED BY VIKING CONSTRUCTION, INC.; IN THE AMOUNT OF \$207,794.90. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

VIKING CONSTRUCTION, INC. HAS CONSTRUCTED PROJECTS FOR THE CITY OF HEWITT IN THE PAST, THAT HAVE BEEN TO THE SATISFACTION OF THE CITY. THE MOST RECENT PROJECT BEING THE 2014 STREET IMPROVEMENTS – MICRO SLURRY SEAL.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO VIKING CONSTRUCTION, INC.

SINCERELY:



Miles W. Whitney P.E.
MILES W. WHITNEY, P.E.

Base Bid Tabulation

Project	2017 - Various Street Improvements; Slurry Seal	Prepared By	MWW
Owner	City of Hewitt, TX	Date	5/11/2017
Component	Bid Tabulation	Reviewed By	MWW

BASE BID TOTALS			Contractor 1		Contractor 2	
			\$ 207,794.90		\$ 262,183.50	
			Viking Construction, Inc.		Intermountain Slurry Seal, Inc.	
Bid Item	Qty.	Unit	Unit Price	Bid Price	Unit Price	Bid Price
1 Micro Slurry Seal, Type II, Minimum 18 Lbs./S.Y.; Installed	66,481	S.Y.	\$ 2.90	\$ 192,794.90	\$ 3.50	\$ 232,683.50
2 SWPP Development and Implementation	1	L.S.	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00
3 Traffic Control Plan Development and Implementation	1	L.S.	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00	\$ 5,000.00
4 Mobilization (Not to Exceed 10% of Total Project Bid)	1	L.S.	\$ 11,000.00	\$ 11,000.00	\$ 24,000.00	\$ 24,000.00

Denotes corrected Bid Price



Miles W. Whitney, P.E.

Coyote Consulting, LLC
T.B.P.E. Firm No. F-16387



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 11

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider award of bid for 2017 – Seminole Trail; street reclaim to Waco Paving, in the amount of \$81,417.68.

STAFF RECOMMENDATION/ITEM SUMMARY:

This project is designed to improve the pavement at Seminole and Choctaw which is in disrepair. Five bids were submitted and opened on May 11, 2017. Waco Paving, Inc. submitted the lowest bid in the amount of \$81,417.68. Waco Paving, Inc. has constructed projects within Hewitt in the past that have been to the satisfaction of the City. The most recent project being Stoneridge II Addition; Phase 10. City staff recommends award of this project to Waco Paving, Inc. If approved, work will be scheduled for Summer 2017.

ATTACHMENTS:

Bid Tabulation

Letter from City Engineer

MAY 11, 2017

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL

RE: 2017 – SEMINOLE TRAIL; STREET RECLAIM

COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON MAY 11, 2017. FIVE BIDS WERE SUBMITTED. THE LOWEST BID WAS SUBMITTED BY WACO PAVING, INC.; IN THE AMOUNT OF \$81,417.68. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

WACO PAVING, INC. HAS CONSTRUCTED PROJECTS WITHIN THE CITY OF HEWITT IN THE PAST, THAT HAVE BEEN TO THE SATISFACTION OF THE CITY. THE MOST RECENT PROJECT BEING STONERIDGE II ADDITION; PHASE 10.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO WACO PAVING, INC.

SINCERELY:



Miles W. Whitney P.E.
MILES W. WHITNEY, P.E.

Base Bid Tabulation

Project 2017 - Seminole Trail, Street Reclaim
Owner City of Hewitt, TX
Component Bid Tabulation

Prepared By MWV
Date 5/11/2017
Reviewed By MWV

BASE BID TOTALS			Contractor 1		Contractor 2		Contractor 3		Contractor 4		Contractor 5	
			Waco Paving, Inc.		H&B Contractors, Inc.		Holy Contractors, LLC		Old Castle Materials Texas, Inc.		Barnett Contracting, Inc.	
			Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
Bid Item	Qty.	Unit										
1	2,303	S.Y.	\$ 8.92	\$ 20,542.76	\$ 12.00	\$ 27,636.00	\$ 17.48	\$ 40,256.44	\$ 12.00	\$ 27,636.00	\$ 12.00	\$ 27,636.00
2	2,303	S.Y.	\$ 9.81	\$ 22,592.43	\$ 10.00	\$ 23,030.00	\$ 11.33	\$ 26,092.99	\$ 9.50	\$ 21,878.50	\$ 10.00	\$ 23,030.00
3	314	S.Y.	\$ 13.93	\$ 4,367.06	\$ 8.00	\$ 2,508.00	\$ 15.95	\$ 5,000.33	\$ 19.00	\$ 5,956.50	\$ 20.00	\$ 6,270.00
4	2,382	S.F.	\$ 5.32	\$ 12,672.24	\$ 7.00	\$ 16,674.00	\$ 5.25	\$ 12,505.50	\$ 8.50	\$ 20,247.00	\$ 8.00	\$ 19,056.00
5	27	L.F.	\$ 22.37	\$ 603.99	\$ 9.00	\$ 243.00	\$ 3.70	\$ 99.90	\$ 25.00	\$ 675.00	\$ 50.00	\$ 1,350.00
6	104	S.F.	\$ 10.41	\$ 1,082.64	\$ 3.00	\$ 312.00	\$ 1.44	\$ 149.76	\$ 14.00	\$ 1,456.00	\$ 10.00	\$ 1,040.00
7	220	S.F.	\$ 4.55	\$ 1,001.00	\$ 3.00	\$ 660.00	\$ 0.91	\$ 200.20	\$ 12.50	\$ 2,750.00	\$ 10.00	\$ 2,200.00
8	162	S.F.	\$ 20.53	\$ 3,325.86	\$ 10.00	\$ 1,620.00	\$ 4.00	\$ 648.00	\$ 27.00	\$ 4,374.00	\$ 10.00	\$ 1,620.00
9	224	S.F.	\$ 15.53	\$ 3,478.72	\$ 10.00	\$ 2,240.00	\$ 4.00	\$ 896.00	\$ 29.50	\$ 6,608.00	\$ 10.00	\$ 2,240.00
10	27	L.F.	\$ 55.11	\$ 1,487.97	\$ 40.00	\$ 1,080.00	\$ 12.00	\$ 324.00	\$ 43.00	\$ 1,161.00	\$ 25.00	\$ 675.00
11	3	Ea.	\$ 396.67	\$ 1,190.01	\$ 700.00	\$ 2,100.00	\$ 500.00	\$ 1,500.00	\$ 900.00	\$ 2,700.00	\$ 1,000.00	\$ 3,000.00
12	1	L.S.	\$ 1,490.00	\$ 1,490.00	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,325.00	\$ 1,325.00	\$ 3,000.00	\$ 3,000.00
13	1	L.S.	\$ 858.00	\$ 858.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00
14	1	L.S.	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 550.00	\$ 550.00	\$ 5,000.00	\$ 5,000.00
15	1	L.S.	\$ 0.00	\$ 0.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 850.00	\$ 850.00	\$ 6,500.00	\$ 6,500.00
16	1	L.S.	\$ 6,725.00	\$ 6,725.00	\$ 9,000.00	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,600.00	\$ 10,600.00	\$ 10,000.00	\$ 10,000.00

Denotes corrected Bid Price



Miles W. Whitney, P.E.
 Cayote Consulting, LLC
 T.B.P.E. Firm No. F-16387



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 12

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Authorize City Manager to negotiate a joint development agreement concerning extension of a 12 inch water line related to development of the Cefco at 100 Ritchie Road.

STAFF RECOMMENDATION/ITEM SUMMARY:

Cefco is in the process of developing a site for a convenience store and gas station at the Northwest corner of Hewitt Drive and Ritchie Road. Due to the fact Cefco is a commercial development, they are required to extend the 12 inch water line from the intersection of Ritchie Road and Patriot Court to their site (primarily for fire flow protection). Once they have met the city requirements, there will be a gap in the water line of approximately 350 feet from the end of their line to the edge of their property line (please see attached diagram). We have discussed participating with them to extend the City's main 12" line to the edge of their property while their contractor is on site. The cost provided by the developer to install the line at this time is \$20,300.00. If this item is approved, the City Manager and City Engineer would work with Cefco to finalize pricing and complete the installation of the 12 inch water line to the edge of their property in the next few days.

ATTACHMENTS:

Diagram

[illegible]



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 13

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider a resolution supporting an application to the Texas Department of Transportation for 2017 Transportation Alternatives Set-Aside Program Grant, authorizing submittal of an application for matching funds, providing an effective date.

STAFF RECOMMENDATION/ITEM SUMMARY:

City staff and engineers have worked with TXDOT officials, Midway ISD officials, Metropolitan Planning Organization (MPO) officials, and local interest groups to prepare this application for matching funds. This project seeks to fund improvements designed to mitigate vehicular traffic conflicts with pedestrians at or near the intersection of Panther Way and Hewitt Drive. A basic diagram of the proposed improvements is attached in the back-up material.

You will recall at the previous City Council meeting there was an item concerning a professional services agreement to develop "35%" plans for this project. This item was not approved. The reason this was presented was largely due to the fact that in meetings with TXDOT officials, Hewitt was strongly encouraged to develop "35%" plans as part of the grant submittal. We were told this was based on TXDOT's desire to know that there was significant local financial support and some assurance the project would be completed by the project sponsor if selected. We were informed that, due to competition, the majority of awarded projects had "35%" plans or more. However, after review of the supporting documentation for the grant, there is no actual requirement for "35%" plans. Hewitt can submit an application without any formal engineered plans.

Based on current estimates, the total dollar amount of the project is \$575,579.00. This includes a 15% TXDOT Administrative Cost. However, based on the TASA Grant Application requirements and Worksheet, the total dollar amount of the local match is calculated to be \$53,053 plus any engineering costs associated with the project. As we discussed at the previous meeting, MISD Superintendent Dr. Kazanas did indicate willingness to provide a financial contribution to this project. Based on that conversation, he indicated the District could pay costs associated with improvements on MISD property, this would be subject to final approval by the MISD School Board.

We did contact local MPO officials and were able to obtain a letter of support from them. We have also worked with the "Mothers of Midway" group who are also in support of this application. Rep. "Doc" Anderson's office is preparing a letter of support for the project as well.

Final note, while this project submittal does not include any formal engineered plans, we do believe the local support and demonstrative need for traffic mitigation does warrant serious consideration by TXDOT's selection committee. City staff recommends approval of this item.

ATTACHMENTS:

Resolution
TASA Grant Plan Diagram
Letters of Support

RESOLUTION NO. 2017-05-15-

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WACO, TEXAS:

That the submission of an application to the Texas Department of Transportation for a “Transportation Alternatives Set Aside Program” or TA Set-Aside grant is hereby ratified and the City Manager or his designee is authorized to execute any documents for the acceptance and administration of the grant, including any grant allotment adjustments or increases, and to provide any required information.

That the project sponsor supports funding this project as described in the 2017 TA Set-Aside Nomination Form (including the construction budget, the department’s 15% administrative cost, and the required local match) and is willing to commit to the project’s development, implementation, construction, maintenance, management, and financing. The project sponsor is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding.

That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public, and that public notice of the time, place and purpose of said meeting was given as required by law.

PASSED AND APPROVED this 15th day of May, 2017.

CITY OF HEWITT, TEXAS

Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Charles Buenger, City Attorney



2017 NOMINATION FORM: TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM

Additional program information can be found in TxDOT's 2017 Transportation Set-Aside Program Guide

<http://www.txdot.gov/inside-txdot/division/public-transportation/bicycle-pedestrian.html>

NOTE: All attachments must be submitted in letter-sized (8.5" x 11") format.

APPLICANT INFORMATION

1. Project Sponsor Name (Only one entity can act as project sponsor)

City of Hewitt

2. Jurisdiction Population

13,554

(Based on 2010 US Census)

3. Type of Organization/Agency/Authority (Select from dropdown below)

Local Government

Enabling legislation/ legislative authority for Project Sponsor (if applicable):

4. Project Sponsor Contact Information (Authorized representative)

Contact Person:

Katie Allgood

Title:

Managing Director of Administration

Mailing Address:

200 Patriot Ct

Physical Address:

200 Patriot Ct

City:

Hewitt

City:

Hewitt

Zip Code:

76643

Zip Code:

76643

Contact's Phone:

(254) 666-6171

Entity's Main Phone:

(254)666-6171

Email:

kallgood@cityofhewitt.com

Website:

www.cityofhewitt.com

PROJECT NAME AND LOCATION

5. Project Name

Hewitt School Zone Safety Project

6. Eligible Project Activity (Select the activity from the dropdown list that best describes the project)

5) Infrastructure improvements to provide safer routes to school

7. Project Location Information

TxDOT District:

Waco

Texas County:

McLennan

Project location: Describe using street name, adjacent waterway, or other identifying landmark.

On or adj. to: Hewitt Drive - School Zone

From: Panther Way

(ex. 1st Avenue)

(ex. Main Street)

To: Regal Drive

(ex. 3rd Avenue)

If project involves multiple locations, describe primary location below (latitude/longitude) and provide total project length. Create a complete list of all improvement locations using the descriptive limits and beginning and ending latitude/longitude. Label attachment as **Project Location Information - Attachment A** - No more than 2 pages.

Project limits: Enter latitude/longitude in degrees-minutes-seconds

Project dimensions

Latitude

Longitude

From: 31 28 34.00 N

97 12 14.00 W

To: 30 15 22.36 N

97 44 41.03 W

(example 30 15 22.36

97 44 41.03)

Total length:

(select)

Facility width:

feet

Material depth:

inches

8. Legislative Representatives

District #:

Name:

Texas House of Representatives

56

Charles "Doc" Anderson

Texas State Senators

22

Brian Birdwell

US House of Representatives

17

Bill Flores

PROJECT INFORMATION

9. Project Description

Provide a well-developed narrative about the project for which the project sponsor is seeking funding. Describe the **Eligible Project Activity** (topic 6 on page 1). Explain the benefits the project will provide to the surface transportation system. Include details about the proposed improvements and summarize the work activities to be performed. Review the **Project Evaluation and Selection Criteria** topic in the 2017 TA Set-Aside Program Guide and address criteria categories as part of the project description.

(Limited to 3,000 characters with spaces. Do not add spaces between lines. Use print preview to verify text fits in the box below.)

The primary purpose of this project is to enhance pedestrian safety and connectivity in the School Zone near FM 1695 (Hewitt Drive) and Panther Way in the City of Hewitt. This specific intersection on FM 1695 experiences peak vehicular and pedestrian traffic while students are going to and returning from school. This is a primary crossing point for Midway Middle School students and Midway High School students walking to school. There are three main components of this project. First, is accessibility and safety improvements at the immediate intersection of FM 1695 (Hewitt Drive) and Panther Way. Local TXDOT officials recently expanded the school zone and made other minor improvements due in part to a recent automobile collision with a crossing guard. The pedestrian crossing is not currently ADA accessible and does not have a pedestrian landing. The proposed project would provide fully accessible facilities and, likewise, provide adequate space for pedestrians to stand while waiting for the crossing signal. The second main component is development of a Traffic Control Plan. Clearly, student and pedestrian safety are of paramount importance. Due to the high volume of vehicular traffic and congestion at this intersection during school opening and closing times, additional study and planning are needed. The main objective with this portion of the project is to design a safe and manageable traffic control system to mitigate potential vehicular and pedestrian conflicts and enhance traffic flow through this critical intersection and high volume traffic area. The third main component of this proposal will enhance connectivity by the construction of sidewalks. Clearly, the majority of the pedestrian traffic is related to students going to and coming from school. The project would fill in a gap by construction of a sidewalk that will connect to an existing sidewalk on Panther Way just to the West of FM 1695 (Hewitt Drive). Additionally, this project would provide new sidewalks in front of the Midway Middle School Building, as well as enhanced pedestrian crossing markings, to provide a continuous pedestrian connection from Panther Way to Regal Drive. It is important to note there is other pedestrian traffic crossing FM 1695 (Hewitt Drive). EMSI is primarily a low income employer; their call facility is located at this immediate intersection. Likewise, residents of the adjacent Brookside Apartment Complex use this crossing to get to the convenience store and other nearby businesses via this intersection. Some residents of the Brookside Apartment Complex work across FM 1695 (Hewitt Drive) at EMSI.

10. Project Details

Provide maps, typical sections, charts/diagrams, and photographs to describe the proposed project and improvements in detail. **A location map and a project layout map are a minimum requirement.** A typical section is requested. The project layout map must be at a scale to clearly identify street names, community landmarks and features, as well as the project's beginning and ending. If the project plans are 30% or more complete, include only example sheets as attachments & provide a weblink for plan review.

The construction plans for this project are currently: % complete

Insert plan review link:

Primary facility type:

Surface type/material:

Does the project include lighting adjacent to a roadway within state-maintained right-of-way?

Does this project include bridge improvements? Total # of proposed bridges:

Note: If more than one bridge is proposed, identify the bridge with the highest value in the nomination form and identify additional bridges in an attachment.

Structural Materials (Deck/ Beams):

Bridge construction: Bridge length: ft Bridge width: ft Rail type:

Label attachment(s) as **Project Details- Attachment B** - No more than 15 pages.

11. Project Priority Ranking by Project Sponsor (Example: 1 of 1, 2 of 4, 1 of 3)

of

12. Official Project Sponsor Funding Resolution or Ordinance

The project sponsor's resolution/ordinance MUST include the following written commitment:

"The Project Sponsor supports funding this project as described in the 2017 TA Set-Aside Nomination Form (including the construction budget, the department's 15% administrative cost, and the required local match) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing. The project sponsor is willing and able to enter into an agreement with the department by resolution or ordinance, should the project be selected for funding."

Label attachment(s) as **Certification of LG Funding - Attachment C** - No more than 10 pages.

13. MPO Transportation Improvement Program (TIP) Inclusion Letter (if applicable)

Is this project located within the boundaries of an MPO?

If yes, the nomination package must include a letter from the MPO to the project sponsor indicating their willingness to include the project in the local TIP, if funded.

Label attachment(s) as **MPO TIP Letter - Attachment D** - No more than 2 pages.

14. Public Involvement and Support

- a. Provide a summary of the public engagement activities and support for this project in the text box below. Include dates, event details, and outcomes. (A bulleted list in the box provided or attachment.)

(Limited to 600 characters with spaces: do not add spaces between lines. Keep response within box below.)

- b. Attach letters and other documentary evidence that supports the summary above and/or demonstrates public involvement and/or local support for this project.

Note: In addition to support from the local jurisdiction, the project sponsor needs to provide documentary evidence of support for the project from the affected/adjacent property owners.

Label attachments as **Public Involvement/Support - Attachment E** - No more than 10 pages.

15. Environmental Documentation

An environmental document is required for all federally funded transportation projects. Is the project sponsor aware of the need to prepare an environmental document and coordinate environmental impacts with resource agencies? ☐ Yes ☐ No

For example, projects proposing work on or adjacent to historic properties of known or potential historic significance require coordination with and review by the Texas Historical Commission's State Historic Preservation Office (SHPO).

Include documentary evidence of known environmental impacts or protected resources.

Refer to the 2017 TA Set-Aside Program Guide for environmental documentation guidance.

Label attachment(s) as **Environmental Documentation-Attachment F** - No more than 10 pages.

16. Property Ownership and Acquisition Information

All proposals must provide documentary evidence of the project sponsor's property rights by title of ownership, lease, or easement for all property within the project limits. Respond to a, b, & c below:

a. Has the property needed for the project already been acquired?
☐ No ☐ Yes

If No - How many parcels will be acquired? Describe in the text box below and/or in an attachment how the property will be acquired. Include a commitment letter from current owner(s) demonstrating a willingness to transfer the property to project sponsor in accordance with state and federal laws.

(Limited to 200 characters with spaces)

b. Are there any known encroachments? (utilities, fences, adjacent property improvements)
☐ Yes ☐ No

If Yes, identify known encroachments. (Limited to 200 characters with spaces)

Storm Sewer Inlets

c. Project property acquired after 1971 must have been acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act (Uniform Act).

Was property acquired after 1971 in accordance with the Uniform Act?

☐ (select) ☐

If No, describe briefly when and how the property was acquired in the text box below.

(Limited to 200 characters with spaces: do not add spaces between lines or paragraphs)

Label attachments as **Property Ownership/Acquisition-Attachment G** - No more than 10 pages.

17. Railroad Support/Right of Entry Letter (if applicable)

Does the project encroach or cross railroad (RR) right-of-way (ROW)?

☐ No ☐ Yes

If yes, the project sponsor must include documentary evidence from the railroad in support of the project and, where appropriate, a willingness by the railroad to enter into an agreement/contract with the local government for project implementation and provisions for right-of-entry for project construction. Where applicable, a cost for railroad work must be included in the budget.

If the project encroaches or crosses RR ROW, has coordination with the RR begun?

☐ No ☐ Yes

Does this project include rail banked right-of-way?

☐ No ☐ Yes

Label attachment(s) as **RR Right-of-Entry/Support Letter-Attachment H** - No more than 10 pages.

18. Local Bicycle, Pedestrian, or other Transportation Plan (if applicable)

Is the proposed project included in a local transportation plan?

☐ No ☐ Yes

If yes, include as an attachment only the cover and pages of the plan referring to this project. Projects not identified in a local transportation plan must provide documentary evidence of support for the project.

Label attachment(s) as **Local Plan/Support-Attachment I** - No more than 10 pages.

Insert transportation plan weblink:

19. Safe Routes to School (SRTS) Plan (if applicable)

Is the proposed project included in a SRTS plan?

No

If yes, include as an attachment only the cover and pages of the SRTS plan referring to this project. Projects proposed to improve the ability of students to walk and bicycle to school, that are not identified in a SRTS plan, must provide documentary evidence of coordination between the affected school(s) and the local government.

Insert SRTS plan weblink:

Label attachment(s) as **SRTS Plan/Coordination-Attachment J** - No more than 10 pages.**20. Transition Plan for ADA Compliance**

Does the project sponsor have a Transition Plan for ADA compliance in place?

No

If yes, include as an attachment only the cover and pages from the plan relevant to this project.

Label attachment(s) as **ADA Transition Plan-Attachment K** - No more than 10 pages.**21. Project Timeline**

Estimate the amount of time it will take to complete this project (from planning through construction). Estimate the time required for each activity listed below. Several activities should be accomplished concurrently (such as environmental documentation, PS&E development, and property acquisition); as a result, the **Total Projected Time Estimate in Months** will be less than the total of the time estimated for each activity. Refer to the 2017 TA Set-Aside Program Guide for additional guidance.

Label attachment(s) as **Project Timeline-Attachment L** - No more than 2 pages.

Months Activities

6 **Planning Activities** (minimum 6 months)

(Include the project in the STIP, execute local agreement with the department, complete required local government training, assign local government and department roles and responsibilities, etc.)

8 **Project Design and Plan Preparation** (minimum 6 months)

(Solicit, select, negotiate, and execute contract(s) for engineering and environmental services. Develop construction Plans, Specifications, and Estimates (PS&E) to state and federal standards. Include time for review by TxDOT District and Division staff, a registered accessibility specialist, and other agencies as needed.)

6 **Environmental Clearance** (minimum 6 months)

(Complete the Project Scoping Tool, environmental documentation, and appropriate resource studies; consider environmental mitigation, permits, and review by resource agencies). All documentation and exhibits must meet state and federal standards.

6 **ROW Acquisition** (acquisitions should occur after environmental clearance)

(Include time for surveying, appraisals, title transfer, etc. Only incidental utility adjustments may be eligible.)

6 **Project Construction/Implementation**

(Include time for advertising, procurement of construction contractor, contract negotiations, site preparation, construction, inspection, project close-out, etc.)

Other- Describe briefly additional milestones not addressed.

32 **Total Projected Time Estimate in Months****22. Maintenance and Operation**

Estimate the annual maintenance and operation costs of the project. If applicable, determine the amount of any anticipated annual income that may be derived from the project.

Maintenance: Operation: Income: \$0

Identify below the entity responsible for project maintenance and operation after construction. Provide the proposed use for any income derived from the project.

ITEMIZED BUDGET

23. Itemized Construction Cost Estimate

Provide a detailed cost estimate of all construction costs - use appropriate units (SY, SF, LF, LS, EA, etc.)

Refer to TxDOT's 2017 TA Set-Aside Program Guide for guidance.

[Click here for TxDOT's Average Low Bid Unit Prices](http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html) (or visit: <http://www.txdot.gov/business/letting-bids/average-low-bid-unit-prices.html>)

[illegible]

(Continued on next page)

Subtotal:	\$500,504
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2017 NOMINATION FORM: TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM

Itemized Construction Cost Estimate (continued)

[illegible]

2017 NOMINATION FORM: TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM

24. Additional Construction-Related Costs:

[illegible]

25. In-Kind Contributions: *Eligible cost(s) proposed to reduce Local Government Cash Match*

Identify proposed in-kind contribution costs to be incurred by the project sponsor after project selection and after authorization to proceed. In-kind contributions cannot be used as local match for the department's administrative costs. Provide documentation of estimated in-kind costs. Note: In-kind contributions must be reviewed and authorized by the department. For details refer to TxDOT's 2017 TA Set-Aside rules and Program Guide.

Label attachment(s) as **In-Kind Contributions - Attachment M** - No more than 2 pages.

Eligible Costs:

[illegible]

BUDGET SUMMARY

26. Project Budget Summary *(many lines automatically populate)*

Total Itemized Construction Cost Estimate (topic 23 total, from page 7)			1.	\$500,504
Total Additional Construction-Related Costs (topic 24 total, from page 8)			2.	\$0
Total Construction Cost Estimate (line 1 + line 2)			3.	\$500,504
TxDOT Administrative Cost (15% of line 3)			4.	\$75,076
Total Project Cost Estimate [line 3 + line 4 (Unless EDCP or In-kind authorized)]			5.	(see line 14)
Federal Funds Requested (80% Maximum)	80%	of line 5	6.	(see line 15)
Local Match Required (20% Minimum)	20%	of line 5	7.	(see line 18)

Project sponsors may increase the required Local Match by adjusting the Local Match percentage in the box above. If the Economically Disadvantaged Counties Program (EDCP) reduction is applied (amount shown in number 8 below) and/or an eligible in-kind contribution is identified (amount shown in line 10), then the federal participation and local match will be fixed at 80% federal participation and 20% local match (refer to calculations numbered 8 through 18).

Economically Disadvantaged Counties Program (EDCP) Reduction *(Must be authorized by TxDOT)*

Allowable EDCP Adjustment	McLennan 62%	8a.	\$62,062
Additional EDCP Adjustment	(select, if applicable)	8b.	\$0
Total EDCP Adjustment	Total 62%	8c.	\$62,062

Construction Cost Eligible for In-kind Contributions

Total Construction Cost Estimate (line 3 above)	\$500,504
Construction Cost using EDCP for local match	- \$310,312
Construction Cost Eligible for In-kind Contribution	9. \$190,191

Eligible In-kind Contributions *(Must be authorized by TxDOT)*

Total In-kind cost(s) from topic 25 on page 8 or a maximum of 25% of line 9, whichever is less.	10.	\$0
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Total Construction Cost Estimate (line 3)	11.	\$500,504
Eligible in-kind contributions (line 10)	12.	\$0
TxDOT Administrative Cost (line 4)	13.	\$75,076
Total Project Value Estimate (line 11 + line 12 + line 13)	14.	\$575,579
Total Federal Participation (fixed at 80% of line 14 only when EDCP and/or In-kind applied)	15.	\$460,463
Total Local Match (fixed at 20% of line 14 only when EDCP and/or In-kind applied)	16.	\$115,116

LG Match Adjustment

Total EDCP Reduction (line 8)		\$62,062
Eligible In-kind contributions (line 10)	+	\$0
Total LG Match Adjustment	17.	\$62,062
LG Cash Match Required (line 16 - line 17)	18.	\$53,053

COST PARTICIPATION SUMMARY

Federal Participation		\$460,463
Construction Costs	\$400,403	
TxDOT Administrative Costs	\$60,060	
State Participation (Only if an EDCP reduction is authorized)		\$62,062
Local In-Kind Participation (Requires approval)		\$0
Local Cash Participation (local match TxDOT adm must be in cash)		\$53,053
Construction Costs	\$38,038	
TxDOT Administrative Costs	\$15,015	
Total Project Value/Estimated Cost		\$575,579

27. Did the project sponsor complete the checklist in TxDOT's 2017 Program Guide?

(select)

Note: Completing the checklist is recommended not required. The project sponsor may include the completed checklist as part of the nomination package.

Label attachment as **Nomination Checklist-Attachment N**.

PROJECT COMMITMENT

28. Project Commitment

By submitting an application, the project sponsor commits to execute the local agreement and forward to the department its local match for plan review within one year of selection. Additionally, the project sponsor agrees to produce the complete plan set as outlined in topic 21 **Project Timeline** or an alternative timeline agreed to by the project sponsor and the department. Note: TA Set-Aside funding is time sensitive; each project must advance to construction within three years from the date of selection by the commission or the project will be terminated.

Signature

Print Name and Title

Date

Telephone Number

This nomination form must be signed by a representative of the local government who has signature authority.

**TA Set-Aside Project Submittal Deadline for All Documentation is
Monday, May 22, 2017, by 5:00 pm CDT**

See page 42 of TxDOT's 2017 TA Set-Aside Program Guide for delivery instructions.

May 11, 2017

Mr. Adam Miles, City Manager
City of Hewitt
200 Patriot Court
Hewitt, Texas 76643

Dear Mr. Miles,

Thank you for the opportunity to support the City of Hewitt's application for Texas Department of Transportation's Transportation Alternatives Set-Aside Grant Program.

The Mothers of Midway (MOM) is a non-denominational group of women sharing truth and encouragement. Our mission is to unite the women of Midway and surrounding areas by sharing uplifting stories and messages. We may come from different places, positions, and perspectives, we share a common desire to see our families, schools, and community served with excellence and integrity.

Over the last several years, several of us have met with local community leaders concerning significant issues located in the area covered by this application. As mothers of students at Midway Independent School District, we have consistently advocated for improvements that mitigate traffic conflicts in areas near public schools. We have been particularly supportive of efforts to improve pedestrian access and student safety at the intersection of Hewitt Drive (FM 1695) and Panther Way. The plan outlined by the City's application would specifically address concerns we have expressed. The Mothers of Midway group supports this application for consideration.

Thank you again.

Jennifer Kampermann

Jennifer Kampermann
Founder

Pam Watts

Pam Watts
Founder



Waco Metropolitan Planning Organization

April 24, 2017

Mr. Adam Miles
City Manager
City of Hewitt
P.O. Box 610
Hewitt, TX 76643

RE: Hewitt School Zone Safety Project: Transportation Alternatives Set-Aside Program Application

Dear Mr. Miles:

This letter is to verify that the Transportation Alternatives Set-Aside Program application for the Hewitt School Zone Safety Project is consistent with the goals and priorities of *Connections 2040: The Waco Metropolitan Transportation Plan* as adopted by the Waco MPO Policy Board on January 27, 2015. In addition, in action approved by the Waco MPO Policy Board on April 20, 2017, the MPO agrees to include this project within the funded recommendations of the Waco Urbanized Area Transportation Improvement Program if approved for funding.

Please contact me at your convenience if you have any questions regarding this letter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Chris Evilla', written over a horizontal line.

Christopher Evilla, AICP
Director

P.O. Box 2570, Waco, TX 76702-2570
(254) 750-5651
www.waco-texas.com/cms-mpo
mpo@wacotx.gov



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 15, 2016

AGENDA ITEM #: 14

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on a request for a special permit for a model home sales office at 204 Big Creek Loop as prescribed in Part 4 of Appendix-A Zoning of the Code of Ordinances of the City of Hewitt

STAFF RECOMMENDATION/ITEM SUMMARY:

This is a request for a Special Permit, by John Houston Homes, for a Model Homes Sales Office. The Planning and Zoning Commission met on Tuesday, August 2, 2016 to consider the request. After a public hearing and deliberation, the P&Z Commission recommended to approve the request with a vote of 4 to 0. Attached is a copy of the minutes in the backup material.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation

HEWITT TEXAS

MINUTES OF THE PLANNING AND ZONING COMMISSION MAY 2, 2017 – 6:00PM

Members Present: Charlie Turner, Bobby Wolske, John Baker, Michael Hix
Members Absent: Walt Peterson, Kurt Krakowian, Jonathan Dulus
Staff Present: Tracy Lankford, Building Official, Miles Whitney, City Engineer, Eva Marie Greenup, Zoning Secretary

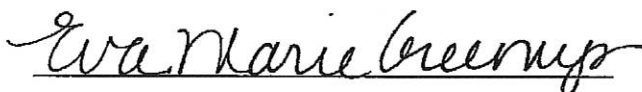
1. **Call Planning and Zoning Commission Meeting to order.** *Charlie Turner called the meeting to order at 6:00PM.*
2. **Consider Approval of Minutes for the January 3, 2017, Planning and Zoning Commission regular meeting.** *A motion was made by John Baker and seconded by Michael Hix to approve the minutes as submitted but allow for corrections; all four in favor, motion passed.*
3. **Discussion and possible action: Special Permit request for a Model home sales office by John Houston Custom Homes located at 204 Big Creek Loop, Hewitt Texas 76643, known as Sunflower Ridge Addition, Lot 8 Block 4, to the City of Hewitt as recorded in McLennan County Clerk's document 2017007703 of the Official Public Records of McLennan County, Texas.** *Speaking in favor was Jason Cooper, 107 Westridge Lane, Woodway. Those speaking against: NONE. A motion was made by John Baker and seconded by Bobby Wolske to approve the motion; all four in favor, motion passed. This recommendation will go before City Council on May 15, 2017.*

PLANNING AND ZONING COMMISSION MINUTES
MAY 2, 2107
PAGE TWO

4. **Discussion and possible action: R-1 Single Family Residential to C-2 General Commercial on property located at 510 Spring Valley Boulevard, Hewitt Texas 76643, known as O'Campo C A-32 Tract 14 0.99+/- Acres as recorded in McLennan County Clerk's document 2012018672 of the Official Public Records of McLennan County, Texas.** *Speaking in favor was Sean Gathright, 510 Sun Valley Boulevard. Those speaking against: Randy Luster, 402 Ivy Lane. A motion was made by John Baker and seconded by Bobby Wolske to deny the motion; all four in favor, motion passed. Recommendation will go before City Council Meeting on May 15, 2017.*
5. **Discussion and possible action: Revision of City of Hewitt Ordinance for Hewitt Water Detail layouts for Typical Water Service-Elevation; Single Water Service Plan; Double Water Service Plan; 2" Water Service Elevation-Residential Use Only, Chapter 38.28.17 FLOODS, PART IV. DRAINAGE STANDARDS, I. Monuments and Iron Pins.** *Miles Whitney was present to answer any questions pertaining to the ordinance update. A motion was made by John Baker and seconded by Michael Hix to approve the motion; all four in favor, motion passed. Recommendation will go before City Council Meeting on May 15, 2017.*
6. **Adjourn.** *A motion was made by John Baker and seconded by Bobby Wolske to adjourn the meeting at 6:47PM, all four in favor, motion passed.*

Chairman

Date Approved



Eva Marie Greenup, Zoning Secretary

APPLICATION REVIEW

Z-2017-2

HEARING DATE: May 2, 2017

1. CASE # Z-2017-2
PROPERTY ADDRESS: 204 Big Creek Loop
LEGAL DESCRIPTION: Lot 8 Block 4 Sunflower Ridge Addition

2. APPLICANT: Jason Cooper
MAILING ADDRESS: 17005 Stonebriar Rd. Woodway, TX. 76712

3. REQUEST:

SPECIAL PERMIT FOR MODEL HOME:

ZONING:

R-1 SINGLE-FAMILY RESIDENTIAL

SUMMARY DESCRIPTION OF USES IN R-1: The purpose of the R-1, Single-Family District is to allow for single-family homes. This is the default zoning district for the city. Permitted Uses are as shown in Section 4.101.

PLANNING SERVICES REVIEW

NEIGHBORHOOD CHARACTER:

This property is located within a large are of Residential use. The majority of the surrounding area is residential in nature.

COMMUNITY DEVELOPMENT RECOMMENDATION:

Community Development recommends ***APPROVAL*** of this request for a special permit located at 204 Big Creek Loop based on the following findings:

- 1) The proposed zoning is in keeping with the land use component of the Comprehensive Plan.
- 2) The public infrastructure is adequate to provide for uses allowed in R-1 zoning district.
- 3) The property meets all the size and width requirements for R-1 zoning.
- 4) The property is located on a public street.

Notices: 2 mailed; returned,

ENGINEERING SERVICES DATA

1. Street condition: Good X Acceptable Needs Reconstruction
2. Street width: Existing: ROW 50' Pavement 30'
Required: ROW Pavement
3. Curb and Gutter:
Needs to be installed Exists X Needs Reconstruction
4. Offsite Drainage facilities are adequate to meet additional runoff resulting from the rezoning.
5. Water is available to the property, and it will serve the heaviest uses allowed under the requested zoning.
6. Sewer is available to the property.

INSPECTION SERVICES REVIEW

Comments

No objections.

FIRE DEPARTMENT REVIEW:

ANTICIPATED FIRE RESPONSE TIME:

IS THE FIRE RESPONSE TIME ADEQUATE?: Y (Y) YES (N) NO

Fire Department Comments and Recommendations: No Comments

HEALTH DEPARTMENT REVIEW

INSPECTION/PERMIT REQUIRED N (Y) YES (N) NO

DATE OF INSPECTION: To be determined

Health Department Comments and Recommendations: None

POLICE DEPARTMENT REVIEW

No Comments

CASE #Z-2017-2

PROPERTY OWNERS LIST

Applicant: Jason Cooper

Owner: John Houston Custom Homes

COPYRIGHT ©2017
 DRAWN BY: JF
 DATE: 3/8/17

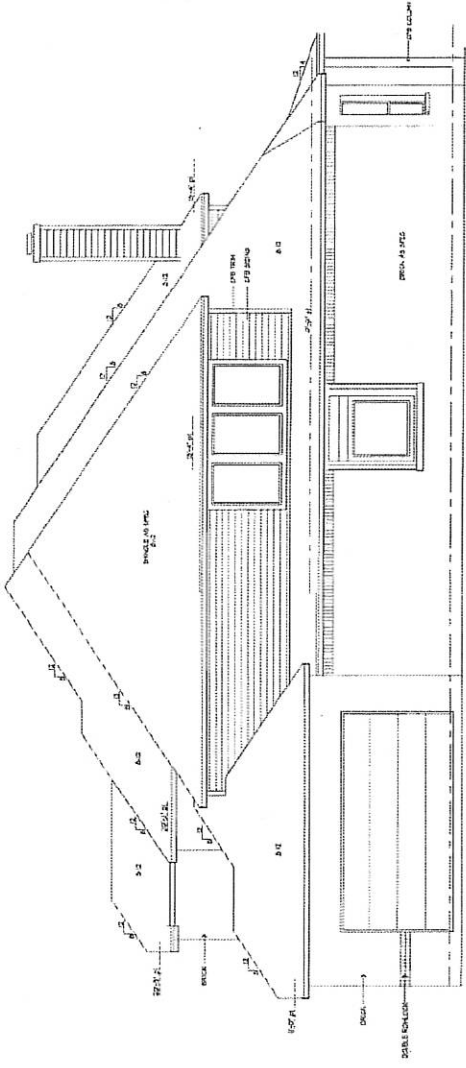
LET THESE PLANS BE USED ONLY TO CONSTRUCT THE HOME SHOWN HEREON. ANY CHANGES TO THE PLANS MUST BE APPROVED BY THE ARCHITECT. THE ARCHITECT IS NOT RESPONSIBLE FOR ANY CHANGES TO THE PLANS MADE BY ANYONE OTHER THAN THE ARCHITECT. THE ARCHITECT IS NOT RESPONSIBLE FOR ANY CHANGES TO THE PLANS MADE BY ANYONE OTHER THAN THE ARCHITECT. THE ARCHITECT IS NOT RESPONSIBLE FOR ANY CHANGES TO THE PLANS MADE BY ANYONE OTHER THAN THE ARCHITECT.

JOHN HOUSTON
 CUSTOM HOMES

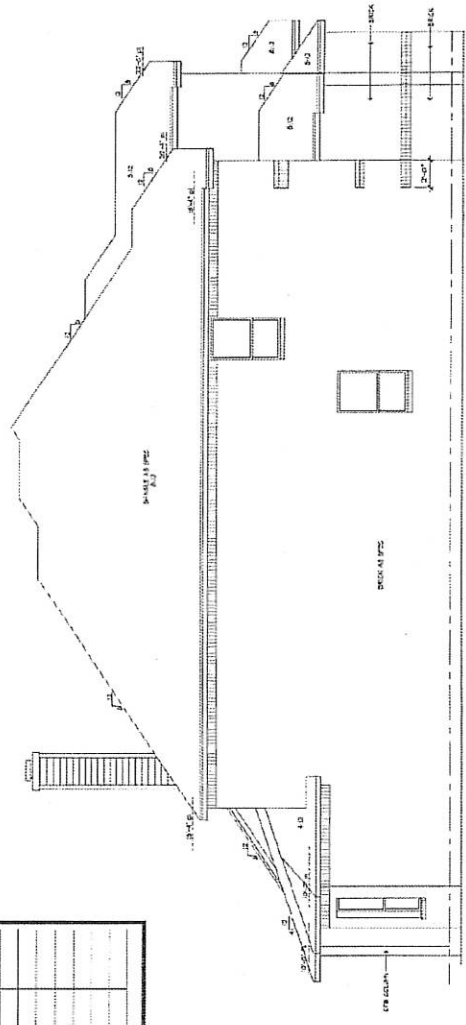
Sunflower Ridge
 LOT 8 BLOCK 4

PLAN
 5035

SHEET
 Elev 2



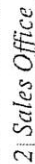
1 Right Elevation



2 Left Elevation

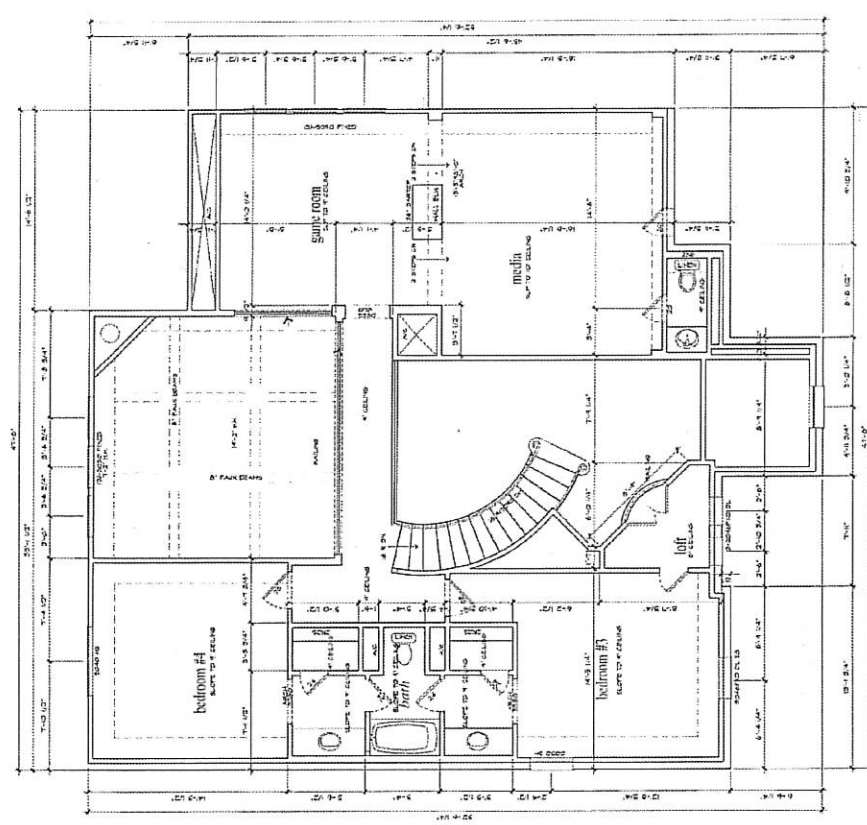
REVISION LIST	REVISION #	Description	Date
1	001		3/16/17

ATTENTION
 SCALE AS NOTED
 3/4" = 1'-0"
 1/4" = 1'-0"
 1/8" = 1'-0"



1 | Floor Plan

ATTENTION
SCALE AS NOTED
2 1/4" X 3 1/2" PRINTS ARE 1/4" X 1/4"
2 1/2" X 3 1/2" PRINTS ARE 1/2" X 1/2"
UNLESS SPECIFIED OTHERWISE



2 Floor Plan

GENERAL FLOOR PLAN NOTES:

1. ALL STUD WALLS ARE 3/4" x 5/8" DIMENSIONED 2" OTHERS AS DIMENSIONED BRICK 4.00 STONE COURSE IS 2 1/2".
2. DOORS:
 - a. REFER TO COMMUNITY SPEC'S OR CONTRACT DOCUMENTS FOR REG. DOOR HEIGHTS.
 - b. INSTALL ALL 1ST FLOOR WINDOWS WITH HEADS AT 4'-0" AFF UNO.
3. SHOWN:
 - a. ALL LEADS TO BE INSTALLED 8'-0" MINIMUM FROM FLATE.
 - b. SHOWER CONTROLS TO BE LOCATED WITHIN A 9'-0" RADIUS UNO.
4. FLOOR SYSTEM ASSIGNED TO BE 1'-2".

REVISION	DESCRIPTION	DATE
1	COH	3/8/17

ATTENTION
SCALE AS NOTED
DIMENSIONS ARE 1/4" = 1'-0"
11' X 17' PRINTS ARE 1/8" = 1'-0"
UNLESS SPECIFIED OTHERWISE

GENERAL NOTES

1. NO FIELD WORK HAS BEEN PERFORMED.
2. THIS PROPERTY IS SUBJECT TO ADDITIONAL EASEMENTS OR RESTRICTIONS OF RECORD.
3. CARTER & CLARK SURVEYORS IS UNABLE TO WARRANT THE ACCURACY OF BOUNDARY INFORMATION, STRUCTURES, EASEMENTS, AND BUFFERS THAT ARE ILLUSTRATED ON THE SUBDIVISION PLAT.
4. UTILITY EASEMENT HAS NOT BEEN FIELD VERIFIED BY SURVEYOR. CONTACT UTILITY CONTRACTOR FOR LOCATION PRIOR TO CONSTRUCTION. (IF APPLICABLE)
5. THIS PLAT IS FOR EXCLUSIVE USE BY CLIENT. USE BY THIRD PARTIES IS AT THEIR OWN RISK.
6. DIMENSIONS FROM HOUSE TO PROPERTY LINES SHOULD NOT BE USED TO ESTABLISH FENCES.
7. CITY SIDEWALKS, DRIVEWAY APPROACHES, AND OTHER IMPROVEMENTS INSIDE THE CITY'S RIGHT OF WAY ARE PROVIDED FOR DEMONSTRATION PURPOSES ONLY. CONSULT THE DEVELOPMENT PLANS FOR ACTUAL CONSTRUCTION.
8. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND IS FOUND TO BE ACCURATE WITHIN ONE FOOT IN 69,729 FEET.

NOTE: PLOT PLAN PREPARED WITHOUT BENEFIT OF TITLE.

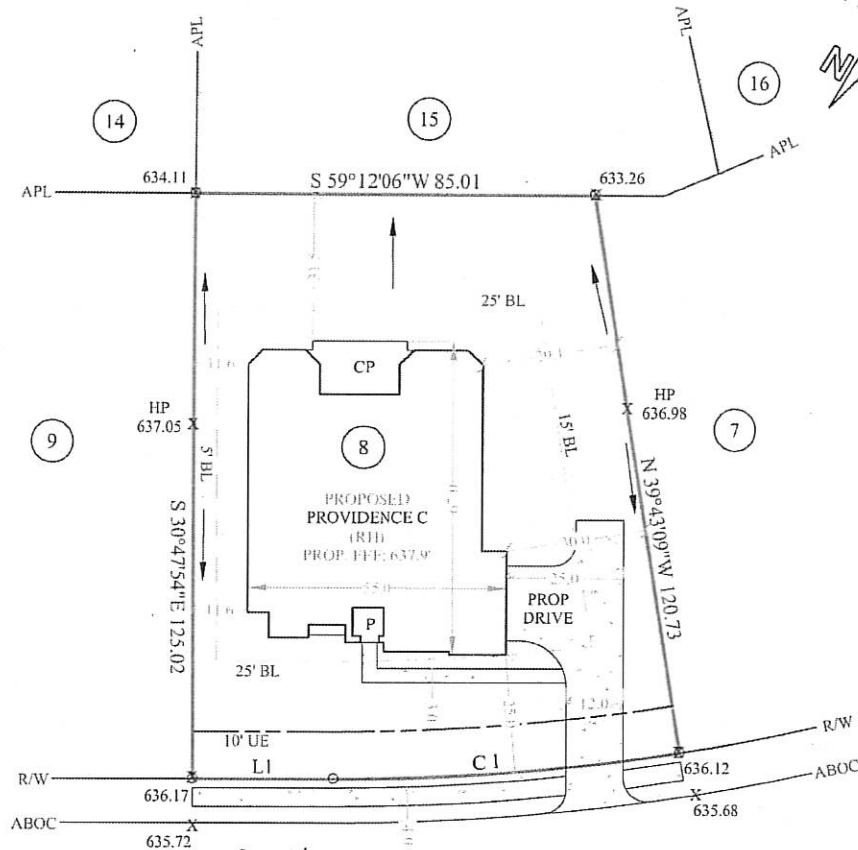
Curve	Radius	Length	Chord	Chord Bear.
C1	475.06'	73.96'	73.89'	N 54°44'29" E
Course	Bearing	Distance		
L1	N 59°12'06" E	30.07'		

SCALE: 1" = 30'

30' 0' 30'
GRAPHIC SCALE - FEET

ADDRESS: BIG CREEK LOOP

AREA: 11,711 S.F. ~ 0.27 ACRES
PRELIMINARY PLAT



204 BIG CREEK LOOP
50' R/W

LEGEND:

BL- Building Line
APL- Approximate Property Line
ABOC- Approximate Back of Curb
UE- Utility Easement
R/W- Right of Way
P- Porch
CP- Covered Patio
PROP- Proposed
FFE- Finished Floor Elevation

DRAINAGE: TYPE "B"

AREA	
SLAB	3,226 SF
DRIVEWAY	968 SF
PUBLIC WALK	369 SF
PRIVATE WALK	146 SF
LOT AREA	11,711 SF

PLOT PLAN FOR: JOHN HOUSTON HOMES

SUBDIVISION: SUNFLOWER RIDGE ADDITION
LOT: 8 BLOCK: 4
CITY OF HEWITT
MCLENNAN COUNTY, TEXAS
ORDER DATE: 03/20/2017

20170302171 JHHOMES DB: CD

CARTER & CLARK LAND SURVEYORS AND PLANNERS

2780 Peachtree Industrial Boulevard
Duluth, GA 30097
Ph: 770.495.9793
Toll Free: 866.637.1048
www.carterandclark.com
FIRM LICENSE: 10193759



HEWITT TEXAS

PLANNING AND ZONING SPECIAL PERMIT APPLICATION

Legal Description of Property: 204 Big Creek Loop
Lot 8 Block 4 Sunflower Ridge Addition

Describe the location of the property as submitted by this application. This may be in the form of a street address, general description, or nearest intersection.

New subdivision at the corner of Spring Valley and Old Temple Rd.

Proposed Special Permit: Model Home for Builder

Please describe the interest in property:

Model home for builder and sales staff to office out of and use to show and sell homes to potential customers. Offices located in the enclosed garage which will be converted back into a garage once all lots in the community have been built on, or we decided to build another model elsewhere to relocate our operations to.

Existing Building(s) on Property: None

Total square feet of all Buildings on Property: 3808 Living / 4567 Under Roof

Please provide the following recording information and a copy of the document(s) listed below with this application:

Ownership (deed): Doc. #/MCC No.: _____

Please provide the proposed meeting date for this application to be considered (See Meeting Schedule): May 2, 2017

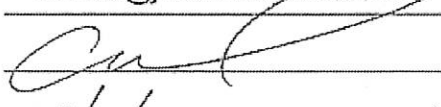
The rezoning application must be completed along with the following information:

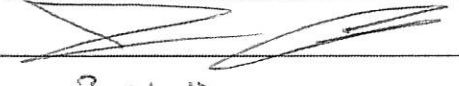
1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request and stating reasons for request.
2. Submit one (1) PDF file, one (1) hardcopy, one (1) CAD file of plat for review purposes – Must be in State Plane Coordinates using the Texas Central Zone NAD 83.
3. Submit one (1) copy of building plans, if existing building(s) exist.
4. Non-refundable application fee (see Fee Schedule)
5. Application, fee, documents, etc., in completed form must be submitted to the Planning Department before or no later than 12:00 noon on the deadline date (see schedule).

I attest that the above information is true and correct to the best of my knowledge and I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I, understand that in the event the undersigned is not present or represented at the public hearing, the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the City Council.

I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice to the Planning and Zoning Commission shall constitute a denial by the Commission and City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: John Houston Custom Homes
Telephone Number: 972-937-4085
Mailing Address: PO Box 2829, Red Oak, TX 75154
Email Address: Cmiles@jhoustonhomes.com
Signature of Property Owner: 
Date: 3/21/17

Name of Applicant/Representative: Jason Cooper
Telephone Number: 254-715-4243
Mailing Address: 17005 Stonebriar Rd., Woodway, TX 76712
Email Address: Jcooper@jhoustonhomes.com
Signature of Applicant/Representative: 
Date: 3-21-17

Jason Cooper is hereby authorized to represent John Houston Custom Homes in the planning and zoning special permit application hearing pertaining to the request for a special use permit for a model home on Lot 8 Block 4 in the Sunflower Ridge Addition in Hewitt, TX.

State of Texas

County of Ellis

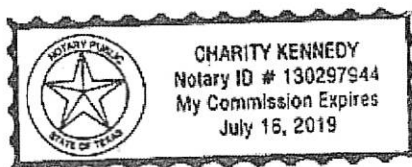
Signed to and sworn to (or affirmed) before me on

3/21/17

Date

by

[Signature]
Name(s) or Person(s) Making Statement



Charity Kennedy
Signature of Notary Officer

CFO

Title and Rank

My Commission expires:

7/16/19



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 15

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance rezoning of a 0.99 acre tract of land, located at 510 Sun Valley Boulevard, Hewitt, McLennan County, Texas, also known as O'Campo C Abstract 32 tract 14 from R-1 (Single-Family District) to C-2 (General Commercial District).

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Sean Gathright submitted a request to rezone property located at the 510 Sun Valley Boulevard. This is a tract of land located on Sun Valley adjacent to Stripes convenience store. Mr. Gathright is requesting the rezoning change from R-1 (Single-Family District) to C-2 (General Commercial District). The Planning and Zoning Commission met on Tuesday, May 2, 2017 to consider the request. After a public hearing and deliberation, the P&Z Commission recommended to deny the request with a vote of 4 to 0. A map of the property and copy of the minutes is included in the backup material. If council wishes to overturn the recommendation of P&Z it will have to be by a super majority.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation
Draft ordinance

HEWITT TEXAS

MINUTES OF THE PLANNING AND ZONING COMMISSION MAY 2, 2017 – 6:00PM

Members Present: Charlie Turner, Bobby Wolske, John Baker, Michael Hix
Members Absent: Walt Peterson, Kurt Krakowian, Jonathan Dulus
Staff Present: Tracy Lankford, Building Official, Miles Whitney, City Engineer, Eva Marie Greenup, Zoning Secretary

1. **Call Planning and Zoning Commission Meeting to order.** *Charlie Turner called the meeting to order at 6:00PM.*
2. **Consider Approval of Minutes for the January 3, 2017, Planning and Zoning Commission regular meeting.** *A motion was made by John Baker and seconded by Michael Hix to approve the minutes as submitted but allow for corrections; all four in favor, motion passed.*
3. **Discussion and possible action: Special Permit request for a Model home sales office by John Houston Custom Homes located at 204 Big Creek Loop, Hewitt Texas 76643, known as Sunflower Ridge Addition, Lot 8 Block 4, to the City of Hewitt as recorded in McLennan County Clerk's document 2017007703 of the Official Public Records of McLennan County, Texas.** *Speaking in favor was Jason Cooper, 107 Westridge Lane, Woodway. Those speaking against: NONE. A motion was made by John Baker and seconded by Bobby Wolske to approve the motion; all four in favor, motion passed. This recommendation will go before City Council on May 15, 2017.*

PLANNING AND ZONING COMMISSION MINUTES

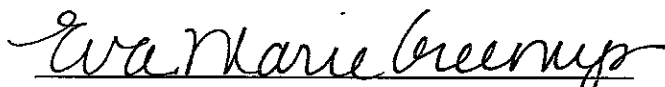
MAY 2, 2107

PAGE TWO

4. **Discussion and possible action: R-1 Single Family Residential to C-2 General Commercial on property located at 510 Spring Valley Boulevard, Hewitt Texas 76643, known as O'Campo C A-32 Tract 14 0.99+/- Acres as recorded in McLennan County Clerk's document 2012018672 of the Official Public Records of McLennan County, Texas.** *Speaking in favor was Sean Gathright, 510 Sun Valley Boulevard. Those speaking against: Randy Luster, 402 Ivy Lane. A motion was made by John Baker and seconded by Bobby Wolske to deny the motion; all four in favor, motion passed. Recommendation will go before City Council Meeting on May 15, 2017.*
5. **Discussion and possible action: Revision of City of Hewitt Ordinance for Hewitt Water Detail layouts for Typical Water Service-Elevation; Single Water Service Plan; Double Water Service Plan; 2" Water Service Elevation-Residential Use Only, Chapter 38.28.17 FLOODS, PART IV. DRAINAGE STANDARDS, I. Monuments and Iron Pins.** *Miles Whitney was present to answer any questions pertaining to the ordinance update. A motion was made by John Baker and seconded by Michael Hix to approve the motion; all four in favor, motion passed. Recommendation will go before City Council Meeting on May 15, 2017.*
6. **Adjourn.** *A motion was made by John Baker and seconded by Bobby Wolske to adjourn the meeting at 6:47PM, all four in favor, motion passed.*

Chairman

Date Approved


Eva Marie Greenup, Zoning Secretary

APPLICATION REVIEW

Z-2017-1

HEARING DATE: May 2, 2017

1. CASE # Z-2017-1
PROPERTY ADDRESS: 510 Sun Valley Blvd.
LEGAL DESCRIPTION: O'Campo C A-32 Tract 14 .999Acres

2. APPLICANT: Sean Gathright
MAILING ADDRESS: 510 Sun Valley Blvd. Hewitt, TX. 76643

When a zoning proposal is received that is not consistent with the Comprehensive Land Use Plan, the City may consider a change in the plan's policies or the Future Land Use Map. The review of the proposal should consider the following criteria:

- Will the proposed change enhance the site and the surrounding area
- Is the proposed change a better use than that recommended by the existing Future Land Use Map
- Will the proposed use impact adjacent residential areas in a negative manner, or will the proposed use be compatible with, and/or enhance adjacent residential areas
- Are the uses adjacent to the proposed use similar in nature in terms of appearance, hours of operation, and other general aspects of compatibility
- Does the proposed change do an equally good job of achieving the Comprehensive Plan's other policies related to livability and growth
- Can the proposed use be served by available public facilities and services
- Does the proposed use present a significant benefit to the public health, safety, and welfare of the community, and would it contribute to the City's long-term economic well-being

3. REQUEST:

LAND USE DESIGNATION:

From **RESIDENTIAL** to **COMMERCIAL**

(Land Use designation of R-1 RESIDENTIAL TO C-2 GENERAL COMMERCIAL DISTRICT)

ZONING:

From **R-1 SINGLE-FAMILY RESIDENTIAL** to **C-2 GENERAL COMMERCIAL**

SUMMARY DESCRIPTION OF USES IN R-1: The purpose of the R-1, Single-Family District is to allow for single-family homes. This is the default zoning district for the city. Permitted Uses are as shown in Section 2.104(B).

PLANNING SERVICES REVIEW

NEIGHBORHOOD CHARACTER:

This property is located within a large are of Industrial and minimal residential use. The large majority of the surrounding area is industrial in nature.

PLANNING SERVICES RECOMMENDATION:

LAND USE:

Community Development recommends ***APPROVAL*** of the land use designation change from ***RESIDENTIAL to COMMERCIAL*** based on the following findings:

- 1) Retail and Residential land use is the dominant land use designation for the surrounding neighborhood. The encroachment of Commercial land use designation into this residential/commercial neighborhood is considered compatible.
- 2) The public infrastructure is adequate to provide for zoning districts allowed in the proposed residential land use designation.
- 3) The property is located on a local street.

ZONING:

Community Development recommends ***APPROVAL*** of this request to change the zoning from ***R-1 to C-2*** based on the following findings:

- 1) The proposed zoning is in keeping with the land use component of the Comprehensive Plan.
- 2) The public infrastructure is adequate to provide for uses allowed in C-2 zoning district.
- 3) The property meets all the size and width requirements for C-2 zoning.
- 4) The property is located on a public street.

Notices: 9 mailed; returned,

CASE NO. Z-2017-1

ENGINEERING SERVICES DATA

1. Street condition: Good X Acceptable Needs Reconstruction
2. Street width: Existing: ROW 100' Pavement 65'

Required: ROW Pavement
3. Curb and Gutter:
Needs to be installed Exists X Needs Reconstruction
4. Offsite Drainage facilities are adequate to meet additional runoff resulting from the rezoning.
5. Water is available to the property, and it will serve the heaviest uses allowed under the requested zoning.
6. Sewer is available to the property.
7. Engineering Department comments and recommendations:

INSPECTION SERVICES REVIEW

Comments

No objections.

FIRE DEPARTMENT REVIEW:

ANTICIPATED FIRE RESPONSE TIME:

IS THE FIRE RESPONSE TIME ADEQUATE?: Y (Y) YES (N) NO

Fire Department Comments and Recommendations: No comments

HEALTH DEPARTMENT REVIEW

INSPECTION/PERMIT REQUIRED Y (Y) YES (N) NO

DATE OF INSPECTION: To be determined

Health Department Comments and Recommendations: None

POLICE DEPARTMENT REVIEW

No Comments

DESCRIPTION

STATE OF TEXAS
COUNTY OF MCLENNAN

BEING all that tract of land in McLennan County, Texas, out of the Carlos O'Campo Survey and being all that called "one acre of land described in a deed to Terry R. Cohen of the Terry R. Cohen Revocable Trust, recorded under deed to Gray Bruton, recorded in Volume 330, Page 484 of the Deed Records of McLennan County, Texas, and being further described as follows:

BEGINNING at a 3/8 inch steel rod found at the Northeast corner of said 1 acre, the Northwest corner of that called 1.14 acres of land described in a deed to Terry R. Cohen of the Terry R. Cohen Revocable Trust, recorded under County Clerk's File Number 201008335 of the Official Public Records of McLennan County, Texas, and the South line of Sun Valley Boulevard;

THENCE South 19 degrees 35 minutes 00 seconds West (Bearing Basis), 217.54 feet to a 3/8 inch steel rod found at the Southwest corner of said 1 acre and the Southwest corner of said 1.14 acres;

THENCE North 72 degrees 45 minutes 26 seconds West, 200.00 feet to a 1/2 inch steel rod set at the Southwest corner of said 1 acre and the Southeast corner of that called 1 acre of land described in a deed to Donald R. Merritt, recorded in Volume 330, Page 484 of the Deed Records of McLennan County, Texas;

THENCE North 19 degrees 34 minutes 50 seconds East, 217.80 feet 1/2 inch steel rod set at the Northwest corner of said Bruton 1 acre, the Northeast corner of said Merritt 1 acre, and the South line of Sun Valley Boulevard;

THENCE South 72 degrees 41 minutes 60 seconds East, 200.00 feet to the Point of Beginning, containing 0.999 acres of land.



The plot as shown hereon was prepared from an on-the-ground survey performed under my supervision on June 5, 2012. The survey was conducted in accordance with the provisions of the Texas Surveying Act, Chapter 241, Texas Government Code, and the rules and regulations of the State Board of Professional Engineers and Surveyors. The survey was conducted in accordance with the provisions of the Texas Surveying Act, Chapter 241, Texas Government Code, and the rules and regulations of the State Board of Professional Engineers and Surveyors. The survey was conducted in accordance with the provisions of the Texas Surveying Act, Chapter 241, Texas Government Code, and the rules and regulations of the State Board of Professional Engineers and Surveyors.



James David Dugan
R.P.L.S. No. 6712

Surveyors/Planners
7111 Boque Blvd., Suite 101
Waco, Texas 76710, (254) 751-1934



0.999 ACRES
CARLOS O'CAMPO SURVEY
MCLENNAN COUNTY, TEXAS

G. F. No. 2012-2609
Addressee: 510 Sun Valley Blvd.

Laura Havard
Walt Fair, PLLC
Waco, Texas



CASE #Z-2017-1

PROPERTY OWNERS LIST

Applicant: Sean Gathright

Owner: Sean Gathright

HEWITT TEXAS

PLANNING AND ZONING ADMENDMENT OF THE ZONING ORDINANCE

Legal Description of Property: O'Campo C A-32 Tract 14 Acres .999

Describe the location of the property as submitted by this application. This may be in the form of a street address, general description, or nearest intersection.

510 Sun Valley Blvd. Hewitt, TX 76643

Zoning Change From R-1 Single-Family District to C-2 General Commercial District

Please describe the interest in property:

Applying to change zoning to C-2 General Commercial District

Existing Building(s) on Property: Residential Home and Detached Garage

Total square feet of all Buildings on Property: 2,293 sqft

Please provide the following recording information and a copy of the document(s) listed below with this application:

Ownership (deed): Doc. #/MCC No.: 492-9397492-703

Please provide the proposed meeting date for this application to be considered (See Meeting Schedule): May 2nd 2017

The rezoning application must be completed along with the following information:

1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request and stating reasons for request.
2. Submit one (1) PDF file, one (1) hardcopy, one (1) CAD file of plat for review purposes – Must be in State Plane Coordinates using the Texas Central Zone NAD 83.
3. Submit one (1) copy of building plans, if existing building(s) exist.
4. Non-refundable application fee (see Fee Schedule)
5. Application, fee, documents, etc., in completed form must be submitted to the Planning Department before or no later than 12:00 noon on the deadline date (see schedule).

I attest that the above information is true and correct to the best of my knowledge and I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I, understand that in the event the undersigned is not present or represented at the public hearing, the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the City Council.

I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice to the Planning and Zoning Commission shall constitute a denial by the Commission and City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: Sean Gathright
Telephone Number: 254-214-9218
Mailing Address: 510 Sun Valley Hewitt, TX 76643
Email Address: seangathright@gmail.com
Signature of Property Owner: 
Date: April 4th 2017

Name of Applicant/Representative: Sean Gathright
Telephone Number: 254-214-9218
Mailing Address: 510 Sun Valley Hewitt, TX 76643
Email Address: seangathright@gmail.com
Signature of Applicant/Representative: 
Date: April 4th 2017

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM R-1 (SINGLE-FAMILY DISTRICT) TO C-2 (GENERAL COMMERCIAL DISTRICT) PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Sean Gathright to rezone a 0.99 acre tract of land, legally known as the Carlos O'Campo Grant Tract 14 also known as 510 Sun Valley Boulevard, Hewitt, McLennan County, Texas, from **R-1 (Single-Family District) to C-2 (General Commercial District)**.

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on May 15, 2017, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, May 2, 2017, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending disapproval of this rezoning request by a unanimous vote; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land in McLennan County, Texas, being 0.99acre tract of land, legally known as the Carlos O'Campo Grant Tract 14 also known as 510 Sun Valley Boulevard, Hewitt, McLennan County, Texas, from **R-1 (Single-Family District) to C-2 (General Commercial District)**.

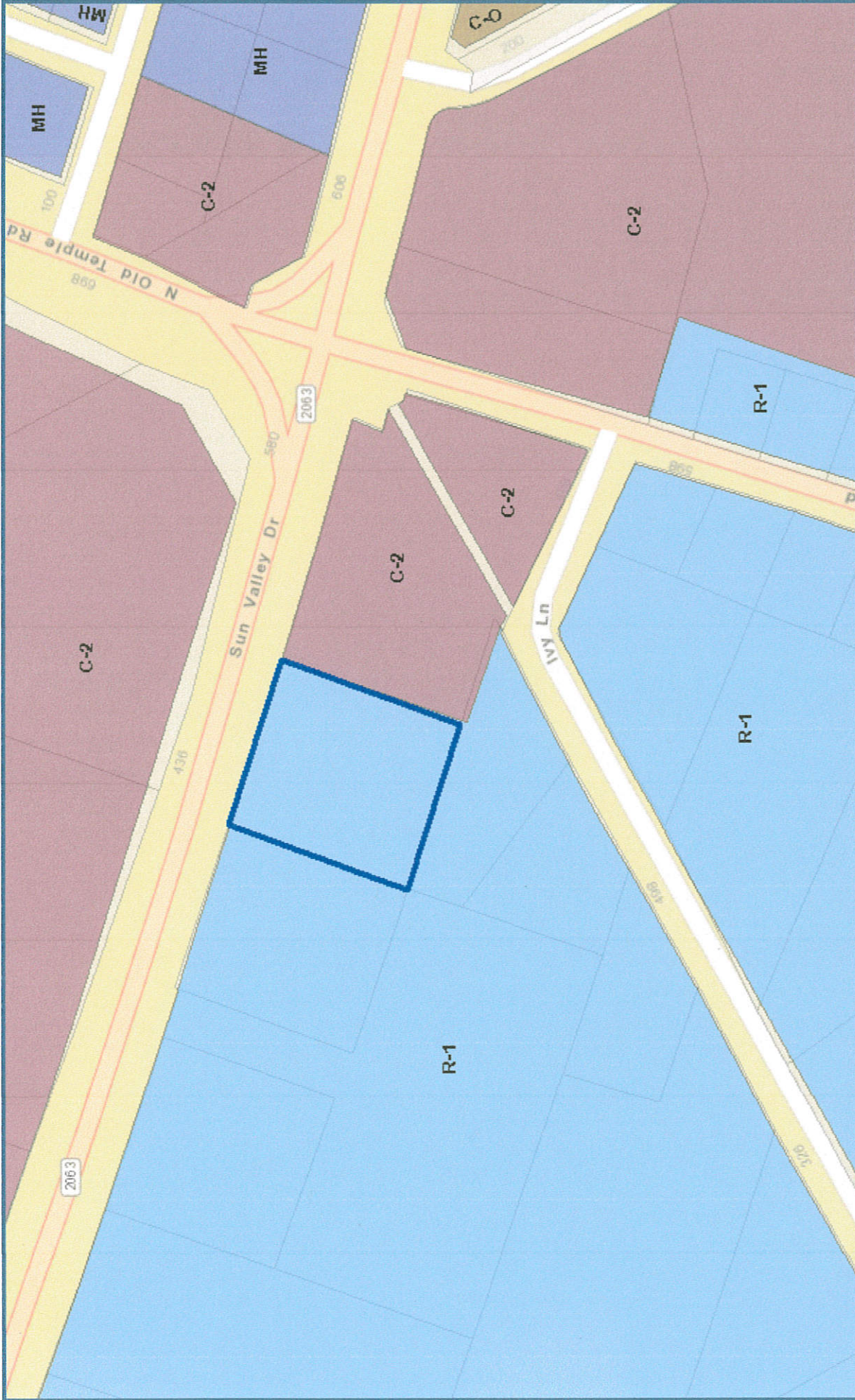
SECTION TWO. A proposed map of area is shown in Exhibit "A".

510 Spring Valley Road

Rezoning Request

1519

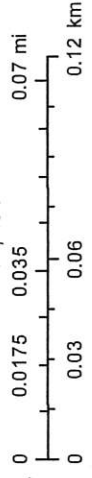
HEWITT
TEXAS



May 12, 2017

Override 1

1:2,257





COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 16

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance amendment to Chapter 78 Utilities, Article 2 Water, Section 78-29 (c) of the Code of Ordinances of the City of Hewitt.

STAFF RECOMMENDATION/ITEM SUMMARY:

This is a request to amend Chapter 78 of the Code of Ordinances as it pertains to water meters/additional charges. Attached is a copy of the ordinance and is included in the backup material.

ATTACHMENTS:

Draft ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF HEWITT, TEXAS
AMENDING CODE OF ORDINANCES CHAPTER 78 – UTILITIES
BY AMENDING SECTION 78-29 (c) ADDITIONAL METERS OR
ADDITIONAL CHARGES; PROVIDING FOR INCLUSION IN
THE CODE: PROVIDING A SEVERABILITY CLAUSE; AND
PROVIDING AN EFFECTIVE DATE**

WHEREAS, Chapter 211 of the Texas Local Government Code authorizes the governing body of a municipality to regulate the erection, construction, reconstruction, alteration, repair, or use of buildings, other structures or land; and

WHEREAS, the City Council held a meeting and public hearing on May 15, 2017 to discuss and consider the proposed amendments to the Utilities Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF HEWITT, TEXAS:**

Section 1. Findings.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council hereby further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life.

Sec. 78-29. - Number of water meters per occupancy.

(c) *Additional meters or additional charges.* Residential, commercial or industrial occupants shall, at their option, elect to add additional meters so as to comply with subsections (a) and (b) of this section or shall pay minimum usage fees per month for each residential, commercial or industrial tenant or unit, regardless of the actual number of meters servicing the building. Such election shall be required on buildings in existence, as well as future construction.

Section 3. Severability.

Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reason thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion of portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. Conflicts.

Any ordinance or portions of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict only.

Section 5. Effective Date.

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't Code*.

Section 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED AND APPROVED THIS 15th DAY OF May 2017.

CITY OF HEWITT, TEXAS

By: _____
Mayor

ATTEST:

Lydia Lopez, City Secretary



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 17

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance amendment to Chapter 38 Floods, Article 2, Flood Damage Prevention, Section 38-61 (b), (9) of the Code of Ordinances of the City of Hewitt

STAFF RECOMMENDATION/ITEM SUMMARY:

This is a request to amend the flood damage prevention ordinance as it pertains to base flood elevations. Attached is a copy of the ordinance and is included in the backup material.

ATTACHMENTS:

Draft ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF HEWITT, TEXAS
AMENDING CODE OF ORDINANCES CHAPTER 38, ARTICLE 2
–FLOOD DAMAGE PREVENTION BY AMENDING, SECTION 38-
61 (b) (9) PROVIDING FOR INCLUSION IN THE CODE:
PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN
EFFECTIVE DATE**

WHEREAS, Chapter 211 of the Texas Local Government Code authorizes the governing body of a municipality to regulate the erection, construction, reconstruction, alteration, repair, or use of buildings, other structures or land; and

WHEREAS, the City Council held a meeting and public hearing on May 15, 2017 to discuss and consider the proposed amendments to the Flood Damage Prevention Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF HEWITT, TEXAS:**

Section 1. Findings.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council hereby further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life.

Section 2.

(b) Duties and responsibilities of the floodplain administrator shall include but not be limited to the following:

(9) When a regulatory floodway has not been designated, requiring that no new construction, substantial improvements or other development, including fill, shall be permitted within zones A1-30 and AE on the community's FIRM, unless development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood at any point within the community.

Section 3. Severability.

Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reason thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or

ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion of portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. Conflicts.

Any ordinance or portions of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict only.

Section 5. Effective Date.

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't Code*.

Section 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

PASSED AND APPROVED THIS 15th DAY OF May 2017.

CITY OF HEWITT, TEXAS

By: _____
Mayor

ATTEST:

Lydia Lopez, City Secretary



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 18

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance amendment to Appendix B Subdivisions, Part 2 Section I-Monuments and Iron Pins and Part 3 Specifications and Design Standards, Pages W03, W04, W05 and W18, of the Code of Ordinances of the City of Hewitt.

STAFF RECOMMENDATION/ITEM SUMMARY:

This is a request to amend the Subdivision Design Standards of the Code of Ordinances as it pertains to monuments/ iron pins and water service details. A copy of the ordinance is included in the backup material.

ATTACHMENTS:

Draft ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF HEWITT, TEXAS
AMENDING CODE OF ORDINANCES APPENDIX B –
SUBDIVISIONS BY AMENDING, PART 2 SECTION I-
MONUMENTS AND IRON PINS AND PART 3 SUBDIVISION
SPECIFICATIONS AND DESIGN STANDARDS PROVIDING FOR
INCLUSION IN THE CODE: PROVIDING A SEVERABILITY
CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Chapter 211 of the Texas Local Government Code authorizes the governing body of a municipality to regulate the erection, construction, reconstruction, alteration, repair, or use of buildings, other structures or land; and

WHEREAS, the City Council held a meeting and public hearing on May 15, 2017 to discuss and consider the proposed amendments to the Subdivision Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF HEWITT, TEXAS:**

Section 1. Findings.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council hereby further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life.

Section 2. Part 2 Section I number 6. A cotton spindle or equal shall be placed at the center of all cul-de-sac, and or knuckle radius after completion of utility and street construction.

Exhibits W03, W04, W05 and W18. (attached)

Section 3. Severability.

Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reason thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion of portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. Conflicts.

Any ordinance or portions of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict only.

Section 5. Effective Date.

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't Code*.

Section 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

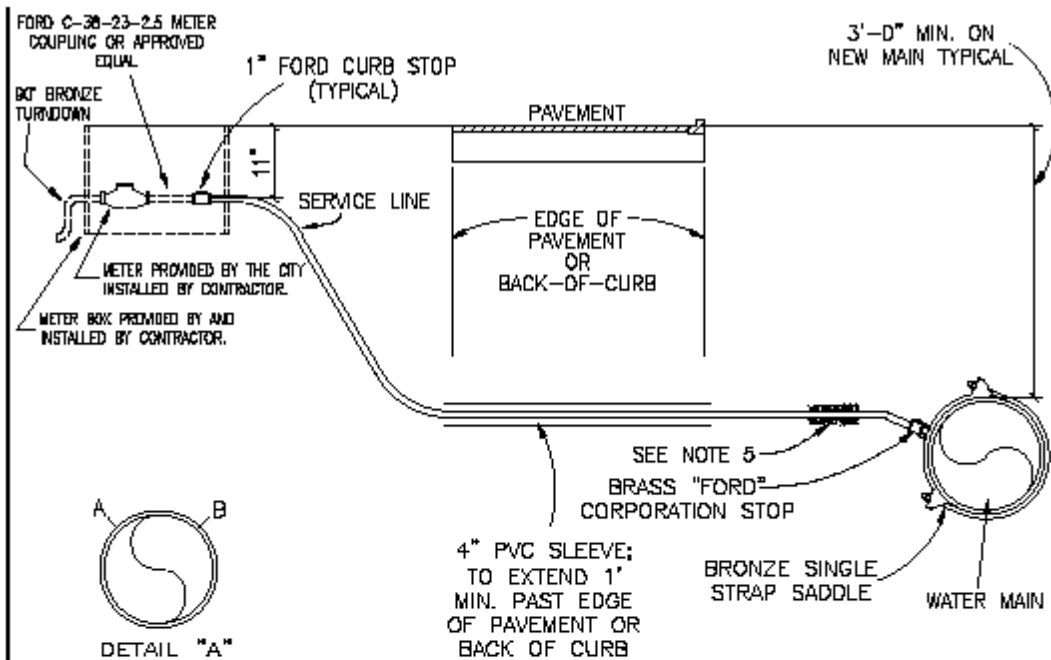
PASSED AND APPROVED THIS 15th DAY OF May 2017.

CITY OF HEWITT, TEXAS

By: _____
Mayor

ATTEST:

Lydia Lopez, City Secretary



NOTES:

1. SUCCESSIVE TAPS INTO THE WATER MAIN SHALL BE SPACED A MINIMUM OF 18" OFFSET AND AS SHOWN ON DETAIL "A".
2. WHERE NO SIDEWALK EXISTS, METER BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE.
3. AUTHORIZED SERVICE LINE MATERIAL:
A. COPPER TYPE K SOFT
B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
4. SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
5. BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
6. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
7. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
8. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
9. METER BOX LIDS SHALL BE DFW37C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

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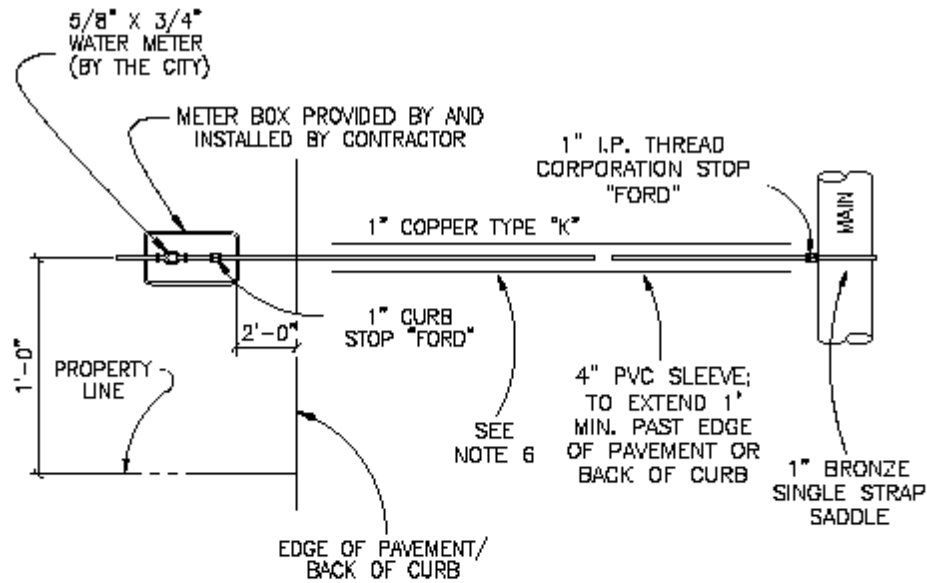
CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

TYPICAL WATER SERVICE-ELEVATION

REVISIONS
REVISED 3/2/17

W03

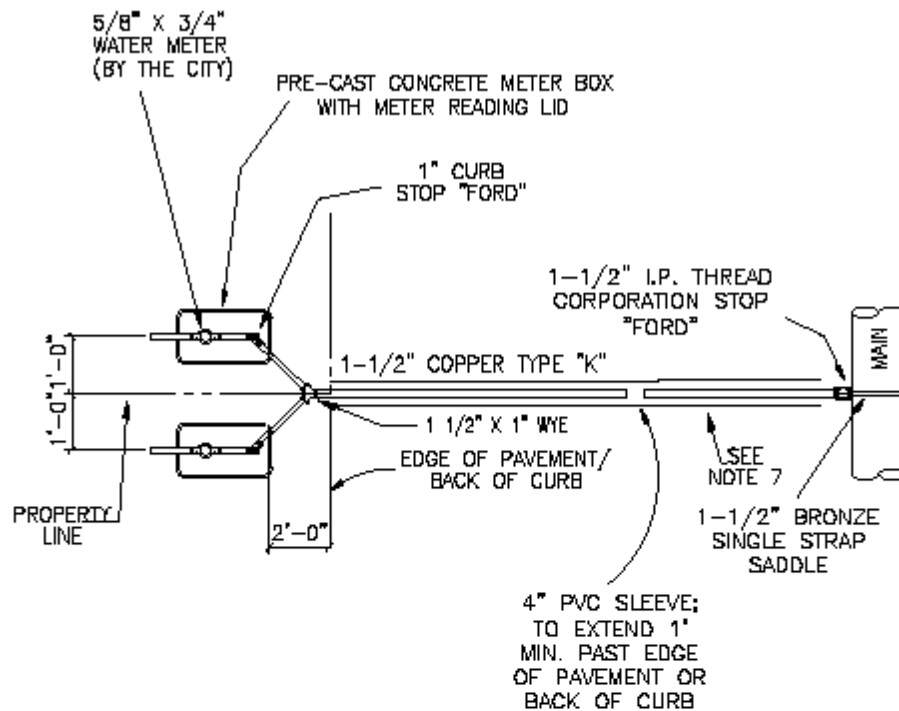
DATE	BY
N.T.B.	1/23/13
DATE	BY
M.W.M.	W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
 - A. 1" COOPER TYPE "K"
 - B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 4 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. ANGLE STOPS SHALL BE INSTALLED 11" BELOW FINISHED GRADE.
6. BEDDING MATERIAL AS PER DETAIL #W08
7. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
8. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
9. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
10. METER BOX LIDS SHALL BE DFW37C-1CA-LD AS MANUFACTURED BY DFW PLASTICS, INC.

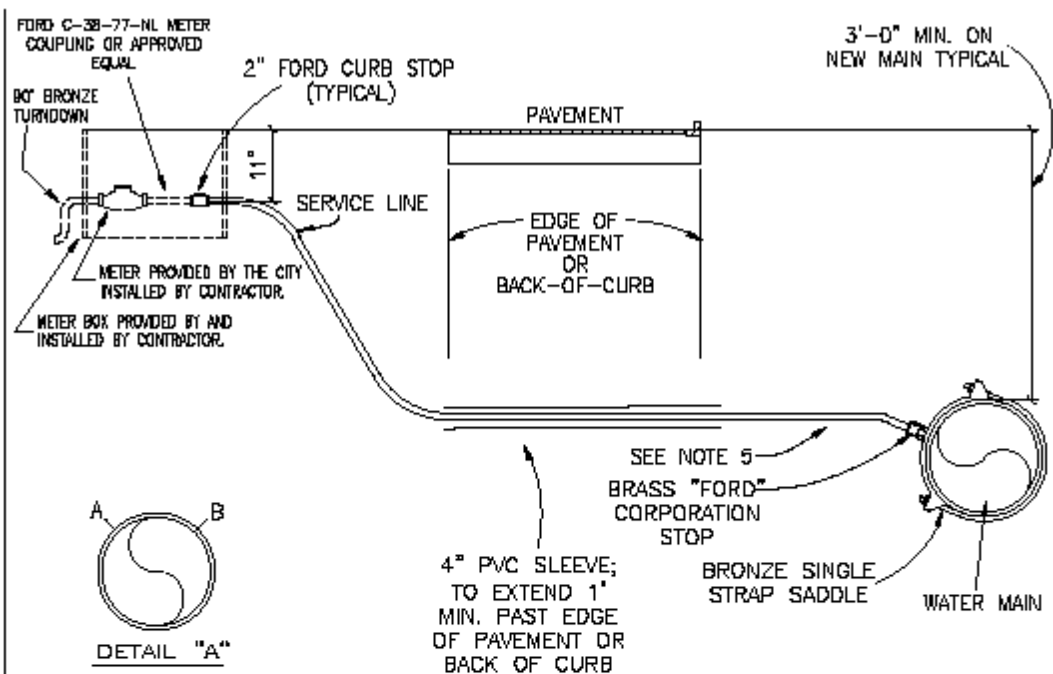
	CITY OF HEWITT CONSTRUCTION STANDARDS AND DETAILS		REVISION NO. 3/2/17
	SINGLE WATER SERVICE PLAN		WD4
	DATE	DATE	
	N.T.S.	1/25/13	
DRAWN BY		APPROVED BY	
M.W.W.		W.E.A.	



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
 A. 1-1/2" COOPER TYPE "K"
 B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 2 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. CURB STOPS 1 1/2" AND 2" IN SIZE SHALL BE PROVIDED WITH BOTH A LOCKING CAP AND METER FLANGE.
6. CURB STOPS SHALL BE INSTALLED 8" BELOW FINISHED GRADE.
7. BEDDING MATERIAL AS PER DETAIL #W06
8. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
9. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
10. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
11. METER BOX LIDS SHALL BE DFW37C-1CA-LD AS MANUFACTURED BY DFW PLASTICS, INC.

	CITY OF HEWITT CONSTRUCTION STANDARDS AND DETAILS		APPROVED	REVISED 3/2/17
	DOUBLE WATER SERVICE PLAN		PROJECT NO.	W05
			DATE	1/25/13
			APPROVED BY	W.E.A.



NOTES:

- SUCCESSIVE TAPS INTO THE WATER MAIN SHALL BE SPACED A MINIMUM OF 18" OFFSET AND AS SHOWN ON DETAIL "A".
- WHERE NO SIDEWALK EXISTS, METER BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE.
- AUTHORIZED SERVICE LINE MATERIAL:
A. COPPER TYPE K SOFT
B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
- SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
- BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
- ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
- ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
- METER BOXES SHALL BE NEW STYLE NO. 65 METER BOX; 15" X 28" X 12" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
METER BOX LIDS SHALL BE DFW65C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

HEWITT
TEXAS

CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

2" WATER SERVICE-ELEVATION: RESIDENTIAL USE ONLY

REVISED 3/2/17

W18

DESIGN	DATE
N.T.S.	1/20/17
CHECKED BY	APPROVED BY
M.W.H.	H.W.H.



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 19

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance amendment to Appendix B Subdivisions, Part IV Section 6.03-Drainage Standards of the Code of Ordinances of the City of Hewitt

STAFF RECOMMENDATION/ITEM SUMMARY:

This is a request to amend the Subdivision Design Standards of the Code of Ordinances as it pertains to Drainage standards adding a section on Detention Ponds. A copy of the ordinance is included in the backup material.

ATTACHMENTS:

Draft ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF HEWITT, TEXAS
AMENDING CODE OF ORDINANCES APPENDIX B –
SUBDIVISIONS BY AMENDING, PART IV SECTION 6.03-
DRAINAGE FEATURES AND POLICIES PROVIDING FOR
INCLUSION IN THE CODE: PROVIDING A SEVERABILITY
CLAUSE; AND PROVIDING AN EFFECTIVE DATE**

WHEREAS, Chapter 211 of the Texas Local Government Code authorizes the governing body of a municipality to regulate the erection, construction, reconstruction, alteration, repair, or use of buildings, other structures or land; and

WHEREAS, the City Council held a meeting and public hearing on May 15, 2017 to discuss and consider the proposed amendments to the Subdivision Ordinance.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF HEWITT, TEXAS:**

Section 1. Findings.

The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Council hereby further finds and determines that the rules, regulations, terms, conditions, provisions and requirements of this ordinance are reasonable and necessary to protect the public health, safety and quality of life.

Section 2.

Section 6.03. - Drainage features and policies.

A. The three different types of basic drainage features are as follows:

- 1. Closed systems;**
- 2. Reinforced concrete lined open channels;**
- 3. Natural channels.**
- 4. Detention Ponds**

B. Stormwater runoff shall be carried in storm sewer pipe when either of the following applies:

- 1. The runoff can be carried in a pipe of the equivalent capacity of 60 inches in diameter or smaller; or**
- 2. Where it is necessary for the protection of adjacent facilities that the stormwater be carried in an enclosed facility.**

Head walls shall be constructed at the outfall of all storm sewer systems. In rare cases, on a case by case basis, when approved by the city, a concrete lined channel may be used in lieu of a closed pipe.

C. Reinforced concrete lined open channels should be used when the criteria outlined in [section 6.03\(B\)\(1\)](#) above is exceeded:

- 1. Reinforced concrete lined channels shall conform to the following:**
 - a. Channels draining an area with a "CA" factor of 250 or less shall be lined with reinforced concrete in a manner which will contain the design frequency storm plus one foot of freeboard within the concrete lining.**
 - b. Channels draining an area with a "CA" factor of more than 250 but less than 500 shall be concrete lined to contain the runoff from a five-year return frequency storm with the balance of the required design frequency storm contained within grassed slopes no steeper than four horizontal to one vertical and with a minimum of one foot freeboard.**
 - c. Channels draining an area with a "CA" factor of more than 500 but less than 2,000 shall be constructed with a reinforced concrete pilot channel not less than 12 feet in width and having at least six-inch curbs, a four-inch depressed invert, and an appropriate edge protection as accepted by the city engineer or his/her authorized designee. The remainder of the channel shall consist of earthen side slopes with proper vegetative cover on slopes not steeper than four to one.**
 - d. Channels draining an area having a "CA" factor of more 2,000 shall be governed by the criteria outlined in [section 6.03\(D\)](#) below.**
- 2. The maximum permissible average velocities in channels shall conform to the velocities as shown in the City of Waco Drainage Manual adopted by the City of Hewitt unless otherwise approved in writing by the city or its authorized designee.**

D. Natural channels may be preserved when the criteria in [section 6.03\(C\)\(1\)\(d\)](#) are met or when the developer desires to preserve natural channels within his/her addition for purposes of aesthetics and/or open space. The following criteria shall apply when natural channels are to be preserved:

- 1. An application for preservation of a natural channel shall be submitted to and approved by the city prior to approval of the preliminary plat. This application shall contain the following information furnished by the developer:**
 - a. Topographic, hydrologic and hydraulic information sufficient to properly evaluate the proposal and showing that:**
 - (i) Before any site work has begun, all land having an elevation below the 25-year return frequency flood elevation is contained within an easement dedicated to the public for the purpose of providing drainage;**
 - (ii) The channel easement has a minimum hydraulic capacity to accommodate a 25-year return frequency storm based on a fully developed watershed;**

- (iii) That all minor channel improvements, such as reshaping, realignment, etc., are protected with sodding, back sloping, cribbing, or other bank protection that is designed and constructed to control erosion from the 25-year return frequency flood. An analysis shall also be made to determine the effects of the 100-year flood as required by [section 6.04\(D\)\(1\)](#).
- b. When the natural channel to be preserved is one which has had a floodplain information report prepared on it by FEMA the 100-year return frequency storm shall be as shown in that particular report unless otherwise directed by the city or its authorized designee. All requirements contained in the flood hazard chapter [chapter [38](#)] of the City of Hewitt Code of Ordinances shall be applicable in addition to the requirements outlined above.

E. Detention Ponds

- a. Peak runoff rates leaving the project must be controlled to levels at or below existing conditions for the 2-,10-,25-, and the 100- year design storms
- b. Stormwater runoff from proposed project shall not negatively impact adjacent downstream property
- c. Where no conveyance system exists at the adjacent downstream property line and the discharge was previously an unconcentrated flow, the runoff must be conveyed across the downstream properties within a drainage easement secured from the downstream owners and recorded with the McLennan County prior to drainage approval.
- d. Detention ponds shall incorporate the use of a four-foot wide reinforced concrete pilot channel that shall connect to the inlet of the detention pond to the outlet of the detention pond.

F. Storm sewer pipe and box culverts shall terminate with 4:1 end slope treatment as detailed in the TXDOT Standard Construction Details.

Section 3. Severability.

Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reason thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion of portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. Conflicts.

Any ordinance or portions of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict only.

Section 5. Effective Date.

This ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the *Tex. Loc. Gov't Code*.

Section 6. Open Meetings.

It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapt. 551, Tex. Gov't Code*.

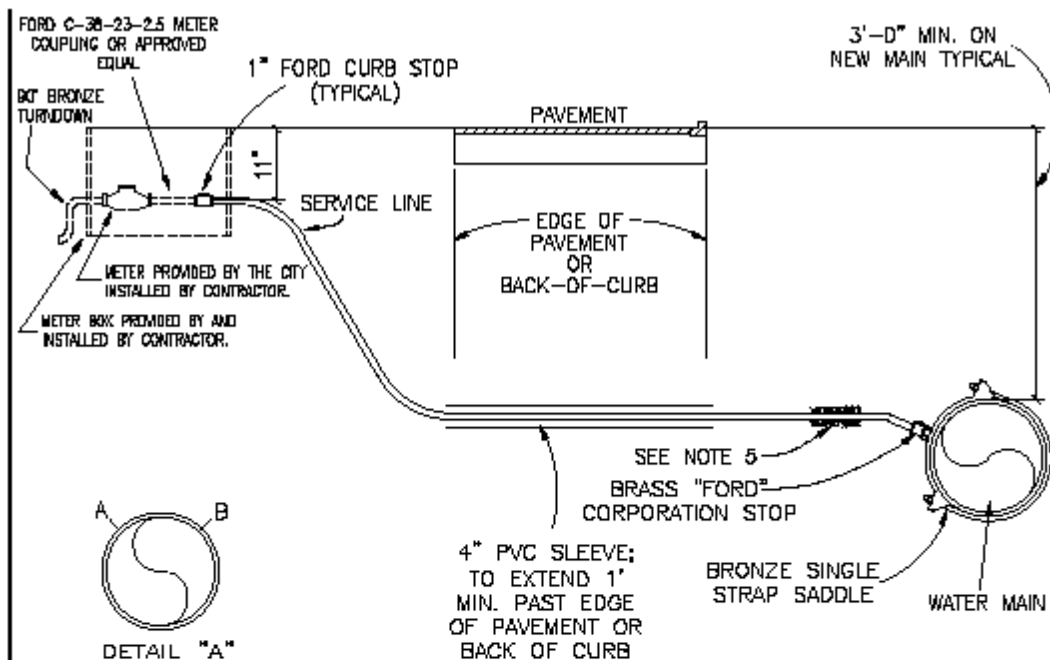
PASSED AND APPROVED THIS 15th DAY OF May 2017.

CITY OF HEWITT, TEXAS

By: _____
Mayor

ATTEST:

Lydia Lopez, City Secretary



NOTES:

1. SUCCESSIVE TAPS INTO THE WATER MAIN SHALL BE SPACED A MINIMUM OF 18" OFFSET AND AS SHOWN ON DETAIL "A".
2. WHERE NO SIDEWALK EXISTS, METER BOXES SHALL BE SET TO CONFORM TO FINISHED GRADE.
3. AUTHORIZED SERVICE LINE MATERIAL:
A. COPPER TYPE K SOFT
B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
4. SERVICE LINES SHALL BE CONTINUOUS FROM CORPORATION STOP TO CURB STOP WITH NO FITTINGS IN BETWEEN; EXCEPT ON DOUBLE SERVICES, THEN CONTINUOUS TO WYE.
5. BEDDING MATERIAL AS PER CITY OF HEWITT CONSTRUCTION SPECIFICATIONS.
6. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
7. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
8. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
9. METER BOX LIDS SHALL BE DFW37C-1CA-LID AS MANUFACTURED BY DFW PLASTICS, INC.

HEWITT
TEXAS

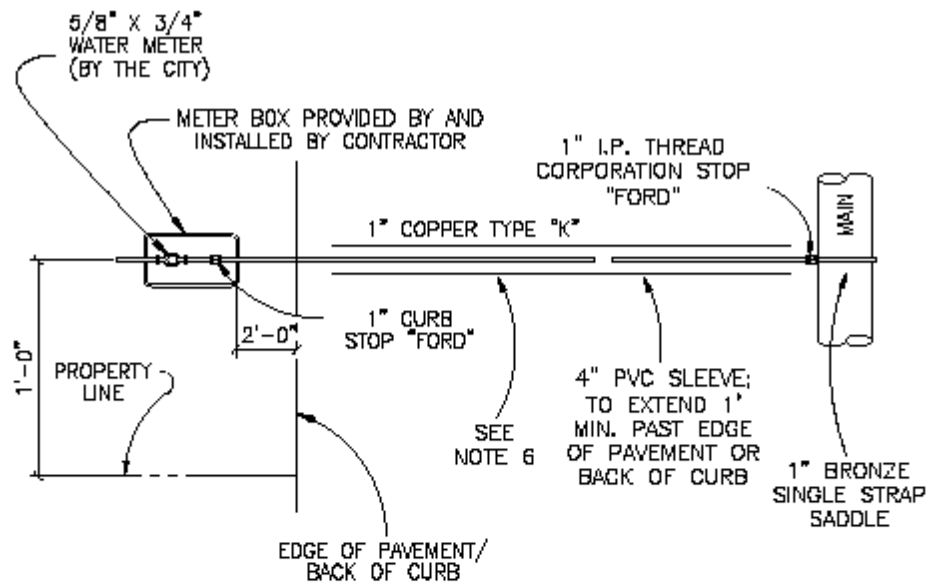
CITY OF HEWITT
CONSTRUCTION STANDARDS AND DETAILS

TYPICAL WATER SERVICE-ELEVATION

REVISIONS REVISED 3/2/17

W03

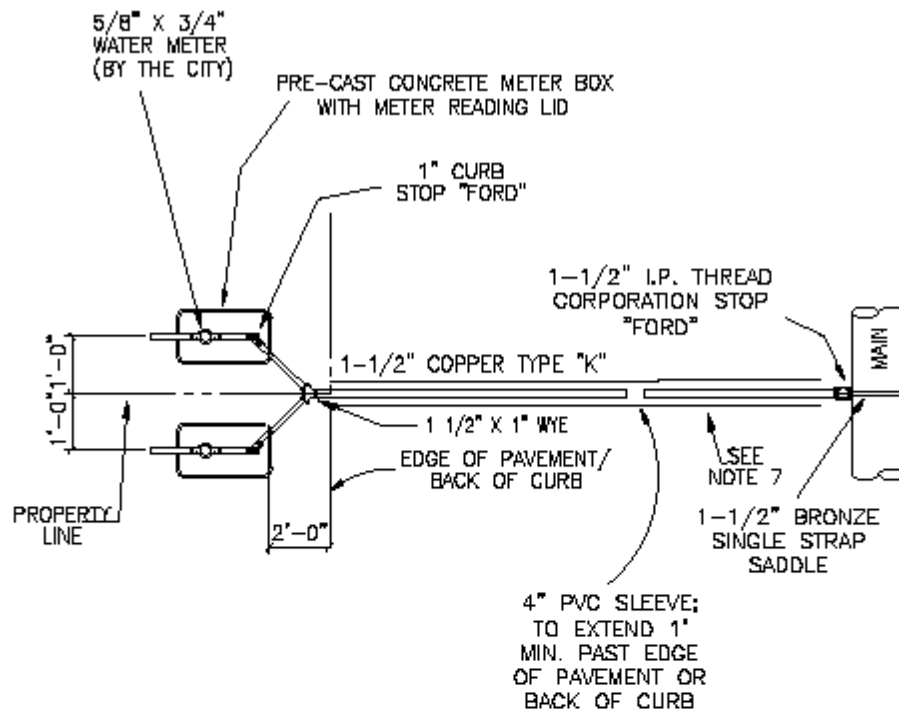
DATE	BY
N.T.B.	1/23/13
DATE	BY
W.E.A.	W.E.A.



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
 - A. 1" COOPER TYPE "K"
 - B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 4 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. ANGLE STOPS SHALL BE INSTALLED 11" BELOW FINISHED GRADE.
6. BEDDING MATERIAL AS PER DETAIL #W08
7. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
8. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
9. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
10. METER BOX LIDS SHALL BE DFW37C-1CA-LD AS MANUFACTURED BY DFW PLASTICS, INC.

	CITY OF HEWITT CONSTRUCTION STANDARDS AND DETAILS		REVISION NO. 3/2/17
	SINGLE WATER SERVICE PLAN		WD4
	DATE	DATE	
	N.T.S.	1/25/13	
DRAWN BY		APPROVED BY	
M.W.W.		W.E.A.	



NOTES:

1. AUTHORIZED SERVICE LINE MATERIAL:
 A. 1-1/2" COOPER TYPE "K"
 B. HDPE I.P.S. PRESSURE PIPE DR 9 (250 PSI)
2. CURB STOP SHALL BE 1" MINIMUM.
3. 1" CURB STOPS WITH 3/4" VALVES SHALL NOT BE PERMITTED.
4. MULTIPLE SERVICE/METER INSTALLATIONS OF MORE THAN 2 METERS PER SERVICE AND SERVICE LINES LARGER THAN 2" IN DIAMETER SHALL BE HANDLED ON AN INDIVIDUAL BASIS.
5. CURB STOPS 1 1/2" AND 2" IN SIZE SHALL BE PROVIDED WITH BOTH A LOCKING CAP AND METER FLANGE.
6. CURB STOPS SHALL BE INSTALLED 8" BELOW FINISHED GRADE.
7. BEDDING MATERIAL AS PER DETAIL #W06
8. ANY VARIATIONS ON FITTINGS MUST BE APPROVED BY THE CITY ENGINEER.
9. ALL SERVICE LINES SHALL BE PLACED 90° PERPENDICULAR TO THE ROADWAY.
10. METER BOXES SHALL BE NEW STYLE NO. 37 METER BOX; 12.25" X 20" X 11.63" AS MANUFACTURED BY OLDCASTLE PRECAST, INC.
11. METER BOX LIDS SHALL BE DFW37C-1CA-LD AS MANUFACTURED BY DFW PLASTICS, INC.

	CITY OF HEWITT CONSTRUCTION STANDARDS AND DETAILS		APPROVED	REVISED 3/2/17
	DOUBLE WATER SERVICE PLAN		PROJECT NO.	W05
			DATE	1/25/13
			APPROVED BY	W.E.A.



- # HEWITT

2" WATER SERVICE-ELEVATION: RESIDENTIAL USE ONLY

REMOVED 3/2/17

W1B

DATE	TIME
N.T.S.	1/20/77
NAME AND	ADDRESS AND
M.W.W.	M.W.W.



COUNCIL AGENDA ITEM FORM

MEETING DATE: May 15, 2017

AGENDA ITEM #: 20

SUBMITTED BY: Adam Miles, City Manager

ITEM DESCRIPTION:

Consider and take action on an ordinance of the City Council of the City of Hewitt, Texas, approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2017 Rate Review Mechanism Filings.

STAFF RECOMMENDATION/ITEM SUMMARY:

The ACSC Executive Committee recommends that ACSC members take action to approve the ordinance authorizing the negotiated settlement and authorizing new rate tariffs. As a result of negotiations, the ACSC was able to reduce that increase to \$48 million system-wide basis (\$38.8 million to Cities).

Staff recommends adoption of the ordinance approving this negotiated settlement.

ATTACHMENTS:

Model Staff Report
Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2017 RATE REVIEW MECHANISM FILINGS; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; REQUIRING RECONCILIATION AND RATE ADJUSTMENTS IF FEDERAL INCOME TAX RATES CHANGE; TERMINATING THE RRM PROCESS FOR 2018 PENDING RENEGOTIATION OF RRM TERMS AND CONDITIONS; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the City of Hewitt, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a new Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by

the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, on March 1, 2017, Atmos Mid-Tex filed its 2017 RRM rate request with ACSC Cities; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2017 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$48 million on a system-wide basis; and

WHEREAS, the attached tariffs implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest;

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications;

WHEREAS, the Company and ACSC have agreed that rates should be adjusted if any change in federal income tax rates is implemented during the period that rates approved herein remain in place; and

WHEREAS, because ACSC believes that certain provisions of the current terms and conditions of the RRM tariff are inconsistent with market conditions, the City expects renegotiation of the current RRM tariff in the Summer of 2017.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the City Council finds that the settled amount of an increase in revenues of \$48 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2017 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment A, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$48 million in revenue over the amount allowed under currently approved rates, as shown in the Proof of Revenues attached hereto and incorporated herein as Attachment B; such tariffs are hereby adopted.

Section 4. That the ratemaking treatment for pensions and other post-employment benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment C, attached hereto and incorporated herein.

Section 5. Consistent with Texas Utilities Code Section 104.055(c), Atmos Energy's recovery of federal income tax expense through the Rider RRM has been computed using the statutory income tax rate. In the event that a change in the statutory income tax rate is implemented during the Rider RRM Rate Effective Date, Atmos Energy shall reconcile the difference between the amount of federal income tax expense included in the Rider RRM calculation for the Rate Effective Date with the amount of federal income tax expense authorized under the new statutory income tax rate. The reconciliation period shall be from the date on which any new statutory income tax rate is implemented through the Rate Effective Date. An interest component calculated

at the customer deposit interest rate then in effect as approved by the Railroad Commission of Texas shall be applied to the federal income tax expense reconciliation. Further, any required reconciliation of federal income tax expense shall be included as part of Atmos Mid-Tex's next annual RRM filing and shall be returned to or recovered from customers as a one-time credit or surcharge to the customer's bill.

Section 6. The City requires renegotiation of RRM tariff terms and conditions during the Summer of 20017. If an agreed renegotiated RRM tariff cannot be achieved, the City will terminate the RRM process and consider initiation of a traditional rate case to reduce the Company's authorized return on equity.

Section 7. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2017 RRM filing.

Section 8. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 9. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 10. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance, and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 11. That consistent with the City Ordinance that established the RRM process, this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after June 1, 2017.

Section 12. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LJB Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

PASSED AND APPROVED this _____ day of _____, 2017.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Secretary

City Attorney