HEWITT
TEXAS

CITY COUNCIL MEETING AGENDA

June 5, 2017
Workshop - 5:30 PM and Regular Meeting - 7:00 PM
CITY HALL, 200 PATRIOT COURT
HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Travis Bailey – Mayor, Ward 1

Ed Passalugo – Mayor Pro Tem, Ward 3

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Lee Garcia, Finance Director

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Jim Devlin, Police Chief

Lance Bracco, Fire Chief

Katie Allgood, Managing Director/Civil Service Director

Tuck Saunders, Assistant Police Chief

HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **5th day of June, 2017 at 5:30 PM in Hewitt City Hall, Council Workshop Room, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
   a. Report from City Engineer
   b. Briefing and discussion concerning upcoming events.
      - June 24, 2017 – Dodging for Dollars
      - July 12, 2017 – Hero Day (Hewitt Park)
      - July 29, 2017 - National Night Out (Warren Park)
      - September 30, 2017 - Dog Days (Hewitt Park)
   c. Preliminary FY 2017-2018 Budget presentation by City Manager.
   d. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
   - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 10:00 AM/PM on June 2, 2017.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC
City Secretary

HEWITT
TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **5th day of June, 2017 at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Consider approval of minutes of the City Council Workshop/Regular Meeting of May 15, 2017.
4. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
5. Consider reappointments to the Planning and Zoning Commission.
6. Consider and act upon the extension of the agreement with Independent Bank for a period of the 2nd one-year extension under the same terms and conditions.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 10:00 AM/PM on June 2, 2017.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

COUNCIL WORKSHOP AGENDA ITEM #2.a

HEWITT TEXAS

CITY ENGINEER'S REPORT
May 31, 2017

2015 Bond Projects:

Lift Station No. 5 Removal

Should finish up alighnment work on this project shortly.

IH – 35 Waterline

- Phase 2; Sun Valley to Flat Rock Trailers
  - Working on alignments.
- Phase 3; South side of Castleman Creek to Glenleigh Dr.
  - Will be ordering topography shortly.

Lift Station No. 4; Gravity Line Extension

Contracts are being executed.

2017 Slurry Seal

Contracts have beed executed, work to begin shortly

Street Crack Sealing

Received crack length data. Now just needing to put a set of plans together.

Alamo Lift Station (Lift Station No. 7)

Working on timeline of events, so to prepare a contract with Waco.

Drainage

2016 – Hewitt Park / Park Meadows Drainage Improvements

Notice to Proceed has been issued.

Flat Creek Tributary Drainage

No new update at this time.

HEWITT
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CITY ENGINEER'S REPORT
May 31, 2017

Old Temple Rd; Phase 2

Finalizing construction plans.

Seminole Trail / Choctaw Intersection Reclaim

Contracts have been executed, should be holding preconstruction meeting shortly.

By:

Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL WORKSHOP AGENDA ITEM #2.c

BUDGET CALENDAR 2017-2018

BUDGET CREATION BEGINS

Date	Required Activity
4/30	Preliminary Tax Roll to be received by City no later than 4/30.
5/2	CITY MANAGER & DEPT HEAD-BUDGET KICK-OFF
	City Manager gives direction for the budget year at the Department Head meeting. Department Heads are tasked to begin work on their departmental budgets, entering their final numbers into the budget software. Finance Director tasked to complete Revenue and Debt budgets.
5/15	CAPITAL PROJECTS - FIVE YEAR PLAN
	City Manager, City Engineer and Staff meet to discuss Capital Projects for the upcoming 5 year period. The final Capital Project list is presented to Council for review.
6/5	COUNCIL- PRESENTATION OF BUDGET OUTLOOK
	City Manager presents his outlook for the upcoming budget year.
6/6	DEADLINE-DEPARTMENT REQUEST
	City Manager and Finance Director review Revenue estimates and Department budgets, including Capital Outlay Requests and additional Personnel Requests & balance the Proposed Budget. After final review and balancing (June 6th thru July 12th) by City Manager, Finance Director prepares balanced Proposed Budget for Council Workshop. By Charter, the Proposed Budget includes proposed Tax Rate, Debt Service, Capital Outlay and Staffing for the next budget year.
6/19	REGULAR MEETING-BUDGET WORKSHOP-RECORD VOTE
	City Council's Budget Workshop. City Manager presents his FINAL Proposed Budget for council discussion. City Council makes changes to Proposed Budget, if any, in preparation for Record Vote on 7/17.
7/17	REGULAR MEETING- TAKE RECORD VOTE
	* Council determines any tax increase required and takes record vote on tax rate. * Announce date and place for public hearing on the proposed budget on 8/7.
7/25	DEADLINE-CERTIFIED TAX ROLL
	Receive Certified Tax Roll from Appraisal District and and adjust final estimate of property tax revenue and present the Effective, Rollback, I&S and M&O Rates.
BUDGET CREATION ENDS/PUBLICATION & PUBLIC MEETING BEGINS	

Calendar for May 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Calendar for June 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Calendar for July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Calendar for August 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19	JUNE 19th - Council-Budget Workshop discussion
17	JULY 17th - Council takes Record Vote setting upper limit to tax rate & approving proposed budget
25	7/24 - Receive CERTIFIED TAX ROLL
21, 28	7/21, 7/28 - Deadlines for publication
7, 14, 21	8/7, 8/14, 8/21 - Required Council meetings in August

PUBLIC NOTICES & PUBLIC MEETINGS BEGIN

Date	Required Activity
7/21	**PUBLISH BUDGET NOTICE OF PUBLIC HEARING**
	* *"Notice of Public Hearing" in paper* (budget notice). Per charter, 15 days prior to public hearing on 8/7. * *"Notice of Public Hearing"* on website (budget notice). * Preliminary Proposed Budget is available for public view in City Secretary's office and on website.
7/28	**PUBLISH REQUIRED TAX NOTICE**
	* "*Notice of 2017 Tax Year Proposed Property Tax Rate for the City of Hewitt" (published by Tax Assessor). 1st hearing at least 7 days from the publishing. Only published once.)* * Publish on Website "*Notice of 2017 Tax Year Proposed Property Tax Rate for the City of Hewitt".*
8/7	**REGULAR MEETING ON BUDGET & TAX RATE (1 of 2)**
	* 1st Public Hearing on tax rate (1st hearing at least 7 days from published Notice.) * The Public Hearing on the Budget. * Announce date for Council to vote on tax rate on 8/21.
8/14	**SPECIAL MEETING ON TAX RATE (2 of 2)**
	* 2nd Public Hearing on the tax rate. (2nd hearing at least 3 days from 1st and no more than 14 days before hearing to adopt.) * Announce date of vote on 8/21.
8/21	**REGULAR MEETING-ADOPT TAX RATE & BUDGET**
	* Ordinance accepting & approving Tax Roll * Ordinance Levying a tax rate; special wording on increase in M&O tax revenue and $$ on $100k home. * Ordinance adopting and appropriating budgets
8/21	**Council signs paperwork from Tax Assessor setting rates.**
8/23	**Web Publishing of Adopted Budget.**
10/1	**Budget becomes effective.**
ADOPTED BUDGET IS COMPLETE.	

Calendar for July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Calendar for August 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

19	JUNE 19th - Council-Budget Workshop discussion
17	JULY 17th - Council takes Record Vote setting upper limit to tax rate & approving proposed budget.
25	7/25 - Receive CERTIFIED TAX ROLL
21, 28	7/21, 7/28 - Deadlines for publication
7, 14, 21	8/7, 8/14, 8/21 - Required Council meetings in August

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COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2017

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of May 15, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT
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MINUTES OF A CITY COUNCIL WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 200 PATRIOT COURT May 15, 2017 - 5:30/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Travis Bailey, Council Members, Bill Fuller, James Vidrine, Alex Snider, and Steve Fortenberry

Member absent: Wilbert "Walky" Wachtendorf

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Fire Chief Lance Bracco, Community Development Director Tracy Lankford, Finance Director Lee Garcia, Managing Director of Administration/Civil Service Director Katie Allgood, Library Director Waynette Ditto, Utilities Superintendent Kevin Reinke, Parks and Media Coordinator Cassie Muske, and City Secretary Lydia Lopez

Workshop – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Manager presented updates on municipal business:
   a. Report from City Engineer
   b. Briefing and discussion concerning Capital Improvements Project list.
   c. Briefing and discussion concerning 2016 Water Quality Report.
   d. Briefing and discussion concerning upcoming events.
      - June 24, 2017 – Dodging for Dollars
      - July 12, 2017 – Hero Day (Hewitt Park)
      - July 29, 2017 - National Night Out (Warren Park)
      - September 30, 2017 - Dog Days (Hewitt Park)
   e. Briefing and discussion concerning Public Safety operations – Police & Fire.
3. The regular meeting agenda items were reviewed.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following: **NOT HELD**
   - **Pursuant to §551.071 – Consultation with Attorney**
   - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session. **NOT HELD**
6. Adjourn. *A motion was made by Council Member Alex Snider and seconded by Council Member Bill Fuller to adjourn the Workshop meeting at 6:53 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Passalugo called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Ed Passalugo asked Scout Sam Wong, Cub Scout Pack 456, to lead the Pledge of Allegiance.

3. **SPECIAL PRESENTATION TO THE WACO HUMANE SOCIETY.** Mayor Ed Passalugo presented a check in the amount of $750 raised by the Hounds and Sounds event to Executive Director Don Bland, Waco Humane Society. Mr. Bland expressed appreciation for the city's donation.

4. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND REGULAR MEETING OF APRIL 17, 2017.** *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Travis Bailey to approve the minutes as submitted but allow for corrections; all six in favor, motion passed.*

5. **ADMINISTER OATH OF OFFICE AND ISSUE CERTIFICATES OF ELECTION TO COUNCIL MEMBERS.** City Attorney Charlie Buenger issued the Oath of Office and Certificates of Election to Travis Bailey, James Vidrine, Ed Passalugo and Alex Snider.

NOTE: Mayor Passalugo relinquished the chair to City Attorney Charlie Buenger to preside over the following:

6. **CONSIDER AND TAKE APPROPRIATE ACTION ON THE DESIGNATION OF MAYOR**. City Attorney Charlie Buenger opened the floor for nominations. *A motion was made by Council Member James Vidrine and seconded by Council Member Ed Passalugo to nominate Travis Bailey as Mayor. A motion was made by Council Member Ed Passalugo and seconded by Council Member Alex Snider to cease nominations and elect Travis Bailey as Mayor by acclamation; all six in favor, motion passed.* ***City Attorney called for a vote on the nomination of Travis Bailey as Mayor; all six in favor, motion passed.*** **The unanimous vote resulted in nominee Travis Bailey being officially elected to the post of Mayor.**

NOTE: City Attorney Charlie Buenger relinquished the chair to Mayor Travis Bailey to preside.

7. **CONSIDER AND TAKE APPROPRIATE ACTION ON THE DESIGNATION OF MAYOR PRO TEM.** Mayor Travis Bailey called for nominations. *A motion was made by Council Member Alex Snider and seconded by Council Member James Vidrine to nominate Ed Passalugo as Mayor Pro Tem. Council Member Bill Fuller called to cease nominations. Mayor Travis Bailey called for a vote on the nomination of Ed Passalugo as Mayor Pro Tem: all six in favor, motion passed.* Travis Bailey was officially elected to the post of Mayor Pro Tem.

8. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.* **NONE**

9. **CONSIDER AWARD OF BID FOR 2016 – LIFT STATION NO. 4; GRAVITY SEWER EXPANSION TO WHITNEY UNDERGROUND UTILITIES, INC., IN THE AMOUNT OF $252,225.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve; all six in favor, motion passed.*

10. **CONSIDER AWARD OF BID FOR 2017 – VARIOUS STREET IMPROVEMENTS; SLURRY SEAL TO VIKING CONSTRUCTION IN THE AMOUNT OF $207,794.90.** *A motion was made by Council Member James Vidrine and seconded by Mayor Pro Tem Ed Passalugo to approve; all six in favor, motion passed.*

11. **CONSIDER AWARD OF BID FOR 2017 – SEMINOLE TRAIL; STREET RECLAIM TO WACO PAVING, IN THE AMOUNT OF $81,417.68.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve; all six in favor, motion passed.*

12. **AUTHORIZE CITY MANAGER TO NEGOTIATE A JOINT DEVELOPMENT AGREEMENT CONCERNING EXTENSION OF A 12 INCH WATER LINE RELATED TO DEVELOPMENT OF THE CEFCO AT 100 RITCHIE ROAD.** Council Member Alex Snider noted that the water line extension would benefit the city. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve; all six in favor, motion passed.*

13. **CONSIDER A RESOLUTION SUPPORTING AN APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR 2017 TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM GRANT, AUTHORIZING SUBMITTAL OF AN APPLICATION FOR MATCHING FUNDS, PROVIDING AN EFFECTIVE DATE.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve; all six in favor, motion passed.*

14. **PUBLIC HEARING AND ACTION ON A SPECIAL PERMIT REQUEST FOR A MODEL HOME SALES OFFICE BY JOHN HOUSTON CUSTOM HOMES LOCATED AT 204 BIG CREEK LOOP, HEWITT, TX 76643, KNOWN AS SUNFLOWER RIDGE ADDITION, LOT 8, BLOCK 4, TO THE CITY OF HEWITT.** Mayor Travis Bailey asked for those wishing to speak in favor to approach the podium. Jason Cooper, 107 Westridge Lane, Woodway, appeared in favor. Mayor Travis Bailey called for anyone present who wished to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Council Member Alex Snider and seconded by Mayor Pro Tem Ed Passalugo to approve; all six in favor, motion passed.*

15. **PUBLIC HEARING AND ACTION ON AN ORDINANCE REZONING OF A 0.99 ACRE TRACT OF LAND, LOCATED AT 510 SUN VALLEY BOULEVARD, HEWITT, MCLENNAN COUNTY, TEXAS, ALSO KNOWN AS O'CAMPO C ABSTRACT 32 TRACT 14 FROM R-1 (SINGLE-FAMILY DISTRICT) TO C-2 (GENERAL COMMERCIAL DISTRICT).** Mayor Travis Bailey called for anyone present to speak in favor. Mayor Travis Bailey called for anyone present to speak in opposition. Council Member James Vidrine raised a point of order that since no representative was present to respond to inquiries that the request should be null and void. **No further action was taken.**

16. **PUBLIC HEARING AND ACTION ON AN ORDINANCE AMENDMENT TO CHAPTER 78 UTILITIES, ARTICLE 2, WATER, SECTION 78-29 (C) OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT.** Mayor Travis Bailey called for those wishing to speak in favor. No one appeared. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve the ordinance; all six in favor, motion passed.*

17. **PUBLIC HEARING AND ACTION ON AN ORDINANCE AMENDMENT TO CHAPTER 38, FLOODS, ARTICLE 2, FLOOD DAMAGE PREVENTION, SECTION 38-61 (B), (9) OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT.** Mayor Travis Bailey called for those wishing to speak in favor. No one appeared. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Bill Fuller to approve the ordinance; all six in favor, motion passed.*

18. **PUBLIC HEARING AND ACTION ON AN ORDINANCE AMENDMENT TO APPENDIX B SUBDIVISIONS, PART 2 SECTION I-MONUMENTS AND IRON PINS AND PART 3 SPECIFICATIONS AND DESIGN STANDARDS, PAGES W03, W04, W05 AND W18, OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT.** Mayor Travis Bailey called for those wishing to speak in favor. No one appeared. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve the ordinance; all six in favor, motion passed.*

19. **PUBLIC HEARING AND ACTION ON AN ORDINANCE AMENDMENT TO APPENDIX B SUBDIVISIONS, PART IV SECTION 6.03-DRAINAGE STANDARDS OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT.** Mayor Travis Bailey called for those wishing to speak in favor. No one appeared. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Bill Fuller to approve the ordinance; all six in favor, motion passed.*

20. **CONSIDER AND TAKE ACTION ON AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2017 RATE REVIEW MECHANISM FILINGS.** Mayor Travis Bailey called for those wishing to speak in favor. No one appeared. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. The public hearing was closed. *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve the ordinance; all six in favor, motion passed.*

21. **ADJOURN.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Bill Fuller to adjourn the meeting at 7:43 PM; all seven in favor, motion passed.*

Approved: June5, 2017

Lydia Lopez, City Secretary

Ed Passalugo, Mayor

HEWITT
TEXAS

ITEM #4 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

   NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

   Only under the agenda item "Hear Visitors" are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.

4. As a general rule, citizens may not participate or address the council or staff during the workshop session.

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2017

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider reappointments to the Planning and Zoning Commission.

STAFF RECOMMENDATION/ITEM SUMMARY:

Jonathan Dulus, Charlie Turner, Michael Hix, and John Baker have terms that expire this month on the Planning and Zoning Commission. All are eligible for reappointment and have agreed to serve another term. These members are in good standing and staff recommends approval of this item.

ATTACHMENTS:

Council, Boards and Commissions Roster

CITY OF HEWITT: COUNCIL, BOARDS, AND COMMISSIONS

City Hall 666-6171 (Fax 666-6014); Community Services 666-2447; Utility Billing 666-3151 (after hrs emergency 666-6272); Police Adm. 666-1661; Drug Tips 666-3333; Animal Control 666-6272; Library 666-2442; Park Reservations 666-6173; Municipal Court 666-1208; Chamber of Commerce 666-1200. City of Hewitt web site: www.cityofhewitt.com; Email: citysecretary@cityofhewitt.com

City Council **2 Yr Term - May**	**Board of Adjustment** **2 Yr Term - April**	**Planning & Zoning Commission** **3 Yr Term - June**	**Parks & Beautification Committee** **2 Yr Term - December**	**Library Board of Directors** **2 Yr Term - December**
1st & 3rd Mon 7 pm	**3rd Thurs 7 pm**	**1st Tues. 7 pm**	**2nd Thurs 7 pm**	**Quarterly as needed**
Mayor Travis Bailey Ward 1 (05-2019) 412 Oklahoma Avenue 666-1492	Chairman (04-2018) Jim Winton 1136 Heatherwood 857-9436	(06-2019) Kurt Krakowian 804 Pebble Creek Cr. 855-1139	(12-2018) Ray Manzo 1127 S. Haven 512-757-9883	President (12-2018) Eric Ames 249 Fieldcrest Dr. 710-1576
Wilbert (Walky) Wachtendorf Ward 1 (05-2018) 328 Travis 666-3759	(04-2018) Bradley T. Turner 600 Yukon Pass 723-4912	(06-2019) Bobby Wolske 109 Devonshire 366-4743	(12-2017) Kathy Krakowian 804 Pebble Creek Cr. 424-7192	(12-2017) Gayle H. Shipp 704 Cheyenne Trail 495-1044
Bill Fuller Ward 2 (05-2018) 218 Chelsea/PO Box 568 666-3304	(04-2019) Douglas Bergen 264 Earle Rd. 666-0855	(06-2019) Walter H. Peterson 500 Moss Hill Rd. 757-5128	(12-2017) Kevin Summers 208 Russell 349-2533	(12-2018) Karen Copeland 616 Crestwood Dr. 717-4906
James Vidrine Ward 2 (05-2019) 504 Rowan Oak 666-2115	(04-2019) Charles Howard 155 Ellis Farm Rd. 732-4746	(06-2017) Jonathan Denton Dulus 332 Bowie Ln. 855-4013	(12-2017) Fred Bridger 613 Durango Circle 749-8810	Secretary (12-2018) Lydia Dashner 520 Angel Fire Dr. 666-9623
Mayor Pro Tem Ed Passalugo Ward 3 (05-2019) 137 E. Chapman Rd. 420-1926	(04-2019) R. Don Vardeman 432 S First St. 666-2670	(06-2017) Charlie Turner 209 Laredo 666-0087	(12-2018) Lloyd Coffman 807 Attaway 855-3655	(12-2016) Beth Oakley 708 Angel Fire Drive 644-3594
Steve Fortenberry Ward 3 (05-2018) 701 Oakmont Drive 744-1697	Alternate (04-2018) Jim Pless 803 Attaway 855-7762	(06-2017) Michael Lee Hix 336 Bowie Lane 723-5071	(12-2018) Veronica Molina 1201 Radisson (434) 531-2014	(12-2017) Shirlene Lands 217 W. Warren P. O. Box 133 666-3490
Alex Snider At Large (05-2019) 1017 Wind Hill (281) 734-7622	Alternate (04-2019) Kevin Summers 208 Russell 349-2533	(06-2017) John J. Baker 317 Bonham Drive 235-0464	(12-2018) Ruth D. Coffman 807 Attaway 855-6883	Vice President (12-2017) Sally Goldman 132 Texas 666-2436

Updated: 05/16/2017

HEWITT
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COUNCIL AGENDA ITEM FORM

MEETING DATE: June 5, 2017

AGENDA ITEM #: 6

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consider and act upon the extension of the agreement with Independent Bank for a period of the 2nd one-year extension under the same terms and conditions.

STAFF RECOMMENDATION/ITEM SUMMARY:

Independent Bank was chosen to serve as the city's Municipal Depository effective July 1, 2014 for a period of two years ending on June 30th, 2016. At that time an option for three (3) one-year extensions, under the same terms and conditions, would be offered. Staff is highly recommending that the city continue their agreement with Independent Bank.

ATTACHMENTS:

None