

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

January 15, 2018

Workshop/Regular Meeting – 5:30 PM/7:00 PM

CITY HALL, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Travis Bailey – Mayor, Ward 1

Ed Passalugo – Mayor Pro Tem, Ward 3

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Alex Snider – Council Member At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Katie Allgood, Managing Director

Tracy Lankford, Community Dev. Director

Tuck Saunders, Assistant Police Chief

Kevin Reinke, Utilities Director

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Workshop** meeting of the governing body of the City of Hewitt will be held on the **15th day of January, 2018, at 5:30 PM** in **Hewitt City Hall, Council Workshop Room, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. City Manager's update on municipal business:
 - a. Report from City Engineer
 - Briefing and discussion concerning flood plain survey and revised flood maps.
 - b. Briefing and discussion concerning upcoming events:
 - TML Region 9 Meeting – January 18, 2018
 - Greater Hewitt Chamber Banquet – January 25, 2018
 - Household Hazardous Waste Day – May 5, 2018
 - c. Briefing and discussion concerning May 5, 2018 General Election.
 - d. Briefing and discussion concerning Emergency Medical Services RFP.
 - e. Briefing and discussion concerning outdoor warning siren repairs.
 - f. Briefing and discussion concerning Public Safety operations – Police & Fire:
 - Racial Profiling Report
3. Review regular meeting agenda items.
4. Convene Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:
 - **Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.**
5. Close Executive Session.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:00 AM/PM on January 12, 2018.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **15th day of January, 2018, at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Proclamation in recognition of the Midway ISD Panthers Football Team.
4. Special presentation from TEAM GUS to the Hewitt Police Department.
5. Presentation of Police Officer Roger Garcia.
6. Consider approval of minutes of the City Council Workshop and Regular Meeting of December 4, 2017.
7. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
8. Public hearing and action on an ordinance rezoning of a Lot 2 Block One Stoney Brook Addition located in the 200 Block of W. Panther Way, Hewitt, McLennan County, Texas, from C-1 (Restricted Commercial) to C-2 (General Commercial).
9. Consider reappointments to the Library Board of Directors.
10. Consider and act on appointment of Municipal Court Judge.
11. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:00 AM/PM on January 12, 2018.

CITY OF HEWITT


Lydia Lopez, TRMC
City Secretary



COUNCIL WORKSHOP AGENDA ITEM #2.a



CITY ENGINEER'S REPORT

January 11, 2018

2015 Bond Projects:

Lift Station No. 5 Removal

Working on easement signatures, will discuss further at meeting.

IH - 35 Waterline

- Phase 2; Sun Valley to Flat Rock Trailers
 - Plans to be submitted to TxDOT for permitting shortly, pending Lift Station No. 5 issues.
- Phase 3; South side of Castleman Creek to Glenleigh Dr.
 - I have order topography for this project and have been working on existing easements. Will be discussing construction methods, to try to minimize disturbances to existing business along the route.

Sun Valley Rd.; Waterline Bores.

Plans have been submitted to TxDOT for permits.

Alamo Lift Station (Lift Station No. 7)

A meeting has been set for February 7th with Waco to iron out the final details of the interlocal agreement with them.

Drainage

Flat Creek Tributary Drainage

I have no new update, at this time.

209/213 Cross Country Drainage Improvements

Should be finishing up preliminary plans for the City's review shortly.

Old Temple Rd; Phase 2

Contractor has begun road reconstruction. They have begun on the south side of the project and will be performing the work in three phases to attempt to lessen inconveniences to the citizens.

HEWITT TEXAS

CITY ENGINEER'S REPORT January 11, 2018

FM 2113 (Spring Valley Rd.)

Awaiting utility conflict analysis from TxDOT.

Ritchie Road Improvements; (From Warren Dr. to Park Place Dr.)

Walker Partners is working on finalizing the roadway layout and property owners that we are requesting additional R.O.W. from are to begin to be contacted shortly. Once R.O.W. is locking in, then final plans for the utilities may begin.

Hewitt Dr. and Panther Way

The City has met with TxDOT to discuss alternative lane configurations for this intersection. At this time TxDOT has presented the City with a possible lane configuration that they believe could potentially allow traffic to flow more easily. This would entail the City having to perform some lane painting and then TxDOT performing signal work.

By:



Miles W. Whitney P.E.
Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL WORKSHOP AGENDA ITEM #2.c



MEMORANDUM

FROM

LYDIA LOPEZ, TRMC
CITY SECRETARY

DATE: January 12, 2018
TO: Mayor and Council
THRU: Adam Miles, City Manager
SUBJECT: City General Election – May 5, 2018

The date of the next General Election is May 5, 2018. Positions on the ballot include Council members for Ward 1, Place 2, currently held by Council Member Wilbert "Walky" Wachtendorf; Ward 2, Place 2, currently held by Council Member Bill Fuller; and Ward 3, Place 2, currently held by Council Member Steve Fortenberry.

The filing period begins **Wednesday, January 17, 2018**, through **Friday, February 16, 2018**. Applications for place on the ballot will be received in the City Secretary's Office, 8 am to 5 pm, Hewitt City Hall. Attached is an **2018 Election Calendar** with pertinent dates. Candidate packets are available in the City Secretary's Office or on our website at <http://www.cityofhewitt.com/614/City-Elections>.

The City of Hewitt will contract with the McLennan County Elections Administrator to conduct the election this year. This contract will allow the City to share election expenses with other entities. The estimated cost will be \$1,702.22. The County will continue to use the Hewitt Public Safety Facility as a Vote Center for early voting and election day voting. The main premise is to make voting convenient for registered voters.

City Secretary's Office

200 Patriot Court

Hewitt, TX 76643

254-296-5602 (phone)

254-666-6014 (fax)

citysecretary@cityofhewitt.com (email)

HEWITT TEXAS

GENERAL ELECTION CALENDAR - MAY 5, 2018

- Wed., Jan. 17:** First day to file for office - 8:00 a.m.
First day to file as write-in candidate.
- Mon., Feb. 5:** City Council Orders Election
- Fri., Feb. 16:** Last day to file for office - 5:00 p.m.
- Tues., Feb. 20:** Last day to file a Declaration of Write-in Candidacy
- Thurs., Feb. 22:** Conduct drawing for order of names on ballot, City Hall, Council Chambers – 10:00 a.m.
- Fri., Feb. 2:** Last day for a candidate in general election to withdraw - 5:00 p.m.
- Thurs., Apr. 5:** First Campaign Contributions and Expenditures Report due by 5:00 p.m. (30th day before election) [Only for candidates spending over \$500 on campaign]
- Mon., Apr. 23
Thru Fri., Apr. 27** Early Voting by Personal Appearance (8:00 a.m. to 5:00 p.m.)
Hewitt Public Safety Facility, 100 Patriot Court
- Sat., Apr. 28** Early Voting by Personal Appearance (7:00 a.m. to 7:00 p.m.)
- Friday, Apr. 27:** 2nd Campaign Expense Report due by 5:00 p.m. (8th day before election) [Only for candidates spending over \$500 on campaign]
- Mon./Tues., April 30
and May 1** Early Voting by Personal Appearance (7:00 a.m. to 7:00 p.m.)
Hewitt Public Safety Facility, 100 Patriot Court
- Sat., May 5:** ELECTION DAY (**Hewitt Public Safety Facility, 100 Patriot Court - 7:00 a.m. to 7:00 p.m.**)
- UNOFFICIAL TABULATION OF RESULTS will be posted by City Secretary after 7:00 p.m. at Hewitt City Hall. Candidates and the public are welcome to be present.
- Mon., May 21:** City Council Meeting to canvass election returns and declare official results. Office holders take Oath of Office. Mayor and Mayor Pro Tem are selected.
- Fri., July 16:** Final reports due for all candidates



COUNCIL WORKSHOP AGENDA ITEM #2.e

Presented is the Hewitt Police Department's 2017 Racial Profiling Report that was submitted to Texas Commission on Law Enforcement. This report provides the statistical data required by the State of Texas to determine if a police department is racially profiling people on traffic stops.

Racial Profiling Report | Tier one

Agency Name:	Hewitt Police Department
Reporting Date:	01/08/2018
TCOLE Agency Number:	309204
Chief Administrator:	James Devlin
Agency Contact Information:	
Phone:	254-666-6272
Email:	jdevlin@cityofhewitt.com
Mailing Address:	100 Patriot Court Hewitt Texas 76643

This Agency claims partial racial profiling report exemption because:

Our vehicles that conduct motor vehicle stops are equipped with video and audio equipment and we maintain videos for 90 days.

Certification to This Report 2.132 (Tier 1), Partial Exemption

Article 2.132(b) CCP Law Enforcement Policy on Racial Profiling

Hewitt Police Department has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibits peace officers employed by the Hewitt Police Department from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the Hewitt Police Department if the individual believes that a peace officer employed by the Hewitt Police Department has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the Hewitt Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Hewitt Police Department's policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:

a.) the race or ethnicity of the individual detained;

b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and

c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:

a.) the Commission on Law Enforcement; and

b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: James Devlin

Chief Administrator

Hewitt Police Department

Date: 01/08/2018

Hewitt Police Department Motor Vehicle Racial Profiling Information

Total stops: 558

Number of motor vehicle stops

Citation only: 498

Arrest only: 36

Both: 24

Race or ethnicity

African: 101

Asian: 77

Caucasian: 331

Hispanic: 47

Middle eastern: 1

Native american: 1

Was race known ethnicity known prior to stop?

Yes: 7

No: 551

Was a search conducted

Yes: 50

No: 508

Was search consented?

Yes: 14

No: 36

Submitted electronically to the



The Texas Commission on Law Enforcement

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 3

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Presentation of proclamation by Mayor in recognition of Midway ISD Panther Football Team.

STAFF RECOMMENDATION/ITEM SUMMARY:

A proclamation has been prepared to be presented by the Mayor in recognition of the 2017 Midway Panther High School Football team and their successful season. Coach Jeff Hulme and members of the team will be present to receive proclamation.

ATTACHMENTS:

Proclamation

OFFICIAL MAYOR'S PROCLAMATION CITY OF HEWITT, TEXAS

Whereas, the City of Hewitt is proud to recognize the outstanding Midway Panther High School Football team; and

Whereas, the 2017 Midway Panther High School Football Team are the Class 6A Division II, District, Area, and Regional Champions;

Whereas, in addition to achieving excellence in education and extracurricular areas, the school now celebrates the Midway High School Football Team for obtaining success in becoming 2017 State 6-A, Division 2 finalists; and

Whereas, the athleticism, skill, dedication and heart with which the 2017 Panthers played this season is a credit to the District and student athletics; and

Whereas, the City Council enthusiastically applauds the 15-1 season record that culminated with the Team becoming finalist for the state championship title;

NOW THEREFORE, I, Travis Bailey, Mayor of the City of Hewitt, in recognition of the aforementioned outstanding accomplishments do hereby proclaim January 15, 2018, as "*Midway Panthers Football Team Day*" in the City of Hewitt and urge all citizens of Hewitt to recognize their achievements and the distinction they bring to our community and encourage all citizens to applaud and celebrate this success.

IN WITNESS THEREOF, I have hereunto set my hand and have caused the Seal of the City of Hewitt, Texas, to be affixed this 15th day of January 2018.

Travis Bailey, Mayor

Attest:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 4

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Special presentation from "TEAM GUS" to Hewitt Police Department.

STAFF RECOMMENDATION/ITEM SUMMARY:

Ms. Nikki Pittman will present a \$10,000 check to the Hewitt Police Department. Team Gus raised the money for the Police Department for the purchase of a drone to assist in search and rescue.

ATTACHMENTS:

None



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 5

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Presentation of Police Officer Roger Garcia.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chief Jim Devlin will present Police Officer Roger Garcia. Mayor Travis Bailey will administer the ceremonial oath of office.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 6

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop and Regular Meeting of December 4, 2017.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 200 PATRIOT COURT December 4, 2017 – 5:30 PM/7:00 PM

Members present: Mayor Travis Bailey (presiding), Mayor Pro Tem Ed Passalugo, Council Members Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, Alex Snider and Steve Fortenberry

Staff present: City Attorney Charlie Buenger, City Engineer Miles Whitney, City Manager Adam Miles, Police Chief Jim Devlin, Fire Chief Lance Bracco, Managing Director Katie Allgood, Finance Director Lee Garcia, Utilities Superintendent Kevin Reinke, Library Director Waynette Ditto, Community Development Director Tracy Lankford, and City Secretary Lydia Lopez

Staff absent: Assistant Police Chief Tuck Saunders

WORKSHOP – 5:30 PM

1. Mayor Travis Bailey called the meeting to order at 5:30 PM.
2. City Manager’s update on municipal business:
 - a. Report from City Engineer
 - b. Briefing and discussion concerning upcoming events:
 - o Tree Lighting Ceremony – December 9, 2017
 - o Cancellation of Council Meetings – December 18, 2017 and January 1, 2018
 - c. Library briefing by Board President Eric Ames
 - d. Chamber of Commerce End of Year Update by Greater Hewitt Chamber of Commerce Executive Director Alissa Cady
 - e. Briefing and discussion concerning facility maintenance
 - f. Briefing and discussion concerning Public Safety operations – Police & Fire:
3. The regular meeting agenda item was reviewed during the Regular Session.
4. *A motion was made by Mayor Pro Tem Ed Passalugo and second by Council Member Bill Fuller to convene the Executive Session at pursuant to the Open Meetings Act, Chapter 551, Texas Government Code to discuss the following:*
 - Pursuant to §551.072 – Purchase, Exchange, Lease, or Value of Real Property.
 - Pursuant to §551.074 - Personnel Matters.
5. Close Executive Session.

6. *Adjourn. A motion was made by Mayor Pro Tem Ed Passalugo and second by Council Member Bill Fuller was made to adjourn the Workshop at 6:49 PM.*

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Travis Bailey called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Travis Bailey asked Mayor Pro Tem Ed Passalugo to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL WORKSHOP AND REGULAR MEETING OF NOVEMBER 6, 2017.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve the minutes as submitted but allow for corrections; all seven in favor, motion passed.*
4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NONE*
5. **PUBLIC HEARING AND ACTION ON AN ORDINANCE REZONING OF LOTS 9 THROUGH 12 BLOCK THREE, COLLIER ADDITION, PART THREE, LOCATED IN THE 400 BLOCK OF SPRING VALLEY ROAD, HEWITT, MCLENNAN COUNTY, TEXAS, FROM R-1-G (SINGLE-FAMILY GARDEN HOME DISTRICT) TO R-1 (SINGLE -FAMILY DISTRICT).** Mayor Travis Bailey opened the hearing and requested those speaking in favor to step forward. Applicant Mr. Ed Robnett, 302 Ferguson, appeared in favor. Mayor Travis Bailey called for those wishing to speak in opposition. No one appeared. Public hearing was closed. **MOTION ON ORDINANCE.** *A motion was made by Mayor Pro Tem Ed Passalugo and seconded by Council Member Alex Snider to approve the ordinance; all seven in favor, motion passed.*
6. **CONFIRMATION OF REAPPOINTMENT TO THE CIVIL SERVICE COMMISSION – DAVID BUCKLES.** *A motion was made by Mayor Pro Tem Ed Passalugo and second by Council Member Bill Fuller to approve; all seven in favor, motion passed.*
7. **CONSIDER REAPPOINTMENTS TO THE PARKS & BEAUTIFICATION COMMITTEE – FRED BRIDGER AND KATHY KRAKOWIAN.** *A motion was by Mayor Pro Tem Ed Passalugo and second by Council Member Alex Snider to approve; all seven in favor, motion passed.*
8. **CONSIDERATION AND ACTION ON RENEWAL OF AN INTERLOCAL COOPERATION AGREEMENT FOR ANIMAL SHELTER SERVICES WITH THE CITY OF WACO.** *A motion was made by Council Member Alex Snider and second by Mayor Pro Tem Ed Passalugo to approve; all seven in favor, motion passed.*

9. **PROMOTIONAL PRESENTATION OF HEWITT POLICE DEPARTMENT SERGEANT POSITIONS – JOE CHAVEZ AND JASON NAYLOR.** Police Chief Jim Devlin presented credentials of the recently promoted Sergeant Joe Chavez and Jason Naylor. Mayor Travis Bailey administered the ceremonial oath of office.
10. **CONSIDER AND ACT ON AN ORDINANCE AMENDING ORD. 2012-02-06-1, ABOLISHING TWO CORPORAL POSITIONS, AUTHORIZING THE NUMBER OF EMPLOYEES IN EACH CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; AND ESTABLISHING AN EFFECTIVE DATE.** *A motion was made by Mayor Pro Tem Ed Passalugo and second by Council Member Alex Snider to approve; all seven in favor, motion passed.*
11. **CONSIDER AND ACT UPON ADOPTION OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF CITY OF HEWITT, TEXAS COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATES OF OBLIGATION, SERIES 2017; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR AND PAYMENT OF SAID CERTIFICATES; APPROVING AN OFFICIAL STATEMENT; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.** Managing Director Andrew T. Friedman, Samco Capital Markets, Inc., presented an overview of the bond issuance and announced the successful bidder was Cantor Fitzgerald & Co. with a true interest rate of 2.804923%. *A motion was made by Mayor Pro Tem Ed Passalugo and second by Council Member Wilbert “Walky” Wachtendorf to approve; all seven in favor, motion passed.* Mayor Pro Tem Ed Passalugo restated the main points for the issuance were the purchase of a fire truck to maintain the ISO rating; new radio system for Police/Fire to allow interconnectivity; and much needed road improvements.
12. **ADJOURN.** *A motion was made by Council Member Bill Fuller and seconded by Council Member Alex Snider to adjourn the regular meeting at 7:29 PM; all seven in favor, motion passed.*

Approved: January 15, 2018

Lydia Lopez, City Secretary

Travis Bailey, Mayor

HEWITT TEXAS

ITEM #7 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

1. Citizens are encouraged to discuss matters of concern with the staff and individual council members prior to placing items on the agenda. This will allow the matter to be properly investigated before it is presented to the entire council and will often expedite a resolution.

NO CITIZEN OR STAFF MEMBER MAY SPEAK OR OTHERWISE INTERRUPT ANY MEETING UNTIL RECOGNIZED BY THE PRESIDING OFFICER.

2. To maintain decorum at public hearings, the mayor will ask citizens in attendance if they wish to speak for or against the item on the agenda. If so, they will be given an opportunity to speak at the proper time and when recognized by the chair. If more than five citizens wish to address the council on any single agenda item, those citizens are advised to select a spokesperson to present their case.

Only under the agenda item “Hear Visitors” are citizens permitted to speak regarding matters that pertain to city business or address an item on the agenda. **The council is prohibited by law from discussing or acting on any item that has not been posted on the agenda.**

3. Individual citizens that discuss items not listed on the agenda shall be limited to **five minutes**. If five or more citizens wish to discuss a single item or topic that is not listed on the agenda, then the total presentation will be limited to a maximum of twenty-five minutes. City council members shall **not** enter into discussion on any subject that has not been properly placed on the agenda; however, council members may ask questions for clarification purposes.
4. As a general rule, citizens may not participate or address the council or staff during the workshop session.



COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 8

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an ordinance rezoning of a Lot 2 Block One Stoney Brook Addition located in the 200 Block of W. Panther Way, Hewitt, McLennan County, Texas, from C-1 (Restricted Commercial) to C-2 (General Commercial).

STAFF RECOMMENDATION/ITEM SUMMARY:

Mesquite Assisted Living Inc. submitted a request to rezone property located in the 200 block of W. Panther Way. This is a tract of land located near the intersection W. Panther Way and E. Lindenwood. They are requesting the rezoning change from C-1 (Restricted Commercial) to C-2 (General Commercial). The Planning and Zoning Commission met on Tuesday, January 2, 2018, to consider the request. After a public hearing and deliberation, the P&Z Commission recommended to approve the request with a vote of 5 to 0. A map of the property and copy of the minutes is included in the backup material.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation
Draft ordinance

HEWITT TEXAS

MINUTES OF THE PLANNING AND ZONING COMMISSION JANUARY 2, 2018 – 6:00PM

Members Present: Charlie Turner, Bobby Wolske, John Baker, Michael Hix, Johnathan Dulus
Members Absent: Kurt Krakowian, Walt Peterson
Staff Present: Tracy Lankford, Building Official, Miles Whitney, City Engineer, Jared DeVries, Zoning Secretary

1. **Call Planning and Zoning Commission to order.** *Charlie Turner called the meeting to order at 6:00PM.*
2. **Discussion and possible action: Consider a request for a zone change by Mesquite Assisted Living Inc. on Lot 2 Block 1 Stony Brook Addition, Hewitt Texas. The zone request is to change the zoning from C-1 Restricted Commercial to C-2 General Commercial District. Those present in favor: Jim Peevey, 207 Woodfall 76712 Hewitt, Texas.. Those present in opposition: None. A motion was made by John Baker to approve and seconded by Bobby Wolske, all five in favor, motion passed.**
3. **Adjourn.** *A motion was made by John Baker and seconded by Michael Hix to adjourn the meeting at 6:08PM, all five in favor, motion passed.*

Chairman

Date Approved

Jared DeVries, Zoning Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE PLANNING AND ZONING COMMISSION

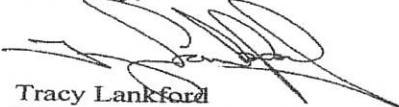
Notice is given that a **PUBLIC** meeting will be held before the Planning and Zoning Commission of the City of Hewitt, on **Tuesday, May 2, 2018, at 6:00PM in the City Council Room at Hewitt City Hall, 200 Patriot Court, Hewitt, Texas** at which time the following subjects will be discussed:

1. Call Planning and Zoning Commission Meeting to order.
2. Discussion and possible action: Consider a request for a zone change by Mesquite Assisted Living Inc. on Lot 2 Block 1 Stony Brook Addition, Hewitt, TX. The zone request is to change the zoning from C-1 Restricted Commercial to C-2 General Commercial District.
3. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Hewitt, Texas was posted on the Public Notice Board located in front of the City Hall before 5pm on December 29, 2017.

City of Hewitt

Sincerely,



Tracy Lankford
Director of Planning &
Community Development

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or having impaired, readers, large print or Braille, are requested to contact the Zoning Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

NOTICE OF MEETING OF THE PLANNING AND ZONING COMMISSION

Notice is given that a **PUBLIC** meeting will be held before the Planning and Zoning Commission of the City of Hewitt, on **Tuesday, May 2, 2018, at 6:00PM in the City Council Room at Hewitt City Hall, 200 Patriot Court, Hewitt, Texas** at which time the following subjects will be discussed:

1. Call Planning and Zoning Commission Meeting to order.
2. Discussion and possible action: Consider a request for a zone change by Mesquite Assisted Living Inc. on Lot 2 Block 1 Stony Brook Addition, Hewitt, TX. The zone request is to change the zoning from C-1 Restricted Commercial to C-2 General Commercial District.
3. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Hewitt, Texas was posted on the Public Notice Board located in front of the City Hall before 5pm on December 29, 2017.

City of Hewitt

Sincerely,



Tracy Lankford
Director of Planning &
Community Development

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or having impaired, readers, large print or Braille, are requested to contact the Zoning Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

PLANNING AND ZONING COMMISSION

Charlie Turner – Chairman

Bobby Wolske

John J. Baker

Kurt Krakowian

Michael Lee Hix

Walter H. Peterson

Jonathan Denton Dulus

CITY STAFF

Adam Miles, City Manager

Miles Whitney, City Engineer

Tracy Lankford, Community Development Director

Eva Marie Greenup, Zoning Secretary

HEWITT TEXAS

PLANNING AND ZONING ADMENDMENT OF THE ZONING ORDINANCE

Legal Description of Property: Lot 2 Block 1 Stoney Brook 2.12

Describe the location of the property as submitted by this application. This may be in the form of a street address, general description, or nearest intersection.

W Panther Way behind National Bank located at 701 N Hewitt Drive

Zoning Change From C1 to C 2

Please describe the interest in property:
Real Estate Broker for Owner

Existing Building(s) on Property: N/A

Total square feet of all Buildings on Property: N/A

Please provide the following recording information and a copy of the document(s) listed below with this application:

Ownership (deed): Doc. #/MCC No.: Deed 2017013236 MCC 356936

Please provide the proposed meeting date for this application to be considered (See Meeting Schedule): Planning & Zoning 12/5/2017 and City Council 12/18/2017

The rezoning application must be completed along with the following information:

1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request and stating reasons for request.
2. Submit one (1) PDF file, one (1) hardcopy, one (1) CAD file of plat for review purposes - Must be in State Plane Coordinates using the Texas Central Zone NAD 83.
3. Submit one (1) copy of building plans, if existing building(s) exist.
4. Non-refundable application fee (see Fee Schedule)
5. Application, fee, documents, etc., in completed form must be submitted to the Planning Department before or no later than 12:00 noon on the deadline date (see schedule).

I attest that the above information is true and correct to the best of my knowledge and I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I, understand that in the event the undersigned is not present or represented at the public hearing, the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the City Council.

I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice to the Planning and Zoning Commission shall constitute a denial by the Commission and City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: Mesquite Assisted Living, Inc. c/o Lloyd Kitchen
Telephone Number: (469) 371 -0446
Mailing Address: 317 Martinique Pass Lakeway, TX 78734
Email Address: lloydkitchen@yahoo.com
Signature of Property Owner: 
Date: 10-27-2017

Name of Applicant/Representative: Jim Peevey, CCIM
Telephone Number: (254)752-9500
Mailing Address: 2420 Wycon Drive, Suite 301 Waco, TX 76712
Email Address: jim@reidpeevey.com
Signature of Applicant/Representative: _____
Date: _____

MESQUITE ASSISTED LIVING, INC.

317 MARTINIQUE PASS
LAKEWAY, TX 76734-5314

October 27, 2017

The Department of Planning and Zoning
City of Hewitt
Hewitt, TX

Re: Zoning Amendment Application
701 N. Hewitt Drive

Dear Madame/Sir:

In compliance with the requirements set out by the Department of Planning and Zoning, Mesquite Assisted Living, Inc., the owner of the property at W Panther Way, located behind National Bank, and at 701 N Hewitt Drive, hereby authorizes this request for the rezoning of said property from C1 to C2 be submitted by Jim Peevey, CCIM, for consideration.

Sincerely,



Lloyd R. Kitchen
Executive Vice President

State of Texas
County of Travis

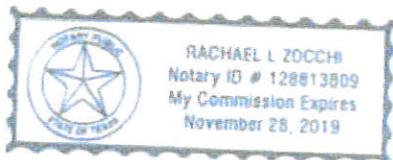
This instrument was signed or acknowledged before me on October 27th, 2017, by

Lloyd R. Kitchen

[SEAL]

Signature of Notary

Rachael L. Zocchi



For Sale - Land 2.12 Acres Panther Way



Asking Price: \$300,000

2.12Acres (Approx.)

City of Hewitt

Zoning ~ C-2

Water to Site ~ Sewer Across Panther Way

C-2 Zoning Allows For:
Business or Professional Offices
Commercial Recreation Uses
Office Warehouse
Vehicle Service Centers
Veterinary Services
Automobile Washes

Jim Peevey, CCIM ~ Reid Peevey Commercial Real Estate ~ 2420 Wycon , Suite 301 Waco, TX 76712

(254) 715-4592 (cell) ~ (254)752-9500 ~ jim@reidpeevey.com

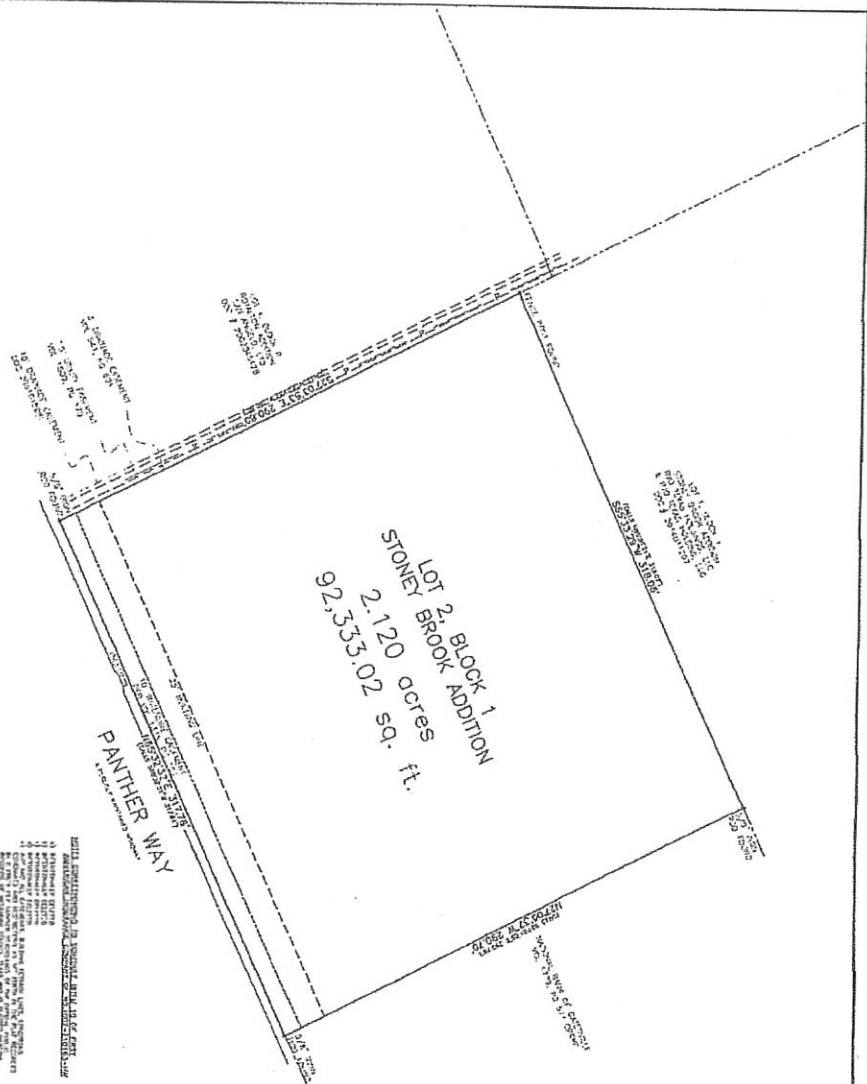


REIDPEEVEY.COM



The information contained herein is derived from sources deemed reliable, but no warranty or representation is made or assumed for the accuracy thereof and the same is submitted subject to errors, omissions, change of price, rental or other conditions prior to sale or lease or withdrawal without notice. In accordance with the law, this property is offered without respect to race, color, creed, sex, national origin, physical or familial status.

2420 Wycon Drive, Suite 301 • Waco, TX 76712 • Phone (254)752-9500



LOT 2, BLOCK 1
STONEY BROOK ADDITION
2.120 acres
92,333.02 sq. ft.

[illegible]

1. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.
2. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.
3. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.
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10. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.
11. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.
12. A set of specimens, including pig and cowhide, and a set of photographs of the same, were sent to the FBI Laboratory for identification.

[illegible]

ALTA / ACSM LAND TITLE SURVEY:
LOT 12, BLOCK 1
STONEY BROOK ADDITION
CITY OF HEWITT,
MCLENNAN COUNTY, TEXAS
2.170 ACRES
52.130.02.FT.2

A vicinity map showing the project site (indicated by a shaded rectangle) located at the intersection of Highway 101 and Highway 102. The map includes labels for 'Highway 101', 'Highway 102', 'Project Site', and 'Vicinity Map'. A north arrow is also present.

LEGEND:

[illegible][illegible]

ALTA/ACSM LAND TITLE SURVEY OF:
STONEY BROOK OF HEWITT
151 ROYAL LAKE
HEWITT, MCLENNAN COUNTY, TEXAS

PREPARED FOR:
HEWITT A.L., LLC.
7800 S W PARKWAY, SUITE 713
AUSTIN, TEXAS, 78735

C TURLEY ASSOCIATES, INC.
HAS OBTAINED THE EXCLUSIVITY
OF TURLEY ASSOCIATES, INC. AND
MAY BE SUBMITTED UPON
REQUEST THE AUTHORITY
THEIR LAW NOT BE
RENEWED WITHOUT THE
WRITTEN PERMISSION OF TURLEY
ASSOCIATES, INC.

TURLEY
TURLEY ASSOCIATES, INC.
 ENGINEERING • PLANNING • SURVEYING
 301 N. 3rd St.
 TEMPLE, TEXAS 76701
 254-771-2400
 www.turley-inc.com

CITY OF HEWITT, TEXAS
A NOTICE OF PUBLIC HEARING ON A
REQUESTED AMENDMENT TO THE
ZONING DISTRICT MAP

Date: December 28, 2017

RE: Case # Z-2018-1

Dear Sir or Madam:

This is to advise that there has been a request made by Mesquite Assisted Living Inc. to rezone from C-1 Restricted Commercial to C-2 General Commercial on property located in the 200 Block W. Panther Way. more particularly described as follows:

Lot 2 Block One Stoney Brook Addition
(See map on reverse side)

NOTICE OF HEARING BEFORE PLANNING AND ZONING COMMISSION

Notice is hereby given that a public hearing will be held before the City Planning and Zoning Commission of the City of Hewitt on Tuesday, the 2nd day of January, 2018 in the City Council room at Hewitt City Hall, 200 Patriot Court at 6:00 p.m., regarding this requested land use and zone change. The Planning and Zoning Commission will forward a recommendation to the City Council.

NOTICE OF HEARING BEFORE CITY COUNCIL

Notice is hereby given that a public hearing will be held by the City Council of the City of Hewitt on Monday, the 15th day of January, 2018, in the City Council Room at Hewitt City Hall, 200 Patriot Court at 7:00 P.M., regarding this requested land use and zone change.

According to City Tax Records, you are the owner of property which is located within two hundred (200) feet of the area of the proposed change of land use designation and zoning. This is a Notice of the public hearings, at which any interested persons will be given an opportunity to be heard. In hearing this matter, the City Planning and Zoning Commission and City Council may approve the request as submitted, may approve an amended request, or may deny the request.

For more information on the Comprehensive Plan, its land use classifications and its role in the Planning and Zoning process, you may contact the Community Development Department at 666-6173, or at 103 N. Hewitt Drive.

Very truly yours,



Tracy Lankford
Community Development Director

NO OTHER NOTICE WILL BE MAILED



Google Earth

feet
meters



HEWITT TEXAS

December 28, 2017

Dear Property Owner:

This is to confirm your request to change the zoning classification from C-1 Restricted Commercial to C-2 General Commercial on property located in the 200 block of W. Panther Way, more particularly described as follows:

Lot 2 Block One Stoney Brook Addition (See map on reverse side)

State laws require that all zoning must be in conformance with the Comprehensive Plan.

FIRST HEARING:

The First hearing will be held before the City Planning and Zoning Commission.

Day and Date: Tuesday, January 2, 2018

Time: 6:00 P.M.

Place: City Council room at Hewitt City Hall, 200 Patriot Court

SECOND HEARING: (Occurs only after a decision is made by Planning and Zoning Commission)

Day and Date: Monday, January 15, 2018

Time: 7:00 P.M.

Place: City Council Room at Hewitt City Hall, 200 Patriot Court

The City Council makes the final decision on the request for change. They may grant or deny the comprehensive plan change, or in some instances, refer the request back to the Planning and Zoning Commission for further study.

For more information on the Zoning Ordinance, its land use classifications, set back lines, parking requirements, etc., you may contact the Community Development Department at 666-6173, or at 103 N. Hewitt Drive.

Very truly yours,



Tracy Lankford
Community Development Director

Case # Z-2018-1

Legal Notice

City of Hewitt

Notice of Public Hearing

A Public Hearing will be held before the Planning and Zoning Commission of the City of Hewitt, at the Hewitt City Hall, 200 Patriot Court, on Tuesday, January 2, 2018 at 6:00 p.m. and a Public Hearing will be held before the City Council of the City of Hewitt, at the Hewitt City Hall, 200 Patriot Court, on Monday, January 15, 2018 at 7:00 p.m. to consider the following:

1. Consider a request for a zone change by Mesquite Assisted Living Inc. on Lot 2 Block 1 Stony Brook Addition, Hewitt, TX. The zone request is to change the zoning from C-1 Restricted Commercial to C-2 General Commercial District.

Any interested parties may attend the meeting or may file information with the Zoning Secretary, Jared DeVries, prior to the date of the Public Hearing.

ORDINANCE NO. 2018-1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM C-1 (RESTRICTED COMMERCIAL) TO C-2 (GENERAL COMMERCIAL) PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Mesquite Assisted Living Inc. to rezone Lot 2 Block 1 Stoney Brook Addition located in the 200 block of W. Panther Way, Hewitt, McLennan County, Texas, from **C-1 (Restricted Commercial) to C-2 (General Commercial)**.

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on January 15, 2018, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, January 2, 2018, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this rezoning request by a unanimous vote; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land in McLennan County, Texas, known as Lot 2 Block 1 Stoney Brook Addition, Hewitt, McLennan County, Texas, from **C-1 (Restricted Commercial) to C-2 (General Commercial)**.

SECTION TWO. A proposed map of area is shown in Exhibit "A".

SECTION THREE. All ordinances, statutes, restrictions and regulations applicable to this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION FOUR. That all provisions of the ordinances of the City of Hewitt in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hewitt not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION FIVE. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION SIX. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Two Thousand and No/100 Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION SEVEN. The caption of this Ordinance shall be published within ten (10) days of its passage in a newspaper of general circulation in the City of Hewitt.

SECTION EIGHT. This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 15th day of January, 2018 at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Travis Bailey, Mayor

ATTEST:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 9

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider reappointments to the Library Board of Directors.

STAFF RECOMMENDATION/ITEM SUMMARY:

Sally Goldman, Shirlene Lands and Gayle Shipp have terms that expired in December 2017. Ms. Goldman and Ms. Shipp have agreed to serve another term; however, Ms. Lands will be resigning off the board. This will leave one vacancy. These members are in good standing and staff recommends approval of this item.

ATTACHMENTS:

Council, Boards, and Commissions list

CITY OF HEWITT: COUNCIL, BOARDS, AND COMMISSIONS

City Hall 666-6171 (Fax 666-6014); Community Services 666-2447; Utility Billing 666-3151 (after hrs emergency 666-6272); Police Adm. 666-1661; Drug Tips 666-3333; Animal Control 666-6272; Library 666-2442; Park Reservations 666-6173; Municipal Court 666-1208; Chamber of Commerce 666-1200. City of Hewitt web site: www.cityofhewitt.com; Email: citysecretary@cityofhewitt.com

<u>City Council</u> <u>2 Yr Term - May</u>	<u>Board of Adjustment</u> <u>2 Yr Term - April</u>	<u>Planning & Zoning</u> <u>Commission</u> <u>3 Yr Term - June</u>	<u>Parks & Beautification</u> <u>Committee</u> <u>2 Yr Term - December</u>	<u>Library Board of</u> <u>Directors</u> <u>2 Yr Term - December</u>
1st & 3rd Mon 7 pm	3rd Thurs 7 pm	1st Tues. 7 pm	2nd Thurs 7 pm	Quarterly as needed
Mayor Travis Bailey Ward 1 (05-2019) 412 Oklahoma Avenue 666-1492	Chairman (04-2018) Jim Winton 1136 Heatherwood 857-9436	(06-2019) Kurt Krakowian 804 Pebble Creek Cr. 855-1139	(12-2018) VACANT	President (12-2018) Eric Ames 249 Fieldcrest Dr. 710-1576
Wilbert (Walky) Wachtendorf Ward 1 (05-2018) 328 Travis Lane 666-3759	(04-2018) Bradley T. Turner 600 Yukon Pass 723-4912	(06-2019) Bobby Wolske 109 Devonshire 366-4743	(12-2017) Kathy Krakowian 804 Pebble Creek Cr. 424-7192	(12-2019) Gayle H. Shipp 704 Cheyenne Trail 495-1044
Bill Fuller Ward 2 (05-2018) 218 Chelsea/PO Box 568 666-3304	(04-2019) Douglas Bergen 264 Earle Rd. 666-0855	(06-2019) Walter H. Peterson 500 Moss Hill Rd. 757-5128	(12-2017) VACANT	(12-2018) Karen Copeland 616 Crestwood Dr. 717-4906
James Vidrine Ward 2 (05-2019) 504 Rowan Oak 666-2115	(04-2019) Charles Howard 155 Ellis Farm Rd. 732-4746	(06-2017) Jonathan Denton Dulus 332 Bowie Ln. 855-4013	(12-2017) Fred Bridger 613 Durango Circle 749-8810	Secretary (12-2018) Lydia Dashner 520 Angel Fire Dr. 666-9623
Mayor Pro Tem Ed Passalugo Ward 3 (05-2019) 137 E. Chapman Rd. 420-1926	(04-2019) R. Don Vardeman 432 S First St. 666-2670	(06-2017) Charlie Turner 209 Laredo 666-0087	(12-2018) Davis D. Thigpen 606 Madison Dr. 749-9500	(12-2018) Beth Oakley 708 Angel Fire Drive 644-3594
Steve Fortenberry Ward 3 (05-2018) 701 Oakmont Drive 744-1697	Alternate (04-2018) Jim Pless 803 Attaway 855-7762	(06-2017) Michael Lee Hix 336 Bowie Lane 723-5071	(12-2018) Veronica Molina 1201 Radisson (434) 531-2014	(12-2019) VACANT
Alex Snider At Large (05-2019) 1017 Wind Hill (281) 734-7622	Alternate (04-2019) VACANT	(06-2017) John J. Baker 317 Bonham Drive 235-0464	(12-2018) VACANT	Vice President (12-2019) Sally Goldman 132 Texas 666-2436

Updated: 01/16/2018

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: January 15, 2018

AGENDA ITEM #: 10

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider appointment of Municipal Court Judge.

STAFF RECOMMENDATION/ITEM SUMMARY:

Per the City Charter the Municipal Court Judge must be appointed each year. Dan Francis has agreed to serve if reappointed. Dan has been our Judge for many years; he does an excellent job and has a great working relationship with our Court personnel.

Staff recommends approval of his appointment.

ATTACHMENTS:

None