

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

August 13, 2018
Special Called Meeting – 7:00 PM
CITY HALL, 200 PATRIOT COURT
HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Ed Passalugo – Mayor, Ward 3

Steve Fortenberry – Mayor Pro Tem, Ward 3

Travis Bailey – Council Member, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

James Vidrine – Council Member, Ward 2

VACANT – Council Member, At-Large

CITY STAFF

Adam Miles, City Manager
Charlie Buenger, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Katie Allgood, Managing Director

Tracy Lankford, Community Dev. Director

Tuck Saunders, Assistant Police Chief

Kevin Reinke, Utilities Director

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **13th day of August, 2018, at 7:00 PM in the City Council Chambers at Hewitt City Hall, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Conduct public hearing on the Fiscal Year 2018-2019 Proposed Budget.
4. Conduct first of two public hearings on 2018 tax rate.
5. Motion to announce that August 27, 2018, at 7:00 p.m. at the Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2018 tax rate.
6. Adjourn.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 10:30 AM/PM on August 10, 2018.

CITY OF HEWITT



Lydia Lopez, TRMC
City Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact the Hewitt City Secretary at (254) 666-6171 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.



COUNCIL AGENDA ITEM FORM

MEETING DATE: August 13, 2018

AGENDA ITEM #: 3

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct public hearing on the Fiscal Year 2018-2019 Proposed Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Article VII, Section 7.4 of the City Charter and Section 102.006(a) of Chapter 102 of the Local Government Code require a public hearing on the proposed budget. Please see the following Notice of Public Hearing on the budget as required by Section 102.006(c) which was published in the Waco Tribune Herald on July 27th, 2018. The Mayor will open the public hearing to receive any comments and then close the hearing. Members of the public are encouraged to attend the hearing and express their views. The adoption of the budget is scheduled for the meeting on August 27th, 2018 at 7 p.m. in City Hall, 200 Patriot Court. No action is required of the Council.

ATTACHMENTS:

Notice of Public Hearing on the Budget

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subscribe. 757-5800

Notice of Building Standards Commission Hearing
City of Waco,
McLennan County, Texas

Notice is hereby given that at a meeting of the Building Standards Commission for the City of Waco, Texas will be held at 4:00pm on Wednesday, August 1, 2018, in the Water Utilities Training Room in the Waco Water Office located at 425 Franklin Ave., Waco, Texas.

1428 Springdale Dr.
1306 E. Grant St.
713 S. 16th St.
1524 E. Waco Dr.
618 S. 12th St.
2720 Clay Ave.
3812 Elliot Dr.
1408 E. Calhoun Ave.
3521 N. 24th St.
1915 S. 19th St.
907 Longfellow Dr.
621 E. Johnson St.
214 S. 11th St.
1811 Cleveland Ave.
2607 Fort Ave.

LEGAL NOTICE
CITY OF HEWITT
NOTICE OF PUBLIC HEARING.
The City Council of Hewitt, Texas will hold a public hearing for consideration of the Fiscal Year 2018-2019 General Fund, Utility Fund, Drainage Fund, Hotel Fund and Capital Improvement Fund Budgets on 8-13-18 at 7:00 p.m. in the Hewitt City Hall, 200 Patriot Court. This budget will raise more total property taxes than last year's budget by \$694,609 (15.4%) and of that amount \$215,484 is tax revenue to be raised from new property added to the roll this year. A copy of the budget may be examined at the City Hall, the library and on the city website.

PUBLIC SALE
1986 Sea Ray
1077 EH

This vessel is being sold to satisfy a lien against a non-paying tenant.
Lake Waco Marina at 3201 Overlook Road Waco, TX on Monday, August 6th, 2018 at 8:00 AM. This is a cash only auction and the amount will be due immediately following completion of the sale.

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Appliances

DRYER - Kenmore Elite Steam Gas/Propane. Like new. \$400. 254-262-8124

REFRIGERATOR & GAS STOVE. \$100. 254-733-4143

REFRIGERATOR - Kenmore, top freezer with ice maker. \$300. Call 254-754-1802

Cameras, Photo Supplies

NIKON - D200 bodies—\$50.00 and D300 bodies—\$75.00, numerous lens, lens filters and many

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STORAGE - 40' Shipping Container \$2795 delivered, 20' \$2195 delivered. 254-727-0512

TOOL BOX-21 Drawer Mac on casters wheels. 71"X48". \$1800. New steps for 06-12 4 door Chevy truck \$150. 254-744-5210

Sheds, Carports

STORAGE - 40' Shipping Container \$2795 delivered, 20' \$2195 delivered. 254-727-0512

Utility Trailers

TRAILER - 21ft box trailer. Double axle, lights, paneled, ramp, good tires, locks. \$4750 OBO. 254-679-2125

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whole hog.

NEWSPAPER DELIVERY ROUTES AVAILABLE

The Waco Tribune-Herald is accepting applications for

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 13, 2018

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct first of two public hearings on 2018 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chapter 26, Section 26.05(d) of the State of Texas Tax Code requires that a municipality hold two public hearings on the proposed tax rate. This will be the first public hearing. The second public hearing is on August 20th, 2018. Following is a copy of the Notice that was published in the Waco Tribune Herald on August 3rd, 2018. The Mayor will open the public hearing to receive any comments and then close the hearing. Members of the public are encouraged to attend the hearings and express their views. No action is required of the Council.

ATTACHMENTS:

Notice of 2018 Tax Year Proposed Property Tax Rate for City of Hewitt

recipients of the Supple- can automatically be eli- their chamber.

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF HEWITT

A tax rate of \$0.549677 per \$100 valuation has been proposed for adoption by the governing body of City of Hewitt. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Hewitt proposes to use revenue attributable to the tax rate increase for the purpose of increases in health insurance, workers compensation, and humane shelter expenses.

PROPOSED TAX RATE	\$0.549677 per \$100
PRECEDING YEAR'S TAX RATE	\$0.539677 per \$100
EFFECTIVE TAX RATE	\$0.496008 per \$100
ROLLBACK TAX RATE	\$0.563488 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Hewitt from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that City of Hewitt may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Paul Graser
McLennan County deputy tax assessor-collector
215 N 5th
Waco, TX 76701
254-757-5133
paul.graser@co.mclennan.tx.us

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 13, 2018 at 7:00 PM at Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643.

Second Hearing: August 20, 2018 at 7:00 PM at Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643.

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 13, 2018

AGENDA ITEM #: 5

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Motion to announce that August 27, 2018, at 7:00 p.m. at the Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2018 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chapter 26, Section 26.06(d) of the Texas Tax Code states that "at the public hearings the governing body shall announce the date, time and place of the meeting at which it will vote on the proposed tax rate".

ATTACHMENTS:

Budget Calendar 2018-2019

BUDGET CALENDAR 2018-2019

Date	BUDGET STEPS
4/30	Preliminary Tax Roll to be received by City no later than 4/30.
5/8	BUDGET CREATION BEGINS
	City Manager gives direction for the budget year at the Department Head meeting. Department Heads begin work on their departmental budgets. Finance Director begins work on Revenue and Debt budgets.
5/9	CAPITAL PROJECTS - FIVE YEAR PLAN
	City Manager, City Engineer and Staff meet to discuss Capital Projects for the upcoming 5 year period. The final Capital Project list is presented to Council for review.
6/4	CITY MANAGER'S PRESENTATION OF BUDGET OUTLOOK
	City Manager presents his outlook for the upcoming budget year.
6/14	DEPARTMENT DEADLINE FOR BUDGET REQUESTS
	City Manager, Dept Heads and Finance Director review Revenue estimates and Department budgets, including Capital Outlay Requests and New Personnel Requests & balance the Proposed Budget. After final review and balancing by City Manager, Finance Director prepares balanced Proposed Budget for Council Workshop. By Charter, the Proposed Budget includes proposed Tax Rate, Debt Service, Capital Outlay and Staffing for the next budget year.
7/2, 7/16	REGULAR MEETINGS-BUDGET WORKSHOPS
	City Council's Budget Workshop. City Manager presents his Proposed Budget for council discussion. City Council makes changes to Proposed Budget, if any, in preparation for Record Vote on 7/30.
7/25	CERTIFIED TAX ROLL
	Receive Certified Tax Roll from Appraisal District and adjust final estimate of property tax revenue and present the Effective, Rollback, I&S and M&O Rates.
7/27	PUBLISH BUDGET NOTICE OF PUBLIC HEARING
	* "Notice of Public Hearing" in paper (budget notice). Per charter, 15 days prior to public hearing on 8/13. * "Notice of Public Hearing" on website (budget notice). * Preliminary Proposed Budget available for public view in City Secretary's office and on website by August 1st.
7/30	SPECIAL MEETING- TAKE RECORD VOTE
	* Council takes record vote on tax rate and * Announces date and place for public hearing on the proposed budget on 8/13.
8/3	PUBLISH REQUIRED TAX NOTICE
	* "Notice of 2018 Tax Year Proposed Property Tax Rate for the City of Hewitt" (published by Tax Assessor). 1st hearing at least 7 days from the publishing. Only published once.) * Publish on Website "Notice of 2018 Tax Year Proposed Property Tax Rate for the City of Hewitt".
8/13	SPECIAL MEETING ON BUDGET & TAX RATE (1 of 2)
	* 1st Public Hearing on tax rate (1st hearing at least 7 days from published Notice.) * The Public Hearing on the Budget. * Announce date for Council to vote on tax rate on 8/27.
8/20	REGULAR MEETING ON TAX RATE (2 of 2)
	* 2nd Public Hearing on the tax rate. (2nd hearing at least 3 days from 1st and no more than 14 days before hearing to adopt.) * Announce date of vote on 8/27.
8/27	SPECIAL MEETING-ADOPT TAX RATE & BUDGET
	* Ordinance accepting & approving Tax Roll. * Ordinance Levying a tax rate; special wording on increase in M&O tax revenue and \$\$ on \$100k home. * Ordinance adopting and appropriating budgets.
8/27	Council signs paperwork from Tax Assessor setting rates.
8/28	Web Publishing of Adopted Budget.
10/1	Budget becomes effective.

Calendar for May 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Calendar for June 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Calendar for July 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Calendar for August 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2, 16	7/2 & 7/30- Council-Budget Workshop discussion
25	7/25 - Receive CERTIFIED TAX ROLL
27, 3	7/27, 8/3 - Publish Notices
30	7/30 - Council takes Record Vote setting upper limit to tax rate
13,20,27	8/13, 8/20, 8/27 - Required Council meetings in August