

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 200 PATRIOT COURT November 19, 2018 – 5:30 PM/7:00 PM

Members present: Mayor Ed Passalugo (presiding), Mayor Pro Tem Steve Fortenberry, Council Members, Wilbert “Walky” Wachtendorf, Bill Fuller, James Vidrine, and Travis Bailey

Staff present: City Attorney Mike Dixon, City Engineer Miles Whitney, Acting City Manager/Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders; Fire Chief Lance Bracco, Managing Director Katie Allgood, Finance Director Lee Garcia, Library Director Waynette Ditto, Community Development Director Tracy Lankford, Utilities Director Kevin Reinke, and City Secretary Lydia Lopez

WORKSHOP – 5:30 PM

1. Mayor Ed Passalugo called the meeting to order at 5:30 PM.
2. City Engineer Miles Whitney presented the Engineer’s Report and provided the following updates.
 - Update on pending utility projects.
 - Discuss “2017 - L.S. No. 5 Removal / I-35 Waterline Replacement; Phase 1” Bid Opening and Council’s consideration of award.
 - Update on pending street projects.
 - Update on pending drainage projects
3. Briefing and discussion concerning upcoming events:
 - Thanksgiving Holiday – City offices closed – November 22-23, 2018
 - Christmas Tree Lighting – December 8, 2018, 5:00-7:00 PM
4. Special presentation by Executive Director Alissa Cady, Greater Hewitt Chamber of Commerce. Ms. Cady expressed appreciation for the city’s partnership, presented a video highlighting the Chamber activities for the year, and responded to questions regarding the Publicity and Tourism Agreement. Mayor Ed Passalugo commended the Chamber for all that they do for the community.
5. Briefing and discussion concerning Dropcountr – Citizens Portal. Utilities Director Keven Reinke presented a PowerPoint presentation on the application.
6. Briefing and discussion concerning financial reports. Finance Director Lee Garcia advised that the city’s auditors recommended that the staff present the financial reports to the Council and was present to respond to questions. No questions were asked.
7. Briefing and discussion concerning Public Safety operations – Police & Fire.

- Activity Reports were presented by Fire Chief Lance Bracco and Police Chief Jim Devlin
- 8. City Attorney Mike Dixon reviewed the Regular Meeting agenda items.
- 9. **EXECUTIVE SESSION** pursuant to §551.074 of the *Texas Government Code* so that the City Council can deliberate the duties, employment, or appointment of a public officer or employee: potential candidates for Interim City Manager and/or City Manager. Mayor Ed Passalugo announced the Executive Session. *A motion was made by Council Member Bill Fuller and second by Council Member Travis Bailey to recess the Workshop and convene the Executive Session at 6:07PM.*
- 10. Adjourn – *A motion was made by Council Member Bill Fuller and second by Council Member Travis Bailey to adjourn the Workshops at 6:57 PM.*

REGULAR MEETING - 7:00 PM

1. **CALL TO ORDER.** Mayor Ed Passalugo called the meeting to order at 7:00 PM.
2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG** – Mayor Ed Passalugo asked Yolonda Curtiss to lead the Pledge of Allegiance.
3. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF OCTOBER 1, 2018.** Council Member Wilbert “Walky” Wachtendorf noted a correction to Item 8 and 11 of the meeting minutes. The words “will be” should be replaced with “was” to properly note the executive session was held. *A motion was made by Council Member Wilbert “Walky” Wachtendorf and second by Council Member Travis Bailey to approve with the correction as noted; all voted in favor, motion passed.*
4. **CANVASS ELECTION RETURNS OF THE CITY’S SPECIAL ELECTION.** Mayor Ed Passalugo appointed Council Members Bill Fuller, Travis Bailey, and City Attorney Mike Dixon to review the returns submitted by the County Elections Administrator Kathy Van Wolfe.
5. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2018-10 DECLARING THE RESULTS OF THE CITY’S SPECIAL ELECTION OF NOVEMBER 6, 2018.** City Attorney Mike Dixon confirmed the results presented by the County Elections Administrator and advised that a runoff election would have to be held between the top two candidates Erica Bruce and Betty Orton. *A motion was made by Council Member Wilbert “Walky” Wachtendorf and second by Mayor Pro Tem Steve Fortenberry to approve resolution; all voted in favor, motion passed.*
6. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2018-11 ORDERING A RUNOFF ELECTION TO BE HELD ON DECEMBER 15, 2018, AND OTHER MATTERS RELATED THERETO.** *A motion was made by Council Member Bill Fuller and second by Council Member Travis Bailey to approve resolution; all voted in favor, motion passed.*

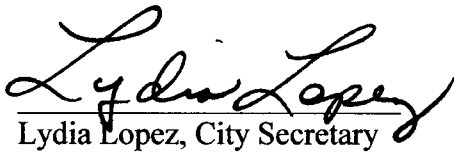
7. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*

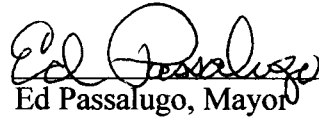
Bill McLaughlin, 428 E Spring Valley Rd., appeared to express appreciation to staff for assisting him in addressing a drainage issue. No one else appeared.

8. **CONSIDER AWARD OF BID FOR 2017 - L.S. NO. 5 REMOVAL/I-35 WATERLINE REPLACEMENT; PHASE 1 TO BELL CONTRACTORS, INC. IN THE AMOUNT OF \$550,134.48.** *A motion was made by Council Member James Vidrine and second by Council Member Travis Bailey to approve; all voted in favor, motion passed. Amended Motion: A motion was made by Council Member James Vidrine and second by Council Member Travis Bailey to authorize the acting city manager to sign agreements; all voted in favor, motion passed.*
9. **PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2018-18 AMENDING APPENDIX "B" TO THE CODE OF ORDINANCES OF THE CITY OF HEWITT, TEXAS, "SUBDIVISIONS" TO DELEGATE TO THE COMMUNITY DEVELOPMENT DIRECTOR AS THE BUILDING OFFICIAL THE AUTHORITY TO APPROVE AND SIGN AMENDING PLATS, MINOR PLATS, OR REPLATS SUBJECT TO THE TERMS AND RESTRICTIONS OF SECTION 212.0065 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CHANGES TO PROVISIONS OF THE SUBDIVISION ORDINANCE TO CARRY OUT THIS DELEGATION; PROVIDING FOR A SEVERABILITY CLAUSE, REPEALING PROVISIONS IN DIRECT CONFLICT; FINDING THAT THE MEETING AT WHICH THIS AMENDMENT WAS ADOPTED COMPLIED WITH THE TEXAS OPENING MEETINGS ACTS; AND ESTABLISHING AN EFFECTIVE DATE.** Mayor Ed Passalugo called for those wishing to speak in favor or against. No one appeared. Public hearing was closed. *A motion was made by Council Member James Vidrine and second by Council Member Wilbert "Walky" Wachtendorf to approve; all voted in favor, motion passed.*
10. **DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION NO. 2018-12 OF THE CITY COUNCIL AUTHORIZING THE ACQUISITION OF VEHICLES AND EQUIPMENT, CONDITIONAL ON THE DIRECTOR OF FINANCE SEEKING QUOTES FOR FINANCING AND THE CITY COUNCIL APPROVING A QUOTE FOR THE FINANCING OF THE ACQUISITION.** City Attorney Mike Dixon and Police Chief Jim Devlin presented. *A motion was made by Mayor Pro Tem Steve Fortenberry and second by Council Member James Vidrine to approve; all voted in favor, motion passed.*

11. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2018-13 APPROVING THE RENEWAL OF AN EXISTING INTERLOCAL AGREEMENT BETWEEN THE CITY OF WACO AND THE CITIES OF BELLMEAD, HEWITT AND MCGREGOR FOR THE PURPOSE OF REGIONAL TOURISM MARKETING THROUGH THE WACO CONVENTION & VISITORS BUREAU'S REGIONAL MARKETING PROGRAM AND AUTHORIZING THE ACTING CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY IN CONNECTION THEREWITH.** *A motion was made by Council Member Wilbert "Walky" Wachtendorf and second by Council Member James Vidrine to approve; all voted in favor, motion passed.*
12. **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF PUBLICITY AND TOURISM AGREEMENT BETWEEN THE CITY OF HEWITT AND THE GREATER HEWITT CHAMBER OF COMMERCE.** *A motion was made by Council Member Bill Fuller and second by Mayor Pro Tem Steve Fortenberry to approve; all voted in favor, motion passed.*
13. **DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF SERVICES AGREEMENT WITH DROPCOUNTR HOME AND CLEAR PRODUCTS, A SOFTWARE THAT ALLOWS UTILITY CUSTOMERS ACCESS TO THEIR ACCOUNTS.** *A motion was made by Council Member Wilbert "Walky" Wachtendorf and second by Council Member Travis Bailey to approve agreement; all voted in favor, motion passed.*
14. **ADJOURN.** *A motion was made by Council Member Bill Fuller and second by Council Member Travis Bailey, to adjourn the meeting at 7:21 PM; all voted in favor, meeting was adjourned.*

Approved: December 5, 2018


Lydia Lopez, City Secretary


Ed Passalugo, Mayor