HEWITT
TEXAS

CITY COUNCIL MEETING AGENDA

November 4, 2019
Regular Meeting - 7:00 PM
CITY HALL, 200 PATRIOT COURT
HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Charlie Turner – Mayor, Ward 1

Wilbert Wachtendorf – Mayor Pro Tem, Ward 1

Bill Fuller – Council Member, Ward 2

Vacant – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Erica Bruce – Council Member, Ward 3

Michael S. Bancale – Council Member, At-Large

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Lee Garcia, Finance Director

Waynette Ditto, Library Director

Kevin Reinke, Utilities Director

Jim Devlin, Police Chief

Lance Bracco, Fire Chief

Tracy Lankford, Community Dev. Director

Tuck Saunders, Assistant Police Chief

HEWITT
TEXAS

AMENDED

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **4th day of November, 2019, at 7:00 PM in Hewitt City Hall, Council Chambers, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

In order to address the Council on any item, you must complete a Speaker's Request Form and submit to the City Secretary prior to the start of the Council meeting. Comments on non-agenda items must be made only during the citizens' comments agenda item. Council may not comment publicly on issues raised during citizen comments that are not listed on the Agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

Pursuant to HB 2480, effective September 1, 2019: For all non-public hearing items that are on the agenda, citizens can speak immediately prior to the time that the item is considered by the Council. However, in order for the Presiding Officer to recognize your request to speak on that agenda item, you must have identified that agenda item on the Speaker Request Form turned into the City Secretary.

All comments must be directed to the Presiding Officer, rather than an individual Council Member or city staff. Comments are limited to five (5) minutes and must pertain to the subject matter listed on the Speaker's Request Form.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special presentation to the Hewitt Police Department by State Representative Charles "Doc" Anderson
4. Special recognition of Hewitt Public Library volunteer Ms. Betty Young
5. Consider approval of minutes of the City Council Workshop/Regular Meeting of October 21, 2019.
6. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
7. Conduct interviews and consider appointment(s) to the Library Board of Directors and Planning & Zoning Commission.
8. Administer Oath of Office to newly appointed members to the Library Board of Directors and Planning & Zoning Commission.
9. Consideration and action on adopting by way of approval of **Ordinance No. 2019-26** of restated and partially amended Flood Damage Prevention Regulations by amending Chapter 38, Division II, Sec. 38-92 of the Code of Ordinances of the City of Hewitt, Texas to add a subsection 5 adopting certain measures/regulations for recreational vehicles placed on sites within Zones A1-30, AH, and AE.

10. To authorize the purchase of a new replacement compressor for the Hewitt Fire Department from August Industries in the amount of $22,220.
11. Consideration and action on renewal of an Agreement with Valley View Consulting, L.L.C. for a period of two years ending December 31, 2021, with the option to extend for an additional one or two year increments.
12. Consideration and action on **Resolution No. 2019-19** declaring certain property as surplus and authorizing the City Manager to execute the sale of said property.
13. To authorize the purchase of three replacement Self-Contained Breathing Apparatus (SCBA) to Casco Industries, Inc. in the amount of $21,507.
14. Discussion, consideration and possible action on Ward 2 City Council vacancy, including but not limited to: action, if any, to be taken to fill vacancy; appointment; appointment processes; and other matters relating to any of the above.
15. **Executive Session:** The Council will convene into Executive Session in accordance with the following provisions: A closed meeting will be held pursuant to Section 551.074 of the Government Code (V.T.C.A.) so that Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (Council Vacancy – Ward 2).
16. Adjourn

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 9:30 AM/PM on October 31, 2019.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.

HEWITT TEXAS

NOTICE OF MEETING
OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **4th day of November, 2019, at 7:00 PM in Hewitt City Hall, Council Chambers, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

In order to address the Council on any item, you must complete a Speaker's Request Form and submit to the City Secretary prior to the start of the Council meeting. Comments on non-agenda items must be made only during the citizens' comments agenda item. Council may not comment publicly on issues raised during citizen comments that are not listed on the Agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

Pursuant to HB 2480, effective September 1, 2019: For all non-public hearing items that are on the agenda, citizens can speak immediately prior to the time that the item is considered by the Council. However, in order for the Presiding Officer to recognize your request to speak on that agenda item, you must have identified that agenda item on the Speaker Request Form turned into the City Secretary.

All comments must be directed to the Presiding Officer, rather than an individual Council Member or city staff. Comments are limited to five (5) minutes and must pertain to the subject matter listed on the Speaker's Request Form.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Special presentation to the Hewitt Police Department by State Representative Charles "Doc" Anderson
4. Special recognition of Hewitt Public Library volunteer Ms. Betty Johnson
5. Consider approval of minutes of the City Council Workshop/Regular Meeting of October 21, 2019.
6. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
7. Conduct interviews and consider appointment(s) to the Library Board of Directors and Planning & Zoning Commission.
8. Administer Oath of Office to newly appointed members to the Library Board of Directors and Planning & Zoning Commission.
9. Public hearing on and possible action adopting by way of approval of **Ordinance No. 2019-26** of restated and partially amended Flood Damage Prevention Regulations by amending Chapter 38, Division II, Sec. 38-92 of the Code of Ordinances of the City of Hewitt, Texas to add a subsection 5 adopting certain measures/regulations for recreational vehicles placed on sites within Zones A1-30, AH, and AE.

10. To authorize the purchase of a new replacement compressor for the Hewitt Fire Department from August Industries in the amount of $22,220.
11. Consideration and action on renewal of an Agreement with Valley View Consulting, L.L.C. for a period of two years ending December 31, 2021, with the option to extend for an additional one or two year increments.
12. Consideration and action on **Resolution No. 2019-19** declaring certain property as surplus and authorizing the City Manager to execute the sale of said property.
13. To authorize the purchase of three replacement Self-Contained Breathing Apparatus (SCBA) to Casco Industries, Inc. in the amount of $21,507.
14. Discussion, consideration and possible action on Ward 2 City Council vacancy, including but not limited to: action, if any, to be taken to fill vacancy; appointment; appointment processes; and other matters relating to any of the above.
15. **Executive Session:** The Council will convene into Executive Session in accordance with the following provisions: A closed meeting will be held pursuant to Section 551.074 of the Government Code (V.T.C.A.) so that Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (Council Vacancy – Ward 2).
16. Adjourn

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:15 AM/PM on October 30, 2019.

CITY OF HEWITT

Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.

HEWITT TEXAS

AMENDED

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 4

SUBMITTED BY: Waynette Ditto, Library Director

ITEM DESCRIPTION:

Special recognition of Hewitt Public Library Volunteer Ms. Betty Young

STAFF RECOMMENDATION/ITEM SUMMARY:

The Hewitt Public Library has a long and proud tradition of volunteer service. Our volunteers contribute their time and talents to support access to literacy and public library services for all. Volunteers play an essential role in ensuring that our libraries can offer services such as sewing classes on Saturday mornings. Tonight, we would like to recognize volunteer Ms. Betty Young. Mrs. Young has demonstrated commitment and example, and inspired others to learn to sew.

SUGGESTED MOTION:

None

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 4

SUBMITTED BY: Waynette Ditto, Library Director

ITEM DESCRIPTION:

Special recognition of Hewitt Public Library Volunteer Ms. Betty Johnson

STAFF RECOMMENDATION/ITEM SUMMARY:

The Hewitt Public Library has a long and proud tradition of volunteer service. Our volunteers contribute their time and talents to support access to literacy and public library services for all. Volunteers play an essential role in ensuring that our libraries can offer services such as sewing classes on Saturday mornings. Tonight, we would like to recognize volunteer Ms. Betty Johnson. Mrs. Johnson has demonstrated commitment and example, and inspired others to learn to sew.

SUGGESTED MOTION:

None

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 5

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Workshop/Regular Meeting of October 21, 2019.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached are draft copies of the meeting minutes. Please review and advise if any corrections are needed.

SUGGESTED MOTION:

"I move approval of the minutes as presented but allow for corrections."

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

MINUTES OF A CITY COUNCIL WORKSHOP/REGULAR MEETING HEWITT CITY HALL – 200 PATRIOT COURT October 21, 2019 – 6:30 PM/7:00 PM

Members present: Mayor Pro Tem Wilbert "Walky" Wachtendorf (presiding), Council Members Bill Fuller, Michael S. Bancale, Steve Fortenberry, and Erica Bruce

Members absent: Mayor Charlie Turner

Staff present: City Manager Bo Thomas, City Attorney Mike Dixon, City Engineer Miles Whitney, Police Chief Jim Devlin, Assistant Police Chief Tuck Saunders, Fire Chief Lance Bracco, Community Development Director Tracy Lankford, Finance Director Lee Garcia, Library Director Waynette Ditto, and City Secretary Lydia Lopez

Staff absent: Utilities Director Kevin Reinke

REGULAR MEETING – 7:00 PM

1. **CALL TO ORDER.** Mayor Pro Tem Wilbert "Walky" Wachtendorf called the meeting to order at 7:00 PM. He noted the Mayor would not be present and the Council Ward 2 position was vacant.

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Pro Tem Wilbert "Walky" Wachtendorf led the Pledge of Allegiance.

3. **SPECIAL PRESENTATION TO THE HEWITT POLICE DEPARTMENT OFFICERS AND STAFF.** Police Chief Jim Devlin recognized and presented certificates of merit to the following Officers and staff (listed below) for their role in the response to the robbery of PointWest Bank on February 5, 2019. Chief Devlin awarded Officer Clint Brandon, the first officer on the scene the medal of valor, certificate of merit, plaque, and recognition bar for his actions on February 5, 2019. Point Blank Body Armor representative Clete Turner also presented a plaque to Officer Brandon for wearing his vest and for his service to the community.
Sergeant Stuart Cooper – Police Commendation (**not present**)
Sergeant Chad Kasting - Police Commendation (**not present**)
Sergeant Steve Sprung – Police Commendation
Sergeant Kim Henderson – Police Commendation
Officer Michael Zahirniak – Police Commendation
Officer Jeff Foley – Police Commendation (**not present**)
Officer Martina Sims – Police Commendation
Officer Justin Johnson – Police Commendation

Officer Andre Woods – Police Commendation
Officer Richard Neyens – Police Commendation
Communications Supervisor Misty Gammel – Police Commendation
Records Supervisor Kathy Alexander – Certificate of Merit (**not present**)
Evidence Tech Lindsey Bartlett – Certificate of Merit

Special Note: Mayor Pro Tem Wachtendorf made a statement informing the audience that Agenda item #12 on the last Council meeting agenda relating to the Council Ward 2 vacancy was not placed on the agenda as a full Council would not be present at this meeting.

4. **CONSIDER APPROVAL OF MINUTES OF THE COUNCIL WORKSHOP/REGULAR MEETING OF OCTOBER 7, 2019.**
MOTION: Council Member Erica Bruce moved approval of the minutes as presented but to allow for corrections.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, and Bruce
NAYES: None
ABSENT: Turner
MOTION PASSED.

5. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NONE**

6. **PRESENTATION OF REPORT FROM CITY ENGINEER MILES WHITNEY, P.E.**
   - Update on pending utility projects.
   - Update on pending street projects.
   - Update on pending drainage projects.

7. **BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING SEPTEMBER 31, 2019.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the September Financial Statements and asked if Council had any questions. No questions were asked.

8. **CONSIDERATION AND ACTION ON APPROVAL OF QUARTERLY INVESTMENT REPORT ENDING SEPTEMBER 30, 2019.** City Manager Bo Thomas presented a summary of report prepared by Valley View Consulting L.L.C.
MOTION: Council Member Michael Bancale moved approval of the Quarterly Investment Report ending September 30, 2019.
SECOND: Council Member Steve Fortenberry
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, and Bruce
NAYES: None
ABSENT: Turner
MOTION PASSED.

9. **CONDUCT A PUBLIC HEARING TO ALLOW FOR COMMENTS REGARDING THE ELECTION BY CITY COUNCIL TO UTILIZE TAX ABATEMENTS, REINVESTMENT ZONES AND THE GUIDELINES CONTROLLING THESE ECONOMIC DEVELOPMENT MEASURES.** City Manager Bo Thomas stated that at the last Council meeting there was a discussion in executive session regarding an economic development prospect. He further stated that the following agenda items would require action should the Council desire to participate in tax abatements and reinvestment zones. Mayor Pro Tem Wilbert "Walky" Wachtendorf opened the public hearing at 7:31 PM. He asked for those wishing to speak in favor. He asked for those wishing to speak against. No one appeared for or against. Public hearing was closed at 7:32 PM.

10. **CONSIDERATION AND ACTION ON RESOLUTION NO. 2019-18 DECLARING THE CITY OF HEWITT ELIGIBLE TO PARTICIPATE IN TAX ABATEMENTS AND CREATE REINVESTMENT ZONES WITHIN THE CITY.** City Manager Bo Thomas presented resolution.
MOTION: Council Member Michael Bancale moved approval of Resolution No. 2019-18 to approve and adopt tax abatement and reinvestment zones within the City of Hewitt.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, and Bruce
NAYES: None
ABSENT: Turner
MOTION PASSED.

11. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2019-23 ADOPTING TAX ABATEMENT GUIDELINES AND ESTABLISHING AN EFFECTIVE DATE.** City Manager Bo Thomas presented a brief summary of the guidelines. General discussion concerning guidelines for the City.
MOTION: Council Member Michael Bancale moved approval of Ordinance No. 2019-23 establishing guidelines for tax abatement.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, and Bruce
NAYES: None
ABSENT: Turner
MOTION PASSED.

12. **CONDUCT A PUBLIC HEARING TO ALLOW FOR COMMENTS REGARDING THE AUTHORIZATION OF THE USE OF 380 AGREEMENTS FOR ECONOMIC DEVELOPMENT PURPOSES.** City Manager Bo Thomas presented. General discussion concerning clawback provisions.
Mayor Pro Tem Wilbert "Walky" Wachtendorf opened the public hearing at 7:52 PM. He asked for those wishing to speak in favor. He asked for those wishing to speak against. No one appeared for or against. Public hearing was closed at 7:52 PM.

13. CONSIDERATION AND ACTION ON ORDINANCE NO. 2019-24 ESTABLISHING AN ECONOMIC DEVELOPMENT PROGRAM PURSUANT TO CHAPTER 380 OF THE LOCAL GOVERNMENT CODE.
City Manager Bo Thomas presented the ordinance. City Attorney Mike Dixon confirmed that all agreements would have to be brought before the Council for action.
MOTION: Council Member Steve Fortenberry moved approval of Ordinance No. 2019-24 establishing the use of Chapter 380 agreements guidelines for economic development purposes.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, and Bruce
NAYES: None
ABSENT: Turner
MOTION PASSED.

14. CONSIDERATION AND ACTION ON ORDINANCE NO. 2019-25 AMENDING CHAPTER 6 "AMUSEMENTS AND ENTERTAINMENTS", APPROVING THE CONTINUED RECEIPT OF ITS SHARE OF BINGO PRIZE FEE FUNDS; IMPOSING SUCH FEE FOR BINGO GAMES CONDUCTED IN THE CORPORATE LIMITS OF THE CITY OF HEWITT. City Manager Bo Thomas presented and stated that this ordinance would preserve the right for the City to collect its share of the bingo prize fee funds. Council Member Steve Fortenberry inquired if the licensee would have the responsibility of distributing the fees to a charitable fund. Council Member Fortenberry stated that he did not want the city to collect the fee but rather it be distributed to the charity.
MOTION: Council Member Michael Bancale moved approval of Ordinance No. 2019-25 amending Chapter 6 "Amusements and Entertainments".
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, and Bruce
NAYES: Steve Fortenberry
ABSENT: Turner
MOTION PASSED.

15. CONSIDERATION AND ACTION ON APPROVING AN INTERLOCAL AGREEMENT WITH THE TARRANT COUNTY COOPERATIVE PROGRAM. City Manager Bo Thomas presented.
MOTION: Council Member Bill Fuller moved approval.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce
NAYES: Turner
ABSENT: None
MOTION PASSED.

16. ADJOURN.

MOTION: Council Member Bill Fuller moved to adjourn the meeting at 8:04 PM.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce
NAYES: Turner
ABSENT: None
MOTION PASSED.

Approved: ___________________

ATTEST:

____
Lydia Lopez, City Secretary

____
Charles D. Turner, Mayor

HEWITT TEXAS

AGENDA ITEM #6 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

In order to address the Council on any item, you must complete a Speaker's Request Form and submit to the City Secretary prior to the start of the Council meeting. Comments on non-agenda items must be made only during the citizens' comments agenda item. Council may not comment publicly on issues raised during citizen comments that are not listed on the Agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

Pursuant to HB 2480, effective September 1, 2019: For all non-public hearing items that are on the agenda, citizens can speak immediately prior to the time that the item is considered by the Council. However, in order for the Presiding Officer to recognize your request to speak on that agenda item, you must have identified that agenda item on the Speaker Request Form turned into the City Secretary.

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HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 7

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Conduct interviews and consider action on appointments to the Library Board and the Planning & Zoning Commission.

STAFF RECOMMENDATION/ITEM SUMMARY:

Ronald G. Smith and Paul D. Lasater have submitted applications for service on the Library Board and the Planning & Zoning Commission, respectively. Both will be present should the Council desire to interview. These positions are for unexpired terms ending in December of 2019 and June of 2020.

SUGGESTED MOTION:

"I move approval of the appointment of Ronald G. Smith to the Library Board and Paul D. Lasater to the Planning & Zoning Commission."

ATTACHMENTS:

Applications

APPLICATION FOR BOARDS & COMMISSIONS TO THE CITY OF HEWITT

The City of Hewitt appreciates your interest in serving the community. A listing of the boards and commissions is found behind your application. Appointments are made during the year as vacancies occur. This is great opportunity for you to play a vital role in shaping your community.

NAME OF APPLICANT: RONALD G. SMITH

HOME ADDRESS: 305 CEDARWOOD LN HEWITT TX 76643

DAYTIME TELEPHONE NUMBER: 666-7460 E-MAIL ADDRESS: ronaldgsmith@yahoo.com

PLEASE CHECK APPROPRIATE STATEMENTS: ☑ I reside within the city limits of Hewitt, Texas.*
☐ I do ☐ I do not . . . own property located in Hewitt, Texas.

* ***IMPORTANT - - By checking this box and signing this form, you are indicating that your legal residence or domicile - your home and fixed place of habitation to which you intend to return after any temporary absence - is located within the city limits of Hewitt, Texas.***

LENGTH OF TIME APPLICANT HAS RESIDED IN THE HEWITT CITY LIMITS: 12 YEARS

PLEASE INDICATE BELOW HOW YOU WOULD LIKE TO SERVE THE CITY OF HEWITT. (**IMPORTANT**: IF MORE THAN ONE AREA IS INDICATED, **NUMBER YOUR PREFERENCES** WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.). PLEASE SEE REVERSE SIDE FOR DESCRIPTIVE INFORMATION.

____ Board of Adjustment (must be resident and owner of property in Hewitt)
____ Civil Service Commission (must be resident of Hewitt)
✓ Library Board (must be resident of Hewitt)
____ Parks and Beautification Committee (must be resident of Hewitt)
____ Planning and Zoning Commission (must be resident and owner of property in Hewitt)

OTHER WAYS YOU SERVE YOUR COMMUNITY: ________

SPECIAL INTERESTS/SKILLS/EXPERIENCE/EDUCATION YOU FEEL MAY BE HELPFUL:
I USE THE LIBRARY SERVICES EVERY DAY

OCCUPATION/EMPLOYER: RETIRED

REFERENCES (MUST BE HEWITT RESIDENTS): BOB SPARKS TELEPHONE #: 666-3579
DAVID SCHUPPE TELEPHONE #: 235-0540

SIGNATURE OF APPLICANT: Ronald G. Smith DATE: SEP 16 2019

Return Application to:
Lydia Lopez, City Secretary
200 Patriot Court
Hewitt, Texas 76643
Phone: 254-666-6171 - Fax: 254-666-6014
Email: citysecretary@cityofhewitt.com

OFFICE USE ONLY
Date interviewed by Council: ________
Date appointed by Council: ________
Date sworn in by Council: ________ **Term to expire:** ________
Reappointed: ________ **Term to expire:** ________

Revised: March 2019

APPLICATION FOR BOARDS & COMMISSIONS TO THE CITY OF HEWITT

The City of Hewitt appreciates your interest in serving the community. A listing of the boards and commissions is found behind your application. Appointments are made during the year as vacancies occur. This is great opportunity for you to play a vital role in shaping your community.

NAME OF APPLICANT: Paul D Lasater

HOME ADDRESS: 1112 Heatherwood Hewitt, TX 76643

DAYTIME TELEPHONE NUMBER: 254-716-0025 E-MAIL ADDRESS: pdlasater@outlook.com

PLEASE CHECK APPROPRIATE STATEMENTS: ☑ I reside within the city limits of Hewitt, Texas.*
☑ I do ☐ I do not . . . own property located in Hewitt, Texas.

* ***IMPORTANT - - By checking this box and signing this form, you are indicating that your legal residence or domicile - your home and fixed place of habitation to which you intend to return after any temporary absence - is located within the city limits of Hewitt, Texas.***

LENGTH OF TIME APPLICANT HAS RESIDED IN THE HEWITT CITY LIMITS: 2 ½ years

PLEASE INDICATE BELOW HOW YOU WOULD LIKE TO SERVE THE CITY OF HEWITT. (**IMPORTANT**: IF MORE THAN ONE AREA IS INDICATED, **NUMBER YOUR PREFERENCES** WITH "1" BEING YOUR FIRST CHOICE, "2" BEING YOUR SECOND CHOICE, ETC.). PLEASE SEE REVERSE SIDE FOR DESCRIPTIVE INFORMATION.

✓ Board of Adjustment (must be resident and owner of property in Hewitt)
✓ Civil Service Commission (must be resident of Hewitt)
___ Library Board (must be resident of Hewitt)
___ Parks and Beautification Committee (must be resident of Hewitt)
✓ Planning and Zoning Commission (must be resident and owner of property in Hewitt)

OTHER WAYS YOU SERVE YOUR COMMUNITY: ____________________

SPECIAL INTERESTS/SKILLS/EXPERIENCE/EDUCATION YOU FEEL MAY BE HELPFUL: 25 years in Home building & some development

OCCUPATION/EMPLOYER: John Houston Custom Homes

REFERENCES (MUST BE HEWITT RESIDENTS): Richard Hoxworth TELEPHONE #: 254-366-9415
Bo Thomas TELEPHONE #: 928-660-2867

SIGNATURE OF APPLICANT: [signature] DATE: 10-28-19

Return Application to:
Lydia Lopez, City Secretary
200 Patriot Court
Hewitt, Texas 76643
Phone: 254-666-6171 - Fax: 254-666-6014
Email: citysecretary@cityofhewitt.com

OFFICE USE ONLY
Date interviewed by Council: ____________
Date appointed by Council: ____________
Date sworn in by Council: ____________ **Term to expire:** ____________
Reappointed: ____________ **Term to expire:** ____________

Revised: March 2019

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 8

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Administer oath of office to the newly appointed members of the Library Board and the Planning & Zoning Commission.

STAFF RECOMMENDATION/ITEM SUMMARY:

City Secretary will administer oath to Ronald G. Smith and Paul D. Lasater.

ATTACHMENTS:

Oath of Office

Form #2204 Rev 9/2017

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569

Filing Fee: None

This space reserved for office use

OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Ronald G. Smith, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Library Board of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

____
Signature of Officer

Certification of Person Authorized to Administer Oath

State of ____________________

County of ____________________

Sworn to and subscribed before me on this __________ day of ______________, 20____.

(Affix Notary Seal, only if oath administered by a notary.)

____
Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Lydia Lopez
Printed or Typed Name

Form #2204 Rev 9/2017

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None

This space reserved for office use

OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Paul D. Lasater, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Planning and Zoning Commission of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

____
Signature of Officer

Certification of Person Authorized to Administer Oath

State of ______________________

County of ______________________

Sworn to and subscribed before me on this ____________ day of ________________, 20____.

(Affix Notary Seal, only if oath administered by a notary.)

____
Signature of Notary Public or
Signature of Other Person Authorized to Administer An Oath

Lydia Lopez
Printed or Typed Name

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 9

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Consideration and action on adopting by way of approval of **Ordinance No. 2019-26** of restated and partially amended Flood Damage Prevention Regulations by amending Chapter 38, Division II, Sec. 38-92 of the Code of Ordinances of the City of Hewitt, Texas to add a subsection 5 adopting certain measures/regulations for recreational vehicles placed on sites within Zones A1-30, AH, and AE.

STAFF RECOMMENDATION/ITEM SUMMARY:

After review of the submission of Ordinance No. 2019-21, Federal Emergency Management Agency (FEMA) advised that the above additional amendments need to be incorporated to conform to current guidelines.

SUGGESTED MOTION:

"I move approval of Ordinance No. 2019-26."

ATTACHMENTS:

Ordinance

ORDINANCE NO. 2019-26

ORDINANCE OF THE CITY OF HEWITT, TEXAS RESTATING AND PARTIALLY AMENDING THE CITY'S FLOOD DAMAGE PROTECTION REGULATIONS BY AMENDING CHAPTER 38 FLOODS, ARTICLE 11, SECTION 38-92 TO ADD A SUBSECTION (5) REGARDING CERTAIN MEASURES AND REGULATION FOR RECREATIONAL VEHICLES PLACED ON SITES WITHIN ZONES A1-30, AH AND AE, AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City has been advised by F.E.M.A. that the City's Flood Damage Prevention Regulations should be amended to include certain measures and regulations relating to recreational vehicles placed on sites within Zones A1-30, AH, and AE; and

WHEREAS, amending Chapter 38 of the Code of Ordinances of the City of Hewitt, Texas to address these requirements is in the best interest of the City and its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS that:

1. The foregoing recitals are incorporated herein.

2. Chapter 38, Article II, Section 38-92 of the Code of Ordinances is amended to include subsection (5), which provides as follows:

Recreational Vehicles - Require that recreational vehicles placed on sites within Zones A1-30, AH, and AE on the community's FIRM either (i) be on the site for fewer than 180 consecutive days, or (ii) be fully licensed and ready for highway use, or (iii) meet the permit requirements of Section 38-62(b), and the elevation and anchoring requirements for "manufactured homes" in paragraph (4) of this section. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

3. This Amendment shall be included in a restated Chapter 38, Article II of the Code of Ordinances of the City of Hewitt, Texas. No other provisions of Chapter 38 of the City's Code of Ordinances are amended hereby.

4. The Ordinance shall become effective upon passage.

PASSED this ____ day of __________________, 2019.

____
Charles D. Turner, Mayor

Attest:

____
Lydia Lopez, City Secretary

Approved:

____
Michael W. Dixon, City Attorney

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 10

SUBMITTED BY: Lance Bracco, Fire Chief

ITEM DESCRIPTION:

To authorize the purchase of a new replacement compressor for the Hewitt Fire Department from August Industries in the amount of $22,220.

STAFF RECOMMENDATION/ITEM SUMMARY:

The purchase of this new compressor will replace the 1996 compressor currently in use. Attached is a proposal submitted through Buy Board Contract.

SUGGESTED MOTION:

"I move approval of the purchase of this new compressor from August Industries in the amount of $22,220."

ATTACHMENTS:

Proposal

AUGUST

AUGUST INDUSTRIES INC.

October 9, 2019

Proposal for Hewitt FD

August Industries is pleased to provide you with the following quote on your system.
Available on Buy Board Contract 524-17

BAUER VERTECON LEGACY 13-E1/E3 VERTICAL COMPRESSOR PACKAGE

- ROBUST FOUR STAGE, 6,000 PSI, 13 CFM CHARGING RATE COMPRESSOR BLOCK MODEL IK12.14II
- 10 HP ELECTRIC SINGLE OR THREE PHASE MOTOR (PLEASE SPECIFY VOLTAGE AND PHASE UPON ORDER)
- MOTOR CONTROLS AND PLC UNIT ARE HOUSED IN A NEMA 4, UL LISTED ENCLOSURE
- EMERGENCY STOP BUTTON AND NON-RESETTABLE HOUR METER
- PLC WITH INDICATOR LAMPS FOR ALL WARNINGS AND FAULTS
- THE PLC WILL SUPPORT AND OFFER PROTECTION FOR LOW OIL PRESSURE, HIGH TEMPERATURE, AND MOTOR OVERLOAD WITH ALARMS AND AUTOMATIC SHUTDOWN
- INSTALLED WITH P2 SECURUS PURIFICATION AND MOISTURE MONITORING SYSTEM CAPABLE OF UP TO 67,000 CF OF AIR BETWEEN CARTRIDGE CHANGE OUTS
- INSTALLED WITH AN AUTOMATIC DRAIN SYSTEM WITH RESERVOIR AND SILENCER
- INTERSTAGE GAUGES FOR MONITORING STAGE PRESSURES
- INSTALLED WITH AN ELECTRONIC CO MONITOR WIRED FOR ALARM AND SHUTDOWN
- INCLUDES TWO YEAR COMPLETE WARRANTY ON SYSTEM AND 5 YEAR WARRANTY ON COMPRESSOR BLOCK

Complete package as described, LIST PRICE:	$30,758.00
OUR BUY BOARD CONTRACT 524-17 QUOTE:	**$22,220.00**

TERMS: Net 30 with approved PO
This quoted price is valid for 90 days
Price includes shipping, installation and training
Allow 2-3 weeks for completion

2811 Eisenhower Street, Carrollton Texas 75007 (972) 245-7000 Voice (972) 245-7007 Fax

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 11

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration and action on renewal of an Agreement with Valley View Consulting, L.L.C. for a period of two years ending December 31, 2021, with the option to extend for an additional one or two year increments.

STAFF RECOMMENDATION/ITEM SUMMARY:

On November 17, 2017, City Council extended the Agreement with Valley View Consulting, L.L.C., to act as independent investment advisors to the city and to perform professional services with respect to Investable Funds. That contract was for a flat annual fee of $10,000 with a variable .10% fee on the quarterly balance on new debt (2017 CO). With the expiration of that contract, this new contract will be for a flat .08% quarterly fee on the quarterly total portfolio value. This works out to be a comparable amount and will even decline if the balance in the portfolio declines. Staff recommends continuing with Valley View and accepting the attached agreement to perform investment services for the City.

SUGGESTED MOTION:

"I move approval of the renewal of agreement with Valley View Consulting, L.L.C."

ATTACHMENTS:

Proposed agreement between City of Hewitt and Valley View Consulting, LLC

AGREEMENT
BY AND BETWEEN
THE CITY OF HEWITT, TEXAS
AND
VALLEY VIEW CONSULTING, L.L.C.

It is understood and agreed that the City of Hewitt (the *Investor*) will have from time to time money available for investment (the *Investable Funds*) and Valley View Consulting, L.L.C. (the *Advisor*) has been requested to provide professional services to the Investor with respect to the Investable Funds. This agreement (the *Agreement*) constitutes the understanding of the parties with regard to the subject matter hereof.

1. This Agreement shall apply to any and all Investable Funds of the Investor from time to time during the period in which this Agreement shall be effective.

2. The Advisor agrees to provide its professional services to direct and coordinate all programs of investing as may be considered and authorized by the Investor.

3. The Advisor agrees to perform the following duties:

   a. Assist the Investor in developing cash flow projections,

   b. Suggest appropriate investment strategies to achieve the Investor's objectives,

   c. Advise the Investor on market conditions, general information and economic data,

   d. Analyze risk/return relationships between various investment alternatives,

   e. Attend occasional meetings as requested by the Investor,

   f. Assist in the selection, purchase, and sale of investments. The Advisor shall not have discretionary investment authority over the Investable Funds and the Investor shall make all decisions regarding purchase and sale of investments. All funds shall be invested consistent with the Texas Public Funds Investment Act, Chapter 2256 Government Code and the Investor's investment policies. The eligible investments are listed in the Investor's Investment Policy,

   g. Advise on the investment of bond funds as to provide the best possible rate of return to the Investor in a manner which is consistent with the proceedings of the Investor authorizing the investment of the bond funds or applicable federal rules and regulations,

   h. Assist the Investor in creating investment reports in compliance with State legislation and the Investor's Investment Policy,

   i. Assist the Investor in creating monthly portfolio accounting reports, and

   j. Assist the Investor in selecting a primary depository services financial institution.

4. The Investor agrees to:

   a. Compensate the Advisor for any and all services rendered and expenses incurred as set forth in Appendix A attached hereto,

   b. Provide the Advisor with the schedule of estimated cash flow requirements related to the Investable Funds, and will promptly notify the Advisor as to any changes in such estimated cash flow projections,

   c. Allow the Advisor to rely upon all information regarding schedules, investment policies and strategies, restrictions, or other information regarding the Investable Funds as provided to it by the Investor and that the Advisor shall have no responsibility to verify, through audit or investigation, the accuracy or completeness of such information,

   d. Recognize that there is no assurance that recommended investments will be available or that such will be able to be purchased or sold at the price recommended by the Advisor, and

   e. Not require the Advisor to place any order on behalf of the Investor that is inconsistent with any recommendation given by the Advisor or the policies and regulations pertaining to the Investor.

5. In providing the investment services in this Agreement, it is agreed that the Advisor shall have no liability or responsibility for any loss or penalty resulting from any investment made or not made in accordance with the provisions of this Agreement, except that the Advisor shall be liable for its own gross negligence or willful misconduct; nor shall the Advisor be responsible for any loss incurred by reason of any act or omission of any broker, selected with reasonable care by the Advisor and approved by the Investor, or of the Investor's custodian. Furthermore, the Advisor shall not be liable for any investment made which causes the interest on the Investor's obligations to become included in the gross income of the owners thereof.

6. The fee due to the Advisor in providing services pursuant to this Agreement shall be calculated in accordance with Appendix A attached hereto and shall become due and payable as specified. Any and all expenses for which the Advisor is entitled to reimbursement in accordance with Appendix A attached hereto shall become due and payable at the end of each calendar quarter in which such expenses are incurred.

7. This Agreement shall remain in effect until December 31, 2021, with the option of the Investor to extend this Agreement in additional one or two year increments. Provided, however, the Investor or Advisor may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to the Advisor for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement is terminated, all investments and/or funds held by the Advisor shall be returned to the Investor as soon as practicable. In addition, the parties hereto agree that upon termination of this Agreement the

Advisor shall have no continuing obligation to the Investor regarding the investment of funds or performing any other services contemplated herein.

8. The Advisor reserves the right to offer and perform these and other services for various other clients. The Investor agrees that the Advisor may give advice and take action with respect to any of its other clients, which may differ from advice given to the Investor. The Investor agrees to coordinate with and avoid undue demands upon the Advisor to prevent conflicts with the performance of the Advisor towards its other clients.

9. The Advisor shall not assign this Agreement without the express written consent of the Investor.

10. By initialing the appropriate line, Investor acknowledges that:

1) _____ Investor was provided a written copy of Form ADV Part 2 not less than 48 hours prior to entering into this written contract, or

2) _____ Investor received a written copy of Form ADV Part 2 at the time of entering into this contract and has the right to terminate this contract without penalty within five business days after entering into this contract.

3) __X__ Investor is renewing an expiring contract and has received in the past, and offered annually, a written copy of Form ADV Part 2.

When accepted by the Investor, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Investor and Advisor for the purposes and the consideration herein specified.

Respectfully submitted,

Richard G. Long Jr.

Richard G. Long, Jr.
Manager, Valley View Consulting, L.L.C.

This agreement is hereby agreed to and executed on behalf of the City of Hewitt, Texas.

By ______________________________
City of Hewitt

Date: ______________________________

APPENDIX A

FEE SCHEDULE AND EXPENSE ITEMS

In consideration for the services rendered by Advisor in connection with the investment of the Investable Funds for the Investor, it is understood and agreed that its fee will be an annual fee equal to 0.08% (8 basis points) of average quarter end Total Portfolio Book Value. Said fee shall be prorated and due and payable at the end of each investment quarter.

Should the selected bond proceeds investment strategy incorporate a flexible repurchase agreement or other structured investment, fees will be determined by any applicable I.R.S. guidelines and industry standards.

Should the Investor request assistance with monthly investment portfolio accounting additional fees shall apply. Said fee shall not exceed $3,000.00 per year.

Should the Investor request assistance with selecting a primary bank depository services contract additional fees shall apply. Said fee shall not exceed $5,000.00 per selection process.

Said fee includes all costs of services related to this Agreement, and all travel and business expenses related to attending regularly scheduled quarterly meetings. With pre-trip Investor approval, the Advisor may also request reimbursement for special meeting or event travel and business expenses. The obligation of the Advisor to pay expenses shall not include any costs incident to litigation, mandamus action, test case or other similar legal actions.

Although none are anticipated, any other fees retained by Advisor in the performance of its duties shall be disclosed to the Investor.

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 12

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Consideration and action on **Resolution No. 2019-19** declaring certain property as surplus and authorizing the City Manager to execute the sale of said property.

STAFF RECOMMENDATION/ITEM SUMMARY:

Officer Joshua Hilliard is going to work for Woodway Public Safety. The City of Woodway desires to run two canine units. Woodway is offering to pay for Hewitt's canine. The sale would provide the funds needed to purchase a new dog and the training required for both the new canine and the handler.

SUGGESTED MOTION:

"I move approval of the Resolution No. 2019-19."

ATTACHMENTS:

Resolution

RESOLUTION NO. 2019-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SALE OF SAID PROPERTY.

WHEREAS, the City Council of Hewitt, Texas desires to alleviate the city of certain surplus property; and

WHEREAS, the City of Hewitt desires to sale the surplus property set forth herein to be used for some other productive purpose.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS THAT:

SECTION 1. The recitals set forth in the WHEREAS clauses of this Resolution are true and correct and constitute findings and determinations by the City Council acting in its legislative capacity.

SECTION 2. The City Council of Hewitt, Texas hereby declares the following as surplus property: **Canine Service Animal**

SECTION 3. The City Manager is hereby authorized to execute the sale of said property in accordance with state law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, this ____ day of November, 2019.

CITY OF HEWITT, TEXAS

____
Charles D. Turner, Mayor

ATTEST:

____
Lydia Lopez, City Secretary

HEWITT
TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 13

SUBMITTED BY: Lance Bracco, Fire Chief

ITEM DESCRIPTION:

To authorize the purchase of three Self-Contained Breathing Apparatus (SCBA) to Casco Industries, Inc. in the amount of $21,507.

STAFF RECOMMENDATION/ITEM SUMMARY:

This purchase replaces three Self-Contained Breathing Apparatus (SCBA). Purchase is being made on a sole source basis and state contract.

SUGGESTED MOTION:

"I move approval of the purchase of three Self-Contained Breathing Apparatus (SCBA) to Casco Industries, Inc. in the amount of $21,507."

ATTACHMENTS:

Quote

607 WEST 62nd STREET 318-865-5107 P. O. BOX 8007

Casco INDUSTRIES, INC.

SHREVEPORT, LA 71148-8007

QUOTE

ALL PRICES QUOTED GOOD FOR 30 DAYS
FREIGHT NOT INCLUDED UNLESS OTHERWISE STATED

DEPARTMENT: Hewitt FD		Prepared by: Billy Blankenship			
ATTENTION:		Terms: Net 30 Days			
FAX/E-MAIL:		FREIGHT		DATE	
			ADD	10/9/2019	
ITEM	DESCRIPTION	QTY		PRICE	AMOUNT
1	MSA G1 SCBA	3		$ 4,954.00	$ 14,862.00
	4500PSI				$ -
	THREADED CONNECTION				$ -
	DOUBLE PULL WITH CHEST STRAP				$ -
	ADJUSTABLE LUMBAR				$ -
	VOICE AMP				$ -
	RECHARGEABLE BATTERY				$ -
	EXTEND AIRE II				$ -
					$ -
					$ -
					$ -
3	G1 FACEPIECE WITH NECK STRAP	3		$ 315.00	$ 945.00
					$ -
4	4500PSI 45MIN CARBON CYLINDER	6		$ 950.00	$ 5,700.00
					$ -
					$ -
					$ -
					$ -
	BUYBOARD CONTRACT #524-17				$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
					$ -
				TOTAL	$ 21,507.00

Billy Blankenship, Sales
Cell #817-223-1271
Fax #817-202-9259
bblankenship@cascoindustries.com

All returns must be processed within 30 days of receipt, require a return authorization number and are subject to a restocking fee. Custom orders are not returnable.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: November 4, 2019

AGENDA ITEM #: 14

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion, consideration and possible action on Ward 2 City Council vacancy, including but not limited to: action, if any, to be taken to fill vacancy; appointment; appointment processes; and other matters relating to any of the above.

STAFF RECOMMENDATION/ITEM SUMMARY:

City Attorney Mike Dixon will present this item for Council discussion and provide follow-up information. This item allows the Council to discuss a process or appoint to fill the vacancy if desired.

The following is an excerpt of the Hewitt City Charter which provides direction to the Council for filling vacancies.

Sec. 2.6. - Vacancies.

Vacancies occurring on the council may be filled as follows:

(a) The council may fill a vacancy by appointment only once in any twelve (12) month period. Any additional vacancies occurring within said twelve (12) month period must be filled by special election unless said vacancy occurs less than one hundred twenty (120) days before a regular city election, in which event such vacancy or vacancies may be filled by appointment to serve until the next regular city election.

SUGGESTED MOTION:

"I move to ......"

ATTACHMENTS:

None