

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

July 20, 2020

Regular Meeting – 7:00 PM

Hewitt City Hall, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Charlie Turner – Mayor, Ward 1

Wilbert Wachtendorf – Mayor Pro Tem, Ward 1

Bill Fuller – Council Member, Ward 2

Vacant – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Erica Bruce – Council Member, Ward 3

Michael S. Bancale – Council Member, At-Large

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Kevin Reinke, Utilities Director

Scott Coleman, General Services Director

Tuck Saunders, Assistant Police Chief

Jessica Higgins, HR Generalist

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **20th day of July, 2020, at 7:00 PM in Hewitt City Hall, Council Chamber, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

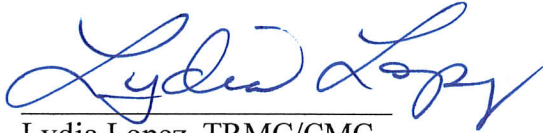
In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Some council members may attend, while others may call in to participate. The meeting will be streamed live on the city's website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
4. Consider approval of minutes of the City Council Regular Meeting of July 6, 2020.
5. Presentation of report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects
 - Update on pending street projects
 - Update on pending drainage projects
6. Briefing and discussion concerning Financial Statements ending June 30, 2020.
7. Consideration and action on approval of Quarterly Investment Report for the quarter ending June 30, 2020.
8. Discussion and briefing concerning the Coronavirus (COVID-19) and any actions necessary thereto.
9. Consideration and action concerning appointment of member to the McLennan County 9-1-1 Emergency Assistance District.
10. Consideration and action on **Resolution No. 2020-7** designating McLennan County Tax Assessor and Collector Randy H. Riggs as the person to calculate the No-New Tax Rate and Voter Approval Tax Rate in accordance with the Texas Tax Code.
11. Briefing and discussion concerning FY 2020-2021 Proposed Budget.
12. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 2:30 AM/PM on July 15, 2020.

CITY OF HEWITT



Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.



AGENDA ITEM #3 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

Due to social distancing guidelines, the upcoming City Council Meeting on Monday, July 20, 2020, at 7:00 PM, will not be opened to the public; however, staff will stream live online at the City of Hewitt website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

In order to address the Council on any item including this hearing of visitors, you must complete and submit the [Public Comment Form](#) via email to the [City Secretary](#) or in person at Hewitt City Hall, 200 Patriot Court by **NOON** on the day of the meeting. Your comments will be read during the meeting at that time.

Council may not comment publicly on issues raised during citizen comments that are not listed on the Agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any “deliberation” as defined by Chapter 551 of the Government Code, as now or hereafter amended.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Regular Meeting of July 6, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT PUBLIC SAFETY FACILITY– 100 PATRIOT COURT
July 6, 2020 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner (presiding)	Mayor, Ward 1	☐	☒	
Wilbert “Walky” Wachtendorf	Mayor Pro Tem, Ward 1	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Vacancy	Council Member, Ward 2	☐	☐	
Michael S. Bancale	Council Member, At-Large	☐	☒ *	
Steve Fortenberry	Council Member, Ward 3	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

* Council Member Michael S. Bancale participated in the meeting via teleconference.

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Police Chief Jim Devlin

In accordance with social distancing guidelines, the City Council meeting was not opened to the public; however, the meeting was live-streamed for view by the public on the City’s Facebook page.

- 1. CALL MEETING TO ORDER.** Mayor Charlie Turner called the meeting to order at 7:00 PM. City Secretary Lydia Lopez polled the Council for attendance.
ALL PRESENT: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Charlie Turner led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. NOTE: The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors via the city’s website.
Mayor Charlie Turner read into the records comments sent via email to the City Secretary from the following: Cindy Norcross who opposed solicitors being allowed in Hewitt and Gary Cunha who was in favor of keeping the ordinance and even making it stronger against door to door solicitation. **No public comment forms were submitted via the city’s website.**

4. CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF JUNE 15, 2020, AND THE SPECIAL CALLED MEETING OF JUNE 26, 2020.

MOTION: Council Member Steve Fortenberry moved approval of the minutes as presented but allow for corrections.

SECOND: Council Member Erica Bruce

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

5. BRIEFING AND DISCUSSION CONCERNING FY 2020-2021 PROPOSED BUDGET. City Manager Bo Thomas highlighted key facts regarding the contents of the FY 2020-2021 Proposed Budget. He further advised that the proposed budget presented to them was available for the public on the city's website. The next budget discussion would be on July 20, 2020.

6. CONSIDERATION AND ACTION ON MEMBER FUNDING ASSESSMENTS FOR THE WACO-MCLENNAN COUNTY PUBLIC HEALTH DISTRICT. City Manager Bo Thomas provided a summary of the services provided by the Health District and stated that the FY 2020-2021 funding assessments are based on Hewitt's population of 14,253 at \$2.40 per resident for a total of \$34,307.20. He further stated the funding was included in the FY 2020-2021 Proposed Budget.

MOTION: Council Member Erica Bruce moved to approve the funding assessments for the Waco-McLennan County Public Health District for FY 2020-2021.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

7. DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO. City Manager Bo Thomas presented and recommended approval of the amended order as presented. This order extends the current order through July 21, 2020.

MOTION: Council Member Steve Fortenberry moved to approve order dated July 7, 2020.

SECOND: Council Member Erica Bruce

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

8. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2020-12; AMENDING, REPLACING, UPDATING AND CLARIFYING CHAPTER 50 – PEDDLERS AND SOLICITORS, ARTICLE 1, OF THE CODE OF ORDINANCES OF THE CITY OF HEWITT, TX.** City Manager Bo Thomas introduced Attorney Amy Thomas who was present in the absence of City Attorney Mike Dixon. Mr. Thomas presented a detailed summary of the new ordinance noting that this ordinance would establish a procedure for application, include required information for permit, criminal background checks, and an appeals process. He further stated the proposed ordinance will help the City be compliant with the United States Constitution and avoid a law suit which would be costly. Council Member Fortenberry read several emails he had received regarding citizens complaining about current solicitations going on in their neighborhood. Mayor Charlie Turner inquired about those holding a concealed handgun license.

MOTION: Council Member Erica Bruce moved to approve Ordinance No. 2020-12; amending, replacing, updating, and clarifying Chapter 50 – Peddlers and Solicitors.

SECOND: Council Member Wilbert “Walky” Wachtendorf

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

9. **ADJOURN.**

MOTION: Council Member Bill Fuller moved to adjourn the Regular meeting at 8:15 PM.

SECOND: Council Member Steve Fortenberry

AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Charles D. Turner, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 5

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of report from City Engineer

- Update on pending utility projects
- Update on pending street projects
- Update on pending drainage projects

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and respond to any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budgeted – N/A

Line Item in Budget – N/A

SUGGESTED MOTION:

There is no action required.

ATTACHMENTS:

Report

HEWITT TEXAS

CITY ENGINEER'S REPORT

July 14, 2020

Utility Projects

FM 2113; Spring Valley Rd.

Contractor is working on the sewer portion of the project. Starting next week another crew should be mobilized to begin the installation of the waterlines. As soon as I receive approval for the Agreement documents, from TxDOT, we should be presenting you with an agreement for the Council's consideration to re-coop some money for the relocation project.

Street/Transportation Projects

Ritchie Road Improvements; (From Warren Dr. to Park Place Dr.)

Project is substantially complete, all that remains is punch list items.

E. Warren Street Improvements

No new update.

Ritchie Rd. Street Improvements (Patriot Court to Hewitt Dr.)

Working on construction plans. Should be finishing up design in the coming weeks.

FM 1695 Sidewalk Project (Panther Way, and Hewitt Dr. Area)

The City has obtained all the Construction Licenses for the project. August 3rd or 10th as the projected start date.

Drainage Projects

208/212 Cross Country Drainage Improvements

I have been requesting weekly updates as to the status of the easement. I am told that the easement is in the hands of the property owners attorney.

HEWITT TEXAS

CITY ENGINEER'S REPORT

July 14, 2020

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 6

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending June 30, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending June 30, 2020 were sent electronically on July 13, 2020. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 7

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration and action on approval of Quarterly Investment Report for the quarter ending June 30, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City's Investment Policy, Section XI. Reporting (PFIA 2256-023) requires the preparation of a quarterly report for the City Council. Please see the following Investment Report for the Quarter ending June 30, 2020.

FISCAL IMPACT:

Amount Budgeted – n/a
Line Item in Budget – n/a

SUGGESTED MOTION:

“I move approval of the Quarterly Investment Report as of June 30, 2020.”

ATTACHMENTS:

Quarterly Investment Report

City of Hewitt

QUARTERLY INVESTMENT REPORT

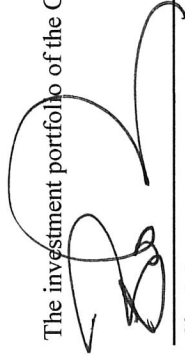
For the Quarter Ended

June 30, 2020

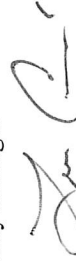
Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Hewitt is in compliance with the Public Funds Investment Act and the Investment Policy and its incorporated strategies.



City Manager



Finance Director

Accountant

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2020			June 30, 2020		
	Book Value	Market Value		Book Value	Market Value	Ave. Yield
Pools/DDA/MMA	\$ 14,329,997	\$ 14,329,997		\$ 13,319,199	\$ 13,319,199	0.56%
Securities/CDs	6,707,753	6,707,753		4,753,267	4,753,267	2.10%
Totals	\$ 21,037,750	\$ 21,037,750		\$ 18,072,466	\$ 18,072,466	0.97%

Current Quarter Average Yield (1)

Total Portfolio	0.97%
Rolling Three Month Treasury	0.14%
Rolling Six Month Treasury	0.66%
TexPool	0.22%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	1.63%
Rolling Three Month Treasury	0.97%
Rolling Six Month Treasury	1.19%
TexPool	0.95%

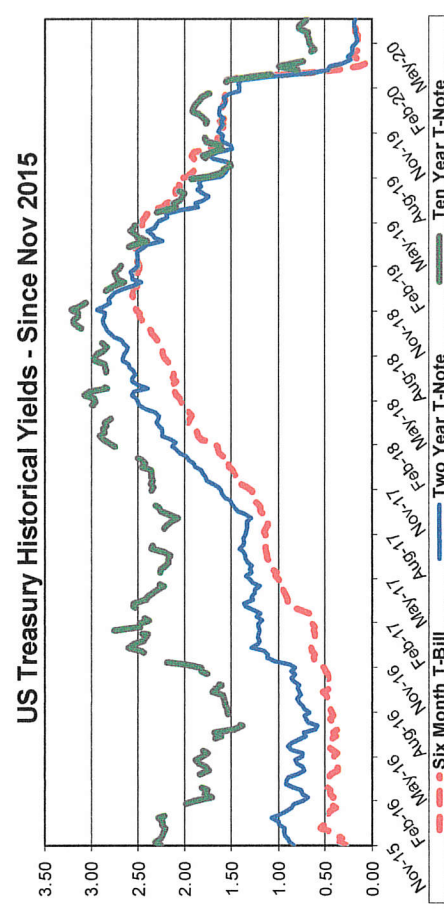
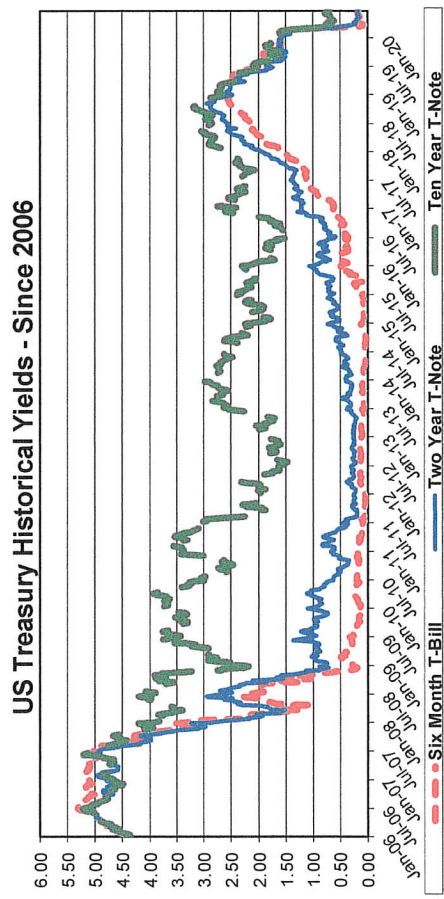
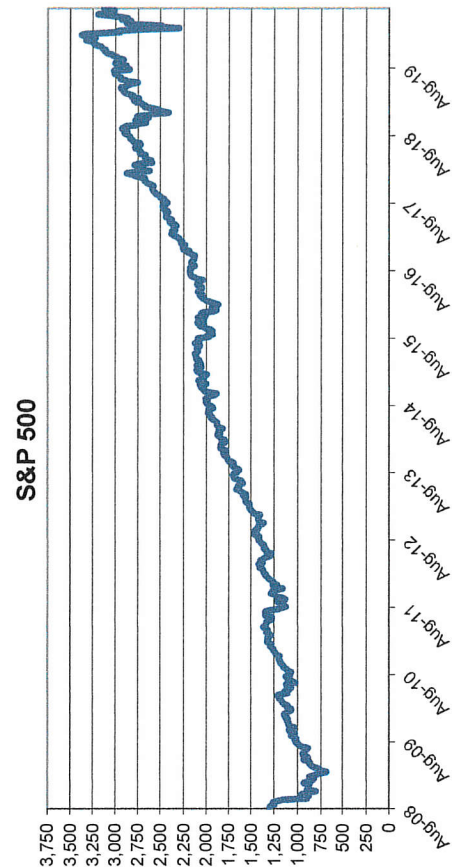
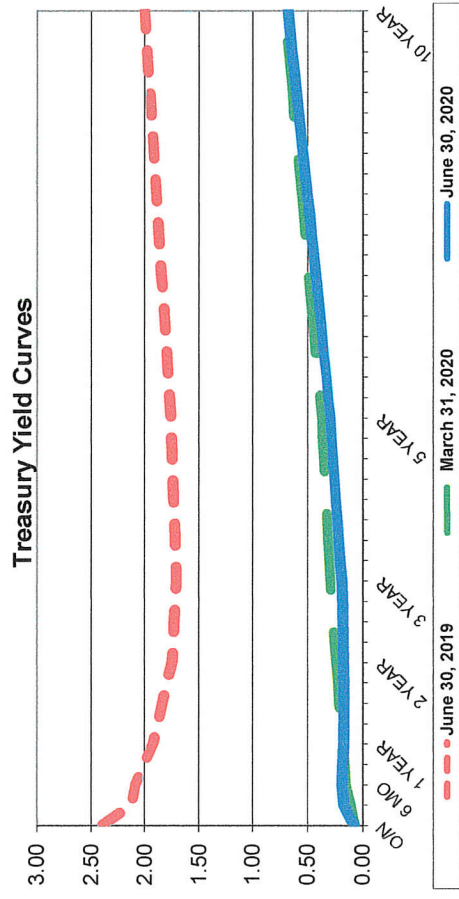
Interest Earnings

Quarterly Interest Income	\$ 59,074
Year-to-date Interest Income	\$ 251,102

(1) **Current Quarter Average Yield** - calculated using quarter end report yields and adjusted book values; does not reflect a total return analysis, realized or unrealized gains/losses, or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range at 0.00% to 0.25% (Effective Fed Funds are trading +/-0.08%). Worldwide and domestic economic activity popped-up as isolation protocols eased. However, continued positive COVID test growth may impact additional activity. The Yield Curve remains stabilized at current levels. The FOMC has signaled reduced rates for an extended period. Crude oil increased to \$40+ per barrel. Unemployment claims continued to rise, but June Non Farm Payroll surged to 4.8 million. The Stock Market wobbled but stabilized. Full recovery timeline still very uncertain.



Portfolio Holdings

Group By: Issuer

As of 6/30/2020

Asset Class	Description	Amount	Portfolio Name	Maturity Date
Alliance Bank				
10-124 AB 90 Day Reserve	ALLIANCE BANK 1.1 4/14/2021	927,733.28	007 GF 90 Day Reserve	04/14/2021
10-132 AB 90 Day Res	ALLIANCE BANK 2.45 7/19/2021	920,507.45	007 GF 90 Day Reserve	07/19/2021
15-164 MMA	ALLIANCE BANK MM	249,684.21	050 GF Capital Projects	N/A
20-166 AB Debt	ALLIANCE BANK 2.45 7/19/2021	1,022,786.06	013 UF Self-Supt Debt	07/19/2021
20-272 UF Oper Res AB	ALLIANCE BANK 1.1 4/19/2021	817,838.06	014 UF 90 Day Reserve	04/19/2021
		3,938,549.06		
Cash on Hand				
None	Cash on Hand Cash	650.00	001 GF Operating	N/A
None	Cash on Hand Cash	1,300.00	010 Utility Fund Operating	N/A
		1,950.00		
East West Bank				
20-220 EW UF Oper	East West Bank 2.97 7/1/2020	1,064,402.09	010 Utility Fund Operating	07/01/2020
		1,064,402.09		
Independent Bank				
10-120 GF-Operating	Independent Bank MM	912,024.93	001 GF Operating	N/A
10-121 IB GF Oper Funds	Independent Bank MM	1,000,000.00	001 GF Operating	N/A
10-125 GF 90 Day Reserve	Independent Bank MM	114,254.37	007 GF 90 Day Reserve	N/A
10-130 GF-I&S	Independent Bank MM	286,174.98	006 GF Tax I&S	N/A
10-135 GF-Street Res	Independent Bank MM	809.84	003 GF Street Reserve	N/A
10-138 PEG Acct	Independent Bank MM	411,399.43	008 PEG Account	N/A
10-140 Payroll	Independent Bank MM	1,121.51	004 Payroll Acct	N/A
10-160 HHIT	Independent Bank MM	638.63	005 HHIT	N/A
12-120 DF Oper	Independent Bank MM	283,906.97	015 Drainage Fund	N/A
15-120 St Cap Oper	Independent Bank MM	69,433.70	050 GF Capital Projects	N/A
18-120 2017 Bond Fund	Independent Bank MM	19,777.62	054 2017 Bond Fund	N/A
20-120 UF-Operating	Independent Bank MM	781,018.01	010 Utility Fund Operating	N/A
20-122 UF-Oper Res IB	Independent Bank MM	442,525.02	014 UF 90 Day Reserve	N/A
20-138 UF-Debt	Independent Bank MM	9,904.85	013 UF Self-Supt Debt	N/A
20-140 UF-Deposits	Independent Bank MM	496,816.69	012 UF Water Deposits	N/A
25-120 UF Cap Oper	Independent Bank MM	2,550,389.99	070 UF Capital Projects	N/A
40-120 Hotel Fund Oper	Independent Bank MM	153,074.27	016 Hotel Fund	N/A
		7,533,270.81		
Southside Bank				
10-265 GF-St Res-SSB	Southside Bank MM	216,342.36	003 GF Street Reserve	N/A
10-266 GF-Oper-SSB	Southside Bank MM	1,013,391.90	001 GF Operating	N/A
10-267 GF-I&S-SSB	Southside Bank MM	488,614.69	006 GF Tax I&S	N/A
18-150 2017 Bond-SSB	Southside Bank MM	2,035,762.65	054 2017 Bond Fund	N/A
20-265 UF Oper-SSB	Southside Bank MM	957,884.37	010 Utility Fund Operating	N/A
20-266 UF Debt-SSB	Southside Bank MM	316,918.87	013 UF Self-Supt Debt	N/A
20-267 UF Equip-SSB	Southside Bank MM	232,648.97	011 UF Equipment Res	N/A
		5,261,563.81		
TexPool				
10-200 GF-Reserve-Txpl	TexPool LGIP	88,256.26	001 GF Operating	N/A
10-201 GF-St Res-Txpl	TexPool LGIP	11,141.41	003 GF Street Reserve	N/A
10-203 GF-I&S-Txpl	TexPool LGIP	1,839.27	006 GF Tax I&S	N/A
15-200 St Cap-Txpl	TexPool LGIP	12,950.18	050 GF Capital Projects	N/A
20-200 UF Oper-Txpl	TexPool LGIP	23,396.42	010 Utility Fund Operating	N/A
20-201 UF Dep-Txpl	TexPool LGIP	1,627.91	012 UF Water Deposits	N/A
20-203 UF Equip-Txpl	TexPool LGIP	5,545.55	011 UF Equipment Res	N/A
20-204 UF Debt-Txpl	TexPool LGIP	117,627.48	013 UF Self-Supt Debt	N/A
25-200 UF Cap-Txpl	TexPool LGIP	10,345.94	070 UF Capital Projects	N/A
	TexPool	272,730.42		
		18,072,466.19		

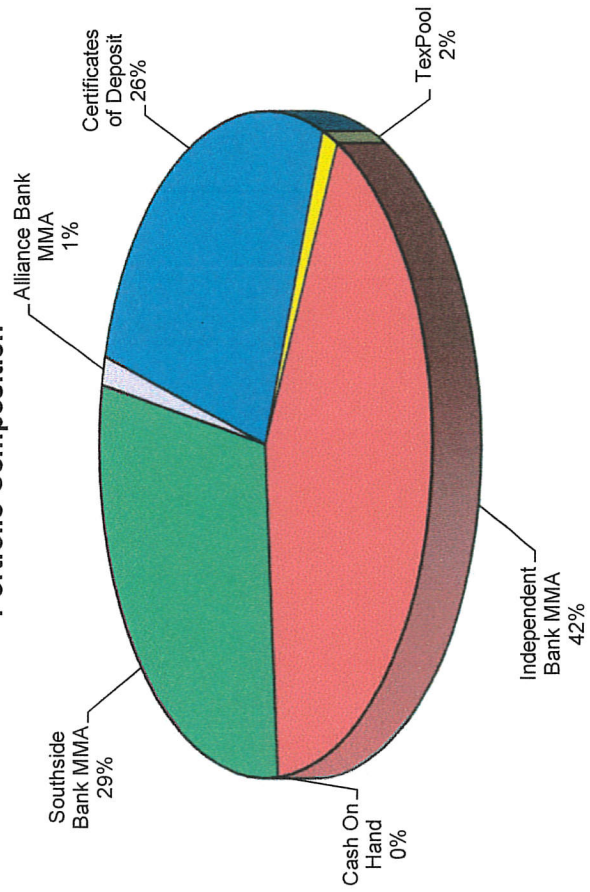
Investment Holdings
June 30, 2020

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Cash on Hand		0.00%	07/01/20	06/30/20	\$ 1,950	\$ 1,950	1.00	\$ 1,950	1	0.00%
Independent Bank - MMA		0.75%	07/01/20	06/30/20	7,533,271	7,533,271	1.00	7,533,271	1	0.75%
Southside Bank - MMA		0.27%	07/01/20	06/30/20	5,261,564	5,261,564	1.00	5,261,564	1	0.27%
Alliance Bank - MMA		1.51%	07/01/20	06/30/20	249,684	249,684	1.00	249,684	1	1.51%
TexPool	AAA	0.22%	07/01/20	06/30/20	272,730	272,730	1.00	272,730	1	0.22%
East West Bank CD		2.97%	07/01/20	09/30/18	1,064,402	1,064,402	100.00	1,064,402	1	3.01%
Alliance Bank CD		1.10%	04/14/21	04/16/20	927,733	927,733	100.00	927,733	288	1.12%
Alliance Bank CD		1.10%	04/19/21	04/19/20	817,838	817,838	100.00	817,838	293	1.12%
Alliance Bank CD		2.45%	07/19/21	07/19/19	1,943,294	1,943,294	100.00	1,943,294	384	2.47%
Total					\$ 18,072,466	\$ 18,072,466		\$ 18,072,466	70	0.97%
									(1)	(2)

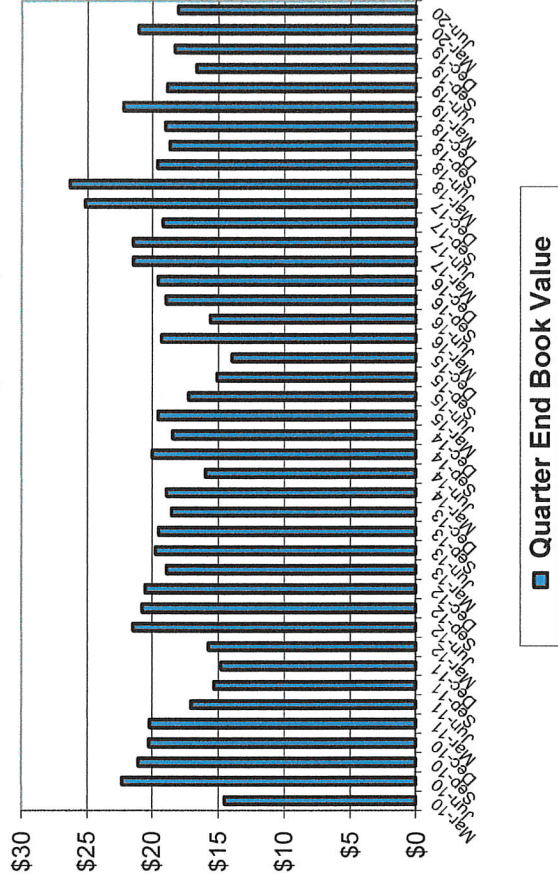
(1) **Weighted average life** - For purposes of calculating weighted average life, cash equivalent investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for pool, and bank account investments.

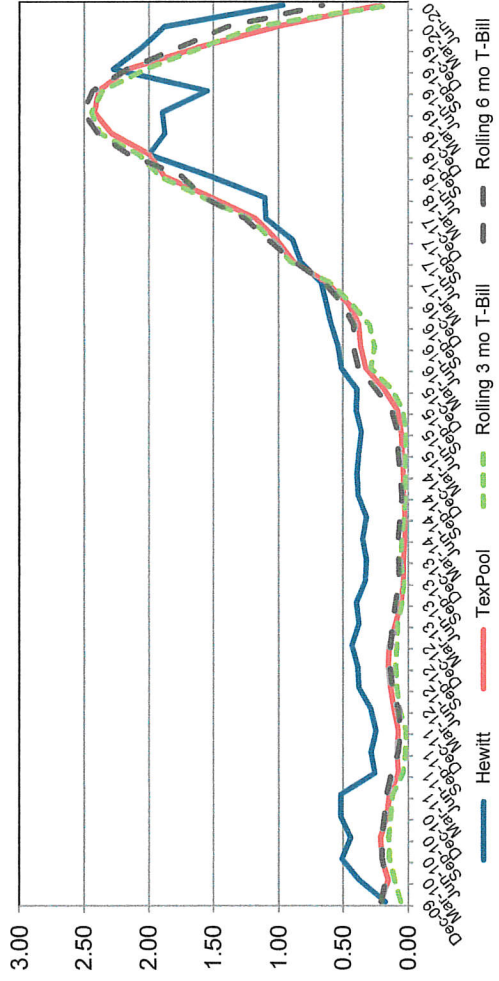
Portfolio Composition



Total Portfolio (Millions)



Total Portfolio Performance



Book Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2020			June 30, 2020		
			Par Value	Book Value	Purchases/ Adjustments	Sales/Adjust/ Maturities	Par Value	Book Value
Cash on Hand	0.00%	07/01/20	\$ 1,850	\$ 1,850	\$ 100	\$ —	\$ 1,950	\$ 1,950
Independent Bank - MMA	0.75%	07/01/20	8,550,443	8,550,443		(1,017,173)	7,533,271	7,533,271
Southside Bank - MMA	0.27%	07/01/20	5,256,433	5,256,433	5,131		5,261,564	5,261,564
Alliance Bank - MMA	1.51%	07/01/20	248,753	248,753	931		249,684	249,684
TexPool	0.22%	07/01/20	272,518	272,518	212		272,730	272,730
Alliance Bank CD	2.65%	04/15/20	924,005	924,005		(924,005)	—	—
Alliance Bank CD	2.65%	04/17/20	814,551	814,551		(814,551)	—	—
Alliance Bank CD	1.96%	04/17/20	1,077,429	1,077,429		(1,077,429)	—	—
Alliance Bank CD	2.95%	06/05/20	373,342	373,342		(373,342)	—	—
Alliance Bank CD	2.95%	06/08/20	530,639	530,639		(530,639)	—	—
East West Bank CD	2.97%	07/01/20	1,056,445	1,056,445	7,957		1,064,402	1,064,402
Alliance Bank CD	1.10%	04/14/21	—	—	927,733		927,733	927,733
Alliance Bank CD	1.10%	04/19/21	—	—	817,838		817,838	817,838
Alliance Bank CD	2.45%	07/19/21	1,931,342	1,931,342	11,951		1,943,294	1,943,294
TOTAL			\$ 21,037,750	\$ 21,037,750	\$ 1,771,854	\$ (4,737,138)	\$ 18,072,466	\$ 18,072,466

Market Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2020			Qtr to Qtr Change	June 30, 2020		
			Par Value	Market Value			Par Value	Market Value	
Cash on Hand	0.00%	07/01/20	\$ 1,850	\$ 1,850		\$ 100	\$ 1,950	\$ 1,950	
Independent Bank - MMA	0.75%	07/01/20	8,550,443	8,550,443		(1,017,173)	7,533,271	7,533,271	
Southside Bank - MMA	0.27%	07/01/20	5,256,433	5,256,433		5,131	5,261,564	5,261,564	
Alliance Bank - MMA	1.51%	07/01/20	248,753	248,753		931	249,684	249,684	
TexPool	0.22%	07/01/20	272,518	272,518		212	272,730	272,730	
Alliance Bank CD	2.65%	04/15/20	924,005	924,005		(924,005)	-	-	
Alliance Bank CD	2.65%	04/17/20	814,551	814,551		(814,551)	-	-	
Alliance Bank CD	1.96%	04/17/20	1,077,429	1,077,429		(1,077,429)	-	-	
Alliance Bank CD	2.95%	06/05/20	373,342	373,342		(373,342)	-	-	
Alliance Bank CD	2.95%	06/08/20	530,639	530,639		(530,639)	-	-	
East West Bank CD	2.97%	07/01/20	1,056,445	1,056,445		7,957	1,064,402	1,064,402	
Alliance Bank CD	1.10%	04/14/21	-	-		927,733	927,733	927,733	
Alliance Bank CD	1.10%	04/19/21	-	-		817,838	817,838	817,838	
Alliance Bank CD	2.45%	07/19/21	1,931,342	1,931,342		11,951	1,943,294	1,943,294	
TOTAL			\$ 21,037,750	\$ 21,037,750		\$ (2,965,284)	\$ 18,072,466	\$ 18,072,466	

Portfolio Holdings
Group By: Portfolio Name
As of 6/30/2020

Description	Settlement Date	Rate	Amount	Maturity Date	Days To Maturity
GF Operating					
Cash on Hand Cash	12/31/2011	0.000	650.00		
Independent Bank MM	03/31/2020	0.750	1,000,000.00		
Independent Bank MM	07/01/2014	0.750	912,024.93		
Southside Bank MM	07/19/2019	0.270	1,013,391.90		
Independent Bank MM	07/01/2014	0.750	1,121.51		
Independent Bank MM	07/01/2014	0.750	638.63		
			2,927,826.97		
GF Street Reserve					
Independent Bank MM	07/01/2014	0.750	809.84		
Southside Bank MM	12/31/2011	0.270	216,342.36		
TexPool LGIP	12/31/2011	0.217	11,141.41		
			228,293.61		
GF Tax I&S					
Independent Bank MM	07/31/2014	0.750	286,174.98		
Southside Bank MM	12/31/2011	0.270	488,614.69		
TexPool LGIP	12/31/2011	0.217	1,839.27		
			776,628.94	Req'd Reserves=\$561,321	
GF 90 Day Reserve					
ALLIANCE BANK 1.1 4/14/2021	04/16/2020	1.100	927,733.28	04/14/2021	288
ALLIANCE BANK 2.45 7/19/2021	07/19/2019	2.450	920,507.45	07/19/2021	384
TexPool LGIP	12/31/2011	0.217	88,256.26		
Independent Bank MM	07/31/2017	0.750	114,254.37		
			2,050,751.36	Req'd Reserves=\$2,004,841	
PEG Account					
Independent Bank MM	07/01/2016	0.750	411,399.43		
TOTAL GENERAL FUND			6,394,900.31		
HOTEL FUND					
Independent Bank MM	07/01/2014	0.750	153,074.27		
GF Capital Projects					
ALLIANCE BANK MM	06/07/2017	1.510	249,684.21		
Independent Bank MM	07/01/2014	0.750	69,433.70		
TexPool LGIP	12/31/2011	0.217	12,950.18		
			332,068.09		
2017 Bond Fund					
Independent Bank MM	12/22/2017	0.750	19,777.62		
Southside Bank MM	05/31/2019	0.270	2,035,762.65		
			2,055,540.27		
Total Capital Project Funds			2,387,608.36		

Utility Fund Operating					
Cash on Hand Cash	12/31/2011	0.000	1,300.00		
East West Bank 2.97 7/1/2020	09/30/2018	2.970	1,064,402.09	07/01/2020	1
Independent Bank MM	07/01/2014	0.750	781,018.01		
Southside Bank MM	12/31/2011	0.270	957,884.37		
TexPool LGIP	12/31/2011	0.217	23,396.42		
			2,828,000.89		
UF Equipment Res					
Southside Bank MM	12/31/2011	0.270	232,648.97		
TexPool LGIP	12/31/2011	0.217	5,545.55		
			238,194.52		
UF Water Deposits					
Independent Bank MM	07/01/2014	0.750	496,816.69		
TexPool LGIP	12/31/2011	0.217	1,627.91		
			498,444.60		
UF Self-Supt Debt					
ALLIANCE BANK 2.45 7/19/2021	07/19/2019	2.450	1,022,786.06	07/19/2021	384
Independent Bank MM	07/31/2014	0.750	9,904.85		
Southside Bank MM	12/31/2011	0.270	316,918.87		
TexPool LGIP	12/31/2011	0.217	117,627.48		
			1,467,237.26	Req'd Reserves=\$540,444	
UF 90 Day Reserve					
ALLIANCE BANK 1.1 4/19/2021	04/19/2020	1.100	817,838.06	04/19/2021	293
Independent Bank MM	09/10/2018	0.750	442,525.02		
			1,260,363.08	Req'd Reserves=\$1,156,835	
	TOTAL UTILITY FUND		6,292,240.35		
DRAINAGE FUND					
Independent Bank MM	07/01/2014	0.750	283,906.97		
UF CAPITAL PROJECTS					
Independent Bank MM	07/01/2014	0.750	2,550,389.99		
TexPool LGIP	12/31/2011	0.217	10,345.94		
			2,560,735.93		
TOTAL PORTFOLIO		0.960	18,072,466.19		

Allocation By Fund

June 30, 2020

Book and Market Value	Cash on Hand	Independent		Southside		07/01/20		04/14/21		04/19/21	
		Cash on Hand	Bank - MMA (1.76%)	TexPool (1.0034%)	Bank - MMA (1.28%)	Alliance Bank - MMA (0.49%)	East West Bank (2.97%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)
GF Operating	\$ 650	\$	1,912,025	\$ 88,256	\$ 1,013,392	\$	\$	\$	\$	\$	\$
GF Street Reserve	-	-	810	11,141	216,342	-	-	-	-	-	-
GF Tax I&S	-	-	286,175	1,839	488,615	-	-	-	-	-	-
GF 90 Day Reserves	-	-	114,254	-	-	-	-	927,733	-	-	-
PEG Account	-	-	411,399	-	-	-	-	-	-	-	-
Street Capital	-	-	69,434	12,950	-	249,684	-	-	-	-	-
Hotel Fund	-	-	153,074	-	-	-	-	-	-	-	-
HHIT	-	-	639	-	-	-	-	-	-	-	-
Drainage Fund	-	-	283,907	-	-	-	-	-	-	-	-
Payroll Account	-	-	1,122	-	-	-	-	-	-	-	-
UF Operating	1,300	-	781,018	23,396	957,884	-	1,064,402	-	-	-	-
UF Deposits	-	-	496,817	1,628	-	-	-	-	-	-	-
UF Self-Supporting	-	-	9,905	117,627	316,919	-	-	-	-	-	-
UF 90-Day Reserves	-	-	442,525	-	-	-	-	-	-	817,838	-
UF Equipment	-	-	-	5,546	232,649	-	-	-	-	-	-
UF Capital (2016 Bonds)	-	-	2,550,390	10,346	-	-	-	-	-	-	-
2017 Bond Funds	-	-	19,778	-	2,035,763	-	-	-	-	-	-
Totals	\$ 1,950	\$	7,533,271	\$ 272,730	\$ 5,261,564	\$ 249,684	\$ 1,064,402	\$ 927,733	\$	817,838	\$

Allocation By Fund (continued)

June 30, 2020

07/19/21

Book and Market Value	Alliance Bank (2.45%)	Total
GF Operating	\$ -	\$ 3,014,323
GF Street Reserve	-	228,294
GF Tax I&S	-	776,629
GF 90 Day Reserves	920,507	1,962,495
PEG Account	-	411,399
Street Capital	-	332,068
Hotel Fund	-	153,074
HHIT	-	639
Drainage Fund	-	283,907
Payroll Account	-	1,122
UF Operating	-	2,828,001
UF Deposits	-	498,445
UF Self-Supporting	1,022,786	1,467,237
UF 90-Day Reserves	-	1,260,363
UF Equipment	-	238,195
UF Capital (2016 Bonds)	-	2,560,736
2017 Bond Funds	-	2,055,540
Totals	\$ 1,943,294	\$ 18,072,466

Allocation By Fund
March 31, 2020

Book and Market Value	Cash on Hand	Independent		Southside		04/15/20		04/17/20	04/17/20
		Bank - MMA	TexPool	Bank - MMA	Alliance Bank - MMA	Alliance Bank - MMA (0.49%)	Alliance Bank (2.65%)	Alliance Bank (2.65%)	Alliance Bank (1.96%)
		(1.76%)	(1.0034%)	(1.28%)					
GF Operating	\$ 550	\$ 2,023,715	\$ 88,187	\$ 1,012,404	\$	\$	\$	\$	\$
GF Street Reserve	-	808	11,133	216,131	-	-	-	-	-
GF Tax I&S	-	1,986,467	1,838	488,138	-	-	-	-	-
GF 90 Day Reserves	-	114,042	-	-	-	924,005	-	-	-
PEG Account	-	405,377	-	-	-	-	-	-	-
Street Capital	-	104,564	12,940	-	248,753	-	-	-	-
Hotel Fund	-	158,859	-	-	-	-	-	-	-
HHIT	-	634	-	-	-	-	-	-	-
Drainage Fund	-	230,039	-	-	-	-	-	-	-
Payroll Account	-	1,088	-	-	-	-	-	-	-
UF Operating	1,300	543,326	23,378	956,950	-	-	-	-	1,077,429
UF Deposits	-	119,273	1,627	-	-	-	-	-	-
UF Self-Supporting	-	538,671	117,536	316,610	-	-	-	-	-
UF 90-Day Reserves	-	441,701	-	-	-	-	-	814,551	-
UF Equipment	-	-	5,541	232,422	-	-	-	-	-
UF Capital (2016 Bonds)	-	1,857,156	10,338	-	-	-	-	-	-
2017 Bond Funds	-	24,724	-	2,033,778	-	-	-	-	-
Totals	\$ 1,850	\$ 8,550,443	\$ 272,518	\$ 5,256,433	\$ 248,753	\$ 924,005	\$ 814,551	\$ 1,077,429	

Allocation By Fund (continued)

March 31, 2020

	06/05/20	06/08/20	07/01/20	07/19/21	
	Alliance Bank (2.95%)	Alliance Bank (2.95%)	East West Bank (2.97%)	Alliance Bank (2.45%)	Total
Book and Market Value					
GF Operating	\$ -	\$ -	\$ -	\$ -	3,124,856
GF Street Reserve	-	-	-	-	228,072
GF Tax I&S	-	-	-	-	2,476,443
GF 90 Day Reserves	-	-	-	914,846	1,952,893
PEG Account	-	-	-	-	405,377
Street Capital	-	-	-	-	366,257
Hotel Fund	-	-	-	-	158,859
HHIT	-	-	-	-	634
Drainage Fund	-	-	-	-	230,039
Payroll Account	-	-	-	-	1,088
UF Operating	-	530,639	1,056,445	-	4,189,468
UF Deposits	373,342	-	-	-	494,241
UF Self-Supporting	-	-	-	1,016,496	1,989,312
UF 90-Day Reserves	-	-	-	-	1,256,252
UF Equipment	-	-	-	-	237,963
UF Capital (2016 Bonds)	-	-	-	-	1,867,494
2017 Bond Funds	-	-	-	-	2,058,502
Totals	\$ 373,342	\$ 530,639	\$ 1,056,445	\$ 1,931,342	\$ 21,037,750

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 8

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and briefing concerning the Coronavirus (COVID-19) and any actions necessary thereto.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is an order extending the previous order dated July 6, 2020, by the Council on the Coronavirus (COVID-19). This Order extends the order requiring commercial entities to create health and safety policies, including the wearing of face coverings through August 4, 2020.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

I move to approve the Order dated July 21, 2020.

ATTACHMENTS:

Order dated July 21, 2020

ORDER OF THE CITY COUNCIL, OF THE CITY OF HEWITT, TEXAS
DATE ORDER ISSUED: July 21, 2020

WHEREAS, in December 2019, a novel coronavirus, now designated Coronavirus disease 2019 (COVID-19), was detected in Wuhan City, Hubei Province, China; and

WHEREAS, on March 13, 2020, Governor Greg Abbott declared a state of disaster due to COVID-19; and

WHEREAS, on March 18, 2020, Mayor Charles D. Turner, of the City of Hewitt, TX declared a local state of disaster and public health emergency after determining that extraordinary and immediate measures had to be taken to respond quickly to prevent and slow down community spread of COVID-19; and

WHEREAS, on June 3, 2020, Governor Abbott issued GA-26 to allow additional openings in the state of Texas; and

WHEREAS, on June 30, 2020, there are 159,986 persons confirmed to have COVID-19 in Texas, with 957 of those residing in McLennan County; with nine deaths in McLennan County; and

WHEREAS, this Order is issued based on evidence of increasing occurrence of COVID-19 within the City and throughout the Central Texas area, scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence that the age, condition, and health of a significant portion of the population of the City places it at risk for serious health complications, including death, from COVID-19; and

WHEREAS, on June 20, 2020, the Mayor issued an order requiring commercial entities to create health and safety policies, including the wearing of face coverings; and

WHEREAS, a declaration of local disaster and public health emergency includes the ability to reduce the possibility of exposure to disease, control the risk, promote health, compel persons to undergo additional health measures that prevent or control the spread of disease; and the City Council of the City of Hewitt, Texas has adopted the McLennan County Commissioners Court declaration of a state of disaster which has been extended through July 28, 2020; and

NOW, THEREFORE, BE IT PROCLAIMED AND ORDERED BY THE CITY COUNCIL, OF THE CITY OF HEWITT, TEXAS, UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE SECTION 418.108:

1. A state of disaster and public health emergency is hereby declared for and in the City of Hewitt, Texas in accordance with McLennan County's Order that extends the state of disaster and public health emergency through July 28, 2020.

2. That pursuant to §418.108(b) of the Texas Government Code, this Order shall continue for a period of not more than fourteen days from July 21, 2020, unless continued or renewed by the City Council of the City of Hewitt.
3. **Health and Safety Policy – Commercial Entities.**
 - a. From the date of this Order, every commercial entity in the City of Hewitt providing goods or services directly to the public must develop and implement a health and safety policy (“**Health and Safety Policy**”).
 - b. The Health and Safety Policy must require, at a minimum, that every employee or visitor to the commercial entity’s business premises or other facilities wear face covering when in an undivided room or area with coworkers or the public or while performing an activity which necessarily involves or is reasonably likely to involve close proximity to coworkers or the public such that six feet of separation is not feasible.
 - c. The Health and Safety Policy required to be developed and implemented by the Order may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such as temperature checks or health screenings.
 - d. The commercial entity must post the Health and Safety Policy required by this Order in a conspicuous location sufficient to provide notice to employees and visitors of its Health and Safety Policy.
 - e. Failure to develop, conspicuously place, and implement the Health and Safety Policy required by this Order on or before 12:01 a.m. on June 25, 2020, may result in a fine not to exceed \$1,000.00. Each day on or after June 25, 2020, for which a Health and Safety Policy is not developed, conspicuously placed, and implemented shall be a separate offense.
 - f. It is a defense to prosecution that the commercial entity operated a restaurant or bar and did not require a patron to wear a face covering while eating or drinking when the patron was at least six feet away from persons not in his or her party.

“Commercial entity” as used herein does not include: outdoor operations where social distancing is generally followed; offices of other governmental entities; churches; or health providers that already have policies in place that have been medically vetted.

“Face Covering” as used herein means a cloth or paper mask, or a bandana or scarf, that covers the mouth and nose and fits tightly to the face (and does not merely hang over the mouth and nose).

4. That all provisions of this Order should be interpreted to effectuate this intent. To the greatest extent possible, this Order shall be interpreted as consistent with and supplemental to any executive order issued by the Texas Governor. All provisions of the executive orders of the Texas Governor either existing or subsequently issued, and which are made applicable to all jurisdictions by law, shall be automatically incorporated into and constitute terms of this Order, and shall be enforceable as if set forth herein without the necessity for the issuance of any further orders.

5. In accordance with the limitations contained in the executive orders of the Texas Governor, that any peace officer, code enforcement officer, health official, or other person with lawful authority is hereby authorized to enforce the provisions of this Order in accordance with the authority granted under the Texas Disaster Act of 1975.
6. That this Order shall become effective at 12:01 a.m. on July 21, 2020.
7. That failure to comply with any of the provisions of this Order constitutes an imminent threat to public health.
8. That any violation of this Order can be enjoined by a suit filed in the name of the City of Hewitt in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this Order or in the Code of Ordinances, City of Hewitt, Texas.
9. That nothing in this Order shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any prior act, ordinance, order, declaration, or resolution of the City Council of the City of Hewitt; nor shall any legal right or remedy of any character be lost, impaired, or affected by this Order.
10. That the City of Hewitt must promptly provide copies of this Order by posting it on the City of Hewitt website.
11. That if any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or application of this Order.

ORDERED this the 21st day of July, 2020

Charles D. Turner, Mayor

Attest:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 9

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Consideration and action concerning appointment of member to the McLennan County 9-1-1 Emergency Assistance District.

STAFF RECOMMENDATION/ITEM SUMMARY:

The McLennan County 9-1-1 Board of Managers canvassed ballots received for Seat Two (2) on its Board of Managers. Since no candidate received a majority (more than 50%) of the votes cast, a run-off between **Jim Devlin** and **William Hlavenka** is being held.

According to the District, the votes are required to be returned by **August 14, 2020**. The ballots will then be tabulated, and the individual with the majority of votes cast will be declared the appointee to Seat Two (2).

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move to submit Police Chief Jim Devlin as Hewitt's nominee.

ATTACHMENTS:

Supporting documents



McLennan County 9-1-1 Emergency Assistance District

Proudly serving the citizens of McLennan County for over 30 years!

June 30, 2020

The Honorable Charlie Turner
Mayor, City of Hewitt
200 Patriot Court
Hewitt, TX 76643

Re: Appointment of 9-1-1 Board Member to Seat Two (2)

Dear Mayor Turner:

Recently the McLennan County 9-1-1 Emergency Assistance District requested from the municipalities located within McLennan County nominees for Seat 2 on its Board of Managers. Four names were submitted: Jim Devlin, William Hlavenka, Ryan Holt, and Lucy Ann Sanchez-Miramontez. As of the deadline of June 26, 2020, the results of the balloting were as follows:

- Jim Devlin – 8 votes
- William Hlavenka – 5 votes
- Ryan Holt – 3 votes
- LucyAnn Sanchez - Miramontez – 1 vote

Since no single candidate received a majority (more than 50%) of the votes cast, a run-off between the two recipients that received the most votes, **Jim Devlin** and **William Hlavenka**, is necessary. For reference purposes, a brief personal biography provided by each nominee is contained within the following pages.

A ballot is included for the purpose of the run-off. Please use this ballot to indicate your city's preference and return it so that it is received by and in the possession of McLennan County 9-1-1 prior to the deadline of 4:00 p.m. on August 14, 2020. A self-addressed, stamped envelope is provided for your convenience.

Please see the attachment for information regarding the potential change to the composition of the MCEAD Board of Managers in 2021.

If there are any questions, please feel free to call this office.

Respectfully,

Jesse A. Harrison, ENP
Executive Director

Enclosure

cc: MCEAD 9-1-1 Board of Managers

Jim Devlin
Chief of Police, Hewitt Police Department

Chief Devlin has served with the Hewitt Police Department for 10 1/2 years (8 as Chief of Police). Prior to being appointed, Chief Devlin served as the Deputy Chief over Operations and was in charge of the uniformed patrol division, training, Internal Investigations, and Civil Service implementation. Chief Devlin holds a B.S. in Organizational Leadership from the University of Charleston and is a graduate of the 41st ILEA Management College. Chief Devlin started his career in law enforcement in 1994 going to work for the City of Lancaster where he served as a Lieutenant over the patrol division, traffic division, commercial motor vehicle enforcement unit, and served on the SWAT team as a team leader and Commander. Chief Devlin additionally served as a Team Commander for the Southern Regional Response Group – a multi-jurisdictional tactical unit in Dallas and Ellis Counties. Chief Devlin previously served as an adjunct professor/instructor for the Dallas County Community College District Police Academy, North Texas Council of Governments Regional Police Academy, and currently serves as Adjunct Police Instructor for the McLennan County Community College Police Academy as well as the President of the McLennan County Police Academy Advisory Board. Chief Devlin instructs on subjects such as Arrest/Search and Seizure, Patrol Operations, Multiculturalism, Field Training Officer Certification, Use of Force, Mechanics of Arrest, and New Supervisor certification. Chief Devlin oversees the Hewitt Police Department by implementing contemporary policy and procedures, equipment procurement, grant writing, as well as updating current standards with modern law enforcement standards. Chief Devlin has been married to his wife Ailsha (who is a teacher at Spring Valley Elementary) for 24 years and has three beautiful children. Chief Devlin is excited about working for the City of Hewitt, and has dedicated himself to the advancement of the police department, ensuring that law enforcement services for the citizens are the best that they can be, that it is service driven, and that the mission is completed with integrity and leadership from every employee.

William (Billy) T. Hlavenka, Jr.
Fire Chief, Bellmead Fire Department

William (Billy) T Hlavenka, Jr currently serves as Fire Chief/Fire Marshall/ EMC for the City of Bellmead. Chief Hlavenka was born and raised in the Waco area, graduating from Robinson High School. He attended TEEX Brayton Fire Training Academy at his beloved Texas A&M. Chief Hlavenka began his fire career in 1989 with the City of Marlin before coming to the City of Bellmead in 1992. He rose through the department ranks as a Firefighter/EMT, Captain and Fire Marshall before becoming Chief in 2011.

Chief Hlavenka department consists of 2 divisions one being suppression with 12 firefighters and the other, inspections with a building inspector. During his tenure with the City of Bellmead, he has served as Interim City Manager, and was over fire/rescue operations within the command post in the initial response of the West Explosion, he also supervised a fire operation strike team the first two nights after the explosion. Recently Chief Hlavenka oversaw the purchase of a new fire engine apparatus, platform ladder truck and a command vehicle. He currently serves as Treasurer of McLennan County Fire Protection Association, Secretary of McLennan County Public Health Board and Chairs the Advisory Committee of the fire academy at McLennan Community College. He has previously served as an Assistant Chair on the Board of Directors for the Heart of Texas Regional Advisory Council and was an appointed member on the Board of Directors for the Robinson Vol. Fire Department. He is also a member of the Texas Fire Chiefs Association, International Fire Chiefs Association, Texas Fire Marshals Association, and the International Association of Arson Investigators

Chief Hlavenka has been married to his wife Kelly for 29 years. They have two children. Tiffany who is married and is a 2019 graduate of Texas A&M and works presently as a Neonatal Intensive Care Unit nurse. She will be returning to Texas A&M in May to pursue her dream of becoming a Family Nurse Practitioner. Thomas, who will be following in his dad footsteps and will graduate McLennan Community College Fire Academy in May 2020.

McLennan County 9-1-1 Emergency Assistance District Composition of Board of Managers

The purpose of this notification is to advise of a potential change in the composition of the board of managers of the McLennan County 9-1-1 Emergency Assistance District (MCEAD). Per Texas Health and Safety Code Chapter 772, the current configuration of the board is as follows:

- **Two members appointed jointly by all the municipalities in the District**
- **Two members appointed by McLennan County Commissioners Court**
- **One member appointed by the volunteer fire departments in the District**

All appointments are normally for a two year period; however, there is a provision in the Texas Health and Safety Code section 772.306 which would alter the makeup of the board of managers if the largest municipality in the district has a population of more than 140,000.

The City of Waco could exceed a population of 140,000 when the official census numbers are published in early 2021. At that time, the structure of the board would change from the current composition to the one below and the municipal appointments above would no longer continue to serve on the board.

- **Two members appointed by the most populous municipality in the District**
- **One member appointed by the second most populous municipality in the District**
- **One member appointed by McLennan County Commissioners Court**
- **One member appointed by the other four members of the board of managers on the advice and recommendation of the other municipalities in the District**

The current board of managers is working on a transition plan, which is expected to be approved August 2020, to ensure a smooth transition of board members in the event City of Waco does exceed a population of 140,000. If you have any questions regarding this information please contact Jesse Harrison at (254) 776-8911.

McLENNAN COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT
BALLOT for SEAT TWO

The two finalists are listed below in alphabetical order.
Please select only one:

SEAT TWO
(select one)

_____ **JIM DEVLIN**, City of Hewitt Police Chief

_____ **WILLIAM HLAVENKA**, City of Bellmead Fire Chief

City of _____

Mayor or designee signature: _____

Printed Name and Title: _____

Contact Number: _____

Date: _____

Please return this completed ballot to:

McLennan County 9-1-1 Emergency Assistance District
Attention: Jesse Harrison, Executive Director
107 Burnett Ct.
Woodway, TX 76712

(A self-addressed stamped envelope is provided for your convenience).

NOTE: Ballot forms MUST be received at the above address no later than
4:00 pm, Friday, August 14, 2020.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 10

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration and action on **Resolution No. 2020-07** designating McLennan County Tax Assessor Collector Randy H. Riggs as the person to calculate the No-New Tax Rate and Voter Approval Tax Rate in accordance with the Texas Tax Code.

STAFF RECOMMENDATION/ITEM SUMMARY:

Senate Bill 2, known as the Texas Property Tax Reform and Transparency Act of 2019, was passed by the Texas Legislature in 2019. Section 26.04 (c)[b] of the bill requires the governing body to designate an employee or officer to calculate the no-new-revenue tax rate and the voter-approval tax rate for the taxing unit.

The City contracts with the McLennan County Tax Assessor Randy H. Riggs. His office is responsible for performing these calculations. The attached resolution will officially designate him as the officer and comply with that section of the code.

Staff recommends approval.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

I move to Resolution No. 2020-07.

ATTACHMENTS:

Resolution

RESOLUTION NO. 2020-07

A RESOLUTION OF THE CITY OF HEWITT, TEXAS, DESIGNATING THE OFFICER OR EMPLOYEE RESPONSIBLE FOR COMPLYING WITH SECTION 26.04 OF THE TEXAS TAX CODE FOR THE CITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Hewitt, Texas (“City”) is a Home Rule Municipality located in McLennan County, operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the State Legislature amending the Texas Tax Code in 2019 as part of its Property Tax reform;

WHEREAS, Section 26.04 of the Texas Tax Code now requires an officer or employee designated by the governing body to perform certain functions for the purpose of the tax rate adoption process.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

SECTION 1.

That, in accordance with Section 26.04 of the Texas Tax Code, the City Council hereby designates the McLennan County Tax Assessor and Collector Randy H. Riggs as the officer responsible for complying with Section 26.04.

That this resolution shall be effective immediately from and after its passage.

PASSED AND APPROVED at a regular meeting of the City Council of Hewitt, Texas, on this the 20th day of July, 2020.

CITY OF HEWITT

BY: _____
Charles D. Turner, Mayor

ATTEST:

Lydia Lopez, City Secretary



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 20, 2020

AGENDA ITEM #: 11

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Briefing and discussion concerning FY 2020-2021 Proposed Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Highlights from the FY '20-'21 Proposed Budget were presented at the July 6, 2020 council meeting. This item is a continuation of the budget discussions. **Please bring your copy of the budget to the meeting.**

FISCAL IMPACT:

Amount Budgeted – \$0

Line Item in Budget – FY '20-'21 budget.

SUGGESTED MOTION:

No action needed

ATTACHMENTS: