

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

August 10, 2020

Special Called Meeting – 7:00 PM

Hewitt City Hall, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Charlie Turner – Mayor, Ward 1

Wilbert Wachtendorf – Mayor Pro Tem, Ward 1

Bill Fuller – Council Member, Ward 2

Vacant – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Erica Bruce – Council Member, Ward 3

Michael S. Bancale – Council Member, At-Large

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Kevin Reinke, Utilities Director

Scott Coleman, General Services Director

Tuck Saunders, Assistant Police Chief

Jessica Higgins, HR Generalist

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **10th day of August, 2020, at 7:00 PM** in **Hewitt City Hall, Council Chamber, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Some council members may attend, while others may call in to participate. The meeting will be streamed live on the city's website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Conduct public hearing on the Fiscal Year 2020-2021 Proposed Budget.
4. Conduct the first of two public hearings on 2020 tax rate.
5. Motion to announce that August 17, 2020, at 7:00 p.m. at the Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2020 tax rate.
6. Briefing and discussion concerning FY 2020-2021 Proposed Budget.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at _____ AM/PM on _____.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 10, 2020

AGENDA ITEM #: 3

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct public hearing on the Fiscal Year 2020-2021 Proposed Annual Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Article VII, Section 7.4 of the City Charter and Section 102.006(a) of Chapter 102 of the Local Government Code require a public hearing on the proposed budget. As included in the prior agenda packet, the Notice of Public Hearing on the budget as required by Section 102.006(c) which was published in the Waco Tribune Herald on July 27, 2020.

The Mayor will open the public hearing to receive any comments and then close the hearing. Due to the current public health crisis (COVID-19), this meeting will not be open to the public. Members of the public are encouraged to submit written comments via email by completing a Public Comment Form available on the City's website at www.cityofhewitt.com no later than 12 noon the date of the meeting.

The adoption of the budget is scheduled for the meeting on August 17, 2020, at 7:00 p.m. in City Hall, 200 Patriot Court. No action is required of the Council.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

None

ATTACHMENTS:

Affidavit of publication

Waco Tribune-HeraldWaco, McLennan County,
Texas**Affidavit of Publication**

Account Number

1025238

CITY OF HEWITT-CLASSFD
200 PATRIOT COURT
HEWITT, TX 76643

Date	Category	Description	Ad Size	Total Cost
08/02/2020	Legal Notices	NOTICE OF PUBLIC HEARING - BUDGET FY20-21	1 x 39.00 CL	172.18

**LEGAL NOTICE
CITY OF HEWITT
NOTICE OF PUBLIC HEARING**

The City Council of Hewitt, Texas will hold a public hearing for consideration of the Fiscal Year 2020-2021 General Fund, Utility Fund, Drainage Fund, Hotel Fund and Capital Improvement Fund Budgets on August 10, 2020, at 7:00 p.m. in the Hewitt City Hall, 200 Patriot Court.

Due to the current public health crisis (COVID-19), this meeting will not be open to the public. All interested parties will be given an opportunity to submit written comments via email by completing a Public Comment Form available on the City's website at www.cityofhewitt.com no later than 12 noon the day of the meeting.

This budget will raise more total property taxes than last year's budget by \$202,870 (3.7%) and of that amount \$72,819 is tax revenue to be raised from new property added to the roll this year. A copy of the budget may be examined at the City Hall and on the city website.

For more information on how to submit comments, contact the City Secretary at (254) 296-5602 or by email at citysecretary@cityofhewitt.com.

**Publisher of the
Waco Tribune-Herald**

Before me, a notary public, on this day personally appeared Ana Lozano-Harper and after being duly sworn, states that she is a Multi Media Sales Manager of the Waco Tribune Herald, a newspaper published in Waco, McLennan County, Texas, and that the Notice, a copy of which is hereto attached, was published in said newspaper on the following named dates, to-wit:

07/27/2020

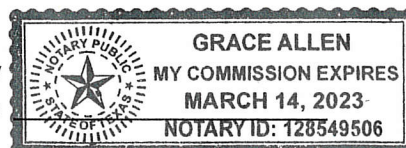
The First insertion being given ... 07/27/2020

Newspaper reference: 0000654563

Sworn to and subscribed before me this day: 7/28/20

Grace Allen
Notary Public

Ana Lozano-Harper
Multi Media Sales Manager

State of Texas
Waco, McLennan County
My Commission expires

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 10, 2020

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct first of two public hearings on 2020 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

This will be the first public hearing on the 2020 tax rate. The second public hearing is on August 17, 2020 when the tax rate is adopted. Following is a copy of the Notice that was published in the Waco Tribune Herald on August 7, 2020.

The Mayor will open the public hearing to receive any comments and then close the hearing. Due to the current public health crisis (COVID-19), this meeting will not be open to the public. All interested parties will be given an opportunity to submit written comments via email by completing a Public Comment Form available on the City's website at www.cityofhewitt.com no later than 12 noon the day of the meeting. No action is required of the Council.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

N/A

ATTACHMENTS:

Notice of Public Hearing on Tax Increase published on August 7, 2020.

NOTICE OF PUBLIC HEARING ON TAX INCREASE

PROPOSED TAX RATE	0.551506 per \$100
NO-NEW REVENUE TAX RATE	0.529873 per \$100
VOTER-APPROVAL TAX RATE	0.548838 per \$100
DE MINIMIS RATE	0.674209 per \$100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Hewitt from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Hewitt may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for City of Hewitt exceeds the voter-approval tax rate for City of Hewitt

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Hewitt, the rate that will raise \$500,000, and the current debt rate for City of Hewitt

A public hearing on the proposed tax rate will be held on August 17, 2020 at 7:00 PM at Hewitt City Hall 200 Patriot Court Hewitt TX 76643.

The proposed tax rate is greater than the voter-approval tax rate, but not greater than the de minimis rate. However, the proposed tax rate exceeds the rate that allows voters to petition for an election under Section 26.075, Tax Code. If City of Hewitt adopts the proposed tax rate, the qualified voters of the City of Hewitt may petition the City of Hewitt to require an election to be held to determine whether to reduce the proposed tax rate. If a majority of the voters reject the proposed tax rate, the tax rate of the City of Hewitt will be the voter-approval tax rate of the City of Hewitt.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

The members of the governing body voted on the proposed tax increase as follows:

FOR:

Mayor Charles 'Charlie' Turner
Steve Fortenberry
Dr. Erica Bruce

Bill Fuller
Michael Bancale

AGAINST:

Mayor Pro-Tem Wilbert Wachtendorf

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Hewitt last year to the taxes proposed to be imposed on the average residence homestead by City of Hewitt this year:

	2019	2020	Change
Total Tax Rate (per \$100 of value)	0.539677	0.551506	increase of \$0.011829 OR 2.19%
Average homestead taxable value	157,810	162,654	increase of 3.06%
Tax on average homestead	851.66	897.05	increase of \$45 OR 5.32%
Total tax levy on all properties	5,424,142	5,670,680	increase of \$246,539 OR 4.54%

For assistance with tax calculations, please contact the tax assessor for City of Hewitt at 254-757-5130 or property.tax@co.mclennan.tx.us, or visit www.co.mclennan.tx.us/tax for more information.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 10, 2020

AGENDA ITEM #: 5

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Motion to announce that August 17, 2020, at 7:00 p.m. at the Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2020 tax rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chapter 26, Section 26.06(d) of the Texas Tax Code states that "at the public hearings the governing body shall announce the date, time and place of the meeting at which it will vote on the proposed tax rate".

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move to set the date of August 17, 2020, at 7:00 p.m. at the Hewitt City Hall, 200 Patriot Court, as the date to vote on the 2020 tax rate.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 10, 2020

AGENDA ITEM #: 6

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Briefing and discussion concerning FY 2020-2021 Proposed Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Highlights from the FY '20-'21 Proposed Budget were presented at the July 6, 2020 council meeting. The revised 2020 Tax Rate Calculation Worksheet was reviewed on July 20. This item is a continuation of the budget discussions. **Please bring your copy of the budget to the meeting.**

We will have brief presentations by Chief Devlin, Chief Bracco, Waynette Ditto and Kevin Reinke. They will discuss their Departmental personnel, operations, Capital Outlay and future planning. Should future planning be a topic Council desires to discuss, we should look to the fall/winter to set up strategic meetings or possibly a retreat. Scott Coleman will make a brief presentation at the 17th meeting and if any other department is desired or needed.

FISCAL IMPACT:

Amount Budgeted – \$0
Line Item in Budget – FY '20-'21 budget.

SUGGESTED MOTION:

No action needed

ATTACHMENTS: