HEWITT
TEXAS

MINUTES OF A CITY COUNCIL
BUDGET WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
September 21, 2020 – 7:00 PM

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner (presiding)	Mayor, Ward 1	☐	☒	
Wilbert "Walky" Wachtendorf	Mayor Pro Tem, Ward 1	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Vacancy	Council Member, Ward 2	☐	☐	
Michael S. Bancale	Council Member, At-Large	☐	☒	
Steve Fortenberry	Council Member, Ward 3	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:
City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Police Chief Jim Devlin
Library Director Waynette Ditto
Utilities Director Kevin Reinke

Note: The meeting was live-streamed for view by the public on the Hewitt TX TV page. Citizens could submit written comments online.

REGULAR MEETING – 7:00 PM

1. **CALL MEETING TO ORDER.** Mayor Charlie Turner called the meeting to order at 7:00 PM. City Secretary Lydia Lopez polled the Council for attendance.
   PRESENT: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
   ABSENT: None

2. **PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Charlie Turner asked Council Member Erica Bruce to lead the Pledge of Allegiance.

3. **SPECIAL PRESENTATION BY LIBRARY DIRECTOR WAYNETTE DITTO REGARDING THE TEXAS BOOK FESTIVAL GRANT.** Library Director Waynette Ditto announced that the Hewitt Public Library received the Texas Book Festival Grant in the amount of $1,500.

4. **HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors via the city's website. **No public comment forms were submitted via the city's website.**

5. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF AUGUST 17, 2020.**
MOTION: Mayor Pro Tem Wilbert "Walky" Wachtendorf moved approval of the minutes as presented but allow for corrections.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

6. **PRESENTATION OF REPORT FROM CITY ENGINEER MILES WHITNEY, P.E.**
- Update on pending utility projects
- Update on pending street projects
- Update on pending drainage projects

General discussion was held concerning funding for the widening of Spring Valley Road. City Manager Bo Thomas responded.

7. **BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING AUGUST 31, 2020.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the August Financial Statements electronically on September 8, 2020, and inquired if Council had any questions. There were no questions or concerns raised.

8. **CONSIDERATION AND ACTION ON APPOINTMENT TO THE PLANNING & ZONING COMMISSION.** City Manager Bo Thomas advised that an application was received from Mr. Travis Bailey for service on the Planning & Zoning Commission. He noted that there was a vacancy on the Commission and that this Commission cancelled its last meeting due to the lack of a quorum.
MOTION: Mayor Pro Tem Wilbert "Walky" Wachtendorf moved to appoint Travis Bailey as a member of the Planning & Zoning Commission for a term ending in June 2023.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, and Turner
NAYES: Fortenberry, Bruce
ABSENT: None
MOTION PASSED.

9. **RATIFY THE EXPENDITURES TO REPAIR THE DRIVEWAY AT 100 MARYLEE DRIVE.** City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to authorize the ratification of expenses to repair the driveway at 100 Marylee Drive.
SECOND: Council Member Erica Bruce
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

10. **AUTHORIZE A CHANGE ORDER TO THE FM 2113 UTILITY RELOCATION CONTRACT WITH BELL CONTRACTORS, INC. IN THE AMOUNT NOT TO EXCEED $13,449.10.** City Manager Bo Thomas presented.
MOTION: Council Member Fuller moved to authorize change order to FM 2113 Utility Relocation project in an amount not to exceed $13,449.10.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

11. **AUTHORIZE THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH DUKE'S ROOT CONTROL, INC., TO PERFORM AN INFLOW AND INFILTRATION STUDY IN THE AMOUNT OF $217,717.** City Manager Bo Thomas presented. Council Member Steve Fortenberry sought additional information on insurance coverage and suggested staff request a waiver of subrogation.
MOTION: Council Member Steve Fortenberry moved to authorize the City Manager to enter into a Professional Services Agreement with Duke's Root Control, Inc., to perform the Inflow & Infiltration study in the amount of $217,717.
SECOND: Council Member Erica Bruce
AYES: Fuller, Fortenberry, Bruce, Bancale, Wachtendorf and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

12. **AUTHORIZE THE CITY MANAGER TO PURCHASE A SEWER CAMERA WITH LOCATER AND TRANSMITTER FROM GREEN EQUIPMENT COMPANY FOR A TOTAL OF $13,566.90** City Manager Bo Thomas presented.
MOTION: Council Member Steve Fortenberry moved to authorize the City Manager to purchase a new sewer camera with locator and transmitter in the amount of $13,566.90 from Green Equipment Company.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

13. **AUTHORIZE THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WALLACE CONTROLS & ELECTRIC TO AUTOMATE THE PRESSURE REDUCING VALVE AT PLANT NO. 5 – RITCHIE ROAD PUMP STATION AMOUNT OF $13,978.10.** City Manager Bo Thomas presented.
MOTION: Council Member Steve Fortenberry moved to authorize the City Manager to execute an agreement with Wallace Controls & Electric to automate the PRV at Plant No. 5 in the amount of $13,978.10.
SECOND: Council Member Bill Fuller
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

14. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2020-02 CHANGING THE ZONING DESIGNATION OF PROPERTY KNOWN AS O'CAMPO C A-32, TRACT 1 LOCATED AT 508 SUN VALLEY BLVD. FROM R-1 SINGLE FAMILY RESIDENTIAL TO C-1 RESTRICTED COMMERCIAL. NOTE: This item was originally considered on January 20, 2020, and the motion neither failed nor passed due to a tie vote.** City Manager Bo Thomas presented the background of this item and stated that this item was placed back on this agenda for Council to approve or deny. Mr. Thomas noted the Council had since updated its ordinance regarding short term rentals. City Attorney Mike Dixon recommended approval.
MOTION: Council Member Steve Fortenberry moved to approve **Ordinance No. 2020-02** changing the zoning designation of the property known as O'Campo C A-32, Tract 1 located at 508 Sun Valley Blvd. from R-1 Single Family Residential to C-1 Restricted Commercial.
SECOND: Council Member Erica Bruce
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

15. **CONSIDERATION OF AND ACTION ON RESOLUTION NO. 2020-10 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS WITH TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR FM 2113, SPRING VALLEY ROAD.** City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to approve **Resolution No. 2020-10** authorizing the City Manager to execute said agreement with TxDOT.
SECOND: Mayor Pro Tem Wilbert "Walky" Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

16. **CONSIDERATION AND ACTION ON RESOLUTION NO. 2020-11; APPROVING THE RENEWAL OF AN EXISTING INTERLOCAL AGREEMENT BETWEEN THE CITY OF WACO AND THE CITY OF HEWITT FOR THE PURPOSE OF REGIONAL TOURISM MARKETING THROUGH THE WACO CONVENTION & VISITORS BUREAU'S REGIONAL MARKETING PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY IN CONNECTION THEREWITH.**
City Manager Bo Thomas presented.
MOTION: Council Member Steve Fortenberry moved to approve **Resolution No. 2020-11** to continue marketing Hewitt in the Regional Marketing Plan.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

17. **CONSIDER ORDINANCE NO. 2020-18 APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2020 RATE REVIEW MECHANISM FILINGS.** City Manager Bo Thomas presented and read caption of ordinance.
MOTION: Council Member Steve Fortenberry moved to approve **Ordinance No. 2020-18** approving a negotiated settlement between Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division.
SECOND: Mayor Pro Tem Wilbert "Walky" Wachtendorf
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

18. **DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO.** City Manager Bo Thomas presented and advised that the order will be extended to October 6, 2020.
MOTION: Mayor Pro Tem Wilbert "Walky" Wachtendorf moved to approve Order dated September 22, 2020.
SECOND: Council Member Michael Bancale
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

19. **ADJOURN.**
MOTION: Council Member Bill Fuller moved to adjourn the Regular meeting at 8:11 PM.
SECOND: Council Member Steve Fortenberry
AYES: Fuller, Bancale, Wachtendorf, Fortenberry, Bruce, and Turner
NAYES: None
ABSENT: None
MOTION PASSED.

Approved: October 5, 2020

ATTEST:

Lydia Lopez, City Secretary

Charles D. Turner, Mayor