

HEWITT TEXAS

CITY COUNCIL MEETING AGENDA

October 19, 2020

Regular Meeting – 7:00 PM

**Hewitt Public Safety Facility, 100 PATRIOT COURT
HEWITT, TX 76643**

MAYOR AND CITY COUNCIL

Charlie Turner – Mayor, Ward 1

Wilbert Wachtendorf – Mayor Pro Tem, Ward 1

Bill Fuller – Council Member, Ward 2

Vacant – Council Member, Ward 2

Steve Fortenberry – Council Member, Ward 3

Erica Bruce – Council Member, Ward 3

Michael S. Bancalé – Council Member, At-Large

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary	Jim Devlin, Police Chief
Lee Garcia, Finance Director	Lance Bracco, Fire Chief
Waynette Ditto, Library Director	Tracy Lankford, Community Dev. Director
Kevin Reinke, Utilities Director	Scott Coleman, General Services Director
Tuck Saunders, Assistant Police Chief	Jessica Higgins, HR Manager

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Regular** meeting of the governing body of the City of Hewitt will be held on the **19th day of October, 2020, at 7:00 PM** in **Hewitt Public Safety Facility, Training Room, 100 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Some council members may attend, while others may call in to participate. The meeting will be streamed live on the City of Hewitt Facebook page.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
4. Consider approval of minutes of the City Council Regular Meeting of October 19, 2020.
5. Presentation of report from City Engineer Miles Whitney, P.E.
 - Update on pending utility projects
 - Update on pending street projects
 - Update on pending drainage projects
6. Public hearing and action on an **Ordinance No. 2020-19** changing the Land Use designation of property known as Lot 10 Block 1 located in the 700 Block of Alliance Parkway from Industrial to High Density Residential.
7. Public hearing and action on an **Ordinance No. 2020-20** changing the Zoning designation of a portion of property known as Lot 10 Block 1 located in the 700 Block of Alliance Parkway from B-P Business Park to R-4 Multi-family High Density.
8. Consider award of bid for 2020 – Ritchie Road Street Improvements to Waco Paving, Inc., in the amount of \$759,266.95.
9. Ratify expenditures for repairs to pump and motor #1 at Lift Station 2-2 to Smith Pump Company in the amount of \$3,235.
10. Briefing and discussion concerning Financial Statements ending September 30, 2020.
11. Consideration and action on approval of Quarterly Investment Report for the quarter ending September 30, 2020.

12. Discussion and briefing concerning the Coronavirus (COVID-19) and any actions necessary thereto.
13. **Executive Session:** A closed meeting will be held pursuant to *Section 551.071 of the Government Code (V.C.T.A.)* so that the City Council can seek and receive legal advice and counsel from its attorneys regarding pending or threatened litigation, settlement offers, resolution of claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct conflicts with the Open Meetings Act (Ch.551, Gov. Code).
14. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on October 14, 2020.

CITY OF HEWITT



Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.



AGENDA ITEM #3 – HEARING OF VISITORS

PROCEDURES FOR CITIZEN PARTICIPATION AT MEETINGS

Due to the public health crisis (COVID-19) and social distancing guidelines, all City Council Meetings, will not be opened to the public; however, the meetings will be streamed live on the City of Hewitt's Facebook page.

Citizens who wish to address the Council on any item on the agenda or under this hearing of visitors, must complete and submit the [Public Comment Form](#) via email to the [City Secretary](#) or in person at Hewitt City Hall, 200 Patriot Court by **NOON** on the day of the meeting. Your comments will be read into the record during the meeting.

Council may not comment publicly on issues raised during citizen comments that are not listed on the Agenda but may direct the City Manager to resolve or request the matter to be placed on a future agenda. Such public comments shall not include any "deliberation" as defined by Chapter 551 of the Government Code, as now or hereafter amended.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the City Council Regular Meeting of October 5, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A

Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
BUDGET WORKSHOP/REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
October 5, 2020 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner	Mayor, Ward 1	☒	☐	
Wilbert “Walky” Wachtendorf (presiding)	Mayor Pro Tem, Ward 1	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Vacancy	Council Member, Ward 2	☐	☐	
Michael S. Bancale	Council Member, At-Large	☐	☒	
Steve Fortenberry	Council Member, Ward 3	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Police Chief Jim Devlin
Library Director Waynette Ditto

Note: The meeting was live-streamed for view by the public on the Hewitt TX TV page. Citizens could submit written comments online.

REGULAR MEETING – 7:00 PM

- 1. CALL MEETING TO ORDER.** Mayor Pro Tem Wilbert “Walky” Wachtendorf called the meeting to order at 7:00 PM.
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Pro Tem Wilbert “Walky” Wachtendorf led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors via the city’s website. **No public comment forms were submitted via the city’s website.**

4. CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF SEPTEMBER 21, 2020.

MOTION: Council Member Michael Bancale moved approval of the minutes as presented but allow for corrections.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

5. RATIFY THE EXPENDITURE TO REPAIR PUMP, MOTOR, AND PIPING AT WELL #4 TO JURGENSEN PUMP, LLC, IN THE AMOUNT OF \$117,970. City Manager Bo Thomas presented.

MOTION: Council Member Steve Fortenberry moved to authorize the ratification of the expenses to repair Well #4 to Jurgensen Pump, LLC, in the amount of \$117,970.

SECOND: Council Member Michael Bancale

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

6. RATIFY EXPENDITURE FOR REPAIR OF PUMP AND MOTOR AT LIFT STATION 2-4 TO JURGENSEN PUMP, LLC, IN THE AMOUNT OF \$3,806.

City Manager Bo Thomas presented.

MOTION: Council Member Steve Fortenberry moved to authorize the ratification of expenses for the service call and repairs at Lift Station 2-4 to Jurgensen Pump, LLC, in the amount of \$3,806.

SECOND: Council Member Erica Bruce

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

7. DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO. City Manager Bo Thomas presented and advised that the order will be extended to October 20, 2020.

MOTION: Council Member Michael Bancale moved to approve the Order dated October 6, 2020.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

8. **REMINDER – OCTOBER 19, 2020 COUNCIL MEETING WILL BE HELD AT THE HEWITT PUBLIC SAFETY FACILITY.** Mayor Pro Tem Wilbert “Walky” Wachtendorf announced the next meeting would be held in the Public Safety Facility due to Early Voting being held in the Council Chambers.

9. **ADJOURN.**

MOTION: Council Member Bill Fuller move to adjourn at 7:11 PM.

SECOND: Council Member Steve Fortenberry

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Charles D. Turner, Mayor



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 5

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of report from City Engineer

- Update on pending utility projects
- Update on pending street projects
- Update on pending drainage projects

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and respond to any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

There is no action required.

ATTACHMENTS:

Report

HEWITT TEXAS

CITY ENGINEER'S REPORT

October 13, 2020

Utility Projects

FM 2113; Spring Valley Rd.

Contractor has completed the sewer portion of the project and has mobilized two additional crews to the project and have begun the water portion. This portion of the project will now entail multiple crossings of FM 2113, so I would please ask the traveling public to be aware that there may be a potential for delays and observe the construction related signs.

Street/Transportation Projects

E. Warren Street Improvements

No new update on this project, currently.

Ritchie Rd. Street Improvements (Patriot Court to Hewitt Dr.)

Bids were received and there should be an action item on the agenda for the Council's consideration of award, that includes the bid tabulation and my letter of recommendation.

FM 1695 Sidewalk Project (Panther Way, and Hewitt Dr. Area)

Contractor is working on portion of the project along Panther Way.

2020 - Warren Park Improvements

This project is currently advertising for bids. The bid opening is scheduled for 10/21/2020.

Drainage Projects

208/212 Cross Country Drainage Improvements

No new update on the easement has been received.

HEWITT TEXAS II

CITY ENGINEER'S REPORT

October 13, 2020

By:



Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 6

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an **Ordinance No. 2020-19** changing the Land Use designation of property known as Lot 10 Block 1 located in the 700 Block of Alliance Parkway from Industrial to High Density Residential.

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Brad Gebhard submitted a request to Change the land use designation on property located in the 700 block of Alliance Parkway known as Commerce Park @ IH-35 Hewitt Addition (see attached plan). This is a tract of land located on the north side of Alliance adjacent to Fed-Ex. Mr. Gebhard is requesting the land use change from Industrial to High Density Residential.

The Planning and Zoning Commission met on Tuesday, October 6, 2020, to consider the request. After a public hearing and deliberation, the P&Z Commission recommended approval of the request with a vote of 5 to 0. A map of the property and copy of the minutes is included in the backup material. Staff recommends approval of this request.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move to approve the request of Brad Gebhard to change the Comprehensive Future Land Use Map for property located in the 700 Block of Alliance Parkway, also known as Lot 10 Block 1 Commerce Park @ I-35 Hewitt Addition, from Industrial to High Density Residential

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation
Draft Ordinance

HEWITT TEXAS

MINUTES OF THE PLANNING AND ZONING COMMISSION

October 6, 2020 – 6:00PM

Members Present: Chairman Walt Peterson, Travis Bailey, Bobby Drake, Michael Hix,
Paul Lasater

Members Absent: All Present

Staff Present: Tracy Lankford, Community Development Director
Miles Whitney, City Engineer
Brittney Cantu, Zoning Secretary

1. **Call Planning and Zoning Commission Meeting to order.** *Chairman Walt Peterson called the meeting to order at 6:00PM.*
2. **Consider approval of minutes for the August 4, 2020 Planning and Zoning Commission regular meeting.** *A motion was made by Michael Hix, seconded by Paul Lasater, to approve the minutes as submitted but allow for corrections. All five in favor, motion passed.*
3. **Public Hearing:** *Public Hearing is opened at 6:01PM.*
 - a. **Consider a request of Brad Gebhard to change the Comprehensive Future Land Use Map for property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from General Commercial Vacant Land to Multi-Family High Density.** *No one spoke on this as this is just a necessary step to do in order to change the zoning since the Land Use Map does not currently show this zoning to be compliant with Multi-Family zoning.*
 - b. **Consider a request of Brad Gebhard to rezone property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from B-P Business Park to R-4 Multi-Family.** *Speaking in favor: Mark Majors, residing at 9101 Cherry Creek Place, Woodway, Texas. Mr. Majors works for Reid Peevey Real Estate and is representing Mr. Gebhard. They are wanting to build an apartment complex in this area, something similar to what we see with the Icon Hewitt. Raynor Campbell, residing at 325 Elm Grove Circle, McGregor, Texas. Mr. Campbell states that he is supporting this project. Public Hearing closed at 6:05PM.*

4. Discussion and possible action:

- a. **Consider a request of Brad Gebhard to change the Comprehensive Future Land Use Map for property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from General Commercial Vacant Land to Multi-Family High Density.** *Travis Bailey asked approximately how many units will be at the proposed apartments, Mr. Majors responded that there will be about 200 units. Walt Peterson asked if the company thinks there will be any issues leasing the apartments since they are close to the interstate. Mr. Majors responded he does not believe there will be any issues with this. A motion was made by Mike Hix, seconded by Bobby Drake, to recommend approval of this request. All five in favor, motion to go before City Council on October 19, 2020.*
- b. **Consider a request of Brad Gebhard to rezone property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from B-P Business Park to R-4 Multi-Family.** *A motion was made by Paul Lasater, seconded by Travis Bailey, to recommend approval of this request. All five in favor, motion to go before City Council on October 19, 2020.*
- c. **Discussion, consideration, action if any: The Final Plat of Stoneridge II Addition, Phase 12.** *Miles Whitney, City Engineer, states that both the final plat and construction plans have been reviewed and approved by him and the City. A motion was made by Paul Lasater, seconded by Travis Bailey, to approve the Final Plat of Stoneridge II Addition, Phase 12. All five in favor, motion passed.*

- 5. Adjourn.** *A motion was made by Michael Hix, seconded by Paul Lasater, to adjourn the meeting at 6:12PM. All five in favor, motion passed, meeting adjourned.*

Chairman

Date Approved

Brittney Cantu, City of Hewitt Zoning Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE PLANNING AND ZONING COMMISSION

Notice is given that a **PUBLIC** meeting will be held before the Planning and Zoning Commission of the City of Hewitt on **Tuesday, October 6, 2020 at 6:00PM in the City Council Chambers at Hewitt City Hall, located at 200 Patriot Court, Hewitt, Texas** at which time the following subjects will be discussed:

1. Call Planning and Zoning Commission Meeting to order.
2. Consider approval of minutes for the August 4, 2020 Planning and Zoning Commission regular meeting.
3. **Public Hearing:**
 - a. Consider a request of Brad Gebhard to change the Comprehensive Future Land Use Map for property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from General Commercial Vacant Land to Multi-Family High Density.
 - b. Consider a request of Brad Gebhard to rezone property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from B-P Business Park to R-4 Multi-Family.
4. Discussion and possible action:
 - a. Consider a request of Brad Gebhard to change the Comprehensive Future Land Use Map for property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from General Commercial Vacant Land to Multi-Family High Density.
 - b. Consider a request of Brad Gebhard to rezone property located at S IH 35, otherwise known as Commerce Park @ I-35 Hewitt Lot 10, Block 1, from B-P Business Park to R-4 Multi-Family.
5. Discussion, consideration, action if any: The Final Plat of Stoneridge II Addition, Phase 12.
6. Adjourn.

In accordance with social distancing guidelines, the Planning & Zoning meeting will not be open to the public.

There will be an opportunity for the public to submit written comments on items listed on the agenda. Complete a Public Comment form available online and submit via email to the City Secretary. Comments must be received no later than noon on the date of the meeting.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Hewitt, Texas was posted on a Public Notice Board located in front of City Hall before 5:00PM on October 2, 2020.

Brittney Cantu, City of Hewitt Zoning Secretary

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print Braille, are requested to contact the Zoning Secretary at (254) 666-6173 at least 24 hours prior to the meeting, so that appropriate arrangements can be made.

HEWITT TEXAS

ZONING AND SPECIAL PERMIT APPLICATION

Case: Applicant: **Bryan Properties Management Company LLC** Date: **July 31, 2020**

Property Address: **S IH 35 Hewitt, TX 76643**

Legal Description: (Submit certified field notes, if not subdivided with lot and block description)

Lot(s): **10** Block: **1** Addition: **Commerce Park @ I-35 Hewitt**

Ownership (Deed): Doc. #/MCC #: **361676**

Existing Property Use: **General Comm Vacant Land** Proposed Property Use: **Multi-Family**

Existing Zoning: **B-P**

Proposed Zoning: **R-4**

Existing Special Permit:

Proposed Special Permit:

Site Plan. All applications for special permits must be accompanied by development plans that includes a site plan, parking layout, existing and proposed utilities, topographic map, building plans, and other information about surrounding property developments as required by Part 4 of the Zoning Ordinance.

Please provide the proposed meeting date for this application to be considered (see Meeting Schedule): **September 1, 2020**

The Application must be completed along with the following required information:

1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request.
2. 1 PDF and 1 hard copy of plat in State Plane Coordinates NAD 83.
3. Submit 1 copy of building plans, if existing building(s) exist.
4. Non-refundable application fee (see Fee Schedule).
5. Application, fee, documents, etc., in completed form must be submitted to the Planning Department no later than 5:00 PM on the deadline date (see Meeting Schedule).

I attest that the above information is true and correct to the best of my knowledge. That I am now or will be fully prepared to present the above proposal at the Planning & Zoning Commission hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I understand that in the event the undersigned is not present or represented at the public hearing, the Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by both the Planning & Zoning Commission and the City Council.

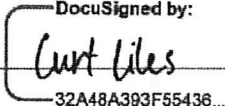
I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice of the Planning & Zoning Commission hearing shall constitute a denial by the Commission and City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: **Curt Liles**

Phone No: **254-717-4143**

Mailing Address: **PO Box 20545** City: **Waco** State: **Texas**

Email Address: **cliles@hotmail.com**

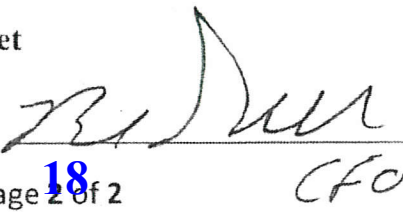
Signature of Property Owner:  Date: 7/31/2020
32A48A393F55436...

Name of Applicant/Representative: **Brad Gebhard**

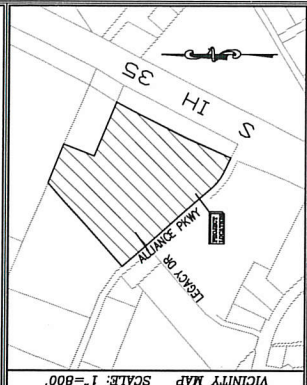
Phone No: **417-860-9651**

Mailing Address: **519 E. Walnut** City: **Springfield** State: **Missouri**

Email Address: **brad@bryan-properties.net**

Signature of Applicant/Representative:  Date: 7/31/2020
CFO

COUNTY CLERK'S FILE NUMBER



BASED UPON WHAT CAN BE SOLED FROM THE GRAPHICS SHOWN ON INSURANCE RATE MAP (FIRM), COMMUNITY PANEL NO. 4830900339C, DATED **SEPTEMBER 28, 2008**, THE PROPERTY SHOWN ON THIS PLAN APPEARS TO BE SITUATED IN ZONE "X". UNDER "OTHER AREAS" ZONE "X" IS DEFINED AS "AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN". THIS FLOOD STATEMENT DOES NOT IMPLY THAT THIS TRACT WILL NEVER FLOOD, NOR DOES IT CREATE ANY LIABILITY IN SUCH EVENT ON THE PART OF THIS SURVEYOR OR THIS COMPANY.

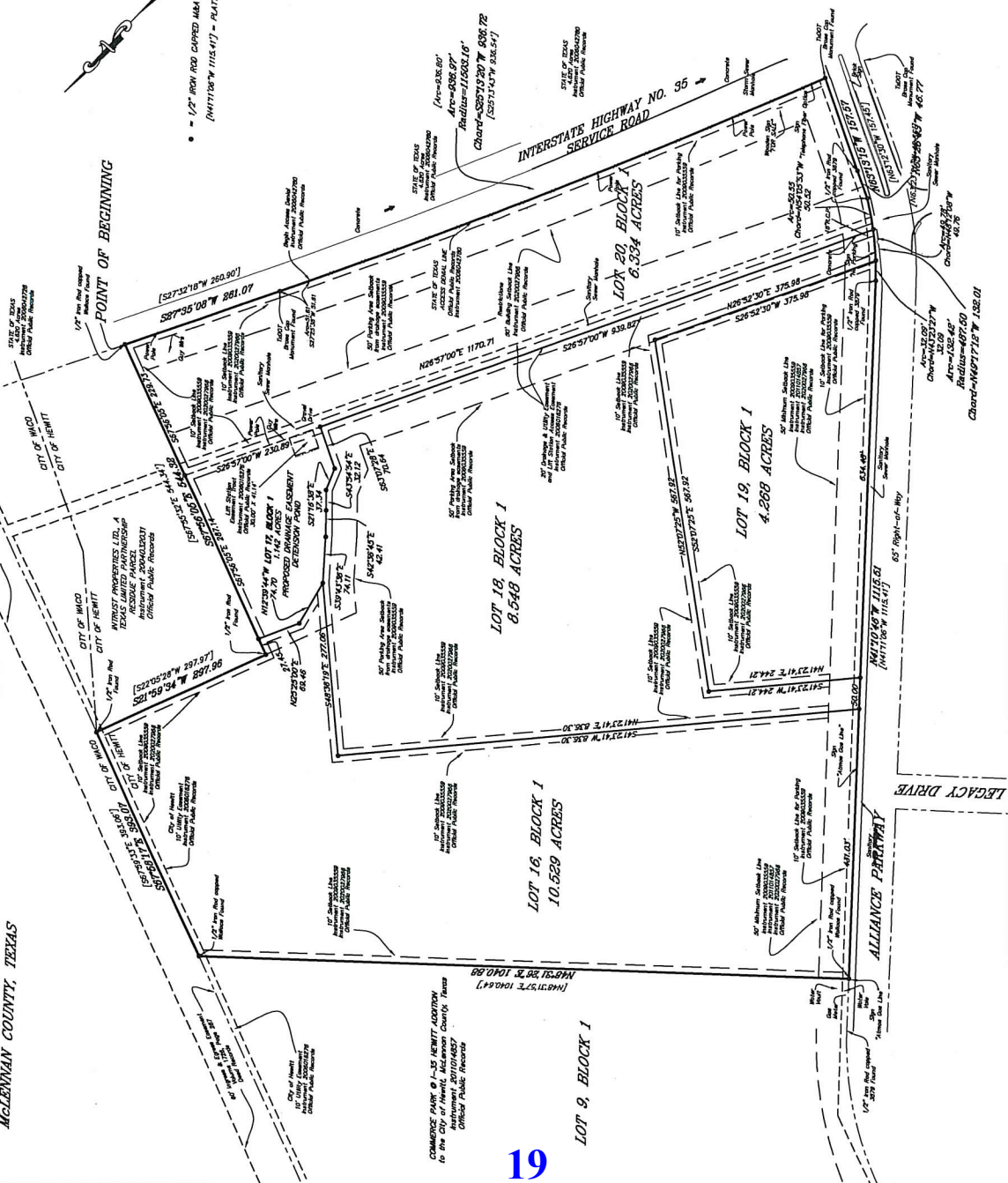
WATER PROVIDED BY: THE CITY OF HEWITT
ELECTRIC SERVICE PROVIDED BY: TXU
SEWER PROVIDED BY: THE CITY OF HEWITT
SCHOOL DISTRICT: MIDWAY ISD

FINAL PLAT
 ADDITION
 TO THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, BEING A RESUBDIVISION
 OF LOT 10, BLOCK 1 OF THE COMMERCE PARK @ I-35 HEWITT ADDITION TO THE
 CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, AS PER PLAT OF SAID ADDITION
 RECORDED UNDER MCLENNAN COUNTY CLERK'S FILE NUMBER 2010104657 OF
 THE OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS.

ABSTRACT NO. 32
MCLENNAN COUNTY, TEXAS



- 1/2" IRON ROD CAPPED M&B PLACED UNLESS OTHERWISE STATED
[N41°17'08"W 1115.41'] = PLATTED RECORD CALL



COMMERCE PARK @ I-35 HEWITT ADDITION
to the City of Hewitt, McLennan County, Texas
Instrument 2011014857
Official Public Records

19

LOT 9, BLOCK 1

30.82 ACRES
CITY OF HEWITT, MCLENNAN COUNTY, TEXAS
DATE OF PLAT: September 4, 2020
COUNTY CLERK'S FILE NUMBER

KNOW ALL MEN BY THESE PRESENTS:

I, Robert E. Mitchell, do hereby certify that I made an actual and accurate survey of the platted land and plat that the corner monuments shown on the foregoing plat were properly placed under my personal supervision, in accordance with the Subdivision Regulations of the City of Hewitt, Texas.

Preliminary, this document shall not be recorded for any purpose and shall not be used or relied upon as a final survey document.

SURVEYORS RED SEAL

MITCHELL & ASSOCIATES, INC.
ENGINEERING & SURVEYING
6600 Austin Ave. Ste. 29, Waco Texas (254) 776-5151
T. B. P. L. S. FIRM REGISTRATION NO. 10194044



Sheet: **1 of 1**
 SCALE: 0 120 240
 ADDRESS: ALLIANCE DATE: 8-19
 WORK ORDER NO. 3876 DRAWN BY: ckm
 DIGITAL FILE: 3876.dwg FIELDBOOK /PG. TNFDS - 101-31

FINAL PLAT
LOTS 16 THROUGH 20, BLOCK 1, COMMERCE PARK @ I-35 HEWITT ADDITION,
TO THE CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, BEING A RESUBDIVISION
OF LOT 10, BLOCK 1 OF THE COMMERCE PARK @ I-35 HEWITT ADDITION, TO THE
CITY OF HEWITT, MCLENNAN COUNTY, TEXAS, AS PER PLAT OF SAID ADDITION
RECORDED UNDER MCLENNAN COUNTY CLERK'S FILE NUMBER 2011014657 OF
THE OFFICIAL PUBLIC RECORDS OF MCLENNAN COUNTY, TEXAS.

STATE OF TEXAS
COUNTY OF McLENNAN

[illegible]

BY: INTRUST PROPERTIES LTD

By: CURTIS E. LILES, MANAGING MEMBER
PO BOX 20545
WACO, TEXAS 76702

STATE OF TEXAS
COUNTY OF McLENNAN

Before me, the undersigned authority, Notary Public in and for the State of Texas, on this day personally appeared CURTIS E. LILES, known to be the person whose name is subscribed to the foregoing instrument and he acknowledged to me that he executed the same for the purpose and considerations therein expressed.

Given under my hand and seal of office this the _____ day of _____, 2020.

Notary Public In and for the State of Texas

STATE OF TEXAS
COUNTY OF McLENNAN

Approved this _____ day of _____, 2020 by the Building Official of the City of Hewitt, Texas.

Tracy Lankford
Community Development Director

Brittany Cantu
Union Secretary

30.82 ACRES
CITY OF HEWITT, MCLENNAN COUNTY, TEXAS
DATE OF PLAT: September 4, 2020

"KNOW ALL MEN BY THESE PRESENTS:

That I, Robert E. Mitchell, do hereby certify that I made an actual and accurate survey of the platted land and that the corner monuments shown on the foregoing plat were properly placed under my personal supervision, in accordance with the Subdivision Regulations of the City of Hewitt, Texas. This document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

Robert E. Mitchell RPLS. NO. 580T

MITCHELL & ASSOCIATES, INC.
ENGINEERING & SURVEYING

ENGINEERING & SURVEYING
6801 Sanger Ave. Ste. 111, Waco Texas (254) 776-5151

T. B. P. L. S. FIRM REGISTRATION NO. 10194044

T. B. P. L. S. FIRM REGISTRATION NO. 10194044

Sheet: **2 of 2**
 SCALE  ADDRESS: ALLIANCE DATE: 8-19
 WORK ORDER NO. 3876 DRAWN BY: ckm
 DIGITAL FILE 3876.dwg ERI DRAWN / DGC TMEIS - 101-31

Sheet: 2 of 2

0	120	240	ADDRESS: <u>ALLIANCE</u>	DATE	8-19
SCALE			WORK ORDER NO. <u>3876</u>	DRAWN BY	ckm
			DIGITAL FILE <u>3876.dwg</u>	FILE NUMBER/PG	TNFD5 - 101-31

DATE 8-19
DRAWN BY ckm

APPLICATION REVIEW

Z-2020-6

CASE #: Z-2020-6

NOTICES: 15 mailed; returned,

HEARING DATE: September 1, 2020

PROPERTY ADDRESS: Alliance Prky

LEGAL DESCRIPTION: Lot 10 Block 1 Commerce Park@ I-35 Hewitt Addition

APPLICANT: Bryan Properties Management Company LLC

MAILING ADDRESS: 519 E. Walnut, Springfield, Missouri

Comprehensive Plan Future Land Use Plan Staff Review

The City of Hewitt adopted "Comprehensive Plan 2022" A Comprehensive Plan for the City of Hewitt, Texas, under Ordinance No. 2003-04-21 on April 21, 2003. When a zoning change is received, the City evaluates it to determine whether it is consistent with the Comprehensive Plan. This evaluation will be based on the goals and objectives and policies of the plan, as well as the land use categories depicted on the Future Land Use Map. A zoning change proposal has been submitted by the applicant that is not consistent with the Comprehensive Plan. The City may consider to uphold the current land use category or a change in the plan's Future Land Use Map.

LAND USE DESIGNATION REQUEST: GENERAL COMMERCAL and INDUSTRIAL to RESIDENTIAL

The applicant is requesting a land use designation change from Industrial to High Density Residential

ZONING:

The applicant requests a zone change from **B-P Business Park** to **R-4 Multi-family High Density**

SUMMARY DESCRIPTION OF USES IN R-4: The High density multiple-family zoning is primarily intended as the appropriate designation for lands suitable for higher impact development and higher volume traffic, while serving the residential needs for higher density living quarters.

PLANNING & COMMUNITY DEVELOPMENT REVIEW

NEIGHBORHOOD CHARACTER:

The neighborhood is generally characterized as an area of commercial uses. The majority of the surrounding properties are commercial based.

STAFF RECOMMENDATION

ZONING:

Planning Services recommends **approval** of these requests to change the Land Use from Industrial to High Density Residential and change the zoning from **B-P to R-4** based on the following findings:

- 1) The proposed zoning is in keeping with the land use component of the Comprehensive Plan.
- 2) The public infrastructure is adequate to provide for uses allowed in R-4 zoning district.
- 3) The property meets all the size and width requirements for R-4 zoning.
- 4) The property is located along Alliance PRKY. and is currently vacant.

TRAFFIC DATA

1. Description of the adjacent street system:

Road	Classification	# of Lanes	Avg. Daily Traffic
Alliance	Arterial	2	data not available

Estimated increase in traffic on adjacent streets at full build out:

Immediate: none

Future: none

3. Will the development's impact be of sufficient magnitude to require mitigation for:
 - a) Access problems: no
 - b) Increased traffic congestion: no
 - c) Pedestrian traffic: no
 - d) Visibility problems: no

4. Traffic Department comments and recommendations:

No significant traffic impact anticipated.

PUBLIC WORKS DATA

1. Street condition: Good X Acceptable _____ Needs Reconstruction _____
2. Street width: Existing: ROW 65' Pavement 45'
Required: ROW 65' Pavement 45'
3. Curb and Gutter:
Does not apply _____ Needs to be installed _____ Exists X Needs Reconstruction _____
4. Offsite Drainage facilities are adequate to meet additional runoff resulting from the rezoning.
5. Water is available to the property, and it will serve the heaviest uses allowed under the requested zoning.
6. Sewer is available to the property.
7. Public Works comments and recommendations:
The property is served with public water and there has been no damage reported.

INSPECTION DEPARTMENT REVIEW

Comments

None

FIRE DEPARTMENT REVIEW:

Anticipated Fire Response Time:

Is the Fire Response Time Adequate?: ____ (Y) Yes (N) No

Fire Department Comments and Recommendations:

MCLENNAN COUNTY HEALTH DISTRICT REVIEW

Inspection/Permit Required N (Y) Yes (N) No

Date of Inspection: None

Comments

POLICE DEPARTMENT REVIEW

Comments None

PROPERTY OWNERS LIST

Applicant: Brad Gebhard, Bryan Properties Management Company LLC

Owner: Curt Liles

HEWITT TEXAS

PLANNING AND ZONING PLAT APPLICATION

Type of Plat: (circle one)

Preliminary Final Amended Administrative Re-plat

Final Plat & Re-plat w/infrastructure Platting or Re-platting w/variance request

Legal Description of Property: Stoneridge II Addition, Phase 12

Describe the location of the property as submitted by this application. This may be in the form of a street address, general description, or nearest intersection.

South of Radisson Drive, between Hesselridge Drive and Waverly Drive

Number of Lots: 21 Number of Acres: 7.577 Flood Zone: X

Zoning Classification: R-1 Proposed Zoning Use: Residential

Are variances being requested? If yes, please explain.

No

Please provide the following recording information and a copy of the document(s) listed below with this application:

Ownership (deed): Doc. #/MCC No.: 2014022549 OPR

Please provide the proposed meeting date for this application to be considered (See Meeting Schedule): October 20, 2020

The Plat application must be completed along with the following information:

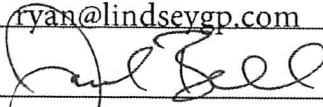
1. A notarized letter from the property owner authorizing applicant to present the request, if the property owner will not be presenting the request and stating reasons for request.
2. Submit one (1) PDF file, one (1) hardcopy, one (1) CAD file of plat for review purposes – Must be in State Plane Coordinates using the Texas Central Zone NAD 83.
3. Original Tax Certificate for the McLennan Count Tax Office.
4. Non-refundable application fee 25 (See Fee schedule).

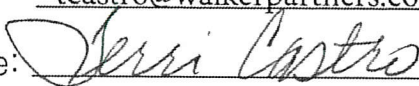
5. Application, fee, documents, etc., in completed form must be submitted to the Planning Department before or no later than 12:00 noon on the deadline date (see schedule).

I attest that the above information is true and correct to the best of my knowledge and I am now or will be fully prepared to present the above proposal at the Planning and Zoning Commission hearing. I understand that if any of the above information is found to be wrong or inaccurate that my application may be removed from consideration prior to the time the application is voted upon by the governing body of the City.

I, understand that in the event the undersigned is not present or represented at the public hearing, the Planning and Zoning Commission shall have the power to dismiss this proposal either at the call of the case or after hearing and such dismissal shall constitute a denial by both the Planning and Zoning Commission and the City Council.

I reserve the right to withdraw this proposal. However, written withdrawals filed at any time after the giving of notice to the Planning and Zoning Commission shall constitute a denial by the Commission and City Council. I understand that the filing fee is not refundable upon withdrawal of proposal.

Name of Property Owner: Central Park Holdings, LLC
Telephone Number: 254-379-6778
Mailing Address: P.O. Box 20307 Waco, TX
Email Address: ryan@lindseygp.com
Signature for Property Owner: 
Date: 9/21/2020

Name of Applicant/Representative: Walker Partners, LLC
Telephone Number: 254-714-1402
Mailing Address: 823 Washington Ave. Ste. 100 Waco, TX 76701
Email Address: tcastro@walkerpartners.com
Signature of Applicant/Representative: 
Date: 26 9/21/2020

APPLICATION REVIEW

Z-2020-6

CASE #: Z-2020-6

NOTICES: 15 mailed; returned,

HEARING DATE: September 1, 2020

PROPERTY ADDRESS: Alliance Prky

LEGAL DESCRIPTION: Lot 10 Block 1 Commerce Park@ I-35 Hewitt Addition

APPLICANT: Bryan Properties Management Company LLC

MAILING ADDRESS: 519 E. Walnut, Springfield, Missouri

Comprehensive Plan Future Land Use Plan Staff Review

The City of Hewitt adopted “Comprehensive Plan 2022” A Comprehensive Plan for the City of Hewitt, Texas, under Ordinance No. 2003-04-21 on April 21, 2003. When a zoning change is received, the City evaluates it to determine whether it is consistent with the Comprehensive Plan. This evaluation will be based on the goals and objectives and policies of the plan, as well as the land use categories depicted on the Future Land Use Map. A zoning change proposal has been submitted by the applicant that is not consistent with the Comprehensive Plan. The City may consider to uphold the current land use category or a change in the plan’s Future Land Use Map.

LAND USE DESIGNATION REQUEST: GENERAL COMMERCAL and INDUSTRIAL to RESIDENTIAL

The applicant is requesting a land use designation change from Industrial to High Density Residential

ZONING:

The applicant requests a zone change from **B-P Business Park** to **R-4 Multi-family High Density**

SUMMARY DESCRIPTION OF USES IN R-4: The High density multiple-family zoning is primarily intended as the appropriate designation for lands suitable for higher impact development and higher volume traffic, while serving the residential needs for higher density living quarters.

PLANNING & COMMUNITY DEVELOPMENT REVIEW

NEIGHBORHOOD CHARACTER:

The neighborhood is generally characterized as an area of commercial uses. The majority of the surrounding properties are commercial based.

STAFF RECOMMENDATION

ZONING:

Planning Services recommends **approval** of these requests to change the Land Use from Industrial to High Density Residential and change the zoning from **B-P to R-4** based on the following findings:

- 1) The proposed zoning is in keeping with the land use component of the Comprehensive Plan.
- 2) The public infrastructure is adequate to provide for uses allowed in R-4 zoning district.
- 3) The property meets all the size and width requirements for R-4 zoning.
- 4) The property is located along Alliance PRKY. and is currently vacant.

TRAFFIC DATA

1. Description of the adjacent street system:

<u>Road</u>	<u>Classification</u>	<u># of Lanes</u>	<u>Avg. Daily Traffic</u>
Alliance	Arterial	2	data not available

Estimated increase in traffic on adjacent streets at full build out:

Immediate: none

Future: none

3. Will the development's impact be of sufficient magnitude to require mitigation for:
 - a) Access problems: no
 - b) Increased traffic congestion: no
 - c) Pedestrian traffic: no
 - d) Visibility problems: no

4. Traffic Department comments and recommendations:

No significant traffic impact anticipated.

PUBLIC WORKS DATA

1. Street condition: Good X Acceptable Needs Reconstruction
2. Street width: Existing: ROW 65' Pavement 45'
Required: ROW 65' Pavement 45'
3. Curb and Gutter:
Does not apply Needs to be installed Exists X Needs Reconstruction
4. Offsite Drainage facilities are adequate to meet additional runoff resulting from the rezoning.
5. Water is available to the property, and it will serve the heaviest uses allowed under the requested zoning.
6. Sewer is available to the property.
7. Public Works comments and recommendations:
The property is served with public water and there has been no damage reported.

INSPECTION DEPARTMENT REVIEW

Comments

None

FIRE DEPARTMENT REVIEW:

Anticipated Fire Response Time:

Is the Fire Response Time Adequate?: (Y) Yes (N) No

Fire Department Comments and Recommendations:

MCLENNAN COUNTY HEALTH DISTRICT REVIEW

Inspection/Permit Required N (Y) Yes (N) No

Date of Inspection: None

Comments

POLICE DEPARTMENT REVIEW

Comments None

PROPERTY OWNERS LIST

Applicant: Brad Gebhard, Bryan Properties Management Company LLC

Owner: Curt Liles

ORDINANCE NO. 2020-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 2003-04-21 AND ALL AMENDMENTS THERETO, KNOWN AS THE COMPREHENSIVE PLAN 2022 OF THE CITY OF HEWITT, TEXAS, CHANGING THE FUTURE LAND USE PLAN OF THE HEREIN DESCRIBED PROPERTY FROM INDUSTRIAL TO HIGH DENSITY RESIDENTIAL, PROVIDING SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Brad Gebhard to rezone a portion of property known as Lot 10 Block 1 Commerce Park @ I-35 Hewitt Addition located in the 700 block of Alliance Parkway from **Industrial to High Density Residential**.

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on October 19, 2020, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday October 6, 2020, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this land use request by a vote of 5 in approval and 0 in denial; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this change complies with the spirit of the Comprehensive Plan, is appropriate for the shape and size of the property, and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. All that certain tract or parcel of land in McLennan County, Texas, known as a portion of Lot 10 Block 1 located in the 700 block of Alliance Parkway, Hewitt, McLennan County, Texas, from **Industrial to High Density Residential**.

SECTION TWO. A proposed map of area is shown in Exhibit "A".

SECTION THREE. All ordinances, statutes, restrictions and regulations applicable to

this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION FOUR. That all provisions of the ordinances of the City of Hewitt in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hewitt not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION FIVE. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION SIX.

This Ordinance shall become effective when passed.

PASSED AND APPROVED this the 19th day of October, 2020, at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Charles D. Turner, Mayor

ATTEST:

Lydia Lopez, City Secretary



HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 7

SUBMITTED BY: Tracy Lankford, Community Development Director

ITEM DESCRIPTION:

Public hearing and action on an **Ordinance No. 2020-20** changing the Zoning designation of a portion of property known as Lot 10 Block 1 located in the 700 Block of Alliance Parkway from B-P Business Park to R-4 Multi-family High Density.

STAFF RECOMMENDATION/ITEM SUMMARY:

Mr. Brad Gebhard submitted a request to change the land use designation on a portion of property located in the 700 block of Alliance Parkway known as Commerce Park @ I-35 Hewitt Addition (see attached plan). This is a tract of land located on the north side of Alliance adjacent to Fed-Ex. Mr. Gebhard is requesting the land use change from B-P Business Park to R-4 Multi-family High Density.

The Planning and Zoning Commission met on Tuesday, October 6, 2020, to consider the request. After a public hearing and deliberation, the P&Z Commission recommended approval of the request with a vote of 5 to 0. A map of the property and copy of the minutes is included in the backup material. Staff recommends approval of this request.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move to approve the request of Brad Gebhard to change the zoning designation for property located in the 700 Block of Alliance Parkway, also known as Lot 10 Block 1 Commerce Park @ I-35 Hewitt Addition, from B-P Business Park to R-4 Multi-family High Density.

ATTACHMENTS:

P&Z Draft Minutes and supporting documentation included in previous item
Draft Ordinance

ORDINANCE NO. 2020-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS AMENDING ORDINANCE NO. 11-15-99 AND ALL AMENDMENTS THERETO, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF HEWITT, TEXAS, CHANGING THE ZONING CLASSIFICATIONS OF THE HEREIN DESCRIBED PROPERTY FROM B-P BUSINESS PARK TO HIGH DENSITY RESIDENTIAL DISTRICT PROVIDING FOR PENALTY; PROVIDING FOR PUBLICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Code of Ordinances of the City of Hewitt, a request was submitted by Brad Gebhard to rezone property known as lot 10 block1 Commerce Park @ I-35 Hewitt Addition located in the 700 block of Alliance Parkway, Hewitt, McLennan County, Texas, from **B-P Business Park to R-4 Multi-family High Density**.

WHEREAS, public notice was given and property owners within 200' were notified of the rezoning request as required by state law, and

WHEREAS, a public hearing in relation thereto at which parties in interest and citizens had an opportunity to be heard was held by the City Council of the City of Hewitt on October 19, 2020, after due notice in the manner provided by law; and

WHEREAS, a public hearing of the Planning and Zoning Commission at which parties in interest and citizens had an opportunity to be heard was held on Tuesday, October 6, 2020, after due notice in the manner provided by law; and

WHEREAS, a site plan of the proposed development was presented and discussed, and

WHEREAS, the said Commission has made a report to the City Council of the City of Hewitt, Texas, recommending approval of this rezoning request by a unanimous vote; and

WHEREAS, the City Council of the City of Hewitt, Texas deems that this rezoning is in accordance with the Comprehensive Land Use Plan and is in the public interest;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS, THAT:

SECTION ONE. A portion of that certain tract or parcel of land in McLennan County, Texas, known as Lot 10 Block 1 Commerce Park @ I-35 Hewitt Addition located in the 700 Block of Alliance Parkway, Hewitt, McLennan County, Texas, from B-P Business Park to R-4 Multi-family High Density

SECTION TWO. A proposed map of area is shown in Exhibit "A".

SECTION THREE. All ordinances, statutes, restrictions and regulations applicable to this property shall be complied with as well as all zoning restrictions and regulations that are applicable to this property.

SECTION FOUR. That all provisions of the ordinances of the City of Hewitt in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Hewitt not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION FIVE. Should any section, paragraph, sentence, clause, or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

SECTION SIX. Any person, firm, corporation, agent or employee thereof who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be fined not to exceed Two Thousand and No/100 Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION SEVEN. The caption of this Ordinance shall be published within ten (10) days of its passage in a newspaper of general circulation in the City of Hewitt.

SECTION EIGHT. This Ordinance shall become effective ten (10) days after the date of its passage and upon its publication as required by law.

PASSED AND APPROVED this the 19th day of October, 2020, at a Regular Meeting of the City Council of the City of Hewitt, Texas.

CITY OF HEWITT

BY: _____
Charles D. Turner, Mayor

ATTEST:

Lydia Lopez, City Secretary



HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 8

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Consider award of bid for 2020 – Ritchie Road Street Improvements to Waco Paving, Inc., in the amount of \$759,266.95.

STAFF RECOMMENDATION/ITEM SUMMARY:

After bid solicitation, four bids were received and opened on October 7, 2020. Waco Paving, Inc. provided the lowest bid in the amount of \$759,266.95.

City staff recommends award of this project as recommended by City Engineer.

FISCAL IMPACT:

Amount Budgeted – \$959,144.00

Line Item in Budget – 18-50835-18-08

SUGGESTED MOTION:

I move approval of the bid for 2020 – Ritchie Road Street Improvements to Waco Paving, Inc., in the amount of \$759,266.95.

ATTACHMENTS:

Letter from City Engineer
Bid Tabulation

OCTOBER 13, 2020

CITY COUNCIL

CITY OF HEWITT, TEXAS

VIA: EMAIL

RE: 2020 - RITCHIE RD STREET IMPROVEMENTS; PHASE 2

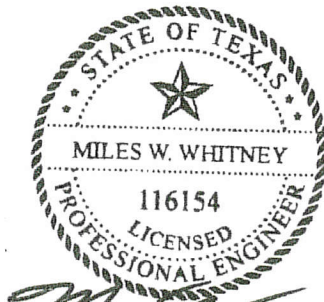
COUNCIL:

BIDS WERE OPENED ON THE ABOVE CAPTIONED PROJECT ON OCTOBER 7, 2020. THREE BIDS WERE SUBMITTED. THE LOWEST BASE BID WAS SUBMITTED BY WACO PAVING, INC.; IN THE AMOUNT OF \$759,266.95. THE BID TABULATION FOR THIS PROJECT SHOULD BE INCLUDED WITHIN YOUR COUNCIL PACKET.

WACO PAVING, INC. HAS CONSTRUCTED PROJECTS WITHIN THE CITY OF HEWITT IN THE PAST, THAT HAVE BEEN TO THE SATISFACTION OF THE CITY. THE MOST RECENT PROJECT BEING 2019 - APRIL LN. / DECEMBER DR.; STREET IMPROVEMENTS.

IT IS MY RECOMMENDATION THAT THIS CONTRACT BE AWARDED TO WACO PAVING, INC.

SINCERELY:



Miles W. Whitney P.E.
MILES W. WHITNEY, P.E.

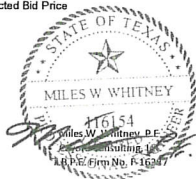
Base Bid Tabulation

Project 2020 - Ritchie Rd Street Improvements; Phase 2
Owner City of Hewitt, TX
Component Bid Tabulation

Prepared By MWW
Date 10/7/2020
Reviewed By MWW

BASE BID TOTALS			Contractor 1		Contractor 2		Contractor 3	
			\$ 759,266.95		\$ 845,080.87		\$ 2,053,337.50	
			Waco Paving, Inc.		Big Creek Construction, Ltd.		TTG Utilities, LP	
Bid Item	Qty.	Unit	Unit Price	Bid Price	Unit Price	Bid Price	Unit Price	Bid Price
1 8" of Excavation of Asphalt and Base; Includes Shaping and Compaction for Concrete Pavement; Installed	10,706	S.Y.	\$ 7.57	\$ 81,044.42	\$ 4.00	\$ 42,824.00	\$ 15.50	\$ 165,943.00
2 Remove Concrete Ribbon Curb & Gutter, including Saw Cutting; Complete	180	L.F.	\$ 6.64	\$ 1,195.20	\$ 15.00	\$ 2,700.00	\$ 8.75	\$ 1,575.00
3 Removal of Existing 18" HDPE Culvert; Complete	1	L.S.	\$ 217.00	\$ 217.00	\$ 300.00	\$ 300.00	\$ 1,585.00	\$ 1,585.00
4 8" of Reinforced Concrete Pavement; Including Expansion, Contraction, and Dowels Joints; Installed	10,367	S.Y.	\$ 46.51	\$ 482,169.17	\$ 55.00	\$ 570,185.00	\$ 145.00	\$ 1,503,215.00
5 Concrete Street Fillets; Installed	2,129	S.F.	\$ 11.15	\$ 23,738.35	\$ 15.00	\$ 31,935.00	\$ 15.50	\$ 32,999.50
6 2" Depth Milling of Existing Asphalt; Complete	1,221	S.Y.	\$ 9.00	\$ 10,989.00	\$ 6.00	\$ 7,326.00	\$ 7.50	\$ 9,157.50
7 1.5" Depth Milling of Existing Asphalt; Complete	554	S.Y.	\$ 12.69	\$ 7,030.26	\$ 8.00	\$ 4,432.00	\$ 7.25	\$ 4,016.50
8 2" Compacted Thickness, Hot-Mixed, Asphaltic Concrete Surface (TXDOT Type "D" Crushed Stone Aggregate and Tack Coat; Installed	1,221	S.Y.	\$ 15.46	\$ 18,876.66	\$ 14.00	\$ 17,094.00	\$ 16.50	\$ 20,146.50
9 1.5" Compacted Thickness, Hot-Mixed, Asphaltic Concrete Surface (TXDOT Type "D" Crushed Stone Aggregate and Tack Coat; Installed	554	S.Y.	\$ 15.42	\$ 8,542.68	\$ 12.50	\$ 6,925.00	\$ 15.50	\$ 8,587.00
10 Special Approach Section, including Excavation, 8" Thick Reinforced Concrete Pavement, 2" Type "D" HMA Surface, and Expansion Joint; Installed	932	S.F.	\$ 11.23	\$ 10,466.36	\$ 15.00	\$ 13,980.00	\$ 17.50	\$ 16,310.00
11 18" Corrugated Metal Pipe, including Excavation and Compacted Backfill; Installed	44	L.F.	\$ 53.70	\$ 2,362.80	\$ 50.00	\$ 2,200.00	\$ 105.00	\$ 4,620.00
12 18" Corrugated Metal 3:1 Slope, including Excavation and Compacted Backfilling; Installed	2	Ea.	\$ 434.11	\$ 868.22	\$ 700.00	\$ 1,400.00	\$ 1,153.00	\$ 2,306.00
13 6" of Compacted Gravel Driveway; including Labor and Materials; Installed	95	S.Y.	\$ 16.71	\$ 1,587.45	\$ 12.50	\$ 1,187.50	\$ 61.50	\$ 5,842.50
14 Unclassified Excavation / Compacted Fill, including Ditch and Slope Grading, Excluding Area Under Proposed Pavement; Completed	3,906	S.Y.	\$ 8.00	\$ 31,248.00	\$ 2.50	\$ 9,765.00	\$ 12.25	\$ 47,848.50
15 Hydro Mulch	3,906	S.Y.	\$ 2.13	\$ 8,319.78	\$ 1.00	\$ 3,906.00	\$ 2.25	\$ 8,788.50
16 Double Line - 4" Wide, Solid, Reflective, Type 1 - Yellow - 090 Mil; Installed	2,601	L.F.	\$ 2.30	\$ 5,982.30	\$ 1.50	\$ 3,901.50	\$ 2.50	\$ 6,502.50
17 Single Line - 4" Wide, Solid, Reflective, Type 1 - White - 090 Mil; Installed	5,326	L.F.	\$ 1.15	\$ 6,124.90	\$ 1.00	\$ 5,326.00	\$ 1.25	\$ 6,657.50
18 Single Line - 8" Wide Solid Reflective Type 1 - White - 090 Mil; Installed	562	L.F.	\$ 3.45	\$ 1,938.90	\$ 1.50	\$ 843.00	\$ 3.50	\$ 1,967.00
19 Single Line - 24" Wide Solid Reflective Type 1 - White - 090 Mil; Installed	12	L.F.	\$ 46.00	\$ 552.00	\$ 25.00	\$ 300.00	\$ 48.75	\$ 585.00
20 36" x 24" Yield Lines; Installed	30	L.F.	\$ 34.50	\$ 1,035.00	\$ 30.00	\$ 900.00	\$ 36.75	\$ 1,102.50
21 Arrow (Left Turn) - Prefabricated, Type C - White; Installed	3	Ea.	\$ 339.25	\$ 1,017.75	\$ 300.00	\$ 900.00	\$ 360.00	\$ 1,080.00
22 Arrow (Right Turn) - Prefabricated, Type C - White; Installed	2	Ea.	\$ 339.25	\$ 678.50	\$ 300.00	\$ 600.00	\$ 360.00	\$ 720.00
23 Word (ONLY) - Prefabricated, Type C - White; Installed	5	Ea.	\$ 391.00	\$ 1,955.00	\$ 350.00	\$ 1,750.00	\$ 415.00	\$ 2,075.00
24 Eliminating Existing Pavement Markings & Markers; Complete	1	L.S.	\$ 1,150.00	\$ 1,150.00	\$ 3,500.00	\$ 3,500.00	\$ 1,220.00	\$ 1,220.00
25 Raised Pavement Marker Type I - C; Installed	1	L.S.	\$ 143.75	\$ 143.75	\$ 300.00	\$ 300.00	\$ 152.50	\$ 152.50
26 Raised Pavement Marker Type II - A - A; Installed	1	L.S.	\$ 287.50	\$ 287.50	\$ 600.00	\$ 600.00	\$ 305.00	\$ 305.00
27 SWPP Development and Implementation	1	L.S.	\$ 3,502.00	\$ 3,502.00	\$ 10,000.87	\$ 10,000.87	\$ 13,000.00	\$ 13,000.00
28 Traffic Control Plan Development and Implementation	1	L.S.	\$ 14,905.00	\$ 14,905.00	\$ 20,000.00	\$ 20,000.00	\$ 26,475.00	\$ 26,475.00
29 Mobilization (Not to Exceed 10% of Total Project Base Bid)	1	L.S.	\$ 31,339.00	\$ 31,339.00	\$ 80,000.00	\$ 80,000.00	\$ 158,555.00	\$ 158,555.00

Denotes corrected Bid Price



HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 9

SUBMITTED BY: Kevin Reinke, Utilities Director

ITEM DESCRIPTION:

Ratify expenditures for repairs to pump and motor #1 at Lift Station 2-2 to Smith Pump Company in the amount of \$3,235.

STAFF RECOMMENDATION/ITEM SUMMARY:

Pump #1 was not operating correctly and was pulled by Utility staff. Pump was delivered to Smith Pump Company for inspection and repairs. A detailed invoice with report of repairs is attached.

FISCAL IMPACT:

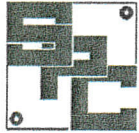
Amount Budgeted – \$40,000
Line Item in Account Number 20-50375-91-00

SUGGESTED MOTION:

I move to ratify the expenditures associated with repairs to pump #1 at lift station 2-2 in the amount of \$3,235.

ATTACHMENTS:

Invoice and repair report attached



**SMITH
PUMP
COMPANY, INC.**

**Remit to:
301 M&B Industrial
Waco, TX 76712**

**Phone : 254-776-0377
Fax : 254-776-0023**

Bill to : City of Hewitt
finance2@cityofhewitt.com
200 Patriot Court
Hewitt, TX 76643

Attn : Kevin Reinke
Phone : 254-379-3284 CELL
Fax :

Ship to : City of Hewitt
finance2@cityofhewitt.com
200 Patriot Court
Hewitt, TX 76643

Attn : Ryan Bell
Phone : 254-379-3284 CELL
Fax :

Invoice

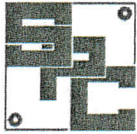
Project PO# : Approval email
Project Name : City of Hewitt
Number : PI071370
Date : 9/30/2020
Page : 2
Project contract : 179038
Customer account : 100648
Salesman : Christopher T. Burress
Our account number :
Payment : Net 30 Days

Please complete our survey at <https://www.surveymonkey.com/s/V3JLHCK>

Pump Received: 8/20/2020
Pump Disassembled and Inspected: 8/26/2020

Recommended Repairs:
Cord megged good - Reuse
Stator megged bad - Press out, rewind, press back in.
Found oil in the motor housing
Lower seal failed which allowed water mix in with oil.
Upper seal failed and allowed oil into the motor housing.
Impeller wear ring and volute wear ring show signs of extreme wear and an excessive clearance (.73")
True impeller wear ring and replace volute wear ring
Replace both upper and lower bearings
Replace both upper and lower seals
Replace seal fail sensor
Replace O-rings and gaskets

Picked up 9/30/20



**SMITH
PUMP
COMPANY, INC.**

Remit to:
301 M&B Industrial
Waco, TX 76712

Phone : 254-776-0377
Fax 254-776-0023

Bill toCity of Hewitt
finance2@cityofhewitt.com
200 Patriot Court
Hewitt, TX 76643

Attn Kevin Reinke
Phone ... 254-379-3284 CELL
Fax.....

Ship toCity of Hewitt
finance2@cityofhewitt.com
200 Patriot Court
Hewitt, TX 76643

Attn Ryan Bell
Phone ... 254-379-3284 CELL
Fax.....

Invoice

Project PO# Approval email
Project Name City of Hewitt
Number PI071370
Date 9/30/2020
Page 1
Project contract..... 179038
Customer account..... 100648
Salesman Christopher T. Burress
Our account number
Payment..... Net 30 Days

Please complete our survey at <https://www.surveymonkey.com/s/V3JLHCK>

ITEM NO	TRANSACTION TEXT	QTY	UNIT PRICE	LINE AMOUNT	SHIP DATE
179038-01	D&I Flowserve 4MSX7AW S/N: 1401MS006098-2	1.00	0.00	0.00	8/26/2020

Reason for service:
PUMP KEEPS CLOGGING AND STOPPED RUNNING

Item of Shop Disassembly & Inspection of End Suction Pump

Includes:

1. Incoming Electrical / Mechanical Inspection
2. Teardown of Pump
3. Inspect of Parts to Determine Necessary Repairs
4. Written Shop Inspection Report
5. Provide Quotation for Recommended Repairs
6. Advise replacement and/or upgrade costs.

Flowserve
Model: 4MSX7AW
S/N: 1401MS006098-2
HP: 7.5 V: 230/460
PH: 3 RPM: 1760
IMP: 7.88

Received: 08/20/20
Disassembled and Inspected: 8/26/2020

179038-02	Pump Repair 4MSX7AW S/N:1401MS006098-2	1.00	3,235.00	3,235.00	9/30/2020
-----------	--	------	----------	----------	-----------

Pump information:
Manufacturer: Flowserve
Model: 4MSX7AW
S/N: 1401MS006098-2
HP: 7.5 V: 230/460
PH: 3 RPM: 1760
IMP: 7.88

Non taxable	Taxable	Sales balance	Total discount	Net amount	Sales tax	Total
3,235.00	0.00	3,235.00	0.00	3,235.00	0.00	3,235.00 USD
Due date	10/30/2020					



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 10

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Briefing and discussion concerning Financial Statements ending September 30, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

The financial statements ending September 30, 2020, were sent electronically on October 12, 2020. This is an opportunity for the council to ask any questions or make comments.

FISCAL IMPACT:

Amount Budgeted – n/a
Line Item in Budget – n/a

SUGGESTED MOTION:

No action required.

ATTACHMENTS:

None

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 11

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Consideration and action on approval of Quarterly Investment Report for the quarter ending September 30, 2020.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City's Investment policy, Section XI. Reporting (PFIA 2256.023) requires the preparation of a quarterly report for the City Council. Please see the following Investment Report for the quarter ending September 30, 2020.

FISCAL IMPACT:

Amount Budgeted – n/a
Line Item in Budget – n/a

SUGGESTED MOTION:

I move approval of the Quarterly Investment Report as of September 30, 2020.

ATTACHMENTS:

Quarterly Investment Report

City of Hewitt

QUARTERLY INVESTMENT REPORT

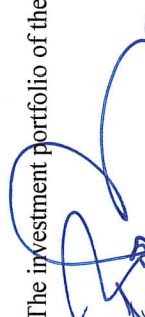
For the Quarter Ended

September 30, 2020

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the City of Hewitt is in compliance with the Public Funds Investment Act and the Investment Policy and its incorporated strategies.



City Manager



Finance Director

Accountant

Disclaimer: These reports were compiled using information provided by the City. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

City of Hewitt, Texas **Annual Comparison of Portfolio Performance**

FYE Results by Investment Category:

	September 30, 2019			September 30, 2020		
<u>Asset Type</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Ave. Yield</u>	<u>Book Value</u>	<u>Market Value</u>
Pools/Bank/TCB	2.03%	\$ 10,087,832	\$ 10,087,832	0.41%	\$ 13,851,846	\$ 13,851,846
Securities/CDs	2.64%	6,622,253	6,622,253	1.83%	3,705,734	3,705,734
Totals		\$ 16,710,085	\$ 16,710,085		\$ 17,557,580	\$ 17,557,580
Fourth Quarter-End Yield	2.27%			0.71%		
Average Quarter-End Yields - Fiscal Year (1):						
Hewitt	1.90%			1.40%		
Rolling Three Month Treasury	2.30%			0.76%		
Rolling Six Month Treasury	2.37%			0.93%		
TexPool	2.31%			0.75%		
Fiscal YTD Interest Earnings	\$ 373,915			\$ 285,163		

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

Summary

Quarter End Results by Investment Category:

Asset Type	June 30, 2020			September 30, 2020		
	Book Value	Market Value		Book Value	Market Value	Ave. Yield
Pools/DDA/MMA	\$ 13,319,199	\$ 13,319,199		\$ 13,851,846	\$ 13,851,846	0.41%
Securities/CDs	4,753,267	4,753,267		3,705,734	3,705,734	1.83%
Totals	\$ 18,072,466	\$ 18,072,466		\$ 17,557,580	\$ 17,557,580	0.71%

Current Quarter Average Yield (1)

Total Portfolio	0.71%
Rolling Three Month Treasury	0.12%
Rolling Six Month Treasury	0.15%
TexPool	0.15%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio	1.40%
Rolling Three Month Treasury	0.76%
Rolling Six Month Treasury	0.93%
TexPool	0.75%

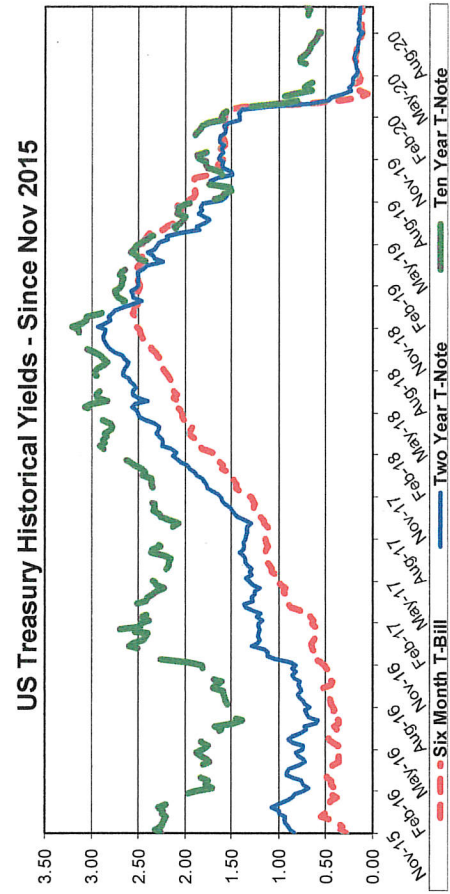
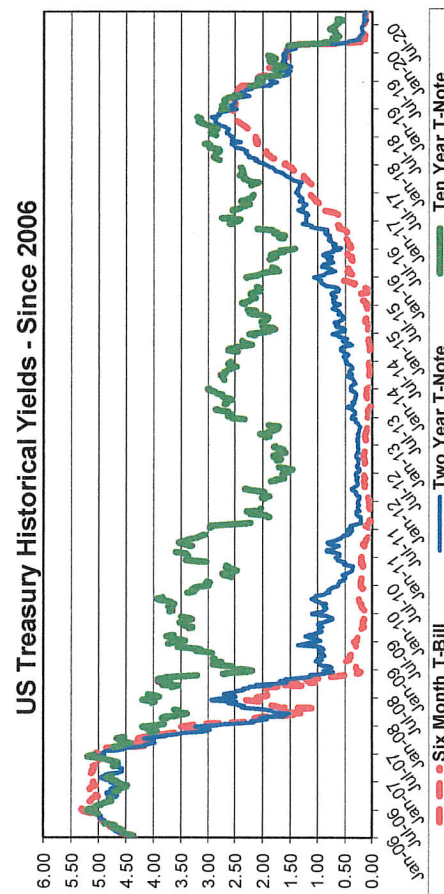
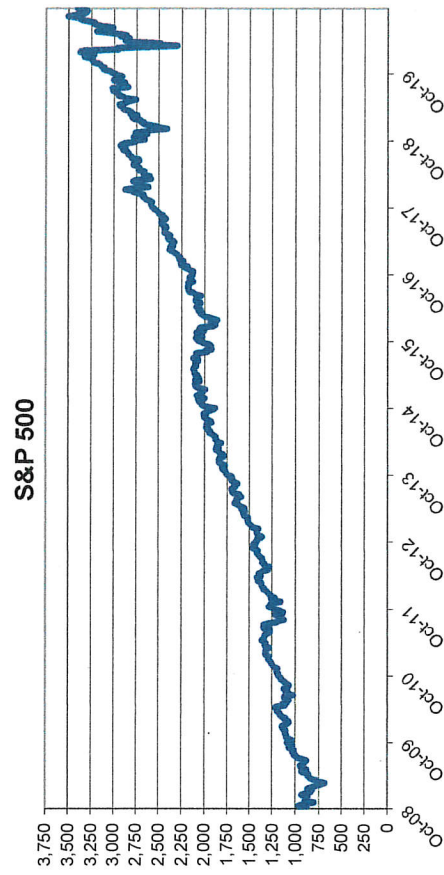
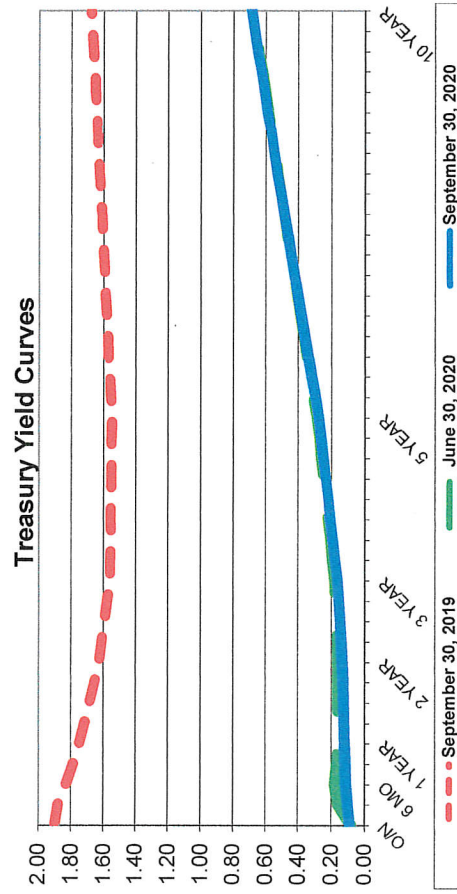
Interest Earnings

Quarterly Interest Income	\$ 34,061
Year-to-date Interest Income	\$ 285,163

(1) **Current Quarter Average Yield** - calculated using quarter end report yields and adjusted book values; does not reflect a total return analysis, realized or unrealized gains/losses, or account for advisory fees. The yield for the reporting month is used for bank, pool, and money market balances.

(2) **Fiscal Year-to-Date Average Yields** - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range at 0.00% to 0.25% (Effective Fed Funds are trading +/-0.10%), and projected that reduced rates could remain through 2024. Final estimate of Second Quarter GDP revised to down 31.4% (from down 31.9%). The Yield Curve remained stable. Crude oil slid to below \$40 per barrel. September Non Farm Payroll added 661k workers. Business added over 800k, but governments shed 200+k. The Stock Markets retreated slightly from all-time highs. Housing strengthened due to low mortgage rates. Additional federal economic assistance remained stalled in Congress.



**Investment Holdings
September 30, 2020**

Description	Ratings	Coupon/ Discount	Maturity Date	Settlement Date	Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
Cash on Hand		0.00%	10/01/20	09/30/20	\$ 1,950	\$ 1,950	1.00	\$ 1,950	1	0.00%
Independent Bank - MMA		0.55%	10/01/20	09/30/20	8,312,411	8,312,411	1.00	8,312,411	1	0.55%
Southside Bank - MMA		0.20%	10/01/20	09/30/20	5,264,632	5,264,632	1.00	5,264,632	1	0.20%
TexPool	AAA	0.15%	10/01/20	09/30/20	272,853	272,853	1.00	272,853	1	0.15%
Alliance Bank CD		1.10%	04/14/21	04/16/20	930,308	930,308	100.00	930,308	196	1.12%
Alliance Bank CD		1.10%	04/19/21	04/19/20	820,108	820,108	100.00	820,108	201	1.12%
Alliance Bank CD		2.45%	07/19/21	07/19/19	1,955,319	1,955,319	100.00	1,955,319	292	2.47%
Total					\$ 17,557,580	\$ 17,557,580		\$ 17,557,580	53	0.71%
									(1)	(2)

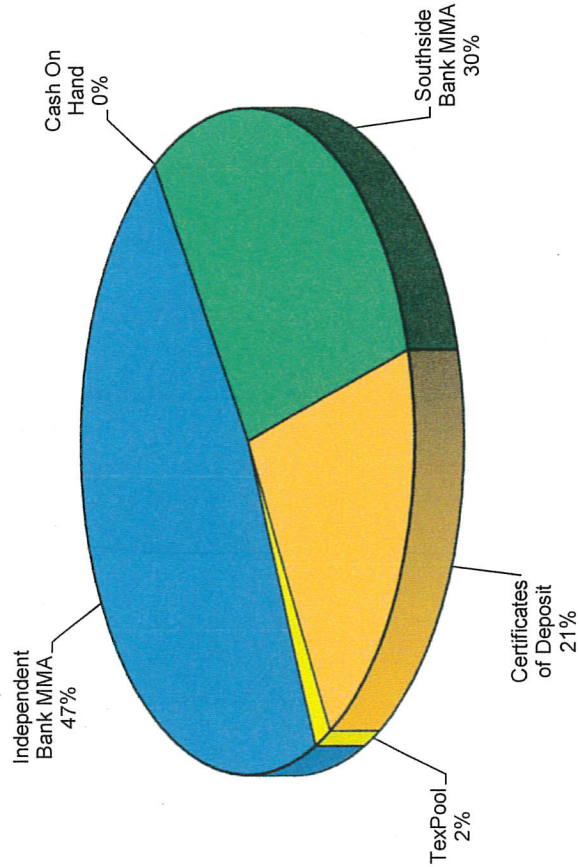
(1) **Weighted average life** - For purposes of calculating weighted average life, cash equivalent investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for pool, and bank account investments.

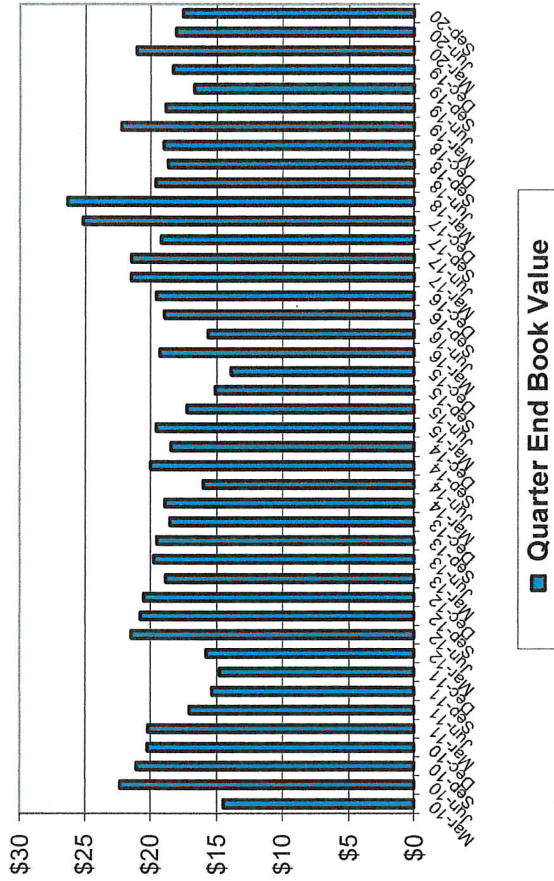
Portfolio Holdings
Group By: Issuer
As of 9/30/2020

Asset Class	Description	Amount	Portfolio Name	Maturity Date
ALLIANCE BANK				
10-124 AB 90 Day Reserve	ALLIANCE BANK 1.1 4/14/2021	930,307.90	007 GF 90 Day Reserve	04/14/2021
10-132 AB 90 Day Res	ALLIANCE BANK 2.45 7/19/2021	925,203.60	007 GF 90 Day Reserve	07/19/2021
20-166 AB Debt	ALLIANCE BANK 2.45 7/19/2021	1,025,115.12	013 UF Self-Supt Debt	07/19/2021
20-272 UF Oper Res AB	ALLIANCE BANK 1.1 4/19/2021	820,107.70	014 UF 90 Day Reserve	04/19/2021
		3,705,734.32		
Cash on Hand				
None	Cash on Hand Cash	650.00	001 GF Operating	
None	Cash on Hand Cash	1,300.00	010 Utility Fund Operating	
		1,950.00		
Independent Bank				
10-120 GF-Operating	Independent Bank MM	352,743.01	001 GF Operating	
10-121 IB GF Oper Funds	Independent Bank MM	1,000,000.00	001 GF Operating	
10-125 GF 90 Day Reserve	Independent Bank MM	114,431.14	007 GF 90 Day Reserve	
10-130 GF-I&S	Independent Bank MM	305,921.59	006 GF Tax I&S	
10-135 GF-Street Res	Independent Bank MM	811.09	003 GF Street Reserve	
10-138 PEG Acct	Independent Bank MM	405,995.71	008 PEG Account	
10-140 Payroll	Independent Bank MM	1,155.98	004 Payroll Acct	
10-160 HHIT	Independent Bank MM	641.91	005 HHIT	
12-120 DF Oper	Independent Bank MM	263,419.84	015 Drainage Fund	
15-120 St Cap Oper	Independent Bank MM	94,816.77	050 GF Capital Projects	
18-120 2017 Bond Fund	Independent Bank MM	515.87	054 2017 Bond Fund	
20-120 UF-Operating	Independent Bank MM	2,745,412.00	010 Utility Fund Operating	
20-122 UF-Oper Res IB	Independent Bank MM	443,209.71	014 UF 90 Day Reserve	
20-138 UF-Debt	Independent Bank MM	9,920.17	013 UF Self-Supt Debt	
20-140 UF-Deposits	Independent Bank MM	498,843.61	012 UF Water Deposits	
25-120 UF Cap Oper	Independent Bank MM	1,932,465.87	070 UF Capital Projects	
40-120 Hotel Fund Oper	Independent Bank MM	140,106.37	016 Hotel Fund	
		8,312,410.64		
Southside Bank				
10-265 GF-St Res-SSB	Southside Bank MM	216,468.52	003 GF Street Reserve	
10-266 GF-Oper-SSB	Southside Bank MM	1,013,982.88	001 GF Operating	
10-267 GF-I&S-SSB	Southside Bank MM	488,895.64	006 GF Tax I&S	
18-150 2017 Bond-SSB	Southside Bank MM	2,036,949.83	054 2017 Bond Fund	
20-265 UF Oper-SSB	Southside Bank MM	958,442.98	010 Utility Fund Operating	
20-266 UF Debt-SSB	Southside Bank MM	317,103.68	013 UF Self-Supt Debt	
20-267 UF Equip-SSB	Southside Bank MM	232,784.65	011 UF Equipment Res	
		5,264,632.18		
TexPool				
10-200 GF-Reserve-Txpl	TexPool LGIP	88,295.80	001 GF Operating	
10-201 GF-St Res-Txpl	TexPool LGIP	11,146.49	003 GF Street Reserve	
10-203 GF-I&S-Txpl	TexPool LGIP	1,840.19	006 GF Tax I&S	
15-200 St Cap-Txpl	TexPool LGIP	12,955.99	050 GF Capital Projects	
20-200 UF Oper-Txpl	TexPool LGIP	23,406.94	010 Utility Fund Operating	
20-201 UF Dep-Txpl	TexPool LGIP	1,628.83	012 UF Water Deposits	
20-203 UF Equip-Txpl	TexPool LGIP	5,547.96	011 UF Equipment Res	
20-204 UF Debt-Txpl	TexPool LGIP	117,680.18	013 UF Self-Supt Debt	
25-200 UF Cap-Txpl	TexPool LGIP	10,350.53	070 UF Capital Projects	
		272,852.91		
		17,557,580.05		
TOTAL PORTFOLIO				

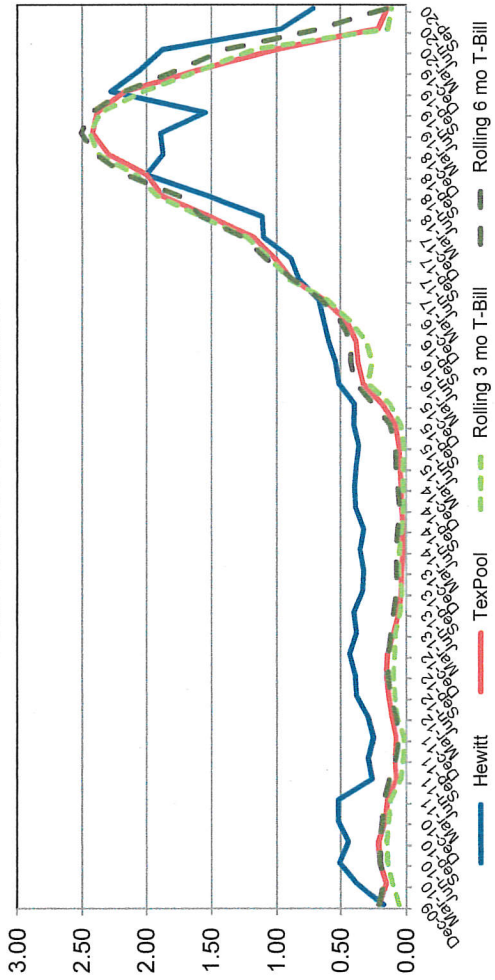
Portfolio Composition



Total Portfolio (Millions)



Total Portfolio Performance



Book and Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 06/30/20	Increases	Decreases	Book Value 09/30/20	Market Value 06/30/20	Change in Market Value	Market Value 09/30/20
Cash on Hand	0.00%	10/01/20	\$ 1,950	\$ -	\$ -	\$ 1,950	\$ 1,950	\$ -	\$ 1,950
Independent Bank - MMA	0.55%	10/01/20	7,533,271	779,140	-	8,312,411	7,533,271	779,140	8,312,411
Southside Bank - MMA	0.20%	10/01/20	5,261,564	3,068	-	5,264,632	5,261,564	3,068	5,264,632
Alliance Bank - MMA	0.00%	10/01/20	249,684	-	(249,684)	-	249,684	(249,684)	-
TexPool	0.15%	10/01/20	272,730	122	-	272,853	272,730	122	272,853
East West Bank CD	2.97%	07/01/20	1,064,402	-	(1,064,402)	-	1,064,402	(1,064,402)	-
Alliance Bank CD	1.12%	04/14/21	927,733	2,575	-	930,308	927,733	2,575	930,308
Alliance Bank CD	1.12%	04/19/21	817,838	2,270	-	820,108	817,838	2,270	820,108
Alliance Bank CD	2.47%	07/19/21	1,943,294	12,025	-	1,955,319	1,943,294	12,025	1,955,319
TOTAL / AVERAGE	0.71%		\$ 18,072,466	\$ 799,200	\$ (1,314,086)	\$ 17,557,580	\$ 18,072,466	\$ (514,886)	\$ 17,557,580

UTILITY FUND						
Utility Fund Operating						
Cash on Hand Cash	12/31/2011	0.000	1,300.00			
Independent Bank MM	07/01/2014	0.550	2,745,412.00			
Southside Bank MM	12/31/2011	0.200	958,442.98			
TexPool LGIP	12/31/2011	0.147	23,406.94			
			3,728,561.92			
UF Equipment Res						
Southside Bank MM	12/31/2011	0.200	232,784.65			
TexPool LGIP	12/31/2011	0.147	5,547.96			
			238,332.61			
UF Water Deposits						
Independent Bank MM	07/01/2014	0.550	498,843.61			
TexPool LGIP	12/31/2011	0.147	1,628.83			
			500,472.44			
UF Self-Supt Debt						
ALLIANCE BANK 2.45 7/19/2021	07/19/2019	2.450	1,029,115.12	07/19/2021		292
Independent Bank MM	07/31/2014	0.550	9,920.17			
Southside Bank MM	12/31/2011	0.200	317,103.68			
TexPool LGIP	12/31/2011	0.147	117,680.18			
			1,473,819.15	Req'd Reserves=\$548,210		
UF 90 Day Reserve						
ALLIANCE BANK 1.1 4/19/2021	04/19/2020	1.100	820,107.70	04/19/2021		201
Independent Bank MM	09/10/2018	0.550	443,209.71			
			1,263,317.41	Req'd Reserves=\$1,219,013		
			7,204,503.53			
TOTAL UTILITY FUND						
Drainage Fund						
Independent Bank MM	07/01/2014	0.550	263,419.84			
UF Capital Projects-2016 Bond Fund						
Independent Bank MM	07/01/2014	0.550	1,932,465.87			
TexPool LGIP	12/31/2011	0.147	10,350.53			
			1,942,816.40			
TOTAL PORTFOLIO 0.705 17,557,580.05						

Portfolio Holdings Group By: Portfolio Name As of 9/30/2020						
Description	Date	Rate	Amount	Maturity Date	Days To Maturity	
GENERAL FUND						
GF Operating						
Cash on Hand Cash	12/31/2011	0.000	650.00			
Independent Bank MM	07/01/2014	0.550	1,352,743.01			
Southside Bank MM	07/19/2019	0.200	1,013,982.88			
Independent Bank MM	07/01/2014	0.550	1,155.98			
Independent Bank MM	07/01/2014	0.550	641.91			
			2,369,173.78			
GF Street Reserve						
Independent Bank MM	07/01/2014	0.550	811.09			
Southside Bank MM	12/31/2011	0.200	216,468.52			
TexPool LGIP	12/31/2011	0.147	11,146.49			
			228,426.10			
GF Tax I&S-Debt Service						
Independent Bank MM	07/31/2014	0.550	306,921.59			
Southside Bank MM	12/31/2011	0.200	488,899.64			
TexPool LGIP	12/31/2011	0.147	1,840.19			
			797,661.42	Req'd Reserves=\$543,975		
GF 90 Day Reserve						
ALLIANCE BANK 1.1 4/14/2021	04/16/2020	1.100	930,307.90	04/14/2021	196	
ALLIANCE BANK 2.45 7/19/2021	07/19/2019	2.450	926,203.60	07/19/2021	292	
Independent Bank MM	07/31/2017	0.550	114,431.14			
TexPool LGIP	12/31/2011	0.147	88,295.80			
			2,059,238.44	Req'd Reserves=\$1,908,190		
PEG Account						
Independent Bank MM	07/01/2016	0.550	406,995.71			
			5,861,495.45			
TOTAL GENERAL FUND						
Hotel Fund						
Independent Bank MM	07/01/2014	0.550	140,106.37			
GF Capital Projects-2016B Bond Fund						
Independent Bank MM	07/01/2014	0.550	94,816.77			
TexPool LGIP	12/31/2011	0.147	12,955.99			
			107,772.76			
GF Capital Projects-2017 Bond Fund						
Independent Bank MM	12/22/2017	0.550	515.87			
Southside Bank MM	05/31/2019	0.200	2,036,949.83			
			2,037,465.70			

Allocation By Fund
September 30, 2020

Book and Market Value	Cash on Hand	Independent		Southside		04/14/21		04/19/21		07/19/21		Total
		Cash	Bank - MMA (0.55%)	TexPool (0.1474%)	Bank - MMA (0.20%)	Alliance Bank MMA (0.00%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)	Alliance Bank (2.45%)	Alliance Bank (2.45%)	
GF Operating	\$ 650	\$	1,352,743	\$ 88,296	\$ 1,013,983	\$	\$	\$	\$	\$	\$	2,455,672
GF Street Reserve	-	-	811	11,146	216,469	-	-	-	-	-	-	228,426
GF Tax I&S	-	-	306,922	1,840	488,900	-	-	-	-	-	-	797,661
GF 90 Day Reserves	-	-	114,431	-	-	-	930,308	-	-	926,204	-	1,970,943
PEG Account	-	-	406,996	-	-	-	-	-	-	-	-	406,996
Street Capital	-	-	94,817	12,956	-	-	-	-	-	-	-	107,773
Hotel Fund	-	-	140,106	-	-	-	-	-	-	-	-	140,106
HHIT	-	-	642	-	-	-	-	-	-	-	-	642
Drainage Fund	-	-	263,420	-	-	-	-	-	-	-	-	263,420
Payroll Account	-	-	1,156	-	-	-	-	-	-	-	-	1,156
UF Operating	1,300	-	2,745,412	23,407	958,443	-	-	-	-	-	-	3,728,562
UF Deposits	-	-	498,844	1,629	-	-	-	-	-	-	-	500,472
UF Self-Supporting	-	-	9,920	117,680	317,104	-	-	-	-	1,029,115	-	1,473,819
UF 90-Day Reserves	-	-	443,210	-	-	-	-	-	820,108	-	-	1,263,317
UF Equipment	-	-	-	5,548	232,785	-	-	-	-	-	-	238,333
UF Capital (2016 Bonds)	-	-	1,932,466	10,351	-	-	-	-	-	-	-	1,942,816
2017 Bond Funds	-	-	516	-	2,036,950	-	-	-	-	-	-	2,037,466
Totals	\$ 1,950	\$	8,312,411	\$ 272,853	\$ 5,264,632	\$ -	\$ 930,308	\$ 820,108	\$ 1,955,319	\$ -	\$ 17,557,580	



Allocation By Fund

June 30, 2020

Book and Market Value	Cash on Hand	Independent		Southside		07/01/20		04/14/21	04/19/21	07/19/21
		Cash	Bank - MMA (0.75%)	TexPool (0.2165%)	Bank - MMA (0.27%)	Alliance Bank - MMA (1.51%)	East West Bank (2.97%)	Alliance Bank (1.1%)	Alliance Bank (1.1%)	Alliance Bank (2.45%)
GF Operating	\$ 650	\$	\$ 1,912,025	\$ 88,256	\$ 1,013,392	\$	\$	\$	\$	\$
GF Street Reserve	-	-	810	11,141	216,342	-	-	-	-	-
GF Tax I&S	-	-	286,175	1,839	488,615	-	-	-	-	-
GF 90 Day Reserves	-	-	114,254	-	-	-	-	927,733	-	920,507
PEG Account	-	-	411,399	-	-	-	-	-	-	-
Street Capital	-	-	69,434	12,950	-	249,684	-	-	-	-
Hotel Fund	-	-	153,074	-	-	-	-	-	-	-
HHIT	-	-	639	-	-	-	-	-	-	-
Drainage Fund	-	-	283,907	-	-	-	-	-	-	-
Payroll Account	-	-	1,122	-	-	-	-	-	-	-
UF Operating	1,300	-	781,018	23,396	957,884	-	1,064,402	-	-	-
UF Deposits	-	-	496,817	1,628	-	-	-	-	-	-
UF Self-Supporting	-	-	9,905	117,627	316,919	-	-	-	-	1,022,786
UF 90-Day Reserves	-	-	442,525	-	-	-	-	-	817,838	-
UF Equipment	-	-	-	5,546	232,649	-	-	-	-	-
UF Capital (2016 Bonds)	-	-	2,550,390	10,346	-	-	-	-	-	-
2017 Bond Funds	-	-	19,778	-	2,035,763	-	-	-	-	-
Totals	\$ 1,950	\$	\$ 7,533,271	\$ 272,730	\$ 5,261,564	\$ 249,684	\$ 1,064,402	\$ 927,733	\$ 817,838	\$ 1,943,294

59

Allocation By Fund (continued)
June 30, 2020

Book and Market Value	Total
GF Operating	\$ 3,014,323
GF Street Reserve	228,294
GF Tax I&S	776,629
GF 90 Day Reserves	1,962,495
PEG Account	411,399
Street Capital	332,068
Hotel Fund	153,074
HHIT	639
Drainage Fund	283,907
Payroll Account	1,122
UF Operating	2,828,001
UF Deposits	498,445
UF Self-Supporting	1,467,237
UF 90-Day Reserves	1,260,363
UF Equipment	238,195
UF Capital (2016 Bonds)	2,560,736
2017 Bond Funds	2,055,540
Totals	\$ 18,072,466

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 19, 2020

AGENDA ITEM #: 12

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and briefing concerning the Coronavirus (COVID-19) and any actions necessary thereto.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is an order extending the previous order dated October 6, 2020, by the Council on the Coronavirus (COVID-19). This Order extends the order requiring commercial entities to create health and safety policies, including the wearing of face coverings through November 3, 2020.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

I move to approve the Order dated October 20, 2020.

ATTACHMENTS:

Order dated October 20, 2020

ORDER OF THE CITY COUNCIL, OF THE CITY OF HEWITT, TEXAS
DATE ORDER ISSUED: OCTOBER 20, 2020

WHEREAS, in December 2019, a novel coronavirus, now designated Coronavirus disease 2019 (COVID-19), was detected in Wuhan City, Hubei Province, China; and

WHEREAS, on March 13, 2020, Governor Greg Abbott declared a state of disaster due to COVID-19; and

WHEREAS, on March 18, 2020, Mayor Charles D. Turner, of the City of Hewitt, TX declared a local state of disaster and public health emergency after determining that extraordinary and immediate measures had to be taken to respond quickly to prevent and slow down community spread of COVID-19; and

WHEREAS, on June 3, 2020, Governor Abbott issued GA-26 to allow additional openings in the state of Texas; and

WHEREAS, on June 30, 2020, there are 159,986 persons confirmed to have COVID-19 in Texas, with 957 of those residing in McLennan County; with nine deaths in McLennan County; and

WHEREAS, this Order is issued based on evidence of increasing occurrence of COVID-19 within the City and throughout the Central Texas area, scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19 specifically, and evidence that the age, condition, and health of a significant portion of the population of the City places it at risk for serious health complications, including death, from COVID-19; and

WHEREAS, on June 20, 2020, the Mayor issued an order requiring commercial entities to create health and safety policies, including the wearing of face coverings; and

WHEREAS, a declaration of local disaster and public health emergency includes the ability to reduce the possibility of exposure to disease, control the risk, promote health, compel persons to undergo additional health measures that prevent or control the spread of disease; and the City Council of the City of Hewitt, Texas has adopted the McLennan County Commissioners Court declaration of a state of disaster which has been extended through October 31, 2020; and

NOW, THEREFORE, BE IT PROCLAIMED AND ORDERED BY THE CITY COUNCIL, OF THE CITY OF HEWITT, TEXAS, UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE SECTION 418.108:

1. A state of disaster and public health emergency is hereby declared for and in the City of Hewitt, Texas in accordance with McLennan County's Order that extends the state of disaster and public health emergency through October 31, 2020.

2. That pursuant to §418.108(b) of the Texas Government Code, this Order shall continue for a period of not more than fourteen days from October 20, 2020, unless continued or renewed by the City Council of the City of Hewitt.
3. **Health and Safety Policy – Commercial Entities.**
 - a. From the date of this Order, every commercial entity in the City of Hewitt providing goods or services directly to the public must develop and implement a health and safety policy (**“Health and Safety Policy”**).
 - b. The Health and Safety Policy must require, at a minimum, that every employee or visitor to the commercial entity’s business premises or other facilities wear face covering when in an undivided room or area with coworkers or the public or while performing an activity which necessarily involves or is reasonably likely to involve close proximity to coworkers or the public such that six feet of separation is not feasible.
 - c. The Health and Safety Policy required to be developed and implemented by the Order may also include the implementation of other mitigating measures designed to control and reduce the transmission of COVID-19 such as temperature checks or health screenings.
 - d. The commercial entity must post the Health and Safety Policy required by this Order in a conspicuous location sufficient to provide notice to employees and visitors of its Health and Safety Policy.
 - e. Failure to develop, conspicuously place, and implement the Health and Safety Policy required by this Order on or before 12:01 a.m. on June 25, 2020 may result in a fine not to exceed \$1,000.00. Each day on or after June 25, 2020 for which a Health and Safety Policy is not developed, conspicuously placed, and implemented shall be a separate offense.
 - f. It is a defense to prosecution that the commercial entity operated a restaurant or bar and did not require a patron to wear a face covering while eating or drinking when the patron was at least six feet away from persons not in his or her party.

“Commercial entity” as used herein does not include: outdoor operations where social distancing is generally followed; offices of other governmental entities; churches; or health providers that already have policies in place that have been medically vetted.

“Face Covering” as used herein means a cloth or paper mask, or a bandana or scarf, that covers the mouth and nose and fits tightly to the face (and does not merely hang over the mouth and nose).

4. That all provisions of this Order should be interpreted to effectuate this intent. To the greatest extent possible, this Order shall be interpreted as consistent with and supplemental to any executive order issued by the Texas Governor. All provisions of the executive orders of the Texas Governor either existing or subsequently issued, and which are made applicable to all jurisdictions by law, shall be automatically incorporated into and constitute terms of this Order, and shall be enforceable as if set forth herein without the necessity for the issuance of any further orders.

5. In accordance with the limitations contained in the executive orders of the Texas Governor, that any peace officer, code enforcement officer, health official, or other person with lawful authority is hereby authorized to enforce the provisions of this Order in accordance with the authority granted under the Texas Disaster Act of 1975.
6. That this Order shall become effective at 12:01 a.m. on June 27, 2020.
7. That failure to comply with any of the provisions of this Order constitutes an imminent threat to public health.
8. That any violation of this Order can be enjoined by a suit filed in the name of the City of Hewitt in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this Order or in the Code of Ordinances, City of Hewitt, Texas.
9. That nothing in this Order shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any prior act, ordinance, order, declaration, or resolution of the City Council of the City of Hewitt; nor shall any legal right or remedy of any character be lost, impaired, or affected by this Order.
10. That the City of Hewitt must promptly provide copies of this Order by posting it on the City of Hewitt website.
11. That if any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or application of this Order.

ORDERED this the 20th day of October, 2020.

Charles D. Turner, Mayor

Attest:

Lydia Lopez, City Secretary