

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
November 16, 2020 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Charles D. Turner	Mayor, Ward 1	☒	☐	
Wilbert “Walky” Wachtendorf (presiding)	Mayor Pro Tem, Ward 1	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Vacancy	Council Member, Ward 2	☐	☐	
Michael S. Bancale	Council Member, At-Large	☐	☒	
Steve Fortenberry	Council Member, Ward 3	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Police Chief Jim Devlin
Fire Chief Lance Bracco
Miles Whitney, City Engineer
Mike Dixon, City Attorney
Library Director Waynette Ditto

Note: The meeting was live-streamed for view by the public on the Hewitt TX TV page. Citizens could submit written comments online.

REGULAR MEETING – 7:00 PM

- 1. CALL MEETING TO ORDER.** Mayor Pro Tem Wilbert “Walky” Wachtendorf called the meeting to order at 7:00 PM.
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Pro Tem Wilbert “Walky” Wachtendorf led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors via the city’s website. **No public comment forms were submitted via the city’s website.**

4. CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF NOVEMBER 16, 2020.

MOTION: Council Member Michael Bancale moved approval of the minutes as presented but allow for corrections.

SECOND: Council Member Bill Fuller

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

5. ELECTION PROCESS

- a. Canvass Election Results – City Secretary Lydia Lopez provided the election returns of the Joint General & Special Election held on November 3, 2020, as certified by McLennan County Elections Administrator Kathy Van Wolfe. The returns reflected a total of 7,624 votes were cast by the registered voters of the city. The total votes cast (Early and Election Day) were:

GENERAL ELECTION

Council Member Ward 1, Place 2
Wilbert “Walky” Wachtendorf – **4,464**

Council Member Ward 2, Place 2
Bill Fuller – **4,391**

Council Member Ward 3, Place 2
Ed Passalugo – 1,453
Steve Fortenberry – **3,944**

SPECIAL ELECTION

Council Member Ward 2, Place 1 (Unexpired Term)
Bob Potter – **2,175**
Johnny Price – 2,159

The following candidates have received a majority of the votes cast and should be duly elected to office:

General Election

Ward 1 - Wilbert “Walky” Wachtendorf

Ward 2 - Bill Fuller

Ward 3 - Steve Fortenberry

Special Election

Ward 2 – Bob Potter

- b. Consider **Resolution No. 2020-12** canvassing the returns and declaring the results of the Joint General and Special Election held on November 3, 2020, and other matters related thereto.

MOTION: Council Member Michael Bancale moved to approve **Resolution No. 2020-12** canvassing the returns and declaring the results of the Joint General and Special Election held on November 3, 2020.

SECOND: Council Member Steve Fortenberry

AYES: Fuller, Bancale, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

- c. Administer the oath of office to newly elected Council Members – City Secretary Lydia Lopez administered the Oath of Office to Wilbert “Walky” Wachtendorf, Bill Fuller, Steve Fortenberry and Bob Potter.
- d. Certificate of Election were issued by the City Secretary.

Note: Newly elected Council Member Bob Potter took a seat at the dais and voted on the remaining agenda items.

- e. **EXECUTIVE SESSION – NOT HELD**

The City Council shall convene in executive session pursuant to §551.074 of the Texas Government Code to deliberate the evaluation and appointment of officers (Councilpersons) to serve in the positions of MAYOR and MAYOR PRO TEM.

Council Member Erica Bruce asked the City Attorney if the Executive Session was necessary and if action had to be taken on the selection of Mayor and Mayor Pro Tem. City Attorney Mike Dixon replied that the Council is not required to go into the Executive Session; however, per the Charter, action must be taken on the selection of Mayor and Mayor Pro Tem.

Council Member Steve Fortenberry asked if these items could be postponed and stated that it was prudent to allow the current Mayor to have input.

- f. **SELECTION OF MAYOR AND MAYOR PRO TEM**

- Discussion and action on the selection of Mayor.
- Discussion and action on the selection of Mayor Pro Tem.

MOTION: Council Member Michael Bancale moved to leave the current Mayor and Mayor Pro Tem as is until after the May 2021 election.

SECOND: Council Member Steve Fortenberry

Mayor Pro Tem Wilbert “Walky” Wachtendorf asked about convening the Executive Session. City Attorney Mike Dixon stated that the motion on the floor must be voted on.

AYES: Fuller, Potter, Bancale, Fortenberry, and Bruce

NAYES: Wachtendorf

ABSENT: Turner

MOTION PASSED.

Note: Due to the vote on this item, the executive session was not necessary.

6. **PRESENTATION OF REPORT FROM CITY ENGINEER MILES WHITNEY, P.E.**
 - Update on pending utility projects
 - Update on pending street projects
 - Update on pending drainage projects

7. **BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING OCTOBER 31, 2020.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the October Financial Statements electronically on November 9, 2020, and inquired if Council had any questions. There were no questions or concerns raised. No action required.

8. **CONSIDERATION AND ACTION ON RESOLUTION NO. 2020-13 APPROVING FINANCING TERMS WITH BRANCH BANKING & TRUST COMPANY FOR VARIOUS CAPITAL OUTLAY ITEMS.** City Manager Bo Thomas presented a summary of the bids, listed the capital outlay items to be financed, and recommended award of bid to BB&T for a term of four years at 1.60%.
MOTION: Council Member Steve Fortenberry moved to approve **Resolution No. 2020-13** awarding bid to Branch Banking & Trust Company for a term of four (4) years at 1.60%.
SECOND: Council Member Bob Potter
AYES: Fuller, Potter, Bancale, Fortenberry, Bruce, and Wachtendorf
NAYES: None
ABSENT: Turner
MOTION PASSED.

9. **AUTHORIZE THE PURCHASE OF A JOHN DEERE 333G MINI TRACK LOADER WITH FORESTRY PACKAGE AND MULCHER ATTACHMENT IN THE TOTAL AMOUNT OF \$102,098.76.** City Manager Bo Thomas presented.
MOTION: Council Member Michael Bancale moved to authorize the purchase of a John Deer 333G Tractor from RDO Equipment Company with trade in, in the total amount of \$102,098.76.
SECOND: Council Member Steve Fortenberry
AYES: Fuller, Potter, Bancale, Fortenberry, Bruce, and Wachtendorf
NAYES: None
ABSENT: Turner
MOTION PASSED.

10. **AUTHORIZE THE PURCHASE OF A CRAFTCO INC SS125DC CRACK SEALING MACHINE AND MATERIALS FOR STREET MAINTENANCE IN THE TOTAL AMOUNT OF \$75,636.86.** City Manager Bo Thomas presented.
MOTION: Council Member Steve Fortenberry moved to authorize the purchase of a Crafcoc SS125DC Crack Sealing machine and required materials from Crafcoc Inc in the total amount of \$75,636.86.
SECOND: Council Member Erica Bruce
AYES: Fuller, Potter, Bancale, Fortenberry, Bruce, and Wachtendorf
NAYES: None

ABSENT: Turner
MOTION PASSED.

11. **DISCUSSION AND BRIEFING CONCERNING THE CORONAVIRUS (COVID-19) AND ANY ACTIONS NECESSARY THERETO.** City Manager Bo Thomas presented and advised that the order would be extended to December 8, 2020.

MOTION: Council Member Steve Fortenberry moved to approve the Order dated November 17, 2020.

SECOND: Council Member Erica Bruce

AYES: Fuller, Potter, Bancala, Fortenberry, Bruce, and Wachtendorf

NAYES: None

ABSENT: Turner

MOTION PASSED.

10. **ADJOURN.**

MOTION: Council Member Bill Fuller moved to adjourn the meeting at 7:34 PM.

SECOND: Council Member Bob Potter

AYES: Fuller, Potter, Bancala, Fortenberry, Bruce, and Wachtendorf

NAYES: None

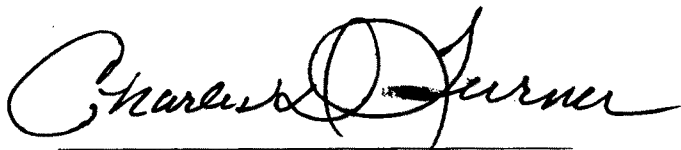
ABSENT: Turner

MOTION PASSED.

Approved: 12-07-2020

ATTEST:


Lydia Lopez, City Secretary


Charles D. Turner, Mayor