

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
June 21, 2021 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Steve Fortenberry (presiding)	Mayor, Ward 3	☐	☒	
Michael S. Bancale	Mayor Pro Tem, At-Large	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Bob Potter	Council Member, Ward 2	☐	☒	
Wilbert “Walky” Wachtendorf	Council Member, Ward 1	☐	☒	
Charles D. Turner	Council Member, Ward 1	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Police Chief Jim Devlin
Library Director Waynette Ditto
Library Specialist Caitlin Miller
City Engineer Miles Whitney
City Attorney Mike Dixon

Note: The meeting was live-streamed for view by the public on the City of Hewitt’s website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>. Citizens could submit written comments to the City Secretary.

REGULAR MEETING – 7:00 PM

- 1. CALL MEETING TO ORDER.** Mayor Steve Fortenberry called the meeting to order at 7:00 PM. Mayor Fortenberry noted that all members of the Council were present.
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Steve Fortenberry led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors. Mayor Steve Fortenberry inquired if any public comments were received. **City Secretary responded no public comment forms were submitted.**

- 4. CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF JUNE 7, 2021.**
MOTION: Council Member Charlie Turner moved approval of the minutes as presented but to allow for corrections.
SECOND: Council Member Bill Fuller
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
- 5. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING MAY 31, 2021.** City Manager Bo Thomas stated that Finance Director Lee Garcia previously sent the May Financial Statements for their review and asked if Council had any questions. No questions were asked. **No action was required.**
- 6. CONSIDERATION AND ACTION ON RESCHEDULING THE COUNCIL MEETING OF JULY 5, 2021.** Council Member Charlie Turner noted that the City of Hewitt will be observing the Independence Holiday on July 5, 2021.
MOTION: Council Member Charlie Turner moved to approve the rescheduling of the Council meeting of July 5, 2021 to July 6, 2021.
SECOND: Mayor Pro Tem Michael Bancale
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
- 7. CONSIDERATION AND ACTION ON FY 2021-2022 MEMBER FUNDING ASSESSMENTS FOR THE WACO-MCLENNAN COUNTY PUBLIC HEALTH DISTRICT.** City Manager Bo Thomas presented.
MOTION: Council Member Charlie Turner moved to approve the funding assessments for the Waco-McLennan County Public Health District for FY 2021-2022 in the amount of \$40,329.90.
SECOND: Council Member Erica Bruce
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
- 8. CONSIDERATION AND ACTION ON ORDINANCE NO. 2021-09; CONFERRING AUTHORITY ON THE CITY MANAGER TO MAKE BUDGETED EXPENDITURES NOT EXCEEDING \$50,000.** City Manager Bo Thomas presented.
MOTION: Mayor Pro Tem Michael Bancale moved to approve **Ordinance No. 2021-09** conferring authority on the City Manager to make budgeted expenditures not exceeding \$50,000.
SECOND: Council Member Charlie Turner
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

9. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2021-10; ESTABLISHING A PLANNING AND ZONING COMMISSION.** City Manager Bo Thomas presented.

MOTION: Council Member Charlie Turner moved to approve **Ordinance No. 2021-10** establishing a Planning and Zoning Commission.

SECOND: Council Member Wilbert “Walky” Wachtendorf

AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

10. **BRIEFING AND DISCUSSION CONCERNING SCHEDULING OF BUDGET WORKSHOPS OTHER THAN THOSE PLANNED AT FUTURE REGULAR SCHEDULED CITY COUNCIL MEETINGS.** City Manager Bo Thomas stated that this item was placed on the agenda to allow the Council to consider the need for any additional workshops outside of the planned regular meetings. Mr. Thomas noted that the FY 2021-2022 Proposed Budget would be presented to Council on Monday, June 28, 2021. The consensus of the Council was to continue with the schedule as planned and to begin the workshops earlier to accommodate the planned schedule.

11. **BRIEFING AND DISCUSSION CONCERNING CORONAVIRUS (COVID-19) MEASURES, PROTOCOLS, AND MITIGATION EFFORTS.** City Manager Bo Thomas stated that he had no additional information to present on the item. General discussion was held concerning mask requirements and opening meetings to the public safely. City Attorney Mike Dixon reminded the Council that the Governor has prohibited governmental entities from mandating mask requirements. Council Member Erica Bruce recommended that the room setup incorporate social distancing requirements with masks encouraged. Staff directed to design a plan by the next meeting to allow for citizens to attend the Council meetings.

12. **ADJOURN.**

MOTION: Council Member Bill Fuller moved to adjourn the Regular Meeting at 7:35 PM.

SECOND: Council Member Charlie Turner

AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry

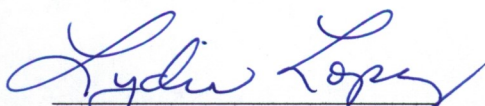
NAYES: None

ABSENT: None

MOTION PASSED.

Approved: 7-6-2021

ATTEST:


Lydia Lopez, City Secretary


Steve Fortenberry, Mayor