

HEWITT TEXAS

CITY COUNCIL SPECIAL CALLED MEETING AGENDA

July 6, 2021

Special Called Budget Workshop – 6:00 PM

Special Called Meeting – 7:00 PM

Hewitt City Hall, 200 PATRIOT COURT

HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Steve Fortenberry – Mayor, Ward 3

Michael S. Bancalé – Mayor Pro Tem, At-Large

Charlie Turner – Council Member, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

Bob Potter – Council Member, Ward 2

Erica Bruce – Council Member, Ward 3

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Kevin Reinke, Utilities Director

Scott Coleman, General Services Director

Tuck Saunders, Assistant Police Chief

Jessica Higgins, HR Manager/Civil Service Director

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called Budget Workshop** meeting of the governing body of the City of Hewitt will be held on the **Tuesday, July 6, 2021, at 6:00 PM in Hewitt City Hall, Council Chambers, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Some council members may attend, while others may call in to participate. The meeting will be streamed live on the city's website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting.

1. Call meeting to order.
2. Presentation and discussion concerning proposed budget for FY 2021-2022.
3. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at _____ AM/PM on _____.

CITY OF HEWITT

Lydia Lopez, TRMC/CMC
City Secretary

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **Tuesday, July 6, 2021, at 7:00 PM in Hewitt City Hall, Council Chamber, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed and upon which action may be taken:

In accordance with social distancing guidelines, the City Council meeting will not be open to the public. Some council members may attend, while others may call in to participate. The meeting will be streamed live on the city's website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Hear visitors on matters pertaining to city business. *Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda.*
4. Consider approval of minutes of the Regular Meeting of June 21, 2021.
5. Presentation of report from City Engineer
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
6. Briefing and discussion concerning a 3.3% rate increase by Republic Services in accordance with the terms of the Trash and Recycling Contract.
7. Consideration and action on **Resolution No. 2021-03**; a resolution of candidate nomination for the McLennan County Appraisal District Board of Directors for the Remaining 2020-2021 term.
8. Consideration and action on **Ordinance No. 2021-11**; establishing a Board of Adjustment.
9. Briefing and discussion concerning Council Boards, Committees, and Commissions.
10. Consideration and action concerning Coronavirus (COVID-19) measures, protocols, and mitigation efforts.
11. **Executive Session:** Notice is hereby given that a closed meeting will be held pursuant to Section 551.072 of the Government Code (V.T.C.A.) so that the Council may deliberate the purchase, exchange, lease, or value of real property.
 - Chapel Road Plant (Plant #3)
 - FM Hwy 2837 Plant (Plant #4)
12. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 3:30 AM/PM on June 29, 2021.

CITY OF HEWITT



Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.



COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Consider approval of minutes of the Regular Meeting of June 21, 2021.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
June 21, 2021 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Steve Fortenberry (presiding)	Mayor, Ward 3	☐	☒	
Michael S. Bancale	Mayor Pro Tem, At-Large	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Bob Potter	Council Member, Ward 2	☐	☒	
Wilbert “Walky” Wachtendorf	Council Member, Ward 1	☐	☒	
Charles D. Turner	Council Member, Ward 1	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
Fire Chief Lance Bracco
Police Chief Jim Devlin
Library Director Waynette Ditto
Library Specialist Caitlin Miller
City Engineer Miles Whitney
City Attorney Mike Dixon

Note: The meeting was live-streamed for view by the public on the City of Hewitt’s website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>. Citizens could submit written comments to the City Secretary.

REGULAR MEETING – 7:00 PM

- 1. CALL MEETING TO ORDER.** Mayor Steve Fortenberry called the meeting to order at 7:00 PM. Mayor Fortenberry noted that all members of the Council were present.
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Steve Fortenberry led the Pledge of Allegiance.
- 3. HEAR VISITORS ON MATTERS PERTAINING TO CITY BUSINESS.** Under the Texas Open Meetings Act, the Council is prohibited from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. **NOTE:** The public was offered the opportunity to submit written comments on items listed on the agenda or under the hear visitors. Mayor Steve Fortenberry inquired if any public comments were received. **City Secretary responded no public comment forms were submitted.**

4. **CONSIDER APPROVAL OF MINUTES OF THE CITY COUNCIL REGULAR MEETING OF JUNE 7, 2021.**
MOTION: Council Member Charlie Turner moved approval of the minutes as presented but to allow for corrections.
SECOND: Council Member Bill Fuller
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
5. **BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING MAY 31, 2021.** City Manager Bo Thomas stated that Finance Director Lee Garcia previously sent the May Financial Statements for their review and asked if Council had any questions. No questions were asked. **No action was required.**
6. **CONSIDERATION AND ACTION ON RESCHEDULING THE COUNCIL MEETING OF JULY 5, 2021.** Council Member Charlie Turner noted that the City of Hewitt will be observing the Independence Holiday on July 5, 2021.
MOTION: Council Member Charlie Turner moved to approve the rescheduling of the Council meeting of July 5, 2021 to July 6, 2021.
SECOND: Mayor Pro Tem Michael Bancale
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
7. **CONSIDERATION AND ACTION ON FY 2021-2022 MEMBER FUNDING ASSESSMENTS FOR THE WACO-MCLENNAN COUNTY PUBLIC HEALTH DISTRICT.** City Manager Bo Thomas presented.
MOTION: Council Member Charlie Turner moved to approve the funding assessments for the Waco-McLennan County Public Health District for FY 2021-2022 in the amount of \$40,329.90.
SECOND: Council Member Erica Bruce
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
8. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2021-09; CONFERRING AUTHORITY ON THE CITY MANAGER TO MAKE BUDGETED EXPENDITURES NOT EXCEEDING \$50,000.** City Manager Bo Thomas presented.
MOTION: Mayor Pro Tem Michael Bancale moved to approve **Ordinance No. 2021-09** conferring authority on the City Manager to make budgeted expenditures not exceeding \$50,000.
SECOND: Council Member Charlie Turner
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

9. **CONSIDERATION AND ACTION ON ORDINANCE NO. 2021-10; ESTABLISHING A PLANNING AND ZONING COMMISSION.** City Manager Bo Thomas presented.
MOTION: Council Member Charlie Turner moved to approve **Ordinance No. 2021-10** establishing a Planning and Zoning Commission.
SECOND: Council Member Wilbert “Walky” Wachtendorf
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
10. **BRIEFING AND DISCUSSION CONCERNING SCHEDULING OF BUDGET WORKSHOPS OTHER THAN THOSE PLANNED AT FUTURE REGULAR SCHEDULED CITY COUNCIL MEETINGS.** City Manager Bo Thomas stated that this item was placed on the agenda to allow the Council to consider the need for any additional workshops outside of the planned regular meetings. Mr. Thomas noted that the FY 2021-2022 Proposed Budget would be presented to Council on Monday, June 28, 2021. The consensus of the Council was to continue with the schedule as planned and to begin the workshops earlier to accommodate the planned schedule.
11. **BRIEFING AND DISCUSSION CONCERNING CORONAVIRUS (COVID-19) MEASURES, PROTOCOLS, AND MITIGATION EFFORTS.** City Manager Bo Thomas stated that he had no additional information to present on the item. General discussion was held concerning mask requirements and opening meetings to the public safely. City Attorney Mike Dixon reminded the Council that the Governor has prohibited governmental entities from mandating mask requirements. Council Member Erica Bruce recommended that the room setup incorporate social distancing requirements with masks encouraged. Staff directed to design a plan by the next meeting to allow for citizens to attend the Council meetings.
12. **ADJOURN.**
MOTION: Council Member Bill Fuller moved to adjourn the Regular Meeting at 7:35 PM.
SECOND: Council Member Charlie Turner
AYES: Fuller, Potter, Bancale, Bruce, Wachtendorf, Turner, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 5

SUBMITTED BY: Miles Whitney, P.E.

ITEM DESCRIPTION:

Presentation of report from City Engineer Miles Whitney, P.E.

- Update on pending utility projects.
- Update on pending street projects.
- Update on pending drainage projects.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City Engineer will present and respond to any questions regarding the Engineer's Report.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

There is no action required.

ATTACHMENTS:

Report

HEWITT TEXAS

CITY ENGINEER'S REPORT

June 28, 2021

Utility Projects

FM 2113; Spring Valley Rd.

Water line connections are completed. The contractor is currently working on scheduling roadway and curb repairs. In addition, they will be performing yard and roadway ditch cleanup.

Regarding the agreement, we are updating the forms and sending them back to TxDOT.

Street/Transportation Projects

E. Warren Street Improvements

City's design is completed. The franchise utilities (telephone and natural gas) preparing for the relocation of their conflicting lines.

Ritchie Rd. Street Improvements

Contractor has milled up the last remaining section of roadway work and will be working the sub-grade before they begin tying steel. Weather and a few other items have delayed the completion project.

2020 - Warren Park Improvements

This project is wrapping up should be holding a final walk through on July 1.

Drainage Projects

By:



Miles W. Whitney, P.E.

Note: All dates are approximate and subject to change.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 6

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Briefing and discussion concerning a 3.3% rate increase by Republic Services in accordance with the Trash and Recycling Contract.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Trash and Recycling Contract allows for an annual rate adjustment. The rate adjustment is tied to the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by the United States Department of Labor, Bureau of Statistics. This 3.3% rate increase will become effective July 1, 2021. Attached is the backup information provided by Municipal Services Manager Robyn Mota.

This item was brought before the Council for informational purposes only. No action is required.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No action required

ATTACHMENTS:

Letter
Consumer Price Index (CPI)
Rate Schedule



1212 Harrison Avenue, Arlington, TX 76011
o 817.317.2029 republicservices.com

June 21, 2021

Bo Thomas, City Manager
City of Hewitt
200 Patriot Court
Hewitt, TX 76643

Dear Mr. Thomas,

Republic Services would like to take this opportunity to thank you for allowing us to service the solid waste needs of the City of Hewitt. In accordance with the terms of the Trash and Recycling Contract with the City, Republic Services will apply the annual rate adjustment to the rates set forth in Exhibit A of the Contract.

In agreement with the contract language, the rates described in the contract shall be adjusted on July 1, 2021, by the same percentage as the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics (the "CPI").

The rate increase of 3.3% as allowed by the contract, Section 14.02 Modification to Rates.

The Recycling Processing Fee was reviewed as per Section 14.02, c), Annual Recycling Adjustment, and there was no change in the Processing Charge in the twelve-month comparison. Therefore, there will be no adjustment to the Annual Recycling Charge.

Attached for your review is a copy of the U.S. Department of Labor, Bureau of Labor Statistics – US City Average, Water, Sewer and Trash Collection Services index which indicates an increase of 3.3% and a copy of the new rate schedules.

Republic Services would like to thank the City Staff and Elected Officials. We appreciate your business and look forward in continuing to provide you with safe, efficient, reliable service and customer experience.

Best Regards,

Robyn Mota
Municipal Services Manager

Enc. US Department of Labor, Bureau of Labor Statistics – US City Average, Water, Sewer and
Trash Collection Services Index
Rate Schedule

CPI for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SEHG,CUUS0000SEHG

Not Seasonally Adjusted

Series Title: Water and sewer and trash collection services in U.S.
city average, all urban consumers, not seasonally

Area: U.S. city average

Item: Water and sewer and trash collection services

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	241.606	242.011	242.611	243.490	243.774	244.322	244.943	245.549	245.903	246.741	247.364	247.567
2020	248.846	249.751	250.359	250.673	250.921	251.435	252.401	253.974	254.266	254.781	255.650	256.456
2021	257.722	258.763	259.204	259.581	259.542							
YOY Change	8.876	9.012	8.845	8.908	8.621	7.113	7.458	8.425	8.363	8.040	8.286	8.889
Increase Percentage	3.57%	3.61%	3.53%	3.55%	3.44%	2.83%	2.95%	3.32%	3.29%	3.16%	3.24%	3.47%
12-Month Average	3.3%											

AMENDED "EXHIBIT A"
RATE SCHEDULE

Residential

Once per week REFUSE with polycart	\$ 12.68
Twice per month RECYCLE with polycart	\$ 4.14
Total charge to resident/per month	<u>\$ 16.82</u>
Additional polycart/per month	\$ 4.83

Commercial Hand Collection

Once per week REFUSE collection with 2 polycarts	\$ 16.97
Additional polycart/per month	\$ 4.83

Commercial Front Load Service

Container Size	1X week	2X week	3X week	4X week	5X week	Extra Lift
2 yard	\$ 87.02	\$ 154.66	\$ 222.37	\$ 289.95	\$ 357.58	\$ 49.17
3 yard	\$ 97.89	\$ 171.27	\$ 248.39	\$ 323.65	\$ 398.94	\$ 49.17
4 yard	\$ 105.51	\$ 187.10	\$ 271.30	\$ 354.20	\$ 437.07	\$ 57.37
6 yard	\$ 127.23	\$ 225.37	\$ 323.52	\$ 421.65	\$ 519.82	\$ 65.58
8 yard	\$ 150.55	\$ 263.99	\$ 392.12	\$ 490.78	\$ 604.16	\$ 65.58

Casters: \$ 33.97 Locks: \$ 13.61 Extra
Yardage: \$ 25.85 /yd.

Roll Off Containers

SIZE	TYPE	Delivery / Relocate	Washout	Rent/Day	Haul Rate/Load	Deposit/ Container
20 yard	Open Top	\$ 135.96	\$ 155.09	\$ 3.93	\$ 491.35	\$ 271.91
30 yard	Open Top	\$ 135.96	\$ 155.09	\$ 3.93	\$ 575.86	\$ 271.91
40 yard	Open Top	\$ 135.96	\$ 155.09	\$ 3.93	\$ 622.82	\$ 271.91
30 yard	Compactor	Negotiable	\$ 180.93	Negotiable	\$ 630.68	n/a
35 yard	Compactor	Negotiable	\$ 180.93	Negotiable	\$ 637.13	n/a
40/42 yard	Compactor	Negotiable	\$ 180.93	Negotiable	\$ 643.57	n/a

FRANCHISE FEE

10%

Effective 07/01/2021

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 7

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Consideration and action on **Resolution No. 2021-03**; a resolution of candidate nomination for the McLennan County Appraisal District Board of Directors for the remaining 2020-2021 term.

STAFF RECOMMENDATION/ITEM SUMMARY:

Chief Appraiser Joe Don Bobbitt, sent notification of a McLennan County Appraisal District Board of Director vacancy. Mr. Tom Pagel tendered his resignation effective May 31, 2021. His term ends December 31, 2021. Each taxing unit is entitled to submit a resolution of a candidate nominee to fill the vacancy. The deadline for submission is Friday, July 16, 2021.

This draft resolution is provided should the Council wish to submit a nominee to fill the vacancy.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move to approve Resolution No. 2021-03 nominating _____ to serve on the Board of Directors of the McLennan County Appraisal District for the remaining 2020-2021 term.

ATTACHMENTS:

Resolution

TAXING UNIT: CITY OF HEWITT

RESOLUTION NO. 2021-03

RESOLUTION OF CANDIDATE NOMINATION FOR THE McLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE REMAINING 2020-2021 TERM

WHEREAS, Section 6.03 (l) of the Texas Property Tax Code, requires that each taxing unit entitled to vote may nominate by Resolution a candidate for the vacant position to be filled and submit those nominations to the Chief Appraiser of the McLennan County Appraisal District before July 16, 2021.

THEREFORE, the City of Hewitt submits the following nomination for Board of Directors of the McLennan County Appraisal District for the remaining 2020-2021 term:

ACTION TAKEN this _____ day of _____, 2021, in Regular Session of the governing body of the above-mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of nominating candidates to the Board of Directors of the McLennan County Appraisal District.

PASSED AND APPROVED this 6th day of July, 2021.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 8

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Consideration and action on **Ordinance No. 2021-11**; establishing a Board of Adjustment.

STAFF RECOMMENDATION/ITEM SUMMARY:

The attached ordinance enacts the changes to the Board of Adjustment authorized by the Amended City Charter and approved by the voters in the Special Charter Amendment Election of May 1, 2021.

Staff recommends approval.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

I move to approve Ordinance No. 2021-11 establishing a Board of Adjustment.

ATTACHMENTS:

Ordinance No. 2021-11

ORDINANCE NO. 2021-11

AN ORDINANCE OF THE CITY OF HEWITT, TEXAS ESTABLISHING A BOARD OF ADJUSTMENT; PROVIDING FOR ALTERNATES; PROVIDING FOR TRANSITION; PROVIDING FOR TERMS; PROVIDING FOR OFFICERS; PROVIDING FOR MEETINGS; AND PROVIDING POWERS AND AUTHORITY TO THE BOARD OF ADJUSTMENT

WHEREAS, as authorized by the Amended Charter, certain changes to the Board of Adjustment are to be made by the City Council through ordinance(s);

WHEREAS, the following are the City Council's acts to comply with the Amended Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS that:

A. Establishment, Composition, Places, and Terms

1. The Board of Adjustment of the City of Hewitt, Texas is established. Members of the Board shall serve two (2) year terms.

2. The Board of Adjustment consists of seven (7) members.

3. The current five (5) members and one (1) alternate shall continue to serve for their terms as appointed.

4. The City Council shall appoint two (2) alternates to serve who may fill in during a meeting for any member(s) who is/are absent. Alternates may only vote on matters when filling in for an absent member. The Board may establish rules for determining the order in which alternates fill in for absent members.

5. Alternate positions are up for appointment by the Council every two (2) years.

B. Officers. The Board shall select a Chairperson and Vice Chairperson from their number. The Chairperson shall be responsible for presiding over meetings of the Board. In the Chairperson's absence, the Vice Chairperson may perform such functions.

C. Meetings. The Board shall meet on the call of the City Manager or designee if an appeal to the Board or a variance request is received, or if a meeting is necessary to carry out any other duties of the Board. A simple majority constitutes a quorum for the Board to conduct business.

D. Powers. The Board shall have all powers granted to it by state law and all powers and authority granted to it by the Ordinances of the City of Hewitt.

PASSED this ____ day of _____, 2021.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

Attest:

Lydia Lopez, City Secretary

Approved:

Michael W. Dixon, City Attorney

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: July 6, 2021

AGENDA ITEM #: 9

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Briefing and discussion concerning Council, Boards, Committees, and Commissions.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the current list of Council, Boards, Committees, and Commissions. The Amended Charter made changes to the number of members on the Planning and Zoning Commission and the Board of Adjustment. Council has the opportunity to make additional appointments to both the Planning & Zoning Commission and the Board of Adjustment.

Currently, there is one (1) regular member vacancy on the Planning and Zoning Commission and the Council has two (2) alternate positions to appoint. On the Board of Adjustment, there are currently five (5) regular members and one (1) alternate; therefore, the Council has one (1) alternate vacancy to fill. The Council also has the authority to appoint up to two (2) additional regular members.

If you have any recommendations for prospective applicants, please let me know and I will forward an application to them.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

No Action

ATTACHMENTS:

Council, Boards, Committees, Commission, and Commissions list

CITY OF HEWITT: COUNCIL, BOARDS, COMMITTEES, AND COMMISSIONS

City Hall 666-6171 (Fax 666-6014); Community Services 666-2447; Utility Billing 666-3151 (after hrs emergency 666-6272); Police Adm. 666-1661; Drug Tips 666-3333; Animal Control 666-6272; Library 666-2442; Park Reservations 666-6173; Municipal Court 666-1208; Chamber of Commerce 666-1200. City of Hewitt web site: www.cityofhewitt.com; Email: citysecretary@cityofhewitt.com

City Council 2 Yr Term - May	Board of Adjustment 2 Yr Term - April	Planning & Zoning Commission 2 Yr Term - June	Parks & Beautification Committee 2 Yr Term - December	Library Board of Directors 2 Yr Term - December
1st & 3rd Mon 7 pm	3rd Thurs 6 pm	1st Tues. 6 pm	3rd Wed. 6 pm	Quarterly as needed
Charlie Turner Ward 1 (05-2023) 209 Laredo Dr. (254) 709-3614	Chairman (04-2022) Jim Winton 1136 Heatherwood (254) 857-9436	(06-2022) Paul D. Lasater 1112 Heatherwood (254) 716-0025	(12-2022) Jerry Snider 108 Brenda Drive (254) 307-0613	(12-2022) Jerry Snider 108 Brenda Drive (254) 307-0613
Wilbert (Walky) Wachtendorf Ward 1 (05-2022) 328 Travis Lane (254) 709-3989	(04-2022) Bradley T. Turner 425 W. Chapman (254) 723-4912	(06-2022) VACANCY	(12-2021) Shayla Wicks 1054 Hesselridge (254) 366-5839	(12-2021) Betty J. Smith 709 Seminole Trail (254) 666-7931
Bill Fuller Ward 2 (05-2022) 218 Chelsea/PO Box 568 (254) 709-3998	(04-2023) Douglas Bergen 264 Earle Road (254) 666-0855	(06-2022) Walter H. Peterson 500 Moss Hill Road (254) 757-5128	(12-2021) Casey Lowrey 700 Wind Hill Drive (254) 424-1266	(12-2022) Julie Holcomb 112 Travis Ln. (972) 935-4528
Bob Potter Ward 2 (05-2023) 409 W Wall Street (254) 709-3666	(04-2023) Charles Howard 155 Ellis Farm Road (254) 732-4746	(06-2023) Dustin Crawford 1001 December Dr. (903) 754-1204	(12-2021) Ann E. Schiltz 1220 Dendron Drive (254) 666-4291	(12-2022) Lydia Dashner 520 Angel Fire Drive (254) 666-9623
Erica Bruce Ward 3 (05-2023) 717 Fieldstone (254) 709-4050	(04-2023) R. Don Vardeman 432 S First Street (254) 227-4495	(06-2023) Bobby Drake 107 Westchester Way (254) 772-7440	(12-2022) Conway Briscoe 602 Madison Circle (972) 750-1378	(12-2022) Jennifer Hunt 228 Cross Country Drive (254) 498-0102
Mayor Steve Fortenberry Ward 3 (05-2022) 701 Oakmont Drive (254) 709-0030	Alternate (04-2022) VACANCY	(06-2023) Michael Lee Hix 336 Bowie Lane (254) 723-5071	(12-2022) Hunter Edmundson 444 W Lindenwood Ln. (404) 518-6290	(12-2021) Ryan Erck 816 Pawnee Trl. (254) 485-6563
Mayor Pro Tem Michael S. Bancale At-Large (05-2023) 909 Stoneridge Drive (254) 709-3522	Alternate (04-2023) Royce W. Smith 1128 Regina (254) 652-3099	(06-2023) Travis Bailey 412 Oklahoma Ave. (254) 666-1492	(12-2022) Jamie McKinney 411 Karen Street (713) 824-4003	(12-2021) Sally Goldman 132 Texas (254) 666-2436

Updated: 6/28/2021