

HEWITT TEXAS

CITY COUNCIL SPECIAL CALLED MEETING AGENDA

August 9, 2021

Special Called Meeting – 7:00 PM
Hewitt City Hall, 200 PATRIOT COURT
HEWITT, TX 76643

MAYOR AND CITY COUNCIL

Steve Fortenberry – Mayor, Ward 3

Michael S. Bancale – Mayor Pro Tem, At-Large

Charlie Turner – Council Member, Ward 1

Wilbert Wachtendorf – Council Member, Ward 1

Bill Fuller – Council Member, Ward 2

Bob Potter – Council Member, Ward 2

Erica Bruce – Council Member, Ward 3

CITY STAFF

Bo Thomas, City Manager
Michael W. Dixon, City Attorney
Miles Whitney, City Engineer

Lydia Lopez, City Secretary

Jim Devlin, Police Chief

Lee Garcia, Finance Director

Lance Bracco, Fire Chief

Waynette Ditto, Library Director

Tracy Lankford, Community Dev. Director

Kevin Reinke, Utilities Director

Scott Coleman, General Services Director

Tuck Saunders, Assistant Police Chief

Jessica Higgins, HR Manager/Civil Service Director

HEWITT TEXAS

NOTICE OF MEETING OF THE GOVERNING BODY

Notice is hereby given that a **Special Called** meeting of the governing body of the City of Hewitt will be held on the **Monday, August 9, 2021, at 7:00 PM** in **Hewitt City Hall, Council Chambers, 200 Patriot Court**, Hewitt, Texas, at which time the following subjects will be discussed:

This City Council Meeting will be opened to the public. To mitigate the spread of COVID-19, social distancing will be recommended, seating will be limited, and the use of masks will be encouraged. The meeting will also be streamed live on the city's website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

Citizens who wish to address the Council may submit written comments on any items listed on the agenda or under the hear visitors. Complete a [Public Comment form](#) available online and submit via email to the [City Secretary](#). Comments must be received no later than **noon** on the date of the meeting. If you wish to appear in person, a public comment form must be completed prior to the meeting and submitted to the City Secretary.

1. Call meeting to order.
2. Pledge of Allegiance to the U.S. Flag
3. Vote to place adoption of the proposed 2021 Tax Rate on a future agenda and to set the dates for the two public hearings.
4. Conduct public hearing on the Fiscal Year 2021-2022 Proposed Annual Budget.
5. Conduct the first of two public hearings on 2021 Tax Rate.
6. Motion to announce that August 16, 2021, at 7:00 PM, at the Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2021 Tax Rate.
7. Adjourn.

I, the undersigned authority, do hereby certify that the above notice of meeting of the governing body of the City of Hewitt, Texas was posted on the Public Notice Board located in front of City Hall at 4:00 AM/PM on August 4, 2021.

CITY OF HEWITT

/s/Lydia Lopez

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in this Council Meeting. To better serve you, request must be made at least 24 hours prior to the meeting. Contact the City Secretary at 254.666.6171 or by fax at 254.666.6014. The building is wheelchair accessible, with handicap parking available at the front of the building.

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: August 9, 2021

AGENDA ITEM #: 3

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Vote to place adoption of the proposed 2021 Tax Rate on a future agenda and to set dates for two public hearings.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Texas Tax Code requires the City Council take a record vote on the property tax rate projected to fund the Proposed FY 2021-2022 Annual Budget. This vote only establishes the “ceiling” for the property tax rate, sets two future public hearings dates on the property tax rate, and the adoption date of the property tax rate. The current tax rate projected is \$.543448 which is greater than the no new revenue rate.

The first suggested motion below is setting the tax rate adoption for the City Council meeting of August 16th.

The second suggested motion below sets two public hearing dates for the projected tax rate used to fund the City’s Annual Budget as August 9th and August 16th.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

1) “I move to vote to place adoption of a tax rate of \$.543448 cents per \$100 valuation, equaling \$.192999 cents for debt service and \$.350449 cents for maintenance and operations, as an action item for the August 16, 2021, council meeting to be held at 7:00 p.m., in Hewitt City Hall, Council Chambers, 200 Patriot Court, Hewitt, Texas” AND

2) “I move to set two public hearings to be held on Monday, August 9, 2021, at 7:00 p.m. and Monday, August 16, 2021, at 7:00 p.m., in Hewitt City Hall, Council Chambers, 200 Patriot Court, Hewitt, Texas.”

ATTACHMENTS:

2021 Tax Rate Calculation Worksheet-Certified Values-Updated August 4, 2021 (to be distributed at the meeting)

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 9, 2021

AGENDA ITEM #: 4

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct public hearing on the Fiscal Year 2021-2022 Proposed Annual Budget.

STAFF RECOMMENDATION/ITEM SUMMARY:

Article VII, Section 7.4 of the City Charter and Section 102.006(a) of Chapter 102 of the Local Government Code requires a public hearing on the proposed budget. As included in the prior agenda packet, the Notice of Public Hearing on the budget as required by Section 102.006(c) was published in the Waco Tribune Herald on July 26, 2021.

The Mayor will open the public hearing to receive any comments and then close the hearing. The adoption of the budget is scheduled for the meeting on August 16, 2021, at 7:00 p.m. in City Hall, Council Chambers, 200 Patriot Court. No action is required of the Council.

FISCAL IMPACT:

Amount Budgeted – NA
Line Item in Budget – NA

SUGGESTED MOTION:

N/A

ATTACHMENTS:

None

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 9, 2021

AGENDA ITEM #: 5

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Conduct first of two public hearings on 2021 Tax Rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

This will be the first public hearing on the 2021 Tax Rate. The second public hearing is on August 16, 2021, prior to the tax rate adoption.

The Mayor will open the public hearing to receive any comments and then close the hearing. No action is required of the Council.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

N/A

ATTACHMENTS:

None

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COUNCIL AGENDA ITEM FORM

MEETING DATE: August 9, 2021

AGENDA ITEM #: 6

SUBMITTED BY: Lee Garcia, Finance Director

ITEM DESCRIPTION:

Motion to announce that August 16, 2021, at 7:00 PM, at the Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2021 Tax Rate.

STAFF RECOMMENDATION/ITEM SUMMARY:

Section 26.06(d) of the Texas Tax Code states that "at the public hearings the governing body shall announce the date, time and place of the meeting at which it will vote on the proposed tax rate".

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

"I move to set the date of August 16, 2021, at 7:00 PM, at the Hewitt City Hall, Council Chambers, 200 Patriot Court, as the date to vote on the 2021 Tax Rate."

ATTACHMENTS:

None