



CITY COUNCIL REGULAR MEETING

October 4, 2021 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

AGENDA

Steve Fortenberry, Mayor, Ward 3

Michael S. Bancale, Mayor Pro Tem, At-Large – **Charlie Turner**, Council Member, Ward 1

Wilbert Wachtendorf, Council Member, Ward 1 – **Bill Fuller**, Council Member, Ward 2

Bob Potter, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website:

<https://www.cityofhewitt.com/790/Hewitt-TX-TV>.

DECLARATION OF A QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding, or acting on any comments or items that have not been properly posted on the agenda. [**Note:** Prior to the meeting, the citizen must complete a "Public Comment Form" and present it to the City Secretary.]

REGULAR AGENDA

1. Approval of Minutes of the Regular Meeting - September 20, 2021.
2. Authorize the City Manager to purchase one E60 R2-Series Bobcat Excavator from Clark Equipment Co., DBA Bobcat Company, in the amount of \$75,375.82.
3. Authorize the purchase of three (3) 2022 Chevrolet Tahoe Police Patrol vehicles for the Police Department via Siddons-Martin Emergency Group in the amount of \$226,552.
4. Discussion and action on **Resolution No. 2021-07** authorizing the renewal of an existing Interlocal Agreement with the City of Waco for regional tourism marketing through the Waco Convention & Visitors Bureau's Regional Marketing Program and authorizing the City Manager to execute the agreement.

5. Discussion and action on **Resolution No. 2021-08** submitting candidate nomination for the McLennan County Appraisal District Board of Directors for the years 2022-2023.
6. Discussion and action concerning moving the location of the scheduled Council meetings of October 18, 2021, and November 1, 2021.
7. Discussion and action concerning Coronavirus (COVID-19) measures, protocols, and mitigation efforts

ADJOURNMENT

I certify that the above notice of meeting was posted on the Public Notice Board located in front of Hewitt City Hall on September 29, 2021 by 5:00 PM.

CITY OF HEWITT

A handwritten signature in blue ink, reading "Lydia Lopez", with a checkmark at the end. The signature is written over a horizontal line.

Lydia Lopez, TRMC/CMC
City Secretary

In compliance with the American with Disabilities Act, the City of Hewitt will provide reasonable accommodations for persons attending and/or participating in City Council meetings. The facility is wheelchair accessible, with handicap parking available at the front of the building. Requests for sign interpreters or special services must be received forty-eight (48) hours prior to the meeting by calling the City Secretary at 254.296.5602 or by fax at 254.666.6014.



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #: 1

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Approval of minutes of the Regular Meeting of September 20, 2021.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a draft copy of the meeting minutes. Please review and advise if any corrections are needed.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION:

I move approval of the minutes as presented but to allow for corrections.

ATTACHMENTS:

Draft minutes

HEWITT TEXAS

**MINUTES OF A CITY COUNCIL
REGULAR MEETING
HEWITT CITY HALL – 200 PATRIOT COURT
September 20, 2021 – 7:00 PM**

Attendee Name	Title	Absent	Present	Arrived
Steve Fortenberry (presiding)	Mayor, Ward 3	☐	☒	
Michael S. Bancale	Mayor Pro Tem, At-Large	☐	☒	
Bill Fuller	Council Member, Ward 2	☐	☒	
Bob Potter	Council Member, Ward 2	☐	☒	
Wilbert “Walky” Wachtendorf	Council Member, Ward 1	☐	☒	
Charles D. Turner	Council Member, Ward 1	☐	☒	
Erica Bruce	Council Member, Ward 3	☐	☒	

Staff present:

City Manager Bo Thomas
City Secretary Lydia Lopez
City Engineer Miles Whitney
Finance Director Lee Garcia
Library Director Waynette Ditto
Police Chief Jim Devlin
Utilities Director Kevin Reinke

Note: The meeting was open to the public and live-streamed for view on the City of Hewitt’s website at <https://www.cityofhewitt.com/790/Hewitt-TX-TV>. Citizens had the opportunity to speak in person or submit written comments to the City Secretary.

REGULAR MEETING – 7:00 PM

- 1. CALL MEETING TO ORDER.** Mayor Steve Fortenberry called the Regular Meeting to order at 7:00 PM and noted all Council Members were in attendance.
- 2. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG.** Mayor Steve Fortenberry led the Pledge of Allegiance.
- 3. SPECIAL PRESENTATIONS**
 - Meritorious Award – Officers Martina Sims and Jeff Foley**
Police Chief Jim Devlin presented the Meritorious Award to Officers Sims and Foley for their heroic actions on June 8, 2021, during a high water rescue of a stranded driver.
 - Recognition from Midway ISD – Hewitt Public Library**
Library Director Waynette Ditto announced the Hewitt Public Library and the Library staff received recognition from MISD for outstanding services provided to MISD's students.

4. **PUBLIC COMMENTS.** The City Council invites citizens to speak to the Council on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not posted on the agenda. **NOTE:** Citizens had the opportunity to submit written comments on items listed on the agenda or any topic. Mayor Steve Fortenberry inquired if anyone had requested to address the Council. City Secretary Lydia Lopez noted no one submitted any public comment forms. No one appeared.
5. **CONSIDER APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2021.**
MOTION: Council Member Charlie Turner moved approval of the meeting minutes as presented but to allow for corrections.
SECOND: Council Member Bob Potter
AYES: Fuller, Potter, Bruce, Turner, Bancale, Wachtendorf, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
6. **PRESENTATION OF THE REPORT FROM CITY ENGINEER MILES WHITNEY, P.E.**
 - Update on pending utility projects.
 - Update on pending street projects.
 - Update on pending drainage projects.
7. **BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING AUGUST 31, 2021.** City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the August Financial Statements electronically for the Council to review and inquired if Council had any questions. Council raised no questions or concerns. **No action was required.**
8. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2021-05 AUTHORIZING THE SELECTION OF A PROFESSIONAL SERVICE PROVIDER FOR ADMINISTRATION SERVICES TO COMPLETE PROJECT IMPLEMENTATION FOR THE AMERICAN RESCUE PLAN ACT (ARP ACT) PROGRAM FUNDING ADMINISTERED BY THE U.S. DEPARTMENT OF THE TREASURY AND THE TEXAS DIVISION OF EMERGENCY MANAGEMENT.** City Manager Bo Thomas presented.
MOTION: Council Member Charlie Turner moved approval of **Resolution No. 2021-05** authorizing the selection of a professional service provider for Administration Services to complete project implementation for the American Rescue Plan Act (ARP Act) program funding to Grantworks, Inc., in the amount of \$166,000.
SECOND: Council Member Bill Fuller
AYES: Fuller, Potter, Bruce, Turner, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.

9. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 2021-06 ESTABLISHING WATER AND WASTEWATER RATES FOR THE FISCAL YEAR 2021-2022.** City Manager Bo Thomas presented and noted that the resolution ensures that the Council will have the opportunity to review any rate adjustments annually. **MOTION:** Council Member Charlie Turner moved to approve **Resolution No. 2021-06** establishing water and wastewater rate for FY 2021-2022.
SECOND: Council Member Erica Bruce
AYES: Fuller, Potter, Bruce, Turner, Bancale, Wachtendorf, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
10. **DISCUSSION AND POSSIBLE ACTION ON ORDINANCE NO. 2021-15 APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (ACSC) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2021 RATE REVIEW MECHANISM FILING.** City Manager Bo Thomas read the ordinance into the record.
MOTION: Council Member Bob Potter moved to approve **Ordinance No. 2021-15** approving the negotiated settlement between Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division.
SECOND: Council Member Charlie Turner
AYES: Fuller, Potter, Bruce, Turner, Wachtendorf, Bancale, and Fortenberry
NAYES: None
ABSENT: None
MOTION PASSED.
11. **DISCUSSION AND POSSIBLE ACTION CONCERNING CORONAVIRUS (COVID-19) MEASURES, PROTOCOLS, AND MITIGATION EFFORTS.** City Manager Bo Thomas stated staff was still following the current protocols, encouraging staff to vaccinate, encouraging masking, and social distancing. He further noted that on September 1, 2021, that all meetings became open to the public.

Mayor Steve Fortenberry recessed the Regular Session to convene the following Executive Session at 7:33 PM.

12. **Executive Session:** Notice is given that a closed meeting will be held according to Section 551.072 of the Government Code (V.T.C.A.) so that the Council may deliberate the purchase, exchange, lease, or value of real property.

Mayor Steve Fortenberry reconvened the Regular Session and called for a motion to adjourn the Executive Session.

MOTION TO ADJOURN THE EXECUTIVE SESSION

MOTION: Council Member Bill Fuller moved to adjourn the Executive Session at 8:33 PM.

SECOND: Council Member Charlie Turner

AYES: Fuller, Potter, Bruce, Turner, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

13. ADJOURN.

MOTION: Council Member Bill Fuller moved to adjourn the meeting at 8:33 PM.

SECOND: Council Member Charlie Turner

AYES: Fuller, Potter, Bruce, Turner, Wachtendorf, Bancale, and Fortenberry

NAYES: None

ABSENT: None

MOTION PASSED.

Approved: _____

ATTEST:

Lydia Lopez, City Secretary

Steve Fortenberry, Mayor

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #: 2

SUBMITTED BY: Scott Coleman, General Services Director

ITEM DESCRIPTION:

Authorize the City Manager to purchase one E60 R2-Series Bobcat Excavator from Clark Equipment Co, DBA Bobcat Company, in the amount of \$75,375.82

STAFF RECOMMENDATION/ITEM SUMMARY:

The recently approved Fiscal Year 21/22 budget includes \$74,000.00 to be used toward the purchase of an excavator for the Drainage Department.

The proposed excavator will be used to maintain, grade, and establish city channels and ditches. It will also be used to remove trees, brush, and for other miscellaneous digging purposes.

Staff has sought pricing from different vendors/brands for machines of similar size. Clark Equipment (DBA Bobcat Company) has provided the best dollar to value ratio for an excavator sized and equipped for the Drainage Department's requirements.

Bobcat pricing is per Sourcewell Contract 040319-CEC discount.

FISCAL IMPACT:

FY 2022 Short term financing \$74,000.00
12-50235-12-00 (Other Equip & Supplies) \$1375.82

SUGGESTED MOTION:

I move to authorize the City Manager to purchase one E60 R2-Series Bobcat Excavator from Clark Equipment Co in the amount of \$75,375.82

ATTACHMENTS:

Machine pricing/quotation, Bobcat, Caterpillar, Yanmar



Bobcat

Product Quotation

Quotation Number: AMS-02254

Date: 2021-09-02 14:26:20

Customer Name/Address:	Bobcat Delivering Dealer	ORDER TO BE PLACED WITH: Contract Holder/Manufacturer
CITY OF HEWITT Attn: SCOTT COLEMAN 200 PATRIOT COURT HEWITT, TX 76643	Scott Coleman Bobcat of Waco, Hewitt, TX 16595 N. Interstate Hwy 35 Elm Mott TX 76640 Phone: 254-666-1669 Fax:	Clark Equipment Co dba Bobcat Company 250 E Beaton Dr, West Fargo, ND 58078 Phone: 701-241-8719 Fax: 855-608-0681 Contact: Heather Messmer Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
E60 R2-Series Bobcat Compact Excavator Auto>Idle Auto>Shift, 2>Speed Travel Auxiliary Hydraulics with Selectable Flow - W/ Arm Mounted Flush Face Quick Couplers Canopy - Includes: Cup Holder, Retractable Seat Belt, Vinyl Suspension Seat - Roll Over Protective Structure (ROPS) - Meets Requirements of ISO 12117&gt;2: 2008 - Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 - Falling Object Protective Structure (FOPS) - Meets Requirements of ISO 10262 Control Console Locks Control Pattern Selector Valve (ISO/STD) Dozer Blade with Float	M3321	1	\$51,493.40	\$51,493.40
Engine/Hydraulic Monitor with Shutdown Fingertip Auxiliary Hydraulic Control Fingertip Boom Swing Control Horn Hydraulic Joystick Controls Keyless Start LED Work Lights Long Arm Rubber Tracks Spark Arrestor Standard 5 in. Display Turbocharged, Tier 4, Non DPF Vandalism Protection Work Lights X> Change™ Attachment Mounting System Warranty: 2 years, or 2000 hours whichever occurs first				
E55 Extendable Arm Package Enclosed Cab With HVAC Bobcat 7 Inch Touch Display With Radio Bluetooth Cloth Suspension Seat Travel Motion Alarm	M3321-P08-E55	1	\$16,416.40	\$16,416.40
Hydra-Tilt 48" MX4 XCHG GRADING 60" MX4 XCHG GRADING 24" MX5 XCHG TEETH	6728578 7333658 7333659 7333374	1 1 1 1	\$1,662.12 \$1,188.64 \$1,404.48 \$1,028.28	\$1,662.12 \$1,188.64 \$1,404.48 \$1,028.28
Total of Items Quoted				\$73,193.32
Freight Charges				\$2,115.00
Dealer Assembly Charges				\$67.50
Quote Total - US dollars				\$75,375.82

*Prices per the Sourcewell Contract -040319-CEC

*Terms Net 30 Days. Credit cards accepted.

*FOB Destination within the 48 Contiguous States.

*Delivery: 60 to 90 days from ARO.

*State Sales Taxes apply. Must include a Tax Exempt Certificate with order placed.

*TID# 38-0425350

*Orders Must be Placed With: Clark Equipment dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

YANMAR

Model	Order Code	Type	Track Type	Blade	Quick Coupler	Standard Bucket Included	Standard List Price
SV08-1B	SV08-1B-PVRUS	Rollover Bar	Rubber	Standard	NA	YES	\$26,541.00
Vio17-A	VIO17-A-PRUS	Canopy	Rubber	Standard	NA	YES	\$36,179.00
Vio25-6A	VIO25-6A-PRUS-Q	Canopy	Rubber	Standard	YES	YES	\$48,226.00
Vio25-6A	VIO25-6A-CRUS-Q	Cabin with heat	Rubber	Standard	YES	YES	\$55,735.00
Vio35-6A	VIO35-6A-PRUS-Q	Canopy	Rubber	Standard	YES	YES	\$57,352.00
Vio35-6A	VIO35-6A-CRCUS-Q	Cab with AC and heat	Rubber	Standard	YES	YES	\$66,742.00
Vio35-6A Angle Blade	VIO35-6A-PRLUS-Q	Canopy	Rubber	Angle	YES	YES	\$60,836.00
Vio35-6A Angle Blade	VIO35-6A-CRCLUS-Q	Cab with AC and heat	Rubber	Angle	YES	YES	\$69,529.00
Vio50-6A	VIO50-6A-PRUS-Q	Canopy	Rubber	Standard	YES	YES	\$74,276.00
Vio50-6A	VIO50-6A-CRCUS-Q	Cab with AC and heat	Rubber	Standard	YES	YES	\$83,445.00
Vio50-6A Angle Blade	VIO50-6A-PRLUS-Q	Canopy	Rubber	Angle	YES	YES	\$76,486.00
Vio50-6A Angle Blade	VIO50-6A-CRCLUS-Q	Cab with AC and heat	Rubber	Angle	YES	YES	\$85,656.00
Vio55-6A	VIO55-6A-PRUS-Q	Canopy	Rubber	Standard	YES	YES	\$86,031.00
Vio55-6A	VIO55-6A-CRCUS-Q	Cab with AC and heat	Rubber	Standard	YES	YES	\$97,333.00
Vio55-6A Angle Blade	VIO55-6A-PRLUS-Q	Canopy	Rubber	Angle	YES	YES	\$89,127.00
Vio55-6A Angle Blade	VIO55-6A-CRCLUS-Q	Cab with AC and heat	Rubber	Angle	YES	YES	\$100,430.00
Vio80-1A	VIO80-1A-CRCUS-Q	Cab with AC and heat	Rubber	Standard	YES	YES	\$120,952.00
Vio80-1A	VIO80-1A-CCUS-Q	Cab with AC and heat	Steel	Standard	YES	YES	\$123,015.00
SV100-2A	SV100-2A-CRCUS-Q	Cab with AC and heat	Rubber	Standard	YES	YES	\$140,288.00
SV100-2A	SV100-2A-CCUS-Q	Cab with AC and heat	Steel	Standard	YES	YES	\$142,793.00



\$81,189.90

(146A Discount)

KEY	
PR	CANOPY WITH RUBBER TRACKS
PRL	CANOPY WITH RUBBER TRACKS AND ANGLE BLADE
CRC	CABIN WITH AC AND HEAT AND RUBBER TRACKS
CR	CABIN WITH HEAT ONLY AND RUBBER TRACKS
CRCL	CABIN WITH AC AND HEAT WITH RUBBER TRACKS AND ANGLE BLADE
CC	CABIN WITH AC AND HEAT AND STEEL TRACKS

34%

307.5 EXCAVATOR
WUJIANG, CHINA

Ship Weight
lbs

LIST PRICE
AT DEALER

Lane 2 is reserved for the Base Order Management Program.
Please use Lane 2 when placing orders that are part of the Base Order Management Program.

562-1266

307.5 07A MHE DCA7A 0

\$107,750

LANE 2 - AVAILABLE FROM WUJIANG FACILITY USING PRIORITY CODE L2

LANE 3 - AVAILABLE FROM WUJIANG FACILITY USING PRIORITY CODE L2

INCLUDES:

512-1398 307.5 07A STD MINI EXCAVATOR
510-6085 BELT, SEAT, 76MM(3") RETRACTABLE
512-2571 BOOM, FIXED
525-6657 COUNTERWEIGHT, EXTRA
522-6475 MONITOR, STD, CAMERA READY
511-6247 ELECTRICAL ARR, C2.4 HRC
523-3990 INSTRUCTIONS, ANSI
522-6471 LIGHTS, STD
514-8053 LINES, BOOM
514-8066 LINES, STICK
521-7590 LINKAGE BUCKET W/ LIFTING EYE
510-6086 SEAT, AIR SUSP, FABRIC, HEATED
511-6219 RADIO
523-9008 ENGINE, US EPA TIER 4 FINAL
522-6469 CAMERA, REAR VIEW
522-6460 CAT KEY, WITH PASSCODE OPTION
552-5984 FILM, CANADA
558-9100 CONTROL, HYDRAULIC, COUPLER
516-1611 LINES, AUX, QC, LONG STK
555-8731 FILM, COUPLER, ISO
566-0462 HEATER, WATER JACKET
511-6157 ALARM, TRAVEL
382-8757 DRAIN, ECOLOGY
557-1710 SOFTWARE, STICK STEER CONTROL
557-1711 SOFTWARE, 2 WAY CONTROL
557-1709 SOFTWARE, PROPORTIONAL CONTROL
557-1713 SOFTWARE, CODED START
562-4371 KIT, STD BLADE, TRACK W/PADS
562-9470 STICK PACKAGE, LONG, W/THUMB
511-6229 PRODUCT LINK, CELLULAR, PLE642

\$ 91,587.50
(H6AC Discount)

15%

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #:3

SUBMITTED BY: Jim Devlin, Police Chief

ITEM DESCRIPTION:

Authorize the purchase of three (3) 2022 Chevrolet Tahoe Police Patrol vehicles for the Police Department via Siddons-Martin Emergency Group in the amount of \$226,552.

STAFF RECOMMENDATION/ITEM SUMMARY:

The Hewitt Police Department, in the FY 2021/2022 Budget recommended the purchase of two (2) fleet vehicles (two Chevrolet Tahoes). Additionally, the Hewitt Police Department intends to replace one (1) non-serviceable Chevrolet Tahoe due to loss in a fire. This places the total of replacement vehicles at three (3). The Department sought quotes for the turn key purchase of the recommended vehicles from Siddons-Martin. These quotes were based on the best pricing in the Fort Worth Interlocal Agreement, which was approved by Council on October 21, 2019. Staff is recommending the purchase of (3) Police Tahoes for the Patrol section. Since the time of budget approval, General Motors has issued a price increase of approximately \$4,000 per unit plus slight increase for manufacturer upfit changes.

FISCAL IMPACT:

Amount Budgeted – Short-Term Financed plus Insurance proceeds
Line Item in Budget – 10-50635-41-02/Short Term Financing

SUGGESTED MOTION:

I move to authorize the purchase of three (3) 2022 Chevrolet Tahoe Police Patrol vehicles via Siddons-Martin Emergency Group in the amount of \$226,522.

ATTACHMENTS:

See attached quotes.



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #: (281) 219-1920
Fax #: (281) 219-2560

Estimate #: 2411035

Tag Number:

Date and Time In: 9/16/2021 - 1:37 PM

Date and Time Out: 9/16/2021 - 1:37 PM

Promised Date - Time: 9/16/2021 - 1:37 PM

Cashed Out Date:

Service Advisor: (A07Z) Brandon Truesdale



Remit To: PO Box 679827 Dallas, TX 75267-9827

Hewitt Police Department
100 Patriot Court
Hewitt TX 76643

1103165

Email: evs@siddons-martin.com

Repair	VIN	Second VIN	Mech #	Type
Description				Qty
1				Wholesale
PARTS AND LABOR				
CAUSE: PATROL TAHOE UPFIT				
BUYBOARD--CALDWELL COUNTRY				
...	2022 TAHOE--PATROL			1.00
EB2SP3JX	LEGACY WCX 54" D/E/D/E PROMO			1.00
STPKT101	LIGHTBAR STRAP KIT 19 SILVERADO/21 TAHOE			1.00
C399	CENCOM CORE WCX CONTROL CENTER			1.00
SA315U	SA315U SPEAKER, BLACK PLASTIC			1.00
SAK1	SA-315 MOUNT KIT UNIVERSAL			1.00
CEM16	WeCanX 16 OUTPUT EXPANSION MOD			2.00
CV2V	VEHICLE-TO-VEHICLE SYNC MODULE			1.00
...				0.00
PP-2021-TAH-SFF- 2021 Chevy Tahoe "NARROW SHORTY" center console				1.00
...				0.00
C-HDM-204	8.5" Heavy Duty Telescoping Pole, s			1.00
C-MD-112	Slide Out Locking Swing Arm with Motion Adapter			1.00
CSP	CUSTOMER SUPPLIED DOCK			1.00
CG-X	Havis ChargeGuard Select Auto Shut-Off Timer			1.00
...				0.00
HAF4013A	MOTOROLA 762 - 870 MHz collinear 17 ft cable			1.00
HSN4019B	MOTOROLA EXTERNAL RADIO SPEAKER			1.00
...				0.00
PB5721HDL003	21 TAH PUSH WITH XI2D-XI2E			1.00
XI3SMJC	SURFACE MT TRIO ION R/B W/WHT			2.00
...	SIDE OF PUSH			0.00
P46FLC	PAR-46 8 DEG LED FLOOD SPOTLIGHT 12V			1.00
...				0.00
XI3JC	TRIO ION R/B WHT OVERRIDE SMK			6.00
...	RUNNING BOARDS--3 PER SIDE			0.00
AVC23RBC	DUAL AVENGER II TRIO R/B/W			2.00
...	1 EACH CARGO WINDOW			0.00
RPWS54-RB	21 TAHOE-REAR PILLARS-RED/BLUE			1.00
...				0.00
XI3JC	TRIO ION R/B WHT OVERRIDE SMK			2.00
IONBKT1	ION LICENSE PLATE BKT HORIZ.			1.00
...	REAR LP--BRAKE AND REVERSE			0.00



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #:(281) 219-2560

Estimate #: 2411035

Tag Number:

Date and Time In: 9/16/2021 - 1:37 PM

Date and Time Out: 9/16/2021 - 1:37 PM

Promised Date - Time: 9/16/2021 - 1:37 PM

Cashed Out Date:



Remit To: PO Box 679827 Dallas, TX 75267-9827

Service Advisor: (A07Z) Brandon Truesdale

Hewitt Police Department
100 Patriot Court
Hewitt TX 76643

1103165 Email: evs@siddons-martin.com

PRPSP5714T21A	Poly Center Slider Window with Expanded Metal	1.00
S5705T21OSB	Charcoal Grey ABS, Standard Transport Seat	1.00
GK10342UHKSSC	Dual T-Rail Mount 2 Uni XL Handcuff Key	1.00
DK0100TAH21	DOOR PANEL S TPO PLASTIC BLACK	1.00
WK0514TAH21H	WINDOW BARRIER VS STEEL HORIZONTAL	1.00
...		0.00
PP-TAH-2021-L1-2	Level I 2 DRAWER-SET	1.00
3RDL1-5x30	Level 1 5" x 30" 3rd drawer option	1.00
...		0.00
RP-1	RAPTOR RADAR SYSTEM	1.00
TTSC	HD SEAT COVERS	1.00
K001-00081-00	DIGITAL ALLY VIDEO EQUIPMENT	1.00
VULINK	VULINK SYSTEM FOR DVM-800	1.00
012-00042-00	ProServ-Activation Fee	1.00
TINT	WINDOW TINT	1.00
GRAPHICS EVS	CUSTOM GRAPHICS PACKAGE	1.00
FRT	FREIGHT	1.00
DELIVERY	DELIVERY TO CUSTOMER	1.00
LABOR	LABOR TO INSTALL ABOVE LISTED EQUIPMENT	1.00

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Ext Price:	\$74,179.00
Sales Tax:	\$0.00
Total:	\$74,179.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$74,179.00
Amt Tendered:	\$0.00
Chg Returned:	\$0.00



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #:(281) 219-2560

Estimate #: 2411035

Tag Number:

Date and Time In: 9/16/2021 - 1:37 PM

Date and Time Out: 9/16/2021 - 1:37 PM

Promised Date - Time: 9/16/2021 - 1:37 PM

Cashed Out Date:

Service Advisor: (A07Z) Brandon Truesdale



Remit To: PO Box 679827 Dallas, TX 75267-9827

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. This estimate/quote is only valid for 30 days. Acknowledged and Received by: _____

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #: (281) 219-1920
Fax #: (281) 219-2560

Estimate #: 2411062

Tag Number:

Date and Time In: 9/21/2021 - 3:22 PM

Date and Time Out: 9/21/2021 - 3:22 PM

Promised Date - Time: 9/21/2021 - 3:22 PM

Cashed Out Date:

Service Advisor: (A07Z) Brandon Truesdale



Remit To: PO Box 679827 Dallas, TX 75267-9827

Hewitt Police Department
100 Patriot Court
Hewitt TX 76643

1103165

Email: evs@siddons-martin.com

Veh Info:

Serial Numbers: 1364

In-Srv:

Miles/Hrs In:

Out:

Plate #:

Color Ex:

Int:

Repair	VIN	Second VIN	Mech #	Type
Description				Qty
1	1364			Wholesale
PARTS AND LABOR				
CAUSE: K9 UNIT				
BUYBOARD--CALDWELL COUNTRY				
...	2022--K9 UNIT			1.00
EB2SP3JX	LEGACY WCX 54" D/E/D/E PROMO			1.00
STPKT101	LIGHTBAR STRAP KIT 19 SILVERADO/21 TAHOE			1.00
C399	CENCOM CORE WCX CONTROL CENTER			1.00
SA315U	SA315U SPEAKER, BLACK PLASTIC			1.00
SAK1	SA-315 MOUNT KIT UNIVERSAL			1.00
CEM16	WeCanX 16 OUTPUT EXPANSION MOD			2.00
CV2V	VEHICLE-TO-VEHICLE SYNC MODULE			1.00
...				0.00
PP-2021-TAH-SFF- 2021 Chevy Tahoe "NARROW SHORTY" center console				1.00
...				0.00
C-HDM-204	8.5" Heavy Duty Telescoping Pole, s			1.00
C-MD-112	Slide Out Locking Swing Arm with Motion Adapter			1.00
CSP	CUSTOMER SUPPLIED DOCK			1.00
CG-X	Havis ChargeGuard Select Auto Shut-Off Timer			1.00
...				0.00
HAF4013A	MOTOROLA 762 - 870 MHz collinear 17 ft cable			1.00
HSN4019B	MOTOROLA EXTERNAL RADIO SPEAKER			1.00
...				0.00
PB5721HDL003	21 TAH PUSH WITH XI2D-XI2E			1.00
XI3SMJC	SURFACE MT TRIO ION R/B W/WHT			2.00
...	SIDE OF PUSH			0.00
P46FLC	PAR-46 8 DEG LED FLOOD SPOTLIGHT 12V			1.00
...				0.00
XI3JC	TRIO ION R/B WHT OVERRIDE SMK			6.00
...	RUNNING BOARDS--3 PER SIDE			0.00
AVC23RBC	DUAL AVENGER II TRIO R/B/W			2.00
...	1 EACH CARGO WINDOW			0.00
RPWS54-RB	21 TAHOE-REAR PILLARS-RED/BLUE			1.00
...				0.00
XI3JC	TRIO ION R/B WHT OVERRIDE SMK			2.00
IONBKT1	ION LICENSE PLATE BKT HORIZ.			1.00
...	REAR LP--BRAKE AND REVERSE			0.00



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Remit To: PO Box 679827 Dallas, TX 75267-9827

Hewitt Police Department
100 Patriot Court
Hewitt TX 76643

1103165

Email: evs@siddons-martin.com

Veh Info:

Serial Numbers: 1364

In-Srv:

Miles/Hrs In:

Out:

Plate #:

Color Ex:

Int:

GK10342UHKSSC. Dual T-Rail Mount 2 Uni XL Handcuff Key	1.00
...	0.00
PP-TAH-2021-L1-2 Level 1 2 DRAWER-SET	1.00
3RDL1-5x30 Level 1 5" x 30" 3rd drawer option	1.00
...	0.00
RP-1 RAPTOR RADAR SYSTEM	1.00
TTSC HD SEAT COVERS	1.00
K001-00081-00 DIGITAL ALLY VIDEO EQUIPMENT	1.00
VULINK VULINK SYSTEM FOR DVM-800	1.00
012-00042-00 ProServ-Activation Fee	1.00
TINT WINDOW TINT	1.00
GRAPHICS EVS CUSTOM GRAPHICS PACKAGE	1.00
FRT FREIGHT	1.00
DELIVERY DELIVERY TO CUSTOMER	1.00
LABOR LABOR TO INSTALL ABOVE LISTED EQUIPMENT	1.00
...	1.00
K9-C26-B Standard K9 Transport System for 2021 Tahoe	1.00
K9-A-301 K9 Transport Fan Option for Heat Alarm Hot-N-Pop	1.00
K9-A-103 K9 Transport Water Bowl Option	1.00
K9-A-104 FAN AND SHROUD FOR REAR WINDOWS-- CHEVY	1.00
K9-A-102 K9 Transport Air circulation fan Option	1.00
K9-A-201 K9 Transport Hot-N-Pop Unit Option	1.00
K9-A-306 ENGINE STALL FOR K9 UNIT - CHEVY TAHOE	1.00
K9-A-303 REMOTE BEEPER FOR HEAT ALARM AND HOT-N-]	1.00
K9-A-304 NO K9 LEFT BEHIND	1.00
...	1.00

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Ext Price:	\$78,164.00
Sales Tax:	\$0.00
Total:	\$78,164.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$78,164.00
Amt Tendered:	\$0.00
Chg Returned:	\$0.00

ESTIMATE
NOT AN INVOICE



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #:(281) 219-2560

Estimate #: 2411062



Tag Number:

Date and Time In: 9/21/2021 - 3:22 PM

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Cashed Out Date:

Service Advisor: (A07Z) Brandon Truesdale

Remit To: PO Box 679827 Dallas, TX 75267-9827

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. This estimate/quote is only valid for 30 days. Acknowledged and Received by: _____

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

QUOTE# 00AA-EVS2411062 (K9)

CONTRACT PRICING WORKSHEET

End User: CITY OF HEWITT	Contractor: CALDWELL COUNTRY
Contact Name: BRANDON TRUESDALE	CALDWELL COUNTRY
Email: BTRUESDALE@SIDDONS-MARTIN.COM	Prepared By: Averyt Knapp
Phone #: 281-892-0485 832-795-2040	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City: HEWITT, TX	Fax #: 979-567-4376
Date Prepared: SEPTEMBER 27, 2021	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #601-19	Tax ID # 14-1856872

Product Description: 2022 CHEVROLET TAHOE PPV CC10706

A Base Price & Options:	\$37,475
-------------------------	----------

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH LED SPOTLIGHT, PPV, 5.3L-V8, 10-SPD AUTOMATIC, LOCKING REAR AXLE DIFFERENTIAL, DUAL BATTERIES, CLOTH BUCKET/VINYL REAR BENCH, FULL RUBBER FLOOR, AIR CONDITION, AMFM-STEREO W/BLEETOOTH, TILT, CRUISE, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER TOW HITCH, REAR VISION CAMERA, CALIBRATION HEADLAMP AND TAILLAMP DRL COMPATIBLE W/CONTROL WIRE, CALIBRATION SURVEILLANCE MODE INTERIOR LIGHTING, CALIBRATION TAILLAMP FLASHER RED/WHITE, CALIBRATION TAILLAMP FLASHER RED/RED	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
	SIDDONS EVS2411062-K9 LOGISTICS	\$39,409 \$1,280			
Subtotal B					\$40,689

C Unpublished Options

Code	Description	Cost	Code	Description	Cost
------	-------------	------	------	-------------	------

Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$78,164
Quantity Ordered					1
Subtotal E					\$78,164
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
BUY BOARD FEE (INCL W/PATROL)					INCL
G. Color of Vehicle: BLACK					
H. Total Purchase Price (E+F)					\$78,164
				Estimated Delivery Date:	Q2-Q3 2022 APPX

QUOTE# 00AA-EVS2411035 (PATROL)

CONTRACT PRICING WORKSHEET

End User: CITY OF HEWITT			Contractor: CALDWELL COUNTRY		
Contact Name: BRANDON TRUESDALE			CALDWELL COUNTRY		
Email: BTRUESDALE@SIDDONS-MARTIN.COM			Prepared By: Averyt Knapp		
Phone #: 281-892-0485 832-795-2040			Email: aknapp@caldwellcountry.com		
Fax #:			Phone #: 979-567-6116		
Location City: HEWITT, TX			Fax #: 979-567-4376		
Date Prepared: SEPTEMBER 27, 2021			Address: P. O. Box 27, Caldwell, TX 77836		
Contract Number: BUY BOARD #601-19			Tax ID # 14-1856872		
Product Description: 2022 CHEVROLET TAHOE PPV CC10706					
A Base Price & Options:					\$37,475
B Fleet Quote Option:					
Code	Description	Cost	Code	Description	Cost
	LH LED SPOTLIGHT, PPV, 5.3L-V8, 10-SPD AUTOMATIC, LOCKING REAR AXLE DIFFERENTIAL, DUAL BATTERIES, CLOTH BUCKET/VINYL REAR BENCH, FULL RUBBER FLOOR, AIR CONDITION, AMFM- STEREO W/BLUETOOTH, TILT, CRUISE, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER TOW HITCH, REAR VISION CAMERA, CALIBRATION HEADLAMP AND TAILLAMP DRL COMPATIBLE W/CONTROL WIRE, CALIBRATION SURVEILLANCE MODE INTERIOR LIGHTING, CALIBRATION TAILLAMP FLASHER RED/WHITE, CALIBRATION TAILLAMP FLASHER RED/RED	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
	SIDDONS EVS2411035 LOGISTICS	\$35,024 \$1,280			
Subtotal B					\$36,304

C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$73,779
Quantity Ordered					2
Subtotal E					\$147,558
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
BUY BOARD FEE					\$400
G. Color of Vehicle: BLACK					
H. Total Purchase Price (E+F)					\$147,958
Estimated Delivery Date:					Q2-Q3 2022 APPX



COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #: 4

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and action on **Resolution No. 2021-07** authorizing the renewal of an existing Interlocal Agreement with the City of Waco for regional tourism marketing through the Waco Convention & Visitors Bureau's Regional Marketing Program and authorizing the City Manager to execute the agreement.

STAFF RECOMMENDATION/ITEM SUMMARY:

In 2012, the City of Hewitt joined a regional marketing program initiated through the Waco Convention & Visitors Bureau. This program allowed member cities to pay a portion of their estimated hotel/motel occupancy tax receipts to the City of Waco via the agreement. The Waco Convention & Visitors Bureau, in turn, promoted the city's hotels and restaurants through a website at wacoheartoftexas.com and other various ways.

The agreement calls for 24% of 7% of the city's annual hotel revenues for the year prior or \$15,000, whichever is greater. For FY 2021-2022, our costs will be \$19,062.

FISCAL IMPACT:

Amount Budgeted – \$19,062
Line Item in Budget – Hotel/Motel fund

SUGGESTED MOTION:

I move to approve Resolution No. 2021-07 authorizing the renewal of the Interlocal Agreement with the City of Waco to continue marketing Hewitt in the Regional Marketing Program.

ATTACHMENTS:

Resolution
Interlocal Agreement

RESOLUTION NO. 2021-07

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

That the renewal of an existing Interlocal Agreement between the City of Waco and the City of Hewitt for regional tourism marketing through the Waco Convention & Visitors Bureau's Regional Marketing Program is hereby approved, and the City Manager is authorized to execute any documents necessary in connection therewith.

That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place and purpose of said meeting was given as required by law.

PASSED AND APPROVED this 4th day of October, 2021.

CITY OF HEWITT, TEXAS

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

APPROVED AS TO FORM & LEGALITY:

Michael W. Dixon, City Attorney

INTERLOCAL AGREEMENT FOR REGIONAL MARKETING

STATE OF TEXAS §
 §
COUNTY OF McLENNAN §

INTERLOCAL COOPERATION AGREEMENT

This Interlocal Cooperation Agreement (“Agreement”) is made and entered into by and between the City of Waco, Texas (“Waco”) and the City of Hewitt, Texas (“Hewitt”), Texas, home-rule municipal corporations acting by and through their authorized representatives, and hereinafter referred to jointly as “Cities”.

Recitals.

WHEREAS, the Cities desire to use certain revenue received from municipal hotel occupancy tax to directly promote tourism and the convention and hotel industry; and

WHEREAS, the Cities desire to directly promote tourism by advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity; and

NOW, THEREFORE, pursuant to Chapter 351 of the Texas Tax Code and as otherwise authorized and permitted by the laws of the State of Texas, for and in consideration of the covenants, conditions and undertakings hereinafter described, and the benefits to accrue to the citizens of the Cities, and subject to each and every term and condition of this Agreement, the Cities contract, covenant and agree as follows:

1. Recitals. The recitals hereinabove set forth are incorporated herein for all purposes and are found by the respective City Councils of Waco and Hewitt to be true and correct. It is further found and determined that the City Councils of Waco and Hewitt have authorized and approved execution of this Agreement.

2. Term of the Agreement. The term of this agreement shall be from October 1, 2021 through September 30, 2022.

3. Services. The services covered by this agreement shall be performed by the City of Waco and may generally be described as regional marketing and advertising services for the City of Waco and surrounding areas.

4. Compensation. For services described, Cities agree to provide the differing levels of compensation as described with more particularity in **Exhibit A**.

5. Non-Appropriation Cause. As required by State law, and notwithstanding any other provision of this Agreement, either City may terminate this agreement at the end of any fiscal year in the event that that City’s governing body fails to appropriate funds for the purposes of this Agreement.

6. Force Majeure. No City shall be liable for its failure to perform its obligations under this Agreement if performance is made impractical, abnormally difficult, or abnormally costly, as a result of any unforeseen occurrence beyond its reasonable control, including COVID 19 or any pandemic. The City invoking this Force Majeure clause shall notify the other City immediately by verbal communication and in writing by certified mail of the nature and extent of the contingency within ten (10) working days after its occurrence. If the circumstances constituting a Force Majeure persist, and either of the Cities is unable to perform hereunder for a continuous period of thirty (30) days or more, the City seeking performance may terminate the Agreement by giving the other City ten (10) days’ notice of its intent to terminate the Agreement. If the other City is still unable to perform after receiving said notice, the Agreement shall terminate without the necessity of further action by either City.

7. No Waiver. Nothing in this Agreement shall be deemed to waive, modify or amend any legal defense available at law or in equity to either of the Cities nor to create any legal rights or claim on behalf of any third party. No City waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas of the United States.

8. Notice.

To the City of Waco:

Bradley Ford
City Manager of Waco
P.O. Box 2570
Waco, Texas 76702-2570
bradleyf@wacotx.gov
Fax: (254) 750-5880

To the City of Hewitt:

Bo Thomas
City Manager of Hewitt
200 Patriot Court
Hewitt, Texas 76643
bthomas@cityofhewitt.com
Fax: (254) 666-6014

9. Third Party Beneficiaries. Except as expressly provided herein, nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Cities, any rights, benefits, or remedies under or by reason of this Agreement.

10. Effective Date. This Agreement shall be in full force and effect as of the date the governing bodies of Hewitt and Waco have authorized and approved this Agreement by Resolution duly adopted by each respective governing body.

11. Entire Agreement. This Agreement and any Exhibits hereto embody the entire agreement and understanding of the Cities hereto and supersede any and all prior agreements, arrangements and understandings relating to the matters provided for herein. No amendment, waiver of compliance with any provision or condition hereof or consent pursuant to this Agreement shall be effective unless evidenced by an instrument in writing signed by the City against whom enforcement of any amendment, waiver or consent is sought. This Agreement may not be amended or modified except in writing executed by both Cities and authorized by their respective governing bodies.

12. Partial Invalidity. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision or provisions, and the rights and

obligations of the Cities shall be construed and enforced in accordance therewith. The Cities acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed on such a manner that it will, to the maximum extent practicable, be deemed to be validated and enforceable.

13. Survival: Any provisions that by their terms survive the termination of this contract shall bind its legal representatives, and heirs, as set forth herein.

14. Gender and Number. Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, unless the context otherwise requires.

15. Discrimination. No one will, on the grounds of race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, genetic information, pregnancy, veteran status, or any other legally protected status under applicable federal, state, and local laws shall be subject to discrimination in the performance of this Agreement.

16. Article and Section Headings. The Article and Section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provision of this contract.

17. Assignment. No City hereto may assign its rights and obligations hereunder.

18. Benefits: This Agreement shall bind, and the benefits thereof shall inure to the respective Cities hereto, their heirs, legal representative, executors, administrators, and successors..

19. Misspelled Words: Misspelling of one or more words in this contract shall not void this contract. Such misspelled words shall be read so as to have the meaning apparently intended by the Cities.

20. Multiple Copies. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date when all Cities have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

[Remainder of page intentionally left blank]

THE CITY OF WACO, TEXAS

By: _____
Bradley Ford, City Manager

ATTEST

Esmeralda Hudson, City Secretary

Date Signed

APPROVED AS TO FORM & LEGALITY:

Jennifer Richie, City Attorney

THE CITY OF HEWITT, TEXAS

By: _____
City Manager

ATTEST

City Secretary

Date Signed

[Remainder of page intentionally left blank]

EXHIBIT A

The Interlocal Cooperation Agreement is a marketing program available to those cities in McLennan County with an ordinance addressing hotel occupancy tax.

The cost to each city is based on calculating 24% of 7% of the city's annual hotel revenues for the year prior, or \$15,000, whichever is higher.

Revenues are obtained from reports from Source Strategies, Inc., a company based in San Antonio, TX.

In return, the city's hotels and other lodging establishments are included in the following:

- Waco Visitors Guide
- Regional map
- The website at wacoheartoftexas.com
- Convention bids, for those hotels able to contract 30+ blocks of rooms for meeting planners
- Sales and marketing meeting for hoteliers

Calculations

	2020-21 Actual	2021-22 Proposed	Quarterly Payment
Hewitt	\$ 40,343.00	\$19,062	\$4,765.58

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #: 5

SUBMITTED BY: Bo Thomas, City Manager

ITEM DESCRIPTION:

Discussion and action on **Resolution No. 2021-08** submitting candidate nomination for the McLennan County Appraisal District (MCAD) Board of Directors for the Years 2022-2023.

STAFF RECOMMENDATION/ITEM SUMMARY:

Attached is a copy of the Board of Directors Eligibility requirements for service on the MCAD Board. The attached resolution is the official format where nominees can be submitted to the Chief Appraiser. The deadline for submitting nominees is October 15, 2021. The voting entitlements are included in the backup and the City of Hewitt currently has 59 votes.

FISCAL IMPACT:

Amount Budgeted – N/A
Line Item in Budget – N/A

SUGGESTED MOTION

I move approval of Resolution No. 2021-08 submitting candidate nominee _____
for the McLennan County Appraisal District (McCAD) Board of Directors.

ATTACHMENTS:

MCAD Board of Directors Voting Procedures
MCAD Board of Directors Eligibility
Draft resolution

McLENNAN COUNTY APPRAISAL DISTRICT

2022-2023 BOARD OF DIRECTORS TAXING UNIT VOTING PROCEDURES

McLennan CAD Taxing Units:

It is again time to deliver the voting entitlements, for eligible taxing units, to nominate candidates for the five (5) positions serving on the McLennan County Appraisal District Board of Directors.

Each taxing unit is entitled to nominate, via resolution adopted by its governing body (sample enclosed), one (1) candidate for **each** of the five (5) open positions of the board of directors. The presiding officer of the governing body of each taxing unit shall submit the name and address of the unit's nominee(s) to the chief appraiser **before October 15th**. **Before October 30th**, the chief appraiser shall prepare a ballot, listing the candidates, and shall deliver a copy of said ballot to the presiding officer of each taxing unit that is entitled to vote.

Each governing body shall determine its vote, via resolution, and submit it to the chief appraiser **before December 15th**. **Due to HB 988, entities that are entitled to cast at least 5% of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body (Midway ISD, Waco ISD, McLennan County, MCC, City of Waco).** Your voting entitlement may be cast for one candidate or it may be distributed amongst any number of candidates the governing body would like to choose. The chief appraiser shall count the votes, declare the five (5) newly elected board members, who received the largest, cumulative total votes and submit those results, **before December 31st**, to each governing body.

Please mark these important dates on your calendar for the governance of the McLennan County Appraisal District:

- **Before October 15th:** Each governing body will submit their choice of nominee names and addresses, via resolution, to the chief appraiser.
- **Before October 30th:** The chief appraiser will prepare and deliver a ballot to the presiding officer of each taxing unit.
- **Before December 15th or within 3 days of the 2nd meeting following receipt of ballot:** Each governing body will vote, via resolution, and return the ballot to the chief appraiser.
- **Before December 31st:** The chief appraiser will send the election results to each governing body, as well as to the candidates.

There is a very small window of time in which to consider this issue. Please remember to include these procedures and dates on the agenda of your next scheduled meeting, in order to plan how your taxing unit would like to prepare for and act on this matter. Your vote is extremely important in order to ensure the continued dedicated leadership of this board.

The voting entitlement has been determined from the preceding year (2021) supplemented tax levy.

Respectfully submitted,

Joe Don Bobbitt, RPA
Chief Appraiser

**MCLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS
ALLOWABLE VOTES BY ENTITY**

TAXING UNIT	Preceding YR Tax Levy 2020	PERCENT OF TOTAL LEVY	CALCULATED 2022-2023 TERM VOTES
SCHOOL DISTRICTS			
AXTELL ISD	1,649,819.22	0.344509%	17
BOSQUEVILLE ISD	2,637,265.34	0.550704%	28
BRUCEVILLE-EDDY ISD	2,321,484.25	0.484764%	24
CHINA SPRING ISD	13,528,193.17	2.824908%	141
CONNALLY ISD	9,971,006.52	2.082110%	104
CRAWFORD ISD	2,819,078.15	0.588670%	29
GHOLSON ISD	591,966.38	0.123612%	6
HALLSBURG ISD	965,409.60	0.201593%	10
LA VEGA ISD	13,166,378.84	2.749356%	137
LORENA ISD	8,225,954.59	1.717714%	86
MART ISD	1,270,814.60	0.265367%	13
McGREGOR ISD	6,045,995.96	1.262503%	63
MIDWAY ISD	71,031,932.31	14.832631%	742
MOODY ISD	1,738,773.31	0.363084%	18
OGLESBY ISD	9,207.09	0.001923%	0
RIESEL ISD	5,393,063.96	1.126160%	56
ROBINSON ISD	10,433,295.33	2.178643%	109
VALLEY MILLS ISD	942,596.51	0.196830%	10
WACO ISD	86,290,435.34	18.018857%	901
WEST ISD	5,980,029.69	1.248728%	62
COUNTY			
MCLENNAN COUNTY	89,318,633.40	18.651194%	933
MCLENNAN COMMUNITY COLLEGE	30,142,460.61	6.294240%	315
CITIES			
BELLMEAD, CITY OF	1,885,349.21	0.393692%	20
BEVERLY HILLS, CITY OF	518,475.76	0.108266%	5
BRUCEVILLE-EDDY, CITY OF	351,015.71	0.073298%	4
CRAWFORD, CITY OF	306,598.78	0.064023%	3
GHOLSON, CITY OF	72,575.43	0.015155%	1
GOLINDA, CITY OF	23,330.62	0.004872%	0
HALLSBURG, CITY OF	18,025.14	0.003764%	0
HEWITT, CITY OF	5,689,575.50	1.188077%	59
LACY-LAKEVIEW, CITY OF	1,503,912.43	0.314042%	16
LEROY, CITY OF	26,135.08	0.005457%	0
LORENA, CITY OF	709,568.61	0.148170%	7
MART, CITY OF	458,224.93	0.095685%	5
McGREGOR, CITY OF	2,684,801.98	0.560631%	28
MOODY, CITY OF	372,483.95	0.077781%	4
RIESEL, CITY OF	208,825.28	0.043606%	2
ROBINSON, CITY OF	5,362,265.43	1.119729%	56
VALLEY MILLS, CITY OF	6,151.26	0.001284%	0
WACO, CITY OF	87,144,110.32	18.197118%	910
WEST, CITY OF	1,229,408.29	0.256721%	13
WOODWAY, CITY OF	5,844,998.40	1.220531%	61
TOTAL	478,889,626	100%	5,000

MCLENNAN COUNTY APPRAISAL DISTRICT

MCLENNAN COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS ELIGIBILITY

Eligibility:

To be eligible to serve, a person must have resided in the appraisal district for at least two (2) years immediately preceding the date of taking office. The person may not be an employee of a taxing entity served by the appraisal district, but may be an elected official or a member of the governing body. A person may not be appointed if related within the second degree of consanguinity (blood) or affinity (marriage) to either an appraiser who appraises property for use in the appraisal district's appraisal review board proceedings or a tax representative who represents taxpayers for compensation before the appraisal district's appraisal review board. Owing delinquent taxes for more than 60 days after the date the person knew or should have known of the delinquency, disqualifies a person from serving on the CAD board of directors.

Term:

All directors, other than the county tax assessor collector, serves a two (2) year term, beginning on January 1st of an even-numbered year.

Meetings:

Meetings are held at least once a calendar quarter, at the convenience of the majority of the board.

Compensation:

Directors may not receive a salary, per diem, or other compensation. The appraisal district may reimburse for reasonable and necessary expenses incurred in the performance of a director's duties, if included in the appraisal district budget.

General Statement of Functions:

The board of directors has the following primary responsibilities:

- Establish the appraisal district's appraisal office;
- Adopt the appraisal district's annual operating budget;
- Contract for necessary services;
- Hire a chief appraiser;
- Hire a taxpayer liaison officer (districts in counties having a population of over 125,000); and
- Make general policy on the appraisal district's operation.

The board's authority over appraisals is limited. The board does not appraise property or review values on individual properties. The board has no authority to officially review ARB decisions. The board does have some authority over appraisals through its duties to contract and budget.

**CITY OF HEWITT
RESOLUTION NO. 2021-08**

**RESOLUTION OF CANDIDATE NOMINATIONS FOR THE
McLENNAN COUNTY APPRAISAL DISTRICT BOARD OF
DIRECTORS FOR THE YEARS 2022-2023.**

WHEREAS, Section 6.03 (g) of the Texas Property Tax Code, requires that each taxing unit entitled to vote may nominate by resolution one candidate for each of the five positions to be filled and submit those nominations to the Chief Appraiser of the McLennan County Appraisal District before October 15, 2021.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HEWITT, TEXAS:

That the Council submits the following nomination(s) for Board of Directors of the McLennan County Appraisal District for 2022-2023:

ACTION TAKEN this 4th day of October, 2021, in Regular Session of the governing body of the above mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of nominating candidates to the Board of Directors of the McLennan County Appraisal District.

CITY OF HEWITT

Steve Fortenberry, Mayor

ATTEST:

Lydia Lopez, City Secretary

HEWITT TEXAS

COUNCIL AGENDA ITEM FORM

MEETING DATE: October 4, 2021

AGENDA ITEM #: 6

SUBMITTED BY: Lydia Lopez, City Secretary

ITEM DESCRIPTION:

Discussion and action concerning moving the location of the scheduled Council meetings of October 18, 2021, and November 1, 2021.

STAFF RECOMMENDATION/ITEM SUMMARY:

The City of Hewitt is a designated Vote Center for the November 2, 2021 Joint General Election. This will result in moving our Council meetings as the Council Chambers will be in use. The dates and times for Early Voting are:

Monday, October 18, 2021 through Friday October 22, 2021	8:00 AM-5:00 PM
Monday, October 25, 2021 through Wednesday 27, 2021	8:00 AM-5:00 PM
Thursday, October 28, 2021 through Friday, October 29, 2021	7:00 AM-7:00 PM

Therefore, the October 18, 2021 Regular meeting will be held in the Public Safety Facility Training Room. The November 1, 2021 Regular Meeting will also be impacted. Election Day is November 2, 2021. This Regular meeting could also be held in the Public Safety Facility Training Room or Council also has the option to change November meeting dates to November 8th and November 22nd.

FISCAL IMPACT:

Amount Budget - NA
Line Item in Budget - NA

SUGGESTED MOTION:

I move that we approve the location change for the October 18, 2021 Regular meeting and the November 1, 2021 Regular meeting to the Public Safety Facility Training Room.

ATTACHMENTS:

None