

HEWITT TEXAS

MINUTES OF HEWITT CIVIL SERVICE COMMISSION MEETING

Hewitt Public Safety Facility – 100 Patriot Court
January 22, 2016 – 11:30 a.m.

Members Present: Chairman Tom Mattern; Vice-Chairman Steve Fortenberry; Member David Buckles

Members Absent: None

Staff Present: Chief of Police Jim Devlin; Assistant Chief of Police Tuck Saunders; Special Projects Coordinator Katie Allgood; City Manager Adam Miles; Human Resources Generalist Stephanie Thompson; Assistant to the Police Chief Cassie Muske

- 1. Call meeting to order at 11:30 a.m.**
- 2. Approval of August 31, 2015 meeting minutes** – *David Buckles moved, second by Steve Fortenberry to approve the August 31, 2015 minutes; all in favor, motion passed.*
- 3. Appointment of a new Civil Service Director** – *City Manager Adam Miles recommends Katie Allgood to become the new Civil Service Director. Steve Fortenberry moved, second by David Buckles for Katie Allgood to become the new Civil Service Director; all in favor, motion passed.*
- 4. Update on the Police Officer Recruit** – *Chief Devlin provided updates on the Police Officer Recruit position.*
- 5. Report on the Police Department** – *Chief Devlin provided updates on the Police Department.*
- 6. Adjournment** – *Steve Fortenberry moved, second by David Buckles to adjourn; all in favor, motion passed. Meeting adjourned at 12:45 p.m.*

Date Approved

Katie Allgood
Civil Service Director

Sam MacKinnon
Chairman